

Service Delivery & Capital Committee Meeting Agenda
April 18, 2024 - 3:00 p.m.



Virtual Meeting Participation Information:

Dial: 1-253-215-8782 Meeting ID No. 892 2610 5612

Webinar link: [https://us02web.zoom.us/j/892 2610 5612](https://us02web.zoom.us/j/892%202610%205612)

Physical Meeting Location:

Pierce Transit Training Center

3720 96th Street SW

Lakewood, WA 98499

Call to Order

Approval of Minutes – February 15, 2024, committee meeting

Public Comment

Citizens wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to Djacobson@piercetransit.org.*

Action Agenda

1. FS 2024-020, Authorize the Chief Executive Officer to Execute Contract No. E1930 to LNI Custom Manufacturing, Inc., for the Design and Fabrication of Bus Stop Pylons in the Stream Pacific Avenue/ SR-7 Enhanced Bus Corridor

Discussion/Review

Commissioner Comments

Executive Session – None Scheduled

Adjournment

**PIERCE TRANSIT
SERVICE DELIVERY & CAPITAL COMMITTEE MEETING**

February 15, 2024

MINUTES

CALL TO ORDER

Commissioner Hines called the meeting to order at 3:02 p.m.

ATTENDANCE

Service Delivery & Capital Committee members present:

Doug Fagundes, City of Fife Councilmember (*represents Fife, Milton, Auburn, Pacific, Gig Harbor, Steilacoom, and Ruston*)

John Hines, City of Tacoma Councilmember

Deirdre Maxwell, CTAG Non-voting Member

Jason Whalen, City of Lakewood Mayor

Service Delivery & Capital Committee members excused:

Olgy Diaz, City of Tacoma Councilmember

Kristina Walker, Committee Vice Chair, City of Tacoma Deputy Mayor

SPECIAL BUSINESS

1. Election of Chair and Vice Chair

Pursuant to Section 4 of the SDCC Operating Procedures, the committee shall elect a chair and vice chair at the first meeting each year.

Commissioner Whalen nominated Commissioner Hines to serve as Chair for calendar year 2024.

Commissioner Fagundes nominated Commissioner Whalen to serve as Vice Chair for calendar year 2024.

Commissioners Hines and Fagundes **moved** and seconded to elect Commissioner Hines to serve as the Chair and Commissioner Whalen to serve as the Vice Chair for calendar year 2024.

Motion **carried**, 3-0.

APPROVAL OF MINUTES

Commissioners Whalen and Fagundes **moved** and seconded to approve the August 17, 2023, meeting minutes as presented.

Motion **carried**, 3-0.

PUBLIC COMMENT

No public comments were received.

ACTION AGENDA – No items.

DISCUSSION AND REVIEW

1. 2023 Q4 Public Safety Report

Chief of Public Safety Ed Roberts reported on the various public safety statistics for 2023 Q4 Public Safety statistics and responded to various questions relating to the data.

Discussion ensued about the overall safety of the system and the riders. The commissioners expressed the importance of having a safe system for riders and shared their support for public safety.

2. 2023 Year End Safety Review

Chief Safety Officer Reggie Reese provided an overview of various metrics relating to bus safety and other metrics that are collected and evaluated by staff to identify trends and guide the agency in keeping the system safe.

Mr. Reese reviewed the Emergency Management activities and training events and programs that were administered in 2023. He highlighted that Pierce Transit operators and other personnel who are comfortable doing so, may administer Narcan to individual experience drug-related episodes.

Mr. Reese gave an overview of the DriveCam coaching system and how it has improved the accident rate and reinforces safe driving behavior.

Mr. Reese gave an overview of the Agency's virtual reality operator training program and discussed how it is utilized He advised it helps operators pass the CDL test and does not take any time away from training on the road.

Mr. Reese reported that six new operator training classes were held in 2023, noting that 82 out of 98 operator trainees graduated along with 23 maintenance employees.

COMMITTEE MEMBER COMMENTS

There were no comments provided.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

There being no further business, Commissioners Whalen and Fagundes **moved** and seconded to adjourn the meeting at 3:56 p.m.

Motion **carried**, 3-0.

Deanne Jacobson
Clerk of the Board

John Hines, Chair
Service Delivery & Capital Committee

TITLE: Authority to Execute a Contract with LNI Custom Manufacturing, Inc., Contract No. E1930, for the Design and Fabrication of Bus Stop Pylons in the Stream Pacific Avenue/ SR-7 Enhanced Bus Corridor

DIVISION: Finance

SUBMITTED BY: Monica Adams, Senior Project Manager

RELATED ACTION:

FS 2023-042, Authorization to Add Enhanced Bus SR 7 Project to the 2023 Capital Budget.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Enhanced Bus SR 7 (Capital Project No. 657)

Operating Budget

Capital Budget

FUNDING SOURCES:		EXPLANATION:
Contract Amount:	\$ 526,553.25	The current project budget is \$5,672,290. Grant PTD0788 WSDOT High-Capacity Transit Service makes up \$4,000,000 of this budget, and the contract for the pylons are budgeted to be paid for by this grant.
Contingency	\$ 21,000	
Total Authorized Contract Amount	\$ 547,553.25	

BACKGROUND:

As part of the passenger amenity package being installed at each of the Stream Community Line/enhanced bus stops, we will include a prominent, illuminated pylon. These pylons will serve multiple purposes:

- Reinforces that Stream is a premier, high-capacity service provided by Pierce Transit, similar to BRT stations found in neighboring systems.
- The pylon is one of several amenities specifically design for Stream bus stops.
- With their solar-powered illumination, the pylons will be easier to spot in the dark, compared to a standard bus stop.
- Wayfinding: at a distance, passengers and transit operators can see whether an upcoming stop along Pacific Avenue is served by Route 1, or Stream, or both.
- Will provide valuable branding for our naming rights sponsor, MultiCare. This shows their support of public transit, and their involvement in the community. Pylons are one of MultiCare’s specific

contracted entitlements, as part of a package which includes branding on the outside and inside of the Stream sub-fleet, Pierce Transit website, social media, Stream maps and schedules, etc.

- The MultiCare sponsorship will help fund operations, providing over \$9.2 million dollars throughout the contract.
- Pylons will not be installed at Stream stops that are just for de-boarding (such as TDS Zone D), to avoid confusing passengers wishing to board.

Pierce Transit staff conducted extensive research and were unable to find an 'off the shelf' product that met our design criteria for the pylon. The criteria included a self-contained enclosure, constructed of vandal-resistant and weatherproof materials, illumination via solar lighting, and the ability to display our route sponsor's name/logo.

Procurement Information:

Pierce Transit advertised a competitive public Request for Bids. Bids were due on March 13th, 2024. LNI Custom Manufacturing, Inc was the sole respondent. Their proposal includes design, fabrication, and delivery of the pylons.

STAFF RECOMMENDATION:

Authorize the Chief Executive Officer to award a contract to LNI Custom Manufacturing, Inc in the amount of \$526,553.25 plus \$21,000 contingency for a not to exceed amount of \$547,553.25.

ALTERNATIVES:

Do not execute the contract. This would force us to renegotiate the sponsorship contract with MultiCare, and would likely result in the loss of revenue as a result. Eliminating these distinguishing signs would also result in passenger confusion.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute a contract with LNI Custom Manufacturing, Inc., Contract No. E1930, in an amount not to exceed of \$547,553.25.



Pierce Transit

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Stream Pylons Service Delivery and Capital Committee

April 2024

Branding the Stream Community Line

- Branding reinforces that Stream is a premier, high-capacity service
- Improved passenger and bus stop visibility
- Illuminated pylons and passenger shelter lighting (solar)
- Identification: at a distance, passengers and transit operators can determine which route serves the bus stop
- Pylons are one of MultiCare's specific contracted entitlements' package: branding on the outside and inside of the Stream sub-fleet, Pierce Transit website, social media, Stream maps and schedules, etc.
- Sponsorship will help fund operations, providing over \$9.2 million dollars throughout the contract
- Other: Push to Talk, custom color shelter

Schedule

- **Late 2024: replace 25 aged shelters with new Stream shelters**
- **Early 2025: install new pylons at Stream bus stops (based on delivery)**

Budget

- **LNI contract : \$547,553**
 - **Pylon design and fabrication**
- **Centennial/JOC will perform (cost estimate & timeline being prepared):**
 - **Demo, new concrete, assembly, installation of pylons (and shelters)**

Sneak Peek

