

PIERCE TRANSIT BOARD OF COMMISSIONERS
EXECUTIV FINANCE COMMITTEE
Building 4 – Conference Room 1B
January 15, 2015 – 3:00 PM.

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES: December 18, 2014 Meeting

PRESENTATION:

1. Update on Route 425 Puyallup Connector

Tina Lee
Service Innovation Administrator

EXECUTIVE SESSION:

Pursuant to RCW 42.30.110 (1) (g), to evaluate the qualifications of an applicant(s) for public employment.

ADJOURNMENT

American Disability Act (ADA) accommodations are available with a 72-hour notice. An interpreter for the hearing impaired will be provided upon request with a minimum notice of two weeks. Please contact the Clerk's office at 253-581-8066 for special accommodations. Meeting room is wheelchair accessible. Registered SHUTTLE customers may obtain specialized transportation to and from the hearing by calling SHUTTLE at 253-581-8000 from one to five days in advance of the hearing.

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
SPECIAL EXECUTIVE FINANCE COMMITTEE MEETING**

December 18, 2014

MINUTES

CALL TO ORDER

Chair Vermillion called the meeting to order at 3:00 PM.

ATTENDANCE

Executive Finance Committee Commissioners present:

Steve Vermillion, Chair, Puyallup Councilmember
Don Anderson, Lakewood Mayor
Rick Talbert, Pierce County Councilmember (via phone)
Nancy Henderson (*not a member of the EFC*), Steilacoom Councilmember
(*representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom*)
Daryl Eiding (*not a member of the EFC*), Edgewood Mayor
(*representing Fife/Milton/Edgewood*)

Commissioners excused:

Lauren Walker, Vice-Chair, Tacoma Councilmember

Staff present:

James L. Walton, Interim Chief Executive Officer
Wayne Fanshier, Chief Financial Officer
Doug Middleton, Chief Operations Officer
Deanne Jacobson, Clerk of the Board
Carol Mitchell, Public Relations Officer
Spiro Manthou, Procurement Manager
Kathy Sullivant, Finance Manager
Bill Spies, Fleet Manager
Angela Woods, Deputy Clerk of the Board

APPROVAL OF MINUTES

Commissioners Anderson and Talbert **moved** and seconded to approve the November 20, 2014 meeting minutes, as presented.

Motion **carried**, (3-0).

SPECIAL BUSINESS:

Exit Conference with Washington State Auditor's Office.

Washington State Auditor's Audit Lead Regena Allen shared results of the 2013 Audit and led an open discussion with staff. Ms. Allen went through the Exit Conference agenda that was distributed and explained that there were no findings as a result of the audit. She also stated that a customer service survey will be emailed to Finance Manager Kathy Sullivant and that Pierce Transit's feedback is important.

Commissioner Henderson thanked staff and stated that she was pleased that there were no findings.

Ms. Allen explained that the next audit is scheduled for April 2015 and reviewed the areas of focus.

ACTION AGENDA

1. FS 14-086 Authority to Purchase Eleven (11) 7-Passenger and Twenty-Three (23) 12-Passenger Replacement Vanpool Vans From Washington State Contract No. 03613.

Commissioners Anderson and Talbert **moved** and seconded to authorize the purchase of eleven (11) 7-passenger and twenty-three (23) 12-passenger replacement Vanpool vans from Washington State Contract No. 03613.

Fleet Manager Bill Spies explained that there are thirty-four replacements in store costing \$910,701 and all purchased vanpool vans are sales tax exempt.

Commissioner Talbert inquired about the remaining budgeted replacement vans and asked why they were not being purchased at this time.

Mr. Spies clarified that only thirty-four of the fifty-four vans will be purchased this year because there is not enough storage space or staff to maintain the extra vans. He explained that the additional \$628,723 will roll over into next year's budget and be purchased in the second quarter of 2015.

Motion **carried**, (3-0).

ADJOURNMENT

The meeting was adjourned at 3:20 PM.

Angela Woods
Deputy Clerk of the Board

Steve Vermillion, Chair
Board Executive Finance Committee