

**Meeting Location: Teleconference**  
**Phone: 253-215-8782**  
**Meeting ID: 899 5877 4040**

### **Virtual Meeting Participation Information:**

Due to the COVID-19 Pandemic and the Governor Proclamation 20-28 that is in effect, a physical meeting location will not be provided for this meeting. The public is welcome to attend the meeting by calling 253-215-8782 or 669-900-6833 and entering Meeting ID No. 899 5877 4040, or by accessing <https://us02web.zoom.us/j/89958774040>.

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### **Call to Order**

### **Roll Call**

### **Presentations**

- |   |   |
|---|---|
| 1. 2021 State and Federal Legislative Priorities                          | Alex Mather<br>Government Relations Officer |
| 2. Overview of Pierce Transit's Disadvantaged Business Enterprise Program | Linda Shilley<br>Procurement Manager        |

**Public Comment** (*Citizens wishing to provide comment will be given three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time allowed to allow sufficient time for the Board to conduct business.*)

### **Public Hearing** – Destination 2040 Long Range Plan Update

*(Citizens wishing to provide comment will be given three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time allowed to allow sufficient time for the Board to conduct business.)*

### **Consent Agenda**

*(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)*

1. Approval of Vouchers, September 1, 2020 through September 31, 2020
2. Approval of Minutes, September 14, 2020 Board Meeting
3. FS 2020-045, Authority to Execute Amendment No. 3, Contract Number PT-07-16, with Summit Law Group to Increase the Contract Amount for Labor Relations and Labor/Contract Relations Services

4. FS 2020-046, Authority to Execute Amendment No. 3 with Gene's Towing, Contract PT-32-16, to Extend the Contract for Eleven Months and to Increase the Contract Authority Amount
5. FS 2020-047, Authority to Execute Amendment No. 2 with Granite Construction Company, Contract No. PT-68-19, Increasing the Contract Authority Amount to Perform Potholing Work Down the Bus Rapid Transit/State Route 7 Corridor
6. FS 2020-048, Authority to Execute Amendment No. 3 with Hultz/BHU Engineers, Contract No. PT-12-18, Increasing the Contract Amount to Provide Construction Management Services for the Commerce Tunnel Refurbishment Project
7. FS 2020-049, Authority to Execute Amendment No. 5 with Parametrix, Contract No. PT-18-19, to Increase the Existing Contract Amount to Cover for Additional Advisory Services to Support the BRT Pacific Avenue/SR 7 Corridor Project

### **Action Agenda**

#### **Staff Updates/Discussion**

1. CEO's Report CEO Dreier

#### **Informational Board Items**

1. Chair Report Chair Woodards
2. Sound Transit Update Commissioners Keel, Dammeier or Woodards
3. PSRC Transportation Policy Board Update Commissioner Anderson
4. Commissioners' Comments

#### **Special Business**

1. Recognizing Commissioners Nancy Henderson and Robin Farris for their Service on the Board Chair Woodards

#### **Executive Session**

Pursuant to RCW 42.30.110 (g), evaluate the performance of a public employee

#### **Adjournment**



# Public Hearing



**PIERCE TRANSIT  
NOTICE OF PUBLIC HEARING  
DESTINATION 2040 LONG RANGE PLAN UPDATE**

Notice is hereby given that a public hearing will be held as part of the Pierce Transit Board of Commissioners' regular meeting on Monday, October 12, 2020, beginning at 4:00 p.m. to receive oral comments on the Updates to the Destination 2040 Long Range Plan. Due to the COVID-19 Pandemic and the Governor Proclamation 20-28 that is in effect, a physical meeting location will not be provided for this meeting. Citizens may attend the meeting by Zoom. To join from a computer, please visit <https://us02web.zoom.us/j/89958774040>. To attend by phone, call 1-253-215-8782 and enter meeting ID code 899 5877 4040.

Pierce Transit's draft edition of the Destination 2040 Long Range Plan Update has been filed with the Clerk of the Board. The Destination 2040 Long Range Plan Update is the Agency's "comprehensive guiding vision for providing dependable, safe, efficient, and fully integrated public transportation services throughout the South Sound Region of today, tomorrow, and beyond." The Plan may be reviewed by visiting Pierce Transit's website at [www.piercetransit.org/documents](http://www.piercetransit.org/documents).

Interested citizens may also submit written comments to Duane Wakan, Senior Planner, 3701 96th Street SW, Lakewood, WA 98499, or by email at [Dwakan@piercetransit.org](mailto:Dwakan@piercetransit.org), no later than Tuesday, November 3, 2020, by 5:00 p.m. Written comments will be provided to the Pierce Transit Board.

American Disability Act (ADA) accommodations are available with a 72-hour notice. Please contact the Clerk's office at (253) 581-8066 for special accommodations.

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Deanne Jacobson, Clerk of the Board

*Published in the Tacoma Daily Index and Tacoma News Tribune on October 5, 2020.*



# Consent Agenda

**PIERCE TRANSIT**  
**Board Payments Over \$50,000**  
**Payments From: Sep 1, 2020 to Sep 30, 2020**  
**Cash and Investment Balance: 127,485,504.74**

Payment Numbers CK 00374496 through CK 00374682  
 Wire Numbers EFT 00005304 through EFT 00005520  
 No Advance Travel Checks

Total \$7,332,705.54

Payments in Excess of \$50,000 are as follows:

**Operating Fund**

	<b>Check</b>	<b>Vendor</b>	<b>Item/Service</b>	<b>Amount</b>
CHK	00374519	PIERCE COUNTY BUDGET & FINANCE	Policing Services 09/20	301,909.00
CHK	00374585	PIERCE COUNTY BUDGET & FINANCE	SCWCS RADIO ALLOCATION 2020	966,480.00
EFT	00005339	SAYBR CONTRACTORS INC	CONSTR ADA ACCESS 95%	49,064.20
EFT	00005356	ASSOCIATED PETROLEUM	B5 DYED DIESEL	58,305.93
EFT	00005360	CUMMINS INC	MISC INVENTORY BUS PARTS	107,742.27
EFT	00005400	GREAT WEST RETIREMENT	PP 19 2020 Empower	54,035.21
EFT	00005401	ICMA RETIREMENT	PP 19 2020 ICMA	166,555.07
EFT	00005404	FIRST TRANSIT	FAREBOX RECOVERY 08/20	356,638.66
EFT	00005408	AWC	AWC BGLI Sept 20	1,121,255.81
EFT	00005416	COST MANAGEMENT SERVICES INC	CNG USAGE 08/20	70,464.95
EFT	00005417	CUMMINS INC	MISC INVENTORY BUS PARTS	60,711.16
EFT	00005443	SOUND TRANSIT	ST Farebox Revenue August 2020	51,597.39
EFT	00005471	CERIUM NETWORKS	Managed SVC 07/01/20-06/30/21	99,828.54
EFT	00005491	NORTHWEST PLASTICS, INC	CUTAWAYVAN-BARRIER	111,273.75
EFT	00005516	GREAT WEST RETIREMENT	PP 20 2020 Empower	53,862.79
EFT	00005517	ICMA RETIREMENT	PP 20 2020 ICMA	175,269.89
<b>Payments for Fund 1 Total</b>				<b>\$3,804,994.62</b>

**Capital Fund**

	<b>Check</b>	<b>Vendor</b>	<b>Item/Service</b>	<b>Amount</b>
EFT	00005311	COMMONSTREET CONSULTING LLC	ACQUISITION BRT 07/20	56,555.00
EFT	00005339	SAYBR CONTRACTORS INC	CONSTR UPS BLDG 4/5 80%	165,026.01
EFT	00005352	WSP USA, INC.	DESIGN SVC BRT 04/01-05/01/20	561,654.53
EFT	00005380	PARAMETRIX ENGINEERING	ADV SV BRT GCCM 05/03-05/30/20	77,979.22
EFT	00005428	HUITT-ZOLLARS INC.	PROF SVC BMP PARKING 07/20	90,202.72
EFT	00005462	WSP USA, INC.	DESIGN SVC BRT 05/02-05/31/20	391,338.94
EFT	00005483	HUITT-ZOLLARS INC.	PROF SVC BMP FUEL CIV 07/20	103,561.23
EFT	00005495	PARAMETRIX ENGINEERING	ADV SV BMP GCCM 08/02-08/29/20	55,836.48
EFT	00005515	WSP USA, INC.	DESIGN PIVOT BRT 06/20	484,869.34
<b>Payments for Fund 9 Total</b>				<b>\$1,987,023.47</b>

**Total Payments in Excess of \$50,000.00**

**\$5,792,018.09**

Oct 1, 2020 8:03:06 AM

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**Pierce Transit**  
**Payment Certification for Sep 30, 2020**  
**Payments Sep 1, 2020 to Sep 30, 2020**  
**Payment Numbers CK 00374496 through CK 00374682**  
**Wire Numbers EFT 00005304 through EFT 00005520**

Bank ID	Check Numb	Check Date	Amount	Vendor Name
01	CHK	00374496	44077	277.07 AT&T
01	CHK	00374497	44077	80.08 AT&T
01	CHK	00374498	44077	676.46 CITY OF PUYALLUP
01	CHK	00374499	44077	15786.21 CITY TREASURER - TPU
01	CHK	00374500	44077	18392.4 CITY TREASURER - TPU
01	CHK	00374501	44077	150.24 COMCAST
01	CHK	00374502	44077	240.18 COMCAST
01	CHK	00374503	44077	395.59 COMCAST
01	CHK	00374504	44077	165.4 CONSOLIDATED PLASTICS
01	CHK	00374505	44077	23500 FRANKLIN COVEY
01	CHK	00374506	44077	275.1 FRUITLAND MUTUAL WATER COMPANY
01	CHK	00374507	44077	3893.43 GENES TOWING CORP
01	CHK	00374508	44077	2331.47 GILCHRIST CHEVROLET
01	CHK	00374509	44077	10.43 HARBOR FREIGHT TOOLS
01	CHK	00374510	44077	9742.5 IBI GROUP A CALIFORNIA PARTNER
01	CHK	00374511	44077	92.32 INTERWEST METALS INC
01	CHK	00374512	44077	2399.49 JOHNSON CONTROLS
01	CHK	00374513	44077	128 KENT KEEL
01	CHK	00374514	44077	42336.74 KPFF CONSULTING ENGINEERS
01	CHK	00374515	44077	424.86 LOWE'S COMPANIES INC
01	CHK	00374516	44077	12572.12 OFFICE DEPOT CORP
01	CHK	00374517	44077	40.04 PARAMOUNT SUPPLY COMPANY
01	CHK	00374518	44077	130.07 PATRICK SOULE
01	CHK	00374519	44077	301909 PIERCE COUNTY BUDGET & FINANCE
01	CHK	00374520	44077	72.09 PUGET SOUND ENERGY
01	CHK	00374521	44077	175.73 REX PEGG FABRICS INC
01	CHK	00374522	44077	400 SILVER STATE CONSULTING GROUP
01	CHK	00374523	44077	3250 SIMON AND COMPANY INC
01	CHK	00374524	44077	264.48 SMITH FIRE SYSTEMS INC
01	CHK	00374525	44077	706.74 SNIDER ENERGY
01	CHK	00374526	44077	500 SOURCE PANEL
01	CHK	00374527	44077	5.33 T-MOBILE USA, INC
01	CHK	00374528	44077	82.25 TACOMA DAILY INDEX
01	CHK	00374529	44077	4689.62 TACOMA MALL PARTNERSHIP
01	CHK	00374530	44077	143.8 TACOMA TROPHY
01	CHK	00374531	44077	205.46 UNITED SITE SERVICES (Everson)
01	CHK	00374532	44077	500 WASHINGTON WATER SERVICE COMPA
01	CHK	00374533	44077	169.57 WURTH USA INC
01	CHK	00374534	44078	3384.21 CITY TREASURER - TPU
01	CHK	00374535	44078	12402 CITY TREASURER - TPU
01	CHK	00374536	44084	63.91 AT&T
01	CHK	00374537	44084	28.64 AT&T
01	CHK	00374538	44084	1125 ATU LOCAL 758 CORP
01	CHK	00374539	44084	494.5 BUILDERS EXCHANGE OF WA
01	CHK	00374540	44084	37.5 CALIFORNIA STATE DISBURSEMENT
01	CHK	00374541	44084	62.53 CENTURY LINK
01	CHK	00374542	44084	76.9 CENTURY LINK
01	CHK	00374543	44084	617.62 CENTURY LINK
01	CHK	00374544	44084	1191.3 CHAPTER 13 TRUSTEE
01	CHK	00374545	44084	22983.42 CITY OF FEDERAL WAY
01	CHK	00374546	44084	6273.98 CITY TREASURER - TPU
01	CHK	00374547	44084	504.05 CLF WAREHOUSE
01	CHK	00374548	44084	661.5 CLINICAL REFERENCE LABORATORY
01	CHK	00374549	44084	4521.92 COLONIAL SUPPLEMENTAL LIFE
01	CHK	00374550	44084	140.24 COMCAST
01	CHK	00374551	44084	155.18 COMCAST
01	CHK	00374552	44084	171.84 COMCAST
01	CHK	00374553	44084	43.34 COMM ON POLITICAL EDUCATION
01	CHK	00374554	44084	665.17 CONSOLIDATED ELECTRICAL DIST
01	CHK	00374555	44084	163.2 DAILY JOURNAL OF COMMERCE INC
01	CHK	00374556	44084	287.55 DAVID A. LARSON
01	CHK	00374557	44084	1024.36 DM RECYCLING CO INC
01	CHK	00374558	44084	75 DSHS
01	CHK	00374559	44084	50 EMPLOYMENT SECURITY DEPA
01	CHK	00374560	44084	4406.99 FLEET MOBILE LUBE-WASH INC
01	CHK	00374561	44084	342.23 GENES TOWING CORP
01	CHK	00374562	44084	81.86 GILCHRIST CHEVROLET
01	CHK	00374563	44084	16.44 HARBOR FREIGHT TOOLS
01	CHK	00374564	44084	5931.6 HAROLD LEMAY ENTERPRISES
01	CHK	00374565	44084	66.38 HOME DEPOT CREDIT SERVICES
01	CHK	00374566	44084	10782.46 HULTZ BHU ENGINEERS INC.
01	CHK	00374567	44084	736.25 IAM & AW

01	CHK	00374568	44084	47.45 IDAHO CHILD SUPPORT RECEIPTING
01	CHK	00374569	44084	220 INTERNAL REVENUE SERVICE
01	CHK	00374570	44084	92.32 INTERWEST METALS INC
01	CHK	00374571	44084	102.29 LAWSON PRODUCTS INC
01	CHK	00374572	44084	183.55 LEMAY MOBILE SHREDDING
01	CHK	00374573	44084	4868.2 LEVEL 3 (CENTURY LINK)
01	CHK	00374574	44084	749.22 LEVEL 3 (CENTURY LINK)
01	CHK	00374575	44084	14936.38 MACHINISTS HEALTH &
01	CHK	00374576	44084	1140 MICHAEL G MALAIER
01	CHK	00374577	44084	167.5 MISSOURI FAMILY SUPPORT PAYMEN
01	CHK	00374578	44084	136.4 NH DEPT OF H & HS
01	CHK	00374579	44084	2093.52 NORTHWEST IAM BENEFIT TRUST
01	CHK	00374580	44084	896.82 NYS CHILD SUPPORT PROCESSING
01	CHK	00374581	44084	150.82 OFFICE DEPOT CORP
01	CHK	00374582	44084	1404.58 PACIFIC TORQUE
01	CHK	00374583	44084	360.09 PENINSULA LIGHT
01	CHK	00374584	44084	3804 PHICORE HEALTH SERVICES
01	CHK	00374585	44084	966480 PIERCE COUNTY BUDGET & FINANCE
01	CHK	00374586	44084	225.71 PIERCE COUNTY BUDGET & FINANCE
01	CHK	00374587	44084	65 SICONG WANG
01	CHK	00374588	44084	15631.08 SNIDER ENERGY
01	CHK	00374589	44084	373.36 SONITROL PACIFIC
01	CHK	00374590	44084	17.63 TACOMA RUBBER STAMP & MARKING
01	CHK	00374591	44084	122.32 TERMINIX COMMERCIAL
01	CHK	00374592	44084	122.32 TERMINIX COMMERCIAL
01	CHK	00374593	44084	293.35 TX CHILD SUPPORT SDU
01	CHK	00374594	44084	806.17 UNITED WAY OF PIERCE COUNTY
01	CHK	00374595	44084	8500 WA ST DEPT OF ENTERPRISE SVCS
01	CHK	00374596	44084	1375.6 WA ST DEPT OF L&I - ELEVATOR
01	CHK	00374597	44084	6264.58 WSDOT
01	CHK	00374598	44084	1259.5 WALTER E NELSON CO.
01	CHK	00374599	44084	100 WSTA
01	CHK	00374600	44085	6187.44 CITY TREASURER - TPU
01	CHK	00374601	44085	86.54 CITY TREASURER - TPU
01	CHK	00374602	44091	72.54 AT&T
01	CHK	00374603	44091	29.19 AT&T
01	CHK	00374604	44091	7527.01 CENTURY LINK
01	CHK	00374605	44091	41371.61 CITY OF LAKEWOOD
01	CHK	00374606	44091	855.87 CITY TREASURER - TPU
01	CHK	00374607	44091	203 CITY TREASURER - TPU
01	CHK	00374608	44091	171.12 CLF WAREHOUSE
01	CHK	00374609	44091	150.18 COMCAST
01	CHK	00374610	44091	150.18 COMCAST
01	CHK	00374611	44091	94.01 DISH
01	CHK	00374612	44091	3176.11 FLEET MOBILE LUBE-WASH INC
01	CHK	00374613	44091	50 FORMFOX, INC.
01	CHK	00374614	44091	1582.81 GENES TOWING CORP
01	CHK	00374615	44091	918.45 H & N SHEET METAL INC.
01	CHK	00374616	44091	5.48 HARBOR FREIGHT TOOLS
01	CHK	00374617	44091	1837.69 INTERWEST METALS INC
01	CHK	00374618	44091	6344.76 JOHNSON CONTROLS
01	CHK	00374619	44091	81.21 KIEL NA LLC
01	CHK	00374620	44091	3771.25 KING COUNTY FINANCE
01	CHK	00374621	44091	897.77 LAIRD PLASTICS
01	CHK	00374622	44091	39751.11 LAKEVIEW LIGHT & POWER CO
01	CHK	00374623	44091	3164.23 LEVEL 3 (CENTURY LINK)
01	CHK	00374624	44091	712 MULTICARE HEALTH SYSTEM
01	CHK	00374625	44091	184.63 NORTHWEST HANDLING SYSTEMS
01	CHK	00374626	44091	7407.22 OFFICE DEPOT CORP
01	CHK	00374627	44091	736.77 OWEN EQUIPMENT
01	CHK	00374628	44091	1115.76 PACIFIC TORQUE
01	CHK	00374629	44091	1608.52 PIERCE COUNTY BUDGET & FINANCE
01	CHK	00374630	44091	5175.72 PIERCE COUNTY BUDGET & FINANCE
01	CHK	00374631	44091	164.85 RAINIER SUPPLY
01	CHK	00374632	44091	229.91 REX PEGG FABRICS INC
01	CHK	00374633	44091	1800 SINCLAIR TELEVISION MEDIA INC
01	CHK	00374634	44091	14833.86 SNIDER ENERGY
01	CHK	00374635	44091	84.36 TRANSLITE ENTERPRISES
01	CHK	00374636	44091	595.01 WALTER E NELSON CO.
01	CHK	00374637	44091	816.8 WURTH USA INC
01	CHK	00374638	44098	47814.48 ATU LOCAL 758 CORP
01	CHK	00374639	44098	555.52 AUDIT & ADJUSTMENT CO INC
01	CHK	00374640	44098	98.25 BUILDERS EXCHANGE OF WA
01	CHK	00374641	44098	130.81 BUNCE RENTALS INC
01	CHK	00374642	44098	37.5 CALIFORNIA STATE DISBURSEMENT
01	CHK	00374643	44098	911.6 CHAPTER 13 TRUSTEE
01	CHK	00374644	44098	41612.16 CITY OF LAKEWOOD
01	CHK	00374645	44098	150.24 COMCAST
01	CHK	00374646	44098	150.18 COMCAST
01	CHK	00374647	44098	56.26 CONSOLIDATED ELECTRICAL DIST
01	CHK	00374648	44098	1510 CURVED GLASS COMPANY

01	CHK	00374649	44098	75 DSHS
01	CHK	00374650	44098	44 DYNAMIC LANGUAGE
01	CHK	00374651	44098	50 EMPLOYMENT SECURITY DEPA
01	CHK	00374652	44098	1828.2 GENES TOWING CORP
01	CHK	00374653	44098	2109.22 GILCHRIST CHEVROLET
01	CHK	00374654	44098	197.74 HARBOR FREIGHT TOOLS
01	CHK	00374655	44098	2062.5 IBI GROUP A CALIFORNIA PARTNER
01	CHK	00374656	44098	220 INTERNAL REVENUE SERVICE
01	CHK	00374657	44098	22.09 INTERWEST METALS INC
01	CHK	00374658	44098	147.83 JOSHUA STRANGE
01	CHK	00374659	44098	12725.52 KPFF CONSULTING ENGINEERS
01	CHK	00374660	44098	333.09 LAKEWOOD WATER DISTRICT
01	CHK	00374661	44098	60.42 MELISSA CARROWAY
01	CHK	00374662	44098	1140 MICHAEL G MALAIER
01	CHK	00374663	44098	167.5 MISSOURI FAMILY SUPPORT PAYMEN
01	CHK	00374664	44098	1268 MULTICARE HEALTH SYSTEM
01	CHK	00374665	44098	136.4 NH DEPT OF H & HS
01	CHK	00374666	44098	896.82 NYS CHILD SUPPORT PROCESSING
01	CHK	00374667	44098	235.57 PARKLAND LIGHT & WATER CO
01	CHK	00374668	44098	80.9 PETER AHIA
01	CHK	00374669	44098	4598.1 PIERCE COUNTY BUDGET & FINANCE
01	CHK	00374670	44098	340.57 PUGET SOUND ENERGY
01	CHK	00374671	44098	894.66 RPAI US MANAGEMENT LLC
01	CHK	00374672	44098	4852.5 SM STEMPER ARCHITECTS PLLC
01	CHK	00374673	44098	197.06 SUPERIOR SAW & SUPPLY, INC.
01	CHK	00374674	44098	1884 TACOMA LUTHERAN RETIREMENT
01	CHK	00374675	44098	26.45 TACOMA RUBBER STAMP & MARKING
01	CHK	00374676	44098	293.35 TX CHILD SUPPORT SDU
01	CHK	00374677	44098	446.15 UNITED SITE SERVICES (Everson)
01	CHK	00374678	44098	816.17 UNITED WAY OF PIERCE COUNTY
01	CHK	00374679	44098	2610.69 VERIZON WIRELESS
01	CHK	00374680	44098	12863.21 VERIZON WIRELESS
01	CHK	00374681	44098	7484.65 VERIZON WIRELESS
01	CHK	00374682	44098	4195.3 WESTEK MARKETING
01	EFT	00005304	44077	13037.14 ASSOCIATED PETROLEUM
01	EFT	00005305	44077	10524.19 ATWORK! COMMERCIAL ENTERPRISES
01	EFT	00005306	44077	3180 BACKGROUND SOLUTIONS, LP
01	EFT	00005307	44077	1382.54 BATTERY SYSTEMS
01	EFT	00005308	44077	87.26 BLANCHARD AUTO ELECTRIC CO
01	EFT	00005309	44077	135.34 "DNU" USE 107087
01	EFT	00005310	44077	82.86 COMMERCIAL BRAKE & CLUTCH
01	EFT	00005311	44077	56555 COMMONSTREET CONSULTING LLC
01	EFT	00005312	44077	446.18 DRIVELINES NW INC
01	EFT	00005313	44077	172 DRUG FREE BUSINESS
01	EFT	00005314	44077	1512.67 ELTEC SYSTEMS LLC
01	EFT	00005315	44077	4838.95 FREIGHTLINER NORTHWEST PACIFIC
01	EFT	00005316	44077	2228.79 GTT COMMUNICATIONS
01	EFT	00005317	44077	9294.88 GILLIG LLC
01	EFT	00005318	44077	4420.75 GLOBAL HEALTHCARE PRODUCT SOLU
01	EFT	00005319	44077	523.97 GRAINGER
01	EFT	00005320	44077	2476.12 IWG TOWERS ASSETS I LLC
01	EFT	00005321	44077	365.8 JAMES KIENAST
01	EFT	00005322	44077	18162.28 K & L GATES
01	EFT	00005323	44077	14704.77 JENCO DEVELOPMENT
01	EFT	00005324	44077	4400 KIDDER MATHEWS, INC.
01	EFT	00005325	44077	1028.66 LARSEN SIGN COMPANY
01	EFT	00005326	44077	2689.75 LEGACY TELECOMMUNICATIONS, INC
01	EFT	00005327	44077	959.06 METAL SUPERMARKETS
01	EFT	00005328	44077	587.36 MINUTEMAN PRESS
01	EFT	00005329	44077	2065.71 MOHAWK MFG & SUPPLY
01	EFT	00005330	44077	100.32 MOOD MEDIA
01	EFT	00005331	44077	1440 NAVIA BENEFIT SOLUTIONS
01	EFT	00005332	44077	130.21 NEOPART TRANSIT LLC
01	EFT	00005333	44077	15203.29 NEXTREQUEST CO
01	EFT	00005334	44077	714.88 OPEN SQUARE
01	EFT	00005335	44077	3829.99 PACIFIC AIR CONTROL INC
01	EFT	00005336	44077	4398.2 PACIFIC POWER PRODUCTS
01	EFT	00005337	44077	18.41 PACIFIC WELDING SUPPLY INC
01	EFT	00005338	44077	1220.92 PROTERRA INC
01	EFT	00005339	44077	214090.21 SAYBR CONTRACTORS INC
01	EFT	00005340	44077	18570.23 SMS CLEANING INC
01	EFT	00005341	44077	410.92 SOUND TRANSIT
01	EFT	00005342	44077	37.09 STANDARD PARTS CORP
01	EFT	00005343	44077	2164.51 TACOMA DODGE CHRYSLER JEEP
01	EFT	00005344	44077	550.69 TACOMA SCREW
01	EFT	00005345	44077	352.94 TERRYBERRY MANUFACTURING JEWEL
01	EFT	00005346	44077	18646.01 THE AFTERMARKET PARTS CO LLC
01	EFT	00005347	44077	139.89 TITUS WILL FORD INC
01	EFT	00005348	44077	222.63 TITUS-WILL TOYOTA
01	EFT	00005349	44077	3568.94 UNIFIRST CORPORATION
01	EFT	00005350	44077	466.02 WESTERN FLUID COMPONENTS

01	EFT	00005351	44077	4268.31	WESTERN PETERBILT
01	EFT	00005352	44077	561654.53	WSP USA, INC.
01	EFT	00005353	44084	4249.01	ADVANCED TRAFFIC PRODUCTS INC
01	EFT	00005354	44084	80.58	AIRGAS-NOR PAC INC
01	EFT	00005355	44084	1574.3	ALLSTREAM
01	EFT	00005356	44084	58305.93	ASSOCIATED PETROLEUM
01	EFT	00005357	44084	514.16	BATTERY SYSTEMS
01	EFT	00005358	44084	144.56	BLANCHARD AUTO ELECTRIC CO
01	EFT	00005359	44084	92.43	COMMERCIAL BRAKE & CLUTCH
01	EFT	00005360	44084	107742.27	CUMMINS INC
01	EFT	00005361	44084	250	CYBERSOURCE CORP.
01	EFT	00005362	44084	2755.35	DIAMOND PARKING SERVICES LLC
01	EFT	00005363	44084	7907.52	EXCEL GLOVES & SAFETY SUPPLIES
01	EFT	00005364	44084	3951.69	FINISHMASTER, INC
01	EFT	00005365	44084	1395.16	FIRST TRANSIT
01	EFT	00005366	44084	82.58	FREIGHTLINER NORTHWEST PACIFIC
01	EFT	00005367	44084	5454.42	GILLIG LLC
01	EFT	00005368	44084	846.35	GRAINGER
01	EFT	00005369	44084	2083.34	GREATER TACOMA COMMUNITY FOUND
01	EFT	00005370	44084	230.18	GROENEVELD LUBRICATION SOLUTIO
01	EFT	00005371	44084	359.15	INTELLICORP RECORDS INC
01	EFT	00005372	44084	1171.23	MALLORY SAFETY & SUPPLY LLC
01	EFT	00005373	44084	80.45	MCGUIRE BEARING CO
01	EFT	00005374	44084	28.56	MERITOR INC
01	EFT	00005375	44084	409.04	METAL SUPERMARKETS
01	EFT	00005376	44084	438.92	MOHAWK MFG & SUPPLY
01	EFT	00005377	44084	1463.44	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00005378	44084	9066.75	NORTHWEST PLASTICS, INC
01	EFT	00005379	44084	7974.6	PACIFIC POWER PRODUCTS
01	EFT	00005380	44084	77979.22	PARAMETRIX ENGINEERING
01	EFT	00005381	44084	1332.5	STEVAN GORCESTER
01	EFT	00005382	44084	2374.32	R E AUTO ELECTRIC
01	EFT	00005383	44084	256	ROBIN FARRIS
01	EFT	00005384	44084	5.76	SEATTLE AUTOMOTIVE DIST.
01	EFT	00005385	44084	190.34	STANDARD PARTS CORP
01	EFT	00005386	44084	7548.36	STAPLES
01	EFT	00005387	44084	441.27	STELLAR INDUSTRIAL
01	EFT	00005388	44084	57.12	TACOMA DODGE CHRYSLER JEEP
01	EFT	00005389	44084	2147.72	TACOMA SCREW
01	EFT	00005390	44084	29372.55	THE AFTERMARKET PARTS CO LLC
01	EFT	00005391	44084	1250	NEWS TRIBUNE, THE
01	EFT	00005392	44084	800.6	THERMO KING NW INC
01	EFT	00005393	44084	2258.16	UNIFIRST CORPORATION
01	EFT	00005394	44084	6596.4	WA ST TRANSIT INSURANCE POOL
01	EFT	00005395	44084	864.56	WAXIE SANITARY SUPPLY
01	EFT	00005396	44084	662.25	WESTERN FLUID COMPONENTS
01	EFT	00005397	44084	8862.64	WESTERN PETERBILT
01	EFT	00005398	44084	4411.69	XEROX FINANCIAL SERVICES
01	EFT	00005399	44084	11572.47	ZONAR SYSTEMS INC
01	EFT	00005400	44084	54035.21	GREAT WEST RETIREMENT
01	EFT	00005401	44084	166555.07	ICMA RETIREMENT
01	EFT	00005402	44084	7498.92	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00005403	44084	5771.84	WA ST CHILD SUPPORT REGISTRY
01	EFT	00005404	44085	356638.66	FIRST TRANSIT
01	EFT	00005405	44085	12704.59	GALLS LLC
01	EFT	00005406	44085	1411.83	STANDARD PARTS CORP
01	EFT	00005407	44088	33755.63	US BANK CORPORATE PAYMENT SYST
01	EFT	00005408	44090	1121255.81	AWC
01	EFT	00005409	44091	32723.35	ABSHER CONSTRUCTION COMPANY
01	EFT	00005410	44091	486.62	ALLSTREAM
01	EFT	00005411	44091	171.23	ANGI ENERGY SYSTEMS
01	EFT	00005412	44091	43301.76	ASSOCIATED PETROLEUM
01	EFT	00005413	44091	694.57	BATTERY SYSTEMS
01	EFT	00005414	44091	692.33	COMMERCIAL BRAKE & CLUTCH
01	EFT	00005415	44091	16100	COMMONSTREET CONSULTING LLC
01	EFT	00005416	44091	70464.95	COST MANAGEMENT SERVICES INC
01	EFT	00005417	44091	60711.16	CUMMINS INC
01	EFT	00005418	44091	7176.18	DKS ASSOCIATES
01	EFT	00005419	44091	2109.5	COMCAST CABLE COMMUNICATIONS M
01	EFT	00005420	44091	8708.17	ENVIROISSUES
01	EFT	00005421	44091	215.68	FINISHMASTER, INC
01	EFT	00005422	44091	2902.76	GENFARE
01	EFT	00005423	44091	35858.61	GILLIG LLC
01	EFT	00005424	44091	5500	GORDON THOMAS HONEYWELL
01	EFT	00005425	44091	1629.94	GRAINGER
01	EFT	00005426	44091	1653.08	HERITAGE-CRYSTAL CLEAN LLC
01	EFT	00005427	44091	4720	HIGH LINE SOFTWARE INC
01	EFT	00005428	44091	90202.72	HUITT-ZOLLARS INC.
01	EFT	00005429	44091	1132	LARSCO INC
01	EFT	00005430	44091	848.23	LUMINATOR MASS TRANSIT LLC
01	EFT	00005431	44091	4036.8	MALLORY SAFETY & SUPPLY LLC

01	EFT	00005432	44091	659.25 MOHAWK MFG & SUPPLY
01	EFT	00005433	44091	1769.33 MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00005434	44091	249.44 OUTFITTER SATELLITE INC
01	EFT	00005435	44091	16792.64 PACIFIC POWER PRODUCTS
01	EFT	00005436	44091	2060.8 PACIFICA LAW GROUP
01	EFT	00005437	44091	8616.44 PARAMETRIX ENGINEERING
01	EFT	00005438	44091	23848.3 PERFICIENT INC
01	EFT	00005439	44091	1334.36 QUALITY PRESS
01	EFT	00005440	44091	574.72 RED WING SHOE STORE
01	EFT	00005441	44091	265.51 SEATTLE AUTOMOTIVE DIST.
01	EFT	00005442	44091	1787.5 SITECRAFTING INC.
01	EFT	00005443	44091	51597.39 SOUND TRANSIT
01	EFT	00005444	44091	651.9 SOUND TRANSIT
01	EFT	00005445	44091	156.06 SOUTH TACOMA GLASS
01	EFT	00005446	44091	263.18 STANDARD PARTS CORP
01	EFT	00005447	44091	501.53 STAPLES
01	EFT	00005448	44091	219.06 STELLAR INDUSTRIAL
01	EFT	00005449	44091	47.04 STERICYCLE
01	EFT	00005450	44091	6.08 TACOMA DODGE CHRYSLER JEEP
01	EFT	00005451	44091	1702.11 TACOMA SCREW
01	EFT	00005452	44091	26322.9 TECHNICAL SECURITY INTEGRATION
01	EFT	00005453	44091	18170.03 THE AFTERMARKET PARTS CO LLC
01	EFT	00005454	44091	637.64 THERMO KING NW INC
01	EFT	00005455	44091	242.52 TITUS WILL FORD INC
01	EFT	00005456	44091	29164.49 JEANNETTE TWITTY
01	EFT	00005457	44091	737.19 UNIFIRST CORPORATION
01	EFT	00005458	44091	1402.32 WESMAR
01	EFT	00005459	44091	330 WEST PIERCE FIRE & RESCUE
01	EFT	00005460	44091	794.88 WESTERN FLUID COMPONENTS
01	EFT	00005461	44091	3337.09 WESTERN PETERBILT
01	EFT	00005462	44091	391338.94 WSP USA, INC.
01	EFT	00005463	44091	26041.34 AWC EMPLOYEE BENEFIT TRUST
01	EFT	00005464	44097	7546.35 WA ST DEPT OF REVENUE
01	EFT	00005465	44098	755 A CUSTOMER'S POINT OF VIEW
01	EFT	00005466	44098	29603 ACI CUSTODIAL INC
01	EFT	00005467	44098	9757.76 AMAZON.COM CORPORATE CREDIT
01	EFT	00005468	44098	18021.79 ASSOCIATED PETROLEUM
01	EFT	00005469	44098	286.53 BATTERY SYSTEMS
01	EFT	00005470	44098	49.46 "DNU" USE 107087
01	EFT	00005471	44098	99828.54 CERIUM NETWORKS
01	EFT	00005472	44098	1378.22 COMMERCIAL BRAKE & CLUTCH
01	EFT	00005473	44098	4437.5 CONFLICT MANAGEMENT STRATEGIES
01	EFT	00005474	44098	20612.54 CUMMINS INC
01	EFT	00005475	44098	288.87 DIAMOND PARKING SERVICES LLC
01	EFT	00005476	44098	5795 ANA LABORATORIES INC
01	EFT	00005477	44098	1619.73 FREIGHTLINER NORTHWEST PACIFIC
01	EFT	00005478	44098	6626.29 GILLIG LLC
01	EFT	00005479	44098	996.02 GRAINGER
01	EFT	00005480	44098	1108.55 HERITAGE-CRYSTAL CLEAN LLC
01	EFT	00005481	44098	3600 HIGH LINE SOFTWARE INC
01	EFT	00005482	44098	1235.72 HOLMES DISTRIBUTING
01	EFT	00005483	44098	103561.23 HUITT-ZOLLARS INC.
01	EFT	00005484	44098	5326.16 KIDDER MATHEWS, INC.
01	EFT	00005485	44098	486.65 KORUM FORD
01	EFT	00005486	44098	200 KYLE FELLMAN
01	EFT	00005487	44098	1405.42 LUMINATOR MASS TRANSIT LLC
01	EFT	00005488	44098	1476.35 MALLORY SAFETY & SUPPLY LLC
01	EFT	00005489	44098	271.6 MCGUIRE BEARING CO
01	EFT	00005490	44098	2657.08 MOHAWK MFG & SUPPLY
01	EFT	00005491	44098	111273.75 NORTHWEST PLASTICS, INC
01	EFT	00005492	44098	128.63 NORTHWEST STEEL & PIPE CO
01	EFT	00005493	44098	1555.63 PACIFIC AIR CONTROL INC
01	EFT	00005494	44098	2213.1 PACIFIC POWER PRODUCTS
01	EFT	00005495	44098	55836.48 PARAMETRIX ENGINEERING
01	EFT	00005496	44098	191.23 TEEPLE PRODUCTIONS LLC
01	EFT	00005497	44098	1724.75 QUALITY PRESS
01	EFT	00005498	44098	3497.36 R E AUTO ELECTRIC
01	EFT	00005499	44098	147.83 RED WING SHOE STORE
01	EFT	00005500	44098	1286.87 SAMBA HOLDINGS INC
01	EFT	00005501	44098	8004.95 SOUND TRANSIT
01	EFT	00005502	44098	187.15 STANDARD PARTS CORP
01	EFT	00005503	44098	578.35 STAPLES
01	EFT	00005504	44098	4690.77 TACOMA COMMUNITY COLLEGE
01	EFT	00005505	44098	934.67 TACOMA DODGE CHRYSLER JEEP
01	EFT	00005506	44098	707.97 TACOMA SCREW
01	EFT	00005507	44098	16441.89 THE AFTERMARKET PARTS CO LLC
01	EFT	00005508	44098	2023.08 THERMO KING NW INC
01	EFT	00005509	44098	390.16 TITUS WILL FORD INC
01	EFT	00005510	44098	25696 JEANNETTE TWITTY
01	EFT	00005511	44098	2121.82 UNIFIRST CORPORATION
01	EFT	00005512	44098	242.47 REDDAWAY

01	EFT	00005513	44098	143.26 WESTERN FLUID COMPONENTS
01	EFT	00005514	44098	21663.2 WESTERN PETERBILT
01	EFT	00005515	44098	484869.34 WSP USA, INC.
01	EFT	00005516	44098	53862.79 GREAT WEST RETIREMENT
01	EFT	00005517	44098	175269.89 ICMA RETIREMENT
01	EFT	00005518	44098	15945.74 NAVIA BENEFIT SOLUTIONS
01	EFT	00005519	44098	7637.2 TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00005520	44098	5633.06 WA ST CHILD SUPPORT REGISTRY
Total Payments				\$7,354,765.73

**PIERCE TRANSIT  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING  
MINUTES**

**September 14, 2020**

**CALL TO ORDER**

Chair Woodards called the virtual Regular Board meeting to order at 4:03 p.m.

**ROLL CALL**

Commissioners present:

Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma  
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember  
Nancy Henderson, Town of Steilacoom Councilmember  
*(representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom)*  
Daryl Eidinger, City of Edgewood Mayor *(representing Fife/Milton//Edgewood)*  
Bruce Dammeier, Pierce County Executive  
Kent Keel, City of University Councilmember  
Don Anderson, City of Lakewood Mayor  
Robin Farris, Puyallup City Councilmember  
Conor McCarthy, City of Tacoma Councilmember

Staff present:

Sue Dreier, Chief Executive Officer  
Deanne Jacobson, Clerk of the Board  
Aaron Millstein, General Counsel from K&L Gates

**Opening Remarks and Housekeeping Items**

Chair Woodards welcomed Board Members, staff, and citizens to the virtual meeting and provided instructions for participation to attendees.

**PRESENTATIONS**

1. **Community Transportation Advisory Group (CTAG) Quarterly Update.** No update was provided.
2. **2<sup>nd</sup> Quarter Financial Update**

Executive Director of Finance Brett Freshwaters provided an overview of the financial health of the Agency for 2<sup>nd</sup> Quarter of 2020, reviewing the following information:

- Sales tax revenue forecasted to be collected in comparison to actuals collected;
- Operating Revenues budgeted versus actuals collected;
- Operating Expenses by Category;
- Self-Insurance Expenditures budgeted, versus the actuals expended.

Mr. Freshwaters reported that sales tax collections were better than what was anticipated but less than what was budgeted. He reviewed sales tax collection rates for years 2018, 2019 and 2020.

He noted that the CARES Act monies should cover most of the revenue shortfall that has occurred due to COVID-19; that Pierce Transit is in good shape this year, but there could be impacts in 2021.

### **PUBLIC COMMENT**

The following individual(s) provided public comment:

1. Julian Wheeler, Chair of Pierce County Advisory Committee for Accessible Communities (PCAC), invited commissioners and staff to the next PCAC meeting and announced that the committee will be issuing a proclamation commemorating Disability History Month.

### **CONSENT AGENDA**

*(Items listed below were distributed to commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)*

Commissioners Campbell and Keel **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 9-0.

1. Approval of Vouchers, August 1, 2020 to August 31, 2020  
Operating Fund #10  
Self-Insurance Fund #40  
Capital Fund #90  
Payment Nos. 374098 through 374310  
Wire Nos. 4770 through 5059  
No Advance Travel Checks  
Total \$12,036,901.80
2. Minutes: August 10, 2020 regular meeting.
3. FS 2020-040, Authorized the Chief Executive Officer to enter into and execute Amendment No. 3 with Sound Transit extending the Sound Transit Express Bus Operation and Maintenance Contract to June 30, 2021.
4. FS 2020-041, Approved Resolution No. 2020-016, adopting Revision No. 2 of the Pierce Transit Public Transportation Agency Safety Plan as presented in Exhibit A.

## **ACTION AGENDA**

### **1. FS 2020-042, Approval of Resolution No. 2020-017, Adopting the 2020-2025 Transit Development Plan (TDP) as Presented in Exhibit A.**

Senior Planner Duane Wakan presented on the item. He reviewed the edits that will be incorporated into the Transit Development Plan based on comments received by commissioners. He distinguished the differences between the Transit Development Plan and the Long Range Plan.

He reported that no written or oral comments from the public were received on the TDP. He confirmed that Key Performance Indicators to address Disadvantaged Populations will be researched and developed for the 2021-2026 TDP and that an equity piece relating to Disadvantage Populations for King County Metro Routes 903 and 63 has been incorporated in the proposed plan.

Commissioners Campbell and Henderson **moved** and seconded to approve Resolution No. 2020-017, adopting the 2020-2025 Transit Development Plan as presented in Exhibit A.

Motion **carried**, 9-0.

### **2. FS 2020-039, Selection of Bus Rapid Transit (BRT) System Name**

Executive Director of Planning and Community Development Ryan Wheaton presented on the item, reviewing the process staff utilized to develop the BRT system name and the public engagement process with stakeholders.

He reported that the Service Delivery and Capital Committee reviewed and discussed this item at their August 20, 2020, meeting and at the end of the discussion, the committee members unanimously selected the system name of Streamline and recommended that there be further consideration and vetting for an abbreviated name of “Stream” to be considered by the full Board. Mr. Wheaton confirmed that all names have gone through a trademark vetting process.

The Board conducted a lengthy discussion expressing attributes and potential cons of the system name(s) and sharing future marketing visions.

Commissioners Henderson and Campbell **moved** and seconded to select Stream to be the name for the Bus Rapid Transit system name.

Motion **carried**, 9-0.

### **3. FS 2020-043, Authority to Amend the 2020 Capital Budget and Execute Contract No. 1064 with Construct, Inc., to Provide Construction Services for the Commerce Tunnel Refurbishment Project**

Sr. Project Manager Monica Adams presented on the item, providing an overview of the improvements/enhancements that will be done. The Board also reviewed drawings depicting

the project with the improvements incorporated. Ms. Adams reviewed the costs of the project and the proposed budget amendment.

Upon inquiry from Commissioner Eidinger, Executive Director of Finance Brett Freshwaters answered questions pertaining to the budget amendment and the transfer of funds from the Commerce Placemaking 2019 project No. 570.

Commissioners Campbell and Keel **moved** and seconded to 1) amend the Capital Budget by transferring funds from the Commerce Placemaking 2019 project No. 570 in the amount of \$2,143,000 to the Commerce Tunnel Refurbishment project No. 524; and 2) Authorize the Chief Executive Officer to enter into and execute Contract No. 1064 with Construct, Inc., to provide construction services for the Commerce Tunnel Turnaround Project in an amount not to exceed \$2,795,100.

Motion **carried**, 9-0.

**4. FS 2020-044, Authorizing Amendments to Section 2.02.010 of the Pierce Transit Bylaws to Address Proportional Representation Pursuant to RCW 36.57A.050 and to Reflect the Change in the Board Composition that was Authorized at the Board Composition Review Committee Meeting on July 22, 2020**

Clerk of the Board Deanne Jacobson presented on the item and noted that the bylaw amendment is a procedural matter that would amend the bylaws to reflect the composition of the Board that was approved unanimously by the participating members who attended the July 22, 2020 Board Composition Review Meeting.

Commissioner Farris stated that Puyallup would like its own seat on the Board. She spoke specifically about the shared seat for the cities of Puyallup and Edgewood, noting that she feels they have reached an impasse about which city should serve on the Pierce Transit Board representing both cities.

Commissioner Anderson re-affirmed that the Pierce Transit Board did not institute the state law that required proportional representation, based on population, on the Pierce Transit Board.

General Counsel Aaron Millstein confirmed that the Pierce Transit Board has no authority over revising or selecting the composition of the Board and the next review of the Board composition would be in four years and that process is conducted by the members who participate in the Board Composition Review Meeting.

A lengthy discussion ensued about jurisdictions that have shared seating and the selection process of a respective representative, with some Board members offering recommendations for how entities can resolve a tie vote. *(Chair Woodards left the meeting at 5:30 p.m., noting that she had another commitment to attend and that today's executive session will be deferred to the October 12 Board Meeting. She transferred the gavel to Vice Chair Campbell to facilitate the remainder of the meeting.)*

CEO Dreier reminded the Board that the question before them today solely addresses updating the Board Bylaws to reflect the Board composition that was approved by the participating

members of the Board Composition Review Meeting held on July 22, 2020. She suggested that changes to the bylaws that address the election/selection process for jurisdictions that have shared seating be addressed in the future.

Commissioners Henderson and Anderson **moved** and seconded to Approve Resolution No. 2020-018, authorizing amendments to Section 2.02.010 of the Pierce Transit Bylaws to address proportional representation pursuant to RCW 36.57a.050 and to reflect the change in the board composition that was authorized at the board composition review meeting on July 22, 2020.

Motion **carried**, 7-1, with Commissioner Farris voting no.

## **STAFF UPDATES/DISCUSSION**

**CEO's Report** – CEO Dreier reported on the following items:

- At the beginning of this month, informational packets were mailed out to 257 property owners along the BRT corridor containing the following information:
  - Overall BRT project information;
  - Notice that Pierce Transit may need to purchase, or get temporary construction access to a strip of their property; and
  - Details about Pierce Transit's acquisition process and property owner rights during the acquisition process.

She affirmed staff's commitment to be responsive to inquiries and questions and noted that Pierce Transit has been contacted by 16 property owners thus far.

- Notifications were recently sent to 18 property owners indicating that they may have contamination on their property, and asking them to fill out a questionnaire about the history of their property.
- Encouraged the Board members to visit Pierce Transit's website to sign up for BRT updates to stay informed about the project.
- The Puget Sound CEO/GM's had a very productive meeting with the Governor's staff this past week. The major focus of the meeting was discussing the new standards for public transportation that the governor's office is writing, specifically a requirement for spacing of passengers within a bus.
- Pierce Transit has joined over 100 transit agencies across the nation to commit to industry best practices for safe transportation during the COVID-19 crisis. The APTA Health & Safety Commitments Program was developed after asking transit users from across the country what measures would make them feel more confident riding public transportation amid concerns about COVID-19. Pierce Transit has aligned and implemented the majority of the recommended practices over the past six months.

## **INFORMATIONAL BOARD ITEMS**

### **Chair Report**

Vice Chair Campbell reported the following items:

- The Executive Finance Committee meeting will be held virtually September 17, 2020 at 3:00 p.m.
- There will be a Board Study Session on October 12, 2020, at 3:00 p.m. The regular Board meeting will follow at 4:00 p.m.

### **Sound Transit Update**

- Commissioner Keel announced that he requested that Sound Transit provide a formal presentation to the Pierce Transit Board of its Realignment Process
- Sound Transit is rethinking its capital projects. Completion dates may be extended for certain projects.
- Sounder station platforms will not be extended.

### **PSRC Transportation Policy Board Update**

Commissioner Anderson provided an update on the last PSRC Transportation Policy Board Meeting that he attended and reported that discussions are occurring and gaining traction about the funding/distribution of PSRC monies to transit agencies, such as Pierce Transit, in a more equitable way.

### **Commissioner Comments**

Commissioner Robin Farris announced that today's meeting would be the last Board meeting that she would be attending and spoke fondly about serving on the Board and thanked staff and her fellow commissioners.

Vice Chair Campbell thanked Commissioner Farris for her public service and for her passion in public service.

## **EXECUTIVE SESSION**

None.

## **ADJOURNMENT**

Commissioners Keel and Eidinger **moved** and seconded to adjourn the meeting at 6:10 p.m.

Motion **carried**, 8-0.

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Deanne Jacobson  
Clerk of the Board

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Victoria Woodards, Chair  
Board of Commissioners

TITLE: Authority to Execute Amendment No. 3, Contract Number PT-07-16, with Summit Law Group to Increase the Contract Amount for Labor Relations and Labor/Contract Relations Services

DIVISION: Administration

SUBMITTED BY: Amy Cleveland, Executive Director of Administration

RELATED ACTION:

FS 16-056 Contract with Summit Law Group for Labor Negotiations and Labor/Contract Relations Services.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:			EXPLANATION:
Local Amount	\$ 160,000	2020 Budget	Legal costs are budgeted annually, and the amounts indicated reflect anticipated expenses including negotiation of ATU agreement in 2020 as well as legal services through the life of the extended contract.
	<u>90,000</u>	2021 Budget	
Grant/Other Amounts	\$		
Total Expenditure	\$ 250,000		

BACKGROUND:

Through a competitive bid process, Summit Law group was selected as the lowest cost firm having experience with Transit related interest-arbitration eligible unions. Summit Law Group also provides Pierce Transit the continuity and consistency of having served as our legal representatives for the previous contract period.

A multi-year contract was executed in 2016 with an expenditure amount of \$500,000 to assist the Agency with legal issues arising from administration of collective bargaining agreements, including negotiation of agreements and contract/relation services impacting over 800 employees. The original contract has been extended through August 31, 2021, and the total expended of the original \$500,000 is approximately \$473,477. These legal costs are budgeted in the annual Administration M&O budget. This amendment will benefit the Agency since we will enter contract negotiations with ATU in 2020 and Summit Law is well-versed on past bargaining and labor relations activity including contract disputes, grievances, employment claims, arbitrations, etc.

STAFF RECOMMENDATION:

Authorize the Chief Executive Officer to Approve increasing the Contract amount with Summit Law Group for Labor Negotiations & Labor/Contract Relations Services by \$250,000.

ALTERNATIVES:

Do not authorize Amendment No. 3. This is not recommended as legal assistance and guidance in labor relations matters is necessary.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute Amendment No. 3, Contract No. PT-07-16, with Summit Law Group to increase the contract amount by \$250,000, for a total contract amount to not exceed \$750,000, for Labor Negotiations & Labor/Contract Relations Services through August 31, 2021.

TITLE: Authority to Execute Amendment No. 3 with Gene's Towing, Contract PT-32-16, to Extend the Contract for Eleven Months and to Increase the Contract Amount by \$140,000

DIVISION: Maintenance

SUBMITTED BY: Sean Derry, Assistant Fleet Manager

RELATED ACTION:

FS 2016-049, Authority to Execute a Multi-Year Contract with Gene's Towing, Inc., for Vehicle Towing and Recovery.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 140,000.00	This request will authorize the funds required to provide the continuation of vehicle recovery and towing services. The current amount expended on this Contract is \$264,270.23. The requested additional funds in the amount of \$140,000 will be allocated from the Fleet Maintenance operating budget.
Grant/Other Amounts	\$	
Total Expenditure	\$ 140,000.00	

**BACKGROUND:**

Contract PT-32-16 was awarded to Gene's Towing, Inc., after a competitive bid process in 2016. The contract is for routine vehicle towing and recovery services. The unplanned vehicle recovery and towing expenditures have exceeded the estimated expenditures in the original contract authority in the amount of \$26,564.01 with an estimated expenditure of \$10,000 for the month of October 2020.

To ensure there will be adequate funding, the request is to increase the contract authority limit for this contract to adjust for the impact of unplanned vehicle recoveries. This request is for a \$40,000 increase in the current contract amount to carry through to October 31, 2020. and an additional \$100,000 funding request that will provide the necessary funding for the 11-month contract extension which will be the final term of the contract.

STAFF RECOMMENDATION:

The Fleet Maintenance Department requests authority to increase the current contract limit to cover the \$26,564.01 overage, \$10,000 estimated expenditure for October, 2020 and utilize the remaining eleven month contract extension for the total additional amount of \$140,000.

ALTERNATIVES:

Do not authorize. This would leave Pierce Transit without any towing services for its fleet, resulting in extra costs incurred by no price guarantee; premiums during peak hours; increased fuel surcharges; untrained contractors; unavailable equipment; potential damage to vehicles and no guaranteed response time.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute Amendment No. 3 with Gene's Towing extending the contract by eleven months to September 30, 2021 and increasing the contract amount by \$140,000 for a total not to exceed contract amount of \$377,706.22.

**TITLE:** Authority to Execute Amendment No. 2 with Granite Construction Company, Agreement No. PT-68-19, Increasing the Original Contract Authority Amount to Cover for Potholing Work Down the Bus Rapid Transit/State Route 7 Corridor

**DIVISION:** Finance  
**SUBMITTED BY:** Tina Lee, Planning Manager

**RELATED ACTION:**

Resolution No. 18-025 Adopting the Locally Preferred Alternative (LPA) for the Proposed Bus Rapid Transit Pacific Avenue/State Route Corridor Project, as approved on July 9, 2018.

Resolution No. 19-021 Adopting the Locally Preferred Alternative Way Option and Access to Tacoma Dome Station Option for the Pacific Avenue/SR 7 Corridor Bus Rapid Transit Project.

Resolution No. 19-023 Authorizing the Chief Executive Officer to Execute a Funding Agreement Providing for Sound Transit to Contribute Funds to Pierce Transit for Bus Capital Enhancements for Speed, Reliability, and Convenience along Pacific Avenue/State Route 7 Corridor for the Bus Rapid Transit Project.

FS 19-043, Authority to Execute a Contract with WSP, USA for Architectural and Engineering Services for the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor.

FS 2020-007 Authorization to Execute Contract No. PT-68-19 with Granite Construction for General Contractor/Construction manager (GC/CM) Pre-Construction Services Agreement for the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project.

**ATTACHMENTS:** None

**RELATION TO STRATEGIC PLAN:** Customer

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: BRT Pac Ave SR 7 Construction 2019

Operating Budget

Capital Budget

**FUNDING SOURCE:**

Local Amount	\$ 0
Original Grant Contract Authority Amount	\$ 1,150,603.00
Grant/Amendment Amount	\$ 637,365.00
New Contract Authority Amount	\$ 1,787,968.00

**EXPLANATION:**

The funds for this Agreement may come from the \$60 million Sound Transit 3 Funding Agreement that is the subject of Resolution No. 2019-023, adopted by the Board on August 12, 2019.

**BACKGROUND:**

Pierce Transit advertised a Request for Qualifications and Project Approach (RFQ/PA) in September 2019 for GC/CM Services for the BRT Project. Statements of Qualifications were accepted in October 2019. Pierce Transit received three (3) responses to the RFQ/PA. Granite emerged as the top scorer.

Granite provided a proposal for Pre-Construction Services. The Proposal included a not to exceed amount of \$1,046,003.00 for Pre-Construction Services. The Contract is expected to run until March 2021 when design is complete. Granite and Pierce Transit will also negotiate a Maximum Allowable Construction Cost (MACC) once the design is at 90%. The MACC will be approved through a separate contract.

Subsequently, in September 2020, Pierce Transit executed Amendment No. 1 under the CEO's signing authority with Granite Construction to obtain subcontract services with Dempsey Consulting to assist with electrical design work in an amount not to exceed \$104,737.50.

This proposed action item seeks to increase Granite Construction's agreement to cover the potholing work down the State Route 7 Corridor. This work could require up to four hundred (400) potholing locations. The Construction 30% Cost Model for the Pierce Transit BRT program is currently budgeting \$3 million Allowance/Provisional Sum in the Construction Phase for utility conflict resolution. This proposed pothole program is using a portion of that sum during design to mitigate anticipated conflicts during construction.

**STAFF RECOMMENDATION:**

Amend Pre-Construction Agreement No. PT-68-19 with Granite Construction to increase the not to exceed amount to cover the cost of the potholing work needed down the State Route 7 Corridor.

**ALTERNATIVES:**

Do not approve this Amendment to the Agreement with Granite for Pre-Construction Services. This is not recommended as understanding how to minimize the time impacting the Corridor and adjoining neighborhoods for cost, safety and public confidence/support can be greatly mitigated by an early determination of existing utilities and designing to account for them or initiating relocation. Granite Construction's recent experience with Community Transit constructing the Swift Green Line had an increase in over \$1.5M to address utility conflicts over a similar corridor environment. This was a low bid contract with minimal utility due diligence which then required addressing the utility conflicts as they emerged in the field through change management, rather than proactively addressing the problem. In addition to cost impacts, a greater certainty with the project schedule and reduced contingency for the time to complete the Corridor will also be realized.

**PROPOSED MOTION:**

Move to: Authorize the Chief Executive Officer to enter into and execute Amendment No. 2 with Granite Construction, Pre-Construction Agreement No. PT-68-19, to increase the original contract authority amount by \$637,365.00 to cover the potholing work down the State Route 7 Corridor for a new contract amount of \$1,787,968.00.

TITLE: Authority to Execute Amendment No. 3 with Hultz/BHU Engineers, Contract No. PT-12-18, Increasing the Original Contract Amount for Construction Support Services for the Commerce Tunnel Refurbishment Project

DIVISION: Finance  
 SUBMITTED BY: Monica Adams, Sr. Project Manager

**RELATED ACTION:**

FS 2020-043, Authority to Amend the 2020 Capital Budget and Execute Contract No. 1064 with Construct, Inc., to Provide Construction Services for the Commerce Tunnel Refurbishment Project

FS 2020-015, Authority to Execute Amendment No. 2, to increase the Master Contract No. PT-12-18 not to exceed amount with Hultz/BHU Engineers for the Commerce Street Bus Turnaround Project.

FS 2018-084, Authority to Execute a Master Contract with Hultz/BHU Engineers to provide Architecture and Engineering Services for the Commerce Street Bus Turnaround Improvement Design.

Resolution 17-033 August 14, 2017 Increase 2017 Budget to include \$275,000.00 for Commerce Street Turnaround Improvements.

Resolution 17-0249 December 11, 2017 Adopt 2018 Budget to include \$1,010,000.00 for Commerce Street Turnaround Improvements.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: Project 524 Commerce Tunnel Refurbishment

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Existing Contract Amount	\$ 488,490.32	The funds for this amendment are within the budget amount for the Commerce Tunnel Refurbishment Project 524.
Local Amendment Amount	\$ 78,142.37	
New Contract Authority Amount	\$ 566,332.69	

BACKGROUND:

On September 27, 2018, Executive Finance Committee authorized the Chief Executive Officer to execute Master Contract No. PT-12-18 with Hultz/BHU Engineers with a not to exceed amount of \$277,373.02. Subsequently Amendment No. 1 to extend the Master Contract expiration date was executed on August 26, 2019. Amendment No. 1 did not increase the Master Contract not to exceed amount.

On February 20, 2020, Service Delivery & Capital Committee authorized the Chief Executive Officer to execute Amendment No. 2 to the Master Contract not to exceed amount to \$488,190.32.

This proposed action item seeks to increase Hultz/BHU Engineers Master Contract to cover the Construction Support in the form of construction submittal review, substitutions during construction, verifying contractors work is in compliance with project documents, site reports, contractor payment review, punch list development and closeout, backcheck of punch list and closeout report.

STAFF RECOMMENDATION:

Approve the amendment so that staff can continue to refurbish the Commerce Tunnel, fix critical infrastructure, make safety improvements, LED lighting, along with better amenities for our staff.

ALTERNATIVES:

Do not authorize increased not to exceed amount. This is not recommended as the Agency would not be able to complete the Commerce Tunnel Refurbishment Project as scheduled and maintenance needs would be unmet.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute Amendment No. 3 with Hultz/BHU Engineers, Master Contract No. PT-12-18, increasing the original contract authority amount by \$78,142.37 for Construction Support Services for a total not to exceed amount of \$566,332.69.

TITLE: Authority to Execute Amendment No. 5 with Parametrix, Contract No. PT-18-19, to Increase the Existing Contract Amount to Cover for Additional Advisory Services to Support the BRT Pacific Avenue/SR 7 Corridor Project

DIVISION: Finance  
 SUBMITTED BY: Tina Lee, Planning Manager

**RELATED ACTION:**

Resolution No. 18-025, adopting the Locally Preferred Alternative (LPA), Mode, Termini and Alignment for the Proposed Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project.

Resolution No. 2019-008A, adopting the Locally Preferred Alternative's Running Way Option and Access to Tacoma Dome Station Option for the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project.

Fact Sheet No. 19-042 Authorizing the Chief Executive Officer to Execute a Funding Agreement Providing for Sound Transit to Contribute Funds to Pierce Transit for Bus Capital Enhancements for Speed, Reliability, and Convenience along Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project.

Fact Sheet 2020-023 Authorizing the Chief Executive Officer to enter into and execute Amendment No. 2 with Parametrix, Contract No. PT-18-19, to provide Preconstruction Advisory Services for the proposed Bus Rapid Transit Pacific Avenue / State Route 7 Corridor Project in a not to exceed amount of \$669,145.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: BRT Pacific Ave/SR 7 Corridor – Project No. 563

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 0	The funds for this Contract may come from the \$60 million Sound Transit 3 Funding Agreement that is the subject of Resolution No. 2019-023 adopted by the Board on August 12, 2019.
Existing Contract Amount	\$ 669,145	
Grant/Amendment Amount	\$ 504,727	
20% Contingency	\$ 100,945	
New Contract Authority Amount	\$ 1,274,817	

BACKGROUND:

Pierce Transit advertised a Request for Qualifications (RFQ) in March 2019 for professional consultant services for the BRT Project. Statement of Qualifications were accepted in April 2019. An Evaluation Committee reviewed the Proposals and selected Parametrix as the most qualified consultant to lead the GC/CM Advisory Services for the BRT Pacific Avenue/State Route 7 Corridor Project.

Parametrix's early work has included support presenting the Project to the State's Capital Projects Advisory Review Board (CPARB), Project Review Committee (PRC) as well as supporting the RFQ/PA process to select a GC/CM. Parametrix, along with Pierce Transit, successfully gained approval from the PRC to move forward with the GC/CM project delivery method on July 25th, 2019. Parametrix continued to support Pierce Transit through the RFQ/PA process which resulted in the selection of Granite Construction as our GC/CM to support the Project during Preconstruction services.

Parametrix's early work was conducted under Amendment Nos. 1, 3 and 4 that were approved under the CEO's authority. Amendment No.1 in the amount of \$30,038 provided support and consultation through the GC/CM selection process. Amendment No. 3 (no cost) added a subconsultant for scheduling services. Amendment No. 4 (no cost) added subconsultant that specializes in risk assessments in accordance with the FTA requirements.

Parametrix's contract also includes all Preconstruction Support Services needed, which include but are not limited to Project Management Support, Budget Development, Schedule Development, Project Review, Electrical Subcontracts (EC/CM) Support, and Utility Due Diligence.

This proposed action item seeks to allow Parametrix to:

- Provide an independent Third-Party Risk Assessment in accordance with Federal Transit Administration (FTA) Requirements. The FTA has recommended Pierce Transit undertake this independent review prior to the formal Project Management Oversight Consulting (PMOC) Risk Assessment process which will occur later this year.
- Provide master budget development, planning and tracking, scenario planning.
- Provide project master schedule development, planning and tracking, scenario planning.
- Provide Interlocal Agreements support with state, local jurisdictions, and local utilities.
- Provide management of utilities investigations and due diligence.
- Provide additional project management services.

STAFF RECOMMENDATION:

Amend Contract No. PT-18-19 with Parametrix for Additional Advisory Services to support the BRT Pacific Avenue/SR 7 Corridor Project.

ALTERNATIVES:

Reject the Parametrix proposal and undertake this effort in house. However, this is a very specialized effort requiring intensive analysis of schedule, budget and risks utilizing prescribed tools and modelling.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute Amendment No. 5 with Parametrix, Contract No. PT-18-19, to increase the existing contract amount by \$504,727.00, plus a contingency amount of \$100,945.00, to provide additional Advisory Services for the BRT Pacific Ave/SR 7 Corridor Project for a new contract authority amount of \$1,274,817.