

Virtual Meeting Participation Information:

Due to the COVID-19 Pandemic and the Governor Proclamation 20-28 that is in effect, a physical meeting location will not be provided for this meeting. The public is welcome to attend the meeting by calling 1-253-215-8782 or 1-669-900-6833 and entering Meeting ID No. 88698686876, or by accessing <https://us02web.zoom.us/j/88698686876>.

Call to Order

Roll Call

Special Business

1. Welcoming Deputy Mayor Jason Whalen from the City of Lakewood to the Pierce Transit Board Chair Victoria Woodards
2. Recognizing Commissioner Don Anderson for his Service on the Pierce Transit Board Chair Victoria Woodards
3. FS 2021-012, Election of a Primary Replacement Representative to Serve on the Puget Sound Regional Council Transportation Policy Board for Calendar Year 2021 Chair Victoria Woodards

Presentations/Discussion

1. 2021 Quarter 1 Community Transportation Advisory Group (CTAG) Report CTAG Member Deirdre Maxwell
2. Honoring 2020 Operators of the Month and Award Recipients for Quarters 3 and 4 Awards and Recognition Samantha Einarson
Lean & Change Management Administrator
3. Bus Stop Balancing Project Mike Griffus
Chief Operations Officer

Public Comment (*Citizens wishing to provide comment will be given three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.*)

Consent Agenda

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

1. Approval of Vouchers, February 1, 2021 – February 28, 2021
2. Approval of Minutes, February 8, 2021, Special Study Session and Regular Board Meetings
3. FS 2021-013, Authority to Execute Service Agreement No. 1163 with South Sound 911 for Law Enforcement Support Services
4. FS 2021-014, Authority to Execute a Five-Year Communications Site Lease and Access Agreement with King County for the Radio Site Located at 206 112th Street, Seattle, Washington and Referenced to as the "Top Hat" Location

Action Agenda

1. FS 2021-015, Authority to Execute Amendment No. 1 with MyPad3D, Inc., dba MXTReality, Contract No. 86-19, to Increase the Contract Authority Amount from \$200,000 to \$350,000 to Support the Virtual Reality Training Program for Operators
Samantha Einarson
Lean & Change Management Administrator
2. FS 2021-016, Consideration to Implement Policy No. 2.10 – Emergency Assistance, Formalizing and Clarifying Pierce Transit's Actions in Certain Mutual Aid Situations with Pierce County Law Enforcement Agencies and the Pierce County Division of Emergency Management (DEM)
Sue Dreier
Chief Executive Officer

Staff Updates

1. CEO's Report
CEO Sue Dreier

Informational Board Items

1. Chair Report
Chair Victoria Woodards
2. Sound Transit Update
Commissioners Keel or Woodards
3. PSRC Transportation Policy Board Update
4. Commissioners' Comments

Executive Session

Adjournment

American Disability Act (ADA) accommodations are available with a 72-hour notice. Please contact the Clerk's office at 253-581-8066 for special accommodations.



Special Business

TITLE: A Resolution Electing a Primary Transit Representative to the Puget Sound Regional Council Transportation Policy Board for Calendar Year 2021

DIVISION: Executive

SUBMITTED BY: Deanne Jacobson, Clerk of the Board

RELATED ACTION: N/A

ATTACHMENTS: Proposed Resolution

RELATION TO STRATEGIC PLAN: N/A

BUDGET INFORMATION: N/A

BACKGROUND:

The Board of Commissioners at their January 11, 2021 meeting elected Commissioner Don Anderson to serve as the primary representative and Commissioner John Palmer to serve as the alternate representative on the Puget Sound Regional Council Transportation Policy Board for calendar year 2021.

On February 9, 2021, Commissioner Don Anderson provided formal written notice to Pierce Transit staff of his resignation from the Pierce Transit Board, effective February 14, 2021. Due to Commissioner Anderson's resignation, it is appropriate for the Pierce Transit Board to elect a new primary representative to the Puget Sound Regional Council Transportation Policy Board for the remainder of calendar year 2021.

As information, the Transportation Policy Board advises the Executive Board of the Puget Sound Regional Council on transportation issues pursuant to federal and state legislation and appropriate related concerns of jurisdictions, citizens, and other interests. Transit-related work of the TPB includes, but is not limited to:

- Updating the metropolitan transportation plan, including transit elements (Transportation 2040 and successor documents),
- Recommending Executive Board action on federal transportation funds;
- Taking action on the findings of conformance to new Sound Transit System Plan before a public vote, as required by state law;
- Reviewing and commenting on annual transit coordination reports and other transit-related documents that are presented to the TPB; and
- Discussing and making recommendations on emerging transportation issues.

The PSRC Transportation Policy Board meets the second Thursday of each month from 9:30 – 11:30 a.m. at the Puget Sound Regional Council office located at 1011 Western Ave., 5th Floor, Seattle. The next meeting is Thursday, March 11, 2021.

Nomination and Election Process

1. Chair opens the floor to nominations to members who currently do not serve on the PSRC Transportation Policy Board for their respective city.
2. After all nominations have been made, the Chair seeks a motion and second to close nominations.
3. The Chair should call for the vote on each nominee in the order in which they were nominated.
4. The first nominee to receive a majority vote is elected.

STAFF RECOMMENDATION: N/A

ALTERNATIVES: None

PROPOSED MOTION:

Approve Resolution No. 2021-xxx, electing Commissioner _____ to serve as the replacement primary transit representative for the Puget Sound Regional Council Transportation Policy Board for calendar year 2021.

RESOLUTION NO. 2021-004

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Electing a Replacement Primary Transit
2 Representative to the Puget Sound Regional Council Transportation Policy Board for Calendar Year 2021
3

4 WHEREAS, the Puget Sound Regional Council (PSRC) has multiple committees including the
5 Transportation Policy Board (TPB); and

6 WHEREAS, pursuant to PSRC policy, Pierce Transit is the largest transit agency in Pierce County and
7 serves as the appointing authority for the transit TPB representative; and

8 WHEREAS, the Pierce Transit Board of Commissioners on January 11, 2021, elected Commissioner Don
9 Anderson to serve as the primary representative on the Puget Sound Regional Council Transportation Policy
10 Board; and

11 WHEREAS, Commissioner Don Anderson resigned from the Pierce Transit Board, effective February 14,
12 2021; and

13 WHEREAS, it is necessary to elect a replacement primary representative to the PSRC Transportation
14 Policy Board; and

15 WHEREAS, the replacement representative shall represent all transit interests and providers within the
16 county; and

17 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

18 Section 1. The Board of Commissioners authorizes _____ to serve as the
19 replacement primary Pierce County transit representative to the Puget Sound Regional Council
20 Transportation Policy Board for calendar year 2021.

21 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
22 the 8th day of March 2021.

23 PIERCE TRANSIT

24 _____
25 Victoria Woodards, Chair
26 Board of Commissioners
27

28 ATTEST/AUTHENTICATED

29 _____
30 Deanne Jacobson, CMC
31 Clerk of the Board



Presentations



**Pierce
Transit**

**Bus Stop
Balancing Project**

Mike Griffus

WASHINGTON
C4313C

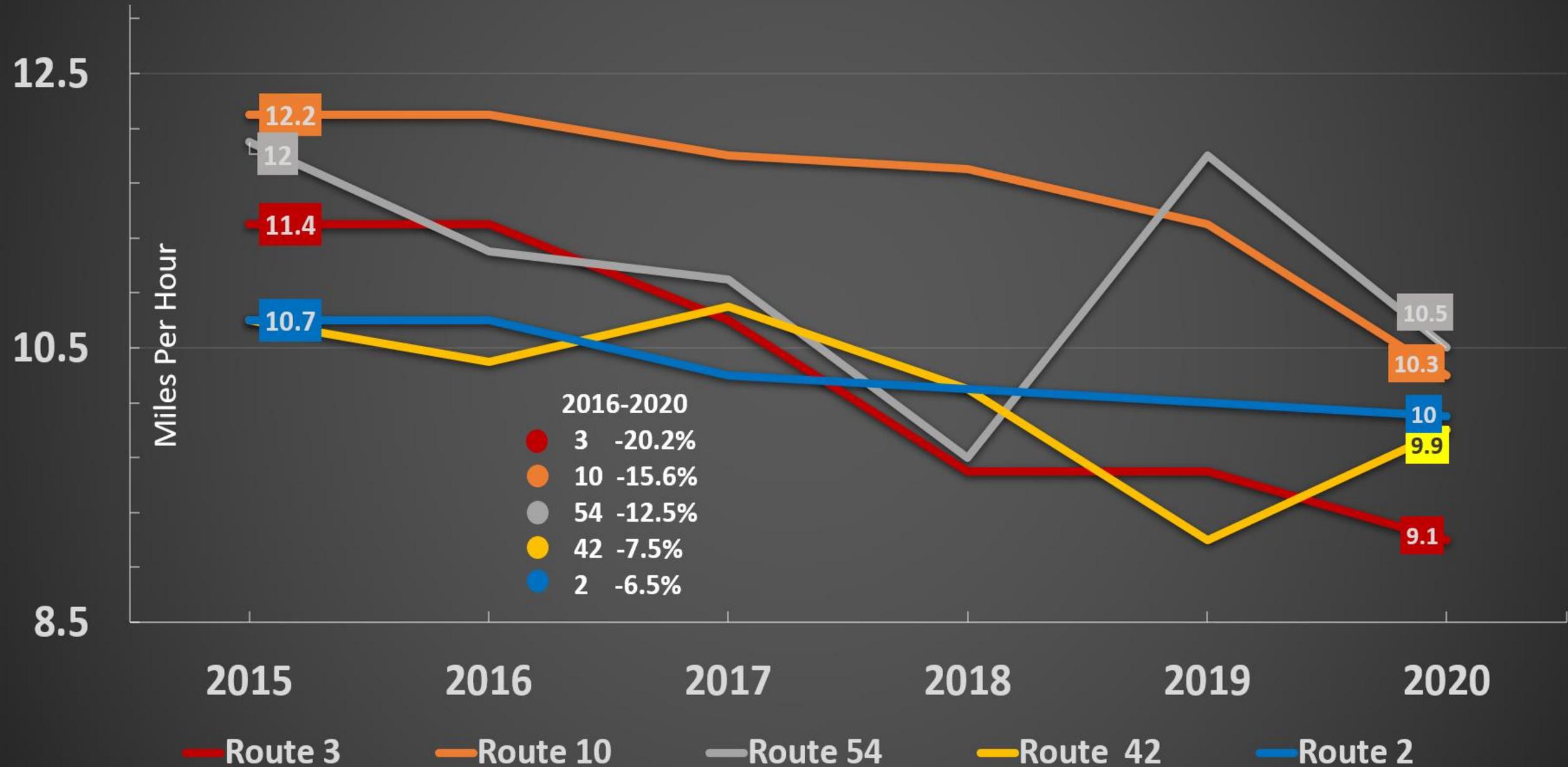
Bus Stop Balancing Project

- What is bus stop balancing?
 - A comprehensive look at all bus stop locations in the system and balance them with the goals of:
 - Increasing safety
 - Speeding up trip times for bus rides
 - Boosting on-time performance
 - Increasing ridership
 - Potentially adding more service hours with the cost savings
- Why balance bus stops?
 - Primary reason people don't ride transit – getting to their destination takes too long
 - The more stops a bus has to make, the more time it has to spend:
 - Pulling in and out of traffic
 - Dropping off and picking up passengers
 - Waiting while passengers pay their fare and get seated
 - Getting caught at red lights

How to Balance Bus Stops

- Review bus stops based on the following guidelines and criteria
 - Guidelines suggest bus stops should be no closer than:
 - 1/8 mile in dense urban areas
 - 1/4 mile in other areas (about four blocks, or a 5- to 7-minute walk from stop to stop)
 - Criteria reviewed at each stop:
 - Safety, including pedestrian facilities, lighting and security, visibility, intersection traffic control, topography
 - Accessibility for riders with mobility challenges
 - Equity
 - Proximity to other stops
 - Ridership at that stop relative to adjacent stops
 - Key transfer points and major destinations nearby
 - Investments in each stop (shelter, concrete pads, lighting, etc.) and cost of repairs

Pierce Transit Top 5 Slowing Routes by Speed: 2015-2020



Internal Communications

- Make employees aware of project
 - CEO's weekly messages
 - Internal agency monitors
 - Posters, memos, A-boards at headquarters
 - The BUZZ printed newsletter
 - Staff meetings
 - Details in operators' boxes
 - Message on bus for operators
- Gather specific feedback from operators
 - Operator in-person surveys Feb. 23, 24, 25, 26
 - Various times of day
 - Stop-by-stop feedback



Pierce Transit

Bus Stop Balancing

Seeking Feedback

Pierce Transit is conducting a "Bus Stop Balancing" project, examining each of our 2,100+ stops and identifying some for removal with the Sept. 19, 2021 service change.

Project Goals:

- Speed up trips
- Increase safety
- Increase on-time performance
- Increase ridership

Give us your feedback!

In Person:
In the Ops Lobby during these dates/times:
Tuesday 2/23: 9 a.m. – 1 p.m.
Wednesday 2/24: 11 a.m. – 3 p.m.
Thursday 2/25: 6:30 – 10:30 a.m.
Friday 2/26: 2 – 6 p.m.

Online:
See which stops may be removed and give us your feedback via a survey at [PierceTransit.org/BusStops](https://www.piercetransit.org/BusStops).

Scan:



Customer/Community Communications

- Signs at stops identified for potential removal
 - Call Pierce Transit Customer Service
 - Visit [PierceTransit.org/busstops](https://www.piercetransit.org/busstops), feedback tool
 - Comment period March 9 – April 11
- On buses
 - Onboard audio, scrolling messages, brochure
- Informing partners, seeking feedback
 - Local governments around PTBA
 - Business groups
 - Neighborhood groups, reaching out to low-income, COC
 - Disability, senior advocacy groups
 - Regional transit partners
 - Community Transportation Advisory Group (CTAG)

IMPORTANT BUS STOP INFO

Bus Stop **2365** at **Puyallup Ave & E Dock St**

This bus stop is identified for possible removal as part of a transit system efficiency project. If this stop is removed, you may board your bus at a nearby stop instead.

Routes Serving This Bus Stop	Nearest Alternative Bus Stop	Nearest Alternative Bus Stop's Location	Average Walking Time From Here
41	2372	24th St S & Pacific Ave	2 min
42	2372	24th St S & Pacific Ave	2 min
400	2372	24th St S & Pacific Ave	2 min
500	2372	24th St S & Pacific Ave	2 min
501	2372	24th St S & Pacific Ave	2 min

To provide feedback and/or get more information:

- Call Pierce Transit Customer Service at 253.581.8000, option 1, option 1 again
- Visit [PierceTransit.org/busstops](https://www.piercetransit.org/busstops) to easily locate your bus stop(s) and provide feedback. The feedback period will last through April 11, 2021.

 **PierceTransit**
253.581.8000 | [PierceTransit.org](https://www.piercetransit.org)

 **PierceTransit**

Customer/Community Communications

- Digital communications
 - Social media
 - GovDelivery text messages to all routes
 - GovDelivery emails
 - Real-time scrolling signs at transit centers
- Posters at The Bus Shop at TDS
- Website: [PierceTransit.org/busstops](https://www.piercetransit.org/busstops)
- Video
- Pierce Transit Customer Service
- [Feedback tool](#)



Est. 1980
40
YEARS OF SERVICE
PierceTransit

General News & Announcements

Celebrating 40 Years of Service

Dear Community Member,

On Feb. 1, 2021, a [new federal government requirement](#) went into effect that requires the public to **wear a mask that fully covers their mouth and nose** while boarding and riding transit, and at transit facilities, including transit centers. Washington state already has a similar order in place, and Pierce Transit has been communicating with customers about the requirement to wear masks for many months now. We have also been providing masks on all our buses and have held mask-distribution events at transit centers.

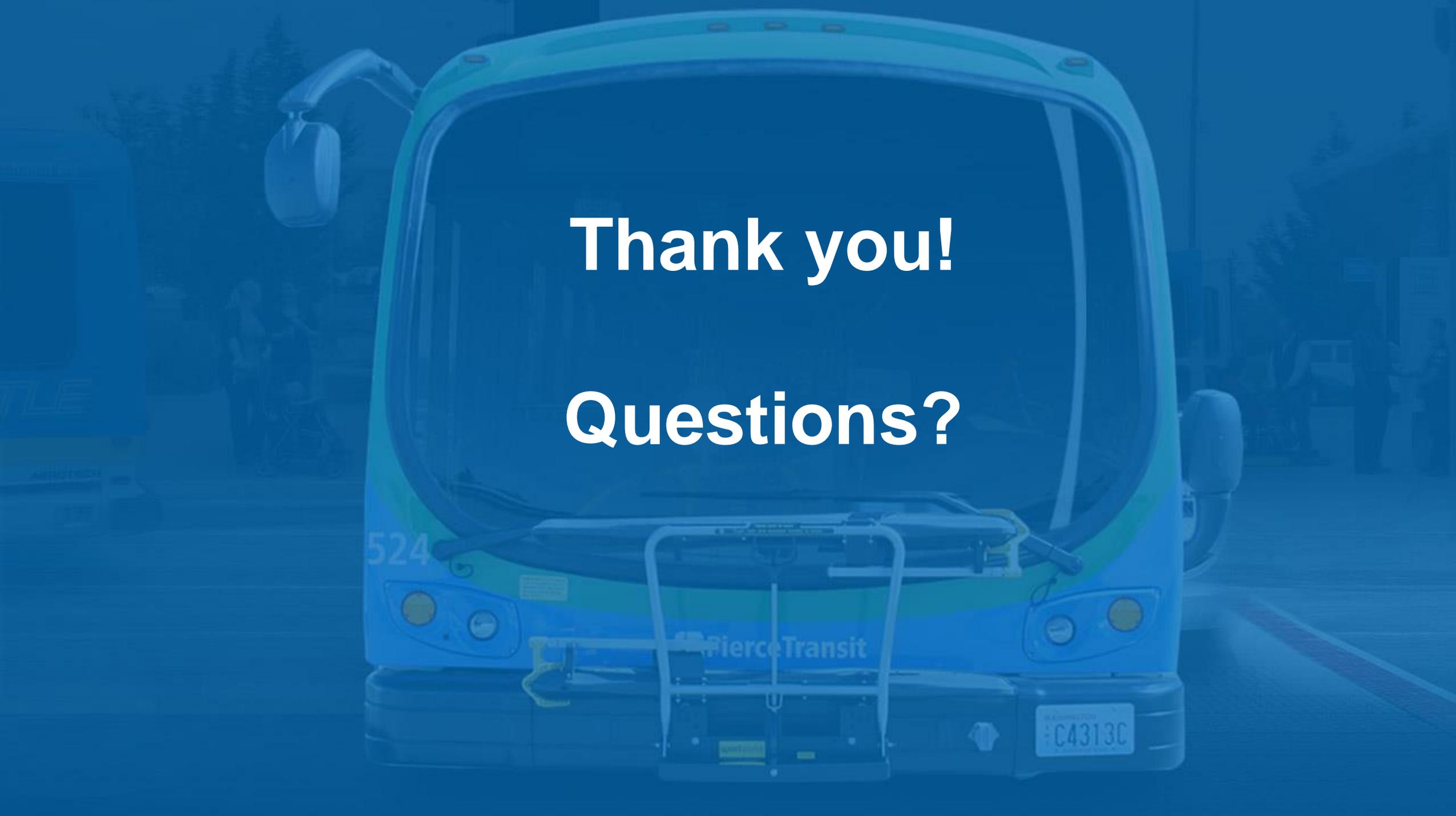
Pierce Transit is actively monitoring mask use on our buses and at transit centers, reminding customers that wearing a mask is now federal law, and engaging public safety assistance when necessary.

[Learn more about the federal mandate at PierceTransit.org.](#)



Bus Stop Balancing - Next Steps

- Next Steps –
 - Internal communication (underway)
 - External communication
 - Collect feedback from:
 - Operators (underway)
 - Customers
 - Stakeholders
 - Examine equity impacts
 - Prepare final recommendation and present to the Board for approval
 - Implement at September Shakeup

The image shows the front view of a blue Pierce Transit bus. The bus is centered in the frame, with a large blue overlay covering the entire scene. The bus has a white bumper and a white metal structure in front of the windshield. The number '524' is visible on the left side of the bus. The text 'Pierce Transit' is visible on the front of the bus. The license plate is 'C4313C' from Washington. The background shows a street scene with trees and buildings, but it is mostly obscured by the blue overlay.

Thank you!

Questions?



Consent Agenda

PIERCE TRANSIT
Board Payments Over \$50,000
Payments From: Feb 1, 2021 to Feb 28, 2021
Cash and Investment Balance: 143,217,869.55

Payment Numbers CK 00375515 through CK 00375679
 Wire Numbers EFT 00006655 through EFT 00006875
 No Advance Travel Checks
 Total \$5,934,167.33

Payments in Excess of \$50,000 are as follows:

Operating Fund				
	Check	Vendor	Item/Service	Amount
EFT	00006656	ASSOCIATED PETROLEUM	DIESEL USAGE	90,349.63
EFT	00006699	SUPERION LLC	CREDIT 303973 UNUSED MAINT	68,129.93
EFT	00006709	GREAT WEST RETIREMENT	PP 03 2021 Empower	96,097.70
EFT	00006710	ICMA RETIREMENT	PP 03 2021 ICMA	262,397.55
EFT	00006730	GILLIG LLC	MISC INVENTORY BUS PARTS	57,144.51
EFT	00006770	UNITED ENERGY TRADING LLC	CNG USAGE 01/21	56,600.10
EFT	00006776	AWC	AWC BGLI Feb 21	1,192,247.39
EFT	00006781	ASSOCIATED PETROLEUM	DIESEL USAGE	102,725.41
EFT	00006783	BRIDGESTONE AMERICA	SVC TIRES 01/21	56,268.51
EFT	00006790	FIRST TRANSIT	FAREBOX RECOVERY 01/21	394,632.34
EFT	00006823	WA ST DEPT OF REVENUE	MIS BUSN EXPENSES	95,017.73
EFT	00006825	US BANK CORPORATE PAYMENT SYST	12/24 switch VEH 2018	34,565.75
EFT	00006827	BUXTON COMPANY	MARKET ANALYSIS SVC 2021	50,000.00
EFT	00006870	GREAT WEST RETIREMENT	PP 04 2021 Empower	93,930.90
EFT	00006871	ICMA RETIREMENT	PP 04 2021 ICMA	269,968.03
Payments for Fund 1 Total				<u>2,920,075.48</u>
Self Insurance Fund				
	Check	Vendor	Item/Service	Amount
EFT	00006778	ALLIANT INSURANCE SERVICES	PREMIUM WC 04/20-04/22	65,229.00
Payments for Fund 4 Total				<u>65,229.00</u>
Capital Fund				
	Check	Vendor	Item/Service	Amount
EFT	00006655	ABSHER CONSTRUCTION COMPANY	CONSTR FUEL CIVIL BMP 11/20	84,546.04
EFT	00006661	CONSTRUCT, INC.	CONSTR COMM Demo 01/21	364,000.00
EFT	00006699	SUPERION LLC	PRJ MGMT O/S 04/05-05/23/20	1,550.00
EFT	00006723	COMMONSTREET CONSULTING LLC	ACQUISITION BRT 01/21	61,624.05
EFT	00006773	WSP USA, INC.	ARCH SVC BRT 11/20	631,955.33
EFT	00006825	US BANK CORPORATE PAYMENT SYST	Antennas - Bus Plus	20,033.17
Payments for Fund 9 Total				<u>1,163,708.59</u>
Total Payments in Excess of \$50,000.00				<u>4,149,013.07</u>

Pierce Transit
Payment Certification for Feb 28, 2021
Payments Feb 1, 2021 to Feb 28, 2021

Payment Numbers CK 00375515 through CK 00375679
Wire Numbers EFT 00006655 through EFT 00006875
No Advance Travel Payments

Bank ID	Check Numbe	Check Date	Amount	Vendor Name
01	CHK	00375515	02/05/2021	13,999.75 ALL PRO BUILDING MAINTENANCE
01	CHK	00375516	02/05/2021	28.33 AT&T
01	CHK	00375517	02/05/2021	57.31 AT&T
01	CHK	00375518	02/05/2021	288.53 AT&T
01	CHK	00375519	02/05/2021	444.20 AT&T
01	CHK	00375520	02/05/2021	80.08 AT&T
01	CHK	00375521	02/05/2021	474.46 CITY OF GIG HARBOR
01	CHK	00375522	02/05/2021	43,317.33 CITY OF LAKEWOOD
01	CHK	00375523	02/05/2021	653.28 CITY TREASURER - TPU
01	CHK	00375524	02/05/2021	395.59 COMCAST
01	CHK	00375525	02/05/2021	150.24 COMCAST
01	CHK	00375526	02/05/2021	240.18 COMCAST
01	CHK	00375527	02/05/2021	25.00 DOUG GOODRICH
01	CHK	00375528	02/05/2021	1,281.06 DYNAMIC COLLECTORS INC
01	CHK	00375529	02/05/2021	119.83 FRUITLAND MUTUAL WATER COMPANY
01	CHK	00375530	02/05/2021	8,086.82 HULTZ BHU ENGINEERS INC.
01	CHK	00375531	02/05/2021	14.14 JOHNSTONE SUPPLY
01	CHK	00375532	02/05/2021	433.28 LAKEVIEW LIGHT & POWER CO
01	CHK	00375533	02/05/2021	898.16 LOWE'S COMPANIES INC
01	CHK	00375534	02/05/2021	7,292.29 NICHOLAS OGLESBY
01	CHK	00375535	02/05/2021	2,744.10 NS CORPORATION
01	CHK	00375536	02/05/2021	643.90 PACIFIC TORQUE
01	CHK	00375537	02/05/2021	7,668.13 PUGET SOUND ENERGY
01	CHK	00375538	02/05/2021	50.91 REX PEGG FABRICS INC
01	CHK	00375539	02/05/2021	894.66 RPAI US MANAGEMENT LLC
01	CHK	00375540	02/05/2021	3,250.00 SIMON AND COMPANY INC
01	CHK	00375541	02/05/2021	136.28 SNAP-ON TOOLS - Robert Mustain
01	CHK	00375542	02/05/2021	437.22 SNIDER ENERGY
01	CHK	00375543	02/05/2021	373.36 SONITROL PACIFIC
01	CHK	00375544	02/05/2021	500.00 SOURCE PANEL
01	CHK	00375545	02/05/2021	420.00 T-MOBILE USA, INC
01	CHK	00375546	02/05/2021	192.00 TACOMA ARTS LIVE
01	CHK	00375547	02/05/2021	4,830.31 TACOMA MALL PARTNERSHIP
01	CHK	00375548	02/05/2021	651.61 UNITED SITE SERVICES (Everson)
01	CHK	00375549	02/05/2021	3,357.93 WALTER E NELSON CO.
01	CHK	00375550	02/11/2021	2,071.62 AHERN RENTAL
01	CHK	00375551	02/11/2021	1,319.00 ATU LOCAL 758 CORP
01	CHK	00375552	02/11/2021	37.50 CALIFORNIA STATE DISBURSEMENT
01	CHK	00375553	02/11/2021	69.64 CENTURY LINK
01	CHK	00375554	02/11/2021	617.62 CENTURY LINK
01	CHK	00375555	02/11/2021	82.32 CENTURY LINK
01	CHK	00375556	02/11/2021	911.60 CHAPTER 13 TRUSTEE
01	CHK	00375557	02/11/2021	4,212.20 CITY TREASURER - TPU
01	CHK	00375558	02/11/2021	10,249.20 CITY TREASURER - TPU
01	CHK	00375559	02/11/2021	189.00 CLINICAL REFERENCE LABORATORY
01	CHK	00375560	02/11/2021	4,900.63 COLONIAL SUPPLEMENTAL LIFE
01	CHK	00375561	02/11/2021	175.09 COMCAST
01	CHK	00375562	02/11/2021	140.24 COMCAST
01	CHK	00375563	02/11/2021	155.18 COMCAST
01	CHK	00375564	02/11/2021	43.34 COMM ON POLITICAL EDUCATION
01	CHK	00375565	02/11/2021	296.45 DAILY JOURNAL OF COMMERCE INC
01	CHK	00375566	02/11/2021	1,024.36 DM RECYCLING CO INC
01	CHK	00375567	02/11/2021	50.00 FORMFOX, INC.
01	CHK	00375568	02/11/2021	3,494.51 GENES TOWING CORP
01	CHK	00375569	02/11/2021	1,731.21 GILCHRIST CHEVROLET
01	CHK	00375570	02/11/2021	89.97 HARBOR FREIGHT TOOLS
01	CHK	00375571	02/11/2021	6,798.03 HAROLD LEMAY ENTERPRISES
01	CHK	00375572	02/11/2021	355.64 HILTI INC
01	CHK	00375573	02/11/2021	1,218.76 HOME DEPOT CREDIT SERVICES
01	CHK	00375574	02/11/2021	1,042.25 IAM & AW
01	CHK	00375575	02/11/2021	220.00 INTERNAL REVENUE SERVICE
01	CHK	00375576	02/11/2021	152.41 JOHNSTONE SUPPLY
01	CHK	00375577	02/11/2021	3,771.30 KING COUNTY FINANCE
01	CHK	00375578	02/11/2021	183.20 LEMAY MOBILE SHREDDING
01	CHK	00375579	02/11/2021	4,832.27 LEVEL 3 (CENTURY LINK)
01	CHK	00375580	02/11/2021	730.20 LEVEL 3 (CENTURY LINK)
01	CHK	00375581	02/11/2021	15,081.47 MACHINISTS HEALTH &
01	CHK	00375582	02/11/2021	1,362.50 MICHAEL G MALAIER
01	CHK	00375583	02/11/2021	167.50 MISSOURI FAMILY SUPPORT PAYMEN
01	CHK	00375584	02/11/2021	228.59 MOOSE RADIATOR & A/C
01	CHK	00375585	02/11/2021	136.40 NH DEPT OF H & HS
01	CHK	00375586	02/11/2021	2,093.52 NORTHWEST IAM BENEFIT TRUST
01	CHK	00375587	02/11/2021	1,127.63 NYS CHILD SUPPORT PROCESSING
01	CHK	00375588	02/11/2021	200.94 OFFICE DEPOT CORP
01	CHK	00375589	02/11/2021	610.26 PACIFIC TORQUE

01	CHK	00375590	02/11/2021	39,081.90	PEASE CONSTRUCTION, INC.
01	CHK	00375591	02/11/2021	468.52	PENINSULA LIGHT
01	CHK	00375592	02/11/2021	132.94	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00375593	02/11/2021	50.00	PIERCE COUNTY POLICE CHIEFS
01	CHK	00375594	02/11/2021	16,371.45	PUGET SOUND ENERGY
01	CHK	00375595	02/11/2021	469.75	REFRIGERATION SUPPLY DIST
01	CHK	00375596	02/11/2021	128.80	ROSEN SUPPLY
01	CHK	00375597	02/11/2021	15.00	SCOTT LYNCH
01	CHK	00375598	02/11/2021	9,315.00	SOURCE PANEL
01	CHK	00375599	02/11/2021	28,721.01	SOUTH HILL MALL
01	CHK	00375600	02/11/2021	144.86	TACOMA DAILY INDEX
01	CHK	00375601	02/11/2021	116.81	TERMINIX COMMERCIAL
01	CHK	00375602	02/11/2021	116.81	TERMINIX COMMERCIAL
01	CHK	00375603	02/11/2021	593.35	TX CHILD SUPPORT SDU
01	CHK	00375604	02/11/2021	14.60	THOMAS HENRY
01	CHK	00375605	02/11/2021	3,500.00	TRANSPORTATION CHOICES
01	CHK	00375606	02/11/2021	1,053.34	UNITED WAY OF PIERCE COUNTY
01	CHK	00375607	02/11/2021	21.75	VIRGINIA REED
01	CHK	00375608	02/11/2021	973.30	WA ST DEPT OF L&I - ELEVATOR
01	CHK	00375609	02/11/2021	5,253.04	WSDOT
01	CHK	00375610	02/11/2021	1,035.59	WALTER E NELSON CO.
01	CHK	00375611	02/18/2021	17,591.26	ASSOCIATED PETROLEUM
01	CHK	00375612	02/18/2021	59.63	AT&T
01	CHK	00375613	02/18/2021	30.09	AT&T
01	CHK	00375614	02/18/2021	60.00	BUILDERS EXCHANGE OF WA
01	CHK	00375615	02/18/2021	2,057.50	CASCADIA CONSULTING GROU
01	CHK	00375616	02/18/2021	7,909.08	CENTURY LINK
01	CHK	00375617	02/18/2021	220.75	CHRISTOPHER COLE
01	CHK	00375618	02/18/2021	292.86	CITY TREASURER - TPU
01	CHK	00375619	02/18/2021	382.50	CITY TREASURER - TPU
01	CHK	00375620	02/18/2021	5,969.83	CITY TREASURER - TPU
01	CHK	00375621	02/18/2021	150.18	COMCAST
01	CHK	00375622	02/18/2021	150.18	COMCAST
01	CHK	00375623	02/18/2021	261.51	COMET LOANS
01	CHK	00375624	02/18/2021	99.02	DISH
01	CHK	00375625	02/18/2021	128.00	DONALD L ANDERSON
01	CHK	00375626	02/18/2021	45.30	FEDERAL EXPRESS CORP
01	CHK	00375627	02/18/2021	1,030.88	GENES TOWING CORP
01	CHK	00375628	02/18/2021	735.80	LAWSON PRODUCTS INC
01	CHK	00375629	02/18/2021	59.16	L.N. CURTIS & SONS
01	CHK	00375630	02/18/2021	46,270.39	LAKEVIEW LIGHT & POWER CO
01	CHK	00375631	02/18/2021	3,187.12	LEVEL 3 (CENTURY LINK)
01	CHK	00375632	02/18/2021	346.00	NS CORPORATION
01	CHK	00375633	02/18/2021	81.82	OFFICE DEPOT CORP
01	CHK	00375634	02/18/2021	739.36	REX PEGG FABRICS INC
01	CHK	00375635	02/18/2021	520.39	SNIDER ENERGY
01	CHK	00375636	02/18/2021	18,471.18	SM STEMPE ARCHITECTS PLLC
01	CHK	00375637	02/18/2021	3,279.98	UNITED SITE SERVICES (Everson)
01	CHK	00375638	02/18/2021	36,584.28	VOYAGER FLEET SYSTEMS INC
01	CHK	00375639	02/18/2021	735.00	WA ST DEPT OF LICENSING
01	CHK	00375640	02/18/2021	42,000.00	WSTA
01	CHK	00375641	02/25/2021	1,978.20	AHERN RENTAL
01	CHK	00375642	02/25/2021	48,078.48	ATU LOCAL 758 CORP
01	CHK	00375643	02/25/2021	2,637.60	AUTO CRIB
01	CHK	00375644	02/25/2021	1,109.48	BEN'S CLEANER SALES INC
01	CHK	00375645	02/25/2021	133.06	BUNCE RENTALS INC
01	CHK	00375646	02/25/2021	37.50	CALIFORNIA STATE DISBURSEMENT
01	CHK	00375647	02/25/2021	581.60	CHAPTER 13 TRUSTEE
01	CHK	00375648	02/25/2021	47,097.43	CITY OF LAKEWOOD
01	CHK	00375649	02/25/2021	5,861.05	CITY TREASURER - TPU
01	CHK	00375650	02/25/2021	210.80	DYNAMIC LANGUAGE
01	CHK	00375651	02/25/2021	119.30	FREDERICK MITCHELL
01	CHK	00375652	02/25/2021	4,870.41	GENES TOWING CORP
01	CHK	00375653	02/25/2021	126.09	GILCHRIST CHEVROLET
01	CHK	00375654	02/25/2021	258.12	GILLIG LLC
01	CHK	00375655	02/25/2021	296.80	HARBOR FREIGHT TOOLS
01	CHK	00375656	02/25/2021	220.00	INTERNAL REVENUE SERVICE
01	CHK	00375657	02/25/2021	1,647.02	JOHNSON CONTROLS
01	CHK	00375658	02/25/2021	256.00	KENT KEEL
01	CHK	00375659	02/25/2021	28.31	LAKWOOD FORD
01	CHK	00375660	02/25/2021	1,362.50	MICHAEL G MALAIER
01	CHK	00375661	02/25/2021	167.50	MISSOURI FAMILY SUPPORT PAYMEN
01	CHK	00375662	02/25/2021	1,096.00	MULTICARE HEALTH SYSTEM
01	CHK	00375663	02/25/2021	136.40	NH DEPT OF H & HS
01	CHK	00375664	02/25/2021	1,127.63	NYS CHILD SUPPORT PROCESSING
01	CHK	00375665	02/25/2021	1,456.24	PACIFIC TORQUE
01	CHK	00375666	02/25/2021	412.84	PARKLAND LIGHT & WATER CO
01	CHK	00375667	02/25/2021	383.17	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00375668	02/25/2021	1,849.69	PUGET SOUND ENERGY
01	CHK	00375669	02/25/2021	644.67	REX PEGG FABRICS INC
01	CHK	00375670	02/25/2021	11.00	ROBERT GLANS
01	CHK	00375671	02/25/2021	155.36	SNIDER ENERGY
01	CHK	00375672	02/25/2021	1,159.68	SM STEMPE ARCHITECTS PLLC
01	CHK	00375673	02/25/2021	1,380.00	SWARNER COMMUNICATIONS
01	CHK	00375674	02/25/2021	69.26	TACOMA DAILY INDEX
01	CHK	00375675	02/25/2021	593.35	TX CHILD SUPPORT SDU

01	CHK	00375676	02/25/2021	494.00	THE NEWS TRIBUNE (SUBSCRIPTION
01	CHK	00375677	02/25/2021	1,665.86	UNITED SITE SERVICES (Everson)
01	CHK	00375678	02/25/2021	1,053.34	UNITED WAY OF PIERCE COUNTY
01	CHK	00375679	02/25/2021	967.99	WURTH USA INC
01	EFT	00006655	02/05/2021	84,546.04	ABSHER CONSTRUCTION COMPANY
01	EFT	00006656	02/05/2021	90,349.63	ASSOCIATED PETROLEUM
01	EFT	00006657	02/05/2021	5,215.81	ATWORK! COMMERCIAL ENTERPRISES
01	EFT	00006658	02/05/2021	135.73	BATTERY SYSTEMS
01	EFT	00006659	02/05/2021	374.62	BRAUN CORPORATION
01	EFT	00006660	02/05/2021	42.75	COMMERCIAL BRAKE & CLUTCH
01	EFT	00006661	02/05/2021	364,000.00	CONSTRUCT, INC.
01	EFT	00006662	02/05/2021	3,789.96	CTS (CABLING & TECH SVCS)
01	EFT	00006663	02/05/2021	11,664.77	CUMMINS INC
01	EFT	00006664	02/05/2021	83.52	CUSTOM EDGE, INC.
01	EFT	00006665	02/05/2021	250.00	CYBERSOURCE CORP.
01	EFT	00006666	02/05/2021	2,035.00	DRUG FREE BUSINESS
01	EFT	00006667	02/05/2021	549.05	FINISHMASTER, INC
01	EFT	00006668	02/05/2021	2,278.70	GALLS LLC
01	EFT	00006669	02/05/2021	676.25	GARDA CL NORTHWEST INC
01	EFT	00006670	02/05/2021	2,276.48	GTT COMMUNICATIONS
01	EFT	00006671	02/05/2021	18,689.31	GILLIG LLC
01	EFT	00006672	02/05/2021	5,750.00	GORDON THOMAS HONEYWELL
01	EFT	00006673	02/05/2021	340.46	GRAINER
01	EFT	00006674	02/05/2021	552.67	GRAYBAR ELECTRIC
01	EFT	00006675	02/05/2021	49,258.77	HUITT-ZOLLARS INC.
01	EFT	00006676	02/05/2021	10,720.00	IPKEYS TECHNOLOGIES LLC
01	EFT	00006677	02/05/2021	2,550.40	IWG TOWERS ASSETS I LLC
01	EFT	00006678	02/05/2021	895.19	WESTERN FLUID COMPONENTS
01	EFT	00006679	02/05/2021	14,704.77	JENCO DEVELOPMENT
01	EFT	00006680	02/05/2021	13.74	LARSCO INC
01	EFT	00006681	02/05/2021	4,199.34	LUMINATOR MASS TRANSIT LLC
01	EFT	00006682	02/05/2021	466.72	MALLORY SAFETY & SUPPLY LLC
01	EFT	00006683	02/05/2021	17,750.00	MATTHEW ADDISON
01	EFT	00006684	02/05/2021	2,202.80	MOHAWK MFG & SUPPLY
01	EFT	00006685	02/05/2021	100.32	MOOD MEDIA
01	EFT	00006686	02/05/2021	62.82	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00006687	02/05/2021	1,285.00	NAVIA BENEFIT SOLUTIONS
01	EFT	00006688	02/05/2021	703.29	PACIFIC POWER PRODUCTS
01	EFT	00006689	02/05/2021	1,738.06	PARAMETRIX ENGINEERING
01	EFT	00006690	02/05/2021	125.39	PLATT ELECTRIC SUPPLY
01	EFT	00006691	02/05/2021	46.71	PRINT NW
01	EFT	00006692	02/05/2021	7,888.41	QBSI-XEROX
01	EFT	00006693	02/05/2021	2,680.49	R E AUTO ELECTRIC
01	EFT	00006694	02/05/2021	775.85	SCHETKY NORTHWEST SALES INC
01	EFT	00006695	02/05/2021	30,052.31	SOUND TRANSIT
01	EFT	00006696	02/05/2021	2,018.73	STANDARD PARTS CORP
01	EFT	00006697	02/05/2021	1,413.96	STAPLES
01	EFT	00006698	02/05/2021	8,079.00	SUMMIT LAW GROUP PLLC
01	EFT	00006699	02/05/2021	69,679.93	SUPERION LLC
01	EFT	00006700	02/05/2021	881.83	TACOMA SCREW
01	EFT	00006701	02/05/2021	5,217.30	TECHNICAL SECURITY INTEGRATION
01	EFT	00006702	02/05/2021	12,684.55	THE AFTERMARKET PARTS CO LLC
01	EFT	00006703	02/05/2021	1,098.42	THERMO KING NW INC
01	EFT	00006704	02/05/2021	1,796.97	UNIFIRST CORPORATION
01	EFT	00006705	02/05/2021	1,054.22	WA ST CORRECTIONAL IND
01	EFT	00006706	02/05/2021	1,267.65	WAXIE SANITARY SUPPLY
01	EFT	00006707	02/05/2021	1,752.91	WESMAR
01	EFT	00006708	02/05/2021	35,913.97	WESTERN PETERBILT
01	EFT	00006709	02/11/2021	96,097.70	GREAT WEST RETIREMENT
01	EFT	00006710	02/11/2021	262,397.55	ICMA RETIREMENT
01	EFT	00006711	02/11/2021	14,315.59	NAVIA BENEFIT SOLUTIONS
01	EFT	00006712	02/11/2021	8,255.80	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00006713	02/11/2021	6,766.48	WA ST CHILD SUPPORT REGISTRY
01	EFT	00006714	02/11/2021	26,263.00	ACI CUSTODIAL INC
01	EFT	00006715	02/11/2021	20,000.00	AGREEYA SOLUTIONS, INC.
01	EFT	00006716	02/11/2021	139.02	AIRGAS-NOR PAC INC
01	EFT	00006717	02/11/2021	1,574.30	ALLSTREAM
01	EFT	00006718	02/11/2021	907.80	ASSOCIATED PETROLEUM
01	EFT	00006719	02/11/2021	1,918.41	BATTERY SYSTEMS
01	EFT	00006720	02/11/2021	1,080.00	CERIUM NETWORKS
01	EFT	00006721	02/11/2021	185.02	CHEVRON PRODUCTS CO.
01	EFT	00006722	02/11/2021	1,506.12	COMMERCIAL BRAKE & CLUTCH
01	EFT	00006723	02/11/2021	61,624.05	COMMONSTREET CONSULTING LLC
01	EFT	00006724	02/11/2021	16,788.31	CUMMINS INC
01	EFT	00006725	02/11/2021	14,132.70	DELL USA LP
01	EFT	00006726	02/11/2021	12,202.83	DKS ASSOCIATES
01	EFT	00006727	02/11/2021	23.77	FERGUSON
01	EFT	00006728	02/11/2021	720.00	FIFE MILTON EDGEWOOD CHA
01	EFT	00006729	02/11/2021	6,939.03	FINISHMASTER, INC
01	EFT	00006730	02/11/2021	57,144.51	GILLIG LLC
01	EFT	00006731	02/11/2021	1,423.86	GRAINER
01	EFT	00006732	02/11/2021	26,284.85	GRANITE CONSTRUCTION COMPANY
01	EFT	00006733	02/11/2021	3,551.74	GUARDIAN SECURITY GROUP INC
01	EFT	00006734	02/11/2021	598.37	HERITAGE-CRYSTAL CLEAN LLC
01	EFT	00006735	02/11/2021	266.01	INTELLICORP RECORDS INC
01	EFT	00006736	02/11/2021	147.83	JASON EDWARDS

01	EFT	00006737	02/11/2021	147.83	JON WHITNEY-CARLSON
01	EFT	00006738	02/11/2021	3,264.97	WESTERN FLUID COMPONENTS
01	EFT	00006739	02/11/2021	2,986.25	KIDDER MATHEWS, INC.
01	EFT	00006740	02/11/2021	530.76	KORUM FORD
01	EFT	00006741	02/11/2021	1,804.87	LARSCO INC
01	EFT	00006742	02/11/2021	1,764.99	LARSEN SIGN COMPANY
01	EFT	00006743	02/11/2021	1,231.34	LEGACY TELECOMMUNICATIONS, INC
01	EFT	00006744	02/11/2021	271.60	MCGUIRE BEARING CO
01	EFT	00006745	02/11/2021	24,551.58	MEDSTAR CABULANCE INC
01	EFT	00006746	02/11/2021	582.70	MOHAWK MFG & SUPPLY
01	EFT	00006747	02/11/2021	7,157.64	PACIFIC POWER PRODUCTS
01	EFT	00006748	02/11/2021	98.58	PACIFIC WELDING SUPPLY INC
01	EFT	00006749	02/11/2021	36,688.34	PARAMETRIX ENGINEERING
01	EFT	00006750	02/11/2021	209.88	PLATT ELECTRIC SUPPLY
01	EFT	00006751	02/11/2021	3,585.44	PRINT NW
01	EFT	00006752	02/11/2021	1,561.68	R E AUTO ELECTRIC
01	EFT	00006753	02/11/2021	4,434.79	RIGHT! SYSTEMS INC
01	EFT	00006754	02/11/2021	248.35	SAMBA HOLDINGS INC
01	EFT	00006755	02/11/2021	27,389.21	SAYBR CONTRACTORS INC
01	EFT	00006756	02/11/2021	200.97	SEATTLE AUTOMOTIVE DIST.
01	EFT	00006757	02/11/2021	1,172.50	SOUND TRANSIT
01	EFT	00006758	02/11/2021	645.89	SOUTH TACOMA GLASS
01	EFT	00006759	02/11/2021	129.11	STANDARD PARTS CORP
01	EFT	00006760	02/11/2021	880.57	STAPLES
01	EFT	00006761	02/11/2021	2,484.25	TACOMA DODGE CHRYSLER JEEP
01	EFT	00006762	02/11/2021	880.90	TACOMA SCREW
01	EFT	00006763	02/11/2021	7,930.16	TECHNICAL SECURITY INTEGRATION
01	EFT	00006764	02/11/2021	31,774.95	THE AFTERMARKET PARTS CO LLC
01	EFT	00006765	02/11/2021	349.78	THOMSON REUTERS-WEST
01	EFT	00006766	02/11/2021	71.11	TITUS WILL FORD INC
01	EFT	00006767	02/11/2021	40,271.00	JEANNETTE TWITTY
01	EFT	00006768	02/11/2021	147.83	TRAVIS LOSS
01	EFT	00006769	02/11/2021	1,958.53	UNIFIRST CORPORATION
01	EFT	00006770	02/11/2021	56,600.10	UNITED ENERGY TRADING LLC
01	EFT	00006771	02/11/2021	13,787.64	WESTERN PETERBILT
01	EFT	00006772	02/11/2021	70.32	WILLIAMS OIL FILTER
01	EFT	00006773	02/11/2021	631,955.33	WSP USA, INC.
01	EFT	00006774	02/17/2021	184.00	TRAVIS LOSS
01	EFT	00006775	02/12/2021	5,062.88	AWC EMPLOYEE BENEFIT TRUST
01	EFT	00006776	02/17/2021	1,192,247.39	AWC
01	EFT	00006777	02/18/2021	30.00	ALEXANDRA MATHER
01	EFT	00006778	02/18/2021	65,229.00	ALLIANT INSURANCE SERVICES
01	EFT	00006779	02/18/2021	488.40	ALLSTREAM
01	EFT	00006780	02/18/2021	107.00	ARCHITECTURAL WOODS INC
01	EFT	00006781	02/18/2021	102,725.41	ASSOCIATED PETROLEUM
01	EFT	00006782	02/18/2021	43.61	ATLAS SUPPLY INC
01	EFT	00006783	02/18/2021	56,268.51	BRIDGESTONE AMERICA
01	EFT	00006784	02/18/2021	159.44	CINTAS FIRE PROTECTION
01	EFT	00006785	02/18/2021	838.47	COMMERCIAL BRAKE & CLUTCH
01	EFT	00006786	02/18/2021	15,780.19	CUMMINS INC
01	EFT	00006787	02/18/2021	9,749.36	DELL USA LP
01	EFT	00006788	02/18/2021	29.68	DRIVELINES NW INC
01	EFT	00006789	02/18/2021	907.26	FINISHMASTER, INC
01	EFT	00006790	02/18/2021	394,632.34	FIRST TRANSIT
01	EFT	00006791	02/18/2021	653.76	FLAGS-A-FLYING
01	EFT	00006792	02/18/2021	14,093.27	GILLIG LLC
01	EFT	00006793	02/18/2021	521.58	GRAINGER
01	EFT	00006794	02/18/2021	1,373.91	WESTERN FLUID COMPONENTS
01	EFT	00006795	02/18/2021	141.34	KLEEN BLAST
01	EFT	00006796	02/18/2021	38.00	KORUM FORD
01	EFT	00006797	02/18/2021	118.69	MALLORY SAFETY & SUPPLY LLC
01	EFT	00006798	02/18/2021	2,068.49	MOHAWK MFG & SUPPLY
01	EFT	00006799	02/18/2021	365.65	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00006800	02/18/2021	1,056.50	NATIONAL TESTING NETWORK
01	EFT	00006801	02/18/2021	10,045.51	NEOPART TRANSIT LLC
01	EFT	00006802	02/18/2021	338.55	NORTHWEST LIFT & EQUIPMENT
01	EFT	00006803	02/18/2021	1,491.60	NORTHWEST PUMP & EQUIPMENT CO
01	EFT	00006804	02/18/2021	4,927.50	PACIFICA LAW GROUP
01	EFT	00006805	02/18/2021	130.15	QUADIENT FINANCE USA INC
01	EFT	00006806	02/18/2021	136.96	QUALITY PRESS
01	EFT	00006807	02/18/2021	713.12	R E AUTO ELECTRIC
01	EFT	00006808	02/18/2021	4,132.74	SCHNEIDER-SIMPSON SHEET METAL
01	EFT	00006809	02/18/2021	24,787.92	SOUND TRANSIT
01	EFT	00006810	02/18/2021	323.42	STANDARD PARTS CORP
01	EFT	00006811	02/18/2021	1,224.43	TACOMA DODGE CHRYSLER JEEP
01	EFT	00006812	02/18/2021	1,772.56	TACOMA SCREW
01	EFT	00006813	02/18/2021	1,208.59	TECHNICAL SECURITY INTEGRATION
01	EFT	00006814	02/18/2021	6,022.05	THE AFTERMARKET PARTS CO LLC
01	EFT	00006815	02/18/2021	24,700.00	TRACKIT, LLC
01	EFT	00006816	02/18/2021	25,850.00	TRAPEZE SOFTWARE GROUP
01	EFT	00006817	02/18/2021	860.62	UNIFIRST CORPORATION
01	EFT	00006818	02/18/2021	242.47	REDDAWAY
01	EFT	00006819	02/18/2021	5,218.77	VIX TECHNOLOGY USA INC
01	EFT	00006820	02/18/2021	8,960.00	WA ST TRANSIT INSURANCE POOL
01	EFT	00006821	02/18/2021	1,173.23	WESTERN PETERBILT
01	EFT	00006822	02/18/2021	717.16	WILLIAMS OIL FILTER

01	EFT	00006823	02/24/2021	95,017.73	WA ST DEPT OF REVENUE
01	EFT	00006824	02/23/2021	8,096.57	US BANK CORPORATE PAYMENT SYST
01	EFT	00006825	02/23/2021	54,598.92	US BANK CORPORATE PAYMENT SYST
01	EFT	00006826	02/25/2021	17,007.15	ASSOCIATED PETROLEUM
01	EFT	00006827	02/25/2021	50,000.00	BUXTON COMPANY
01	EFT	00006828	02/25/2021	15,561.84	CDW GOVERNMENT INC
01	EFT	00006829	02/25/2021	15,101.12	CUMMINS INC
01	EFT	00006830	02/25/2021	1,765.44	ELTEC SYSTEMS LLC
01	EFT	00006831	02/25/2021	2,057.46	NORTHWEST CASCADE INC
01	EFT	00006832	02/25/2021	144.48	FREIGHTLINER NORTHWEST PACIFIC
01	EFT	00006833	02/25/2021	676.25	GARDA CL NORTHWEST INC
01	EFT	00006834	02/25/2021	10,158.52	GILLIG LLC
01	EFT	00006835	02/25/2021	40.05	GRAINGER
01	EFT	00006836	02/25/2021	4,720.00	HIGH LINE SOFTWARE INC
01	EFT	00006837	02/25/2021	8,621.36	HUITT-ZOLLARS INC.
01	EFT	00006838	02/25/2021	10,720.00	IPKEYS TECHNOLOGIES LLC
01	EFT	00006839	02/25/2021	128.00	JOHN G PALMER
01	EFT	00006840	02/25/2021	101.68	WESTERN FLUID COMPONENTS
01	EFT	00006841	02/25/2021	244.07	KEITH SHOUSKY
01	EFT	00006842	02/25/2021	372.71	KORUM FORD
01	EFT	00006843	02/25/2021	6,707.17	LEGACY TELECOMMUNICATIONS, INC
01	EFT	00006844	02/25/2021	26,656.43	LUMINATOR MASS TRANSIT LLC
01	EFT	00006845	02/25/2021	3,003.02	MALLORY SAFETY & SUPPLY LLC
01	EFT	00006846	02/25/2021	271.60	MCGUIRE BEARING CO
01	EFT	00006847	02/25/2021	11,972.97	MEDSTAR CABULANCE INC
01	EFT	00006848	02/25/2021	2,112.38	NORTHWEST LIFT & EQUIPMENT
01	EFT	00006849	02/25/2021	256.24	OUTFITTER SATELLITE INC
01	EFT	00006850	02/25/2021	5,541.91	PACIFIC AIR CONTROL INC
01	EFT	00006851	02/25/2021	17,022.73	PACIFIC POWER PRODUCTS
01	EFT	00006852	02/25/2021	356.40	PLATT ELECTRIC SUPPLY
01	EFT	00006853	02/25/2021	2,534.28	R E AUTO ELECTRIC
01	EFT	00006854	02/25/2021	35,545.20	SHI INTERNATIONAL CORP
01	EFT	00006855	02/25/2021	10,549.00	SITECRAFTING INC.
01	EFT	00006856	02/25/2021	45,983.81	SOUND TRANSIT
01	EFT	00006857	02/25/2021	26,923.94	SOUND TRANSIT
01	EFT	00006858	02/25/2021	1,305.63	SOUTH TACOMA GLASS
01	EFT	00006859	02/25/2021	750.25	STANDARD PARTS CORP
01	EFT	00006860	02/25/2021	5,123.78	STAPLES
01	EFT	00006861	02/25/2021	47.04	STERICYCLE
01	EFT	00006862	02/25/2021	2,621.49	TACOMA DODGE CHRYSLER JEEP
01	EFT	00006863	02/25/2021	155.37	TACOMA SCREW
01	EFT	00006864	02/25/2021	1,237.29	TECHNICAL SECURITY INTEGRATION
01	EFT	00006865	02/25/2021	2,632.88	THE AFTERMARKET PARTS CO LLC
01	EFT	00006866	02/25/2021	451.47	THERMO KING NW INC
01	EFT	00006867	02/25/2021	5.25	TITUS-WILL TOYOTA
01	EFT	00006868	02/25/2021	3,279.59	VIX TECHNOLOGY USA INC
01	EFT	00006869	02/25/2021	77.15	WILLIAMS OIL FILTER
01	EFT	00006870	02/25/2021	93,930.90	GREAT WEST RETIREMENT
01	EFT	00006871	02/25/2021	269,968.03	ICMA RETIREMENT
01	EFT	00006872	02/25/2021	13,998.31	NAVIA BENEFIT SOLUTIONS
01	EFT	00006873	02/25/2021	7,833.13	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00006874	02/25/2021	6,766.48	WA ST CHILD SUPPORT REGISTRY
01	EFT	00006875	02/26/2021	400.00	ICMA RETIREMENT
Total Payments				<u>\$5,934,167.33</u>	

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
SPECIAL STUDY SESSION MEETING MINUTES**

February 8, 2021

CALL TO ORDER

Chair Woodards called the Special Study Session meeting to order at 3:03 p.m.

ROLL CALL

Commissioners present:

Don Anderson, City of Lakewood Mayor
Chris Beale, City of Tacoma Councilmember
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember
Kent Keel, City of University Councilmember (*representing University Place and Fircrest*)
Ryan Mello, Pierce County Councilmember
John Palmer, Deputy Mayor for City of Puyallup (*representing Puyallup and Edgewood*)
Kim Roscoe, Mayor of Fife (*representing Fife/Milton/ Pacific/Auburn/Gig Harbor/
Ruston/Steilacoom*)
Kristina Walker, City of Tacoma Councilmember
Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma

Staff present:

Sue Dreier, Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Aaron Millstein, General Counsel from K&L Gates
Brittany Carbullido, Assistant to the CEO/Deputy Clerk of the Board

CEO COMMENTS

CEO Dreier announced that the Executive Director of Finance Brett Freshwaters will walk the Board through the proposed 2021 Budget this evening. She noted that the Board's action to postpone the adoption of the budget into 2021 has provided staff with valuable sales tax and economic trending information.

Ms. Dreier reported that the 2021 Budget and Six-Year Plan is balanced and sustainable with the current sales tax collection rate. The planned operating hours will remain at the 95 percent pre-COVID levels of services with non-productive trips/routes being eliminated.

PRESENTATIONS/DISCUSSION

1. Proposed 2021 Budget

Executive Director of Finance Brett Freshwaters provided a PowerPoint presentation inclusive of the agency's strategic initiatives for each division and noting that the budget plan includes an emphasis on diversity, equity and inclusion, employee retention and development, internal and external customer service, and data driven decisions that

achieve financial sustainability. The presentation also covered the following elements of the 2021 Budget:

- Reviewed operating revenues collected and an overview of where the revenue was spent;
- Reviewed service hours per mode of transportation;
- Reviewed demographics of the agency's ridership that was collected from a survey conducted in Fall 2017;
- Provided an overview of the Agency's workforce by division;
- Reviewed the infrastructure that the agency uses to operate the transit agency and service, inclusive of technology hardware and software, transit facilities and buildings, and vehicle inventory;
- He explained how capital projects carry forward to future budget years and do not need approval by the Board each year thereafter;
- Reviewed the capital projects by category/type;
- Reviewed the major capital projects as estimated costs as follows:
 - Bus Rapid Transit - \$33.4 million
 - Maintenance & Operations Base Improvements (MOBI) – \$41.1 million
 - ngORCA - \$5.7 million
 - Computer Aided Dispatch/Automated Vehicle Location System, \$10.8 million
 - Bus Replacement of \$33.1 million in 2019, 2020, and 2021 which includes 6 electric buses and 36 Compressed Natural Gas (CNG) buses
- Reviewed the Six-Year Financial Plan years 2021-2026 assumptions for sales tax projections, wage adjustments, benefits and fixed route service hours, discussing at length the effects of COVID-19 effects on sales tax projections.
- Provided a budget comparison for 2021 vs. 2020 operating levels.
- Pierce Transit is expecting to receive additional funding for COVID-19 and those funds are not factored into the proposed budget.
- Reviewed operating expenditures

Mr. Freshwaters concluded the budget presentation stating that the proposed budget is balanced and sustainable over the next six years and noted that next steps include a public hearing scheduled for the 4 p.m. board meeting later today, followed by a review by the Community Transportation Advisory Group scheduled for their Feb. 25 meeting. He also detailed the steps the agency took to involve the public in the budget process.

Staff responded to various questions from commissioners pertaining to the budget, agency programs, service hours and data metrics.

2. Discussion Pertaining to Selecting or Appointing a Committee to Oversee the Recruitment and Transition Process for Hiring a New Chief Executive Officer

Chair Woodards announced that due to the recent notice of resignation submitted by CEO Sue Dreier, the agency needs to begin the recruitment process to hire a new Chief Executive Officer. She announced that the agency needs to secure a recruitment firm and Pierce Transit has already issued a request for proposals to solicit proposals from recruitment firms. She noted that Commissioner Campbell, along with members from staff, will serve on the committee to select a recruitment firm.

Chair Woodards inquired if there were any commissioners interested in serving on the CEO recruitment/transition committee and noted that in order to have a good mix of individuals on this committee she would also like a member from CTAG and/or Sound Transit, and/or the business community in addition to herself and Commissioners Keel, Campbell, Walker and Mello.

Upon inquiry, General Counsel Aaron Millstein provided guidance with regards to the committee structure.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

Commissioners Campbell and Walker **moved** and seconded to adjourn the meeting at 4:06 p.m.

Motion **carried**, 9-0.

Deanne Jacobson
Clerk of the Board

Victoria Woodards, Chair
Board of Commissioners

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

February 8, 2021

CALL TO ORDER

Chair Woodards called the regular Board meeting to order at 4:22 p.m.

ROLL CALL

Commissioners present:

Don Anderson, City of Lakewood Mayor
Chris Beale, City of Tacoma Councilmember
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember
Kent Keel, City of University Councilmember (*representing University Place and Fircrest*)
Ryan Mello, Pierce County Councilmember
John Palmer, Deputy Mayor for City of Puyallup (*representing Puyallup and Edgewood*)
Kim Roscoe, Mayor of Fife (*representing Fife/Milton/ Pacific/Auburn/Gig Harbor/
Ruston/Steilacoom*)
Kristina Walker, City of Tacoma Councilmember
Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma

Staff present:

Sue Dreier, Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Aaron Millstein, General Counsel from K&L Gates
Brittany Carbullido, Assistant to the CEO/Deputy Clerk of the Board

OPENING REMARKS AND HOUSEKEEPING ITEMS

Chair Woodards welcomed Board Members, staff, and citizens to the virtual meeting and provided instructions for participation to attendees.

SPECIAL BUSINESS

1. Welcoming New Commissioners

Chair Woodards welcomed to the Pierce Transit Board Commissioner Ryan Mello from Pierce County Council and Chris Beale from Tacoma City Council and commended both members for their passion and interest in transit.

2. Recognizing Commissioners Bruce Dammeier and Conor McCarthy for their Service on the Pierce Transit Board

On behalf of the Board, Chair Woodards thanked Commissioners Bruce Dammeier and Conor McCarthy for their service on the Board and contributing to thoughtful discussions about transit and mobility matters in the community.

3. Chair's Appointments to Executive Finance Committee

Chair Woodards appointed Ryan Mello and Chris Beale to the Executive Finance Committee, replacing vacancies that were created by changes to the membership of the Board.

PUBLIC COMMENT

Chair Woodards provided participation instructions to the public and opened public comment. The following individual(s) spoke:

- Julian Wheeler, Chair of Pierce County Accessible Communities Advisory Committee, invited members to attend the committee's next meeting of March 9 from 9 a.m. – 11:00 a.m.
- Isaac Tate, President of the Amalgamated Transit Union (ATU) No. 758, spoke against Item No. 3 on the February 8 Action Agenda relating to bus or van transportation assistance to law enforcement during civil unrest. Mr. Tate expressed great concern that the proposed policy would put the agency's operators in harm's way. He proposed an alternative solution that members of law enforcement undergo training to operate buses/coaches using Pierce Transit reserve fleet of vehicles and ATU training staff to train and certify members of law enforcement.

PUBLIC HEARING

Proposed 2021 Budget

Executive Director of Finance provided a short overview of the proposed 2021 Budget.

Chair Woodards provided instructions to attendees for speaking during the public hearing and opened the public hearing at 4:48 p.m.

No comments from the public were provided.

Chair Woodards closed the public hearing at 4:48 p.m.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

1. Approval of Vouchers, January 1 through January 31, 2021
Operating Fund #10
Self-Insurance Fund #40
Capital Fund #90
Payment Nos. 375327 through 375514
Wire Nos. 6381 through 6654

No Advance Travel Checks
Total \$10,047,864.40

2. Approval of Minutes, January 11, 2021, Board Meeting
3. 2020 Fourth Quarter Sole Source Report and Contracts Executed Between \$100,000 and \$200,000
4. FS 2021-004, Ratified the Emergency Mutual Aid Agreement (Exhibit B) Between Pierce County Sheriff's Department Corrections Bureau and Pierce Transit for the use of two, Pierce Transit 15 passenger vans from January 14, 2021, through January 23, 2021.
5. FS 2021-005, Authorized the Chief Executive Officer to enter into and execute Amendment No. 9 with KPFF, Master Contract No. PT-101-18, to increase the master contract not to exceed amount by \$419,000, plus a \$50,000 contingency amount, for a new not to exceed amount of \$969,000. to complete the preliminary engineering, final design and construction support for the Spanaway Transit Center Project.
6. FS 2021-006, Authorized the Chief Executive Officer to enter into and execute Amendment No. 2 to Contract 1145 with Top2Bottom Janitorial Services to provide bus sanitation services due to COVID-19 at the Mid-Day Storage Lot through June 2021 in the amount of \$41,700, for a revised total contract amount not to exceed \$241,626.
7. FS 2021-007, Authorized Pierce Transit's CEO to amend the Capital Budget in the amount of \$124,063 bringing the project budget to \$3,552,063 and increase Contract Number 1064 with Construct Inc. in the amount of \$116,268 and authorize a \$50,000 contingency for unforeseen conditions for a revised Contract authorized total of \$2,961,368.25.
8. FS 2021-008, Accepted the final Title VI Equity Analysis for emergency service cuts due to the COVID-19 Pandemic in substantially the same form as Exhibit A.

ACTION AGENDA

1. FS 2021-009, Adoption of Annual Budget for Fiscal Year 2021

Executive Director of Finance Brett Freshwaters noted he has provided two presentations on the proposed 2021 Budget today and would not be providing another formal presentation but is happy to answer any questions.

Commissioners Campbell and Keel **moved** and seconded to approve Resolution No. 2021-003 adopting the Annual Budget for Fiscal Year 2021 with attendant wage adjustments and approval of 960 positions as presented therein.

Motion **carried**, 9-0.

2. FS 2021-010, Authorization to Execute Change Order No. 4 to Contract No.1087 with Absher Construction Company to Increase the Contract Authority Amount for the Construction of the New Fuel and Wash Facility and Related Improvements for Guaranteed Maximum Price (GMP) Package 2a

Executive Director of Finance Brett Freshwaters reviewed the construction work that has been conducted on the bus lot to date and provided an overview of work needed to complete future phases. He reviewed costs and noted that staff is currently negotiating with Sound Transit staff on Sound Transit's financial contribution to the project. Sound Transit's contribution is not currently included as a funding source to the project as an agreement has not yet been reached. An agreement is anticipated by mid-year 2021. He announced that Sr. Project Manager Doug Dickinson is also present today to answer any questions.

Mr. Freshwaters responded to questions relating to the utilization rate of minority owned businesses for this project, noting that Absher Construction has a robust Disadvantage Business Enterprise (DBE) program and he believes the utilization rate of DBE businesses for the first phase of work is expected to be around 36.5 percent.

Commissioner Anderson noted he had the opportunity to use General Contracting/Construction Management (GC/CM) contracting method and is impressed by the results. He noted he is also impressed with Absher's ability to perform.

Commissioners Campbell and Keel **moved** and seconded to authorize the execution of Change Order 4 to Contract No. 1087 with Absher Construction to increase the contract authority amount total for Base Master Plan GMP package 2 and 2a to \$30,169,037 plus a contingency of \$2,045,000 for a total authorized not to exceed amount of \$32,214,037.

Motion **carried**, 9-0.

3. FS 2021-011, Consideration to Implement a New Policy for Pierce Transit to Provide Bus or Van Transportation Assistance to Law Enforcement Agencies or the Emergency Management Department within the Pierce Transit Boundary Under Emergency Situations and When Deemed Necessary by the Requesting Agency

Chair Woodards noted that Commissioner Anderson submitted the proposed policy that is in the packet and that CEO Dreier has provided additional information in the fact sheet.

Commissioner Anderson introduced the proposed item and provided an overview of the events that occurred on Sunday, January 24, 2021, in Tacoma relating to civil unrest that occurred from the aftermath of the street racing incident, which resulted in a request for a Pierce Transit bus and operator to transport law enforcement officers to a location outside of the "hot zone." The request was denied by Pierce Transit management on the basis that there was no policy to support such assistance.

Commissioner Anderson noted he has drafted a resolution that sets the policy that Pierce Transit will assist other public entities, particularly emergency management and police, with the assurance that Pierce Transit employees will not be placed in harm's way, and also making it a policy that in no circumstance will Pierce Transit voluntarily provide vehicles/operators to be used for transporting people who have been arrested or detained. He noted that it is important that Pierce Transit be transparent about what it will or will not do and so he believes a Board-approved policy would be helpful.

Commissioners Anderson and Keel **moved** and seconded to approve Resolution No. 2021-004, directing the Chief Executive Officer to implement a policy for Pierce Transit to provide bus or van transportation assistance to Law Enforcement agencies or the Emergency Management Department within the Pierce Transit boundary under emergency situations and when deemed necessary by the requesting agency.

Chair Woodards commented that she agrees that Pierce Transit needs to properly memorialize its commitment in a Board-approved policy. She reported that Pierce Transit does have a relationship and long history of assisting the Department of Emergency Management and Law Enforcement in the region and called on CEO Dreier to discuss/provide examples of past services provided by Pierce Transit.

CEO Dreier reported that when requested, Pierce Transit typically assists the Pierce County Sheriff's Department on various matters, citing examples such as the DuPont Train derailment incident and various evacuations. CEO Dreier also noted that Pierce Transit is a member of and has an active role in the Pierce County Emergency Management Plan in that it dispatches buses to emergencies when requested.

Chair Woodards noted that Pierce Transit should support law enforcement, however, she has deep concerns about the safety of Pierce Transit operators in certain situations, as shared by the ATU President Isaac Tate earlier, and she offered the following substitution resolution as follows:

Substitute Resolution/Motion:

Chair Woodards and Commissioner Campbell **moved** and seconded to direct Pierce Transit staff to consider an alternative of providing a retired bus to the Pierce County Department of Emergency Management (DEM), or a public safety partner designee, that could be used by DEM or any other local jurisdiction for purposes of emergency transportation. Staff will determine whether Pierce Transit can gift a bus to DEM, or its designee, and provide training to up to five employees of DEM, or its designee. Staff will then present a proposed approach at the next board meeting for consideration. [Clarification: After a lengthy discussion, the Chair, with consensus from all commissioners, further clarified the motion to include that the Board is directing staff to bring back any formal agreement relating to mutual aid services for full Board review and approval, in addition to a formal policy that memorializes how Pierce Transit will work/respond/support the various types of emergency requests it receives.]

Chair Woodards noted that she believes that this action helps support our law enforcement agencies by giving them a bus to use when they need it. Details relating to training and storage of the bus, etc., can be worked out in the agreement. She noted this alternative would ensure that Pierce Transit operators are not put in harm's way and that potential liability exposure reside with the appropriate agency responding.

Upon inquiry from Commissioner Anderson, General Counsel Aaron Millstein provided parliamentary advice with regards to the substitute motion.

Procedural Matter to Consider Allowing a Substitute Resolution/Motion:

Chair Woodards and Commissioner Campbell **moved** and seconded to allow the procedural matter to consider a substitute resolution/motion to be introduced.

Commissioner Roscoe stated she feels it is too soon and the agency is too close to the incident to make any policy decisions and that further analysis and expertise from the Department of Emergency Management and/or police agencies would be helpful.

A lengthy discussion ensued with various commissioners speaking on the topic with suggestions coming forward that it would be helpful for the policy to give direction on how the agency will respond to various emergency matters/situations such as a natural disaster versus an active law enforcement activity.

With Commissioner Anderson calling for the question, Chair Woodards clarified the commissioners are voting to substitute the resolution as presented by Chair Woodards. Mayor Woodards also clarified that if the substitute motion passes, she is directing staff to bring back any formal agreement relating to mutual aid services for full Board review and approval in addition to a formal policy that memorializes how Pierce Transit will work/respond/support the various types of emergency requests it receives.

Various commissioners noted their support for returning this item to staff to develop a mutual aid agreement and a policy that memorializes how Pierce Transit will respond to various emergency requests.

Vote on Procedural Matter to Allow a Substitute Resolution/Motion:

The motion **carried**, 7-2, (*Commissioners Anderson and Roscoe dissenting*) to allow the procedural matter to consider a substitute resolution/motion to be introduced.

Vote on Substitute Resolution/Motion:

The substitute resolution/motion **carried** unanimously, 9-0.

4. Forming or Assigning a Committee to Assist with the Recruitment and Transition Process of a New Chief Executive Officer with Final Hiring Decision to be Made by the Full Board.

Chair Woodards noted that this topic was discussed during the study session earlier today.

Chair Woodards appointed herself, Commissioners Keel, Campbell, and Ryan Mello, a member from the Community Transportation Advisory Group (CTAG), and a community member or representative from Sound Transit to serve on the Recruitment and Transition Committee, with Commissioner Kristina Walker to serve as an alternate member in the event that one of the commissioners is unable to fulfill their commitment on the committee.

Commissioners Keel and Campbell **moved** and seconded to approve the appointments made by Chair Woodards as stated above.

Motion **carried**, 9-0. (*Commissioner Anderson left the meeting after the vote.*)

STAFF UPDATES/DISCUSSIONS

1. CEO Report

Sue Dreier reported on the following matters:

- Announced that Pierce Transit for fiscal year 2019 was awarded the GFOA Certificate of Achievement for Excellence in Financial Reporting. This is the 36th year that Pierce Transit has received this award.
- She reported on the recent executive order by the Biden Administration requiring the wearing of masks on transit and at transit facilities, noting that Washington State has been well ahead of the curve as Pierce Transit has been requiring masks for some time and provides masks for those customers who don't have them. She noted that Pierce Transit will work closely with law enforcement agencies to address instances of non-compliance.
- She reported there are currently 33 reported COVID-19 cases at Pierce Transit and provided a breakdown of the cases by division.
- The CEO recruitment committee members will be receiving communications from Monnett Smith, who is the assistant for Amy Cleveland. The agency is in the process of evaluating recruitment firms and expects to be done with this process by the end of the week.
- CEO Dreier announced that there is a closed session meeting this afternoon and the meeting link has been provided.

INFORMATIONAL BOARD ITEMS

1. Chair's Report

Chair Woodards announced that the next Service Delivery and Capital Committee meeting is scheduled for Thursday, February 18 at 3:00 p.m.

She reported that she had the great opportunity to participate in a call with the new Federal Secretary of Transportation Pete Buttigieg and discussed/advocated for Pierce Transit and the Bus Rapid Transit project.

2. Sound Transit Update

Commissioner Keel reported that Sound Transit is currently experiencing a budget shortfall of \$16 Billion and they are working through the realignment process that will carry through the summer. He will be working to keep the Pierce County projects on track.

3. Puget Sound Regional Council Transportation Policy Board Update

No update.

4. Commissioners' Comments

Commissioner Roscoe noted her appreciation for the dialog that transpired today relating to Pierce Transit's policy to responding to emergency situations.

ADJOURNMENT INTO CLOSED SESSION DISCUSSION

Commissioners Campbell and Keel **moved** and seconded to adjourn the meeting into closed session to discuss labor relations pursuant to RCW 42.30.140(b) at 6:06 p.m.

Motion **carried**, 8-0.

Deanne Jacobson
Clerk of the Board

Victoria Woodards, Chair
Board of Commissioners

TITLE: Authority to Execute Service Agreement No. 1163
 with South Sound 911 for Law Enforcement Support
 Services

DIVISION: Service Delivery & Support

SUBMITTED BY: Mike Griffus, Chief Operating Officer

RELATED ACTION: N/A

ATTACHMENTS:

RELATION TO STRATEGIC PLAN: Financial

Exhibit A, Proposed Service Agreement

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 411,484.04	The not to exceed amount is \$411,484.04 for a five (5) year Agreement.
Grant/Other Amounts	\$	
Total Expenditure	\$ 411,484.04	

BACKGROUND:

South Sound 911 grants access to core programs needed to support police services for Pierce Transit. This includes access to the Records Management System (RMS) which gives the deputies the ability to write reports through the Enforcer Program. It also provides access to WEBRMS, to the State and National criminal history data base, and to the Warrant Service Program.

The proposed contract is for a term duration of five years and the estimated cost is based on the number of Pierce County Sheriff Department deputies assigned to Pierce Transit and includes a 10 percent contingency in case there are staffing increases.

STAFF RECOMMENDATION:

Staff recommends the Board authorize execution of the Service Agreement to South Sound 911 for Law Enforcement Support Services.

ALTERNATIVES:

There is no alternative because the Pierce County Sheriff Department submits all reports and investigative documents to South Sound 911, therefore, there is no other records agency to utilize for these services.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute a five (5) year Service Agreement (Contract No. 1163) with South Sound 911 for Law Enforcement Support Services in substantially the same form as Exhibit A in an amount not to exceed \$411,484.04.

SOUTH SOUND 911
LAW ENFORCEMENT SUPPORT SERVICES
SERVICE AGREEMENT No. 1163

THIS AGREEMENT is entered between SOUTH SOUND 911 PUBLIC AUTHORITY (hereinafter “SS911”) and the PIERCE COUNTY PUBLIC TRANSPORTATION BENEFIT AREA CORPORATION (PIERCE TRANSIT) (hereinafter “Law Enforcement Agency”) for Support Services (defined below).

WHEREAS, SS911 is an independent legal public entity created pursuant to RCW 35.21 and chartered by the City of Tacoma to provide Support Services; and

WHEREAS, Law Enforcement Agency is in need of Support Services; and

WHEREAS, the Parties desire to enter into this Agreement for the purpose of establishing the terms and conditions under which SS911 will provide Support Services to Law Enforcement Agency;

NOW, THEREFORE the SS911 and Law Enforcement Agency agree as follows:

1. Effective Date and Duration. This Agreement shall be effective January 1, 2021 and shall expire on December 31, 2026. This Agreement may be extended for an additional period by mutual written consent of both parties hereto.
2. Support Services. SS911 shall provide support services, which may include law enforcement records, fingerprinting, and other services as selected by the Law Enforcement Agency (“Support Services”).
3. Law Enforcement Agency Responsibilities. During the duration of this Agreement, Law Enforcement Agency shall:
 - A. Comply with the standard operating procedures for Support Services as may be established from time to time by SS911 with input from Law Enforcement Agency.
 - B. Comply with applicable Criminal Justice Information Services (CJIS) and State ACCESS policies and requirements related to SS911 Support Services.
 - C. Authorize SS911 to provide Support Services within Law Enforcement Agency’s jurisdiction and, where applicable, delegate its authority to SS911 to provide such Support Services.
 - D. Notify SS911 in writing of any changes to the Support Services being sought for the following year at least three (3) months prior to SS911 Governing Board’s approval of the Support Services fee schedule, which occurs in September.
4. Fees for Support Services. Law Enforcement Agency agrees to pay at least quarterly for the Support Services based on the annual fee schedule approved by the SS911 Governing

Board. SS911 shall give Law Enforcement Agency at least three (3) months advance notice of any change to its fee schedule for the following year. Law Enforcement Agency shall be notified of the fee schedule by electronic mail sent no later than September 30 and it will be deemed received if email transmission was successful. It is the responsibility of the Law Enforcement Agency to notify SS911 if the fee schedule was not received.

5. Records. SS911 shall maintain all records, reports, and documents created and held under this Agreement and the services provided hereunder in accordance with RCW 42.56 (Public Records Act) and RCW 40.14 (Preservation and Destruction of Public Records) and all other applicable federal and state regulations and SS911 policies. Upon receiving a request for a record of Law Enforcement Agency, SS911 may notify the Law Enforcement Agency regarding the request at least fifteen (15) days prior to its release in order to allow Law Enforcement Agency the opportunity to seek a court order preventing release of the record. In the event the Law Enforcement Agency requests the record be withheld or redacted, the Law Enforcement Agency shall be liable for any and all claims, costs, or attorney's fees incurred by SS911 in complying with the Law Enforcement Agency's request.
6. Indemnification. Law Enforcement Agency agrees to defend, indemnify and hold harmless SS911, its officers, agents and employees from and against any and all loss, damage, injury, liability suits and proceedings however caused, arising directly from, or indirectly out of, any action or conduct of the Law Enforcement Agency in the exercise or enjoyment of this Agreement.

SS911 agrees to defend, indemnify and hold harmless Law Enforcement Agency, its officers, agents and employees from and against any and all loss, damage, injury, liability suits and proceedings however caused, arising directly from, or indirectly out of, any action or conduct of SS911 in the exercise or enjoyment of this Agreement.

7. Termination. This Agreement may be terminated by either party submitting written notice to the other party by June 1 of any year, with termination to be effective on December 31 of that year. Termination of service by SS911 may occur immediately if Law Enforcement Agency fails to pay for Support Services as provided in this Agreement. Either party may terminate this Agreement immediately if the other party violates the terms and conditions of this Agreement and fails to cure that breach within thirty (30) days of receipt of written notice of the breach, or a longer period if agreed to by the parties in writing.
8. Notices. Except for routine operational communications, which may be delivered personally or transmitted by electronic mail, all notices required hereunder shall be in writing and shall be deemed to have been duly given if delivered personally or mailed first-class mail, postage prepaid, to the parties at the following addresses:

SS911	LAW ENFORCEMENT AGENCY
Janet Caviezel South Sound 911 Budget & Finance 955 Tacoma Avenue South, Suite 102 Tacoma, WA 98402	Mike Griffus Pierce Transit 3701 96 th St SW, Lakewood WA 98499
Phone: (253)798-2970	Phone: (253) 983-2734
Fax: (253)798-7874	Fax: N/A
Email: Janet.Caviezel@SouthSound911.org	Email: mgriffus@piercettransit.org

9. Miscellaneous Provisions.

- A. Governing Law and Venue. Washington State law shall govern the interpretation of this Agreement. Pierce County shall be the venue of any mediation, arbitration or litigation arising out of this Agreement.
- B. Assignment. The Law Enforcement Agency shall not assign, subcontract, delegate, or transfer any obligation, interest or claim to or under this Agreement or for any of the compensation due hereunder without the prior written consent of SS911.
- C. No Third Party Beneficiaries. This Agreement shall be for the sole benefit of the parties hereto, and nothing contained herein shall create a contractual relationship with, or create a cause of action in favor of, a third party against either party hereto.
- D. Waiver. A waiver or failure by either party to enforce any provision of this Agreement shall not be construed as a continuing waiver of such provision, nor shall the same constitute a waiver of any other provision of this Agreement.
- E. Severability and Survival. If any term, condition or provision of this Agreement is declared void or unenforceable or limited in its application or effect, such event shall not affect any other provisions hereof and all other provisions shall remain fully enforceable. The provisions of this Agreement, which by their sense and context are reasonably intended to survive the completion, expiration or cancellation of this Agreement, shall survive termination of this Agreement.
- F. Entire Agreement. This Agreement contains the entire agreement between the parties as to the services to be rendered hereunder. All previous and contemporaneous agreements, representations or promises and conditions relating to the subject matter of this Agreement are superseded hereby.
- G. Modification. No modification or amendment of this Agreement shall be effective unless set forth in writing and signed by both parties.

H. Acknowledgement. SS911 represents that it is organized pursuant to Substitute Ordinance No. 28595 of the City of Tacoma, Washington adopted on July 9, 2019, and RCW 35.21.730 through 35.21.755, each as existing or as hereinafter amended. All liabilities incurred by SS911 shall be satisfied exclusively from the assets and properties of SS911 and no creditor or other person shall have any right of action against the City of Tacoma or any other public or private entity or agency on account of any debts, obligations, or liabilities of SS911 unless explicitly agreed to in writing by such public or private entity or agency. RCW 35.21.750 provides as follows: “[A]ll liabilities incurred by such public corporation, commission, or authority shall be satisfied exclusively from the assets and properties of such public corporation, commission, or authority and no creditor or

other person shall have any right of action against the city, town, or county creating such corporation, commission, or authority on account of any debts, obligations or liabilities of such public corporation, commission, or authority.”

IN WITNESS WHEREOF the parties hereto have accepted and executed this Agreement as of the last day and year written below.

SOUTH SOUND 911

PIERCE COUNTY PUBLIC TRANSPORTATION
BENEFIT AREA COROPORATION

Deborah Grady Date
Executive Director

Susan Dreier Date
Chief Executive Officer

Approved as to Budget:

Address:
3701 96th St. SW
Lakewood, WA 98499

Janet Caviezel
Finance Director

Peter Beckwith
General Counsel

TITLE: Authority to Execute a Five-Year Communications Site Lease and Access Agreement with King County for the Radio Site Located at 206 112th Street, Seattle, Washington and Referenced to as the "Top Hat" Location

DIVISION: Maintenance

SUBMITTED BY: Aaron Lenk, Communications Systems Assistant Manager

RELATED ACTION: N/A

Resolution No. 2007-004, Authorizing a Lease for a Radio Site at Top Hat.

ATTACHMENTS: Proposed Agreement

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 45,255.60/year	This is a 5 (five) year lease agreement with a 5% increase rate on each successive year. Total expenditure is calculated with the 5% increase on each successive year for 5 years. Pierce Transit is credited with the full amount of expenditure from the CCN each year during budget reconciliation.
Grant/Other Amounts	\$	
Total Expenditure	\$ 250,066	

BACKGROUND:

The Pierce Transit Board of Commissioners approved Resolution No. 2007-044 on July 9, 2007, authorizing a multiple year lease with King County for the Radio Site located at 206 112th Street, Seattle, Washington, which is also referred to as the "Top Hat" location.

Since 2007 Pierce Transit has leased from King County approximately 200 square feet of space at the Top Hat location to operate and maintain its existing communication facility and associated equipment, as well as maintain the right to access the property to maintain radio equipment. This radio site is an integral part of the communications infrastructure in the region as the site supports emergency radio communications in the region and provides communication support to the Sound Transit routes operating north of Pierce County.

The proposed Communications and Site Lease and Access Agreement is for five years, commencing upon the date of execution at a rate of \$45,255.60/year with a 5% increase each successive year for a total not to exceed amount of \$250,065.75.

STAFF RECOMMENDATION:

Staff recommends renewing the lease agreement in order to continue with the maintenance and operations of the radio equipment and infrastructure.

ALTERNATIVES:

Alternatives would be to not enter into the lease and access agreement. By choosing this alternative, we would run the risk of losing emergency communications and radio coverage in the greater Seattle area and surrounding areas.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute a five-year Communications Site Lease and Access Agreement with King County for the Radio Site Located at 206 112th Street, Seattle, Washington, referred to as the "Top Hat" location for a total not to exceed amount of \$250,066.00



Action Agenda

TITLE: Authority to Execute Amendment No. 1 with MyPad3D, Inc., dba MXTReality, Contract No. 86-19, to Increase the Contract Authority Amount from \$200,000 to \$350,000 to Support the Virtual Reality Training Program for Operators

DIVISION: Administration

SUBMITTED BY: Samantha Einarson, Senior Employee Services Analyst – Workforce Development

RELATED ACTION:

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: 544 – Virtual Reality

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 150,000	
Grant/Other Amounts	\$	
Total Expenditure	\$ 150,000	

BACKGROUND:

In September 2019, a business case was approved by the Project Oversight Group (POG) to implement a Virtual Reality (VR) Training System at Pierce Transit with an expected budget of \$372,000. A request for proposals (RFP) was advertised from December 5, 2019 with all proposals due by December 30, 2019. The RFP resulted in 2 competitive proposals and 1 vendor was selected: MXTReality. A project charter was approved by Sue Dreier, the Chief Executive Officer, on February 7, 2020.

Because of the pandemic, the project and contracting process were paused for the remainder of 2020. On January 26, 2021, the Chief Executive Officer, under her authority, executed Contract No. 86-19 with MyPad3D, dba MXTReality, in the amount of \$200,000 with a contract term expiration date of March 31, 2022. This proposal is to increase that contract amount by \$150,000 to a total of \$350,000, which is within the budget of \$372,000. The remaining budgeted funds of \$22,000 are held for contingency issues and/or equipment purchases.

The VR Training System project is intended to increase the success rate of Commercial Driver’s License (CDL) examinations, increase bus availability for revenue services, and reduce the risk of multiple transit operator trainees on

the bus lot while also allowing for them to be trained on multiple bus types at one time. Additional results are an expected decrease in accident rates and costs as well as increase in knowledge retention.

The VR Training system project has two main phases: CDL Pre-trip and Route/bus familiarization. The VR and Augmented Reality (AR) systems enhances the current training program by recreating the bus, the route, driving conditions (e.g. pedestrians, weather, night/day, etc.), and traffic for trainees. Trainees will be able to use the tablets that are assigned to them during training to study for the CDL pre-trip at home using this system. Currently, trainees must study using a paper document without the bus, and its parts, in front of them. It is the intent of the team to offer the VR and AR training system for the CDL pre-trip phase in multiple languages to better engage trainees. The original contract amount provided authorization for this phase of the project.

As mentioned above, the route familiarization phase, which this proposed amendment will authorize, is intended to prepare trainees for scenarios that they may face while driving. Trainees will enhance their driving skills using the scenarios; the system will include eye tracking software to enable immediate feedback from instructors on frequency of mirror checks, pivot points, etc. Trainees will also be learning the route while they participate in these scenarios. Multiple trainees can participate in the VR and AR systems concurrently which increase the amount of training they receive in the driver's seat.

Based on the results of this project, staff may identify additional funding options to extend this contract for other training enhancements (e.g. maintenance, administrative, safety, etc.).

STAFF RECOMMENDATION:

Increase the contract authorized not to exceed amount by \$150,000 from \$200,000 to \$350,000, which is within the budgeted amount of \$372,000.

ALTERNATIVES:

Do not authorize amendment No. 1. This would eliminate the opportunities to increase bus availability for revenue services and the decrease in accident rates and related costs.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute Amendment No. 1 with MyPad3D, dba MXTReality, Inc., Contract No. 86-19, to increase the contract authority amount by \$150,000, for a total authorized not to exceed amount of \$350,000 to support the virtual reality training program for operators through March 31, 2022.

TITLE: Consideration to Implement Policy No. 2.10 – Emergency Assistance, Formalizing and Clarifying Pierce Transit’s Actions in Certain Mutual Aid Situations with Pierce County Law Enforcement Agencies and the Pierce County Division of Emergency Management (DEM)

DIVISION: Executive

SUBMITTED BY: Sue Dreier, Chief Executive Officer

RELATED ACTION: N/A

ATTACHMENTS:

RELATION TO STRATEGIC PLAN: N/A

Proposed Resolution
Proposed Policy No. 2.10

BUDGET INFORMATION: N/A

BACKGROUND:

The proposed policy formalizes and clarifies Pierce Transit’s actions in certain mutual aid situations with Pierce County law enforcement agencies and the Pierce County Division of Emergency Management (DEM).

At the February 8, 2021 Board of Commissioners meeting, a motion was approved that directed staff to present a formal agreement relating to mutual aid services for full Board review and approval, in addition to a formal policy that memorializes how Pierce Transit will work/respond/support the various types of emergency requests it receives. Additionally, staff is to collaborate on a transfer of vehicle(s) for use by the Pierce County Department of Emergency Management (DEM), or a public safety partner designee, that could be used by DEM or any other local jurisdiction for purposes of emergency transportation.

The proposed policy clarifies that Pierce Transit will act cooperatively with Pierce County Department of Emergency Management (PCDEM), fire agencies and law enforcement agencies in cases of emergencies and disasters. When requested, Pierce Transit will continue to coordinate to provide resources (vehicles, equipment, and personnel) for these events which could include fires, accidents, transportation for evacuees, and sheltering.

The policy also specifies that Pierce Transit will not transport law enforcement personnel to scenes of civil unrest, riots or demonstrations. The Agency will transfer title of two paratransit vehicles to PCDEM for this purpose, subject to provisions of any applicable state law.

The policy defines concept of Operations, Pierce Transit responsibilities, mobilization guidelines, and scope of work. It also includes a right of refusal.

The CEO has contacted PCDEM to collaborate on donating two paratransit vehicles. The subsequent donation agreement is anticipated to come before the Board of Commissioners at their April 12, 2021 meeting.

STAFF RECOMMENDATION:

Staff recommends approving the proposed Policy No. 2.10 - Emergency Assistance, as presented.

ALTERNATIVES:

1. Do not approve.
2. Modify the proposed policy.

PROPOSED MOTION:

Move to: Adopt Resolution No. 2021-005, approving Policy No. 2.10 - Emergency Assistance, formalizing and clarifying Pierce Transit's actions in certain mutual aid situations with Pierce County law enforcement agencies and the Pierce County Division of Emergency Management (DEM).

RESOLUTION NO. 2021-005

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Implementing New
2 Policy No. 2.10 - Emergency Assistance, Formalizing and Clarifying Pierce Transit's Actions in
3 Certain Mutual Aid Situations with Pierce County Law Enforcement Agencies and the
4 Pierce County Division of Emergency Management (DEM)
5

6 WHEREAS, Public Transit has a vital role in assisting communities during emergency and disaster
7 events; and

8 WHEREAS, Pierce Transit has a long-standing relationship of acting cooperatively with Pierce County
9 Department of Emergency Management (PCDEM), fire agencies and law enforcement agencies in cases of
10 emergencies and disasters; and

11 WHEREAS, Pierce Transit is an active member of the Regional Coordinating Council for Region 5; and

12 WHEREAS, the Pierce County Comprehensive Emergency Management Plan outlines Pierce Transit's
13 responsibilities and duties that it may be called upon to provide during times of emergencies subject to Pierce
14 Transit having resources available to perform such duties and subject to Pierce Transit accepting the
15 emergency assistance resource request; and

16 WHEREAS, the proposed policy is intended to serve as an internal policy to provide staff with guidance
17 for responding to emergency assistance requests in mutual aid scenarios; and

18 WHEREAS, the proposed policy specifies that Pierce Transit will not transport law enforcement
19 personnel to scenes of civil unrest, riots or demonstrations out of caution for the safety of its employees and
20 assets; and

21 WHEREAS, In lieu of accepting emergency assistance requests for transporting law enforcement
22 personnel to scenes of civil unrest, riots or demonstrations, Pierce Transit intends to donate two vehicles,
23 subject to provisions of any applicable state law, to the Pierce County Department of Emergency Management
24 for use during emergency or disaster events; and

25 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

26 Section 1. The Board of Commissioners hereby authorizes Policy No. 2.10 – Emergency
27 Assistance, formalizing and clarifying Pierce Transit's actions in certain mutual aid situations with Pierce
28 County law enforcement agencies and the Pierce County Division of Emergency Management (DEM).
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ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on the 8th day of March 2021.

PIERCE TRANSIT

Victoria Woodards, Chair
Board of Commissioners

ATTEST/AUTHENTICATED

Deanne Jacobson, CMC
Clerk of the Board

Effective Date: March 8, 2021
Policy: POL 2.10
See Also: N/A

Approved By: Sue Dreier, Chief Executive Officer

POLICY # 2.10 Emergency Assistance

The purpose of this Policy is to formalize actions by Pierce Transit (Pierce Transit or the Agency) in certain mutual aid situations with Pierce County law enforcement agencies and the Pierce County Division of Emergency Management (DEM).

1. Purpose

Pierce Transit has a long-standing practice to act cooperatively with Pierce County Department of Emergency Management (PCDEM), fire agencies and law enforcement agencies in cases of emergencies and disasters. When requested Pierce Transit will continue to coordinate to provide resources (vehicles, equipment, and personnel) for these events which could include fires, accidents, transportation for evacuees, and sheltering.

While keeping in mind the overall safety of the employees, contractors, customers and our community, Pierce Transit adopts the following policy effective March 8, 2021.

2. Scope

This policy supports *Emergency Support Function 1 – Transportation* of the *Pierce County Comprehensive Emergency Management Plan*.

Movement of People and Commonly Recognized Companion Animals: To provide guidance and direction to ensure effective coordination and utilization of the transportation systems for the movement of people and commonly recognized companion animals, hereafter shortened to "movement," during emergencies and disasters utilizing surface roads, maritime, aviation, and railway across the transportation network.

3. Assumptions

Pierce Transit has a critical function of safely transporting the public in an efficient and timely manner. Pierce Transit will prioritize providing these efforts in an emergency.

Upon request from a Pierce County law enforcement agency, fire agency or PCDEM to provide transportation resources to support emergency operations as set forth in Section 4, Pierce Transit will provide due diligence efforts to provide such assistance to the extent it determines

that it has sufficient equipment and personnel and to the extent allowable under State and Federal laws. All requests will be evaluated, and employee safety will be taken into consideration.

Pierce Transit has the right to not fulfill any request.

Pierce Transit will normally only be available for temporary assignment to an incident. The Agency cannot provide normal and usual public transportation services typically provided by Pierce Transit.

Pierce Transit will not transport law enforcement personnel to scenes of civil unrest, riots or demonstrations. The Agency will transfer title of two paratransit vehicles to PCDEM for this purpose, subject to provisions of any applicable state law.

4. Concept of Operations

This policy establishes a single point of contact for the mobilization of Pierce Transit resources. All resource requests will go through the Pierce Transit Communication Center.

Initial requests for Agency resources will be made to the Pierce Transit Communication Center. The Communication Center will document the request, send out the Emergency Agency Assistance Request Notification and contact the Communication Center On-Call Manager, who will evaluate the request, determine if Agency resources are available, obtain permission from the Chief Operating Officer as set forth in Section 6, and respond to the request.

5. Pierce Transit Responsibilities

Coordinate and provide emergency transit support and services for the movement of people, equipment, and supplies in Pierce County.

Coordinate service delivery as requested and as resources allow in the affected jurisdictions and zones.

Maintain transportation resources for the public, including specialized modes of transportation for the special needs' population.

Provide personnel, communication assistance, buses, non-revenue vehicles, and equipment to assist Pierce County with emergency operations (response and recovery phases).

Return transit services to normal levels as soon as possible following the emergency or major disaster.

6. Mobilization Guidelines

When Pierce Transit receives a request for evacuation, shelter, emergency worker rehabilitation, or any other emergency-related mission:

The requestor should provide, and the Communication Center should obtain the following information.

- Callers name and title
- Requesting agency
- The number of persons requiring support
- Staging area location
- On-scene contact
- Starting and ending location
- Route, road closure, and road condition information
- Special needs or requirements
- Brief description of reason for the request

Once received, if the request is for three or more Agency vehicles or the description of the incident may involve hazardous conditions, the Communication Center On-Call Manager must receive permission to respond from the Chief Operating Officer.

Communication Center can begin to coordinate Agency resources to meet immediate needs if the request is in line with this policy. As soon as practicable, the Communication Center will contact the Communication Center On-Call Manager and send out an Emergency Agency Assistance Request Notification.

Communication Center will notify appropriate Pierce Transit staff consistent with Everbridge Alerts incident notification procedure and existing Communication Center policies.

Communication Center will give requesting party a confirmation or decline of the request, and, if accepted by the Agency, a current ETA.