



**BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

**Pierce Transit Training Center, Rainier Room
3720 96th Street SW, Lakewood, Washington**

April 13, 2015, 4:00 PM

A Special Study Session will be held prior to this Meeting at 3:00 PM.

CALL TO ORDER

ROLL CALL

PRESENTATIONS

- Operator of the Month for February 2015 ~
Mark Burks Scott Gaines
Transit Operator Assistant Manager
- Financial Update – 1st Quarter Update Wayne Fanshier
Chief Financial Officer
- Scholarship Award for Jonathan Donahue,
Public Safety Officer Al Hatten
Executive Director of WSTIP

PUBLIC COMMENT

(Citizens wishing to provide comment will be given three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not.)

PUBLIC HEARING

(Citizens wishing to provide comment will be given three minutes to comment on the public hearing topic(s).)

No. 1 ~ Surplus of Vehicles ~ Ten (10) model year 2000, 40-foot, compressed natural gas New Flyer coaches, and seven (7) model year 2005 Ford, El Dorado Aerotech 240 Shuttle Vans Bill Spies
Fleet Manager

No. 2 ~ Sale of Surplus Property Located at 96th Street SW and South Tacoma Way in Lakewood, Washington Janine Robinson
Senior Planner

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

1. Approval of Vouchers, April 2, 2015
2. Minutes: Regular Board Meeting of March 9, 2015; Special Board Meeting of April 1, 2015
3. FS 15-022, A Resolution Declaring Surplus of: Ten (10) New Flyer CNG Buses and Seven (7) Ford El Dorado Aerotech 240 Vans, and Authorization for Sale Thereof
4. FS 15-023, A Resolution to Adopt the 2015-2020 Strategic Plan
5. FS 15-024, A Resolution Authorizing Washington State Department of Enterprise Services (DES) to Amend the Contract with Lincoln Construction, Inc. and to Make Final Payment to Close the Contract for General Construction Services for the Building 4 Modification Project
6. FS 15-025, A Resolution Authorizing Washington State Department of Enterprise Services (DES) to Amend the Contract with S.M. Stemper Architects for Additional Construction Management and Administration Support for the Building 4 Modifications Project
7. FS 15-028, A Resolution Authorizing the Sale of Surplus Real Property Zoned AC1 Located at 96th Street SW and South Tacoma Way, Lakewood, WA and Authorizing the Chief Executive Officer to Enter Into and Execute a Purchase and Sale Agreement with Dermody Properties
8. FS 15-030, A Resolution Authorizing Execution of a Five-year Contract with SMS Cleaning, Inc. to Provide Janitorial Services

ACTION AGENDA

1. FS 15-029, A Resolution Hiring Susan Dreier as Chief Executive Officer of Pierce Transit Chair Talbert
2. FS 15-026, A Resolution Authorizing Amendment to the 2015 Capital Budget and the Purchase of Ten (10) Forty-Foot Compressed Natural Gas (CNG) Expansion Coaches, Pursuant to Greater Richmond Transit Company (GRTC) Contract No. 114-13-07 and Kansas City Area Transportation Authority (KCATA) Contract No. 13-5001-52 Bill Spies
Fleet Manager
3. FS 15-027, A Resolution Supporting the Growing Transit Communities Strategy and Authorizing the Chief Executive Officer to Execute the Growing Transit Communities Compact Commissioner Walker

INFORMATIONAL BOARD ITEMS

- Chair Report Chair Talbert
- Sound Transit Update Commissioners Strickland/McCarthy

- Commissioners' Comments

Board of Commissioners

STAFF UPDATES/DISCUSSIONS

- Destination 2040 – Long Range Plan and Future Growth
- New Regional Day Pass

Darin Stavish, Principal Planner
& Max Henkle, Planner Analyst

Janine Robinson
Senior Planner

EXECUTIVE SESSION

ADJOURNMENT



**PIERCE TRANSIT
NOTICE OF PUBLIC HEARING
FOR PROPOSED SALE OF SURPLUS PROPERTY**

March 31, 2015

Notice is hereby given that a public hearing will be held by Pierce Transit as part of the Board of Commissioners meeting on April 13, 2015. The meeting begins at 4:00 PM and is held in the Pierce Transit Board Room, 3720 - 96th Street S.W., Tacoma, Washington. The purpose of the hearing is to allow public comment on the proposal to declare the following surplus property and to dispose of said property by public sale: Ten (10) model year 2000, 40-foot, compressed natural gas New Flyer coaches, and seven (7) model year 2005 Ford, El Dorado Aerotech 240 Shuttle Vans.

A description of the property to be disposed of is available for inspection at the reception desk on the first floor of Pierce Transit headquarters, 3701 - 96th Street S.W., Tacoma, Washington, or by calling 581-8000.

Specialized transportation for disabled persons to and from the hearing can be obtained by calling SHUTTLE at 581-8000 from one to five days in advance of the hearing. An interpreter for the hearing impaired will be provided upon request with a minimum notice of five days.

Deanne Jacobson, CMC
Clerk of the Board

Published in the Tacoma Daily Index and Tacoma News Tribune on April 3, 2015.



**PIERCE TRANSIT
NOTICE OF PUBLIC HEARING
FOR PROPOSED SALE OF SURPLUS PROPERTY**

April 2, 2015

Notice is hereby given that a public hearing will be held by Pierce Transit as part of the Board of Commissioners meeting on Monday, April 13th, 2015. The meeting begins at 4:00 PM and is held in the Pierce Transit Board Room, 3720 - 96th Street SW, Lakewood, WA. The purpose of the hearing is to allow public comment on the disposition of the surplus property located at the northeast corner of 96th and S. Tacoma Way in Lakewood, WA, zoned AC1 (Parcel Nos. 50007000-10, 20, 30, -41, -51, -91). The AC1 zoning promotes land use compatible with the aircraft noise and accident potential associated with the proximity to JBLM aircraft flight operations.

A description of the property to be disposed of and sold is available for inspection at the reception desk on the first floor of Pierce Transit headquarters, 3701 - 96th Street SW, Lakewood, WA, or by contacting Senior Planner Janine Robinson at (253) 984-8156, or by email arobinson@piercetransit.org.

Registered SHUTTLE customers may obtain specialized transportation to and from the hearing by calling SHUTTLE at (253) 581-8000, Option 2, from one to five days in advance of the hearing. An interpreter for the hearing impaired will be provided upon request with a minimum notice of five days.

Deanne Jacobson, CMC
Clerk of the Board

Published in the Tacoma Daily Index on April 3, 2015 and the Tacoma News Tribune on April 4, 2015.

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES
March 9, 2015**

CALL TO ORDER

Chair Talbert called the meeting to order at 4:02 PM.

Commissioners present:

Rick Talbert, Chair of the Board, Pierce County Councilmember
Steve Vermillion, Vice-Chair, City of Puyallup Councilmember
Daryl Eidinger, City of Edgewood Mayor (*representing Fife/Milton/Edgewood*)
Lauren Walker, City of Tacoma Councilmember
Pat McCarthy, Pierce County Executive (arrived 4:21 PM)
Nancy Henderson, Town of Steilacoom Councilmember
(*representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom*)
Don Anderson, City of Lakewood Mayor

Commissioners excused:

Marilyn Strickland, City of Tacoma Mayor
Kent Keel, City of University Place Councilmember

Staff present:

James L. Walton, Interim Chief Executive Officer
Alberto Lara, Chief Administration Officer
Wayne Fanshier, Chief Financial Officer
Doug Middleton, Chief Operations Officer
Dana Henderson, General Counsel
Deanne Jacobson, Clerk of the Board
Angela Woods, Deputy Clerk of the Board

Others present:

Pat Beard, Project Manager, City of Tacoma

PRESENTATIONS

Operator of the Month for January, Mike Jennings ~ Transit Operator Assistant Manager Hazel Whitish recognized Mr. Jennings for his service at Pierce Transit and spoke about his 18 years of accident-free driving. She complimented him for his courteousness and friendliness.

Mr. Jennings thanked Pierce Transit for the award and noted that he has met many generous people.

Financial Update ~ Chief Financial Officer Wayne Fanshier reviewed the finance brochure for March 2015 and discussed the trends of sales tax collections through December 2014.

Mr. Fanshier responded to questions relating to ridership and marketing of the vanpool program.

PUBLIC COMMENT

Chair Talbert provided instructions for public comment.

- Walt Hurd, Tacoma, raised questions about schedules on certain routes and concerned with bus stop locations. (Pat McCarthy arrived 4:21 PM)
- Barbara Ruby, Puyallup, Sunset Gardens Retirement Home, noted her support of the Puyallup Connector 425 route. She complimented Pierce Transit drivers.
- Larry Louderback, Puyallup, Sunset Gardens Retirement Home, noted he supports the Puyallup Connector 425 Route. He complimented Pierce Transit drivers.
- Tammie Cox, Lakewood, Woodbrook Area, requested a bus stop at 85th and Hosmer. She noted that she would like a bus shop in Lakewood. She asked for longer customer service phone hours and raised questions about certain routes. Ms. Cox asked that Pierce Transit provide a water facility and trash can for public use during Board meetings.
- Cinderella Helga, Lakewood, expressed concerns about the all-day pass and customer service being closed on the weekends. She expressed concern about detoured routes and not having enough bus shops. She noted her approval for Route 425.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion.)

Commissioners Vermillion and Walker **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 7-0.

1. Approval of March 2, 2015 Vouchers
Operating Fund #10
Self-Insurance Fund #40
Capital Fund #90
Voucher Numbers CK 341423 through CK 341892
Wire Numbers 1445 through 1458
Total \$6,450,255.04
2. Minutes: February 2, 2015, Special Board Work Session.
3. FS 15-012, Approved Resolution No. 15-011, authorizing the renewal of the Agency's three-year (2015-2017) Microsoft Licensing Agreement in the amount of \$632,582.97, utilizing Washington State Mast Contract No. T11-MST-579.
4. FS 15-013, Approved Resolution No. 15-012, ratifying the Interlocal Agreement executed on November 24, 2009 with Washington State Transit Insurance Pool (WSTIP) for reimbursement of claims services and authorizing a new Interlocal Agreement with WSTIP for reimbursement of claims administration.
5. FS 15-014, Approved Resolution No. 15-013, authorizing the Chief Executive Officer to enter into and execute an Interlocal Agreement with Intercity Transit for coordinated transit service.

6. FS 15-015, Approved Resolution No. 15-014, authorizing the Chief Executive Officer to enter into and execute Change Order No. 1 in the amount of \$10,430.18 to pay for unforeseen construction costs of the 112th & Pacific Transit Access Improvement Project.
7. FS 15-016, Approved Resolution No. 15-015, authorizing the Chief Executive Officer to enter into and execute a new Interlocal Agreement with Sound Transit for operations and maintenance of the Tacoma Dome Station Garage and Bus Platform 2015, effective April 01, 2015 through December 31, 2017.
8. FS 15-019, Approved Resolution No. 15-018, amending the 2015 Capital Budget in the amount of \$55,263 and authorizing the Chief Executive Officer to purchase two (2) 7-passenger, grant funded expansion vanpool vans from Washington State Contract No. 03613 in the amount of \$55,263.

ACTION AGENDA

1. FS 15-017, A Resolution Authorizing Amendment of the 2015 Budget to Increase Fixed Route Service Hours, Operating Expenses, Revenues, Use of Reserves and Staff Positions.

Commissioners Vermillion and Walker **moved** and seconded to approve Resolution No. 15-016, authorizing amendment of the 2015 Budget as presented.

Chief Financial Officer Wayne Fanshier gave extensive background on the amendment of the 2015 Budget. He explained the configuration of the additional service hours for 2015 and answered questions pertaining to staff positions and whether the budget is sustainable.

Motion **carried**, 7-0.

2. FS 15-018, A Resolution Authorizing the Operation of Route 425, Puyallup Connector Effective, June 7, 2015.

Commissioners McCarthy and Vermillion **moved** and seconded to approve Resolution No. 15-017, authorizing the operation of the Route 425 as a fixed route bus service, effective June 7, 2015.

Service Innovation Administrator Tina Lee presented a slideshow to give background on the Puyallup Connector including ridership, and described the positive feedback the public has given towards the service. She noted that the public has commented on different modifications and additional stops that they would like to see in the future.

Motion **carried**, 7-0.

3. FS 15-020, A Resolution Authorizing a New Employment Contract for James L. Walton to Serve as the Interim Chief Executive Officer.

Commissioners Vermillion and Henderson **moved** and seconded to approve Resolution No. 15-019, authorizing a new employment contract with James L. Walton to serve as the Interim Chief Executive Officer for Pierce Transit from March 24, 2015 until on or before May 31, 2015.

Chair Talbert explained that Mr. Walton was presented with a new contract with the same terms and conditions as his previous contract.

Interim Chief Executive Officer James L. Walton acknowledged that he was satisfied with the terms and conditions of the new contract.

Motion **carried**, 7-0.

4. FS 15-021, A Resolution Authorizing Execution of an Exclusive Negotiation Agreement with Cody Development Corporation Regarding Development of 415 East 25th Street, Tacoma, Washington.

Commissioners McCarthy and Vermillion **moved** and seconded to approve Resolution No. 15-020, authorizing Pierce Transit to enter into and execute an Exclusive Negotiation Agreement (ENA) with Cody Development Corporation regarding Development of 415 East 25th Street, Tacoma, Washington.

Senior Planner Janine Robinson and City of Tacoma's Pat Beard presented on the half acre site and explained the history of the property.

Ms. Robinson and Ms. Beard explained the transaction process and the negotiation period.

Commissioner Walker thanked staff for their hard work.

Commissioners Anderson and McCarthy inquired about Transit-Oriented Development and noted they were satisfied with the upcoming use of the area.

Motion **carried**, 7-0.

INFORMATIONAL BOARD ITEM

Chair Report

Chair Talbert announced the following information:

- A Study Session will be held April 13, 2015 at 3:00PM to review the Agency's Strategic Plan and 2016 Service Hours.
- Discussed the importance that Pierce Transit builds ridership with student bodies in Pierce County and asked that Pierce Transit think of ways to build partnerships with colleges.

Sound Transit Update

Commissioner McCarthy gave updates on Sound Transit's legislative process and airport expansions.

Commissioners' Comments

None.

STAFF UPDATES/DISCUSSION

Update on City of DuPont

Business Development Officer Van Sawin noted he met with City of DuPont officials recently to discuss DuPont's interest in annexation into the Public Transportation Benefit Area (PTBA). He noted that Pierce Transit staff will provide more comprehensive information about this topic at the April 13, 2015 Study Session.

EXECUTIVE SESSION

At 5:31 PM, the Regular Meeting was recessed into Executive Session for approximately ten minutes to discuss matters relating to litigation, pursuant to RCW 42.30.110 (1)(i). It was announced that no action will occur following the Executive Session.

ADJOURNMENT

Chair Talbert reconvened the Regular Meeting at 5:40 PM and the meeting was adjourned at 5:41 PM.

Angela Woods
Deputy Clerk of the Board

Rick Talbert, Chair
Board of Commissioners

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES**

April 1, 2015

CALL TO ORDER

Chair Talbert called the meeting to order at 6:37 PM.

Commissioners present:

Rick Talbert, Chair of the Board, Pierce County Councilmember (arrived at
Steve Vermillion, Vice-Chair, City of Puyallup Councilmember
Marilyn Strickland, City of Tacoma Mayor
Daryl Eiding, City of Edgewood Mayor (*representing Fife/Milton/Edgewood*)
Lauren Walker, City of Tacoma Councilmember (left at PM.)
Pat McCarthy, Pierce County Executive
Kent Keel, City of University Place Councilmember
Nancy Henderson, Town of Steilacoom Councilmember
(*representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom*)
Don Anderson, City of Lakewood Mayor (*appeared by phone at 6:42 PM.*)

Staff present:

Dana Henderson, General Counsel
Deanne Jacobson, Clerk of the Board

OPENING REMARKS

Chair Talbert provided an overview of the CEO recruitment process and described the interview process that the CEO finalists participated in during the employee and public stakeholder meetings earlier in the day.

EXECUTIVE SESSION

At 6:41 PM, the Regular Meeting was recessed into Executive Session until approximately 8:30 PM, pursuant to RCW 42.30.110 (1)(g), for purposes of reviewing the qualifications of applicants for public employment. He noted that the Board will not be making a decision in Executive Session with regard to selection of a candidate and will not be discussing compensation or how each member will vote. He noted that formal action is anticipated in open session following the Executive Session.

At 8:30 PM, the Executive Session was extended 15 minutes. The Clerk of the Board announced the extension to citizen attendees.

At 8:45 PM, the Executive Session was extended an approximate 15 minutes. The Clerk of the Board announced the extension to citizen attendees.

OTHER BUSINESS

At 9:03 PM, the meeting was reconvened into regular session.

Chair Talbert opened discussion on the recruitment.

Commissioner Strickland thanked Karras Consulting for assisting Pierce Transit in the recruitment process.

Various Commissioners discussed the qualities and attributes of each candidate. The Commissioners expressed that both candidates are qualified to run the Agency; the decision really comes down to fit. The Board Members expressed that the Agency would be fortunate to have either candidate.

Consultant Marissa Karras reviewed the salary information that was gathered from salary surveys and provided a range of \$177,759 - \$233,926. She noted that Pierce Transit's philosophy is to pay at the 50 percentile of the range.

Following discussion, Commissioners Strickland and McCarthy moved and seconded to authorize Karras Consulting to extend an offer of employment to Sue Dreier to serve as the Chief Executive Officer of Pierce Transit and together with Chair Talbert negotiate an employment contract with a salary range between \$177,759 and \$233,926 and an acceptable benefit package, subject to final approval of that employment agreement by the full Board on April 13, 2015.

Upon roll call vote, the motion **carried** (5-4), with Commissioners Eiding, Vermillion, Keel and Anderson dissenting.

ADJOURNMENT

Commissioners Strickland and McCarthy **moved** and seconded to adjourn the meeting at 9:28 PM.

Motion **carried**, (9-0).

Deanne Jacobson, CMC
Clerk of the Board

Rick Talbert, Chair
Board of Commissioners

FACT SHEET

TITLE: A Resolution Declaring Surplus of: Ten (10) New Flyer CNG Buses and Seven (7) Ford El Dorado Aerotech 240 Vans, and Authorizing Sale Thereof

DIVISION: Operations

ORIGINATOR: Bill Spies
Fleet Manager

PRECEDING ACTION: N/A

COORDINATING DEPARTMENT: Maintenance/Purchasing

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

Proposed Resolution
Exhibit A

BUDGET INFORMATION

2015 Budget Amount
N/A

Required Expenditure
N/A

Impact
N/A

Explanation: N/A

BACKGROUND:

This resolution requests that the Board of Commissioners declare ten (10) New Flyer CNG buses and seven (7) Ford El Dorado Aerotech 240 vans as surplus vehicles and authorize the sale thereof.

Staff has verified that these vehicles exceed their useful life requirements, have been replaced by new vehicles, and are no longer required for use by Pierce Transit. A detailed list of the surplus vehicles is attached to the resolution.

Once surplussed, Agency staff will sell the vehicles to the public at a public auction, using the proceeds of such sale for the General Fund for Operations and Maintenance.

ALTERNATIVES:

Do not declare the vehicles surplus and store them.

RECOMMENDATION:

Approve Resolution No. 15-021, declaring as surplus and authorizing the sale of the following vehicles: ten (10) New Flyer CNG buses and seven (7) Ford El Dorado Aerotech 240 vans.

RESOLUTION NO. 15-021

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Declaring Surplus of: Ten (10) New Flyer CNG
2 Buses, and Seven (7) Ford El Dorado Aerotech 240 Vans, and Authorizing Sale Thereof
3

4 WHEREAS, Pierce Transit is a municipal corporation as defined in the Revised Code of Washington;
5 and

6 WHEREAS, Pierce Transit has complied with the provisions of RCW 39.33.020 Disposal of Surplus
7 Property; and

8 WHEREAS, Pierce Transit has identified ten (10) New Flyer CNG buses, and seven (7) Ford El Dorado
9 Aerotech 240 vans, (list attached hereto as Exhibit A) to be declared surplus; and

10 WHEREAS, the ten (10) New Flyer CNG buses are of an age and condition where they are no longer
11 economical to maintain and have been replaced; and

12 WHEREAS, the seven (7) Ford El Dorado Aerotech 240 vans are of an age and condition where they
13 are no longer economical to maintain and have been replaced; and

14 WHEREAS, the Board of Commissioners of Pierce Transit finds it in the best interest of Pierce Transit to
15 declare the ten (10) New Flyer CNG buses, and seven (7) Ford El Dorado Aerotech 240 vans surplus and
16 authorize the sale thereof to the public; and

17 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

18 Section 1. Said ten (10) New Flyer CNG buses, and seven (7) Ford El Dorado Aerotech 240 vans are
19 hereby declared surplus and may be sold to the public.

20 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
21 the 13th day of April, 2015.

22 PIERCE TRANSIT

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25 _____
26 Rick Talbert, Chair
27 Board of Commissioners

28 ATTEST/AUTHENTICATED

29 _____
30 Deanne Jacobson
31 Clerk of the Board

Pierce Transit Equipment to be Surplused

EXHIBIT A

Vehicle #	Year	Make	Model	VIN #	Lic#	LTD Miles
157	2000	New Flyer	C40LF CNG	5FYC2LP15YU021101	69933C	610,962
158	2000	New Flyer	C40LF CNG	5FYC2LP17YU021102	58108C	679,286
159	2000	New Flyer	C40LF CNG	5FYC2LP19YU021103	69934C	655,930
160	2000	New Flyer	C40LF CNG	5FYC2LP10YU021104	58109C	590,012
161	2000	New Flyer	C40LF CNG	5FYC2LP12YU021105	57264C	626,701
162	2000	New Flyer	C40LF CNG	5FYC2LP14YU021106	57265C	601,449
163	2000	New Flyer	C40LF CNG	5FYC2LP16YU021107	69412C	634,246
164	2000	New Flyer	C40LF CNG	5FYC2LP18YU021108	57267C	627,710
165	2000	New Flyer	C40LF CNG	5FYC2LP1XYU021109	69413C	631,299
166	2000	New Flyer	C40LF CNG	5FYC2LP16YU021110	58110C	621,445
5052	2005	Ford	ElDorado Aerotech 240	1FDXE45S65HA04611	RS05393	249,979
5053	2005	Ford	ElDorado Aerotech 240	1FDXE45S74HA74245	RS04911	217,408
5054	2005	Ford	ElDorado Aerotech 240	1FDXE45S85HA04612	RS05394	252,878
5055	2005	Ford	ElDorado Aerotech 240	1FDXE45SX5HA04613	RS09893	247,624
5057	2005	Ford	ElDorado Aerotech 240	1FDXE45S35HA04615	RS05397	229,824
5056	2005	Ford	ElDorado Aerotech 240	1FDXE45S15HA04614	RS05396	206,507
5058	2005	Ford	ElDorado Aerotech 240	1FDXE45S55HA04616	RS05407	221,831

FACT SHEET

TITLE: A Resolution to Adopt the 2015-2020 Strategic Plan

DIVISION: Executive

ORIGINATOR: Van Sawin
Business Development Officer

PRECEDING ACTION: Agency Strategic Direction: Focus Areas for 2014- 2016 Strategic Plan, July 8, 2013, Board of Commissioners' meeting; Fact Sheet No. 2.

COORDINATING DEPARTMENT: Executive

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

Proposed Resolution
Exhibit A, 2015-2020 Strategic Plan

BUDGET INFORMATION

2015 Budget Amount
N/A

Required Expenditure
N/A

Impact
N/A

Explanation: N/A

BACKGROUND:

The Agency's current strategic direction was adopted by the Board of Commissioners on July 8, 2013, Fact Sheet No. 2. Since that time, the local economy and Pierce Transit have begun to grow again, albeit slowly. On February 2, 2015, the Board of Commissioners met with staff in a special meeting to review suggested changes to the current strategic plan. Based on the Board's guidance and input from the Community Transportation Advisory Group (CTAG) and Agency staff, a new six-year strategic plan has been prepared. The Pierce Transit 2015 -2020 Strategic Plan will focus on the following goals:

- (1) Service Excellence
- (2) Financial Stability

FACT SHEET
PAGE 2

- (3) Community Engagement
- (4) Innovative Solutions
- (5) Economic Development
- (6) Sustainability
- (7) Engaged Workforce

ALTERNATIVES:

- 1) Make no changes to existing strategic plan.
- 2) Do not approve proposed new strategic plan as as presented, and instead make amendments thereto.

RECOMMENDATION:

Approve Resolution No. 15-022, adopting Pierce Transit's 2015-2020 Strategic Plan as presented.

RESOLUTION NO. 15-022

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Adopting the 2015-2020 Strategic Plan

2
3 WHEREAS, the Board of Commissioners adopted the current strategic direction on July 8, 2013; and

4 WHEREAS, the Board of Commissioners participated in a Strategic Plan work session special meeting
5 on February 2, 2015 to provide guidance to staff; and

6 WHEREAS, with input from the Board of Commissioners, the Community Transportation Advisory
7 Group, and Pierce Transit staff, an updated strategic plan has been proposed; and

8 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

9 Section 1. The 2015-2020 Strategic Plan, attached hereto as Exhibit A, is hereby adopted and
10 constitutes Pierce Transit's Strategic Plan for the period 2015-2020.

11 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
12 the 13th day of April, 2015.

13 PIERCE TRANSIT

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16 _____
17 Rick Talbert, Chair
18 Board of Commissioners
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20 ATTEST/AUTHENTICATED

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22 _____
23 Deanne Jacobson, CMC
24 Clerk of the Board
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STRATEGIC PLAN 2015-2020



EXECUTIVE SUMMARY



The 2015-2020 Strategic Plan is an update to the 2014-2016 plan and differs in scope and time frame. Pierce Transit, like Pierce County's economy, is growing once again. Pierce Transit's Executive Team realized that the plan needed to be updated in light of this and other factors and they began gathering input in late 2014. On February 2, 2015 the Board of Commissioners met with staff to review suggested changes to the current plan. Based on their guidance and input from the Community Transportation Advisory Group and staff, Pierce Transit developed a new six-year strategic plan. This plan reflects the change in our circumstances and the new vision of where we want the Agency to be.

The Strategic Plan aligns Pierce Transit's mission, vision and goals with the Pierce Transit Board of Commissioners' strategic direction. It ensures we have a common framework to guide us. This is a living document with specific targets to achieve, yet it also gives leaders the flexibility to develop work plans and adjust to external factors and stakeholders' needs. The Strategic Plan is designed to address these needs and factors. It is also integrated with our Long Range Transit Plan Destination 2040, which has a larger scope. Pierce Transit will update this strategic plan periodically as needed. We will also measure our success in achieving the plan's goals, objectives, and targets, reporting on progress made towards achieving the goals.



MISSION

Pierce Transit improves people's quality of life by providing safe, reliable, innovative and useful transportation services that are locally based and regionally connected.

VISION

We cultivate a culture of mutual trust and respect with the community and our employees.

ORGANIZATIONAL VALUES

Pierce Transit adopted organizational values that represent the foundational principles behind Pierce Transit's Strategic Plan. The Agency is committed to a culture of service where the following three values guide decisions and actions:

- **Integrity**...we do what is right, legally and ethically
- **Accountability**...we are responsible stewards of public resources
- **Teamwork**...we all make it happen

GOAL ONE

Service Excellence

DEFINITION: Service excellence is executing in an efficient and effective manner, combining leadership, teamwork and problem solving with a focus on delivering safe, courteous and reliable service to our customers.

Pierce Transit is committed to achieving service excellence in the way the Agency performs its work and delivers transit service. Pierce Transit will be an agency where both employee and customer safety is understood and accepted to be the first priority in all decision-making from the CEO to each front line employee.

OBJECTIVES:

- Improve and maintain safe, courteous, and reliable service to our customers.
- Increase service excellence by supporting and completing Lean Six Sigma projects.



ANNUAL TARGETS:

Improvement in each of the following performance measures.

Pierce Transit will provide safe transit service in the following ways:

- Maintain a preventable accident rate not to exceed 0.8 preventable accidents per 100,000 service miles on PT Fixed Route Service.
- Achieve no more than two transit operator safety related complaints per 100,000 service miles per year on PT Fixed Route Service by December 31, 2020.
- Decrease the number of new or reopened employee on-the-job injury claims filed per year by 10% by December 31, 2020 from 2012 levels.

Pierce Transit will provide courteous transit service in the following ways:

- Decrease transit operator customer relations related complaints on PT Fixed Route Service from 6.06 per 100,000 service miles per year (2013 level) to 5.45 by December 31, 2020.
- Maintain a 90% on-time performance for completed interior bus detailing every 28 – 33 days on our bus fleet.
- Achieve and maintain a 95% on-time performance for completed exterior bus wash on our bus fleet each service day during October through June, and three days per week during July through September, during operable bus wash conditions by December 31, 2020.

Pierce Transit will provide reliable transit service in the following ways:

- Increase the miles traveled between road failures on PT Fixed Route Service from 3,900 miles to 4,875 by December 31, 2020 (as reported to NTD).
- Reduce the average paid sick leave hours per Agency employee per calendar year from 66.8 hours (2012 level) to 60.1 hours by December 31, 2020.

GOAL TWO

Financial Stability

DEFINITION: An organization achieves financial stability when it is able to provide a consistent level of service over time. Financial stability is accomplished by balancing financial resources and service needs over time, while addressing short-term variables in order to make necessary modifications that will resolve long-term concerns. Maintaining short and long-term financial stability continues to be a high priority for the Agency. As such, cost control and service planning that aids ridership is critical. The following performance standards strategically aid in achieving this goal.



OBJECTIVES:

- Focus on planning and delivery of productive service.
- Control costs.
- Support and utilize Lean Six Sigma methodology, in order to reduce costs per passenger and increase our farebox recovery.



ANNUAL TARGETS:

Improvement in each of the following performance areas:

PERFORMANCE STANDARD TARGET	2014 PERFORMANCE	2015 BUDGET	2016 PROJECTION
Annual Boardings*			
Fixed Route	10,231,241**	10,505,983	10,611,043
Vanpool	906,686**	950,000	959,500
SHUTTLE	372,631**	378,603	382,389
Cost per Passenger			
Fixed Route	\$5.46**	\$6.09	N/A***
Vanpool	\$4.76**	\$5.17	N/A***
SHUTTLE	\$47.11**	\$52.99	N/A***
Farebox Recovery			
Fixed Route	15.9%**	13.9%	N/A***
Vanpool	72.2%**	63.8%	N/A***
SHUTTLE	1.3%**	1.6%	N/A***
Annual Workers Compensation			
Cost per Employee	\$2,339	\$2,269	\$2,201

*2015 Budget Base; projecting a 1% growth in boardings each year

**Unaudited numbers

Exhibit A

*** Available in DEC 2015



GOAL THREE

Community Engagement

DEFINITION: Pierce Transit maximizes opportunities to (a) increase awareness of Pierce Transit’s value to the community; (b) build trust through frequent dissemination of transparent and accurate information; (c) ensure active participation from a supportive network of stakeholders.

During the Great Recession, Pierce Transit made major cuts in service, and in doing so, lost a great deal of satisfaction and trust with the customers and communities it serves. With the stabilization of the economy the Agency is beginning to see minor increases in revenues, which allows for growth in service.

Pierce Transit is an integral part of the broader economic stability of the region and often the only transportation option for many individuals. The Agency must focus on earning the satisfaction and trust of its customers and communities it serves.

OBJECTIVES:

- Increase the community’s awareness of Pierce Transit’s value to the community.
- Build trust through frequent dissemination of transparent and accurate Agency information.
- Ensure active participation from a supportive network of stakeholders.



Short Term Targets:

- Develop and implement a social media strategy, including an Agency policy.
- Develop and implement a public relations campaign that focuses on two different stakeholder groups; customers and the community.
- Engage in at least 10 community events for educational purposes.
- Implement quarterly reports of the Agency's finances and ridership, which will be distributed on the fleet and selected locations in the PTBA.



Long Term Targets:

- Receive a 70% overall satisfaction rating from customers by the next Customer Satisfaction Survey.
- Receive a 70% overall satisfaction from the community by the next Community Attitudes Survey.
- Maintain a 95% Customer Safety rating by the next Customer Satisfaction Survey.

GOAL FOUR

Innovative Solutions

DEFINITION: Pierce Transit will develop transportation services with community involvement, and tailored to meet the diverse needs of our residents. The Agency will maintain a highly efficient network of routes, while developing coverage service for low-density communities.

In order to support our vibrant community, Pierce Transit will partner with a wide variety of

organizations, both private and public. This can come in many forms since our customers come from various diverse communities. Because our customers have different needs, we need to innovate and work with those communities to develop tailored transportation solutions. The following objectives and targets will meet those needs and support our vision for where Pierce Transit is going.



OBJECTIVES:

- Partner with other organizations to develop innovative solutions to meet their diverse needs.
- Develop interagency partnerships.
- Explore ways to serve areas within Pierce County that are currently underserved or that have no service.
- Address transportation issues using innovative policies or plans.

ANNUAL TARGETS:

- Develop new performance metric(s) for demonstration projects.
- Implement one demonstration project.
- Participate in providing service to at least 3 community events of regional significance.
- Support the promotion of alternative modes such as vanpool, carpool, bicycling, walking, and other types of active transportation; see Sustainability Goal #6.
- Explore crash avoidance technology on buses in 2015.



331

TO DOWNTOWN

PIERCE TRANSIT

WARNING
LEFT IN
OPERATION

KNEELING

Exhibit A

GOAL FIVE Economic Development



DEFINITION: Pierce Transit will support the growth of a strong local and regional economy with high-quality transportation options that connect people, jobs, education, and services.

The success of Pierce Transit and the local economy are directly related. A diverse and sustainable economy depends on useful public transportation. Conversely, the growth of safe, courteous, and reliable service is most likely in communities with strong economic development. Pierce Transit is committed to support local and regional development by increasing useful transit options in areas of economic activity.

To reach annual goals, the Agency has identified key drivers that connect people with jobs, education, training, and commerce. By improving local and regional mobility, Pierce Transit will build on the 238 valuable community and business partnerships that have been established in recent years. Specifically, direct engagement with employers, schools, and community organizations, will be expanded to find effective solutions to diverse transportation needs.

ANNUAL TARGETS:



EDUCATION

By the end of fourth quarter 2015, establish partnerships with at least two local educational or vocational training organizations.





OBJECTIVES:

- Enhance access to key educational and training programs.
- Establish transit options aligned with regional development.
- Collaborate with employers to increase use of Pierce Transit services.



RECRUITMENT

By the end of fourth quarter 2015, in conjunction with local economic development organizations, plan transportation options for at least one business recruitment.



PARTNERSHIPS

By the end of fourth quarter 2015, increase community and business partnerships at least 5%.

GOAL SIX


Sustainability

DEFINITION: Sustainability encompasses preserving the environment, being socially responsible and maintaining economic vitality with an overall contribution to quality of life.

Pierce Transit has a long-standing commitment to environmentally friendly sustainable efforts as documented by Executive Order 1 issued on April 14, 2008. Our core purpose of providing public transportation options to move people helps protect the environment by providing alternatives to single occupant vehicle travel, reducing the number of vehicle miles traveled (VMT), and by encouraging compact urban development at regional centers consistent with the Washington Growth Management Act.

Executive Order 1 directs that sustainable business practices and strategies be integrated throughout the organization over time including operations, planning, and construction. Sustainability efforts are intertwined with many of the other goals and objectives in this Plan. Financial stability, community engagement and an engaged work force, are all goals which at varying levels can be influenced by the Agency's commitment to sustainability. Including sustainability as a goal in our Strategic Plan formalizes this commitment and focuses the Agency's efforts on this priority.

ANNUAL TARGETS:



By the end of the second quarter 2015, establish an interdepartmental team of employees to guide development of a sustainability plan and approach.

By the end of the third quarter implement a training component to be included in new employee onboarding to introduce Pierce Transit's sustainability efforts and methods.

Exhibit A

OBJECTIVES:

- Promote environmental stewardship by conserving natural resources.
- Integrate sustainability into decision-making processes.
- Educate employees and the community to raise awareness of sustainability and support Pierce Transit's efforts.
- Use Lean program and principles to improve Agency indicators.
- Become a signatory to the American Public Transportation Association (APTA) Sustainability Commitment. Identify level of commitment the Agency wishes to achieve.



By the end of 2016 publish Pierce Transit's first Sustainability Plan which establishes guidelines for future sustainability goals and describes outreach programs for employees and the community.

- By the end of the third quarter 2015, establish baseline measurements for the indicators required by APTA Sustainability Commitment:
 - a. Water usage
 - b. Criteria air pollutants
 - c. Greenhouse Gas (GHG) emissions and GHG savings
 - d. Energy use (electricity, fuel)
 - e. Recycling levels/waste
 - f. Operating expense per unlinked passenger trip and vehicle revenue mile
 - g. Unlinked passenger trips per capita in service area of operation
 - h. VMT per capital in service area of operation

Exhibit A

GOAL SEVEN

Engaged Workforce



DEFINITION:

An “engaged employee” is one who is enthusiastic about his or her work. The engaged employee takes positive action to further the organization’s reputation and interests. Collectively, an engaged workforce can lead to the Agency’s sustained success far into the future.

Pierce Transit’s leadership is committed to engaging all employees. Through strategies for recruiting and retaining talented individuals we will ensure that our workforce reflects the populations we serve and meet or exceed our Equal Employment Opportunity policy and plan expectations.

OBJECTIVES:

- Listen to our employees and respond: supported by targets 1-3 below.
- Raise employee awareness towards inclusiveness and equality: supported by targets 4-5.
- Provide meaningful opportunities for employees to get involved in reaching our strategic priorities: supported by targets 6-8.

1

Conduct an employee engagement survey by May 1, 2015.

2

Communicate results and form task forces to implement suggestions that are in line with Agency priorities by June 30, 2015.

3

Offer relevant training opportunities open to all. Ongoing.

4

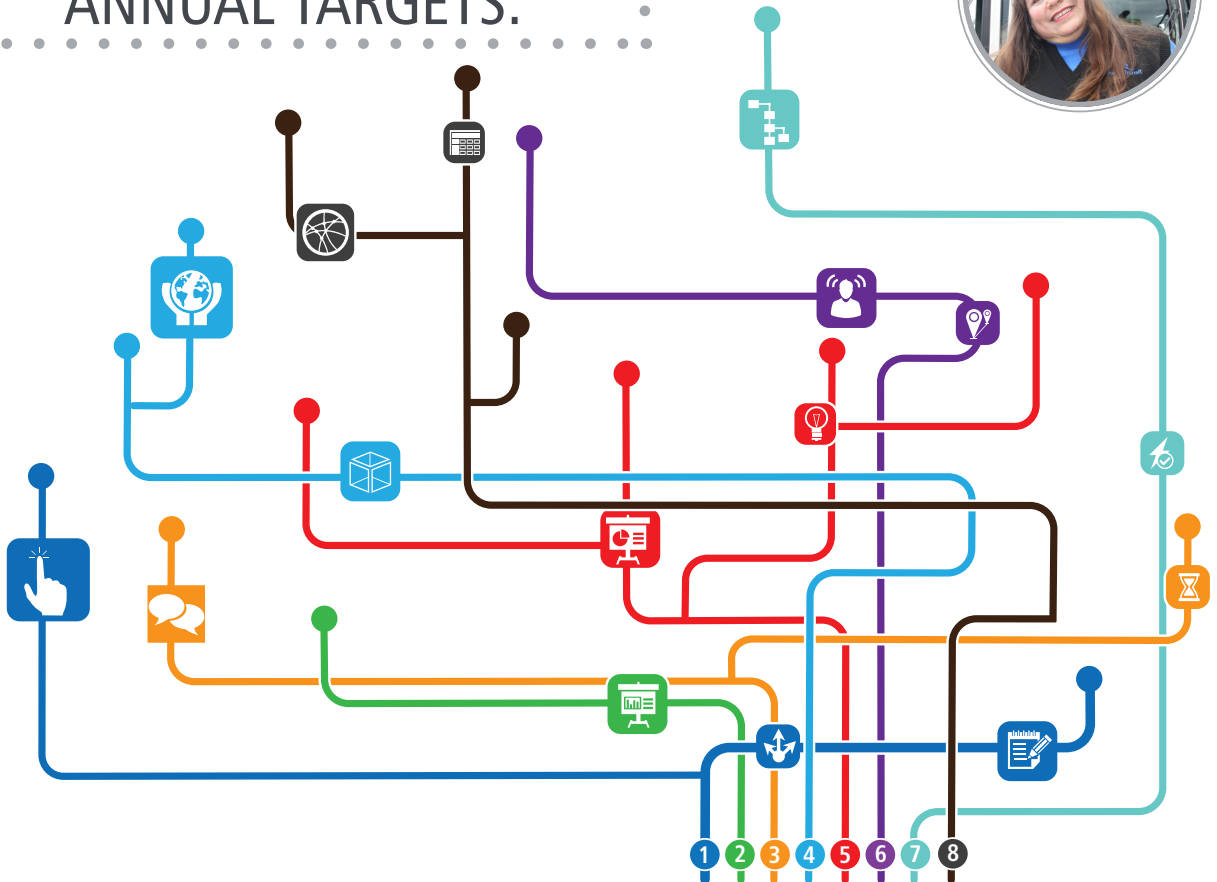
Utilize the new Performance Management System to transparently display leadership’s commitment to diversity, safety and the sustained success of Pierce Transit. Leaders answer these questions: where do I fit in the strategic plan? How do I best support the success of my team(s)? By August 1, 2015.

5

Seek out opportunities to get involved with our community in ways that help educate the public and also highlight Pierce Transit as an employer of choice. Ongoing.

Exhibit A

ANNUAL TARGETS:



6

Seek employee collaboration on cost reduction, service improvements, and problem solving. One way to accomplish this target could be using Lean Principles, which we offer in-house. Ongoing.

7

Over half of the employees at Pierce Transit are actively involved in the Wellness program, by 2017. An approach would be to hold "Transit Olympics" during the summer of 2017.

8

Focus leadership's attention to internal outreach efforts to maintain strong communication channels that are open and fluid. Major topics - for example, innovative services being developed - would be shared with internal staff prior to or at the same time as it is shared with outside sources, whenever possible. Ongoing.

CONCLUSION

Pierce Transit's Strategic Plan is a framework for improving the Agency. The Board of Commissioners and staff are committed to achieving service excellence and financial stability. Providing innovative solutions, while maintaining a high degree of organizational and operational efficiency remains a priority. If we are successful in achieving these goals, customer and community satisfaction will improve and ridership will increase.

The Strategic Plan is a living, dynamic document which will likely evolve during the next six years as the operating environment changes and funding increases. The goals identified in the Strategic Plan may remain static while the methods to achieve each goal may shift with the development of each annual budget.



“Riding Pierce Transit helps me plan my day intentionally. I’ve never spent my time more wisely.”



“Pierce Transit is a smart low cost way to travel that is good for the environment and for the community.”



“I love to come visit my honey. Each SHUTTLE trip is great!”



piercetransit.org | 3701 96th St. SW Lakewood, WA 98499-4431

If you have questions about Pierce Transit's Strategic Plan, contact Van Sawin, Business Development Officer at 253.983.2721.

Exhibit A

FACT SHEET

TITLE: A Resolution Authorizing Washington State Department of Enterprise Services (DES) to Amend the Contract with Lincoln Construction, Inc. and to Make Final Payment to Close the Contract for General Construction Services for the Building 4 Modification Project

DIVISION: Transit Development

ORIGINATOR: Clint Steele
Project Manager

PRECEDING ACTION: Resolution No. 13-040 Authorizing Washington State Department of Enterprise Services to enter into contracts on Pierce Transit's behalf; Resolution No. 14-067, Adoption of 2015 Budget; Resolution No. 14-031, Authority for Washington State Department of Enterprise Services (DES) to Enter Into and Execute a Contract with Lincoln Construction, Inc. for General Construction Services for the Remodel of Existing Operator and Dispatch Spaces and Reconfiguration of Offices for the Building 4 Modifications Project.

COORDINATING DEPARTMENT: Finance

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

Proposed Resolution

BUDGET INFORMATION

2015 Budget Amount
\$1,967,406

Required Expenditure
\$63,516.76

Impact
N/A

Explanation:

Original Contract Amount: \$717,564.00
Change Orders for added scope: \$ 63,516.76
Amended Contract Amount: \$781,080.76

There is no budget impact because the project budget has funds available for this amendment.

BACKGROUND:

Pierce Transit was awarded a grant from the Federal Transit Administration (FTA) for the remodel of the Administration Building in the existing Operator and Dispatch spaces and for the reconfiguration of offices. The Federal Grant can only be spent on these capital improvements and may not be used for operating or other capital expenses.

Based on information learned during the course of the project, it became clear that additional scope was needed to include renovation of the restrooms, added lighting, additional floor covering, the addition of an electrical panel, and other minor changes.

Approval of this resolution will authorize DES to amend the contract with Lincoln Construction, Inc. on behalf of Pierce Transit for general construction services and provide funding to make the final payment and close the contract for the Building 4 Modification project, Operator's Lobby Remodel.

ALTERNATIVES:

There are no reasonable alternatives. The work was necessary to the project and has been completed and to withhold payment would not be contractually possible. This resolution allows Pierce Transit to make final payment and begin closure of the contract with Lincoln Construction.

RECOMMENDATION:

Approve Resolution No. 15-023, authorizing Washington State Department of Enterprise Services (DES) to amend the contract with Lincoln Construction, Inc. in the amount of \$63,516.76, amending the total contract amount to \$781,080.76, and to make final payment to close the contract for the general construction services for the remodel of existing operator and dispatch spaces for the Building 4 Modification Project.

RESOLUTION NO. 15-023

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Providing Authority for Washington
2 State Department of Enterprise Services (DES) to amend the Contract with Lincoln Construction, Inc. and to
3 Make Final Payment to Close the Contract for General Construction Services for the Building 4 Modification
4 Project
5

6 WHEREAS, Pierce Transit obtained a Federal Earmark grant for the modification of the
7 administration building for existing operator and dispatch spaces and reconfiguration of offices in Building 4;
8 and

9 WHEREAS, this grant can only be spent on these capital improvements and may not be used for
10 operating or other capital expenses; and

11 WHEREAS, the Board of Commissioners approved Resolution No. 13-040 on December 9, 2013
12 authorizing Washington State Department of Enterprise Services to enter into contracts on Pierce Transit's
13 behalf; and

14 WHEREAS, the Board of Commissioners approved Resolution No. 14-031 on June 9, 2014 authorizing
15 Washington State Department of Enterprise Services (DES) to Enter Into and Execute a Contract with Lincoln
16 Construction, Inc. for General Construction Services for the Remodel of Existing Operator and Dispatch Spaces
17 and Reconfiguration of Offices for the Building 4 Modifications Project; and

18 WHEREAS, the project is included in the adopted 2015 Budget; and

19 WHEREAS, the Building 4 Modification project will increase the space necessary for efficient work
20 flow in the operator lobby and dispatch areas; and

21 WHEREAS, additional scope has been added to the contract for renovation of the restrooms, added
22 lighting, additional floor covering, the addition of an electrical panel, and other minor changes.

23 WHEREAS, the increase in this contract amount is within the overall grant-funded budget; and

24 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

25 Section 1. The Board of Commissioners authorizes Washington State Department of Enterprise
26 Services (DES) to amend the contract with Lincoln Construction, Inc. in the amount of \$63,516.76, amending
27 the total contract amount to \$781,080.76, and to make final payment to close the contract for the general
28 construction services for the remodel of existing operator and dispatch spaces for the Building 4 Modification
29 Project.
30

FACT SHEET

TITLE: A Resolution Authorizing Washington State Department of Enterprise Services (DES) to Amend the Contract with S.M. Stemper Architects for Additional Construction Management and Administration Support for the Building 4 Modifications Project

DIVISION: Transit Development

ORIGINATOR: Clint Steele
Project Manager

PRECEDING ACTION: Resolution No. 13-037, Adoption of the 2014 Budget; Resolution No. 13-040, Ratification of Interagency Master Agreement and Task Order No.1 Agreement for Contract No. 2012-EAS-712 with Department of Enterprise Services for Project Management Services and Authorization to Extend Master Agreement Through December 31, 2014; Resolution No. 14-030 Authority for Washington State Department of Enterprise Services (DES) to Amend the Contract with S.M. Stemper Architects for Additional Construction Management and Administration Support for the Building 4 Modifications project, 2nd Floor Tenant Improvements.

COORDINATING DEPARTMENT: Finance

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

Proposed Resolution

BUDGET INFORMATION

2015 Budget Amount
\$1,967,406

Required Expenditure
\$93,899

Impact
N/A

Explanation:

Original Contract Amount: \$149,990
Previous Executed Amendments: \$ 57,065
Additional A&E Support request: \$ 93,899
Amended Contract Amount: \$300,954

There is no budget impact because the project budget has funds available for this amendment.

BACKGROUND:

Pierce Transit was awarded a grant from the Federal Transit Administration (FTA) for the remodel of the Administration Building in the existing Operator and Dispatch spaces and for the reconfiguration of offices in Building 4. The Federal grant may only be spent on this project and may not be used for operating or other capital expenses.

Washington State Department of Enterprise Services (DES) entered into a contract on behalf of Pierce Transit with S.M. Stemper Architects for basic architectural services including but not limited to: Electrical Engineering, Mechanical Engineering and Structural Engineering services.

Additional architectural and construction management support was and is needed from S.M. Stemper Architects for the project to be successfully completed. S.M. Stemper Architects scope of work increases with this amendment to include construction management and administration support services for the Building 4 Modification Project due to additional scope in the project to include renovation of restrooms, a cold weather vestibule, added lighting, additional floor covering, the addition of an electrical panel, and other minor changes.

ALTERNATIVES:

There are no alternatives but to amend the contract with S.M. Stemper Architects for additional construction management and administration support services for the Building 4 Modifications project.

RECOMMENDATION:

Approve Resolution No. 15-024, authorizing DES to amend the contract with S.M. Stemper Architects on behalf of Pierce Transit for additional construction management and administration support in the amount of \$93,899, amending the contract amount to \$300,954 for the Building 4 Modifications Project.

RESOLUTION NO. 15-024

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing Washington State Department of
2 Enterprise Services (DES) to Amend the Contract with S.M. Stemper Architects for Additional Construction
3 Management and Administration Support for the Building 4 Modifications Project
4

5 WHEREAS, Pierce Transit obtained a Federal earmark grant for the modification of the Agency's
6 administration building; and

7 WHEREAS, the project is grant funded and is included in the adopted 2015 Budget; and

8 WHEREAS, the Board of Commissioners approved Resolution No. 13-040 on December 9, 2013
9 authorizing Washington State Department of Enterprise Services (DES) to enter into contracts on Pierce
10 Transit's behalf; and

11 WHEREAS, the Board of Commissioners approved Resolution No. 14-030 on June 9, 2014 authorizing
12 DES to amend the contract with S.M. Stemper Architects for additional construction management and
13 administration support for the Building 4 Modification Project, 2nd Floor Tenant Improvements; and

14 WHEREAS, the modification will provide tenant improvements to increase efficiency and work flow
15 in office areas displaced due to the Building 4 Modification Project and remodel of the Operators' lobby
16 and dispatch area and for the reconfiguration of offices; and

17 WHEREAS, additional architectural and construction management support is needed from S.M.
18 Stemper Architects for the project to be successfully completed; and

19 WHEREAS, additional scope has been added to the contract for renovation of the restrooms, a cold
20 weather vestibule, added lighting, additional floor covering, the addition of an electrical panel, and other
21 minor changes.

22 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

23 Section 1. The Board of Commissioners authorizes DES to amend the contract with S.M. Stemper
24 Architects on behalf of Pierce Transit for additional construction management and administration support in
25 the amount of \$93,899, amending the contract amount to \$300,954 for the Building 4 Modifications Project.
26
27
28
29
30

1 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on the 13th
2 day of April, 2015.

3 PIERCE TRANSIT

4
5 _____
6 Rick Talbert, Chair
7 Board of Commissioners

8 ATTEST/AUTHENTICATED

9
10 _____
11 Deanne Jacobson, CMC
12 Clerk of the Board
13
14

verification by survey), the total offer is \$4,212,065.86. The purchase price is at or above appraised value based on an independent real estate appraisal completed April 7, 2015.

Upon closing, there will be adjustments to the total revenue to the Agency based on broker fees and potential costs associated with the industrial developer completing design, permitting and construction of site utilities and stormwater facilities associated with the retail parcels not part of this sale.

ALTERNATIVES:

The alternative would be to keep the property or await another offer; however it has been declared surplus and is no longer useful to the Agency. The sale of the property would develop and generate new tax dollars and employment opportunities in Lakewood and revenue for Pierce Transit.

RECOMMENDATION:

Approve Resolution No. 15-027, authorizing the sale of surplus real property zoned AC1 located at 96th Street SW and South Tacoma Way, Lakewood, WA and authorizing the Chief Executive Officer to enter into and execute a purchase and sale agreement with Dermody Properties for said property.

RESOLUTION NO. 15-027

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing the Sale of Surplus Real Property
2 Zoned AC1 Located at 96th Street SW and South Tacoma Way, Lakewood, WA and Authorizing the Chief
3 Executive Officer to Enter Into and Execute the Purchase and Sale Agreement with Dermody Properties.
4

5 WHEREAS, Pierce Transit is a municipal corporation as defined in the Revised Code of
6 Washington; and

7 WHEREAS, Pierce Transit has complied with the provisions of RCW 39.33.020 Disposal of
8 Surplus Property; and

9 WHEREAS, by Resolution No. 11-021, approved on the 8th day of August 2011, the Board of
10 Commissioners of Pierce Transit declared the real property at 96th Street SW and South Tacoma Way, Lakewood,
11 WA to be surplus property; and

12 WHEREAS, Pierce Transit owns 13.23 acres of property zoned AC1 at 96th Street SW and
13 South Tacoma Way, Lakewood, Washington, parcel numbers 5000700010, 5000700020, 5000700030,
14 5000700041, 5000700051, 5000700091 (hereinafter, "the property"); and

15 WHEREAS, the sale of the property will develop and generate new tax dollars and
16 employment opportunities in Lakewood and will yield significant additional revenue for Pierce Transit; and

17 WHEREAS, Dermody Properties has presented Pierce Transit an offer to purchase the property
18 which has been evaluated, and staff has determined the offer to be fair, reasonable, and at or above the
19 appraised value of the property; and

20 WHEREAS, Staff recommends sale of the property to Dermody Properties; and

21 WHEREAS, The Board of Commissioners of Pierce Transit finds it in the best interest of Pierce
22 Transit to enter into a purchase and sale agreement for the sale of the property;

23 NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as
24 follows:

25 Section 1. The Chief Executive Officer is hereby authorized to enter into and execute a purchase and
26 sale agreement with Dermody Properties for the sale of surplus real property zoned AC1 located at 96th Street
27 SW and South Tacoma Way, Lakewood, WA, parcel numbers 5000700010, 5000700020, 5000700030,
28 5000700041, 5000700051, and 5000700091.
29

1 ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held
2 on the 13th day of April, 2015.

Rick Talbert, Chair
Board of Commissioners

ATTEST/AUTHENTICATED:

Deanne Jacobsen, CMC
Clerk of the Board

FACT SHEET

TITLE: A Resolution Authorizing Execution of a Five-Year Contract with SMS Cleaning, Inc. to Provide Janitorial Services

DIVISION: Maintenance

ORIGINATOR: Larry McCarty
Facilities Maintenance Manager

PRECEDING ACTION: N/A

COORDINATING DEPARTMENT: Facilities, Purchasing

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

Proposed Resolution

BUDGET INFORMATION

2015 Budget Amount
\$275,000

Required Expenditure
\$477,175.05 (Years 2015-2019)
2015 Expenditure is \$89,880.

Impact
None

Explanation: The proposed budget is for multiple janitorial contracts within Pierce Transit. The required expenditure is for one year of services beginning May 1, 2015, and an additional four years of services which will be budgeted annually. Over the five years of the proposed agreement, the Agency would expend approximately \$477,175.05 plus additional expenses for optional services approved by Pierce Transit by task order.

BACKGROUND:

Staff requests authority to execute a contract for Janitorial Services for Buildings 4 and 5 with SMS Cleaning, Inc.

The Invitation to Bid was released on February 10, 2015 and sent to eighty-five (85) prospective respondents. A pre-bid conference, including tours of both buildings, was conducted with fourteen (14) companies in attendance. Five (5) responsive bids were received and evaluated. As a result, SMS Cleaning, Inc. was determined to be the lowest responsible bidder and staff determined that said vendor meets the needs of Pierce Transit.

FACT SHEET
PAGE 2

The bid price for the first contract year is \$89,880.00, the second contract year is \$92,566.20, the third contract year is \$95,353.80, the fourth contract year is \$98,214.36 and the fifth contract year is \$101,160.72.

Hourly rates were provided for on-call services with a minimum of two (2) hours arranged in advance at \$17.50/hour for the first and second contract years, and \$18.00/hour for contract years three through five. Hourly rates were also given for emergency services with a three (3) hour minimum at \$17.50/hour for the first and second contract year, \$18.00/hour for the contract years three through five. Additional optional services were provided for carpet cleaning at \$15.00/hour for the first and second contract years and \$17.50/hour for contract years three through five; and window washing at \$2,000 per occurrence for Building 4 for the first and second contract years and \$2,200 per occurrence for contract years three through five and Building 5 rates at \$1,500 per occurrence for the first and second contract years and \$1,700 for contract years three through five.

ALTERNATIVES:

The alternative would be to reject all bids or select an alternate bidder. This is not recommended as staff is recommending the firm that most closely meets the standards of Pierce Transit and the best price as published in the Invitation to Bid document.

RECOMMENDATION:

Approve Resolution No. 15-029, authorizing the Chief Executive Officer to enter into and execute a five-year contract with SMS Cleaning, Inc., to provide janitorial services in Buildings 4 and 5 in an approximate amount of \$477,175.05, plus additional expenditures for optional services approved and budgeted by Pierce Transit staff.

RESOLUTION NO. 15-029

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing Execution of a Five-Year Contract
2 with SMS Cleaning, Inc., to Provide Janitorial Services
3

4 WHEREAS, by Resolution No. 14-067, approved on the 8th day of December 2014, the Board of
5 Commissioners of Pierce Transit adopted the 2015 Agency Budget; and

6 WHEREAS, Pierce Transit complied with its competitive bid process for janitorial services and SMS
7 Cleaning, Inc., was determined to be the lowest responsible bidder; and

8 WHEREAS, staff has evaluated the proposed bid and determined that it meets the needs of the
9 Agency; and

10 WHEREAS, Pierce Transit desires to enter into a five-year contract with SMS Cleaning, Inc. for janitorial
11 services for Buildings 4 and 5; and

12 WHEREAS, said contract allows for optional services to be performed that may result in expenditures
13 exceeding the contract amount of \$477,175.05, if determined as necessary by Pierce Transit staff and
14 approved by purchase order; and

15 WHEREAS, the contract amounts include \$89,880 in 2015; \$92,566.20 in 2016; \$93,353.80 in 2017;
16 \$98,214.36 in 2018 and \$101,160.72 in 2019; and

17 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

18 Section 1. The Board of Commissioners hereby authorizes the Chief Executive Officer to enter into
19 and execute a five-year contract with SMS Cleaning, Inc., to provide janitorial services in an approximate
20 amount of \$477,175.05, plus additional expenditures for optional services approved and budgeted by
21 Pierce Transit staff.

22 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof
23 held on the 13th day of April, 2015.

24 _____
25 Rick Talbert, Chair
26 Board of Commissioners

27 ATTEST/AUTHENTICATED

28 _____
29 Deanne Jacobson, CMC
30 Clerk of the Board
31
32

FACT SHEET

TITLE: A Resolution Hiring Susan Dreier as Chief Executive Officer of Pierce Transit

DIVISION: Executive

ORIGINATOR: Deanne Jacobson
Clerk of the Board

PRECEDING ACTION:

Resolution No. 81-029, appointment of Don S. Monroe to Chief Executive Officer of Pierce Transit

Resolution No. 06-014, appointment of Lynne M. Griffith to Chief Executive Officer of Pierce Transit

COORDINATING DEPARTMENT: Human Resources

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

Proposed Resolution
Exhibit A, Proposed Employment Contract

BUDGET INFORMATION

2015 Budget Amount

Required Expenditure

Impact

Explanation: The budget amount is subject to contract negotiations of a salary amount between \$177,759 - \$233,926.

BACKGROUND:

After the resignation of former Chief Executive Officer (CEO) Lynne Griffith on July 24, 2014, the Board appointed James L. Walton to serve as the Interim Chief Executive Officer of Pierce Transit until the Agency hired a permanent CEO. In October of 2014, Pierce Transit hired Karras Consulting to assist with the CEO recruitment process.

The Agency, with the assistance of Karras Consulting, underwent an extensive national search for qualified candidates for the position of Chief Executive Officer. The Executive Finance Committee interviewed a total of seven candidates (four on February 27, 2015 and three on March 20, 2015) and the number of finalists was narrowed down to two individuals.

On April 1, 2015, the two finalists met with Pierce Transit staff members, received a tour of the facilities and went on a bus tour of the system. They also participated in an all-employee forum and a public stakeholder's forum, where they responded to various questions from staff and members of the community. Feedback collected from employees and members of the community was compiled and reviewed by the full Board as part of their consideration.

After interviewing both finalists on April 1, 2015, the Board of Commissioners authorized Karras Consulting to extend an offer of employment to Susan Dreier to serve as the Chief Executive Officer of Pierce Transit and together with Chair Talbert to negotiate an employment contract with an acceptable salary range between \$177,759-\$233,926 and an acceptable benefit package, subject to final approval of that employment agreement by the full Board on April 13, 2015.

ALTERNATIVES:

Do not appoint Susan Dreier to serve as the Chief Executive Officer and re-open the recruitment process.

Amend terms of the proposed employment agreement with Ms. Dreier, subject to further negotiation between the parties.

RECOMMENDATION:

Approve Resolution No. 15-028, authorizing the appointment of Susan Dreier as Chief Executive Officer of Pierce Transit, pursuant to the terms and conditions of the proposed employment agreement negotiated by the parties and attached as Exhibit A.

RESOLUTION NO. 15-028

A RESOLUTION of the Board of Commissioners of Pierce Transit Hiring
Susan Dreier as Chief Executive Officer of Pierce Transit

WHEREAS, by Resolution No. 81-029, the Board of Commissioners authorized Don S. Monroe to serve as the Chief Executive Office of Pierce Transit; and

WHEREAS, after retirement of Mr. Monroe, the Board of Commissioners by Resolution No. 06-014, authorized Lynne M. Griffith to serve as the Chief Executive Officer of Pierce Transit; and

WHEREAS, after the resignation of Ms. Griffith, the Board of Commissioners by Resolution No. 14-056 appointed James L. Walton to serve as the Interim Chief Executive Officer of Pierce Transit; and

WHEREAS, Pierce Transit approved a contract with Karras Consulting to assist in the recruitment process of hiring a Chief Executive Officer in October of 2014; and

WHEREAS, an extensive search was conducted and qualified candidates were delivered; and

WHEREAS, the Executive Finance Committee interviewed four candidates on February 27, 2015, and three candidates on March 20, 2015; and

WHEREAS, the Executive Finance Committee carefully reviewed and considered the qualifications of the candidates and recommended two finalists for full Board interviews; and

WHEREAS, the Board of Commissioners considered input from employees and community stakeholders from the CEO candidates meet and greet events that occurred on April 1, 2015; and

WHEREAS, after conducting interviews on April 1, 2015, the Board of Commissioners determined that Sue Dreier is the best qualified candidate for the position of Chief Executive Officer of Pierce Transit and formally authorized Karras Consulting to extend an offer of employment to Susan Dreier to serve as the Chief Executive Officer of Pierce Transit and together with Chair Rick Talbert to negotiate an employment contract with an acceptable salary range between \$177,759-\$233,926 and an acceptable benefit package, subject to final approval of employment agreement by the full Board on April 13, 2015.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

Section 1. Susan Dreier is hereby selected as the duly appointed and qualified Chief Executive Officer of Pierce Transit to perform such duties and receive such benefits and compensation, pursuant to the employment contract attached hereto as Exhibit A.

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ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on the 13th day of April, 2015.

PIERCE TRANSIT

Rick Talbert, Chair
Board of Commissioners

ATTEST/AUTHENTICATED

Deanne Jacobson, CMC
Clerk of the Board

from Gillig Corporation under contract #224-13-07 competitively procured by Greater Richmond Transit Company (GRTC) in Richmond, Virginia, and five (5) forty-foot Compressed Natural Gas (CNG) expansion Coaches from Gillig Corporation under contract #13-5001-52 competitively procured by Kansas City Area Transportation Authority (KCATA) in Kansas City, Missouri.

Staff recommends, in accordance with Ch. 39.34 RCW, entering into interstate compact agreements for the purchase of coaches competitively procured by GRTC and KCATA instead of instituting a Pierce Transit procurement, which would be duplicative of the Virginia and Missouri procurement contracts.

In 2014, staff obtained fifteen (15) formal assignment options pursuant to the GRTC contract, ten (10) of those options were used in 2014 to replace CNG coaches with tanks that will expire in June of this year leaving five (5) options available from the GRTC assignment.

Staff recently obtained an additional five (5) formal assignment options pursuant to the KCATA contract. We have thoroughly reviewed the updated pricing received from Gillig Corporation in accordance with the Producer Price Index and are satisfied that pricing for the KCTA contract is fair and reasonable, remains competitive in the market place and substantially complies with all state, federal and competitive rules and regulations. In addition, pre-award Buy America information has been received from Gillig Corporation which exceeds the Buy America regulations for American assembly and content.

The price quoted by Gillig for both the GRTC and the KCATA options is \$518,258 per bus plus tax which includes the base price and additional options selected by Pierce Transit for a fully equipped coach. Also included in the budget amendment is \$50,000 in contingency funds for a two-day pre-production meeting in Hayward, California; an on-site mechanic at the Gillig plant to inspect the bus build over a 30-day period, as well as additional miscellaneous equipment required for installation prior to putting the coaches into revenue service. The total amount for 10 coaches is \$5,182,580 plus 9.7% sales tax and a \$50,000 in contingency for a total amount of \$5,735,290. Gillig has provided an excellent product and service in the past, and staff is confident this will continue in the future.

The request to purchase expansion coaches is necessary in light of the Board of Commissioners' approval to add a total of 16,000 service hours to the 2015 Operating Budget and a proposal to increase an additional 12,000 service hours in 2016. The current lead time for purchase and delivery of coaches is 20 plus months from date of order; staff will work with Gillig to negotiate an earlier build and delivery date in an effort to put these buses into service by the end of the second quarter of 2016. The Pierce Transit Contingency Reserve fleet has ten (10) 1999 high-floor, 40 foot, Gillig diesel buses that will be used to provide the added service hours until the new buses are delivered.

ALTERNATIVES:

An alternative would be to not order expansion coaches and use reserve coaches. However, the reserve coaches are over 16 years old with an average of 741,835 miles per coach. These coaches are high-floor diesel express buses that Sound Transit surplused and sold to Pierce Transit following the fire at our CNG fueling station and are not designed for local service.

RECOMMENDATION:

Approve Resolution No. 15-025, authorizing amendment to the 2015 Capital Budget to add the 2015 Bus Fleet Expansion project, and authorize purchase of five (5) forty-foot Compressed Natural Gas Expansion Coaches, pursuant to the Greater Richmond Transit Company Contract No. 114-13-07 and five (5) forty-foot Compressed Natural Gas Expansion Coaches, pursuant to the Kansas City Area Transportation Authority Contract No. 13-5001-52, in the amount of \$5,735,290.

RESOLUTION NO. 15-025

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing Amendment to the 2015 Capital
2 Budget and the Purchase of Ten (10) Forty-Foot Compressed Natural Gas (CNG) Expansion Buses, Pursuant to
3 the Greater Richmond Transit Company (GRTC) Contract No. 114-13-07 and the Kansas City Area
4 Transportation Authority (KCATA) Contract No. 13-5001-52
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6 WHEREAS, Resolution No. 14-020, approved on April 14, 2014, authorized the amendment to the
7 2014 Capital Budget to add the 2014 Bus Replacement Project and authorized the purchase of ten (10) forty-
8 foot compressed natural gas (CNG) replacement coaches, pursuant to the Greater Richmond Transit Company
9 (GRTC) contract no. 114-13-07; and

10 WHEREAS, Resolution No. 14-067, approved on the December 8, 2014, the Board of Commissioners
11 of Pierce Transit adopted the 2015 Budget; and

12 WHEREAS, Resolution 15-016, approved on March 9, 2015, amended the 2015 Budget to increase
13 fixed route service hours, operating expenses, revenues, use of reserves, and staff positions; and

14 WHEREAS, ten (10) expansion coaches are required for fixed route service hour expansion approved
15 for 2015 and for the anticipated additional service hours for 2016; and

16 WHEREAS, pursuant to RCW 39.34, Pierce Transit is authorized to enter into an interstate compact for
17 purchase of coaches through the GRTC contract and through the Kansas City Area Transportation Authority
18 (KCATA) contract allowing the transfer of purchase options to Pierce Transit; and

19 WHEREAS, staff has reviewed and is satisfied that the procurement process used to develop the GRTC
20 and KCATA contracts substantially complies with all state, federal and competitive rules and regulations; and

21 WHEREAS, staff has received the required pre-award Buy America Information from the manufacturer,
22 Gillig Corporation and finds it to meet or exceed the requirements of Buy America regulations; and

23 WHEREAS, the proposal from Gillig Corporation to provide ten (10) Forty-Foot CNG Coaches for
24 \$518,258 per bus, plus tax is considered to be fair and reasonable; and

25 WHEREAS, \$50,000 in contingency funds is included in the budget amendment for a two-day pre-
26 production meeting in Hayward, California; an on-site mechanic at the Gillig plant to inspect the bus build
27 over a 30-day period, as well as additional miscellaneous equipment required for installation prior to putting
28 the coaches into revenue service; and

29 WHEREAS, the Board of Commissioners of Pierce Transit finds it in the best interest of Pierce Transit to
30 amend the 2015 Capital Budget and authorize the purchase of ten (10) Forty-Foot CNG expansion coaches
31 from GRTC and KCATA contracts;

1 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

2 Section 1. The 2015 Capital Budget is herewith amended to reflect a new capital project: 2015 Bus
3 Fleet Expansion in the amount of \$5,735,290 which includes sales tax and contingency funds.

4 Section 2. The Chief Executive Officer is hereby authorized to purchase five (5) Forty-Foot CNG
5 expansion coaches from the Greater Richmond Transit Company Contract No. 114-13-07 and five (5)
6 Forty-Foot CNG expansion coaches from the Kansas City Area Transportation Authority Contract No. 13-
7 5001-52, in the total amount of \$5,735,290.

8 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
9 the 13th day of April, 2015.

10 PIERCE TRANSIT

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14 Rick Talbert, Chair
15 Board of Commissioners
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17 ATTEST/AUTHENTICATED

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19 _____
20 Deanne Jacobson, CMC
21 Clerk of the Board
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FACT SHEET

TITLE: A Resolution Supporting the Growing Transit Communities Strategy and Authorizing the Chief Executive Officer to Execute the Growing Transit Communities Compact

DIVISION: Executive

ORIGINATOR: Justin Leighton
Government Relations Officer

PRECEDING ACTION:

COORDINATING DEPARTMENT: Planning and Development

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

Attachment A, Growing Transit Communities Letter
Proposed Resolution

BUDGET INFORMATION

2015 Budget Amount
N/A

Required Expenditure
N/A

Impact
N/A

Explanation: N/A

BACKGROUND:

Pierce Transit is a member of the Puget Sound Regional Council (PSRC), the Puget Sound's Metropolitan Planning Organization (MPO). Pierce Transit has a vested interest in being a close partner with PSRC and the multiple partners that also participate with them which includes the Growing Transit Communities (GTC) Partnership.

In 2010, the GTC partnership met to identify what will be needed to create the sustainable, equitable communities envisioned in regional plans and supported by the region's commitments. Out of that, the Growing Transit Communities Compact was developed, and PSRC invited the various public and private organizations and agencies to sign the compact as implementation partners. Commissioner Walker proposed

FACT SHEET
PAGE 2

that Pierce Transit be a signatory member of the GTC Compact, a copy of which is attached hereto as Attachment A.

ALTERNATIVES:

Do not pass the resolution to add Pierce Transit as a signatory of the Compact.

RECOMMENDATION:

Approve Resolution No. 15-026, acknowledging the support and need for coordinating efforts to successfully implement the Growing Transit Communities Strategy and authorizing the Chief Executive Officer to execute the Growing Transit Communities Compact on behalf of Pierce Transit.

RESOLUTION NO. 15-026

1 A RESOLUTION of the Board of Commissioners Supporting the Growing Transit Communities Strategy and
2 Authorizing the Chief Executive Officer to Execute the Growing Transit Communities Compact
3

4 WHEREAS, the central Puget Sound region has adopted VISION 2040, a long-range strategy to
5 advance the ideals of our people, our prosperity and our planet by integrating land use, economic and
6 transportation decisions in order to meet the needs of current and future generations, achieve
7 economic prosperity with social equity, and support a healthy environment, including addressing global
8 climate change; and

9 WHEREAS, VISION 2040 includes among its goals (1) maintaining a prosperous and sustainable
10 regional economy by supporting businesses and job creation, investing in all people, sustaining
11 environmental quality, and creating great central places, diverse communities, and a high quality of
12 life, and (2) focusing growth within already urbanized areas to create walkable, compact, and transit
13 oriented communities, and (3) meeting housing needs through preservation and expansion of a range
14 of affordable, healthy and safe housing choices; and

15 WHEREAS, the voters of the central Puget Sound region have committed to a \$25 billion
16 investment in light rail, commuter rail, bus rapid transit and local streetcar service that creates a once in
17 a lifetime opportunity to plan for and support the growth of communities near high capacity transit; and

18 WHEREAS, transit-oriented development is a land use pattern with many social, economic, and
19 environmental benefits, including more sustainable and efficient use of urban land, support for
20 regional and local economies, reduced combined housing and transportation costs per household, and
21 improved access and mobility for residents; and

22 WHEREAS, the Growing Transit Communities Partnership was formed as a diverse coalition of
23 governmental and nongovernmental partners that was funded by a grant from the federal Partnership
24 for Sustainable Communities for the express purpose of leveraging regional transit investments to
25 create thriving and equitable transit communities around light rail and other high capacity transit
26 stations; and

27 WHEREAS, progress toward creating equitable transit communities will depend on active
28 participation from a full range of partners over the long term, including transit agencies, businesses,
29 non-profit organizations, as well as local jurisdictions and the Puget Sound Regional Council; and
30



Growing Transit Communities Compact

Preamble

VISION 2040 was approved as the central Puget Sound region's plan for sustainable development following a broad-based, collaborative planning process. Central Puget Sound voters also approved a series of high-capacity light rail and transit projects—a commitment of approximately \$15 billion—that will serve the region's most densely populated and diverse communities for decades to come. These investments present a once-in-a-lifetime opportunity to shape the region's urban form and ensure that transportation improvements support sustainable development and foster vibrant, healthy neighborhoods for all.

Recognizing what this unprecedented opportunity means for the region and its residents, a broad coalition of stakeholders came together to identify what will be needed to create the sustainable, equitable communities envisioned in the region's plans. The result was the Growing Transit Communities Partnership.

The Partnership produced the Growing Transit Communities Strategy as a tool to implement VISION 2040 and local comprehensive plans adopted under the state Growth Management Act, and which is supported by this Compact. Its goals and recommendations are wide-ranging, developed with the recognition that some tools and approaches may work in some locations but not in others, and that each partner retains flexibility and discretion in pursuing the strategies most appropriate to local needs and conditions. However, the envisioned outcomes, consistent with VISION 2040, require an ongoing dedicated partnership of many interests, including cities, counties, transit agencies, businesses and employers, housing authorities, public health agencies, affordable housing providers, educational institutions, community-based organizations, and development interests.

And while the Compact is not legally binding and does not mandate adoption of any particular policies or actions, it expresses the need for many and diverse partners to work together over time to achieve its goals, recognizing that opportunities for success cannot be achieved unless we work together.

Therefore, as signatories to the Compact, we commit ourselves to working in partnership to achieve the goals and strategies in this Compact, while respecting the diversity of interests, perspectives, and responsibilities throughout the region.

Whereas the central Puget Sound region has adopted VISION 2040, with the following vision statement:

Our vision for the future advances the ideals of our people, our prosperity, and our planet. As we work toward achieving the region's vision, we must protect the environment, support and create vibrant, livable, and healthy communities, offer economic opportunities for all, provide safe and efficient mobility, and use our resources wisely and efficiently. Land use, economic, and transportation decisions will be integrated in a manner that supports a healthy environment, addresses global climate change, achieves social equity, and is attentive to the needs of future generations.

and;

Whereas the central Puget Sound region is expected to add 1.3 million people and 1.1 million jobs by the year 2040; and

Whereas VISION 2040 includes among its goals (1) maintaining a prosperous and sustainable regional economy by supporting businesses and job creation, investing in all people, sustaining environmental quality, and creating great central places, diverse communities, and a high quality of life, and (2) focusing growth within already urbanized areas to create walkable, compact, and transit oriented communities, and (3) meeting housing needs through preservation and expansion of a range of affordable, healthy and safe housing choices; and

Whereas the voters of the central Puget Sound region have committed to a \$15 billion investment in light rail, commuter rail, bus rapid transit and local streetcar service that creates a once in a lifetime opportunity to plan for and support the growth of communities near high capacity transit; and

Whereas in 2010 the region adopted Transportation 2040, a long range transportation plan designed to implement VISION 2040 that calls for implementation of an aggressive transit strategy to keep up with increasing population and employment growth, including completion of Sound Transit 2 projects, additional Link light rail extensions to Everett, Tacoma, and Redmond, and local transit service increases of more than 100 percent in peak periods and over 80 percent in off-peak periods; and

Whereas The Regional Economic Strategy recognizes that transportation investments must address the diverse needs of the region's economy and support key employment sectors, provide more convenient and varied transportation options, and improve travel reliability to maintain and enhance quality of life in the region for workers and supporting local businesses; and

Whereas approximately 45% of households currently residing in proximity to existing and planned light rail corridors are moderately or severely housing cost burdened; and

Whereas current income distribution for the region shows 13% of households earning between 0-30% of the area median income, 12% of households earning between 30-50% of the area median income, and 18% of households earning between 50-80% of the area median income; and

Whereas new market-rate housing trends and subsidized housing resources are not providing sufficient housing choices in transit communities for households earning under 80% of the area median income; and

Whereas the combined cost burden of housing plus transportation can be substantially reduced by locating affordable housing opportunities in proximity to transit; and

Whereas the report "Equity, Opportunity, and Sustainability in the Central Puget Sound Region" identifies a widespread pattern within the region of unequal household access to educational, economic, transportation, environmental health, and neighborhood resources; and

Whereas many communities that are now or may be served by high capacity transit are home to low-income and minority households and small locally- and minority-owned businesses that are at a potentially higher risk of displacement due to a range of factors; and

Whereas transit-oriented development is a land use pattern with many social, economic, and environmental benefits, including more sustainable and efficient use of urban land, support for regional and local economies, reduced combined housing and transportation costs per household, and improved access and mobility for residents; and

Whereas the Growing Transit Communities Partnership was formed as a diverse coalition of governmental and nongovernmental partners that was funded by a grant from the federal Partnership for Sustainable Communities for the express purpose of helping to implement VISION 2040 by leveraging regional transit investments to create thriving and equitable transit communities around light rail and other high capacity transit stations; and

Whereas the Equity Network Steering Committee has defined equity to mean that all people can attain the resources and opportunities that improve their quality of life and enable them to reach their full potential; and

Whereas the Partnership defines equitable transit communities as follows:

Equitable transit communities are mixed-use, transit-served neighborhoods that provide housing and transportation choices and greater social and economic opportunity for current and future residents. Although defined by the half-mile walking distances around high-capacity transit stations, they exist within the context of larger neighborhoods with existing residents and businesses.

These communities promote local community and economic development by providing housing types at a range of densities and affordability levels, commercial and retail spaces, community services and other amenities integrated into safe, walkable neighborhoods.

Successful equitable transit communities are created through inclusive planning and decision-making processes, resulting in development outcomes that accommodate future residential and employment growth, increase opportunity and mobility for existing communities, and enhance public health for socially and economically diverse populations

Whereas Growing Transit Communities Partners recognize that transit communities throughout the region will have unique roles, functions, and opportunities, and will develop with different uses at varying intensities; and

Whereas creating vibrant transit-oriented communities can be substantially advanced through the development of additional tools and funding for infrastructure improvements in communities along transit corridors; and

Whereas Growing Transit Communities Partners believe that progress toward creating equitable transit communities will depend on active participation from a full range of partners over the long term, including transit agencies, businesses, non-profit organizations, as well as local jurisdictions and the Puget Sound Regional Council; and

Whereas the Growing Transit Communities Partnership has developed Recommended Strategies and Actions that recommend adoption of specific actions and tools by regional and local governments, by both public and private stakeholders, in order to create, grow, and enhance equitable transit communities throughout the region; and

Whereas updates to local comprehensive plans and development regulations, transit agency plans, and the refinement of regional growth and transportation plans present continuing opportunities to implement the Recommended Strategies and Actions;

Now, therefore, the signatories to this Regional Compact:

Agree that the region's long-range growth management, economic, environmental, and transportation goals depend heavily on continued investment in more and better public transportation services ; and

Acknowledge the acute need for additional resources and tools to create and preserve affordable housing throughout the region; and

Recognize that cities and counties will require new resources to create the critical physical and social infrastructure that will support growth, including transportation, utilities, recreation, and public services; and

Agree that progress toward equitable transit communities requires a cooperative, regional approach with diverse partners across governmental and nongovernmental sectors that supports and builds upon existing and ongoing planning efforts by regional and local governments and transit agencies; and

Commit to build upon the work of the Growing Transit Communities Partnership through the promotion of equitable transit communities in light rail station areas and transit nodes located within the region's three long-range light rail transit corridors, and around transit nodes outside these corridors in other parts of the region; and

Recognize that each corridor is at a different stage of high capacity transit system development, and that future stations may be identified and sited that should also be considered under this Compact; and

Understand that this Compact is designed to express the intent of diverse partners to work together toward common goals, with specific actions identified by partners appropriate to their roles and responsibilities; and

Recognize that the policies and programs promoted by the Partnership may also benefit community development around other transit investments and corridors, including but not limited to bus rapid transit, streetcar, commuter rail, intercity express bus, and ferries; and

Support a continuing process of collaboration and coordinated action to advance the development of equitable transit communities, as guided by the following goals, signatories to this Compact will strive to:

Attract more of the region's residential and employment growth to high capacity transit communities.

VISION 2040 calls for a compact pattern of growth within the Urban Growth Area, particularly in regional and subregional centers served by high capacity transit. The Growing Transit Communities work program has demonstrated that the region's light rail corridors alone have the potential to support this vision by attracting at least 25% of the housing growth and 35% of the employment growth expected in the region through the year 2040. Attracting additional TOD market demand to other regional corridors that are served by other types of high capacity transit is also essential. To advance the Regional Growth Strategy adopted in VISION 2040, promote economic development, and realize the multiple public benefits of compact growth around rapid transit investments, the signatories to this Compact will strive to:

- Use a full range of tools, investments, and economic development strategies, to attract the potential demand for residential and commercial transit oriented development within transit communities consistent with and in furtherance of regional policies and plans, and
- Plan for and promote residential and employment densities within transit communities that support ridership potential and contribute to accommodating growth needs within each high capacity transit corridor.

Additional transit communities along the region's other high capacity transit mode corridors will also attract significant portions of future residential and employment growth.

Provide housing choices affordable to a full range of incomes near high-capacity transit.

Adopted regional policy recognizes housing as a basic human need and calls for local policies and tools that provide for an adequate supply of housing affordable at all income levels, to meet the diverse needs of both current and future residents. Region-wide, affordable housing need is defined by current household incomes, where 18% of households earn between 50% and 80% of AMI, 12% earn between 30% and 50% of AMI, and 13% earn less than 30% of AMI. In transit communities, projected need for affordable housing is higher, especially for households in the lowest income range due to their greater reliance on transit. Depending on local market conditions, efforts to meet that need will focus on new housing, housing preservation, or combined strategies.

In order to meet a substantial portion of this need within walking distance of rapid transit services, the signatories to this Compact will strive to:

- Use a full range of housing preservation tools to maintain the existing level of affordable housing within each transit community, and
- Use a full range of housing production tools and incentives to provide sufficient affordable housing choices for all economic and demographic groups within transit corridors, including new housing in the region's transit communities collectively that is proportional to region-wide need or greater to serve transit-dependent households.

These goals apply to the region's transit corridors collectively, and do not suggest a specific desired outcome for any individual transit community. Further, fully attaining these goals will require new tools, resources, and subsidies beyond those that exist today.

Increase access to opportunity for existing and future residents of transit communities.

Adopted regional policy recognizes the need to address the diverse housing, transportation and economic needs of current and future residents so that all people may prosper as the region grows. This requires special attention to communities that lack access to mobility choices, quality schools, and other social and physical neighborhood components that allow community members to thrive and succeed.

In order to more equitably meet the needs of all residents of the region, the signatories to this Compact will strive to:

- Improve access to opportunity in the transit corridors through targeted investments that meet the needs of residents and businesses in communities with low access to opportunity, targeted affordable housing investments in communities with high access to opportunity, and transit connections linking high opportunity and low opportunity areas.
- Use a full range of community engagement strategies to increase the involvement of diverse and historically under-represented groups in transit community development, empower communities to influence decisions at all levels of government, and ensure opportunities for participation throughout the decision-making process.

In order to maximize this historic opportunity, show regional leadership, and act as a national model of how diverse stakeholders can make transformative decisions that advance a region's goals for its people, its prosperity, and the planet, the signatories to this Compact pledge to work individually and collaboratively toward the goals described above, and toward the implementation of the Growing Transit Communities Strategy, as appropriate to each jurisdiction and organization. PSRC will periodically convene representatives of Compact signatories as an Advisory Committee to evaluate the region's progress over time toward achieving equitable transit communities. PSRC's regional monitoring program will track progress of implementing and achieving the goals described in this compact.



July 2013. For more information on the Growing Transit Communities Partnership, please contact Program Manager Ben Bakkenta (bbakkenta@psrc.org or 206-971-3286) or visit the Growing Transit Communities website at <http://www.psrc.org/growth/growing-transit-communities/>