

**A Special Study Session Meeting will be held
prior to this meeting at 3:00 p.m.**

Agenda

Call to Order

Pledge of Allegiance

Roll Call

Presentations

1. December 2019 Operator of the Month ~ Steve Hettinger Scott Gaines
Transit Operator Assistant Manager

Special Business

1. FS 2020-001, Election to Puget Sound Regional Council Transportation Policy Board Chair Woodards

Public Comment

(Citizens wishing to provide comment will be given three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time allowed to allow sufficient time for the Board to conduct business.)

Consent Agenda

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

1. Approval of Vouchers, December 1, 2019 to December 31, 2019
2. Approval of Minutes, December 9, 2019 Board Meeting
3. FS 2020-002, Housekeeping – Authorization to Combine Facilities Workorder Management System and Maintenance Management System into One Project – Enterprise Asset Management Replacement Project
4. FS 2020-003, Amending the 2020 Capital Budget to Include \$200,000 for Miscellaneous Capital Equipment
5. FS 2020-004, Authorizing Amendment No. 5 to the Transit Service Direct Financial Partnership Agreement Between King County, the City of Auburn, and Pierce Transit for Lakeland Hills-Auburn Sounder Station Service
6. FS 2020-005, Converting 2 Limited Term Equivalent (LTE) Employees to Full Time Equivalent (FTE) Employees in Support of the Apprenticeship Program

Action Agenda

1. FS 2020-006, Authorization to Execute a Reimbursable Agreement with WSDOT for Project Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project
Sean Robertson
Senior Construction Project Manager
2. FS 2020-007, Authorization to Execute Contract No. PT-68-19 with Granite Construction for General Contractor/Construction Manager (GC/CM) Pre-Construction Services for the Bus Rapid Transit Pacific Avenue /State Route 7 Corridor Project
Sean Robertson
Senior Construction Project Manager
3. FS 2020-008, Authorizing the Chief Executive Officer to Execute a Contract with Medstar to Provide Microtransit Pilot Service to Ruston Way for One Year
Penny Grellier
Business Partnership Administrator

Staff Updates/Discussion

1. CEO's Report

Informational Board Items

1. Chair Report
Chair Woodards
2. Sound Transit Update
Commissioners Keel, Dammeier or Woodards
3. PSRC Transportation Policy Board Update
Commissioner Anderson
4. Commissioners' Comments

Executive Session

Adjournment



Presentations



Special Business

TITLE: A Resolution Appointing a Transit Representative and Alternate to the Puget Sound Regional Council Transportation Policy Board for Calendar Year 2020

DIVISION: Executive

SUBMITTED BY: Deanne Jacobson, Clerk of the Board

RELATED ACTION: N/A

ATTACHMENTS: Proposed Resolution

RELATION TO STRATEGIC PLAN: N/A

BUDGET INFORMATION: N/A

BACKGROUND:

Each year, the Pierce Transit Board of Commissioners elects a primary and alternate representative to serve on the Puget Sound Regional Council Transportation Policy Board. The term of this appointment shall be from January 1, 2020 through December 31, 2020. As information, in 2019 Commissioner Don Anderson served as the primary representative and Commissioner Daryl Eiding served as the alternate representative.

The Transportation Policy Board advises the Executive Board of the Puget Sound Regional Council on transportation issues pursuant to federal and state legislation and appropriate related concerns of jurisdictions, citizens, and other interests. Transit-related work of the Transportation Policy Board includes, but is not limited to:

- Updating the metropolitan transportation plan, including transit elements (Transportation 2040 and successor documents);
- Recommending Executive Board action on federal transportation funds;
- Taking action on the findings of conformance to new Sound Transit System Plan before a public vote, as required by state law;
- Reviewing and commenting on annual transit coordination reports and other transit-related documents that are presented to the Board; and
- Discussing and making recommendations on emerging transportation issues.

The PSRC Transportation Policy Board meets the second Thursday of each month from 9:30 – 11:30 a.m. at the Puget Sound Regional Council office located at 1011 Western Ave., 5th Floor, Seattle. The next meeting is February 13, 2020.

Nomination and Election Process

1. Chair opens the floor to nominations.
2. After all nominations have been made, the Chair seeks a motion and second to close nominations.
3. The Chair should call for the vote on each nominee in the order in which they were nominated.
4. The first nominee to receive a majority vote is elected.

STAFF RECOMMENDATION: N/A

ALTERNATIVES: None

PROPOSED MOTION:

Move to: Approve Resolution No. 2020-001, authorizing the appointment of _____ to serve as the primary transit representative and _____ to serve as the alternate transit representative for the Puget Sound Regional Council Transportation Policy Board for calendar year 2020.

RESOLUTION NO. 2020-001

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Appointing a Transit Representative and
2 Alternate to the Puget Sound Regional Council Transportation Policy Board for Calendar Year 2020
3

4 WHEREAS, the Puget Sound Regional Council (PSRC) has multiple committees including the
5 Transportation Policy Board (TPB); and

6 WHEREAS, pursuant to PSRC policy, Pierce Transit is the largest transit agency in Pierce County and
7 serves as the appointing authority for the transit TPB representative; and

8 WHEREAS, the Pierce Transit Board of Commissioners shall appoint a primary representative and an
9 alternate to the TPB; and

10 WHEREAS, the appointed representatives shall represent all transit interests and providers within the
11 county; and

12 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

13 Section 1. The Board of Commissioners authorizes the appointment of _____ to
14 serve as the primary Pierce County transit representative to the Puget Sound Regional Council Transportation
15 Policy Board; and _____ to serve as the alternate Pierce County transit representative to
16 the Puget Sound Regional Council Transportation Policy Board for calendar year 2020.

17 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
18 the 13th day of January 2020.

19 PIERCE TRANSIT

20
21 _____
22 Victoria Woodards, Chair
23 Board of Commissioners
24
25

26 ATTEST/AUTHENTICATED

27
28 _____
29 Deanne Jacobson, CMC
30 Clerk of the Board



Consent Agenda

PIERCE TRANSIT
Board Payments Over \$50,000
Payments From: Dec 1, 2019 to Dec 31, 2019
Cash and Investment Balance: \$100,527,552.00

Payment Numbers CK 00372314 through CK 00372604
 Wire Numbers EFT 00002977 through EFT 00003190
 Advance Travel Numbers CK 00001435 through CK 00001437
 Total \$5,748,013.43

Payments in Excess of \$50,000 are as follows:

Operating Fund				
	Check	Vendor	Item/Service	Amount
CHK	00372364	MULTICARE HEALTH SYSTEM	SVC ADHE 10/19	72,197.61
CHK	00372458	VOYAGER FLEET SYSTEMS INC	FUEL VANPOOL 11/01/19	171,764.31
CHK	00372466	ATU LOCAL 758 CORP	EMP DED PP26 2019	51,610.09
CHK	00372471	BRIDGESTONE AMERICA	DAMAGED TIRES 10/19	71,572.33
CHK	00372481	COST MANAGEMENT SERVICES INC	CNG USAGE 11/19	90,154.76
EFT	00003018	GREAT WEST RETIREMENT	PP 25 2019 EMPOWER	59,405.82
EFT	00003019	ICMA RETIREMENT	PP 25 2019 ICMA	172,272.94
EFT	00003023	US BANK CORPORATE PAYMENT SYST	MISC BUSN EXPENSES	57,029.00
EFT	00003027	ASSOCIATED PETROLEUM	DIESEL USAGE	116,933.74
EFT	00003038	GILLIG LLC	MISC BUS INVENTORY	51,098.90
EFT	00003059	SOUND TRANSIT	ST FAREBOX NOVEMBER 2019	99,949.93
EFT	00003068	TRAPEZE SOFTWARE GROUP	LICENSE ATIS SOAP FOR 2020	71,414.00
EFT	00003075	AWC	AWC INSURANCE DEC 19	1,199,695.12
EFT	00003080	ASSOCIATED PETROLEUM	DIESEL USAGE	80,583.98
EFT	00003131	GREAT WEST RETIREMENT	PP 26 2019 EMPOWER	55,529.19
EFT	00003132	ICMA RETIREMENT	PP 26 2019 ICMA	162,817.48
EFT	00003142	CUMMINS INC	MISC BUS INVENTORY PARTS	74,549.31
EFT	00003145	FIRST TRANSIT	FIRST TRANSIT NOVEMBER 2019	553,599.73
EFT	00003166	PROTERRA INC	EXT WARR BATT PACK ELECT BUSES	288,000.00
Payments for Fund 1 Total				3,500,178.24
Capital Fund				
	Check	Vendor	Item/Service	Amount
CHK	00372462	WSP USA, INC.	PROFSV HCT STDY 09/28-11/01/19	73,005.07
EFT	00003023	US BANK CORPORATE PAYMENT SYST	INFRASTRUCTURE 9578	6,470.34
EFT	00003041	HUITT-ZOLLARS INC.	PROF SVC FUEL/WASH 10/26/19	243,520.83
Payments for Fund 9 Total				322,996.24
Total Payments in Excess of \$50,000.00				3,823,174.48

Jan 6, 2020 9:50:32 AM

Pierce Transit
Payment Certification for Dec 31, 2019
Payments Dec 1, 2019 through Dec 31, 2019
Payment Numbers CK 00372314 through CK 00372604
Wire Numbers EFT 00002977 through EFT 00003190
Advance Travel Numbers CK 00001435 through CK 00001437

Bank ID	Check Numbr	Check Date	Amount	Vendor Name
01	CHK 00372314	12/05/2019	26,803.62	VFA, INC
01	CHK 00372315	12/05/2019	1,133.50	AMY CRICKMER
01	CHK 00372316	12/05/2019	81.75	ANDREW HAMMONDS
01	CHK 00372317	12/05/2019	10,369.08	APOLLO VIDEO TECHNOLOGY
01	CHK 00372318	12/05/2019	281.55	AT&T
01	CHK 00372319	12/05/2019	80.08	AT&T
01	CHK 00372320	12/05/2019	2,350.00	ATU LOCAL 758 CORP
01	CHK 00372321	12/05/2019	36.40	ATLAS SUPPLY INC
01	CHK 00372322	12/05/2019	66.00	BRANDY TUGGLE
01	CHK 00372323	12/05/2019	103.50	CALIFORNIA STATE DISBURSEMENT
01	CHK 00372324	12/05/2019	1,191.30	CHAPTER 13 TRUSTEE
01	CHK 00372325	12/05/2019	811.67	CHILD SUPPORT ENFORCEMEN
01	CHK 00372326	12/05/2019	1,588.07	CITY OF GIG HARBOR
01	CHK 00372327	12/05/2019	1,181.24	CITY TREASURER - TPU
01	CHK 00372328	12/05/2019	359.00	CITY TREASURER - TPU
01	CHK 00372329	12/05/2019	204.00	CLARA THOMAS
01	CHK 00372330	12/05/2019	52.77	CLF WAREHOUSE
01	CHK 00372331	12/05/2019	5,350.24	COLONIAL SUPPLEMENTAL LIFE
01	CHK 00372332	12/05/2019	88.58	COMCAST
01	CHK 00372333	12/05/2019	238.58	COMCAST
01	CHK 00372334	12/05/2019	270.64	COMCAST
01	CHK 00372335	12/05/2019	9,439.02	COMCAST
01	CHK 00372336	12/05/2019	9,439.02	COMCAST
01	CHK 00372337	12/05/2019	52.51	COMM ON POLITICAL EDUCATION
01	CHK 00372338	12/05/2019	196.80	DAILY JOURNAL OF COMMERCE INC
01	CHK 00372339	12/05/2019	128.00	DARYL EIDINGER
01	CHK 00372340	12/05/2019	18.67	DEBRA SIMMS
01	CHK 00372341	12/05/2019	128.00	DONALD L ANDERSON
01	CHK 00372342	12/05/2019	75.00	DSHS
01	CHK 00372343	12/05/2019	50.00	EMPLOYMENT SECURITY DEPA
01	CHK 00372344	12/05/2019	456.31	FIRST LOAN
01	CHK 00372345	12/05/2019	4,560.58	FLEET MOBILE LUBE-WASH INC
01	CHK 00372346	12/05/2019	50.00	FORMFOX, INC.
01	CHK 00372347	12/05/2019	162.72	FREIGHTLINER NORTHWEST PACIFIC
01	CHK 00372348	12/05/2019	123.57	FRUITLAND MUTUAL WATER COMPANY
01	CHK 00372349	12/05/2019	1,552.86	GENES TOWING CORP
01	CHK 00372350	12/05/2019	102.93	GILCHRIST CHEVROLET
01	CHK 00372351	12/05/2019	836.75	IAM & AW
01	CHK 00372352	12/05/2019	47.45	IDAHO CHILD SUPPORT RECEIPTING
01	CHK 00372353	12/05/2019	220.00	INTERNAL REVENUE SERVICE
01	CHK 00372354	12/05/2019	2,404.00	IWG TOWERS ASSETS I LLC
01	CHK 00372355	12/05/2019	15.76	JOHNSTONE SUPPLY
01	CHK 00372356	12/05/2019	14,203.08	JENCO DEVELOPMENT
01	CHK 00372357	12/05/2019	3,591.67	KING COUNTY FINANCE
01	CHK 00372358	12/05/2019	421.95	LAKEVIEW LIGHT & POWER CO
01	CHK 00372359	12/05/2019	750.00	LAW LYMAN DANIEL KAMERRER
01	CHK 00372360	12/05/2019	5,040.62	LINDSEY SEHMEL
01	CHK 00372361	12/05/2019	2,364.87	LOWE'S COMPANIES INC
01	CHK 00372362	12/05/2019	14,371.53	MACHINISTS HEALTH &
01	CHK 00372363	12/05/2019	1,380.00	MICHAEL G MALAIER
01	CHK 00372364	12/05/2019	72,197.61	MULTICARE HEALTH SYSTEM
01	CHK 00372365	12/05/2019	58.14	NELSON TRUCK
01	CHK 00372366	12/05/2019	136.40	NH DEPT OF H & HS
01	CHK 00372367	12/05/2019	1,919.06	NORTHWEST IAM BENEFIT TRUST
01	CHK 00372368	12/05/2019	1,086.03	NYS CHILD SUPPORT PROCESSING
01	CHK 00372369	12/05/2019	215.35	PIERCE COUNTY BUDGET & FINANCE
01	CHK 00372370	12/05/2019	208.13	PUGET SOUND ENERGY
01	CHK 00372371	12/05/2019	711.61	R E AUTO ELECTRIC
01	CHK 00372372	12/05/2019	98.85	REX PEGG FABRICS INC
01	CHK 00372373	12/05/2019	130.00	ROBERT MOORE
01	CHK 00372374	12/05/2019	862.61	RPAL US MANAGEMENT LLC
01	CHK 00372375	12/05/2019	3,587.14	SNIDER ENERGY
01	CHK 00372376	12/05/2019	433.80	SSMC CASE MANAGEMENT
01	CHK 00372377	12/05/2019	420.00	T-MOBILE USA, INC
01	CHK 00372378	12/05/2019	4,690.77	TACOMA COMMUNITY COLLEGE
01	CHK 00372379	12/05/2019	98.24	TACOMA DAILY INDEX
01	CHK 00372380	12/05/2019	4,553.03	TACOMA MALL PARTNERSHIP
01	CHK 00372381	12/05/2019	60.30	TACOMA SCREW
01	CHK 00372382	12/05/2019	593.35	TX CHILD SUPPORT SDU
01	CHK 00372383	12/05/2019	195.50	TRISHA LARSON
01	CHK 00372384	12/05/2019	3,400.00	UEDEMY INC
01	CHK 00372385	12/05/2019	701.00	UNITED SITE SERVICES (Everson)
01	CHK 00372386	12/05/2019	698.00	UNITED WAY OF PIERCE COUNTY
01	CHK 00372387	12/05/2019	5,314.89	U S POSTAL SVC (PRMT RENEW)
01	CHK 00372388	12/05/2019	32.69	WILBERT S RYAN
01	CHK 00372389	12/12/2019	12.88	AGRISHOP ACE TACOMA
01	CHK 00372390	12/12/2019	2,995.00	ANA LABORATORIES INC
01	CHK 00372391	12/12/2019	22.00	ANTONIA CABELLO CORTEZ
01	CHK 00372392	12/12/2019	25,387.68	APOLLO VIDEO TECHNOLOGY
01	CHK 00372393	12/12/2019	232.96	APPLIED INDUSTRIAL TECHNOLOGIE
01	CHK 00372394	12/12/2019	27.29	AT&T
01	CHK 00372395	12/12/2019	103.92	AUTO PLUS PARTS
01	CHK 00372396	12/12/2019	125.50	AUTOZONE

01	CHK	00372397	12/12/2019	150.25	BUNCE RENTALS INC
01	CHK	00372398	12/12/2019	61.82	CENTURY LINK
01	CHK	00372399	12/12/2019	73.79	CENTURY LINK
01	CHK	00372400	12/12/2019	617.62	CENTURY LINK
01	CHK	00372401	12/12/2019	7,465.05	CENTURY LINK
01	CHK	00372402	12/12/2019	22,382.00	CITY OF FEDERAL WAY
01	CHK	00372403	12/12/2019	4,368.55	CITY TREASURER - TPU
01	CHK	00372404	12/12/2019	1,594.69	CITY TREASURER - TPU
01	CHK	00372405	12/12/2019	741.00	CLINICAL REFERENCE LABORATORY
01	CHK	00372406	12/12/2019	138.58	COMCAST
01	CHK	00372407	12/12/2019	377.00	DATA SECURITY CORP
01	CHK	00372408	12/12/2019	657.03	DM RECYCLING CO INC
01	CHK	00372409	12/12/2019	147.54	DOCC HOWARD
01	CHK	00372410	12/12/2019	147.83	DONALD MITTS, #3393
01	CHK	00372411	12/12/2019	1,500.00	DOWNTOWN ON THE GO
01	CHK	00372412	12/12/2019	267.24	EAGLE CAR WASH
01	CHK	00372413	12/12/2019	644.25	ECOLIGHTS NORTHWEST
01	CHK	00372414	12/12/2019	1,512.67	ELTEC SYSTEMS LLC
01	CHK	00372415	12/12/2019	17,500.00	GALLUP INC
01	CHK	00372416	12/12/2019	147.83	GAVIN PAULEY
01	CHK	00372417	12/12/2019	2,023.44	GENES TOWING CORP
01	CHK	00372418	12/12/2019	93.20	GILCHRIST CHEVROLET
01	CHK	00372419	12/12/2019	101.48	GRAINGER
01	CHK	00372420	12/12/2019	12,966.68	GREAT FLOORS COMMERCIAL SALES
01	CHK	00372421	12/12/2019	212.32	HAROLD LEMAY ENTERPRISES
01	CHK	00372422	12/12/2019	416.63	HERITAGE-CRYSTAL CLEAN LLC
01	CHK	00372423	12/12/2019	432.62	HOME DEPOT CREDIT SERVICES
01	CHK	00372424	12/12/2019	43,599.60	INTERSECTION MEDIA LLC
01	CHK	00372425	12/12/2019	18.91	JOHNSTONE SUPPLY
01	CHK	00372426	12/12/2019	128.00	KENT KEEL
01	CHK	00372427	12/12/2019	93.99	MINUTEMAN PRESS
01	CHK	00372428	12/12/2019	6,293.00	MULTICARE HEALTH SYSTEM
01	CHK	00372429	12/12/2019	1,638.19	NEWS TRIBUNE, THE
01	CHK	00372430	12/12/2019	1,028.68	NORTHWEST PUMP & EQUIPMENT CO
01	CHK	00372431	12/12/2019	513.79	PACIFIC FITNESS PRODUCTS
01	CHK	00372432	12/12/2019	590.94	PACIFIC TORQUE
01	CHK	00372433	12/12/2019	6.76	PAPE MATERIAL HANDLING
01	CHK	00372434	12/12/2019	490.74	PENINSULA LIGHT
01	CHK	00372435	12/12/2019	244.25	PERFORMANCE RADIATOR
01	CHK	00372436	12/12/2019	5,298.79	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00372437	12/12/2019	1,385.66	PUGET SOUND ENERGY
01	CHK	00372438	12/12/2019	164.85	QUALITY BRAKE & MUFFLER
01	CHK	00372439	12/12/2019	526.14	R E AUTO ELECTRIC
01	CHK	00372440	12/12/2019	16.86	REFRIGERATION SUPPLY DIST
01	CHK	00372441	12/12/2019	3,215.55	REX PEGG FABRICS INC
01	CHK	00372442	12/12/2019	587.35	RR DONNELLEY
01	CHK	00372443	12/12/2019	128.00	RYAN MELLO
01	CHK	00372444	12/12/2019	322.92	SCA PACIFIC INC
01	CHK	00372445	12/12/2019	258.70	SHERWIN-WILLIAMS (LKWD, CEDR)
01	CHK	00372446	12/12/2019	649.00	SITECRAFTING INC.
01	CHK	00372447	12/12/2019	25,133.04	SKILLSOFT CORPORATION
01	CHK	00372448	12/12/2019	14,280.23	SMS CLEANING INC
01	CHK	00372449	12/12/2019	472.66	SNIDER ENERGY
01	CHK	00372450	12/12/2019	3,028.84	SOLARWINDS NORTH AMERICA INC
01	CHK	00372451	12/12/2019	6,019.31	TECHNICAL SECURITY INTEGRATION
01	CHK	00372452	12/12/2019	110.20	TERMINIX COMMERCIAL
01	CHK	00372453	12/12/2019	110.20	TERMINIX COMMERCIAL
01	CHK	00372454	12/12/2019	61.86	TESSCO TECHNOLOGIES INC
01	CHK	00372455	12/12/2019	2,162.00	UNITED SITE SERVICES (Everson)
01	CHK	00372456	12/12/2019	5,738.90	U S POSTAL SVC (PRMT RENEW)
01	CHK	00372457	12/12/2019	128.00	VICTORIA R WOODARDS
01	CHK	00372458	12/12/2019	171,764.31	VOYAGER FLEET SYSTEMS INC
01	CHK	00372459	12/12/2019	230.19	WALTER E NELSON CO.
01	CHK	00372460	12/12/2019	189.25	WESCO AUTOBODY SUPPLY
01	CHK	00372461	12/12/2019	371.90	WEST COAST PAPER CO
01	CHK	00372462	12/12/2019	73,005.07	WSP USA, INC.
01	CHK	00372463	12/19/2019	217.40	ANIXTER
01	CHK	00372464	12/19/2019	1,312.27	ARCHITECTURAL WOODS INC
01	CHK	00372465	12/19/2019	50.22	AT&T
01	CHK	00372466	12/19/2019	51,610.09	ATU LOCAL 758 CORP
01	CHK	00372467	12/19/2019	84.75	AUTO PLUS PARTS
01	CHK	00372468	12/19/2019	29.75	AUTOZONE
01	CHK	00372469	12/19/2019	14,897.18	AWC EMPLOYEE BENEFIT TRUST
01	CHK	00372470	12/19/2019	76.67	BARBARA LOMAX
01	CHK	00372471	12/19/2019	71,572.33	BRIDGESTONE AMERICA
01	CHK	00372472	12/19/2019	29.65	BUNCE RENTALS INC
01	CHK	00372473	12/19/2019	103.50	CALIFORNIA STATE DISBURSEMENT
01	CHK	00372474	12/19/2019	1,191.30	CHAPTER 13 TRUSTEE
01	CHK	00372475	12/19/2019	811.67	CHILD SUPPORT ENFORCEMEN
01	CHK	00372476	12/19/2019	100.15	COMCAST
01	CHK	00372477	12/19/2019	102.09	COMCAST
01	CHK	00372478	12/19/2019	165.11	COMCAST
01	CHK	00372479	12/19/2019	153.53	COMCAST
01	CHK	00372480	12/19/2019	822.25	COPIERS NORTHWEST INC
01	CHK	00372481	12/19/2019	90,154.76	COST MANAGEMENT SERVICES INC
01	CHK	00372482	12/19/2019	163.20	DAILY JOURNAL OF COMMERCE INC
01	CHK	00372483	12/19/2019	209.75	DATA SECURITY CORP
01	CHK	00372484	12/19/2019	2,080.91	DIAMOND PARKING SERVICES LLC
01	CHK	00372485	12/19/2019	89.00	DISH
01	CHK	00372486	12/19/2019	318.55	DM RECYCLING CO INC
01	CHK	00372487	12/19/2019	75.00	DSHS
01	CHK	00372488	12/19/2019	9,336.31	E-BUILDER INC
01	CHK	00372489	12/19/2019	147.83	EDWARD BLAKLEY (EMPLOYEE)

01	CHK	00372490	12/19/2019	16,249.67	ELTEC SYSTEMS LLC
01	CHK	00372491	12/19/2019	53.18	EMPLOYMENT SECURITY DEPA
01	CHK	00372492	12/19/2019	6,381.50	ENVIROISSUES
01	CHK	00372493	12/19/2019	667.88	FERGUSON
01	CHK	00372494	12/19/2019	432.92	FIRST LOAN
01	CHK	00372495	12/19/2019	547.99	GTT COMMUNICATIONS
01	CHK	00372496	12/19/2019	1,127.20	GTT COMMUNICATIONS
01	CHK	00372497	12/19/2019	544.04	GTT COMMUNICATIONS
01	CHK	00372498	12/19/2019	427.79	GENES TOWING CORP
01	CHK	00372499	12/19/2019	359.32	GILCHRIST CHEVROLET
01	CHK	00372500	12/19/2019	32,941.60	GIRO INC
01	CHK	00372501	12/19/2019	28.56	HARBOR FREIGHT TOOLS
01	CHK	00372502	12/19/2019	6,411.04	HAROLD LEMAY ENTERPRISES
01	CHK	00372503	12/19/2019	1,839.50	HOERBIGER SERVICE INC
01	CHK	00372504	12/19/2019	2.00	IAM & AW
01	CHK	00372505	12/19/2019	47.45	IDAHO CHILD SUPPORT RECEIPTING
01	CHK	00372506	12/19/2019	220.00	INTERNAL REVENUE SERVICE
01	CHK	00372507	12/19/2019	8,166.67	KARRAS CONSULTING
01	CHK	00372508	12/19/2019	87.06	KIM HUYNH
01	CHK	00372509	12/19/2019	46,305.70	LAKEVIEW LIGHT & POWER CO
01	CHK	00372510	12/19/2019	35.00	LAURA NAKAMURA
01	CHK	00372511	12/19/2019	244.50	LEMAY MOBILE SHREDDING
01	CHK	00372512	12/19/2019	3,532.26	LEVEL 3 (CENTURY LINK)
01	CHK	00372513	12/19/2019	7,854.71	LEVEL 3 (CENTURY LINK)
01	CHK	00372514	12/19/2019	32,081.20	LOGMEIN USA INC
01	CHK	00372515	12/19/2019	1,380.00	MICHAEL G MALAIER
01	CHK	00372518	12/19/2019	27,315.76	MOHAWK MFG & SUPPLY
01	CHK	00372519	12/19/2019	10,248.18	NEXTREQUEST CO
01	CHK	00372520	12/19/2019	136.40	NH DEPT OF H & HS
01	CHK	00372521	12/19/2019	9,836.05	NOREX, INC
01	CHK	00372522	12/19/2019	29,606.92	DWAYNE LANE'S FLEET HQ
01	CHK	00372523	12/19/2019	1,086.03	NYS CHILD SUPPORT PROCESSING
01	CHK	00372524	12/19/2019	41.09	O'REILLY AUTO PARTS
01	CHK	00372525	12/19/2019	15,697.99	OPEN SQUARE
01	CHK	00372526	12/19/2019	467.08	PACIFIC FITNESS PRODUCTS
01	CHK	00372527	12/19/2019	45,322.85	PAPE MATERIAL HANDLING
01	CHK	00372528	12/19/2019	4,242.65	R E AUTO ELECTRIC
01	CHK	00372529	12/19/2019	3.30	REX PEGG FABRICS INC
01	CHK	00372530	12/19/2019	1.50	ROBERT KINZEL
01	CHK	00372531	12/19/2019	415.80	RYAN WHEATON
01	CHK	00372532	12/19/2019	34,964.65	S & A SYSTEMS INC
01	CHK	00372533	12/19/2019	3,270.00	SIMON AND COMPANY INC
01	CHK	00372534	12/19/2019	316.52	SNAP-ON TOOLS - Robert Mustain
01	CHK	00372535	12/19/2019	373.36	SONITROL PACIFIC
01	CHK	00372536	12/19/2019	2,083.26	SOUTH SOUND TOGETHER
01	CHK	00372537	12/19/2019	2,032.50	SM STEMPER ARCHITECTS PLLC
01	CHK	00372538	12/19/2019	593.35	TX CHILD SUPPORT SDU
01	CHK	00372539	12/19/2019	450.00	THOMAS E CAHILL
01	CHK	00372540	12/19/2019	698.00	UNITED WAY OF PIERCE COUNTY
01	CHK	00372541	12/19/2019	596.72	VIX TECHNOLOGY USA INC
01	CHK	00372542	12/19/2019	25.00	WAPRO
01	CHK	00372543	12/19/2019	21.44	WESTERN FLUID COMPONENTS
01	CHK	00372544	12/19/2019	469.19	WURTH USA INC
01	CHK	00372545	12/27/2019	1,961.72	20/10 PRODUCTS, INC
01	CHK	00372546	12/27/2019	151.00	ALEXANDRA MATHER
01	CHK	00372547	12/27/2019	54.95	APPLUS TECHNOLOGIES
01	CHK	00372548	12/27/2019	28.22	AUTO PLUS PARTS
01	CHK	00372549	12/27/2019	9.41	AUTO PLUS PARTS
01	CHK	00372550	12/27/2019	5,457.24	BRAND STRATOS
01	CHK	00372551	12/27/2019	120.25	BUILDERS EXCHANGE OF WA
01	CHK	00372552	12/27/2019	35.89	BUNCE RENTALS INC
01	CHK	00372553	12/27/2019	5,946.14	CARAHSOFT
01	CHK	00372554	12/27/2019	38,012.40	CITY OF LAKEWOOD
01	CHK	00372555	12/27/2019	2,661.38	CITY TREASURER - TPU
01	CHK	00372556	12/27/2019	812.96	CLF WAREHOUSE
01	CHK	00372557	12/27/2019	144.90	COMCAST
01	CHK	00372558	12/27/2019	148.53	COMCAST
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01	CHK	00372560	12/27/2019	148.53	COMCAST
01	CHK	00372561	12/27/2019	148.53	COMCAST
01	CHK	00372562	12/27/2019	9,439.02	COMCAST
01	CHK	00372563	12/27/2019	323.40	DAILY JOURNAL OF COMMERCE INC
01	CHK	00372564	12/27/2019	50.00	FORMFOX, INC.
01	CHK	00372565	12/27/2019	266.78	GCR TIRE & SERVICE AUBURN
01	CHK	00372566	12/27/2019	3,815.23	GENES TOWING CORP
01	CHK	00372567	12/27/2019	690.10	GILCHRIST CHEVROLET
01	CHK	00372568	12/27/2019	10.98	HARBOR FREIGHT TOOLS
01	CHK	00372569	12/27/2019	436.30	HYDRAULEX
01	CHK	00372570	12/27/2019	122.08	JON-DON
01	CHK	00372571	12/27/2019	42.78	K-D-L HARDWARE SUPPLY INC
01	CHK	00372572	12/27/2019	874.72	KEL-TECH PLASTIC INC
01	CHK	00372573	12/27/2019	404.99	LAKEVIEW LIGHT & POWER CO
01	CHK	00372574	12/27/2019	3,623.42	LAKEWOOD WATER DISTRICT
01	CHK	00372575	12/27/2019	3,367.95	LEVEL 3 (CENTURY LINK)
01	CHK	00372576	12/27/2019	5,344.00	LEXIPOL LLC
01	CHK	00372577	12/27/2019	277.27	MINUTEMAN PRESS
01	CHK	00372578	12/27/2019	46.54	MOHAWK MFG & SUPPLY
01	CHK	00372579	12/27/2019	61.13	O'REILLY AUTO PARTS
01	CHK	00372580	12/27/2019	984.20	PACIFIC TORQUE
01	CHK	00372581	12/27/2019	412.57	PARKLAND LIGHT & WATER CO
01	CHK	00372582	12/27/2019	491.32	PENINSULA LIGHT
01	CHK	00372583	12/27/2019	2,247.15	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00372584	12/27/2019	8,000.00	PREMIER MEDIA GROUP

01	CHK	00372585	12/27/2019	140.00	PUGET SOUND CLEAN AIR AGENCY
01	CHK	00372586	12/27/2019	7,777.13	PUGET SOUND ENERGY
01	CHK	00372587	12/27/2019	1,801.24	R E AUTO ELECTRIC
01	CHK	00372588	12/27/2019	234.28	REDDAWAY
01	CHK	00372589	12/27/2019	412.87	REX PEGG FABRICS INC
01	CHK	00372590	12/27/2019	410.54	SAMANTHA EINARSON
01	CHK	00372591	12/27/2019	2,344.66	SNIDER ENERGY
01	CHK	00372592	12/27/2019	86.50	STERICYCLE
01	CHK	00372593	12/27/2019	255.57	TACOMA DAILY INDEX
01	CHK	00372594	12/27/2019	187.93	TESSCO TECHNOLOGIES INC
01	CHK	00372595	12/27/2019	4,500.00	THE BUS COALITION
01	CHK	00372596	12/27/2019	1,060.55	THE LINEUP
01	CHK	00372597	12/27/2019	140.54	THE TRUCK SHOP
01	CHK	00372598	12/27/2019	100.00	THOMAS E CAHILL
01	CHK	00372599	12/27/2019	79.18	TRANSOURCE
01	CHK	00372600	12/27/2019	945.00	U S POSTAL SVC (PRMT RENEW)
01	CHK	00372601	12/27/2019	13,359.45	VERIZON WIRELESS
01	CHK	00372602	12/27/2019	4,770.07	VERIZON WIRELESS
01	CHK	00372603	12/27/2019	7,363.30	VERIZON WIRELESS
01	CHK	00372604	12/27/2019	27,369.85	WEST PIERCE FIRE& RESCUE
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01	EFT	00002978	12/05/2019	1,129.00	A & E IMAGING
01	EFT	00002979	12/05/2019	27,653.00	ACI CUSTODIAL INC
01	EFT	00002980	12/05/2019	188.23	AIRGAS-NOR PAC INC
01	EFT	00002981	12/05/2019	3,281.62	BATTERY SYSTEMS
01	EFT	00002982	12/05/2019	2,488.82	COMMERCIAL BRAKE & CLUTCH
01	EFT	00002983	12/05/2019	31,887.43	CUMMINS INC
01	EFT	00002984	12/05/2019	565.00	EASTER SEALS WASHINGTON
01	EFT	00002985	12/05/2019	1,165.68	ENGINEERED MACHINED PROD
01	EFT	00002986	12/05/2019	2,611.67	FINISHMASTER, INC
01	EFT	00002987	12/05/2019	12,986.26	GALLS LLC
01	EFT	00002988	12/05/2019	4,659.09	GILLIG LLC
01	EFT	00002989	12/05/2019	6,294.05	GRAINGER
01	EFT	00002990	12/05/2019	1,923.05	GROENEVELD LUBRICATION SOLUTIO
01	EFT	00002991	12/05/2019	4,291.00	HIGH LINE SOFTWARE INC
01	EFT	00002992	12/05/2019	3,331.55	LEGACY TELECOMMUNICATIONS, INC
01	EFT	00002993	12/05/2019	10,902.27	LYFT INC
01	EFT	00002994	12/05/2019	478.07	LYTX INC
01	EFT	00002995	12/05/2019	1,152.41	MALLORY SAFETY & SUPPLY LLC
01	EFT	00002996	12/05/2019	2,448.60	METAL SUPERMARKETS
01	EFT	00002997	12/05/2019	552.15	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00002998	12/05/2019	8,363.92	PACIFIC POWER PRODUCTS
01	EFT	00002999	12/05/2019	24.02	PACIFIC WELDING SUPPLY INC
01	EFT	00003000	12/05/2019	2,175.00	PACIFICA LAW GROUP
01	EFT	00003001	12/05/2019	245.01	PRINT NW
01	EFT	00003002	12/05/2019	1,250.00	PUBLIC SAFETY SELECTION, PC
01	EFT	00003003	12/05/2019	263.80	SEATTLE AUTOMOTIVE DIST.
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01	EFT	00003005	12/05/2019	14,075.56	SOUND TRANSIT
01	EFT	00003006	12/05/2019	759.80	SOUTH TACOMA GLASS
01	EFT	00003007	12/05/2019	255.48	STANDARD PARTS CORP
01	EFT	00003008	12/05/2019	128.94	STAPLES
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01	EFT	00003010	12/05/2019	289.39	TACOMA SCREW
01	EFT	00003011	12/05/2019	16,780.30	THE AFTERMARKET PARTS CO LLC
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01	EFT	00003013	12/05/2019	1,988.26	UNIFIRST CORPORATION
01	EFT	00003014	12/05/2019	265.44	WA ST AUDITOR
01	EFT	00003015	12/05/2019	348.12	WESTERN FLUID COMPONENTS
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01	EFT	00003020	12/05/2019	15,331.31	NAVIA BENEFIT SOLUTIONS
01	EFT	00003021	12/05/2019	6,702.98	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00003022	12/05/2019	7,385.52	WA ST CHILD SUPPORT REGISTRY
01	EFT	00003023	12/12/2019	63,499.34	US BANK CORPORATE PAYMENT SYST
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01	EFT	00003025	12/12/2019	74.44	AIRGAS-NOR PAC INC
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01	EFT	00003029	12/12/2019	104.71	BLANCHARD AUTO ELECTRIC CO
01	EFT	00003030	12/12/2019	22,811.50	CAMIRA GROUP INC
01	EFT	00003031	12/12/2019	22,396.19	CDW GOVERNMENT INC
01	EFT	00003032	12/12/2019	159.44	CINTAS FIRE PROTECTION
01	EFT	00003033	12/12/2019	527.41	COMMERCIAL BRAKE & CLUTCH
01	EFT	00003034	12/12/2019	6,044.68	CUMMINS INC
01	EFT	00003035	12/12/2019	16.75	FEDERAL EXPRESS CORP
01	EFT	00003036	12/12/2019	1,000.64	FINISHMASTER, INC
01	EFT	00003037	12/12/2019	5,568.62	GALLS LLC
01	EFT	00003038	12/12/2019	51,098.90	GILLIG LLC
01	EFT	00003039	12/12/2019	2,421.13	GRAINGER
01	EFT	00003040	12/12/2019	620.94	HERC RENTALS INC
01	EFT	00003041	12/12/2019	243,520.83	HUITT-ZOLLARS INC.
01	EFT	00003042	12/12/2019	1,177.50	INTERCITY TRANSIT
01	EFT	00003043	12/12/2019	2,185.52	KORUM FORD
01	EFT	00003044	12/12/2019	379.16	LARSCO INC
01	EFT	00003045	12/12/2019	5,572.84	MALLORY SAFETY & SUPPLY LLC
01	EFT	00003046	12/12/2019	1,505.00	MARY C. ADAMS CONSULTING
01	EFT	00003047	12/12/2019	271.60	MCGUIRE BEARING CO
01	EFT	00003048	12/12/2019	615.44	MOTOROLA SOLUTIONS, INC.
01	EFT	00003049	12/12/2019	14.51	MUNCIE RECLAMATION & SUPPLY CO

01	EFT	00003050	12/12/2019	128.00	NANCY HENDERSON
01	EFT	00003051	12/12/2019	234.08	OUTFITTER SATELLITE INC
01	EFT	00003052	12/12/2019	185.40	PACIFIC POWER PRODUCTS
01	EFT	00003053	12/12/2019	17.47	PACIFIC WELDING SUPPLY INC
01	EFT	00003054	12/12/2019	26,833.10	PETROCARD SYSTEMS INC
01	EFT	00003055	12/12/2019	48.13	PLATT ELECTRIC SUPPLY
01	EFT	00003056	12/12/2019	436.15	RED WING SHOE STORE
01	EFT	00003057	12/12/2019	462.64	SEATTLE AUTOMOTIVE DIST.
01	EFT	00003058	12/12/2019	2,880.00	SOCIAL PINPOINT INC
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01	EFT	00003066	12/12/2019	45,231.76	THE AFTERMARKET PARTS CO LLC
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01	EFT	00003072	12/12/2019	1,159.51	WAXIE SANITARY SUPPLY
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01	EFT	00003076	12/19/2019	23,648.54	WA ST DEPT OF REVENUE
01	EFT	00003077	12/19/2019	8,980.00	A CUSTOMER'S POINT OF VIEW
01	EFT	00003078	12/19/2019	44,253.71	ABSHER CONSTRUCTION COMPANY
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01	EFT	00003083	12/19/2019	1,400.00	CLARK CONCEPTS LLC
01	EFT	00003084	12/19/2019	154.04	COMMERCIAL BRAKE & CLUTCH
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01	EFT	00003087	12/19/2019	1,891.01	EMERALD SERVICES, INC
01	EFT	00003088	12/19/2019	25.37	FEDERAL EXPRESS CORP
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01	EFT	00003090	12/19/2019	4,814.72	GALLS LLC
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01	EFT	00003092	12/19/2019	26,838.63	GILLIG LLC
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01	EFT	00003096	12/19/2019	268.03	KORUM FORD
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01	EFT	00003100	12/19/2019	96.00	MERITOR INC
01	EFT	00003101	12/19/2019	635.60	METAL SUPERMARKETS
01	EFT	00003102	12/19/2019	48.56	MOUNTAIN MIST WATER
01	EFT	00003103	12/19/2019	74.04	MUNCIE RECLAMATION & SUPPLY CO
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01	EFT	00003105	12/19/2019	1,410.00	NAVIA BENEFIT SOLUTIONS
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01	EFT	00003108	12/19/2019	7,110.26	RIGHT! SYSTEMS INC
01	EFT	00003109	12/19/2019	17,500.00	TOP TIER TRAINING AND DEVELOPM
01	EFT	00003110	12/19/2019	154.38	SEATTLE AUTOMOTIVE DIST.
01	EFT	00003111	12/19/2019	1,320.00	SHAHABANI & ASSOC LLC
01	EFT	00003112	12/19/2019	3,022.43	SHI INTERNATIONAL CORP
01	EFT	00003113	12/19/2019	2,498.02	SIR SPEEDY
01	EFT	00003114	12/19/2019	4,867.76	SOUND TRANSIT
01	EFT	00003115	12/19/2019	16,202.41	SOUTH TACOMA GLASS
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01	EFT	00003117	12/19/2019	2,991.65	STAPLES
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01	EFT	00003121	12/19/2019	233.46	TENNANT
01	EFT	00003122	12/19/2019	13,302.66	THE AFTERMARKET PARTS CO LLC
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01	EFT	00003130	12/19/2019	4,411.69	XEROX FINANCIAL SERVICES
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01	EFT	00003133	12/20/2019	15,192.86	NAVIA BENEFIT SOLUTIONS
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01	EFT	00003138	12/27/2019	30,805.22	ASSOCIATED PETROLEUM
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01	EFT	00003141	12/27/2019	3,979.95	CONSOLIDATED PRESS
01	EFT	00003142	12/27/2019	74,549.31	CUMMINS INC

01	EFT	00003143	12/27/2019	118.38	FERGUSON
01	EFT	00003144	12/27/2019	2,265.30	FINISHMASTER, INC
01	EFT	00003145	12/27/2019	553,599.73	FIRST TRANSIT
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01	EFT	00003147	12/27/2019	627.86	GARDA CL NORTHWEST INC
01	EFT	00003148	12/27/2019	35,488.79	GILLIG LLC
01	EFT	00003149	12/27/2019	705.40	GRAINGER
01	EFT	00003150	12/27/2019	354.78	GUARDIAN SECURITY GROUP INC
01	EFT	00003151	12/27/2019	1,798.85	HOLMES DISTRIBUTING
01	EFT	00003152	12/27/2019	1,453.81	INTELLICORP RECORDS INC
01	EFT	00003153	12/27/2019	11,377.37	K & L GATES
01	EFT	00003154	12/27/2019	2,870.37	KORUM FORD
01	EFT	00003155	12/27/2019	45.90	LARSCO INC
01	EFT	00003156	12/27/2019	527.52	LARSEN SIGN COMPANY
01	EFT	00003157	12/27/2019	11,219.54	LEGACY TELECOMMUNICATIONS, INC
01	EFT	00003158	12/27/2019	1,334.47	MALLORY SAFETY & SUPPLY LLC
01	EFT	00003159	12/27/2019	442.76	MCGUIRE BEARING CO
01	EFT	00003160	12/27/2019	13,500.00	MEDSTAR CABULANCE INC
01	EFT	00003161	12/27/2019	418.48	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00003162	12/27/2019	121.76	NEOPART TRANSIT LLC
01	EFT	00003163	12/27/2019	26,357.83	PACIFIC POWER PRODUCTS
01	EFT	00003164	12/27/2019	208.28	PLATT ELECTRIC SUPPLY
01	EFT	00003165	12/27/2019	7,974.66	PRINTWEST
01	EFT	00003166	12/27/2019	288,000.00	PROTERRA INC
01	EFT	00003167	12/27/2019	250.00	PUBLIC SAFETY SELECTION, PC
01	EFT	00003168	12/27/2019	51.00	QGAC INC (QUICKGIFTS)
01	EFT	00003169	12/27/2019	1,205.20	QUALITY PRESS
01	EFT	00003170	12/27/2019	803.16	ROBBLEES TOTAL SECURITY INC
01	EFT	00003171	12/27/2019	662.36	SEATTLE AUTOMOTIVE DIST.
01	EFT	00003172	12/27/2019	540.71	SIR SPEEDY
01	EFT	00003173	12/27/2019	9,345.39	SOUND TRANSIT
01	EFT	00003174	12/27/2019	1,030.87	SOUTH TACOMA GLASS
01	EFT	00003175	12/27/2019	13,524.05	STANDARD PARTS CORP
01	EFT	00003176	12/27/2019	2,257.05	STAPLES
01	EFT	00003177	12/27/2019	431.78	STELLAR INDUSTRIAL
01	EFT	00003178	12/27/2019	3,839.58	TACOMA DODGE CHRYSLER JEEP
01	EFT	00003179	12/27/2019	1,142.08	TACOMA SCREW
01	EFT	00003180	12/27/2019	11,045.86	THE AFTERMARKET PARTS CO LLC
01	EFT	00003181	12/27/2019	339.59	THOMSON REUTERS-WEST
01	EFT	00003182	12/27/2019	2,026.12	TINY'S TIRE
01	EFT	00003183	12/27/2019	8,467.23	TRAPEZE SOFTWARE GROUP
01	EFT	00003184	12/27/2019	3,264.41	UNIFIRST CORPORATION
01	EFT	00003185	12/27/2019	3,703.50	VEHICLE MAINTENANCE PROGRAM
01	EFT	00003186	12/27/2019	7,595.64	VIX TECHNOLOGY USA INC
01	EFT	00003187	12/27/2019	1,626.30	WAXIE SANITARY SUPPLY
01	EFT	00003188	12/27/2019	513.84	WESTERN FLUID COMPONENTS
01	EFT	00003189	12/27/2019	1,607.53	WESTERN PETERBILT
01	EFT	00003190	12/27/2019	265.03	WILLIAMS OIL FILTER
03	CHK	00001435	12/05/2019	143.00	JANINE ROBINSON
03	CHK	00001436	12/05/2019	310.00	REGINALD REESE
03	CHK	00001437	12/27/2019	252.00	VICTORIA DODSON
Total Payments				5,748,013.43	

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES**

December 9, 2019

CALL TO ORDER

Chair Woodards called the Board meeting to order at 4:04 p.m.

PLEDGE OF ALLEGIANCE

For those attendees who chose to participate, Chair Woodards led attendees in the pledge of allegiance.

ROLL CALL

Commissioners present:

Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember
Nancy Henderson, Town of Steilacoom Councilmember
(representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom)
Daryl Eidinger, City of Edgewood Mayor *(representing Fife/Milton//Edgewood)*
Ryan Mello, City of Tacoma Councilmember
Robin Farris, Puyallup City Councilmember
Don Anderson, City of Lakewood Mayor

Commissioners excused:

Bruce Dammeier, Pierce County Executive
Kent Keel, City of University Place Mayor

Staff present:

Sue Dreier, Chief Executive Officer
Dana Henderson, General Counsel
Deanne Jacobson, Clerk of the Board

PRESENTATIONS

1. November 2019 Operator of the Month ~ Ricky Smith

Transit Operator Assistant Manager Ron Mackenzie recognized and honored Operator Ricky Smith for being selected Operator of the Month for November 2019. He detailed his accomplishments and service to the community and reported that he is a member of the Million Mile Club.

Mr. Smith thanked management and fellow operators for their support over the years and thanked the Agency for nominating him for the award.

On behalf of the Board of Commissioners, Chair Woodards thanked Mr. Smith for his service to the community.

SPECIAL BUSINESS

1. Commendation for Commissioner Ryan Mello for Serving on the Pierce Transit Board

Chair Woodards presented Commissioner Mello with a Certificate of Appreciation for his service on the Pierce Transit Board since February 2016 and a Pierce Transit Travel Cup. She noted this is Commissioner Mello's last meeting as a Pierce Transit Board Member and detailed his service to the community and advocacy for mobility/transit matters in the region.

The commissioners extended their thanks and gratitude to Commissioner Mello for his service to the community, knowledge about transit matters, and for his professionalism.

Commissioner Mello thanked his colleagues for their kind words and he thanked them for their service. He noted that he enjoys working on federated boards and has enjoyed this Board. He stated that transit is very important to him and it is important to the community. He expressed that he is grateful for the professional staff and high quality service that Pierce Transit provides for the people of Pierce County. He is grateful for being able to serve the community.

CEO Dreier thanked Commission Mello for his service, his study of transit matters, and for being a great sounding board. She thanked him for his advocacy/support with the recent partnership between Pierce Transit, the Tacoma Public Schools and the City of Tacoma (through Tacoma Creates) to provide nearly 8,000 Pierce Transit local ORCA passes to students.

2. FS 2019-067, Approval of Resolution No. 2019-039, Donating Surplus Vehicles to Community Connection Place, Valeo Vocation, RISE Center, and Tacoma Tide Beep Club Pursuant to the Pierce Transit Care-a-van Program

Business Partnerships Administrator Penny Grellier presented on the Care-a-van awards, providing background history about the support each organization provides to the community.

Commissioners Campbell and Mello **moved** and seconded to approve Resolution No. 2019-039, awarding Care-A-Van vehicles to Community Connection Place, Valeo Vocation, RISE Center, and the Tacoma Tide Beep Ball Club, subject to the terms and conditions of the Care-A-Van Agreement.

Chair Woodards congratulated the four organizations that were awarded Care-a-vans and expressed that the Board appreciates the services their organizations provide to the community.

Motion **carried**, 7-0.

PUBLIC COMMENT

Chair Woodards provided directions for participating in public comment and the following individuals spoke:

- Cinderella Helga, Lakewood, spoke about the recent parade that Pierce Transit participated in. She reported that certain bus stops need more lighting for safety reasons. She said in past years, some stops had a push button light and she advocated for a system that would improve lighting.
- Julian Wheeler, Lakewood resident, Chair of Pierce County Accessible Communities Advisory Committee, invited members to attend their next meeting on Tuesday, January 14, 2019. He encouraged Pierce Transit to submit transit-related projects to this committee for assistance with funding.

Members of the Pierce County Accessible Communities Advisory Committee will be at a Resource Fair in Orting on December 11, 2019.

He thanked Commissioner Mello for his service and commended him for his knowledge about transportation matters in the region.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

Commissioners Campbell and Mello **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 7-0.

1. Approval of Vouchers, October 29 through November 30, 2019
Operating Fund #10
Operating Fund #90
Voucher CK Nos. 371890 through 372313
Wire Nos. 2813 through 2976
Total \$7,183,491.65
2. Minutes: November 4, 2019 Special Board Meeting
3. FS 2019-068, Authorized the Chief Executive Officer to enter into and execute a contract with Absher Construction for the South Base Parking Expansion and West Base Demolition for the Base Master Plan Implementation Phase 1 Project for a total not to exceed amount of \$2,806,767.
4. FS 2019-069, Approved Resolution No. 2019-040, authorizing the Chief Executive Officer to enter into and execute a Cost Sharing Agreement with Sound Transit in the amount of \$1,897,500 for the Base Expansion Phase 1 Design Project.

5. FS 2019-070, Authorized the Chief Executive Officer to enter into and execute a fiscal agreement with MultiCare Health Systems for coordinated transportation services of the Adult Day Health Express from January 1, 2020, through December 31, 2024, for the total amount of the contract to not exceed \$4,022,772.
6. FS 2019-071, Approved Resolution No. 2019-043, authorizing the Chief Executive Officer to purchase twenty-two (22) forty-foot low floor Compressed Natural Gas (CNG) and three, (3) forty-foot, electric replacement coaches from Gillig Corporation pursuant to Virginia Commonwealth Contract No. E194-75548 Buses and E194-81688 Electric Buses, and increase the 2019 Capital Budget bus fleet replacement project by \$1,500,000 for a new total of \$19,459,490.
7. FS 2019-072, Authorized the Chief Executive Officer to purchase up to ten (10) paratransit SHUTTLE vehicles off Washington State Contract Nos. 01617 and 04115 in an amount not to exceed \$1,051,607.
8. FS 2019-073, Authorized the Chief Executive Officer to enter into and execute a one-year Sole Source Support Agreement with Microsoft Premier Services.
9. FS 2019-074, Authorized the Chief Executive Officer to enter into and execute Amendment No. 1 with American Custodial, Inc., PT-56-17, by \$584,704 for a total not to exceed contract amount of \$1,607,344.

ACTION AGENDA

1. FS 2019-075, Adoption of the Annual Budget for Fiscal Year 2020

Executive Director of Finance Brett Freshwaters provide a brief PowerPoint presentation on the proposed budget, noting that the Board has received a full presentation on the Budget at previous meetings. He reviewed the operating budget and service hours budgeted over the next six years and major capital projects.

Commissioners Campbell and Mello **moved** and seconded to approve Resolution No. 2019-041 adopting the Annual Budget for Fiscal Year 2020 with attendant wage adjustments and approval of 991 positions as presented therein.

Motion **carried**, 7-0.

2. FS 2019-076, Authorizing Execution of a New Interlocal Agreement with Sound Transit for the Operations and Maintenance of the Tacoma Dome Station Garage and Bus Platform

Executive Director of Service and Delivery/Chief Safety Officer Mike Griffus presented on the item. He said most of the terms and conditions are the same as previous contract except Vanpools will be added to this agreement

Commissioners Campbell and Mello **moved** and seconded to approve Resolution No. 2019-042, authorizing the Chief Executive Officer to enter into and execute an Interlocal Agreement with Sound Transit for the Operations and Maintenance of the Tacoma Dome Station Garage from January 1, 2020, expiring December 31, 2027.

Motion **carried**, 7-0.

STAFF UPDATES/DISCUSSION

CEO's Report

CEO Dreier reported on the following:

General Counsel Dana Henderson has accepted a new job at NW Seaport Alliance. Her last day of service will be this Friday. She noted that she is appreciative of all the work that Ms. Henderson has accomplished at Pierce Transit and wished Ms. Henderson the best in her next endeavor.

Ms. Dreier also noted that she is currently evaluating the scope of the legal work within the agency and will collaborate with the Board Chair and Executive staff on next steps. In the meantime, Pierce Transit has contracts with several outside firms to assist in legal affairs.

Commissioner Anderson thanked Ms. Henderson for her accuracy on matters and for her quality of work.

Ms. Henderson noted it has been a privilege to work at Pierce Transit and it has been a great experience for her personally and professionally.

CEO Dreier thanked Commissioner Mello for his steadfast support of Pierce Transit and transit/mobility, noting that he was instrumental in helping with the recent partnership between Pierce Transit and the Tacoma Public Schools and the City of Tacoma (through Tacoma Creates) to provide nearly 8,000 Pierce Transit local bus passes to students.

CEO Dreier thanked Chair Woodards for accompanying staff to the Tacoma News Tribune office to discuss the Bus Rapid Transit project with the Editorial Board.

INFORMATIONAL BOARD ITEMS

Chair Report - No report.

Sound Transit Update – No update.

PSRC Transportation Policy Board Update

Commissioner Anderson provided a brief update about the Puget Sound Gateway Program, noting that the Transportation Policy Board advanced the SR 509 Seattle portion that involves SR 167 to the full Board for consideration. Discussion on Transit Integration and Special Needs Programs will be discussed on how to serve people with special needs.

COMMISSIONERS' COMMENTS

Commissioner Campbell reported that he recently attended a UW Tacoma Urban Studies class that reviewed the Bus Rapid Transit stations at 72nd. He noted that each presentation was very different and that the students have different perspectives and ideas about the BRT design and that he is excited to see the outcomes.

EXECUTIVE SESSION

None.

ADJOURN

Commissioners Mello and Campbell **moved** and seconded to adjourn the meeting at 4:43 p.m.

Motion **carried**, 7-0.

Deanne Jacobson
Clerk of the Board

Victoria Woodards, Chair
Board of Commissioners

TITLE: Housekeeping – Authorization to Combine the Facilities Workorder Management System and the Maintenance Management Systems into One Project – Enterprise Asset Management Replacement Project

DIVISION: Maintenance

SUBMITTED BY: Adam Davis, Interim Executive Director of Maintenance

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Financial

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: #576 and #577

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 0	There is no expenditure for consideration. This is a housekeeping item that combines/moves already approved projects into one Maintenance Management System project.
Grant/Other Amounts	\$ 0	
Total Expenditure	\$ 0	

BACKGROUND:

Pierce Transit currently has two separate Maintenance Management System projects in the capital plan. Project #576; Facilities Workorder Management System, with a budget of \$201,250 was originally intended for the Facilities Maintenance Department, and Project #577; Maintenance Management System – Enterprise Asset Management (EAM) Replacement, with a budget of \$257,910 was originally intended for the Fleet Maintenance Department. After conducting further research and evaluations, staff has identified that an upgrade and expansion to current Enterprise Asset Management software will serve the needs of both the Fleet and Maintenance Departments. Therefore, staff would like to combine the two projects. This will reduce the number of software systems to install and maintain.

Following are the related projects and budgets:

Project Number	Project Name	Amount
576	Facilities Workorder Management System	\$201,250
577	Maintenance Management System – EAM Replacement	\$257,910

STAFF RECOMMENDATION:

Combine the two project budgets.

ALTERNATIVES:

Do not approve combining the projects. This is not recommended as it will require separate procurements.

PROPOSED MOTION:

Move to: Authorize Pierce Transit staff to combine the Facilities Workorder Management System and Maintenance Management Systems into one project – EAM Replacement Project.

TITLE: Amending the 2020 Capital Budget to Include
\$200,000 for Miscellaneous Capital Equipment

DIVISION: Finance

SUBMITTED BY: Brett Freshwaters, Executive Director of
Finance

RELATED ACTION: N/A

ATTACHMENTS: Proposed Resolution

RELATION TO STRATEGIC PLAN: Financial

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 200,000	Amend the Capital Budget to include funds for small capital equipment needs.
Grant/Other Amounts	\$	
Total Expenditure	\$ 200,000	

BACKGROUND:

Staff proposes adding a capital budget line item for \$200,000 in the 2020 Budget to include funds for miscellaneous capital equipment needs for items over \$5,000 that were not included in the original budget adoption. This will provide a more streamlined process to allow for purchases of needed equipment due to unforeseen events occurring before the annual budget cycle. Without this authority, staff must seek Board approval for each small capital equipment purchase if it was not included in the original capital budget. These small equipment purchases are typically under \$40,000 and may include items such as paint sprayers, grinders or printer/plotters. Moving forward, a line item for such purchases will be included in the annual Capital Budget, which will allow staff to consolidate these small equipment purchases into one capital "bucket".

STAFF RECOMMENDATION:

Approve the proposed 2020 Capital Budget Amendment to include \$200,000 for miscellaneous capital equipment.

ALTERNATIVES:

Do not amend the budget; continue the current process requiring staff to seek Board approval for each non-budgeted capital equipment purchase.

PROPOSED MOTION:

Move to: Approve Resolution No. 2020-002, amending the 2020 Capital Budget to include \$200,000 for miscellaneous capital equipment.

RESOLUTION NO. 2020-002

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Amending the 2020 Capital Budget to Include
2 \$200,000 for Miscellaneous Capital Equipment

3
4 WHEREAS, Pierce Transit must ensure that its equipment is up to date and is in good working order;
5 and

6 WHEREAS, Pierce Transit has established a capital budget process to include small capital equipment
7 purchases; and

8 WHEREAS, Pierce Transit intends to improve the efficiency of purchasing small capital equipment by
9 establishing a "Miscellaneous Capital Equipment" line item in the Capital Budget.

10 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

11 Section 1. The Chief Executive Officer of Pierce Transit is hereby authorized to amend the 2020
12 Capital Budget to include \$200,000 for Miscellaneous Capital Equipment.

13 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
14 the 13th day of January 2020.

15 PIERCE TRANSIT

16
17
18 _____
19 Victoria Woodards, Chair
20 Board of Commissioners

21
22 ATTEST/AUTHENTICATED

23 _____
24 Deanne Jacobson, CMC
25 Clerk of the Board

TITLE: A Resolution Authorizing Amendment No. 5 to the Transit Service Direct Financial Partnership Agreement Between King County, the City of Auburn, and Pierce Transit for Lakeland Hills-Auburn Sounder Station Service

DIVISION: Planning & Community Development

SUBMITTED BY: Tina Lee, Planning Manager

RELATED ACTION:

Resolution 08-035 Authorizing Implementation of Lakeland Hills Feeder Service Effective February 9, 2009; Resolution 16-004 Ratification of Amendment No. 1 and Approval of Amendment No. 3 to the Transit Service Direct Financial Partnership Agreement between King County, the City of Auburn, and Pierce Transit for Lakeland Hills-Auburn Sounder Service Effective February 2, 2016; Resolution 17-039 Authorizing Amendment No. 4 to the Transit Service Direct Financial Partnership Agreement Between King County, City of Auburn, and Pierce Transit

ATTACHMENTS: Proposed Resolution; Exhibit A, Amendment No. 5

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 118,262.43	2020 budgeted amount represents Pierce Transit's portion of direct operating costs and capital costs associated with the Lakeland Hills service.
Grant/Other Amounts	\$	
Total Expenditure	\$ 118,262.43	

BACKGROUND:

The Route 497, Lakeland Hills feeder service, is a unique partnership between the City of Auburn, King County, and Pierce Transit operating fixed route service between Lake Tapps Parkway and the Auburn Sounder Station. It provides peak hour commute service to connect residential areas to the Auburn Sounder Station facilitating transfers to Sounder commuter rail, Sound Transit express bus service and Metro bus service. Service under this agreement commenced on February 9, 2009, with Sound Transit assuming King County's financial obligation for the first year of service and continued in February 2010 under a partnership agreement with King County, the City of Auburn, and Pierce Transit.

In December 2014 the Parties extended the Agreement to provide the service described until March 12, 2016, during which the Parties agreed to evaluate whether to extend the Agreement again consistent with the provisions of the Agreement. In January 2016, the Parties extended the Agreement to provide the enhanced transit service (i.e.,

Lakeland Hills-Auburn Sounder Station route) until February 9, 2020, and adjusted the monetary contributions of the Parties to reflect increases to Pierce Transit's operating and capital costs for providing the Lakeland Hills service.

Under the current Agreement, the City of Auburn, King County Metro and Pierce Transit each contribute one third of the capital and operating cost of the service to meet all the scheduled peak hour trains operated on Sound Transit Sounder service. The King County Transit Now agreement utilized by King County to fund its share of this Route 497 partnership will reach the end of its 10-year term in September 2020.

STAFF RECOMMENDATION:

Staff recommends moving forward with Amendment No. 5 updating the project costs and extending the term of the Agreement until September 30, 2020. The Parties agree that they will work together to determine the appropriate contracting mechanism for continuing the Route 497 partnership beyond September 2020.

ALTERNATIVES:

Since its inception in 2009, ridership on the Route 497 has increased 156% from 31,405 annual boardings to 80,274 annual boardings in 2018. The route is ranked as Marginal utilizing Pierce Transit's performance measurements. Alternatives to this Amendment include not operating the Route 497 service to the Auburn Sounder Station or operating without a financial partnership.

PROPOSED MOTION:

Move to: Approve Resolution No. 2020-003, authorizing the Chief Executive Officer to enter into and execute Amendment No. 5 to the Transit Service Direct Financial Partnership Agreement between King County, the City of Auburn, and Pierce Transit for Lakeland Hills-Auburn Sounder Station Service.

RESOLUTION NO. 2020-003

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing Amendment No. 5 to the Transit
2 Service Direct Financial Partnership Agreement Between King County, the City of Auburn, and Pierce Transit for
3 Lakeland Hills-Auburn Sounder Station Service
4

5 WHEREAS, on December 22, 2008, the Parties entered into a Transit Service Direct Financial Partnership
6 Agreement (the "Agreement"); and

7 WHEREAS, said agreement created a partnership between the City of Auburn, King County and Pierce
8 Transit operating fixed route bus service between Lake Tapps Parkway and the Auburn Sounder Station; and

9 WHEREAS, Section 4.1 of the Agreement provides that each service specified in the Agreement will
10 expire five (5) years after the start of service, unless extended pursuant to the terms of the Agreement; and

11 WHEREAS, 4.1 of the Agreement further provides that if, after five (5) years the enhanced transit service
12 described in the Agreement is deemed viable by the County pursuant to the performance indicators set forth in
13 Section 2.2 of the Agreement and the additional performance benchmarks specified in the Agreement, and the
14 parties desire to have Pierce Transit continue to provide the enhanced transit service beyond the initial period,
15 the Agreement may be extended by the Parties; and

16 WHEREAS, in December 2014 the Parties extended the Agreement to provide the enhanced transit
17 service (i.e., Lakeland Hills-Auburn Souder Station route) until March 12, 2016, during which the Parties agreed
18 to evaluate whether or not to extend the Agreement again consistent with the provisions of the Agreement;
19 and

20 WHEREAS, in January 2016 the Parties extended the Agreement to provide the enhanced transit service
21 (i.e., Lakeland Hills-Auburn Sounder Station route) until February 2, 2020, and adjusted the monetary
22 contributions of the Parties to reflect increases to Pierce Transit's operating and capital costs for providing Route
23 497; and

24 WHEREAS, in October 2017 the Parties amended the Agreement adding two trips to the service and
25 increasing the financial obligation to fund said trips allow for connections to all peak-hour Sounder commuter
26 trips; and

27 WHEREAS, Section 8 of the Agreement provides that the Agreement may be amended or modified by
28 written agreement of the Parties; and

29 WHEREAS, the service is viable and exceeding the performance benchmarks; and

30 WHEREAS, the Parties desire to continue the Route 497 partnership service; and

Exhibit A

AMENDMENT No. 5
to the
TRANSIT SERVICE DIRECT FINANCIAL PARTNERSHIP AGREEMENT
between
KING COUNTY
and
THE CITY OF AUBURN, WASHINGTON
and
PIERCE TRANSIT

This Amendment No. 5 to the Transit Service Direct Financial Partnership Agreement ("Amendment No. 5" or the "Third Amendment") is made by and between King County, a home rule charter county of the State of Washington, by and through its Metro Transit Department (hereinafter the "County" or "Metro Transit") and the City of Auburn (the "City") and the Pierce County Public Transportation Benefit Authority ("Pierce Transit"), both Washington municipal corporations (referred to collectively as "Service Partner," whether one entity or multiple entities), all of which entities may be referred to hereinafter separately as "Party" or together as "Parties."

WHEREAS, on December 22, 2008 the Parties entered into a Transit Service Direct Financial Partnership Agreement (the "Agreement"); and

WHEREAS, Section 4.1 of the Agreement provides that each service specified in Attachment A to the Agreement will expire five (5) years after the start of service , unless extended pursuant to the terms of the Agreement; and

WHEREAS, Section 4.1 of the Agreement further provides that if, after five (5) years the enhanced transit service described in Section 1 of Attachment A to the Agreement is deemed viable by the County pursuant to the performance indicators set forth in Section 2.2 of the Agreement and the additional performance benchmarks specified in Attachment A of the Agreement, and the Parties desire to have Pierce Transit continue to provide the enhanced transit service beyond the initial period, the Agreement may be extended by the Parties; and

WHEREAS, the transit service enhancements provided for in Part I of Attachment A in the Agreement were implemented on or about February 9, 2010; and

WHEREAS, in December 2014 the Parties extended the Agreement to provide the enhanced transit service described in Part I of Attachment A (i.e., Lakeland Hills-Auburn Sounder Station route) until March 12, 2016, during which the Parties agreed to evaluate whether or not to extend the Agreement again consistent with the provisions of Section 4.1 of the Agreement; and

WHEREAS, in January 2016 the Parties extended the Agreement to provide the enhanced transit service described in Part I of Attachment A (i.e., Lakeland Hills-Auburn Sounder Station route) until February 9, 2020, and adjusted the monetary contributions of the Parties to reflect increases to Pierce Transit's operating and capital costs for providing Route 497; and

WHEREAS, in January 2018 the Parties agreed to implement additional trips on the Route 497 and adjust the monetary contributions for each Party accordingly; and

WHEREAS, Section 8 of the Agreement provides that the Agreement may be amended or modified by written agreement of the Parties, and further provides that such amendments and modifications may be made for the County by Metro's General Manager when such amendments are consistent with the intent and purpose of the Agreement; and

WHEREAS, the Parties agree that the performance indicators set forth in the agreement for Route 497 have been met; and

WHEREAS, the Parties desire to continue the Route 497 partnership service; and

WHEREAS, the King County Transit Now agreement utilized by the County to fund its share of this Route 497 partnership will reach the end of its 10-year term in September 2020; and

WHEREAS, there is an understanding between the Parties that they will work together to determine the appropriate contracting mechanism for continuing the Route 497 partnership beyond September 2020;

NOW, THEREFORE, in consideration of the terms, conditions and mutual covenants set forth herein, the Parties agree to amend the Agreement as follows:

1. Extension of Term of Agreement

As provided for in Section 4.1, the enhanced transit service described in Part I of Attachment A (Lakeland Hills Service) in the Agreement is extended until September 30, 2020.

2. Lakeland Hill Service Cost

Operating Cost:

The operating cost for the Lakeland Hills service (Rt. 497) beginning on February 10, 2020 will be based on Pierce Transit's hourly rate of \$102.97.

Capital Cost:

In addition to the operating costs, the Parties agree to pay for Pierce Transit's capital costs associated with the Lakeland Hills service. The total capital cost for this extension period from February 2020 to September 2020 is \$56,853.89.

Monetary Contributions:

The Parties agree that beginning February 10, 2020 and through the term of this extension, the costs for continuing to provide nine (9) weekday AM northbound and nine (9) weekday PM southbound trips on the Lakeland Hills service (Route 497) will be divided equally between the three parties, King County, City of Auburn and Pierce Transit.

The total Service costs for this extension period are estimated below. The Parties will each be responsible for one-third (1/3) of the total costs.

Feb 2020 – Sept 2020	Operating Cost (\$102.97/hr x 2,893.4 hrs.)	Capital Cost	TOTAL COST
AUBURN	\$99,311.13	\$18,951.30	\$118,262.43
KING COUNTY	\$99,311.13	\$18,951.30	\$118,262.43
PIERCE TRANSIT	\$99,311.13	\$18,951.30	\$118,262.43
TOTAL:	\$297,933.39	\$56,853.90	\$354,787.29

3. No Other Modifications.

Except as specifically provided for in this Amendment No. 5, all other provisions of the Agreement shall remain unchanged and in full force and effect.

4. Effective Date.

This Amendment No. 5 shall be effective upon execution by the Parties.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment No. 5 to the Agreement as of the date set forth below their signatures.

KING COUNTY

CITY OF AUBURN

By: _____
Rob Gannon
General Manager, Metro Transit Department

By: _____
Nancy Backus
Mayor
City of Auburn

Date: _____

Date: _____

PIERCE TRANSIT

By: _____
Sue Dreier
Chief Executive Officer
Pierce Transit

Date: _____

TITLE: Amending the 2020 Budget to Convert Two (2) Limited Term Employee (LTE) Positions to Two (2) Full Time Employee Positions in Support of the Maintenance Apprentice Program

DIVISION: Maintenance

SUBMITTED BY: Adam Davis, Int. E.D. of Maintenance

RELATED ACTION: N/A

Resolution No. 2019-020, amending the 2019 Budget to add one (1) Full Time Equivalent position in support of the revitalized Maintenance Program

ATTACHMENTS: Proposed Resolution

RELATION TO STRATEGIC PLAN: Employee

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Maintenance Apprentice Program

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 155,907	Requesting to convert existing (2) LTE positions to (2) FTE positions. The expenditure is included in the 2020 budget for the LTE positions.
Grant/Other Amounts	\$ 0	
Total Expenditure	\$ 155,907	

BACKGROUND:

Pierce Transit's Apprenticeship Program was "refreshed" in 2019 and the newly refreshed program was reviewed by the Executive Finance Committee at their May 23, 2019 meeting. The "refreshed" program was to be initiated with one (1) Full Time Employee (FTE) position, and two (2) Limited Term Employee (LTE) positions. The Board of Commissioners adopted Resolution No. 2019-020 on July 8, 2019, authorizing the FTE position in support of the Apprenticeship Program. Upon final program review by Washington State Department of Labor and Industries, a potential concern was raised regarding guaranteed funding. LTE positions require annual approval, which would not indicate a sign of Good Faith business practice with Labor and Industries, the Union, or the Apprentice(s).

STAFF RECOMMENDATION:

Convert two (2) LTE positions to two (2) FTE positions in support of funding a four-year (8000 hour) partnership with successful candidates.

ALTERNATIVES:

The alternative would be to maintain the current plan of 1 FTE and 2 LTE positions. This would require negotiating a Memo of Understanding with the Amalgamated Transit Union and final approval from Labor and Industries.

PROPOSED MOTION:

Move to: Approve Resolution No. 2020-004 amending the 2020 Budget to convert two (2) Limited Term Employee positions to two (2) Full Time Equivalent positions in Support of the refreshed Maintenance Apprentice Program as presented.

RESOLUTION NO. 2020-004

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Amending the 2020 Budget to Change the
2 Previously Approved Two (2) Limited Term Equivalent Positions to Two (2) Full Time Equivalent Positions in
3 Support of the Maintenance Apprentice Program
4

5 WHEREAS, Pierce Transit has a Department of Labor Certified Apprentice Diesel Program; and

6 WHEREAS, securing qualified Journey Level Mechanics has become extremely challenging; and

7 WHEREAS, because of the hiring challenges that exist in the maintenance arena, Pierce Transit seeks to
8 reinvigorate its Maintenance Apprentice Program to identify and train up to three entry-level individuals
9 towards a State Certified Journey Level Mechanic career field; and

10 WHEREAS, Pierce Transit desires to partner with Bates Community Colleges and other Vocational
11 Institutions to incorporate up to 8,000 hours of mechanic training and leadership training; and

12 WHEREAS, the 2020 Budget previously only included one (1) Full Time Equivalent position and two (2)
13 Limited Term Equivalent positions; and

14 WHEREAS, it was discovered that the two (2) LTE positions could not be adequately supported by the
15 Union. A revolving requirement for funding would be necessary annually, which would also (as identified by
16 WA State Labor & Industries) not indicate a sign of Good Faith business practice with WA State L&I, the Union,
17 or the Apprentice(s).

18 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

19 Section 1. The Board of Commissioners authorizes amending the 2020 Budget to change previously
20 approved two (2) Limited Term Equivalent positions to two (2) Full Time Equivalent positions in support of the
21 Maintenance Apprentice Program for the purpose of fulfilling critical Journey Level Mechanic positions as
22 needed in the future.

23 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
24 the 13th day of January 2020.

25 PIERCE TRANSIT

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27 _____
28 Victoria Woodards, Chair
Board of Commissioners

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ATTEST/AUTHENTICATED

Deanne Jacobson, CMC
Clerk of the Board



Action Agenda

TITLE: Authorization to Execute a Reimbursable agreement with WSDOT for project review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project

DIVISION: Finance

SUBMITTED BY: Sean Robertson, Senior Construction Project Manager

RELATED ACTION:

Resolution No. 19-021 Adopting the Locally Preferred Alternative's Running Way Option and Access to Tacoma Dome Station Option for the Pacific Avenue/SR 7 Corridor Bus Rapid Transit Project

Resolution No. 18-025 Adopting the Locally Preferred Alternative (LPA) for the Proposed Pacific Avenue / State Route 7 Corridor Bus Rapid Transit Project, as approved on July 9, 2018.

Resolution No. 19-042 Authorizing the Chief Executive Officer to Execute a Funding Agreement Providing for Sound Transit to Contribute Funds to Pierce Transit for Bus Capital Enhancements for Speed, Reliability, and Convenience along Pacific Avenue/State Route 7 Corridor for the Bus Rapid Transit Project.

FS 19-043, Authority to Execute a Contract with WSP, USA for Architectural and Engineering Services for the BRT Pacific Ave/SR7.

ATTACHMENTS: Proposed Resolution Exh A, JC1446 - SR 7 BRT Reimbursable Agreement

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: BRT Pacific Ave/SR7 - Project Number 0563

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 0	The total amount reflects potential expenditures for all WSDOT Review services including construction inspection. The original contract amount of \$56,000 funds basic design review and will be amended using the contingency to cover final design review and construction support.
Grant/Other Amounts	\$ 56,000.00	
Exceedance (25%)	\$ 14,000.00	
Contingency	\$ \$130,000	
Total Expenditure	\$ 200,000.00	

BACKGROUND:

The majority of the Pacific Avenue / SR 7 Bus Rapid Transit (BRT) line will run down State Route 7. This is a state highway so WSDOT will review and approve all changes to the channelization, roadway surface, signage, sidewalks, curb ramps, property acquisitions, and signals. They will also review the proposed roundabouts and median lane treatments planned on the BRT project. This agreement allows WSDOT to charge for their review and actively participate in coordination discussions.

WSDOT estimates that initial review of the project will cost approximately \$56,000. All WSDOT reimbursable agreements include a clause that allows this estimate to be exceeded by up to 25% before the agreement must be amended. The contracts total not to exceed amount is \$70,000.

The amount of participation required for WSDOT to review the final design and support construction inspection and approvals is unknown. The large contingency included in this fact sheet is expected to cover those future WSDOT support services. An amendment to the original reimbursable agreement will take place once scope and project timing has progressed to final design and construction. The contingency amount will be used to fund the future amendments in a timely matter so WSDOT can continue to support this project.

The funds for this agreement will come from the \$60 million Sound Transit 3 funding agreement that is the subject of Resolution No. 19-042 adopted by the Board on August 12, 2019.

ALTERNATIVES:

Do not approve entering into a reimbursable agreement with WSDOT. This would prevent us from making any changes to the BRT portion that runs down SR 7. Most of the project scope exists down the state route, so this would eliminate many of the proposed improvements, including our proposed median lanes.

PROPOSED MOTION:

Move to: Approve Resolution No. 2020-005, authorizing the Chief Executive Officer to execute a reimbursable agreement with WSDOT for the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project, with an authorized total amount not to exceed \$70,000.00 and to further authorize the CEO to execute any amendments to this agreement up to the not to exceed amount of \$200,000.

RESOLUTION NO. 2020-005

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing the Chief Executive Office to enter
2 into a reimbursable agreement with WSDOT for project review of the Bus Rapid Transit Pacific Avenue/State
3 Route 7 Corridor Project
4

5 WHEREAS, Most of the Bus Rapid Transit Project runs down State Route 7 which requires both review
6 and approval from WSDOT for any proposed changes; and

7 WHEREAS, Both WSDOT and Pierce Transit agree to the terms in the reimbursable agreement referred
8 to as J1446 and attached as Exhibit A; and

9 WHEREAS, Funds for this agreement will come from the Sound Transit 3 funding agreement that is
10 the subject of Resolution No. 19-042 adopted by the Board on August 12, 2019; and

11 WHEREAS, Amendments to the reimbursable agreement will be executed as needed to accommodate
12 final design review and construction support by WSDOT; and

13 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

14 Section 1. The Board of Commissioners authorizes the Chief Executive Officer to execute a
15 reimbursable agreement with WSDOT for the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor
16 Project, with an authorized total amount not to exceed \$70,000.00 and to further authorize the CEO to
17 execute any amendments to this agreement up to the not to exceed amount of \$200,000.

18 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
19 the 13th day of January 2020.

20 PIERCE TRANSIT

21
22
23 _____
24 Victoria Woodards, Chair
25 Board of Commissioners
26

27 ATTEST/AUTHENTICATED

28
29 _____
30 Deanne Jacobson, CMC
31 Clerk of the Board



Project Review Reimbursable Agreement		Applicant or Local Agency Pierce Transit	
Agreement Number J 1446		Billing Address 3701 96th ST SW Lakewood WA 98499	
Region Olympic		Contact Email srobertson@piercetransit.org	
Contact Name Sean Robertson		Contact Phone (253)983-3359	
Estimated Costs This estimate is based on the best available information to date and includes WSDOT's Indirect Cost Rate \$56,000		Surety Amount \$ <input checked="" type="checkbox"/> Not Applicable	
SR 7	MP 45.0-55.0	Project Name Pacific Ave / SR 7 BRT Project	
Detailed Description of Work by WSDOT <input checked="" type="checkbox"/> Project Review WSDOT design review of Pierce Transit's proposed Bus Rapid Transit (BRT) project on SR 7 from Spanaway to downtown Tacoma. The project will include over 60 new stations spaced every 1/2 mile down the corridor. Bus exclusive lanes will be installed which include both Business Access/Transit lanes and Median/Center running bus only lanes. The project will also include new channelization, signage, property acquisition/roadway widening, roundabouts, sidewalks, ADA improvements, signal replacement/upgrades, and new paving near each station. <input type="checkbox"/> Inspection <input checked="" type="checkbox"/> Other (see description of work)			

This AGREEMENT is entered into by and between the Washington State Department of Transportation, hereinafter "WSDOT," and the above named "APPLICANT OR LOCAL AGENCY," hereinafter the "ENTITY;" herein after referred to individually as the "Party" and collectively as the "Parties."

Recitals

1. The ENTITY has requested WSDOT to perform the above described work, and WSDOT is authorized and willing to perform the work.
2. The ENTITY is responsible for the costs associated with the work.

NOW THEREFORE, pursuant to the terms, conditions and performances contained herein and/or attached hereto, and by this reference made a part of this Agreement,

It Is Mutually Agreed to As Follows:

1. GENERAL

- 1.1 The WSDOT agrees to perform the above described work requested by the ENTITY, using state labor, equipment and materials.
- 1.2 To secure payment of the potential costs incurred in the review process, WSDOT requests that a Surety Amount in the form of Bond, Assignment of Escrow, Certificate of Deposit, Irrevocable Letter of Credit, Check or Money Order in the amount listed above accompany the endorsed original copy of this Agreement.
- 1.3 All WSDOT reviews, and/or inspections provided by WSDOT are solely for the benefit of WSDOT and not for the ENTITY or any other third party.

2. PAYMENT

- 2.1 The ENTITY, in consideration of the faithful performance of the work by WSDOT, agrees to reimburse WSDOT for the actual direct and related indirect costs associated with the work, including WSDOT's current administrative indirect cost rate.
- 2.2 The ENTITY agrees to make payment for the work by WSDOT within thirty (30) calendar days from the date of a state invoice.
- 2.3 The ENTITY agrees that if it fails to make payment within thirty (30) calendar days of the invoice, the WSDOT may charge interest in accordance with RCW 43.17.240 and may elect to send the outstanding invoice(s) to a WSDOT contracted collection agency resulting in the assessment of additional fees and/or penalties.
- 2.4 Upon payment of all WSDOT invoices by ENTITY, WSDOT will release rights of remaining Surety Amount.

3. INCREASE IN COST

- 3.1 The Parties agree that the estimated cost of the work may be exceeded by up to twenty-five (25) percent. In the event costs exceed the estimated costs by more than twenty-five (25) percent the Parties agree to modify the estimated cost of work by written amendment, signed by both Parties.

4. ASSIGNMENT

- 4.1 This Agreement, and any claim arising under this Agreement, shall not be assignable or delegable by either Party, either in whole or in part.

5. INDEMNIFICATION

- 5.1 The ENTITY shall defend, protect and hold harmless WSDOT, its officers, officials, employees, and/or agents from and against all claims, suits or actions arising from the negligent acts or omissions of ENTITY, its officers, officials, employees, assigns, contractors, sub-contractors, tenants, sub-tenants, licensees, invitees and/or agents while performing under the terms of this Agreement. This defense and indemnity obligation shall not include such claims, actions, costs, damages, or expenses which may be caused by the sole negligence of WSDOT, its officers, officials, employees, contractors, sub-contractors and/or agents; provided, however, that if the claims, suits or actions are caused by or result from the concurrent negligence of (a) WSDOT, its officers, officials, agents, contractors, sub-contractors or employees and (b) the ENTITY, its officers, officials, employees, assigns, contractors, sub-contractors, tenants, sub-tenants, licensees, invitees and/or agents, or involves those actions covered by RCW 4.24.115, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the ENTITY or its officers, officials, employees, assigns, contractors, sub-contractors, tenants, sub-tenants, licensees, invitees and/or agents. ENTITY specifically assumes potential liability for the actions brought by ENTITY'S employees and solely for the purposes of this indemnification and defense, ENTITY specifically waives any immunity it may be afforded in connection with such claims under the State industrial insurance law, Title 51 RCW. ENTITY recognizes that this waiver was the subject of mutual negotiations.

This indemnification and waiver shall survive the termination of this Agreement.

6. AMENDMENT

- 6.1 This Agreement may be amended by the mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

7. TERMINATION

- 7.1 Either Party may terminate this Agreement, with or without cause, by providing written notice to the other of such termination and specifying the effective date thereof at least thirty (30) calendar days before the effective date of such termination. The ENTITY will reimburse WSDOT for all charges up to the date of termination.

8. DISPUTES

- 8.1 The Parties shall work collaboratively to resolve disputes and issues arising out of, or related to this Agreement. Disagreements shall be resolved promptly and at the lowest level of hierarchy.

8.2 In the event that a dispute arises under this Agreement which cannot be resolved by the parties as outlined in Section 8.1, the dispute will be settled in the following manner: Each Party will appoint a member to a dispute board. The members so appointed will jointly appoint a third member to the dispute board who is not employed by or affiliated in any way with either Party. The dispute board will evaluate the facts, contract terms, and applicable statutes and rules and make a determination of the dispute. The determination of the dispute board will be final and binding on the Parties. Any costs associated with appointing the third member will be equally shared between the Parties. Each Party shall be responsible for its own costs, including attorneys fees.

8.3 The Parties agree that any legal action to enforce any right or obligation under this Agreement may only be brought in Thurston County Superior Court.

9. TERM OF AGREEMENT

9.1 The term of the Agreement shall begin upon the date of execution and shall remain in effect until WSDOT has completed the above described work and the ENTITY has made full payment, whichever comes last, unless modified according to Section 6, "AMENDMENT," above.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date last signed by the PARTIES below.

REQUESTING ENTITY	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
By: _____ Printed: _____ Title: _____ Date: _____	By: _____ Printed: _____ Title: _____ Date: _____
TIN or Social Security Number of Requesting Entity: _____	

TITLE: Authorization to Execute Contract No. PT-68-19
 with Granite Construction for General
 Contractor/Construction Manager (GC/CM) Pre-Construction
 Services for the Bus Rapid Transit Pacific Avenue/State
 Route 7 Corridor Project

DIVISION: Finance
 SUBMITTED BY: Sean Robertson, Senior Construction
 Project Manager

RELATED ACTION:

Resolution No. 19-021 Adopting the Locally Preferred Alternative's Running Way Option and Access to Tacoma Dome Station Option for the Pacific Avenue/SR 7 Corridor Bus Rapid Transit Project

Resolution No. 18-025 Adopting the Locally Preferred Alternative (LPA) for the Proposed Pacific Avenue / State Route 7 Corridor Bus Rapid Transit Project, as approved on July 9, 2018.

Resolution No. 19-023 Authorizing the Chief Executive Officer to Execute a Funding Agreement Providing for Sound Transit to Contribute Funds to Pierce Transit for Bus Capital Enhancements for Speed, Reliability, and Convenience along Pacific Avenue/State Route 7 Corridor for the Bus Rapid Transit Project

FS 19-043, Authority to Execute a Contract with WSP, USA for Architectural and Engineering Services for the BRT Pacific Ave/SR7.

ATTACHMENTS: None

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: BRT Pacific Ave/SR7 - Project Number 0563

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 0	The total amount reflects potential expenditures for all Pre-Construction Services.
Grant/Other Amounts	\$ 1,046,003.00	
Contingency (10%)	\$ 104,600.00	
Total Expenditure	\$ 1,150,603.00	

BACKGROUND:

Pierce Transit (PT), in cooperation with the Federal Transit Administration (FTA) and Sound Transit, is implementing a new corridor-based Bus Rapid Transit (BRT) System in a north-south corridor connecting the City of Tacoma's Central Business District to the Tacoma Dome Station (TDS), Parkland and Spanaway. The Corridor is currently served by the Route 1, which has the highest ridership of any PT route. In 2017, the BRT portion of the Route 1 saw more than 1 million boarding's, accounting for 12 percent of PT's total ridership.

The BRT system is expected to provide the following:

- Safe, fast, and reliable transportation that will connect the South Sound community
- Time-saving escape from gridlock with relaxing, frequent service and state-of-the-art buses that can comfortably hold up to 90 passengers and have amenities such as Wi-Fi and multiple boarding doors.
- A fast ride that rivals car travel times, with buses arriving every 10-15 minutes
- New BRT Stations which feature pre-payment options, real-time travel info and weather protection
- Accessibility to all with level boarding for bikes, strollers, wheel chairs and pedestrians
- Environmentally-friendly, high-speed transit for a fraction of the cost of rail modes
- A uniquely branded system that is easy to understand and use
- Better opportunities for economic development along the corridor

Pierce Transit advertised a Request for Qualifications and Project Approach (RFQ/PA) in September 2019 for GC/CM Services for the BRT Project. Statements of Qualifications were accepted until 5:00pm on October 12, 2019. Pierce Transit received three (3) responses to the RFQ/PA. An Evaluation Committee reviewed the responses, conducted interviews and Granite emerged as the top scorer.

Granite provided a proposal for Pre-Construction Services dated December 18th, 2019. The Proposal includes a not to exceed amount of \$1,046,003.00 for preconstruction services. The contract is expected to run until March 2021 when design is complete. Granite and Pierce Transit will also negotiate a Maximum Agreeable Construction Cost (MACC) once the design is at 90%. The MACC will be approved through a separate contract.

Staff requests \$104,600 (10%) in contingency because this project spans multiple years and over the full 14-mile corridor there are multiple risks that could increase the consulting services we need.

The funds for this Contract will come from the \$60 million Sound Transit 3 funding agreement that is the subject of Resolution No. 2019-023, adopted by the Board on August 12, 2019.

ALTERNATIVES:

Do not approve entering into a contract with Granite for Pre-Construction Services. This is not recommended as it has been determined that utilizing the GC/CM project delivery method benefits this Project more than a traditional design-bid-build approach. The GC/CM method requires bringing the contractor on as part of the design team and will reduce our risk for costly change orders during construction.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute Contract No. PT-68-19 with Granite Construction for the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project Pre-Construction Services, with an authorized total amount/not to exceed amount of \$1,150,603.00.

TITLE: Authorizing the Chief Executive Officer to Execute a Contract with Medstar to Provide Microtransit Pilot Service to Ruston Way for One Year

DIVISION: Planning & Community Development

SUBMITTED BY: Penny Grellier, Business Partnership Administrator

RELATED ACTION: N/A

ATTACHMENTS: Exhibit A, Proposed Route

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Ruston Way Microtransit

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 313,000	
Grant/Other Amounts	\$	
Total Expenditure	\$ 313,000	

BACKGROUND:

Certain areas of the Pierce Transit Public Transportation Benefit Area are not conducive to large bus service. This proposed pilot project seeks to serve the Ruston Way corridor.

The Ruston Way corridor hosts a growing residential population as well as employment opportunities, shopping, dining, entertainment and park access, but is not currently served by Pierce Transit. Members of the public who wish to access this area, as well as those living and working in the area who wish to connect to Pierce Transit and regional service, must use methods other than public transit to do so. Parking along the corridor and at Pt. Ruston development is limited and several stakeholders (Metro Parks, Pt. Ruston, Silver Cloud Inn and GenCare) have expressed support of connective service.

The Downtown to Defiance trolley service provided by Pierce Transit along the corridor in the summers of 2016 and 2017 demonstrated that traditional fixed route service is challenged there by limited availability of viable stop locations given geographic and infrastructure challenges. The Microtransit pilot project will provide on-demand service along the Ruston Way corridor with connections to Pierce Transit routes 10 and 11 at N. 51st and Pearl, as well as at the Commerce Street Transit Center and Tacoma Dome Station. Riders will also be able to board and deboard at any location in the Ruston Way zone (see attachment A) where it is safe to do so; the vendor will utilize smaller vehicles that can access parking lots. The fare for this service will be the same as Pierce Transit local fares.

Following the required Procurement process, Medstar was selected from amongst four respondents based upon proposed approach and pricing.

The pilot will run for one year with extensions possible based upon project results. Pierce Transit may also expand the service to include other zones not currently served by fixed route in need of connective service. Staff projects 1,000 trips per month. The amount required for the service is \$313,000.

STAFF RECOMMENDATION:

Authorize the CEO to enter into and execute a contract with Medstar to provide microtransit pilot service for one year to Ruston Way.

ALTERNATIVES:

1. Do not approve the contract with Medstar. Parking and traffic congestion along Ruston Way and other areas will become an even bigger issue. Access to jobs and transit connections and support of waterfront businesses and attractions will be limited.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute a contract with Medstar in the amount of \$313,000 to provide microtransit pilot service for one year to Ruston Way.

