

Virtual Meeting Participation Information:

Dial: 1-253-215-8782 Meeting ID No. 82148732268

Webinar link: <https://us02web.zoom.us/j/82148732268>

Physical Meeting Location:

Pierce Transit Training Center

3720 96th Street SW

Lakewood, WA 98499

Call to Order

Roll Call

Flag Salute

Presentations

1. Honoring Simone Tate for Operator of the Month for September 2023 Ron Mackenzie
Assistant Transportation Manager
2. Review of 2023 Legislative Accomplishments and Review of Proposed 2024 State and Federal Legislative Priorities Alex Mather
Government Relations Administrator

Special Business

1. Honoring Vice Chair Roscoe for her Service on the Pierce Transit Board All Commissioners

Public Comment

Citizens wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to Djacobson@piercetransit.org.*

Consent Agenda

1. Approval of Vouchers: September 1-30, 2023
2. Approval of Minutes: September 11, 2023, Regular Board Meeting
3. Q3 2023 Sole Source and Contracts Over \$100,000 Report
4. FS 2023-042, Housekeeping – Authorize the Chief Executive Officer to add the Enhanced Bus SR 7 Project to the 2023 Capital Budget

5. FS 2023-043, Housekeeping – Increasing the 2023 Capital Budget by \$78,000 (Grant Funded) for the Purchase of a Support Vehicle for the Hardship Assistance Response Team (HART) Program
6. FS 2023-044, Authorize the Chief Executive Officer (CEO) to extend the enhanced Recruitment Referral Incentive amount and New Hire Incentive Bonus for Bus Operators and Journey Level Mechanics Through December 31, 2024, With the Ability to End the Program Sooner at the CEO's Discretion

Action Agenda

1. FS 2023-041, Authority to Execute Contract No. 1750 with Via Transportation, Inc., to Provide Runner On-Demand Microtransit Transportation Services in Puyallup, Spanaway, Tideflats, and Ruston Areas Erik Jaszewski
Senior Planner
2. FS 2023-045, Authorize the Chief Executive Officer to Execute Contract No. 1703 with Talakai Construction for the Disposal of Old Bus Stop Shelters and the Installation of New Bus Stop Shelters Monica Adams
Sr. Project Manager

Staff Updates

1. CEO's Report Mike Griffus
Chief Executive Officer
2. Update on the 2024 Budget Chris Schuler
Chief Financial Officer

Informational Items

1. Chair Report Chair Walker
2. Sound Transit Update Vice Chair Roscoe
3. Puget Sound Regional Council Transportation Policy Board Update Commissioner Ryan Mello

4. Commissioners' Comments

Executive Session – None Scheduled

Handouts: N/A

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Legislative Update

October 9, 2023

Legislative Priorities

2023 State Legislative Session

- Secure \$250K to support a Public Safety/ Behavioral Health co-responder program
- Amend Paid Family Medical Leave practices to allow employers to view number of PFML hours reported by employees
- Allow PTBAs the authority to produce, use and sell green electrolytic hydrogen
- Grant Public Transportation Benefit Areas (PTBA) the authority to become limited authority law enforcement agencies

2023 State Legislative Session

- Secured \$250K to launch a transit Public Safety/ Behavioral Health co-responder program
- PTBAs granted authority to produce, use, sell green electrolytic hydrogen
- Communication channels between PFML program and employers created to ensure effective administration of benefits; work is ongoing
- \$21.14 million secured for public transit in Pierce County

Funding Achievements

\$21.14M Secured For Local Public Transit in Pierce County

Project	Final Negotiated Budget
Port of Tacoma Runner Service	\$568,000
Spanaway Transit Center Phase II	\$7.1M
BRT Roundabout at 121st	\$2.3M
BRT Roundabout at S. 96th St.	\$3.8M
Puyallup Runner Service	\$774,000
SR 7 Park & Ride, Bus	\$500,000
SR 7 BRT Corridor Stations	\$650,000
Zero Emission Grid Expansion & Resiliency Planning	\$450,000
High-Capacity Transit Service Expansion (Move Ahead)	\$5.0M

Preparing for the 2024 State Legislative Session



What to Expect

Second year of the two-year biennium, 60-day session

Tasks

- Develop mid-biennium supplemental operating, capital, and transportation budgets
- Consider and adopt policy bills

Political Context

- November 2024 elections and “campaign season” to follow session
- All members of the House of Representatives, half the Senate will be up for re-election

What to Expect

Influential Interim Activity

- Carbon allowance auctions, Climate Commitment Act
- \$1B in unanticipated revenue in the Operating budget
- Federal Court requiring reconsideration of 2021 redistricting maps – March 25, 2024 deadline

2024 Session Policy Themes

- Housing policy and funding, transit-oriented development
- Transportation project cost overrun
- Workforce
- Public Safety: Vehicular pursuits, law enforcement recruitment & retention
- Behavioral Health: DSHS fines related to *Trueblood* settlement, creating additional beds for civil conversion patients

Where are we now?

Key Dates

- **November 29-30:** Senate Committee Assembly Days
- **December 4-5:** House Committee Assembly Days
- **December 6:** Washington Highway Users Federation Interim Briefing
- **1st week of December:** Pre-filing of bills begins
- **3rd week of December:** Governor's Budget is released
- **Jan. 8:** 1st day of the 2024 session

Preparing for the 2024 Federal Legislative Session



What to Expect

Second year of the 118th Session of Congress

Tasks

- Maintain appropriations authorized by Bipartisan Infrastructure Law and Inflation Reduction Act and program formula dollars wisely
- Pursue discretionary grants, earmarks, and tax incentives

Political Context

- Divided government continues with a Republican House and a Democratic Senate and White House
- November 2024 presidential and Congressional elections
 - President Biden, all Members of the House of Representatives, and one-third of Senators are up for re-election

What to Expect

Legislative Branch

- Finalizing **FY 2024 Budget** before new year and moving on to FY 2025 appropriations process
- Anticipating ongoing struggles over **spending bills** because of Fiscal Responsibility Act of 2023
- Likely accepting **Congressionally Directed Spending** requests in Senate, **Community Project Funding** requests in House
- Overseeing **implementation of recent laws** through oversight
- Focusing on **limited, must-pass legislative agenda** in election year

What to Expect

Executive Branch

- **Maintaining relationships** with key officials across agencies
- **Implementing programs** authorized by the Bipartisan Infrastructure Law and Inflation Reduction Act, issuing **solicitations for grants** and other resources
- Continuing to focus on the **Administration's policy priorities**, including the Environmental Justice (EJ) 40 Initiative, climate resiliency, equity, and safety
- Increasing focus on **political considerations** in decision-making and award selection

State Legislative Agenda

2024 Legislative Agenda Categories

- **NEW: Workforce Development**
- **NEW: Maintaining a State of Good Repair**
- **NEW: Base Expansion + Related Infrastructure**
- **NEW: Pierce County**
- **Fleet Modernization**
- **Administrative Functions**
- **Community Partnership**

Federal Legislative Agenda

2024 Legislative Agenda Categories

- **NEW: Workforce Development**
- **NEW: Maintaining a State of Good Repair**
- **NEW: Base Expansion + Related Infrastructure**
- **NEW: High-Capacity Transit + Economic Development**
- **NEW: Micro-Mobility**
- **Fleet Modernization**
- **Federal Partnerships & Community Partnerships**



Questions?

Thank you!

Proposed Pierce Transit 2024 State Legislative Agenda

NEW: Workforce Development

- Pierce Transit, like all transportation sectors is facing an unprecedented challenge of recruiting and retraining personnel for essential transit functions including transit operators, maintenance, and facilities workers. **Pierce Transit supports innovative tools and funding mechanisms that incent the hiring of these key roles, including but not limited innovative training technologies, fleet modernization training and workforce pipeline programs.**

NEW: Maintaining a State of Good Repair

- Pierce Transit is dedicated to providing high-quality transit services to the communities it serves. To ensure a dignified transit experience for both Pierce Transit employees and customers, **the agency encourages continued state investment in programs and funding mechanisms which support the continuity of safe and modern transit facilities, rolling stock and programs, including the Bus and Bus Facilities, Green Transportation, and Regional Mobility grant programs.**

NEW: Base Expansion + Related Infrastructure

- Pierce Transit is embarking on the next phase of service delivery for local transit in Pierce County. With the agency's goal of deploying a 100% zero-emission fleet by 2042 and the introduction of new vehicle types, including 60-foot articulated buses required to support the agency's high-capacity transit network expansion, Pierce Transit will need additional land and amenities to help realize maintenance and service delivery needs. In addition, as regional partners, including Sound Transit, look toward electrifying and updating their own fleets, there may be opportunities to co-locate facilities and zero-emission infrastructure to leverage land and grant funding partnerships. **Pierce transit appreciates continued investment in the programs and policies which will fund new facility and zero-emission infrastructure needs.**

NEW: Pierce County

- Support Pierce County's municipalities within the Public Transportation Benefit Area in their initiation of securing funds to bolster pedestrian safety infrastructure and connections along Pierce Transit's high-capacity transit corridors to create safer and more accessible mobility experience for Pierce County residents.

Fleet Modernization

- Pierce Transit supports any opportunities to further the agency's vision of transitioning its fleet to Zero-Emission propulsion systems. This includes ensuring funds generated under the climate commitment act continue to advance zero-emission initiatives such as investments in fueling infrastructure, battery storage, the bus fleet, heavy-duty and light-duty support vehicles including vanpool. In addition, Pierce Transit supports the extension of RCW 82.08.816, which provides the tax exemption on electric vehicle infrastructure, electric batteries and fuel cells and related labor costs. The current exemption is slated to sunset July 1, 2025.

Administrative Functions

- Employment Security Department: Continue to educate and advocate for transparency regarding the number of hours an employee is reporting to the employer through the state's Paid Family Medical Leave benefits program.

WA State Transit Association | Transportation Choices Coalition

Tacoma- Pierce County Chamber | Joint Municipal Action Committee | Affordable Housing Consortium

Support the policy goals and objectives of Pierce Transit's key advocacy partners as they align with and encourage the mission of people-first public transportation services in Pierce County, including grant programs and policies that incentivize high-capacity transit and transit-oriented development.

DRAFT

Proposed Pierce Transit 2024 Federal Legislative Agenda

NEW: Workforce Development

- Pierce Transit, like all transportation sectors is facing an unprecedented challenge of recruiting and retraining personnel for essential transit functions including transit operators, maintenance, and facilities workers. **Pierce Transit supports innovative tools and funding mechanisms that incent the hiring of these key roles, including but not limited to the creation of a transit-exclusive Commercial Driver's License (CDL), modern drug testing mechanisms, innovative training technologies, fleet modernization training and workforce pipeline programs.**

NEW: Maintaining a State of Good Repair

- Pierce Transit is dedicated to providing high-quality transit services to the communities it serves. To ensure a dignified transit experience for both Pierce Transit employees and customers, **the agency encourages continued federal investment in programs and funding mechanisms which support the continuity of safe and modern transit facilities, rolling stock and programs, including the Bus and Bus Facilities, Low or No Vehicle Emission and RAISE grant programs as well as Congressional Directed Spending initiatives.**

NEW: Base Expansion + Related Infrastructure

- Pierce Transit is embarking on the next phase of service delivery for local transit in Pierce County. With the agency's goal of deploying a 100% zero-emission fleet by 2042 and the introduction of new vehicle types, including 60-foot articulated buses required to support the agency's high-capacity transit network expansion, Pierce Transit will need additional land and amenities to help realize maintenance and service delivery needs. In addition, as regional partners, including Sound Transit, look toward electrifying and updating their own fleets, there may be opportunities to co-locate facilities and zero-emission infrastructure to leverage land and grant funding opportunities. **Pierce transit appreciates continued investment in the programs and policies which will fund new facility and zero-emission infrastructure needs.**

NEW: High-Capacity Transit + Economic Development

- Pierce Transit recognizes public transportation as a critical element of local economic development strategies as the agency works to enhance service, increase access and mobility options, and establish its first high-capacity transit line. Major public infrastructure investments can yield significant returns for businesses, residents and workers, and communities by attracting additional public and private investment in commerce, jobs, and housing. **Pierce Transit supports federal investments that advance both transportation access through infrastructure and high-capacity transit grant programs and economic development goals, including transit-oriented development projects.**

NEW: Micro-Mobility

- Pierce Transit is actively coordinating with regional and local partners on micro-mobility solutions and recently established the PT Runner Service to provide on-demand public transportation within dedicated micro transit zones. There are four service zones with designated pick-up/drop-off spots for first and last mile connections: Joint Base Lewis-McChord, Ruston, Tideflats, Spanaway and Puyallup. **Pierce Transit welcomes federal policies that empower transit agencies to expand these innovative micro-mobility solutions. Further, the agency supports updating and bringing federal rideshare policies into alignment with current**

state and local policies by allowing 5-passenger rideshare vehicles to be recognized as compliant within the TDM reporting structure in accordance with Commute Trip Reduction (CTR) rules and goals.

Fleet Modernization

- Pierce Transit has been a long leader in providing environmentally friendly public transportation since moving to Compressed Natural Gas (CNG) as a fuel source in the 1990s. Growing the agency’s zero-emission fleet will decrease emissions, advance our commitment to sustainability, save on maintenance, and diversify our fleet in the event of a service disruption related to another bus type. Pierce Transit has received multiple Low or No Emissions Vehicle (Low-No) grants to purchase battery electric, zero emission buses, including a \$2.55 million grant in 2018 and another \$3.87 million grant in 2022. **Pierce Transit will continue seeking federal resources, including programs or incentives authorized by the *Bipartisan Infrastructure Law* and the *Inflation Reduction Act*, to support the transition of 100% of its fleet to zero emission by 2042.**

Pierce Transit encourages the Administration – particularly the Department of Energy and the Federal Transit Administration – to closely coordinate on the development of key energy and transportation elements for formula and competitive grant programs. As federal investments are deployed to accelerate our transition to cleaner electric buses, **electric grid improvements must be prioritized so transit systems have access to the adequate amount of power to run their transit systems.**

Pierce Transit also supports continuation of the finance provisions of the *Inflation Reduction Act* that support fleet modernization efforts, particularly the extension of the **Alternative Fuels Excise Tax Credit, the Biodiesel and Renewable Diesel Excise Tax Credit, and the Alternative Fuel Vehicle Refueling Property Credit.** The agency welcomes the creation a new tax credit to support the production of clean hydrogen for facilities and the creation of the new Commercial Clean Vehicle Tax Credit.

Federal Partnerships

- **Pierce Transit welcomes legislation that supports the provision of transit service to federal lands and personnel, particularly routes that provide critical connections to federal facilities and installations in the region.** The agency supports efforts to get the definition of Transportation Demand Management codified into federal law to provide additional support for commute solutions for military personnel, particularly around Joint Base Lewis-McChord.

Community Partnerships

- Pierce Transit supports grant programs and funding tools to facilitate increased mobility, access and housing that support all income levels. The agency encourages policies that incentivize transit-oriented housing development and high-capacity transit services, particularly for Justice40 communities and environmental justice populations.

PIERCE TRANSIT
Board Payments Over \$50,000
Payments From: Sep 1, 2023 to Sep 30, 2023
Cash and Investment Balance: \$228,423,098.13

Payment Numbers CK 00381599 through CK 00381807
 Wire Numbers EFT 00014731 through EFT 00015001
 No Advance Travel Checks
 Total \$14,151,666.22

Payments in Excess of \$50,000 are as follows:

Operating Fund

	Check	Vendor	Item/Service	Amount
CHK	00381660	UNIVERSAL PROTECTION SERVICE L	Sec Sv 2 Sups 07/28-08/31/23	177,915.19
CHK	00381701	US BANK NA	Misc Busn Expenses	89,504.44
CHK	00381706	ATU LOCAL 758 CORP	EE DED PP19 2023	50,359.58
EFT	00014739	CDW GOVERNMENT INC	Svc SMARTnet 9/1/23-8/31/24	64,604.85
EFT	00014753	GILLIG LLC	Misc Inventory Parts	42,904.75
EFT	00014780	SOUND TRANSIT SMART CARD CENTR	2023-2Q-052 O&M	10,020.72
EFT	00014795	ASSOCIATED PETROLEUM	Diesel usage	81,141.16
EFT	00014798	EMPOWER	DEF COMP CEO PP18 2023	61,028.91
EFT	00014799	ICMA RETIREMENT	DEF COMP LOAN PP18 2023	174,505.05
EFT	00014821	FIRST TRANSIT INC	ADA Paratransit Svc 08/23	815,810.05
EFT	00014853	UNITED ENERGY TRADING LLC	CNG Supply 08/23	116,967.75
EFT	00014860	ASSOCIATED PETROLEUM	Diesel usage	85,153.67
EFT	00014861	US BANK CORPORATE PAYMENT SYST	Misc Busn Expenses	59,789.42
EFT	00014862	AWC EMPLOYEE BENEFIT TRUST	ER BGLI 09.23	1,254,028.44
EFT	00014868	ANGI ENERGY SYSTEMS	REPAIR TRG/PARTS CNG	103,288.00
EFT	00014871	BRIDGESTONE AMERICA	TIRE MILES 08/23	64,702.79
EFT	00014877	CUMMINS INC	Misc Inventory Parts	53,375.31
EFT	00014904	PETROCARD INC	Diesel usage	104,385.85
EFT	00014909	SELECTRON TECHNOLOGIES INC	S/W Shuttle 12/23-11/24	100,411.20
EFT	00014911	SOUND TRANSIT	FARES COLLECTED 08/23	75,096.54
EFT	00014923	ASSOCIATED PETROLEUM	Diesel usage	89,718.23
EFT	00014927	EMPOWER	DEF COMP CEO PP19 2023	61,391.86
EFT	00014928	FTA	RMB VEHICLES SOLD 03/22	159,773.00
EFT	00014929	ICMA RETIREMENT	DEF COMP LOAN PP19 2023	175,978.90
EFT	00014942	CDW GOVERNMENT INC	Backup CommVault 09/23-08/24	98,214.71
EFT	00014974	PETROCARD INC	Diesel usage	152,807.49
Payments for Fund 1 Total				\$ 4,322,877.86

Capital Fund

	Check	Vendor	Item/Service	Amount
CHK	00381682	PEASE CONSTRUCTION INC.	Br Circ Racewy TDS Elev 08/23	136,351.55
EFT	00014743	CLEVER DEVICES LTD	Alarm Switches CAD/AVL 75%	56,629.12
EFT	00014753	GILLIG LLC	Bus purchases	6,518,693.61
EFT	00014771	PARAMETRIX ENGINEERING	Adv Svc BRT 05/28-06/30/23	95,935.69
EFT	00014780	SOUND TRANSIT SMART CARD CENTR	ngORCA 23-038 ACCESS 07/23	103,238.97
EFT	00014813	CLARY LONGVIEW LLC	2023 Ford Intercept 2274	56,136.82
EFT	00014861	US BANK CORPORATE PAYMENT SYST	40gb - 10gb breakout cables	23,350.74
EFT	00014864	ABSHER CONSTRUCTION COMPANY	BMP charges July 2023	347,359.61
EFT	00014876	CONSTRUCT INC	Constr Oper Sta SpanTC 08/23	294,060.00
EFT	00014950	DELL MARKETING LP	Laptops Latitude 7330 Rugged	61,541.69
EFT	00014999	WSP USA INC	Design Sv BRT 07/01-08/04/23	121,463.04
Payments for Fund 9 Total				\$ 7,814,760.84
Total Payments in Excess of \$50,000.00				\$ 12,137,638.70

Pierce Transit
Payment Certification for Sep 30, 2023
Payments Sep 1, 2023 to Sep 30, 2023

Payment Numbers CK 00381599 through CK 00381807
Wire Numbers EFT 00014731 through EFT 00015001
No Advance Travel Checks

Bank ID	Check Num	Check Date	Amount	Vendor Name	Status
01	CHK	00381599	09/07/2023	324.80 AAA FIRE PROTECTION INC	
01	CHK	00381600	09/07/2023	333.33 AMPLIFIED WIRELESS SOLUTIONS I	
01	CHK	00381601	09/07/2023	28.26 AT&T	
01	CHK	00381602	09/07/2023	2,633.60 ATU LOCAL 758 CORP	
01	CHK	00381603	09/07/2023	107.40 BUNCE RENTALS INC	
01	CHK	00381604	09/07/2023	67.57 QWEST CORPORATION	
01	CHK	00381605	09/07/2023	313.38 CHAPTER 13 TRUSTEE	
01	CHK	00381606	09/07/2023	28,116.69 CITY OF PUYALLUP	
01	CHK	00381607	09/07/2023	4,965.64 CITY OF TACOMA	
01	CHK	00381608	09/07/2023	1,333.80 CITY OF TACOMA	
01	CHK	00381609	09/07/2023	3,096.03 COLONIAL SUPPLEMENTAL LIFE	
01	CHK	00381610	09/07/2023	158.91 COMCAST HOLDINGS CORPORATION	
01	CHK	00381611	09/07/2023	158.91 COMCAST HOLDINGS CORPORATION	
01	CHK	00381612	09/07/2023	163.87 COMCAST HOLDINGS CORPORATION	
01	CHK	00381613	09/07/2023	158.91 COMCAST HOLDINGS CORPORATION	
01	CHK	00381614	09/07/2023	133.34 COMMITTEE ON POLITICAL EDUCATI	
01	CHK	00381615	09/07/2023	335.17 CONSERVE	
01	CHK	00381616	09/07/2023	748.20 COPIERS NORTHWEST INC	
01	CHK	00381617	09/07/2023	3,960.00 THE WHALLEY GLASS CO	
01	CHK	00381618	09/07/2023	1,802.06 DM RECYCLING CO INC	
01	CHK	00381619	09/07/2023	2,277.99 ENERGY SYSTEMS MANAGEMENT/TRS	
01	CHK	00381620	09/07/2023	19,200.00 FRANKLIN COVEY	
01	CHK	00381621	09/07/2023	1,255.72 FRUITLAND MUTUAL WATER COMPANY	
01	CHK	00381622	09/07/2023	2,025.40 GENES TOWING CORP	
01	CHK	00381623	09/07/2023	3,239.44 GILCHRIST CHEVROLET BUICK GMC	
01	CHK	00381624	09/07/2023	2,500.00 GUEST COMMUNICATIONS CORP	
01	CHK	00381625	09/07/2023	69.29 HARBOR FREIGHT TOOLS USA INC	
01	CHK	00381626	09/07/2023	8,272.57 HAROLD LEMAY ENTERPRISES	
01	CHK	00381627	09/07/2023	951.18 HOME DEPOT USA INC	
01	CHK	00381628	09/07/2023	1,007.00 IAM & AW	
01	CHK	00381629	09/07/2023	3,647.28 INTEGRATED POWER SYSTEMS	
01	CHK	00381630	09/07/2023	220.00 INTERNAL REVENUE SERVICE	
01	CHK	00381631	09/07/2023	78.74 INTERWEST METALS INC	
01	CHK	00381632	09/07/2023	3,185.63 JAMES GUERRERO ARCHITECT	
01	CHK	00381633	09/07/2023	4,157.86 KING COUNTY REAL ESTATE SERVIC	
01	CHK	00381634	09/07/2023	430.00 LEMAY MOBILE SHREDDING	
01	CHK	00381635	09/07/2023	1,842.44 SYNCHRONY BANK	
01	CHK	00381636	09/07/2023	3,784.69 M2 PROJECT LLC	
01	CHK	00381637	09/07/2023	195.43 MCMASTER-CARR SUPPLY	
01	CHK	00381638	09/07/2023	293.08 MICHAEL G MALAIER	
01	CHK	00381639	09/07/2023	419.50 NH DEPT OF H&HS	
01	CHK	00381640	09/07/2023	1,395.68 NORTHWEST IAM BENEFIT TRUST	
01	CHK	00381641	09/07/2023	99.02 O'REILLY AUTO ENTERPRISES LLC	
01	CHK	00381642	09/07/2023	595.00 OCCUPATIONAL HEALTH CENTERS OF	
01	CHK	00381643	09/07/2023	655.93 ODP BUSINESS SOLUTIONS LLC	
01	CHK	00381644	09/07/2023	841.74 AMERIDIAN INDUSTRIES LLC	
01	CHK	00381645	09/07/2023	5,017.50 PIERCE COUNTY	
01	CHK	00381646	09/07/2023	100.00 PIERCE COUNTY FALL PREVENTION	
01	CHK	00381647	09/07/2023	3,141.33 PURCELL TIRE & RUBBER COMPANY	
01	CHK	00381648	09/07/2023	338.62 REX V PEGG FABRICS INC	
01	CHK	00381649	09/07/2023	35.28 WINSUPPLY S TACOMA WA CO	
01	CHK	00381650	09/07/2023	37,031.00 SEQUOYAH ELECTRIC LLC	
01	CHK	00381651	09/07/2023	3,750.00 SIMON AND COMPANY INC	
01	CHK	00381652	09/07/2023	470.74 OD SNIDER & SON INC	
01	CHK	00381653	09/07/2023	442.34 T-MOBILE	
01	CHK	00381654	09/07/2023	250.00 TEXAS CHILD SUPPORT SDU	
01	CHK	00381655	09/07/2023	374.61 TRANSWORLD SYSTEMS INC	
01	CHK	00381656	09/07/2023	2,358.85 UNITED SITE SERVICES OF NEVADA	
01	CHK	00381657	09/07/2023	1,193.83 UNITED WAY OF PIERCE COUNTY	
01	CHK	00381658	09/07/2023	1,687.06 WALTER E NELSON CO	
01	CHK	00381659	09/07/2023	110.73 WURTH USA INC	
01	CHK	00381660	09/14/2023	177,915.19 UNIVERSAL PROTECTION SERVICE	
01	CHK	00381661	09/14/2023	8,715.66 QWEST CORPORATION	
01	CHK	00381662	09/14/2023	918.20 QWEST CORPORATION	
01	CHK	00381663	09/14/2023	81.95 QWEST CORPORATION	
01	CHK	00381664	09/14/2023	1,922.15 CITY OF TACOMA	
01	CHK	00381665	09/14/2023	14,449.50 CITY OF TACOMA	

01	CHK	00381666	09/14/2023	3,515.00	CITY OF TACOMA
01	CHK	00381667	09/14/2023	158.87	COMCAST HOLDINGS CORPORATION
01	CHK	00381668	09/14/2023	204.59	COMCAST HOLDINGS CORPORATION
01	CHK	00381669	09/14/2023	2,959.49	CWA INC
01	CHK	00381670	09/14/2023	440.00	DAILY JOURNAL OF COMMERCE INC
01	CHK	00381671	09/14/2023	109.12	DISH NETWORK LLC
01	CHK	00381672	09/14/2023	50.00	FORMFOX INC.
01	CHK	00381673	09/14/2023	376.34	INTERWEST METALS INC
01	CHK	00381674	09/14/2023	1,910.00	JAMES GUERRERO ARCHITECT
01	CHK	00381675	09/14/2023	5,159.90	LEVEL 3 FINANCING INC
01	CHK	00381676	09/14/2023	1,074.61	LEVEL 3 FINANCING INC
01	CHK	00381677	09/14/2023	1,333.62	LOOMIS ARMORED US LLC
01	CHK	00381678	09/14/2023	3,058.05	MULTICARE HEALTH SYSTEM
01	CHK	00381679	09/14/2023	952.00	OCCUPATIONAL HEALTH CENTERS OF
01	CHK	00381680	09/14/2023	95.49	ODP BUSINESS SOLUTIONS LLC
01	CHK	00381681	09/14/2023	456.37	AMERIDIAN INDUSTRIES LLC
01	CHK	00381682	09/14/2023	136,351.55	PEASE CONSTRUCTION INC.
01	CHK	00381683	09/14/2023	145.05	PENINSULA LIGHT COMPANY
01	CHK	00381684	09/14/2023	303.08	PERFORMANCE RADIATOR LLC
01	CHK	00381685	09/14/2023	3,896.00	PHICORE HEALTH SERVICES LLC
01	CHK	00381686	09/14/2023	60.23	PTBA PETTY CASH
01	CHK	00381687	09/14/2023	649.51	QUADIENT INC
01	CHK	00381688	09/14/2023	75.22	REX V PEGG FABRICS INC
01	CHK	00381689	09/14/2023	2,669.04	SCHINDLER ELEVATOR CORPORATION
01	CHK	00381690	09/14/2023	1,200.00	SENSKE LAWN AND TREE CARE
01	CHK	00381691	09/14/2023	363.28	SHERWIN-WILLIAMS
01	CHK	00381692	09/14/2023	9,918.00	SOFTHQ INC.
01	CHK	00381693	09/14/2023	18,450.00	SPV ASSOCIATES INC
01	CHK	00381694	09/14/2023	27,486.77	SM STEMPER ARCHITECTS PLLC
01	CHK	00381695	09/14/2023	741.23	SOUND PUBLISHING
01	CHK	00381696	09/14/2023	35.00	TACOMA PIERCE COUNTY CHAMBER
01	CHK	00381697	09/14/2023	146.08	TERMINIX INTERNATIONAL COMPANY
01	CHK	00381698	09/14/2023	8,000.00	TRANSPORTATION CHOICES
01	CHK	00381699	09/14/2023	2,589.25	TRUVIEW BSI LLC
01	CHK	00381700	09/14/2023	556.25	UNITED SITE SERVICES OF NEVADA
01	CHK	00381701	09/14/2023	89,504.44	US BANK NA
01	CHK	00381702	09/14/2023	982.00	WA ST DEPT OF ECOLOGY
01	CHK	00381703	09/14/2023	38.80	WA ST DEPT OF LABOR & INDUSTRI
01	CHK	00381704	09/21/2023	1,421.39	AAA FIRE PROTECTION INC
01	CHK	00381705	09/21/2023	126.02	AT&T
01	CHK	00381706	09/21/2023	50,359.58	ATU LOCAL 758 CORP
01	CHK	00381707	09/21/2023	102.01	BUNCE RENTALS INC
01	CHK	00381708	09/21/2023	313.38	CHAPTER 13 TRUSTEE
01	CHK	00381709	09/21/2023	46,460.75	CITY OF FEDERAL WAY
01	CHK	00381710	09/21/2023	14,877.94	CITY OF TACOMA
01	CHK	00381711	09/21/2023	158.87	COMCAST HOLDINGS CORPORATION
01	CHK	00381712	09/21/2023	8,344.68	COMCAST HOLDINGS CORPORATION
01	CHK	00381713	09/21/2023	347.99	CONSERVE
01	CHK	00381714	09/21/2023	117.03	CONSOLIDATED ELECTRICAL DISTRI
01	CHK	00381715	09/21/2023	299.75	DAILY JOURNAL OF COMMERCE INC
01	CHK	00381716	09/21/2023	6,000.00	DAVITA INC
01	CHK	00381717	09/21/2023	894.96	DELUXE SMALL BUSINESS SALES IN
01	CHK	00381718	09/21/2023	5,650.40	GENES TOWING CORP
01	CHK	00381719	09/21/2023	993.79	GILCHRIST CHEVROLET BUICK GMC
01	CHK	00381720	09/21/2023	1,297.50	IBI GROUP A CALIFORNIA PARTNER
01	CHK	00381721	09/21/2023	220.00	INTERNAL REVENUE SERVICE
01	CHK	00381722	09/21/2023	540.89	JON-DON LLC
01	CHK	00381723	09/21/2023	125.00	KAISER FOUNDATION HEALTH PLAN
01	CHK	00381724	09/21/2023	11,666.66	KARRAS CONSULTING
01	CHK	00381725	09/21/2023	657.85	LAIRD PLASTICS INC
01	CHK	00381726	09/21/2023	665.11	LAKEWOOD WATER DISTRICT
01	CHK	00381727	09/21/2023	90.15	LANGUAGE LINE SERVICES
01	CHK	00381728	09/21/2023	733.50	MATERIALS TESTING & CONSULTING
01	CHK	00381729	09/21/2023	117.47	MCMASTER-CARR SUPPLY
01	CHK	00381730	09/21/2023	47,134.75	METRO GLASS CO INC
01	CHK	00381731	09/21/2023	293.08	MICHAEL G MALAIER
01	CHK	00381732	09/21/2023	419.50	NH DEPT OF H&HS
01	CHK	00381733	09/21/2023	595.00	OCCUPATIONAL HEALTH CENTERS OF
01	CHK	00381734	09/21/2023	136.89	ODP BUSINESS SOLUTIONS LLC
01	CHK	00381735	09/21/2023	2,962.31	AMERIDIAN INDUSTRIES LLC
01	CHK	00381736	09/21/2023	19.45	THE PAPE GROUP INC
01	CHK	00381737	09/21/2023	453.57	PARKLAND LIGHT & WATER CO
01	CHK	00381738	09/21/2023	21,486.92	PUGET SOUND ENERGY
01	CHK	00381739	09/21/2023	1,934.30	PURCELL TIRE & RUBBER COMPANY
01	CHK	00381740	09/21/2023	2,200.00	PUYALLUP/SUMNER CHAMBER OF COM
01	CHK	00381741	09/21/2023	246.62	REX V PEGG FABRICS INC
01	CHK	00381742	09/21/2023	539.92	OD SNIDER & SON INC

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01	CHK	00381743	09/21/2023	500.00	SOURCE PANEL
01	CHK	00381744	09/21/2023	441.48	SOUND PUBLISHING
01	CHK	00381745	09/21/2023	250.00	TEXAS CHILD SUPPORT SDU
01	CHK	00381746	09/21/2023	5,000.00	THE LAMAR COMPANY LLC
01	CHK	00381747	09/21/2023	388.65	TRANSWORLD SYSTEMS INC
01	CHK	00381748	09/21/2023	1,193.83	UNITED WAY OF PIERCE COUNTY
01	CHK	00381749	09/21/2023	37.50	WA ST DEPT OF SOCIAL & HEALTH
01	CHK	00381750	09/21/2023	1,285.60	WALTER E NELSON CO
01	CHK	00381751	09/21/2023	803.15	WURTH USA INC
01	CHK	00381752	09/21/2023	1,500.00	ZYMOGENETICS
01	CHK	00381753	09/28/2023	333.33	AMPLIFIED WIRELESS SOLUTIONS I
01	CHK	00381754	09/28/2023	1,829.00	AT&T
01	CHK	00381755	09/28/2023	14,526.00	CABBROS CLEANING SERVICE LLC
01	CHK	00381756	09/28/2023	45,087.60	CITY OF LAKEWOOD
01	CHK	00381757	09/28/2023	604.25	CITY OF TACOMA
01	CHK	00381758	09/28/2023	1,567.23	CITY OF TACOMA
01	CHK	00381759	09/28/2023	62.91	CONSOLIDATED ELECTRICAL DISTRI
01	CHK	00381760	09/28/2023	518.40	DAILY JOURNAL OF COMMERCE INC
01	CHK	00381761	09/28/2023	9,932.39	ENERGY SYSTEMS MANAGEMENT/TRS
01	CHK	00381762	09/28/2023	20.84	FEDERAL EXPRESS CORPORATION
01	CHK	00381763	09/28/2023	1,400.47	GENES TOWING CORP
01	CHK	00381764	09/28/2023	925.00	GIG HARBOR CHAMBER OF COMMERCE
01	CHK	00381765	09/28/2023	395.07	GILCHRIST CHEVROLET BUICK GMC
01	CHK	00381766	09/28/2023	9,660.00	GIRO INC
01	CHK	00381767	09/28/2023	2,675.22	JONES LANG LASALLE
01	CHK	00381768	09/28/2023	977.62	KITE REALTY GROUP LP
01	CHK	00381769	09/28/2023	4,385.96	LEVEL 3 FINANCING INC
01	CHK	00381770	09/28/2023	224.00	OCCUPATIONAL HEALTH CENTERS OF
01	CHK	00381771	09/28/2023	73.69	ODP BUSINESS SOLUTIONS LLC
01	CHK	00381772	09/28/2023	18.00	ORIN MULLEN
01	CHK	00381773	09/28/2023	605.91	AMERIDIAN INDUSTRIES LLC
01	CHK	00381774	09/28/2023	455.82	PENINSULA LIGHT COMPANY
01	CHK	00381775	09/28/2023	2,202.50	PORT OF SEATTLE
01	CHK	00381776	09/28/2023	1,509.43	PUGET SOUND ENERGY
01	CHK	00381777	09/28/2023	536.88	PURCELL TIRE & RUBBER COMPANY
01	CHK	00381778	09/28/2023	245.52	QUADIENT INC
01	CHK	00381779	09/28/2023	441.00	RECREATIONAL EQUIPMENT INC
01	CHK	00381780	09/28/2023	1,152.00	SCHINDLER ELEVATOR CORPORATION
01	CHK	00381781	09/28/2023	3,750.00	SIMON AND COMPANY INC
01	CHK	00381782	09/28/2023	573.77	OD SNIDER & SON INC
01	CHK	00381783	09/28/2023	3,555.00	SOURCE PANEL
01	CHK	00381784	09/28/2023	8,065.56	STANTEC CONSULTING SERVICES IN
01	CHK	00381785	09/28/2023	8,383.38	STRIPE RITE INC
01	CHK	00381786	09/28/2023	3,180.00	SUBTERRA INC
01	CHK	00381787	09/28/2023	334.48	SOUND PUBLISHING
01	CHK	00381788	09/28/2023	2,220.00	TCF ARCHITECTURE PLLC
01	CHK	00381789	09/28/2023	8,400.00	THE LAMAR COMPANY LLC
01	CHK	00381790	09/28/2023	180.02	ULINE INC
01	CHK	00381791	09/28/2023	762.72	UNITED SITE SERVICES OF NEVADA
01	CHK	00381792	09/28/2023	579.55	VERIZON WIRELESS
01	CHK	00381793	09/28/2023	558.74	VERIZON WIRELESS
01	CHK	00381794	09/28/2023	579.07	VERIZON WIRELESS
01	CHK	00381795	09/28/2023	648.74	VERIZON WIRELESS
01	CHK	00381796	09/28/2023	653.25	VERIZON WIRELESS
01	CHK	00381797	09/28/2023	558.74	VERIZON WIRELESS
01	CHK	00381798	09/28/2023	777.15	VERIZON WIRELESS
01	CHK	00381799	09/28/2023	1,745.08	VERIZON WIRELESS
01	CHK	00381800	09/28/2023	633.74	VERIZON WIRELESS
01	CHK	00381801	09/28/2023	293.38	VERIZON WIRELESS
01	CHK	00381802	09/28/2023	1,249.33	VERIZON WIRELESS
01	CHK	00381803	09/28/2023	573.74	VERIZON WIRELESS
01	CHK	00381804	09/28/2023	558.74	VERIZON WIRELESS
01	CHK	00381805	09/28/2023	1,450.64	VERIZON WIRELESS
01	CHK	00381806	09/28/2023	80.02	VERIZON WIRELESS
01	CHK	00381807	09/28/2023	421.60	WA ST DEPT OF LABOR & INDUSTRI
01	EFT	00014731	09/07/2023	5,287.68	ALL STARZ STAFFING AND CONSULT
01	EFT	00014732	09/07/2023	1,874.58	AMAZON CAPITAL SERVICES INC
01	EFT	00014733	09/07/2023	39.00	ANDREW ARNES
01	EFT	00014734	09/07/2023	88.50	ANDREW MARTIN
01	EFT	00014735	09/07/2023	11,024.30	ATWORK! COMMERCIAL ENTERPRISES
01	EFT	00014736	09/07/2023	2,171.17	CONTINENTAL BATTERY COMPANY
01	EFT	00014737	09/07/2023	388.36	BRAUN CORPORATION
01	EFT	00014738	09/07/2023	8,907.37	CARASOFT TECHNOLOGY CORPORATI
01	EFT	00014739	09/07/2023	64,604.85	CDW GOVERNMENT INC
01	EFT	00014740	09/07/2023	4,980.75	CENTRAL PUGET SOUND REGIONAL T
01	EFT	00014741	09/07/2023	48,038.50	CHEVRON PRODUCTS CO
01	EFT	00014742	09/07/2023	149.00	CINTAS CORPORATION NO 2

01	EFT	00014743	09/07/2023	56,629.12 CLEVER DEVICES LTD
01	EFT	00014744	09/07/2023	51.14 COMMERCIAL BRAKE & CLUTCH
01	EFT	00014745	09/07/2023	294.15 COMMONSTREET CONSULTING LLC
01	EFT	00014746	09/07/2023	24,981.09 CUMMINS INC
01	EFT	00014747	09/07/2023	3,704.26 DIAMOND PARKING SERVICES LLC
01	EFT	00014748	09/07/2023	157.67 ERIK JASZEWSKI
01	EFT	00014749	09/07/2023	882.08 FINISHMASTER INC
01	EFT	00014750	09/07/2023	2,992.33 FLASHBAY INC
01	EFT	00014751	09/07/2023	218.25 FRANCES L RANKOS
01	EFT	00014752	09/07/2023	1,756.10 GORDON TRUCK CENTERS INC
01	EFT	00014753	09/07/2023	6,561,598.36 GILLIG LLC
01	EFT	00014754	09/07/2023	3,558.93 GRAINGER
01	EFT	00014755	09/07/2023	224.40 HAILEE MAAS
01	EFT	00014756	09/07/2023	88.50 JARED PIEPHOFF
01	EFT	00014757	09/07/2023	38.30 KENT D BRUCE CO LLC
01	EFT	00014758	09/07/2023	254.75 KIMBERLYN GRIMES
01	EFT	00014759	09/07/2023	109.11 LUMINATOR TECHNOLOGY GROUP GLO
01	EFT	00014760	09/07/2023	330.30 LYTX INC
01	EFT	00014761	09/07/2023	843.80 MALLORY SAFETY & SUPPLY LLC
01	EFT	00014762	09/07/2023	44.00 MARAH HARRIS
01	EFT	00014763	09/07/2023	833.95 MARK W VEACH
01	EFT	00014764	09/07/2023	313.98 MCGUIRE BEARING CO
01	EFT	00014765	09/07/2023	1,344.16 MOHAWK MFG & SUPPLY
01	EFT	00014766	09/07/2023	1,379.24 MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00014767	09/07/2023	1,480.00 NAVIA BENEFIT SOLUTIONS
01	EFT	00014768	09/07/2023	41,899.13 NELSON NYGAARD CONSULTING ASSO
01	EFT	00014769	09/07/2023	10,382.24 PACIFIC POWER GROUP LLC
01	EFT	00014770	09/07/2023	210.00 PACIFICA LAW GROUP LLP
01	EFT	00014771	09/07/2023	95,935.69 PARAMETRIX ENGINEERING
01	EFT	00014772	09/07/2023	628.71 VIVASOURCE INC
01	EFT	00014773	09/07/2023	298.75 QUADIENT FINANCE USA INC
01	EFT	00014774	09/07/2023	1,623.68 QUALITY PRESS
01	EFT	00014775	09/07/2023	572.86 ROMAINE ELECTRIC CORP
01	EFT	00014776	09/07/2023	164.89 SHUMAN LLC
01	EFT	00014777	09/07/2023	8,202.45 S & A SYSTEMS INC
01	EFT	00014778	09/07/2023	566.39 SEATTLE AUTOMOTIVE DISTRIBUTIN
01	EFT	00014779	09/07/2023	3,988.27 SHI INTERNATIONAL CORP
01	EFT	00014780	09/07/2023	113,259.69 SOUND TRANSIT SMART CARD CENTR
01	EFT	00014781	09/07/2023	400.00 MARK W MEROD
01	EFT	00014782	09/07/2023	732.06 SOUTH TACOMA GLASS
01	EFT	00014783	09/07/2023	4,709.53 STANDARD PARTS CORP
01	EFT	00014784	09/07/2023	514.82 STAPLES INC
01	EFT	00014785	09/07/2023	165.00 STEVEN A FINNEGAN
01	EFT	00014786	09/07/2023	5,836.19 UNIVERSAL AUTO GROUP 1
01	EFT	00014787	09/07/2023	2,751.42 TACOMA SCREW PRODUCTS INC
01	EFT	00014788	09/07/2023	183.55 TAMMY APHORP
01	EFT	00014789	09/07/2023	21,573.50 THE AFTERMARKET PARTS CO LLC
01	EFT	00014790	09/07/2023	2,645.01 TINY'S TIRE
01	EFT	00014791	09/07/2023	694.76 TITUS-WILL FORD SALES INC
01	EFT	00014792	09/07/2023	1,379.01 WESMAR COMPANY INC
01	EFT	00014793	09/07/2023	11,012.22 DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00014794	09/07/2023	19.98 WOFSCO INC
01	EFT	00014795	09/07/2023	81,141.16 ASSOCIATED PETROLEUM
01	EFT	00014796	09/07/2023	165.00 ZACHARIAH LINVILLE
01	EFT	00014797	09/07/2023	11,199.37 ZONAR SYSTEMS INC
01	EFT	00014798	09/11/2023	61,028.91 EMPOWER
01	EFT	00014799	09/11/2023	174,505.05 ICMA RETIREMENT
01	EFT	00014800	09/11/2023	14,423.18 NAVIA BENEFIT SOLUTIONS
01	EFT	00014801	09/11/2023	14,027.89 TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00014802	09/11/2023	5,212.40 WA ST CHILD SUPPORT REGISTRY
01	EFT	00014803	09/14/2023	24,510.00 AMERICAN CUSTODIAN INC
01	EFT	00014804	09/14/2023	54.00 ADAM DAVIS
01	EFT	00014805	09/14/2023	5,287.68 ALL STARZ STAFFING AND CONSULT
01	EFT	00014806	09/14/2023	5,477.10 AMAZON CAPITAL SERVICES INC
01	EFT	00014807	09/14/2023	280.08 APPLIED INDUSTRIAL TECHNOLOGIE
01	EFT	00014808	09/14/2023	1,471.32 CONTINENTAL BATTERY COMPANY
01	EFT	00014809	09/14/2023	2,147.73 BRAVO ENVIRONMENTAL NW INC
01	EFT	00014810	09/14/2023	184.37 BRENDA LACEY
01	EFT	00014811	09/14/2023	321.54 BRENT RIFFEL
01	EFT	00014812	09/14/2023	2,915.07 CINTAS CORPORATION NO 2
01	EFT	00014813	09/14/2023	56,136.82 CLARY LONGVIEW LLC
01	EFT	00014814	09/14/2023	2,804.10 COGENT COMMUNICATIONS INC
01	EFT	00014815	09/14/2023	6,405.82 CUMMINS INC
01	EFT	00014816	09/14/2023	8,261.73 CUMMINS-ALLISON CORP
01	EFT	00014817	09/14/2023	250.00 CYBERSOURCE CORPORATION
01	EFT	00014818	09/14/2023	1,205.00 EASTER SEALS WASHINGTON
01	EFT	00014819	09/14/2023	18,750.00 EMC RESEARCH INC

01	EFT	00014820	09/14/2023	5,505.50 FENCE SPECIALISTS INC
01	EFT	00014821	09/14/2023	815,810.05 FIRST TRANSIT INC
01	EFT	00014822	09/14/2023	2,796.84 GALLS LLC
01	EFT	00014823	09/14/2023	4,500.00 GALLUP INC
01	EFT	00014824	09/14/2023	23,649.80 GILLIG LLC
01	EFT	00014825	09/14/2023	6,500.00 GORDON THOMAS HONEYWELL
01	EFT	00014826	09/14/2023	19,985.35 GRAINGER
01	EFT	00014827	09/14/2023	8,615.98 GREAT FLOORS COMMERCIAL SALES
01	EFT	00014828	09/14/2023	146.00 JOHN WAIGHT
01	EFT	00014829	09/14/2023	238.03 MARK ELDRIDGE
01	EFT	00014830	09/14/2023	970.20 MCGUIRE BEARING CO
01	EFT	00014831	09/14/2023	35,015.99 MEDSTAR CABULANCE INC
01	EFT	00014832	09/14/2023	1,352.52 MOHAWK MFG & SUPPLY
01	EFT	00014833	09/14/2023	813.86 MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00014834	09/14/2023	1,190.16 NORMED INC
01	EFT	00014835	09/14/2023	1,012.28 PACIFIC POWER GROUP LLC
01	EFT	00014836	09/14/2023	20.92 PACIFIC WELDING SUPPLY INC
01	EFT	00014837	09/14/2023	10,466.00 PACIFICA LAW GROUP LLP
01	EFT	00014838	09/14/2023	5,393.40 PEAK INDUSTRIAL INC
01	EFT	00014839	09/14/2023	309.04 PRINT NW
01	EFT	00014840	09/14/2023	11.70 ROMAINE ELECTRIC CORP
01	EFT	00014841	09/14/2023	165.00 SHUMAN LLC
01	EFT	00014842	09/14/2023	119.11 RICK BUMGARNER
01	EFT	00014843	09/14/2023	444.54 SAMBA HOLDINGS INC
01	EFT	00014844	09/14/2023	101.34 SARAH STREIFFERT
01	EFT	00014845	09/14/2023	860.24 SEATTLE AUTOMOTIVE DISTRIBUTIN
01	EFT	00014846	09/14/2023	2,827.31 SOUND TRANSIT SMART CARD CENTR
01	EFT	00014847	09/14/2023	520.61 SOUND UNIFORM SOLUTIONS INC
01	EFT	00014848	09/14/2023	1,392.08 STAPLES INC
01	EFT	00014849	09/14/2023	84.96 STERICYCLE INC
01	EFT	00014850	09/14/2023	7,275.04 SUMMIT LAW GROUP PLLC
01	EFT	00014851	09/14/2023	52.98 TACOMA SCREW PRODUCTS INC
01	EFT	00014852	09/14/2023	9,535.23 THE AFTERMARKET PARTS CO LLC
01	EFT	00014853	09/14/2023	116,967.75 UNITED ENERGY TRADING LLC
01	EFT	00014854	09/14/2023	485.11 UTILITY TRAILER & EQUIPMENT SA
01	EFT	00014855	09/14/2023	5,535.00 WA ST AUDITOR'S OFFICE
01	EFT	00014856	09/14/2023	1,243.00 WA ST DEPARTMENT OF CORRECTION
01	EFT	00014857	09/14/2023	715.10 WAXIE SANITARY SUPPLY
01	EFT	00014858	09/14/2023	46.76 DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00014859	09/14/2023	6,606.00 WONDERLIC INC
01	EFT	00014860	09/14/2023	85,153.67 ASSOCIATED PETROLEUM
01	EFT	00014861	09/14/2023	83,140.16 US BANK CORPORATE PAYMENT SYST
01	EFT	00014862	09/14/2023	1,254,028.44 AWC EMPLOYEE BENEFIT TRUST
01	EFT	00014863	09/21/2023	1,913.73 A & E IMAGING
01	EFT	00014864	09/21/2023	347,359.61 ABSHER CONSTRUCTION COMPANY
01	EFT	00014865	09/21/2023	231.39 AIRGAS INC
01	EFT	00014866	09/21/2023	5,067.36 ALL STARZ STAFFING AND CONSULT
01	EFT	00014867	09/21/2023	9,606.24 AMAZON CAPITAL SERVICES INC
01	EFT	00014868	09/21/2023	103,288.00 ANGI ENERGY SYSTEMS
01	EFT	00014869	09/21/2023	170.77 CONTINENTAL BATTERY COMPANY
01	EFT	00014870	09/21/2023	3,794.11 BRAVO ENVIRONMENTAL NW INC
01	EFT	00014871	09/21/2023	64,702.79 BRIDGESTONE AMERICA
01	EFT	00014872	09/21/2023	210.91 BRITTANY CARBULLIDO
01	EFT	00014873	09/21/2023	42,279.91 CARAHSOFT TECHNOLOGY CORPORATI
01	EFT	00014874	09/21/2023	5,671.30 CINTAS CORPORATION NO 2
01	EFT	00014875	09/21/2023	50.84 COMMERCIAL BRAKE & CLUTCH
01	EFT	00014876	09/21/2023	294,060.00 CONSTRUCT INC
01	EFT	00014877	09/21/2023	53,375.31 CUMMINS INC
01	EFT	00014878	09/21/2023	1,995.40 TECH DATA CORPORATION
01	EFT	00014879	09/21/2023	5,827.00 DRUG FREE BUSINESS
01	EFT	00014880	09/21/2023	308.00 DYNAMIC LANGUAGE CENTER LTD
01	EFT	00014881	09/21/2023	7,884.42 FENCE SPECIALISTS INC
01	EFT	00014882	09/21/2023	10,572.45 FIRST TRANSIT INC
01	EFT	00014883	09/21/2023	7,024.38 GORDON TRUCK CENTERS INC
01	EFT	00014884	09/21/2023	6,313.78 GALLS LLC
01	EFT	00014885	09/21/2023	2,655.57 SPX CORPORATION
01	EFT	00014886	09/21/2023	26,937.31 GILLIG LLC
01	EFT	00014887	09/21/2023	9,660.00 GIRO INC
01	EFT	00014888	09/21/2023	4,112.09 GRAINGER
01	EFT	00014889	09/21/2023	330.15 GRANTLEY MARTELLY
01	EFT	00014890	09/21/2023	863.84 HOGAN MANUFACTURING INC
01	EFT	00014891	09/21/2023	1,843.40 MARK HOLMES
01	EFT	00014892	09/21/2023	2,487.00 JAJ ENTERPRISES LLC
01	EFT	00014893	09/21/2023	44,859.99 LAKEVIEW LIGHT & POWER CO
01	EFT	00014894	09/21/2023	1,199.73 LARSCO INC
01	EFT	00014895	09/21/2023	2,460.39 MALLORY SAFETY & SUPPLY LLC
01	EFT	00014896	09/21/2023	1,883.88 MCGUIRE BEARING CO

VOIDED

01	EFT	00014897	09/21/2023	147.16	DB PRINTING LLC
01	EFT	00014898	09/21/2023	2,294.67	MOHAWK MFG & SUPPLY
01	EFT	00014899	09/21/2023	121.47	MOOD MEDIA NORTH AMERICA HOLDI
01	EFT	00014900	09/21/2023	971.99	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00014901	09/21/2023	16,014.30	NEXTREQUEST CO
01	EFT	00014902	09/21/2023	98.08	OUTFITTER SATELLITE INC
01	EFT	00014903	09/21/2023	8,757.46	PACIFIC POWER GROUP LLC
01	EFT	00014904	09/21/2023	104,385.85	PETROCARD INC
01	EFT	00014905	09/21/2023	5,949.29	ROMAINE ELECTRIC CORP
01	EFT	00014906	09/21/2023	165.00	SHUMAN LLC
01	EFT	00014907	09/21/2023	48,458.15	SAYBR CONTRACTORS INC
01	EFT	00014908	09/21/2023	271.84	SCHETKY NORTHWEST SALES INC
01	EFT	00014909	09/21/2023	100,411.20	SELECTRON TECHNOLOGIES INC
01	EFT	00014910	09/21/2023	730.75	SITECRAFTING INC
01	EFT	00014911	09/21/2023	75,096.54	SOUND TRANSIT
01	EFT	00014912	09/21/2023	33.58	SOUND TRANSIT SMART CARD CENTR
01	EFT	00014913	09/21/2023	552.75	SOUTH TACOMA GLASS
01	EFT	00014914	09/21/2023	1,232.43	STANDARD PARTS CORP
01	EFT	00014915	09/21/2023	1,083.29	STAPLES INC
01	EFT	00014916	09/21/2023	9,488.27	UNIVERSAL AUTO GROUP 1
01	EFT	00014917	09/21/2023	491.40	TACOMA SCREW PRODUCTS INC
01	EFT	00014918	09/21/2023	35,978.47	THE AFTERMARKET PARTS CO LLC
01	EFT	00014919	09/21/2023	2,992.33	TITUS-WILL FORD SALES INC
01	EFT	00014920	09/21/2023	550.00	WEST PIERCE FIRE & RESCUE
01	EFT	00014921	09/21/2023	19,652.78	DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00014922	09/21/2023	93.98	WOFSCO INC
01	EFT	00014923	09/21/2023	89,718.23	ASSOCIATED PETROLEUM
01	EFT	00014924	09/21/2023	1,574.30	ZAYO GROUP HOLDINGS INC
01	EFT	00014925	09/21/2023	11,346.12	ZONAR SYSTEMS INC
01	EFT	00014926	09/22/2023	17,216.75	WA ST DEPT OF REVENUE
01	EFT	00014927	09/22/2023	61,391.86	EMPOWER
01	EFT	00014928	09/22/2023	159,773.00	FTA
01	EFT	00014929	09/22/2023	175,978.90	ICMA RETIREMENT
01	EFT	00014930	09/22/2023	14,656.71	NAVIA BENEFIT SOLUTIONS
01	EFT	00014931	09/22/2023	14,072.28	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00014932	09/22/2023	5,162.40	WA ST CHILD SUPPORT REGISTRY
01	EFT	00014933	09/28/2023	40.00	ADRIAN T LEWIS
01	EFT	00014934	09/28/2023	9,198.36	ALL STARZ STAFFING AND CONSULT
01	EFT	00014935	09/28/2023	3,465.81	AMAZON CAPITAL SERVICES INC
01	EFT	00014936	09/28/2023	44.57	ANUSHA BATHULA
01	EFT	00014937	09/28/2023	2,684.05	ATWORK! COMMERCIAL ENTERPRISES
01	EFT	00014938	09/28/2023	18,430.74	AXON ENTERPRISE INC
01	EFT	00014939	09/28/2023	5,340.77	CONTINENTAL BATTERY COMPANY
01	EFT	00014940	09/28/2023	746.14	BRENTT L MACKIE
01	EFT	00014941	09/28/2023	907.65	PRECARE INC
01	EFT	00014942	09/28/2023	98,214.71	CDW GOVERNMENT INC
01	EFT	00014943	09/28/2023	6,847.25	CENTRAL PUGET SOUND REGIONAL T
01	EFT	00014944	09/28/2023	24,319.06	CHEVRON PRODUCTS CO
01	EFT	00014945	09/28/2023	5,840.19	CINTAS CORPORATION NO 2
01	EFT	00014946	09/28/2023	2,611.34	COMMERCIAL BRAKE & CLUTCH
01	EFT	00014947	09/28/2023	17.00	CONNOR PRUITT
01	EFT	00014948	09/28/2023	30,175.32	CUMMINS INC
01	EFT	00014949	09/28/2023	49.47	DEANNE JACOBSON
01	EFT	00014950	09/28/2023	61,541.69	DELL MARKETING LP
01	EFT	00014951	09/28/2023	13,101.91	EVERBRIDGE
01	EFT	00014952	09/28/2023	1,385.32	FIVE9 INC
01	EFT	00014953	09/28/2023	165.00	GAVIN PAULEY
01	EFT	00014954	09/28/2023	34,394.14	GILLIG LLC
01	EFT	00014955	09/28/2023	1,752.97	GRAINGER
01	EFT	00014956	09/28/2023	17,215.49	GREAT FLOORS COMMERCIAL SALES
01	EFT	00014957	09/28/2023	4,680.00	HELIOX TECHNOLOGY NORTH AMERIC
01	EFT	00014958	09/28/2023	18,025.00	LIBERTY MUTUAL GROUP INC
01	EFT	00014959	09/28/2023	49,002.12	HUITT-ZOLLARS INC
01	EFT	00014960	09/28/2023	2,042.00	JAJ ENTERPRISES LLC
01	EFT	00014961	09/28/2023	143.93	JEORGE CONSULTA
01	EFT	00014962	09/28/2023	1,781.12	K & L GATES
01	EFT	00014963	09/28/2023	202.52	LARSCO INC
01	EFT	00014964	09/28/2023	396.36	MALLORY SAFETY & SUPPLY LLC
01	EFT	00014965	09/28/2023	1,466.25	MAYES TESTING ENGINEERS INC
01	EFT	00014966	09/28/2023	30,711.56	MEDSTAR CABULANCE INC
01	EFT	00014967	09/28/2023	972.56	MOHAWK MFG & SUPPLY
01	EFT	00014968	09/28/2023	44.04	MONA SULLIVAN
01	EFT	00014969	09/28/2023	60.89	MOTOROLA SOLUTIONS INC
01	EFT	00014970	09/28/2023	257.19	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00014971	09/28/2023	21,235.43	NELSON NYGAARD CONSULTING ASSO
01	EFT	00014972	09/28/2023	5,156.59	WORKSPACE DEVELOPMENT LLC
01	EFT	00014973	09/28/2023	146.28	PACIFIC POWER GROUP LLC

01	EFT	00014974	09/28/2023	152,807.49 PETROCARD INC
01	EFT	00014975	09/28/2023	207.68 PRINT NW
01	EFT	00014976	09/28/2023	3,402.03 QUALITY PRESS
01	EFT	00014977	09/28/2023	1,336.20 ROMAINE ELECTRIC CORP
01	EFT	00014978	09/28/2023	17,993.97 RIGHT! SYSTEMS INC
01	EFT	00014979	09/28/2023	165.00 ROGER JENSEN
01	EFT	00014980	09/28/2023	549.45 SCHETKY NORTHWEST SALES INC
01	EFT	00014981	09/28/2023	15.00 SCOTT CHENOWETH
01	EFT	00014982	09/28/2023	17.00 SHUPERT E FOWLKES II
01	EFT	00014983	09/28/2023	672.66 SOUND TRANSIT SMART CARD CENTR
01	EFT	00014984	09/28/2023	141.18 SOUND UNIFORM SOLUTIONS INC
01	EFT	00014985	09/28/2023	375.00 MARK W MEROD
01	EFT	00014986	09/28/2023	2,892.44 STANDARD PARTS CORP
01	EFT	00014987	09/28/2023	3,398.50 STAPLES INC
01	EFT	00014988	09/28/2023	5,218.12 TACOMA COMMUNITY COLLEGE
01	EFT	00014989	09/28/2023	337.57 UNIVERSAL AUTO GROUP 1
01	EFT	00014990	09/28/2023	1,042.39 TACOMA SCREW PRODUCTS INC
01	EFT	00014991	09/28/2023	1,112.50 TECHSMITH CORPORATION
01	EFT	00014992	09/28/2023	40.00 TERRY MILUS
01	EFT	00014993	09/28/2023	7,607.52 THE AFTERMARKET PARTS CO LLC
01	EFT	00014994	09/28/2023	731.02 VEHICLE MAINTENANCE PROGRAM IN
01	EFT	00014995	09/28/2023	1,246.14 WAXIE SANITARY SUPPLY
01	EFT	00014996	09/28/2023	14,569.63 DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00014997	09/28/2023	18,365.13 ASSOCIATED PETROLEUM
01	EFT	00014998	09/28/2023	187.69 WORLDPAC INC
01	EFT	00014999	09/28/2023	121,463.04 WSP USA INC
01	EFT	00015000	09/28/2023	304.20 ZAYO GROUP HOLDINGS INC
01	EFT	00015001	09/28/2023	7,523.13 ZOH0 CORPORATION
Total Payments				<u>\$14,151,666.22</u>

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING MINUTES**

September 11, 2023

CALL TO ORDER

Chair Walker called the regular board meeting to order at 4:05 p.m.

ROLL CALL

Commissioners present:

Marty Campbell, Pierce County Councilmember
Olgy Diaz, City of Tacoma Councilmember
Daryl Eidinger, Mayor of the City of Edgewood (*representing Edgewood and Puyallup*)
John Hines, City of Tacoma Councilmember
John Hoheusle, President of ATU 758, Represents IAM and ATU
Ryan Mello, Pierce County Councilmember
Shannon Reynolds, City of Fircrest Councilmember (*representing Fircrest and University Place*)
Kim Roscoe, Vice Chair of Board, Mayor of Fife (*representing Fife/Milton/Pacific/Auburn/Gig Harbor Ruston/Steilacoom*)
Kristina Walker, Chair of the Board, Deputy Mayor of City of Tacoma
Jason Whalen, City of Lakewood Mayor

LAND ACKNOWLEDGMENT AND FLAG SALUTE

Chair Walker led attendees in the land acknowledgment, followed by the flag salute.

OPENING REMARKS AND HOUSEKEEPING ITEMS

Chair Walker welcomed board members, staff, and citizens to the meeting and provided attendees with instructions for meeting participation. She also advised that item No. 6 under the Action Agenda is being pulled from today's agenda to give staff time to work through the bid appeal process.

PRESENTATIONS

1. Honoring Leon Larry for Operator of the Month for August 2023

Assistant Transportation Manager Docc Howard honored Operator Leon Larry for being selected Operator of the Month for August 2023 and reviewed Mr. Larry's contributions and attributes that support him receiving the award.

Mr. Larry expressed his appreciation and enjoyment he has for his career as a transit operator and shared a heart-felt story about a passenger assisting him in his job and shared a story showcasing great teamwork of fellow operators and staff involving

inclement weather. *(Commissioner Mello arrived at 4:09 p.m.) (Commissioner Whalen arrived at 4:11 p.m.)*

The commissioners thanked Mr. Larry for his service.

PUBLIC COMMENT

Chair Walker provided participation instructions to the public and opened public comment.

Clerk Jacobson reported that written comments submitted by Bob Warfield were distributed to the Board and will be incorporated into the minutes.

Laura Svancarek, provided comments on behalf of herself, and spoke about recent changes to the Route 57 resulting in customers being dropped off at the bottom of the hill and is impacting riders and negatively impacting elderly or disabled people.

No other comments were provided, and public comment was closed.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)

Commissioners Roscoe and Campbell **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 9-0.

1. Approval of Vouchers, August 1-31, 2023
Operating Fund #10
Self-Insurance Fund #40
Capital Fund #90
Payment Nos. 381380 through 381598
Wire Nos. 14449 through 14730
No Advance Travel Checks
Total \$8,922,587.00
2. Approval of Minutes: August 14, 2023, Special Board Meeting and Regular Board Meeting

ACTION AGENDA

1. **FS 2023-036, Authorize the Chief Executive Officer to increase the Contract Spending Authority with HDR Engineering, Inc., Contract No. 1369, in the Amount of \$450,000, to Complete Zero Emission Grid Expansion and Resiliency Planning, for a new Contract Amount of \$670,000**

Senior Planner Mark Eldridge presented on the item and reported on the grant monies received for this project. Using the Lakewood Transit Center as an example, he provided a preliminary mock up of what this transit center would look like with on-route chargers installed, including a preliminary timeline for installation. He noted that the on-route chargers would support a fleet of up to 49 battery electric buses. He also reviewed other transit center locations that would be good sites for the installation of on-route chargers.

Commissioners Whalen and Roscoe **moved** and seconded to authorize the Chief Executive Officer to increase the contract spending authority with HDR Engineering, Inc., Contract No. 1369, in the amount of \$450,000, to complete zero emission grid expansion and resiliency planning, for a new contract amount of \$670,000.

Motion **carried**, 9-0.

2. FS 2023-037, Authority to Increase the Contract Authority Amount with Absher Construction Company, Contract No.1087, to Perform Planned and Budgeted Work to Perform Demolishing Buildings 2 and 3, and to Conduct Other Necessary Site Improvements Relating to the MOBI Project

Sr. Construction Project Manager Brian Matthews presented on the item and advised that the work described is the last piece of work that is associated with Phase 2 of the project. He reviewed the work that will be conducted under this leg of work and advised that it is consistent with the information that was provided to the Board earlier in the year. He responded to questions pertaining to how staff verifies project estimates prepared by contractors.

Commissioners Whalen and Roscoe **moved** and seconded to authorize the Chief Executive Officer to increase the contract authority with Absher Construction, Contract No. 1087, in the amount of \$4,219,955 to perform planned and budgeted work of demolishing Buildings 2 and 3, and to conduct other necessary lot improvements, for a new contract authority amount of \$38,842,123.

Motion **carried**, 9-0.

3. FS 2023-038, Authorize the Chief Executive Officer to Increase Contract No. 1162A with Security Systems Northwest, Inc., in the Amount of \$225,890, for a New Contract Amount of \$2,175,890, to Construct Security Enhancement Improvements at Purdy and Kimball Park and Ride Locations

Sr. Construction Manager Hope Gibson presented on the item and provided an overview of the project and reporting that Pierce Transit began the security upgrades at transit centers and park and ride locations in 2020 and the agency is now ready to extend these security enhancements at the Purdy and Kimball Park and Ride locations.

Commissioners Roscoe and Campbell **moved** and seconded to authorize the Chief Executive Officer to increase contract No. 1162A with Security Systems Northwest, Inc., In the amount of \$225,890, for a new contract amount of \$2,175,890, to

construct security enhancement improvements at Purdy and Kimball Park and Ride locations.

Motion **carried**, 9-0.

4. FS 2023-039, Authorize the Chief Executive Officer to Enter into and Execute a Contract with Parametrix Engineering, Contract No. 1653, in the Amount of \$750,000 to Provide Architectural and Engineering Preliminary Design and Study for the Spanaway Transit Center Permanent Egress and Parking Lot Expansion

Sr. Construction Manager Hope Gibson presented on the project and reoriented the commissioners with the project. She advised the object is to expand the parking area so the site can function as a park and rider in addition to a transit center, as well as provide a long-term egress solution, per WSDOT's requirement. She advised that installation of a round-about is one of the proposed solutions but that has not been finalized. She discussed the other challenges that exist such as intersection control limitations, possible right-of-way acquisition(s) needed, as well as additional costs should WSDOT require a round-about.

Ms. Gibson reviewed the next steps for the project and advised that staff will need to seek additional spending authority once the route of site egress is agreed to by the various regulatory jurisdictions and the design scope has been accurately defined.

Ms. Gibson also responded to questions relating to project costs and the multiple grants tied to this project.

Vice Chair Roscoe requested that the Board receive additional information about the grant funds and general fund monies tied to this project.

Commissioners Roscoe and Campbell **moved** and seconded to authorize the Chief Executive Officer to enter into and execute a contract with Parametrix Engineering, Contract No. 1653, in the amount of \$750,000 to provide architectural and engineering preliminary design and studies for the Spanaway Transit Center Permanent Egress and Parking Lot Expansion.

Motion **carried**, 9-0.

5. FS 2023-040, Approve Resolution No. 2023-010, Affirming Pierce Transit's Commitment to Address Racial Equity

Executive Director of Administration Amy Cleveland presented on the item and reported that the last update on this matter was in November 2022. She reacquainted the Board with the American Public Transportation Association (APTA) Racial Equity Program pilot program that Pierce Transit participates in. She reviewed the agency's areas of focus and action plans based off the program criteria, reviewed results of a recent climate assessment, and reviewed the agency's demographics.

Ms. Cleveland reviewed the resources available through the agency's Diversity Equity and Inclusion (DEI) program and provided examples of how the agency engages with staff on these programs. She also spoke about the steps the agency's recruitment team utilizes to ensure fair and equitable outcomes.

Ms. Cleveland provided an overview of how the agency's Workforce Development Department supports the DEI platform. She honored Pierce Transit employee Brandy Tuggle for serving as the DEI Manager and thanked her for her work in advancing the work outlined in the APTA Racial Equity Commitment.

Ms. Cleveland reviewed the work outlined for year one of the pilot program and work that is expected to occur under year two.

Chair Walker thanked CEO Griffus and staff for their work on the DEI program and advised that the Board would like to receive an update on this work two times a year.

Commissioners Roscoe and Campbell moved and seconded to approve Resolution No. 2023-010, affirming Pierce Transit's commitment to address racial equity.

Motion carried, 9-0.

6. FS 2023-041, Authority to Execute Contract No. 1750 with Via Transportation, Inc., to Provide Runner On-Demand Microtransit Transportation Services in Puyallup, Spanaway, Tideflats, and Ruston Areas

This item was pulled from the agenda.

STAFF UPDATES

1. CEO'S Report

CEO Griffus reported on the following items:

- The Ribbon Cutting Ceremony held on August 30th for the Electric Charging Station at Commerce Street Bus Tunnel was a great success. He thanked those who planned and attended the ceremony and for making it a fun and successful event.
- Staff is in the process of developing the draft 2024 budget. The Board will be briefed on the budget this fall, with the goal of passage at the December Board meeting.
- Reported that a minor update to the agency's Disadvantaged Business Enterprise (DBE) Program is included in the board packet and provided an overview of the changes.

INFORMATIONAL BOARD ITEMS

1. Chair's Report

Chair Walker reported on the following:

- Reminded the commissioners that the September 21 Executive Finance Committee meeting will be cancelled. Instead, the Board will hold its annual retreat on this date from 1:00 -5:00 p.m.

2. Sound Transit Update

Vice Chair Roscoe reported on the following:

- The Hilltop Link Extension service and celebration will be held September 16 at 10:00 a.m. and directed people to the Sound Transit website for more information on how to attend the event.
- Reported on the findings of the recent UW Study that was conducted on the health impacts of drug residue collected on transit vehicles. She noted that the results of the study revealed that the negligible amounts of drug residue detected would not represent a health issue to riders. She advised that drug use on transit remains illegal, and anyone found to be violating transit policies is subject to being removed from transit. More information about the study may be found on the Sound Transit website.
- The Link 2 line is expected to begin operating passenger service between South Bellevue and Redmond Technology stations in Spring 2024 and provided additional details about the service.
- Reported on upcoming Sound Transit outreach events.

3. Puget Sound Regional Council Transportation Policy Board Update

Commissioner Mello reported that the next committee will be held September 14 at 9:30 a.m. and reviewed the agenda items/topics of discussion.

4. Commissioners' Comments

No comments were provided.

ADJOURNMENT TO CLOSED SESSION

Commissioners Roscoe and Campbell **moved** and seconded to adjourn the meeting into closed session to discuss labor negotiations, pursuant to RCW 42.30.140(b) at 5:21 p.m.

Motion **carried**, 9-0.

Deanne Jacobson
Clerk of the Board

Kristina Walker, Chair
Board of Commissioners

Deanne Jacobson

From: Bob Warfield [REDACTED]
Sent: Saturday, September 9, 2023 2:03 PM
To: Deanne Jacobson
Subject: PUBLIC COMMENT - BOARD OF COMMISSIONERS REGULAR MEETING, SEP 11, 2023

You don't often get email from foxxlair@aol.com. [Learn why this is important](#)

Caution: This email originated from outside of Pierce Transit. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department.

BOARD OF COMMISSIONERS REGULAR MEETING, SEP 11, 2023

(Respecting this Day of Remembrance)

PUBLIC COMMENT

9 Sep 2023

TO Pierce Transit BoC, c/o:

Djacobson@piercetransit.org

Dear Board of Commissioners,

Over the next several years, *hopefully*, from funding, design and construction, several impactful projects will result in improved utility and transportation services for the Tillicum-Woodbrook communities of Lakewood; chiefly sanitary sewer, road & sidewalk, and a direct link between Tillicum and the Ponders Corner (I-5 Exit 124) area of the city.

In consideration of these and the circumstantial poverty that remains a challenge to many area residents, I suggest your consideration to devise a system whereby qualifying residents (in fact all) may have a pass for free transportation on Pierce Transit Route 206 (basically, Tillicum-Woodbrook to/from Lakewood Transit Center). Essentially, in its most efficient arrangement, that would likely mean free rides for virtually everyone using Route 206.

Over the coming year, BERK consulting, in contract with City of Lakewood, will be gathering important data to address city interest in revising the Tillicum-Woodbrook Neighborhood Plan. **In anticipation of related inquiry, I would appreciate access to contemporary comprehensive data covering Pierce Transit Route 206, to include service hours, ridership, operational costs and any other information of managerial interest to you with respect to how this route serves community and data that you would normally apply to future operational concerns related.**

THANK YOU for your attention and responsive interest in Tillicum-Woodbrook community.

Respectfully,

Bob Warfield

[Redacted signature]

Lakewood, WA [Redacted]

[Redacted]

3rd Quarter 2023 Contracts Report

Report to Board of Commissioners
 Sole Source Over \$10,000 Approved by the CEO
 Contracts and Amendments - \$100,000 to \$200,000 Approved by the CEO

Sole Source Over \$10,000 Awarded from 07/01/23 through 09/30/23			
Name & Contract #	Explanation	Amount	Eff. Date
Easter Seals of Washington #1678	Functional assessments and community travel skills	\$124,000.00	09.22.23
Courval Scheduling	HASTUS Training and Coaching Services	\$128,000.00	07.05.2023
Thompson Consulting Group	Coalition building services	\$60,000.00	07.31.23
Contracts and Amendments - \$100,000 to \$200,000 awarded from 07/01/23 through 09/30/23			
Name & Contract #	Explanation	Amount	Eff. Date
GPS Insight #1619	Vanpool Telematics hardware and year 1 subscription – Capital Project	\$115,129.92	08.04.23
Dell USA #1799	Backup Solution for Virtual Environment IT	\$134,840.14	08.28.23
GPS Insight #1755	Vanpool Telematics Year 2 and 3 of subscription – Operations Budget	\$141,381.82	09.04.23
Highline Software Inc #1775	Annual licensing and maintenance of payroll software	\$151,680.86	07.18.23
Watson Furniture Group #1647	Communications Center radio consoles replacement	\$171,758.77	07.14.23

Sole Source: A circumstance when the vendor is the sole provider of licensed or patented goods or services or has specialized knowledge or skill needed for a project when there is limited time and vendors with the expertise.

TITLE: Housekeeping - Authorization to Add Enhanced the Bus SR 7 Project to the 2023 Capital Budget

DIVISION: Planning & Community Development

SUBMITTED BY: Mark Eldridge, Senior Planner

RELATED ACTION:

FS 2023-030, Authorize the Chief Executive Officer to Pause the BRT Project and Begin Planning to Implement Enhanced Bus Service from Spanaway Transit Center to Tacoma Dome Station in March 2024.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Enhanced Bus SR 7

Operating Budget

Capital Budget

FUNDING SOURCE:	EXPLANATION:
Grant Amount: \$ 1,337,829	Remaining BRT grant funds from FTA 2019-5307 – Corridor Speed and Reliability grant will be utilized to begin implementation of the Enhanced Bus SR 7 project. Remaining BRT funding from Sound Transit in the amount of \$48 million is anticipated to be available for Enhanced Bus SR 7 pending Sound Transit approval and would be added to the 2024 capital budget at a later date. These grants represent the remaining BRT funding that is eligible to support Enhanced Bus investments. It is anticipated that this funding, including any required local match, will be sufficient to cover necessary investments and improvements for Enhanced Bus SR 7.
Local Match (20%) \$ 334,457	
Total Project Budget: \$ 1,672,286	

BACKGROUND:

At the August 14, 2023, Board of Commissioners special study session meeting, the Board authorized the Chief Executive Officer to pause the BRT project and begin planning to implement Enhanced Bus service from Spanaway Transit Center to Tacoma Dome Station beginning in March 2024.

This item is a procedural matter to formally add the Enhanced Bus SR 7 project to the 2023 Capital Budget to begin the design and project cost analysis work for the project. Pierce Transit's objective is to expedite the Enhanced Bus SR 7 project so that the service will be available to the public in March 2024. Additional capital enhancements relating to improved speed and reliability of the system as well as upgraded bus shelter amenities will be implemented as grant monies become available.

The Enhanced Bus service is expected to be operational in March 2024 before the Spanaway Transit Center is complete. Pierce Transit is working with Pierce County to obtain an early occupancy permit so that the Enhanced Bus service can utilize the Spanaway Transit Center at its launch. If approved this is where the Route 1 and Enhanced Bus Service will make their northbound turnaround. Funding allocated in the 2023 capital budget will assist the agency in completing this work and is needed to support the project readiness goal of March 2024.

STAFF RECOMMENDATION:

Authorize adding the Enhanced Bus SR 7 project to the 2023 Capital Budget.

ALTERNATIVES:

Do not authorize adding the Enhanced Bus SR 7 project to the Capital Budget and defer starting the project in 2024. This would most likely result in the agency not meeting its goal of project readiness by March 2024.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to add the Enhanced Bus SR 7 project to the 2023 capital budget.

TITLE: Housekeeping - Increasing the 2023 Capital Budget by \$78,000 (Grant Funded) for the Purchase of one Support Vehicle for the Hardship Assistance Response Team (HART) Program

DIVISION: Service Delivery & Support

SUBMITTED BY: Rod Chandler, Emergency Management Administrator

RELATED ACTION:

Resolution No. 2022-014, Adoption of 2023 Budget

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION: Pierce Transit was awarded a grant from the Washington State Commerce Department in the amount of \$242,500 for the period of 7/1/2023-6/30/2025. \$78,000 of these funds will be allocated to the 2023 Capital Budget, and the remaining balance of \$164,500 will be allocated in the 2024-2025 Operating Budgets. These grant monies will support the Hardship Assistance Response Team (HART) Program, a program part of the Behavioral Health initiatives. The purchase of the vehicle falls within the CEO's authority provided that the item is budgeted.
Local Amount	\$ 0 (no match required)	
Grant/Other Amounts	\$ 78,000	
Total Expenditure	\$ 78,000	

BACKGROUND:

Due to ongoing supply chain issues that exist with vehicle orders, this item is a procedural matter to add a portion of funds received from an off-cycle grant to the 2023 Capital Budget so Pierce Transit can jumpstart the implementation of the HART Program. The addition of these funds to the 2023 capital budget will allow the agency to purchase and equip a vehicle to be field-ready and operational in the community to support the HART program.

Staff has reviewed the grant funding and verified that there are sufficient funds available to make this budget change so the agency can proceed with the purchase of one additional support vehicle and wrap. Pierce Transit will purchase the vehicle from the WA State Department of Enterprise Services (DES) Contract 05916. The approximate cost of the vehicle is \$62,000 + tax of \$5,270, plus up-fitting cost of approximately \$4,600, for an approximate total of \$71,870. The timeline of this project is important as we have continued to see the supply chain shortages and would like to have the money available when a vehicle becomes available to us for purchase.

The remaining funds from this grant and the recently awarded Pierce County Behavioral Health grant in the amount of \$610,600 for the period of 1/1/2024-12/31/25 are accounted for in the 2024-2025 operating budgets. These funds will pay for professional services agreements, supplies and small tools, association dues, and salaries and benefits.

Overview of HART Program

Pierce Transit's goal is to field a Hardship Assistance Response Team (HART) consisting of Pierce Transit Public Safety staff and contracted behavioral health professionals. This team would assist individuals using Pierce Transit services, on or near Pierce Transit property, that experience mental health, substance abuse, and/or insecure housing issues in the Pierce County defined project area.

Our team would be in the field seven days a week monitoring our service area, bus routes and transit facilities within the Pierce County defined project area. This team will be uniquely positioned to identify new and returning individuals throughout the transit system daily who may benefit from early intervention and supportive services. There are 31 Pierce Transit and Sound Transit routes operating in the area, and approximately 920 bus stops and 13 key transit facilities such as park & rides and transit centers within the proposed project service area. There were more than 1.7 million transit boardings within this project service area in 2022.

HART will consist of two Behavioral Health Professionals and two Pierce Transit Public Safety Officers, outfitted with a uniquely branded vehicle, radio, cell phone, PC Tablet, and branded uniforms. The team will operate seven days per week, working a 10-hour shift every day. Hours of deployment will be based upon results of system metrics analysis (currently underway).

An overview of the HART program is scheduled for the October 19 Service Delivery and Capital Committee meeting, followed by the CTAG committee during the last quarter of 2023.

STAFF RECOMMENDATION:

Approving the 2023 Budget increase in the amount of \$78,000 so the agency can proceed with the purchase of one vehicle to support of the HART program.

ALTERNATIVES:

Do not increase the 2023 capital budget by \$78,000 for purposes of adding one new support vehicle. This will have a negative effect on the HART program for both customers and employees and make it more difficult for our behavioral health team to be fielded.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase the 2023 capital budget by \$78,000 for the purchase of one support vehicle for the Hardship Assistance Response Team (HART) Program.

TITLE: Authority to Extend the Recruitment Referral Incentive and New Hire Incentive Bonus for Bus Operators and Journey Level Mechanics

DIVISION: Administration

SUBMITTED BY: Amy Cleveland, Executive Director of Administration

RELATED ACTION: N/A

ATTACHMENTS: Exhibit A, RRI costs paid out/expected to be paid out

RELATION TO STRATEGIC PLAN: Employee

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 650,000	The incentives would be funded with existing personnel budget (unfilled positions).
Grant/Other Amounts	\$ N/A	
Total Expenditure	\$ 650,000	

BACKGROUND:

In May 2023, Pierce Transit’s Board of Commissioners authorized an enhanced Recruitment Referral Incentive to provide for a \$5,000 payment to eligible referring employees and a New Hire Incentive of \$5,000 for Bus Operators and Journey Level Mechanics. The program has been effective in attracting new candidates and has resulted in 40 new hires to since June 2023.

The current vacancy rates are 17% for Bus Operators and 13% for Journey Level Mechanics. With the goal of full staffing for the difficult-to-fill Journey Level Mechanic classification and the ongoing challenge of recovering from a significant Bus Operator shortage, the Recruitment Referral Incentive provides for a \$5,000 Recruitment Referral Incentive for employees who successfully recruit Bus Operators and Journey Level Mechanics and adding a new hire incentive of \$5,000 for Bus Operators and Journey Level Mechanics.

The program was initially approved through 2023. Due to the success these incentives, this request is to extend the program through 2024 and providing the CEO authority to end the program at any time in 2024.

STAFF RECOMMENDATION:

Approve the extension of the enhanced Recruitment Referral Incentive to provide for a \$5,000 payment to eligible

referring employees and the proposed New Hire Incentive to provide for a \$5,000 payment for newly hired Bus Operators and Journey Level Mechanics through 2024 at the CEO's discretion.

ALTERNATIVES:

Do not approve extension of the Recruitment Referral Incentive or addition of New Hire Incentive of \$5,000 for Bus Operators and Journey Level Mechanics. This will likely result in continued challenges to keep and fill staff shortages in positions that have a high impact to Agency ability to maintain and increase service.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer (CEO) to extend the enhanced Recruitment Referral Incentive amount and New Hire Incentive Bonus for Bus Operators and Journey Level Mechanics through December 31, 2024, with the ability to end the program sooner at the CEO's discretion.

Pierce Transit «RUNNER»



Runner On-Demand Transit Contract with Via Transportation Inc.
Pierce Transit Board – October 9, 2023

What is Runner?

- On-demand rides in service zone
- Available to everyone, ADA compliant
- Connections with major hubs and transit centers



Service Info

7 days/week 7a-10p*

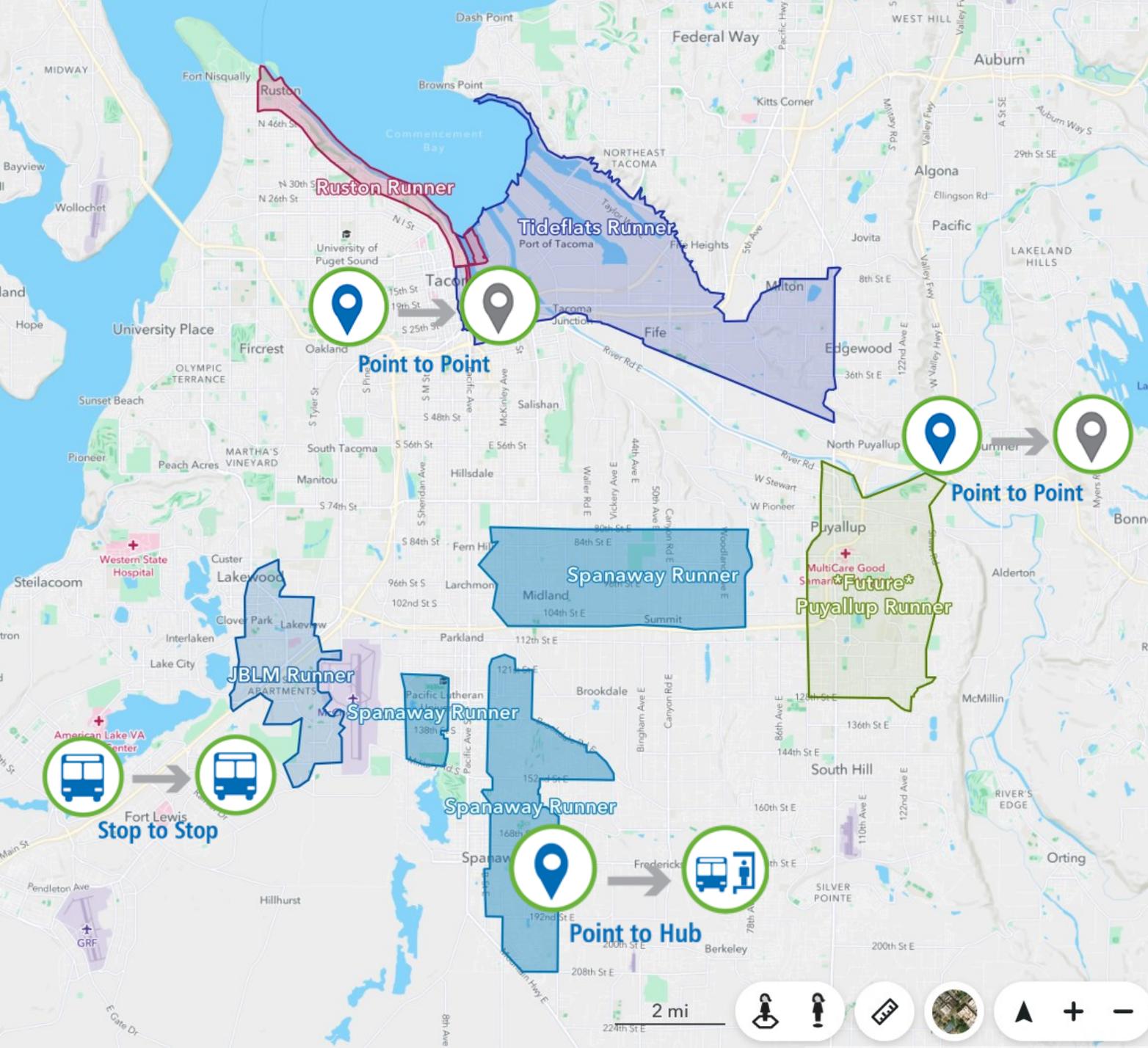
<15 min wait time

Minivans, cutaway vehicles

Same fares and payment methods as bus (exc. cash)

App or call-in

Ride Pooling



Meeting a Transit Need

- Fill gaps in transit network
- First- and last-mile connections
- Off-peak service
- Support or replace underperforming fixed routes
- Cost-effective in serving spread-out areas with low bus demand
 - Runner cost per service hour = \$65
 - Bus cost per service hour = \$189

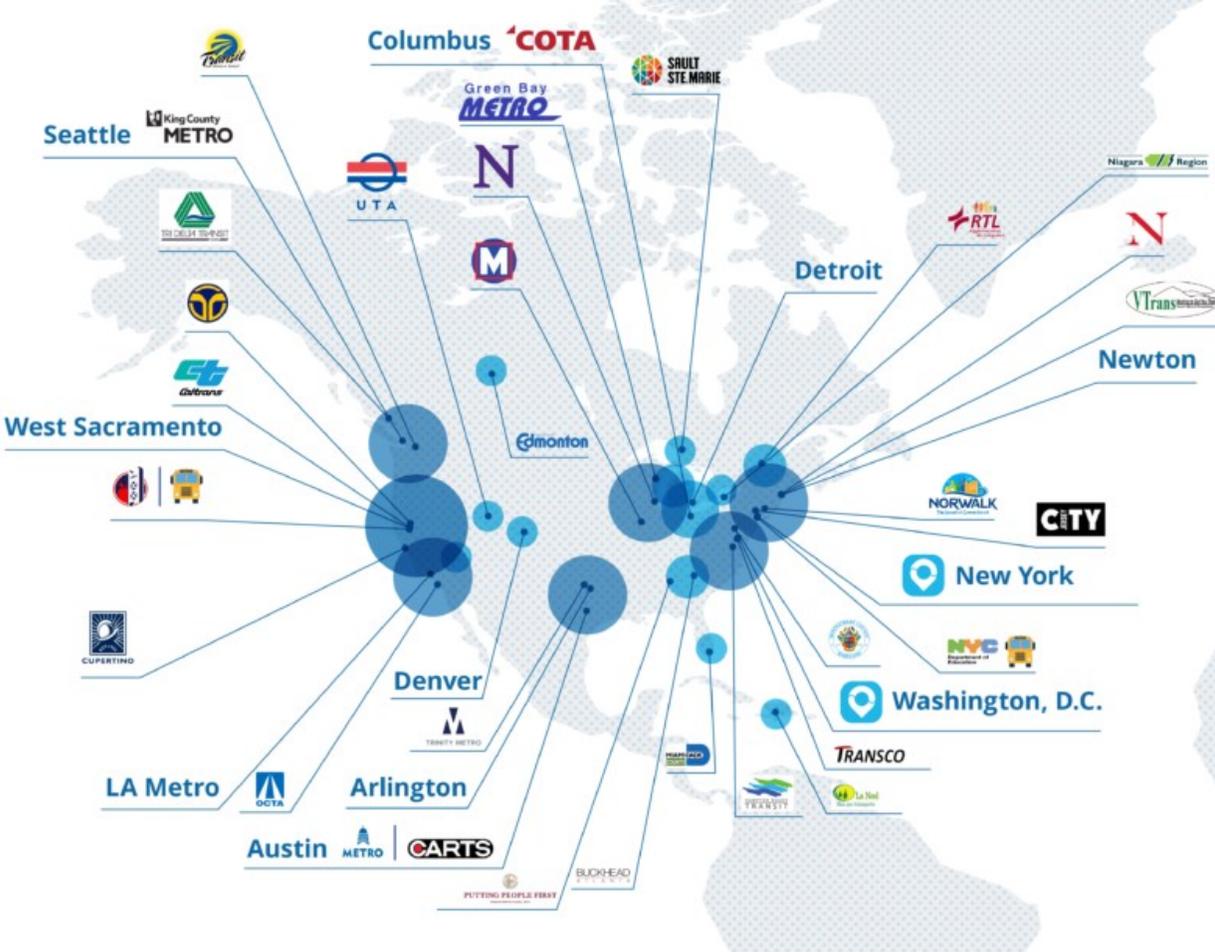
Competitive Procurement

- WSDOT grant received July 2023 for new Puyallup Runner service
- Procurement process ensures agency is receiving best services for competitive price
- Request for proposals issued on June 15, 2023
 - **Included potential consolidation of all Runners under single vendor**
- Proposals received on July 25, 2023

- Via Transportation, Inc. selected as best meeting Pierce Transit's needs at a competitive cost

Via Experience

- Over 100 deployments in US
- Includes King County Metro and Ben Franklin Transit
- International Portfolio



Contract Costs and Funding

- Total contract amount: \$3,900,000
- Funded by Pierce Transit, WSDOT, and FTA; possible future grants
- Current grant funding includes:
 - Tideflats grant remaining June 2025: \$174,895
 - Spanaway Grant remaining June 2025: \$478,000
 - Puyallup Grant Through June 2027: \$1,675,600

Via Implementation Timeline

- **One month after Board approval:** Marketing and communications to riders and general public
- **Two months after Board approval:** Runner service transition/launch:
 - Ruston/Tideflats Runner
 - Spanaway Runner
 - Puyallup Runner

Staff Recommendation

- Approve Authority to Execute Contract No. 1750 with Via Transportation Inc., to Provide Runner On-Demand Microtransit Transportation Services for a total contract spending authority of \$3,900,000.

Alternatives

- Select alternative bidder
- Reject all bids



**Pierce
Transit**

Questions?

Ryan Wheaton
Executive Director of Planning & Community Development

piercetransit.org/StayConnected

TITLE: Authority to Execute a Multi-Year Contract with Via Transportation, Inc., (Contract No. 1750) to Provide Runner On-Demand Microtransit Transportation Services in Puyallup, Spanaway, Tideflats, and Ruston Areas

DIVISION: Planning & Community Development

SUBMITTED BY: Erik Jaszewski, Senior Planner

RELATED ACTION:

FS 2020-008, Authorizing Medstar to Provide Microtransit Pilot Service to Ruston Way for One Year.

FS 2021-048, Accepting the Regional Mobility Grant award in the amount of \$1,136,800.00 to expand the microtransit service zone to the Tacoma Tideflats area and authorize increasing the original contract authority amount with Medstar, Contract No. 44-19, of \$313,000 by \$2,652,000.00 to provide microtransit service to the Tideflats area and to resume the Ruston Runner service for a new not to exceed contract authority amount of \$ 2,965,000.00 through June 30, 2025.

FS 2022-037, Contract with Medstar Cabulance, Inc., Contract No. 1357, to provide the Spanaway Runner Service to the Spanaway, Midland, and Parkland areas for a total contract spending authority amount of \$887,310.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:	EXPLANATION:
Estimated remaining grant funding (Tideflats & Spanaway) \$ 652,895 WSDOT Grant for Puyallup Runner \$ 1,675,600 Local Dollars \$ 1,571,505 Total Contract Amount \$ 3,900,000	The contract is funded by a combination of local funds and grant operating funds. <ul style="list-style-type: none"> • Tideflats Runner: Remaining Washington State Department of Transportation (WSDOT) Regional Mobility Grant amount of \$174,895 (requires 50% local match; July 2023 to June 2025). • Spanaway Runner: Remaining WSDOT Consolidated Grant Program amount of \$478,000 (requires 20% local match; July 2023 to June 2025).

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| | <ul style="list-style-type: none">• Puyallup Runner: WSDOT Regional Mobility Grant of \$1,675,600 (requires 20% local match; July 2023 to June 2027).• Additional local funds to support Ruston Runner and overall projected expense. |
|--|--|
-
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BACKGROUND:

Pierce Transit Runner provides ADA-compliant public transit to areas where fixed-route bus service is limited or infeasible, allowing customers access to public transit on-demand by calling in or using a smartphone application. The areas currently served are Ruston, Tideflats / Port of Tacoma, Spanaway-Parkland-Midland, and Joint Base Lewis-McChord. Runner trips are shared with other riders, resulting in reduced vehicle miles traveled and greenhouse gas emissions compared to travel by automobile. Runner also connects to existing bus stops and transit centers, expanding the reach of the existing bus network.

In July 2021, Pierce Transit received four years of operating funds for the Tideflats / Port of Tacoma Runner service through a WSDOT grant in the amount of \$1,420,000 (includes a 20% local funding match). On August 9, 2021, the Pierce Transit Board added the Tideflats service and funding to existing Ruston Runner Contract No. 44-19 with Medstar Cabulance, Inc. for a total contract amount of \$2,965,000. Note that the portion of the contract for Ruston Runner service is locally funded through the agency's annual budget.

Also in July 2021, the agency received four years of operating funds for the Spanaway Runner service through a WSDOT grant in the amount of \$1,183,080 (includes a 50% local match). On July 11, 2022, the Pierce Transit Board authorized funding through Contract No. 1357 for the Spanaway Runner Service with Medstar Cabulance, Inc. for a total contract amount of \$887,310.

In July 2023, the agency received another WSDOT grant in the amount of \$1,675,600 (includes a 20% local match) to provide four years of operating funds for a new Runner zone in the Puyallup area.

The new grant funding for Puyallup Runner provided the agency with an opportunity to begin a competitive procurement process and ensure it is receiving the best contracted microtransit services at a reasonable price. To that end, a Request for Proposals (RFP) was solicited on June 15, 2023, with bids due on July 25, 2023. A Pre-Proposal Meeting was conducted on June 28, 2023, with interested organizations. Three (3) responsive proposals were received and evaluated by the Evaluation Committee. It was determined that the services proposed by Via Transportation Inc. best meets Pierce Transit's specifications at a competitive cost.

Proposed Contract

Under the proposed contract, Via Transportation, Inc., will provide on-demand microtransit transportation services and ride booking software for Pierce Transit in the Puyallup, Spanaway, Tideflats, and Ruston areas, ending existing Contract Nos. 44-19 and 1357 with Medstar Cabulance, Inc. Further, the contract with Via may be amended in the future, such as to include additional microtransit services and zones or transition some Runner service to direct agency

operation using in-house drivers and vehicles. Runner service under Via Transportation, Inc., is expected to begin in the fall of 2023.

With such significant changes planned for Pierce Transit Runner service, a well-considered transition is highly necessary. Major marketing and communications efforts will be conducted to let customers know of the changes and prepare them for a new ride experience and an improved and unified software experience across Pierce Transit Runner service.

RECOMMENDATION:

Staff requests authority to enter into and execute a contract with Via Transportation, Inc., to provide on-demand microtransit services in Puyallup, Spanaway, Tideflats, and Ruston Areas.

ALTERNATIVES:

1. Reject all bids and discontinue runner service. This is not recommended as this service provides a viable option where fixed route service is limited.
2. Select an alternate bidder. This is not recommended as staff is recommending the firm that most closely meets the standards of Pierce Transit and ensures the best prices. Therefore, staff recommends the contract be awarded to Via Transportation, Inc.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to execute a multi-year contract with Via Transportation, Inc., (Contract No. 1750) to provide on-demand microtransit services in Puyallup, Spanaway, Tideflats, and Ruston areas for a total contract spending authority of \$3,900,000.

Bus Shelter Replacement Project

**Update, recommendations &
contract award**

October 2023

Current condition

- 500+ total shelters
- Many 20 years old
- Faded paint
- Difficult to touchup
- Repeat & frequent vandalism
 - As of Oct 2022
 - 300+ shelters need 1+ glass replaced
 - 1,000+ pieces of glass needed
 - Due to ongoing vandalism, and staffing, only 25 of the 300 have been replaced



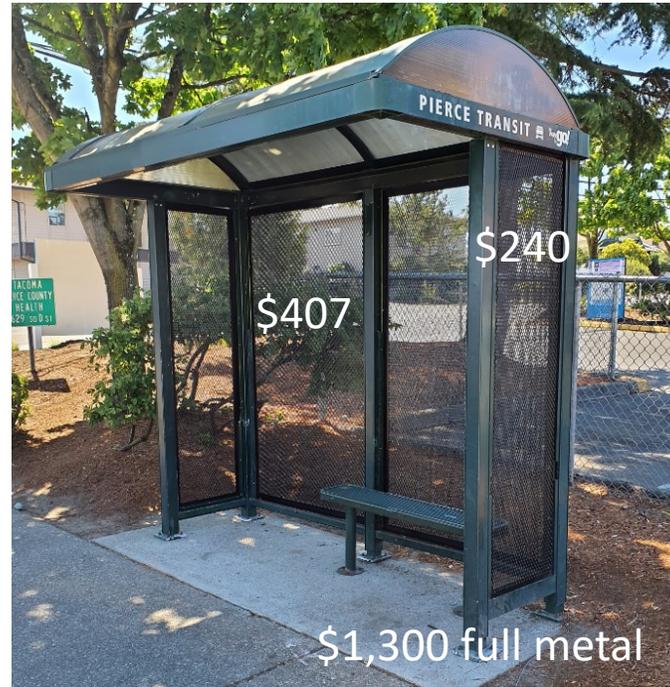
The new style



Benefits:

- Same overall footprint
- Uses existing concrete foundation
- Panes supported on all four sides
- Smaller panes are lighter and easier to install.

Panel costs



Recent months' activity

- Facilities actively replacing glass
- Retrofitted 11 demonstration shelters with perforated panels
- Only one has been vandalized to date
- 300+ shelter related work orders this year
- \$152,000+ in glass replacements alone
- Executive Finance Committee supportive of proposed shelter design (3/16/23 meeting)
- CTAG no strong opinion on design. Focus was on customer amenities (3/23/23 meeting)
- CTAG voted unanimously in favor of the new shelter design (9/28/23)

Board Requested contract elements

- Explore integrated interior lighting
- Explore solar panels for advertising shelter
- Consider including:
 - Federal clauses
 - Piggyback language
 - Repurposing of old shelters
 - Ability for PT to directly purchase in the future

Outcome

- ✓ Explore integrated interior lighting
- ✓ Explore solar panels for advertising shelter
 - Consider including:
 - ✓ Federal clauses
 - ✗ Piggyback language
 - ✗ Repurposing of old shelters – costly & challenging!
 - ✓ Ability for PT to purchase in the future

Goal

- **Replace approximately 1/5th of the shelters each year***
- **Distribute equitably across service area**
- **Continue replacing glass for now, as resources allow**
- **Refurbish all existing custom/business district shelters within five years**
- **For new shelters: replace glass as needed, staff create replacement policy**
- **For existing (large pane) shelters: re-evaluate replacement policy, consider expanded metal only where appropriate**

***would need new capital project request/s and/or grants beyond 2023. Congressional earmark \$2.3M pending**

Recent milestones

- Finalized technical specifications
- Advertised project
- Six bids received 9/15/23
- Talakai Construction low responsive bid \$830,655
- \$15,859 per “basic” shelter package

Item No.	Description	UOM	QTY	Unit Price	Total
1	Demolition of existing bus shelter	EA	45	\$1,502.00	\$ 67,590.00
2	Removal and disassembly of existing bus shelter	EA	45	\$787.00	\$ 35,415.00
3	Fabricate, deliver, and install new bus shelter	EA	45	\$13,570	\$ 610,650.00
4	All other work	LS	1	\$117,000.00	\$ 117,000.00
TOTAL BASE BID					\$830,655.00

Recommendations

\$1,000,000 Approved Project Budget

- **\$39,000 Tacoma Iron contract**
- **\$20,000 Technical specifications**
- \$941,000 remaining**

\$830,655 base bid 45 shelters

\$ 63,436 add four additional basic* shelters

\$894,091

\$ 44,700 5% contingency

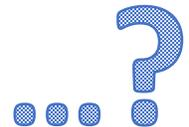
\$938,791 total authorization

***no traffic control or optional items**

Item No.	Description	UOM	Qty	Unit Price	Total
1	Solar-Controlled Lighting, per shelter	EA	1	\$3,665.00	\$ 3,665.00
2	Retrofit Existing Advertising Panels, per panel	EA	1	\$ 940.00	\$ 940.00
3	Palletize the Existing Bus Shelters, two shelters per package	PKG	1	\$2,200.00	\$ 2,200.00
4	Polycarbonate Window Panels, per shelter	EA	1	\$2,600.00	\$2,600.00
5	Traffic Control as required, per day	DAY	1	\$ 3,000.00	\$3,000.00

Next steps

- Award contract with Talakai Construction today
- Replace 49 basic shelters in the near term
- Continue applying for grants & other funding
- Replace additional shelters as funding allows
- Consider future optional items (lighting, etc.) as funding allows



TITLE: Authorize the Chief Executive Officer to Execute Contract No. 1703 with Talakai Construction for the Disposal of old Bus Shelters, and the Procurement and Installation of new Bus Stop Shelters

DIVISION: Finance

SUBMITTED BY: Monica Adams, PMO

RELATED ACTION:

FS 2022-007, Amending the 2022 Capital Budget to Add the Bus Shelter Rehabilitation Project to the 2022 Capital Budget and Authorizing Execution of Contract No. 1309 with John R. Leskajan, LLC., dba Tacoma Iron Work, for Fabrication and Powder Coating of New Expanded Metal Panels in Addition to Powder Coating of Existing Bus Shelters.

ATTACHMENTS: Exhibit A, Letter of Support from CTGAG

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Shelter Replacement - 663

Operating Budget

Capital Budget

FUNDING SOURCE:		FUNDING SOURCE:
Local Amount	\$ 894,091	\$1,000,000 local funds as approved with the 2023 capital budget.
Contingency	\$ 44,700	
Total Authorized Expenditure	\$ 938,791	

BACKGROUND:

Pierce Transit is focused on providing services and amenities that enhance the customer experience by providing a safe, reliable, clean, and attractive experience for our customers. Over the past year, Piece Transit has been focused on finding a bus shelter design that protects from the elements of the weather while at the same time gives visibility to customers standing inside the shelters, is aesthetically attractive, mitigates vandalism, and is cost-effective to repair and replace. From November 2022 through September 13, 2023, Pierce Transit has spent \$152,000 in glass repairs, which excludes labor costs.

Pierce Transit currently has just over 500 passenger bus stop shelters, many of which are approaching 20 years old. Most are showing significant signs of age, damage, vandalism or are faded and unsightly. Under this proposed

contract, the vendor will remove up to 49 bus shelters and install up to 49 new bus shelters. The new shelters will be the same style and size as the current bus shelters, but the framing color will change from green to black powder-coated framing, and the larger glass panes will be replaced with smaller/individual glass panes, which is expected to reduce glass replacement costs.

As requested by the Board, the bid advertisement included optional bid items, such as solar lighting and advertising panels, however, in an effort to gain the biggest impact in the near term, we are focusing solely on replacing the shelters at this time. Staff are actively pursuing grant opportunities, which would allow us to replace additional shelters in the near future. Additional funding could also allow us to include lighting or expand the number of revenue-generating advertising shelters.

Benefits of the proposed shelter design include the following:

- The proposed bus shelter design will use the same shelter footprint in use, thus avoiding additional concrete needing to be poured
- The shelters will have a new, clean, and refreshed look
- Expected to reduce the costs of replacement glass due to vandalism

Pending Board approval of the contract, next steps for implementation will include the following:

- Remove and replace up to 49 basic shelters in the near term across the system in an equitable manner
- Continue applying for grants & other funding
- Replace additional shelters as funding allows
- Consider future optional items (lighting, etc.) as funding allows

Bid options considered but deemed cost prohibitive and not included in the contract:

As requested by the Board, the bid advertisement included optional bid items, such as solar lighting and advertising panels, however, in an effort to gain the biggest impact in the near term, we are focusing solely on replacing the shelters at this time. Adding additional amenities such as lighting would significantly reduce the number of shelters that could be installed. Staff will continue to actively pursue grant opportunities for additional shelter replacement in the future. Additional funding could also allow us to include lighting or expand the number of revenue-generating advertising shelters.

ADDITIONAL BACKGROUND INFORMATION:

On February 14, 2022, the Board of Commissioners approved FS 2022-007 authorizing amending the 2022 Capital Budget to add the Bus Shelter Rehabilitation project to the 2022 Capital Budget and authorized execution of Contract No. 1309 with John R. Leskajan, LLC., dba Tacoma Iron Work, for fabrication and powder coating of new expanded metal panels in addition to powder coating of existing bus shelters. The Board expressed their preference for a more aesthetically pleasing shelter design, while also trying to balance glass replacement costs. Ultimately, the contract was cancelled as the work could not be performed per the contract and Pierce Transit took the opportunity to revisit the bus shelter design to address the Board's concerns. Staff also determined that replacement instead of refurbishment of the bus shelters would be more feasible.

On October 27, 2022, the Community Transportation Advisory Group (CTAG) was presented with additional bus shelter designs that were considered more aesthetically appealing and cost effective. They also received an overview of the materials that bus shelters are constructed with; namely, perforated metal, expanded metal, Plexiglass, and glass; and also received an overview of the current state/condition of the bus shelters. The committee was supportive of further exploration of glass alternatives and shelter designs that would deter vandalism and staff continued to look at bus shelter options.

On March 16, 2023, the Executive Finance Committee reviewed the proposed shelter design, which is currently utilized by Intercity Transit in Olympia, and received an overview of the current condition of the bus shelters and costs associated with replacing glass due to frequent vandalism. There was also a suggestion to use perforated metal shelters at locations that experience levels of vandalism. The committee members were supportive of the proposed shelter design but there was still some concern about costs for repairing glass shelters due to vandalism.

On March 23, 2023, the CTAG received an overview of the proposed bus shelter design and overview of the frequency and costs associated with replacing glass due to vandalism. The discussion focused on the customer experience, and it was noted that bus shelters should be safe, covered, clean, and comfortable, rain or shine, for riders to enjoy and so that non-riders would consider using the system.

The CTAG received a subsequent project update at their September 28, 2023, meeting. At the conclusion of the meeting, the CTAG passed a motion unanimously supporting the proposed shelter design.

RECOMMENDATION:

Staff requests authority to execute a contract with Talakai Construction for the removal, procurement and installation of 49 existing bus shelters.

ALTERNATIVES:

The alternative would be not to execute the contract. This would leave our bus stop shelters in an unsightly condition for the foreseeable future and is not recommended.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to Execute Contract No. 1703 with Talakai Construction for the disposal of old bus stop shelters, and the procurement and installation of new bus stop shelters in a not to exceed amount of \$938,791.

September 29, 2023

Pierce Transit Board of Commissioners

Subject: Support for Bus Shelter Replacement

Dear Commissioners,

I am writing to convey support for the proposed shelter design as a part of the Bus Shelter Replacement Project on behalf of the Pierce Transit Community Transit Advisory Group (CTAG). The improved shelter design not only provides essential protection from the elements but also offers a comfortable seating area, the expectation of reduced vandalism and elevates the overall quality of the public transit experience.

The proposed replacement of bus shelters presents an opportunity to breathe new life into our bus stop infrastructure. We wholeheartedly commend the Board's dedication to enhancing the quality and functionality of these facilities. CTAG believes that investing in a modified durable shelter designs will yield many benefits, including:

1. **Enhanced Passenger Experience:** The new shelters provide a more inviting and comfortable environment for passengers, fostering increased ridership.
2. **Aesthetic Enhancement:** Replacing aged shelters will uplift the visual allure of our city streets, contributing to a more attractive environment.
3. **Cost Savings:** Replacing shelters with smaller glass panels is anticipated to reduce vandalism, thus saving money on glass replacement.

We are of the firm belief that this project aligns with the overarching vision of Pierce Transit for a sustainable, efficient, and passenger-centric public transportation system. In our capacity as representatives of CTAG, we lend our support to the endeavors to adopt the new shelter design, and we are excited for implementation in the near future.

Sincerely,



Linda M. Moran
CTAG Chair

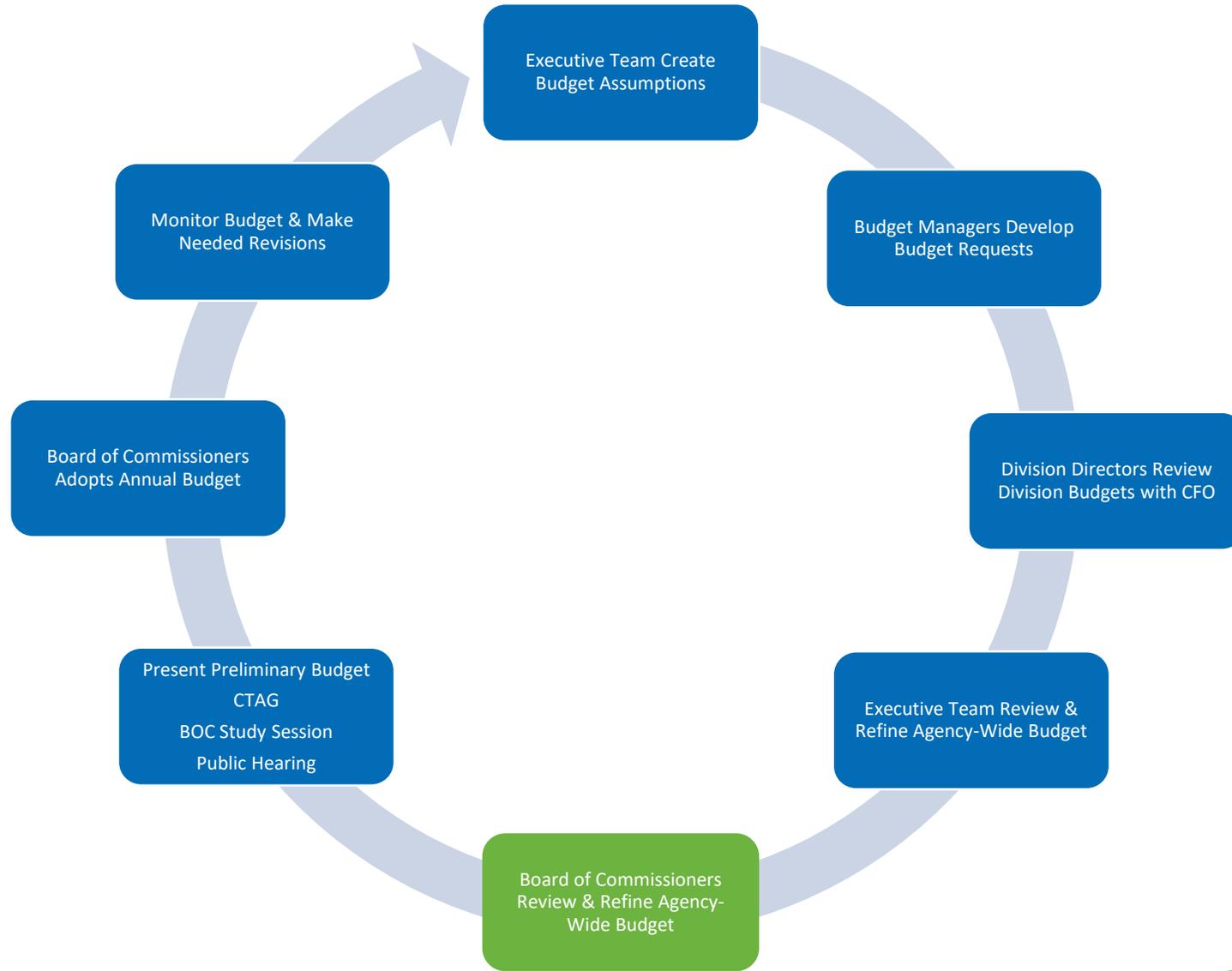


Pierce Transit's 2024 Preliminary Budget Review

Board Meeting

10.09.2023





Sales Tax Projections

- 2024 2.48%; 2025-2029 average 3.88%

Wage Adjustments

- All units have a 5% increase placed on individual positions and an additional 4.5% in contingency, and eligible step increases
- Both ATU and IAM have contracts that end on 12/31/2023; ATU currently in negotiations

Benefits

- Medical premium increase 5%; Percentage-based benefits increase with wages
- 2025-2029 Hold benefits as a percent of wages to 35%, current ratio of 2024 budget

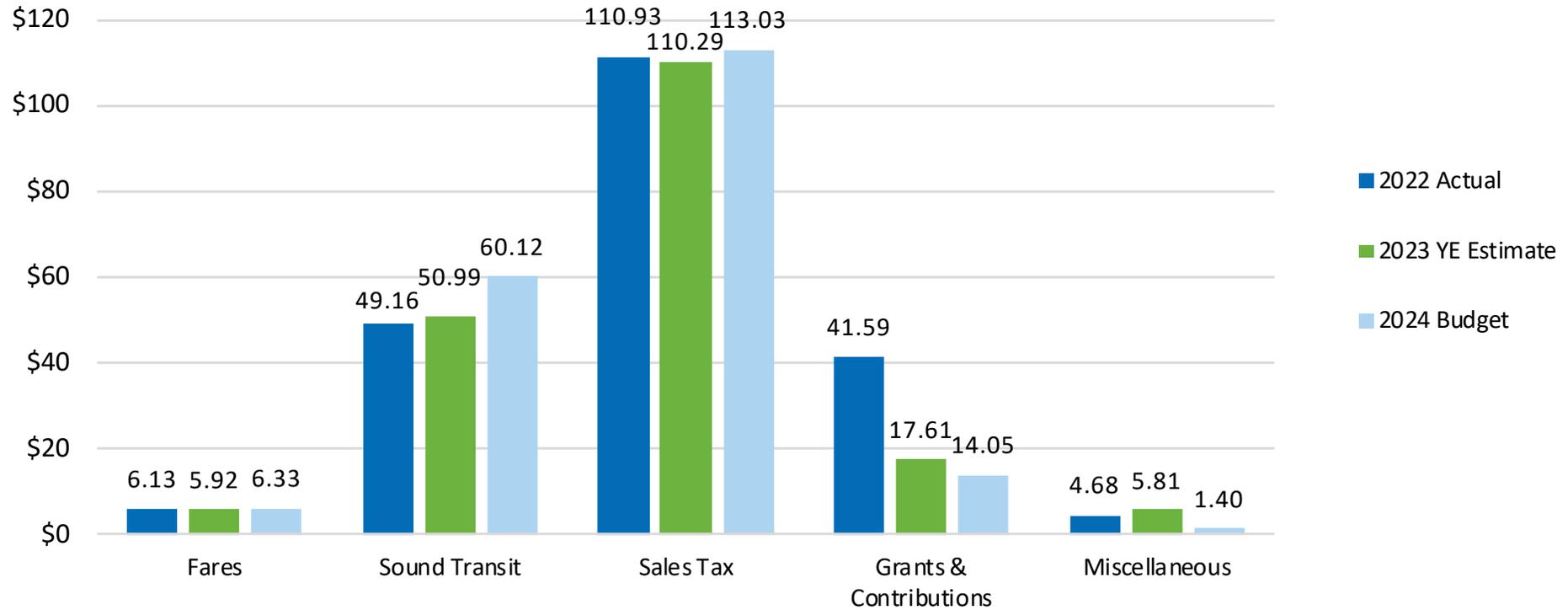
Fixed Route Service Hours

- Pierce Transit Service – 475,000 in 2024
 - Increased to 500,000 in 2025
- Sound Transit Service – 271,300 throughout six-year plan
 - Projected Sound Transit Service hours based on availability of PT Staff to fill hours

	2022	2023 YE EST	2024 Budget	% Change
Fixed Route PT				
Ridership	4,946,334	5,218,052	5,442,830	4.3%
Service Hours	411,323	428,061	475,000	11.0%
Service Miles	4,147,369	4,967,079	5,516,782	11.1%
Fixed Route ST				
Ridership	2,311,128	2,189,050	2,186,962	-0.01%
Service Hours	258,448	271,300	271,300	0.0%
Service Miles	4,495,481	5,549,710	5,540,902	-0.2%
SHUTTLE				
Ridership	209,416	266,000	316,187	18.9%
Service Hours	138,546	177,150	215,030	21.4%
Service Miles	1,686,340	2,454,330	2,921,545	19.0%
Runner				
Ridership	5,620	15,444	24,386	57.9%
Service Hours	2,811	13,087	25,853	97.5%
Service Miles	31,425	159,341	314,774	97.5%
Rideshare				
Ridership	382,751	374,556	419,503	12.0%
Service Hours	85,984	94,3885	104,767	11.0%
Service Miles	3,028,154	3,540,900	4,030,634	13.8%

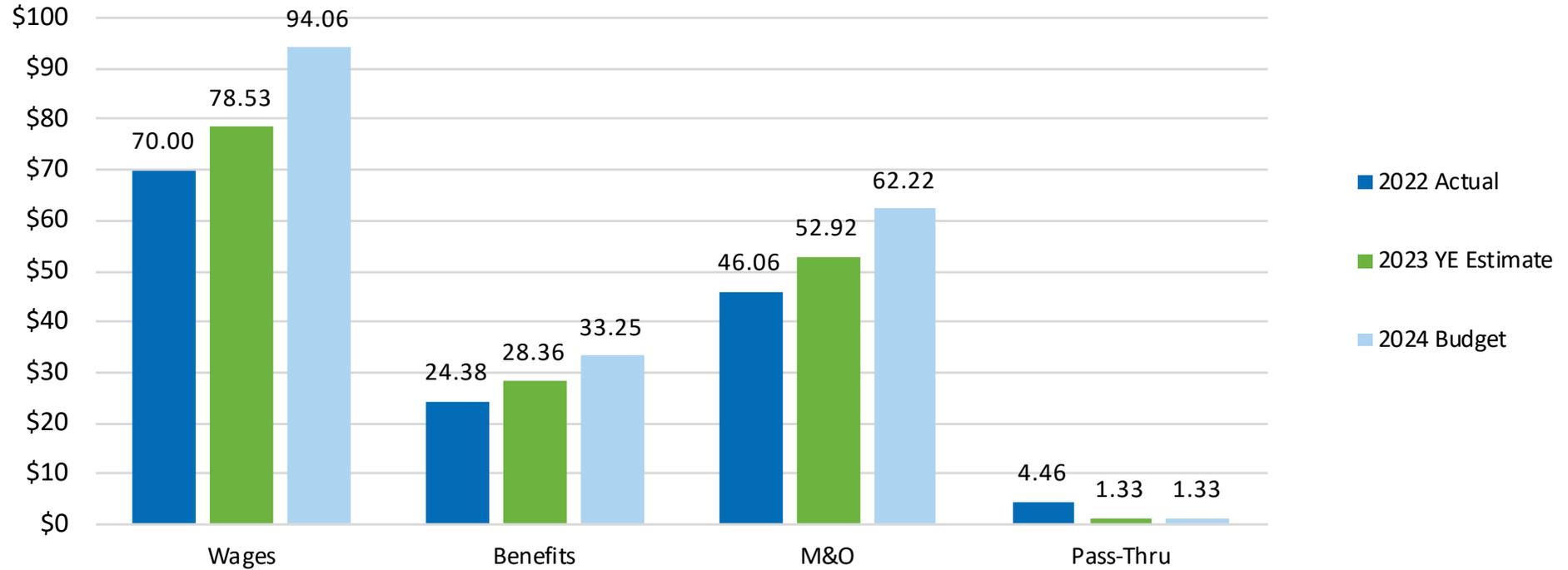
Operating & Insurance Revenues

(in millions)

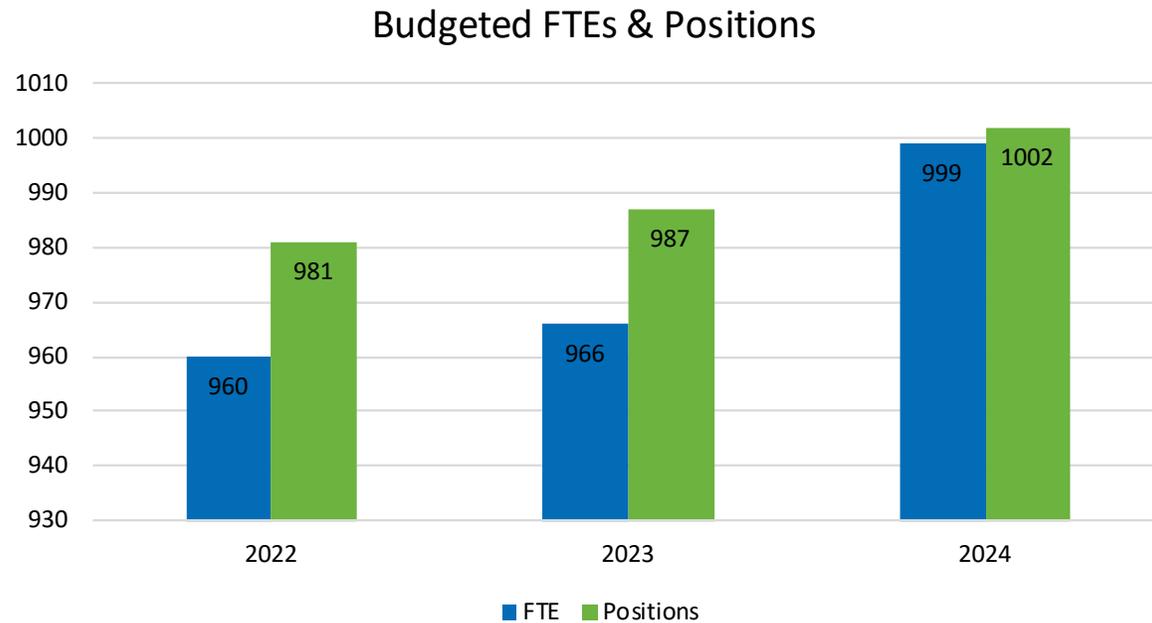


Operating & Insurance Expenditures

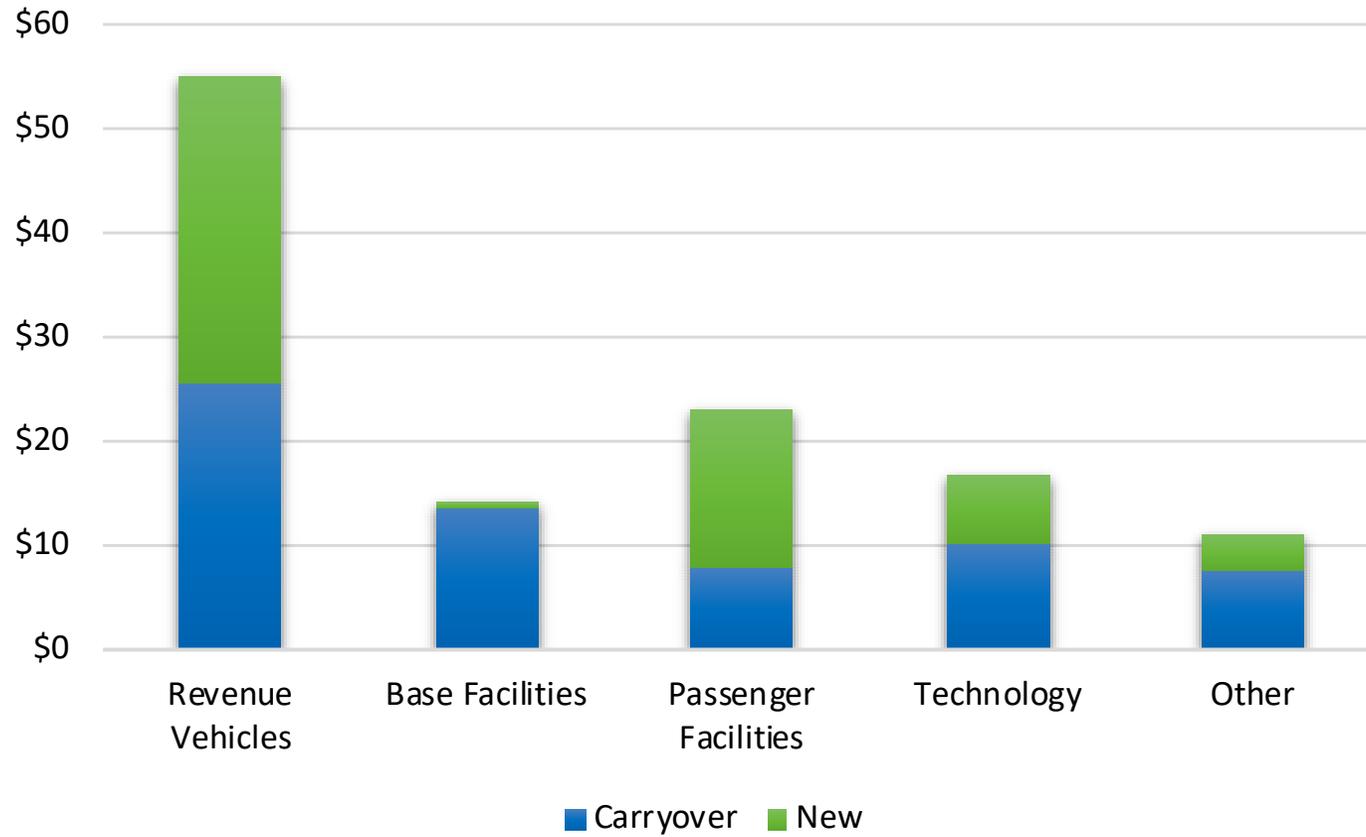
(in millions)



- **Division Assistant (2)**
- **Microtransit Driver (3)**
- **Facilities Lead**
- **Strategic Initiative Manager**
- **Transit Operator (3)**
- **Transit System Maintenance Worker**
- **IT Assistant Manager**
- **Instructor (3)**



2024 Capital by Category



#	Project Name - NEW 2024	Request Cost	Outside Funding	Local \$
1	Spanaway Transit Center Parking Lot Expansion	\$ 13,939,350	\$ 13,371,480	\$ 567,870
2	Bus Shelter Replacement	\$ 2,125,000	\$ -	\$ 2,125,000
3	Bldg 1 Paint Booth Controls and Burner	\$ 210,580	\$ -	\$ 210,580
4	Bus Fleet Replacement	\$ 13,651,990	\$ 10,921,600	\$ 2,730,390
5	SHUTTLE Replacement	\$ 13,898,430	\$ 1,006,240	\$ 12,892,190
6	Computer and Laptop Replacement	\$ 384,780	\$ -	\$ 384,780
7	Bldg 1 Wheel Alignment Machine	\$ 103,000	\$ -	\$ 103,000
8	Bldg 1 Evaporative Cooling Fans	\$ 30,000	\$ -	\$ 30,000
9	Bldg 1 Aerosol Can Crusher	\$ 25,290	\$ -	\$ 25,290
10	Bldg 1 Sand Blast Cabinet	\$ 39,030	\$ -	\$ 39,030
11	Rideshare Replacement	\$ 2,002,300	\$ 388,160	\$ 1,614,140
12	Support Vehicle Replacement	\$ 896,150	\$ -	\$ 896,150
13	SQL Monitoring Tools	\$ 27,310	\$ -	\$ 27,310
14	CNG Compressors Transformers	\$ 172,500	\$ -	\$ 172,500
15	TDS HVAC onto Metasys Building Management Solutions	\$ 17,300	\$ -	\$ 17,300
16	ngORCA Phase 2	\$ 780,360	\$ -	\$ 780,360
17	Network Infrastructure Replacement	\$ 1,255,980	\$ -	\$ 1,255,980
18	Bldg 4 HVAC Retro	\$ 305,900	\$ -	\$ 305,900
19	DriveCam Equipment Replacement	\$ 264,300	\$ -	\$ 264,300
20	Bldg 1 Heavy-Duty Box and Pan Bending Brake	\$ 13,740	\$ -	\$ 13,740
21	Bldg 1 Three Phase Spot Welder	\$ 50,000	\$ -	\$ 50,000
22	Finance ERP replacement/implementation	\$ 3,900,000	\$ -	\$ 3,900,000
23	TDS Wayfinding Implementation	\$ 1,273,920	\$ 509,570	\$ 764,350
24	Bldg 5 Specialized Transportation Desk Replacement/Redesign	\$ 170,400	\$ -	\$ 170,400
25	Bldg 1 Training Room Renovation & Technology Upgrade	\$ 73,000	\$ -	\$ 73,000
		\$ 55,610,610	\$ 26,197,050	\$ 29,413,560

Current Project Requesting Increase
Must Do
Should Do
Could Do

NEW CAPITAL REQUESTS

	2024	2025	2026	2027	2028	2029
Beginning Balance	220,970,610	160,585,980	154,919,580	151,277,860	148,928,450	149,172,650
Operating						
Revenue	194,899,850	205,807,880	210,941,130	219,337,150	227,140,400	234,632,030
Expenditures	187,536,940	196,324,490	203,231,810	210,440,560	217,978,480	225,925,820
Insurance						
Revenue	25,000	6,000	6,000	6,000	6,000	6,000
Expenditures	3,330,240	3,430,150	3,533,050	3,639,050	3,748,230	3,860,670
Capital						
Revenue	55,674,730	11,923,690	12,212,200	10,206,690	10,806,210	10,994,840
Expenditures	120,117,030	23,649,330	20,036,190	17,819,640	15,981,700	15,871,210
Ending Balance	160,585,980	154,919,580	151,277,860	148,928,450	149,172,650	149,147,820
Required Reserves	40,235,120	41,689,530	42,835,120	44,036,580	45,292,900	54,617,460
Margin (Deficit)	120,350,860	113,230,050	108,442,740	104,891,870	103,879,750	94,530,360

SIX-YEAR FORECAST

