



PIERCE TRANSIT BOARD MEETING
Training Center, Rainier Room
3720 96th Street SW, Lakewood, WA
January 11, 2016, 4:00 PM

AGENDA

CALL TO ORDER

ROLL CALL

SPECIAL BUSINESS

1. Welcome New Commissioner(s)
2. FS 16- 001, Election of Vice Chair
3. FS 16-002, Appointment of Two Members to the Executive Finance Committee (EFC)
4. FS 16-003, Election of Representative and Alternate to the Puget Sound Regional Council (PSRC) Transportation Policy Board for 2016 Calendar Year

PRESENTATIONS

- Operator of the Month for December 2015 ~ Ben Ethridge
Eric Gallagher
Transit Operator Asst. Manager

PUBLIC COMMENT

(Citizens wishing to provide comment will be given three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not.)

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

1. Approval of Vouchers, January 4, 2016
2. Minutes: Regular Board Meeting of December 14, 2015
3. Third Quarter Sole Source/List of Contracts Over \$100,000 Report
4. FS 16-004, A Motion Authorizing a Lease Agreement with Tacoma Mall Partnership for Operation of the Tacoma Mall Transit Center

5. FS 16-005, A Motion Authorizing Task Order No. 1 and Amendment Nos. 1, 2, 3 and 4 to the Master On-Call Agreement with Gray & Osborne for Architect/Engineering Related Services to Support the Tacoma Dome Station G St Expansion Zone Project
6. FS 16-006, A Motion Authorizing the Use of Washington State WSCA Contract No. 02702 with Motorola Solutions, Inc., to Implement a Physical Site Security System for Protecting Critical Communication Infrastructure Using Department of Homeland Security "2015 Transit Security Grant Program" (TSGP) Grant Award
7. FS 16-007, A Motion Authorizing the Execution of a Sole Source Renewal Agreement for Microsoft Premier Services for Calendar Year 2016

ACTION AGENDA

1. FS 16-008, A Resolution Authorizing the Terms and Conditions of the Master Labor Agreement with the Amalgamated Transit Union, Local 758, for the Period of July 1, 2014 Through June 30, 2017
Vivienne Kamphaus
Interim Chief Administration Officer
2. FS 16-009, A Motion Affirming Appointments and Reappointments to the Community Transportation Advisory Group
Penny Grellier
Business Partnership Administrator

STAFF UPDATES/DISCUSSION

- CEO Report
Sue Dreier
Chief Executive Officer

INFORMATIONAL BOARD ITEMS

- Chair Report
Chair Talbert
- Sound Transit Update
- Commissioners' Comments

EXECUTIVE SESSION

None

ADJOURNMENT

FACT SHEET

TITLE: Election of Vice-Chair

DIVISION: Executive

ORIGINATOR: Deanne Jacobson, Clerk of the Board

PRECEDING ACTION: N/A

COORDINATING DEPARTMENT: N/A

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS: None

BUDGET INFORMATION

2016 Budget Amount
N/ARequired Expenditure
N/AImpact
N/A

Explanation: N/A

BACKGROUND:

With the departure of Commissioner Steve Vermillion from the Puyallup City Council and the Pierce Transit Board of Commissioners effective December 31, 2015, it is necessary to elect a new Vice-Chair.

Pursuant to Section 2.16.010 of the Pierce Transit Bylaws, the vice-chairperson shall be a voting member of the Board elected by the voting members by majority vote at a regular or special meeting of the Board.

In addition, pursuant to Section 2016.020, the vice-chairperson shall be elected from among the members at the first meeting in February of each year. In the event of a vacancy, the members will elect a new vice-chairperson at the next regular board meeting. A board member shall not serve as vice-chairperson for more than two consecutive one-year terms.

As information and for historical purposes, the Board of Commissioners will be electing a new Chair at its June 13, 2016 board meeting. Commissioner Rick Talbert has served as Chair since February 10, 2014. (Chair Elections were held 2/10/14 and 6/8/15) and his term will expire May of 2016.

The proper procedure for election is as follows:

1. The Chair calls for nominations for vice-chair.
2. When all nominations have been made, a motion to close nominations is in order.
3. The Chair calls for the vote on the motion to close nominations. If there is only one nominee, the Chair declares the nominee elected by acclamation.
4. If there is more than one nominee, Board Members then cast votes for nominee(s) in the order in which they were nominated. (Nominees are permitted and encouraged to vote.)
5. The first nominee receiving the majority of the vote is declared the new Vice-Chair.

ALTERNATIVES:

None.

RECOMMENDATION:

Elect Vice-Chair, with first one-year term commencing January 11, 2016.

FACT SHEET

TITLE: Appointment of Two Members to the Executive Finance Committee (EFC)

DIVISION: Executive

ORIGINATOR: Deanne Jacobson, Clerk of the Board

PRECEDING ACTION: N/A

COORDINATING DEPARTMENT: N/A

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS: None

BUDGET INFORMATION

2016 Budget Amount
N/A

Required Expenditure
N/A

Impact
N/A

Explanation: N/A

BACKGROUND:

With the departure of Commissioners Steve Vermillion and Lauren Walker from the Pierce Transit Board, it is necessary that the Chair appoint two new committee members to the Executive Finance Committee.

Pursuant to Section 2.24.030 of the Pierce Transit Bylaws, Committees of the Board shall be created from time to time by act of the voting members of the Board as needed to facilitate the conduct of business. Except where a motion is adopted with respect to a particular committee specifying a different method of appointment, the Chair shall make the appointments to such committees. At this time, it is appropriate for the Chair to appoint two members to the EFC.

As information, the EFC is comprised of four members of the Board of Commissioners. The Committee serves as a sounding board to the Agency on various policy matters and approves contracts up to its \$1,000,000 authority as established by the Board of Commissioners. The Committee currently meets the third Thursday of each month at 3:00 pm in the Administration Building. It is important to note that the role of the EFC and meeting schedule will

be reviewed by the Board between the first and second quarter of 2016 and therefore the current structure and meeting schedule are subject to change.

ALTERNATIVES:

None.

RECOMMENDATION:

The Chair should appoint two new members to the Executive Finance Committee.

FACT SHEET

TITLE: Election of Representative and Alternate to the
Puget Sound Regional Council (PSRC) Transportation
Policy Board for 2016 Calendar Year

DIVISION: Executive

ORIGINATOR: Deanne Jacobson, Clerk of the Board

PRECEDING ACTION: Resolution 15-004, Appointment of Representative and Alternate to Puget Sound Regional Council

COORDINATING DEPARTMENT: N/A

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

None

BUDGET INFORMATION

2016 Budget Amount
\$0

Required Expenditure
\$0

Impact
\$0

Explanation: N/A

BACKGROUND:

In response to the Federal Transportation Act MAP-21, in 2014 the Puget Sound Regional Council (PSRC) Executive Board changed the structure of the Transportation Policy Board so that transit could be represented in a voting capacity. There are five public agencies that provide transit services in Pierce County: Pierce Transit; Kitsap Transit; Intercity Transit; Sound Transit; and Pierce County government through their ferry service. Because Sound Transit and Kitsap Transit will have their own seat, Pierce Transit coordinates with Pierce County Government and Intercity Transit when making this appointment.

FACT SHEET
PAGE 2

The Clerk of the Board has coordinated with other public transportation providers in the County to seek nominations, and any nominees received will be announced at the January 11, 2016, Board meeting and the individual(s) will be considered for appointment.

As information, the PSRC Transportation Policy Board typically meets the second Thursday of each month from 9:30 -11:30 am. The meetings are held at PSRC's office, 1011 Western Ave, Suite 500, Seattle, WA. The next meeting is January 14, 2016 at 9:30 am. The representatives are eligible to receive the \$90 per diem rate provided that he or she attended the meeting and is not a full-time elected official.

The proper procedure for election is as follows:

1. In addition to any nominations received by the Clerk of the Board in advance of the January 11, 2016 meeting, the incumbent Chair calls for nominations for primary representative.
2. When all nominations have been made, a motion to close nominations is in order.
3. The Chair calls for the vote on the motion to close nominations. After nominations are closed, if there is only one nominee, the Chair declares the nominee elected.
4. If there is more than one nominee, Board Members cast votes for the nominee(s) one at a time, in the order in which they were nominated. (Nominees are permitted and encouraged to vote.)
5. The first nominee receiving the majority of the vote is declared the new primary representative and no votes are taken on the remaining nominees for the primary representative position.

The same process is repeated for the alternate representative position.

ALTERNATIVES:

None.

RECOMMENDATION:

Elect a primary and alternate representative to the Puget Sound Regional Council (PSRC) Transportation Policy Board for 2016 Calendar Year, with terms expiring December 31, 2016.

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES**

December 14, 2015

CALL TO ORDER

Vice-Chair Vermillion called the meeting to order at 4:05 PM.

Commissioners present:

Don Anderson, City of Lakewood Mayor
Daryl Eidinger, City of Edgewood Mayor (*representing Fife/Milton/Edgewood*)
Kent Keel, City of University Place Councilmember
Nancy Henderson, Town of Steilacoom Councilmember
(*representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom*)
Marilyn Strickland, City of Tacoma Mayor
Steve Vermillion, Vice-Chair, City of Puyallup Councilmember
Lauren Walker, City of Tacoma Councilmember

Commissioners excused:

Rick Talbert, Chair of the Board, Pierce County Councilmember
Pat McCarthy, Pierce County Executive

Staff present:

Sue Dreier, Chief Executive Officer
Wayne Fanshier, Executive Director of Finance
Dana Henderson, General Counsel
Deanne Jacobson, Clerk of the Board
Vivienne Kamphaus, Interim Executive Director of Employee Services
Angela Woods, Deputy Clerk of the Board

Staff excused:

Doug Middleton, Executive Director of Service Delivery & Support

ANNOUNCEMENT

Information Technology Manager Keith Messner announced that Pierce Transit's new audio and visual system was installed and explained how to turn the microphones on and off.

PRESENTATIONS

Government Finance Officers' Association Award for CAFR

Executive Director of Finance Wayne Fanshier introduced Jana McQuade City of Poulsbo's Accounting Manager and Vice President of Washington Finance Officers' Association.

Ms. McQuade presented the Government Finance Officers' Association Award to Pierce Transit for excellence in financial reporting. Vice-Chair Steve Vermillion accepted the award for Pierce Transit.

Employee of the Month ~ Jim Paske

Information Technology Manager Keith Messner introduced Senior Systems Analyst Jim Paske and presented him as the Employee of the Month for December. Mr. Messner complimented Mr. Paske and spoke about him taking on a new support role for the Information Technology Department. Mr. Paske thanked staff.

Ridership Report

Service Planning Assistant Manager Peter Stackpole presented on the ridership report from January through September 2015. Mr. Stackpole reviewed comparisons of monthly ridership from 2014 to 2015 on different fixed routes. He also discussed SHUTTLE and Vanpool Monthly Boardings.

Transit Development Manager Jay Peterson and Mr. Stackpole addressed questions from Commissioners Anderson and Walker about ridership percentage versus farebox recovery, comparisons with other agencies, and vanpool ridership.

Financial Report

Mr. Fanshier reviewed the financial report and explained that the agency is above budget. The Financial Report Spotlight focused on Vanpool Online Payment. Mr. Fanshier explained that Pierce Transit is one of the first transit agencies in Western Washington to offer online vanpool payment system.

Commissioner Strickland commented in favor of the Financial Report statistics.

PUBLIC COMMENT

Vice-Chair Vermillion provided directions for public comment and the following individual provided comments:

- Tammie Cox, Lakewood, asked for increased service and evening service in the Tillicum area. Ms. Cox also commented on service animals on the bus and asked the Board to wait on fare increases.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion.)

Commissioners Strickland and Keel **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 7-0.

1. Approval of Vouchers, December 1, 2015
Operating Fund #10
Capital Fund #90
Voucher numbers CK No. 346293 through CK No. 346768
Wire No. 1584 through Wire 1602
Total \$5,289,610.88
2. Minutes: Special Study Session Meeting and Regular Board Meeting of November 9, 2015.
3. FS 15-073, Approved Resolution No. 15-066, authorizing the Chief Executive Officer to enter into and execute a Memorandum of Understanding with Pierce County supporting Beyond the Borders special needs transportation, for the period of January 1, 2016 through December 31, 2017.
4. FS 15-074, Approved Resolution No. 15-067, authorizing the Chief Executive Officer to enter into and execute a fiscal agreement with MultiCare Health Systems for coordinated transportation services of the Adult Day Health Express retroactive from July 1, 2015 through December 31, 2016.
5. FS 15-075, Approved Resolution No. 15-068, authorizing a new section B to Pierce Transit Code Chapter 3.13.180 – Surplus equipment/supplies as described in Exhibit A relating to the Care-a-van Program.
6. FS 15-076, Approved Resolution No. 15-069, authorizing housekeeping amendments to Pierce Transit Code Chapter 1.70 – Transit Public Safety Division as described in Exhibit A and superseding Resolution No. 06-003.
7. FS 15-077, Approved Resolution No. 15-070, authorizing the Chief Executive Officer to enter into and execute a multi-year contract with UniFirst Corporation for providing Laundry Services to Maintenance for three (3) years, with two (2) optional one-year extensions.

ACTION AGENDA

1. FS 15-078, A Resolution Adopting the Annual Budget for Fiscal Year 2016.

Commissioners Strickland and Walker **moved** and seconded to approve Resolution No. 15-071, adopting the 2016 Budget as presented at the November 9, 2015 Board Meeting.

No presentation was requested by the Board.

Motion **carried**, 7-0.

2. FS 15-079, A Resolution Approving a Fare Increase to SHUTTLE Fares, and Senior, Disabled and Youth Fixed Route Fares, Effective March 1, 2016, and Authorizing Amendments to Pierce Transit Code Chapter 3.72 – Fare Schedule.

Commissioners Anderson and Eidinger **moved** and seconded to approve Resolution No. 15-072, authorizing a fare increase to SHUTTLE fares and Senior, Disabled and Youth Fixed

Route Fares as proposed by staff, effective March 1, 2016, and authorizing amendments to Pierce Transit Code Chapter 3.72 – Fare Schedule in substantially the same form as Exhibit B and consistent with the adopted fares.

Transit Development Manager Jay Peterson presented on the proposed fare policies and increase of SHUTTLE fares, and Senior, Disabled and Youth fares.

Commissioner Keel opposed the increase to raising fares and inquired to researching and raising Vanpool fares.

Commissioner Strickland reiterated that the last fare increase was a decade ago and advised the Board to move forward. She recommended that staff regulate the increases for future fare increases and supported the increase.

Commissioner Walker was pleased to see the comparisons from other agencies in the area and agreed to support the increase.

Commissioner Anderson agreed with Commissioner Strickland in regulating the increases and supported the increase.

Motion **carried**, 6-1. (Commissioner Keel dissented.)

3. FS 15-080, A Resolution Authorizing the Chief Executive Officer to Sign the American Public Transportation Association (APTA) Sustainability Commitment.

Commissioners Strickland and Walker **moved** and seconded to approve Resolution No. 15-073, authorizing the Chief Executive Officer to sign the APTA sustainability commitment.

Service Innovation Administrator Tina Lee presented on the item. Ms. Lee answered budget fund questions from Commissioner Anderson and explained that future projects associated with this commitment will come to the Board for approval.

Motion **carried**, 7-0.

4. FS 15-070, A Resolution Authorizing Adoption of the Federal Advocacy Program 2016-2017.

Commissioners Strickland and Keel **moved** and seconded to approve Resolution No. 15-063, authorizing adoption of the Federal Advocacy Program 2016-2017 as presented in Exhibit A.

Government Relations Officer Justin Leighton presented on the item and updated on what the agency is working on at the federal level. Mr. Leighton reviewed each item on the program list.

Commissioner Anderson complimented staff on a well-crafted agenda and requested folding in federal lobbyist budget information for future Board items.

Motion **carried**, 7-0.

5. Resolution 15-074, Commendation for Commissioner Lauren Walker for her Service to Pierce Transit.

Commissioners Strickland and Anderson **moved** and seconded to approve Resolution No. 15-074, commending Commissioner Lauren Walker for her service to Pierce Transit.

Various Board Members thanked Commissioner Walker for her service and wished her well.

Commissioner Walker expressed her thanks and added that it is a gift to be an elected official.

Motion **carried**, 7-0.

6. Resolution 15-075, Commendation for Commissioner Steve Vermillion for his Service to Pierce Transit.

Commissioners Henderson and Walker **moved** and seconded to approve Resolution No. 15-075, commending Commissioner Steve Vermillion for his service to Pierce Transit.

Various Board Members expressed their appreciation and thanked Commissioner Vermillion for his service.

Commissioner Vermillion expressed his thanks.

Motion **carried**, 7-0.

STAFF UPDATES/DISCUSSIONS

CEO Report

CEO Sue Dreier reported on the following information:

- 2015 Report to the Community was distributed to the community in the local newspaper.
- Washington State Transit Association (WSTA) has announced Justin Leighton as their Executive Director.
- Thanked Commissioners Vermillion and Walker for their service on the Board of Commissioners and Executive Finance Committee.

INFORMATIONAL BOARD ITEM

Chair Report

Vice-Chair Vermillion announced the December 17, 2015 Executive Finance Committee meeting has been canceled and the Board will be holding elections for the following items in January and/or February 2016:

- Two positions for the Executive Finance Committee;
- Election of Vice Chair;
- Election to the Puget Sound Regional Council Transportation Policy Board.

Sound Transit update

Commissioner Strickland announced that Sound Transit hired a new Chief Executive Officer. She also gave an update for Sound Transit 3.

Commissioners' Comments

None.

EXECUTIVE SESSION

At 5:15PM, the Regular Meeting was recessed into Executive Session for approximately 20 minutes to discuss matters relating to Labor Negotiations, pursuant to RCW 42.30.140(4)(b). It was announced that no final action will occur in open session following the Executive Session.

At 5:35 PM the meeting was extended for approximately five additional minutes. The announcement of the extension was made to attendees.

ADJOURNMENT

Vice-Chair Vermillion reconvened and adjourned the meeting at 5:39 pm.

Commissioners Strickland and Keel **moved** and seconded.

Motion **carried**, 7-0.

Angela Woods
Deputy Clerk of the Board

Rick Talbert, Chair
Board of Commissioners

Third Quarter 2015
Sole Source Report

Change Orders & Amendments - Sole Source Over \$10,000				
Name	Description/Project	Explanation	Amount	Eff. Date
None				
Contracts/Proprietary - Sole Source Over \$10,000				
Name	Description/Project	Explanation	Amount	Eff. Date
Xerox Transport Solutions	Central Recording Station Upgrade	Software is proprietary and can only be supported by vendor	\$59,205	8/27/2015
IP Keys Technologies, LLC	Engineering services for CAD/AVL Upgrade	Extensive knowledge of Pierce Transit's complex component network	\$73,194	9/8/2015
Xerox Transport Solutions	Ad hoc training for ORB/CAD Build Version 16.6x	Software is proprietary and can only be supported by vendor	\$14,660	9/16/2015
Other - Sole Source Over \$10,000				
Name	Description/Project	Explanation	Amount	Eff. Date
Northwest Tower Engineering	Modification/updating of existing site drawings for construction and permitting at several communication sites	The vendor's portfolio has engineering drawings for most of the communication sites utilized by Pierce Transit, Pierce County , WSP and WSDOT	\$50,000	8/5/2015
ESRI, Inc.	Annual maintenance and support fee for the ArcGIS Geographic information system used to manage all Agency maps	Vendor is sole provider of factory authorized warranty service and provides the only authorized support available	\$18,303	8/10/2015
Contracts Awarded Over \$100,000 and Below \$200,000				
Name	Description/Project	Explanation	Amount	Eff. Date
None				

Change Orders & Amendments: Master Agreements sometimes have Change Orders and Amendments. The reasons could include time extensions to a contract, or a situation where changing a contractor before the work is complete could cause delays, hardships, and/or added costs to the project. Change Orders and Amendments most often happen with construction contracts.

Contracts/Proprietary: The service or product is not provided by another vendor.

Other: A special circumstance when specialized knowledge or skill is needed for a project and there is limited time and vendors with the expertise.

FACT SHEET

TITLE: A Motion Authorizing the Chief Executive Officer to Enter Into and Execute a Lease Agreement with Tacoma Mall Partnership for Operation of the Tacoma Mall Transit Center

DIVISION: Finance

ORIGINATOR: Jay Peterson, Transit Development Manager

PRECEDING ACTION: Resolution No, 83-126 Authorizing a thirty year lease of real property from Tacoma Mall Corporation

COORDINATING DEPARTMENT: N/A

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

Exhibit A, Proposed Lease Agreement, Amendment No. 4

BUDGET INFORMATION

2016 Budget Amount
\$50,000

Total Expenditure
\$929,945.68

Impact
\$0

Explanation: The total cost of the lease over the 15 year term (including 3% annual adjustments) = \$929,945.68.

BACKGROUND:

Pierce Transit entered into a thirty (30) year lease with the Tacoma Mall Corporation in 1984. The lease was scheduled to terminate November 15, 2014. Three amendments to extend the terms of the original agreement have been executed to provide the parties with additional time to negotiate a new long term lease.

The cost/benefit analysis of operating out of the transit center outweighs other options such as operating on the street or building a new transit center.

The proposed new lease will allow Pierce Transit and the Tacoma Mall to continue the partnership that has provided so much public good over the years. The transit center currently is served by eight local routes and one

regional route operated by Intercity Transit in Olympia. Bus service at the transit center generates over a million boardings annually.

The annual cost of the lease is \$50,000 per year with a three (3) percent annual escalator. The term of the lease is fifteen (15) years, commencing January 1, 2016 and expiring on December 31, 2030.

ALTERNATIVES:

Do not enter into a new long term lease. This will necessitate construction of another transit center or operating service from the street which will cost more than transit center operations. Operating from the street will also impact customers by making transfers more difficult to complete (e.g. having to cross a street). Transfer reliability will diminish. Customers will need to cross a busy street in order to catch a bus and/or make connections.

RECOMMENDATION:

Move to authorize the Chief Executive Officer to enter into and execute a 15- year lease agreement with Tacoma Mall Partnership for the Use and Operation of the Tacoma Mall Transit Center.

Exhibit A
FOURTH AMENDMENT TO LEASE

This Fourth Amendment to Lease ("**Fourth Amendment**") is dated as of January ____, 2016, by and between TACOMA MALL PARTNERSHIP, a Delaware general partnership ("**Landlord**"), and PIERCE COUNTY PUBLIC TRANSPORTATION BENEFIT AREA CORPORATION ("**Tenant**") (collectively, the "**Parties**").

WHEREAS, on or about November 15, 1984, Tacoma Mall Corporation, as Landlord's ultimate predecessor in interest, and Tenant entered into a Lease for the Premises as defined therein, located at Tacoma Mall, Tacoma, Washington ("**Lease**");

WHEREAS, the original term of the Tenant's Lease was set to expire on November 15, 2014 ("**Original Expiration Date**"); and

WHEREAS, since the Original Expiration Date, Landlord and Tenant have entered into three (3) written amendments to the Lease, whereby the term of the Lease was extended through and including December 31, 2015;

WHEREAS, the Transit Center Lease expressly provides for amendments, extensions and renegotiations of the term and compensation thereunder by mutual written agreement of both parties;

WHEREAS, Landlord and Tenant value their relationship which benefits their respective interests and the community; and

WHEREAS, both Parties wish to extend the term of the Lease and amend the rental compensation thereunder as further set forth herein;

WHEREAS, Tenant has evaluated the financial cost of moving the transit center from its current location at Tacoma Mall to another location, and has concluded that the cost to move the transit center exceeds the increased rental compensation proposed by Landlord as set forth in this Fourth Amendment.

NOW THEREFORE, Landlord and Tenant agree to modify the Lease as follows:

1. Extended Lease Term. The term of the Lease is extended for an additional fifteen (15) years, commencing on January 1, 2016 and ending on December 31, 2030 ("**Extended Lease Term**").
2. Rental. Tenant shall pay to Landlord as rental for the Premises the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) ("**Annual Rent**") for the first year of the Extended Lease Term, payable in equal monthly installments of Four Thousand One Hundred Sixty-six and 67/100 Dollars (\$4,166.67) ("**Monthly Rent Amount**"), payable on or before the first (1st) day of each calendar month. The Annual Rent and Monthly Rent Amount shall be increased annually on January 1st of each calendar year as set forth on Exhibit A, attached hereto and incorporated herein by reference.
3. Early Termination. Either party may terminate this Lease at any time by giving eighteen (18) months' prior written notice to the other party at the notice address and in the manner set forth in Paragraph 6 below.

4. Removal of Equipment. Upon the expiration of the Extended Lease Term or the earlier termination of the Lease as set forth in Paragraph 3 above, Tenant shall remove all of its furniture, fixtures, and equipment located upon the Premises, including but not limited to any transit shelters, benches, signage and garbage receptacles at its sole cost and expense, restore the premises to their former condition, and leaving them reasonably neat and clean. If any facilities, equipment, or improvements are not removed by Tenant, after thirty (30) calendar days' prior written notice to Tenant, Landlord shall have the right to remove, keep, and or sell any such facility equipment or improvements, and Tenant shall reimburse Landlord for any and all reasonable and direct costs incurred by Landlord for such removal and restoration of the Premises to their former condition ("**Reimbursement Amount**"). The Reimbursement Amount will be paid to Landlord by Tenant within ninety (90) days of Tenant's receipt of Landlord's written request for payment, which shall set forth a breakdown of Landlord's cost of materials, personnel hourly wages, and hours worked to complete the removal Tenant's equipment and improvements.
5. Insurance by Tenant. Tenant shall carry and maintain in full force and effect throughout the Extended Lease Term a self-insurance program, membership in a self-insurance pool, or an insurance policy with an insurance company authorized to transact business in the State of Washington that covers liability for bodily injury, personal injury, and property damage for a minimum of three million dollars (\$3,000,000.00) per occurrence. Any self-insurance pool coverage or insurance policy shall list Landlord as an additional insured in the full amount of the coverage for purposes of bodily injury, personal injury and property damage liability. Landlord shall be furnished with a certificate of insurance evidencing the issuance of such liability coverage with the aforementioned limits of liability and such certificate shall recite that such policy or policies may not be cancelled without thirty (30) days' prior written notice to Landlord.
6. Notices. All notices given from one party to the other pursuant to the terms of this Lease shall be in writing and sent by certified mail, return receipt requested, postage pre-paid, or national express delivery service which provides proof of receipt, addressed to the party intended to be notified at the address set forth below. Either party may, at any time, or from time to time, notify the other in writing of a substitute address for that set forth herein, and thereafter notices shall be directed to such substitute address. Notice given as aforesaid shall be sufficient service thereof and shall be deemed given as of the date received, as evidenced by the return receipt of the certified mail, or the date delivery is attempted as evidenced by the proof of receipt by the express delivery service.

If to Landlord: Tacoma Mall Partnership
225 West Washington Street
Indianapolis, IN 46204
Attn: Development Department

With a copy to: Tacoma Mall Partnership
225 West Washington Street
Indianapolis, IN 46204
Attn: Legal Development Department

If to Tenant: Pierce County Public Transportation Benefit Area Corporation
3701 96th Street Southwest
Lakewood, WA 98499

7. Representations and Warranties. Each of Landlord and Tenant represent and warrant to the other as follows:

- a. it has the requisite power and authority to enter into this Fourth Amendment;
- b. that all necessary and appropriate approvals, authorizations and other steps have been taken to give full effect to this Fourth Amendment;
- c. that the signatories executing this Amendment on its behalf has been duly authorized and empowered to execute this Fourth Amendment on its behalf;
- d. that this Fourth Amendment and the Lease taken together constitute the entire understanding by and between the parties thereto, and that there are no oral agreements or understandings between the parties hereto other than as specifically set forth in such documents; and
- e. that this Fourth Amendment is valid and shall be binding upon and enforceable against and shall inure to the benefit of each party and their respective successors and assigns.

8. Miscellaneous.

- a. Except as expressly modified in this Fourth Amendment, the terms and conditions set forth in the Lease remain unchanged, and are hereby ratified by the parties.
- b. This Fourth Amendment may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of which, when taken together, shall constitute one and the same instrument.
- c. This Fourth Amendment shall not be recorded.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.
SIGNATURES BEGIN ON THE FOLLOWING PAGE.

Tacoma Mall
Fourth Amendment to Transit Center Lease
Landlord's Signature Page

IN WITNESS WHEREOF, Landlord has caused this Agreement to be duly executed as of this _____ day of December, 2015.

LANDLORD:

TACOMA MALL PARTNERSHIP, a Delaware general partnership

By: SIMON PROPERTY GROUP, L.P., a Delaware limited partnership, a general partner

By: SIMON PROPERTY GROUP, INC., a Delaware corporation, its general partner

By: _____

Name: _____

Title: _____

Tacoma Mall
Fourth Amendment to Transit Center Lease
Landlord's Signature Page

IN WITNESS WHEREOF, Tenant has caused this Agreement to be duly executed as of this _____ day of December, 2015.

TENANT:

PIERCE COUNTY PUBLIC TRANSPORTATION BENEFIT AREA CORPORATION

By: _____

Name: Sue Dreier

Title: Chief Executive Officer

Exhibit A
Annual and Monthly Installment Amounts

Year	Annual Rent	Adjustment Percentage	Monthly Rent Amount
2016	\$50,000.00		\$4,166.67
2017	\$51,500.00	3.00%	\$4,291.67
2018	\$53,045.00	3.00%	\$4,420.42
2019	\$54,636.35	3.00%	\$4,553.03
2020	\$56,275.44	3.00%	\$4,689.62
2021	\$57,963.70	3.00%	\$4,830.31
2022	\$59,702.61	3.00%	\$4,975.22
2023	\$61,493.69	3.00%	\$5,124.47
2024	\$63,338.50	3.00%	\$5,278.21
2025	\$65,238.66	3.00%	\$5,436.55
2026	\$67,195.82	3.00%	\$5,599.65
2027	\$69,211.69	3.00%	\$5,767.64
2028	\$71,288.04	3.00%	\$5,940.67
2029	\$73,426.69	3.00%	\$6,118.89
2030	\$75,629.49	3.00%	\$6,302.46

FACT SHEET

TITLE: A Motion Authorizing Task Order No. 1 and Amendment Nos. 1, 2, 3 and 4 to the Master On-Call Agreement with Gray & Osborne for Architect/Engineering Related Services to Support the TDS G St Expansion Zone Project

DIVISION: Finance

ORIGINATOR: Monica Adams, Senior Planner

PRECEDING ACTION:

Approval to Negotiate and Execute Master Agreement for Agency Architect/Engineer and Related Services (Approved at Executive Finance Committee meeting, March 27, 2013)

COORDINATING DEPARTMENT: Project Management Office, Transit Development

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

None

BUDGET INFORMATION

Project Budget Amount

Required Expenditure

Impact
\$0

\$744,024

\$157,786.40

Total project budget

Task Order No. 1: \$129,452.40

Amendment No. 1: \$ 17,516.00

Amendment No. 2: No Cost – contract extension

Amendment No. 3: \$ 7,235.50

Amendment No. 4: \$ 3,582.50

Total: \$157,786.40

Explanation: There is no budget impact because the project budget has funds available for Task Order No. 1 and Amendment Nos. 1, 2, 3 and 4. The \$157,786.40 is just one element of the overall project, which has a budget of \$744,024.

BACKGROUND:

Pierce Transit received a grant to be used for engineering, design and construction (expansion) of bus zone capacity at the Tacoma Dome Station, a multi-modal facility, by converting on-street parking located on East G Street to new bus zones. The project will convert curb lanes adjacent to the parking garage to a layover area with shelters and includes added roadway illumination as necessary to provide good visibility for pedestrians and motorists, new sidewalks, added security monitoring measures, minor landscaping, and crosswalk improvements which will enable the Agency the ability to route additional service from the Downtown Commerce Transfer facility to the Tacoma Dome Station. Pierce Transit desires to utilize the existing East G Street right-of-way for bus zones.

Gray & Osborne is the Architecture and Engineering firm for the G Street project. Board approval of this task order and all amendments thereto is needed because the Agency's master agreement with Gray & Osborne provides that any task order or change order valued at over \$50,000 may only be authorized by the Board of Commissioners. Staff seeks Board approval of this task order and associated amendments thereto.

Task Order No. 1 with Gray & Osborne is for basic Architectural & Engineering services including but not limited to project management services, utility coordination, topographic and right-of-way survey, conceptual design, preliminary design, permitting, final design plans, specifications, and cost estimates, coordination meetings with the City of Tacoma, bid and award services, and construction administration and inspection services in the amount of \$129,452.40.

Additional architectural and construction management services are needed from Gray & Osborne for the project to be successfully completed. Gray & Osborne's scope of work increases with Amendment No. 1 to prepare a conceptual layout for adding two canopy structures to the east side of the existing parking structure and associated work to develop specifications for structural and architectural improvements in the amount of \$17,516.00.

Amendment No. 2 extends the contract expiration date to June 30, 2016.

Amendment No. 3 increases the scope of the work during the permitting process to prepare and revise the plan set for additional two courtesy right-of-way permit review meetings and one work order meeting with the City of Tacoma in the amount of \$7,235.50.

Amendment No. 4, in the amount of \$3,582.50, increases the scope of work to restructure the bid documents. Work will include revising the construction plan set and revision of the engineer's estimated cost of construction for Pierce Transit to rebid the project. Gray & Osborne will also respond to bidder inquiries and attend required meetings.

The total amount for task order number one with amendments one, two, three and four is \$157,786.40.

ALTERNATIVES:

There are no other alternatives but to approve Task Order No. 1 and Amendment Nos. 1, 2, 3 and 4 with Gray & Osborne for basic Architectural & Engineering services, construction administration services, additional hours for

unanticipated multiple permitting reviews with the City of Tacoma, extending the contract expiration date to June 30, 2016 and approving additional work to restructure the bid documents and other bidding support.

RECOMMENDATION:

Move to authorize the Chief Executive Officer to enter into and execute Task Order No. 1 and Amendment Nos. 1, 2, 3 and 4 to the Master On-Call Agreement with Gray & Osborne for Architect/Engineering Related Services to Support the Tacoma Dome Station G St Expansion Zone Project for a total amount of \$157,786.40.

FACT SHEET

TITLE: A Motion Authorizing the Use of Washington State WSCA Contract No. 02702 with Motorola Solutions, Inc., to implement a Physical Site Security System for Protecting Critical Communication Infrastructure

DIVISION: Operations

ORIGINATOR: Carlos Davis, Radio Program Administrator

PRECEDING ACTION:

Resolution No. 06-004, Authority to Negotiate and Execute a Master Agreement for the Mobile Communications System, Task Order No. 1 for Voice and Data Radio and Task Order No. 2 for CAD/AVL with Motorola and Amendment of the 2006 Capital Budget

Resolution No. 10-024, Authority to Amend the 2010 Operating Budget and Execution of Sole Source Purchases of Radio/CAD/AVL Equipment with Motorola and ACS for Installation on Sound Transit Coaches

Resolution No. 11-004, Authority to execute an Interlocal Agreement with Pierce County for the Operations of a Combined Communications Network

Resolution No. 14-053, Authority to Purchase Radio Communications Equipment from Motorola Solutions, Inc., and Aviat Networks to Upgrade the UHF Data Communication Network

Resolution No. 14-074, Authority to execute an Interlocal Agreement with Pierce County for the Creation, Operation, Sustainment and Governance of a Combined Communication Network

COORDINATING DEPARTMENT: Communication Technology

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS: None

BUDGET INFORMATION

2016 Budget Amount
\$443,070

Required Expenditure
\$443,070

Impact
\$0

Explanation: In 2015, the Department of Homeland Security's "Transit Security Grant Program" (TSGP) application created an opportunity to implement the projected \$2,438,463 project for completing the PSTVA recommendations for 18 Communication sites. Pierce Transit's TSGP application was successful in securing \$414,995 toward completing Phase 1 of the site security system with \$28,075 (taxes) being transferred from an existing capital project for the total of \$443,070.

BACKGROUND:

Over the past five years, critical communication infrastructure has experienced multiple acts of vandalism with the rise of copper theft incidents throughout the Puget Sound region. Theft is a broad industry problem and burdens agencies with the cost of replacement.

These costly incidents prompted staff in 2013 to contract with Pierce Transit's Public Safety Office to visit 18 of the Single County-Wide Communication System (SCWCS) locations and conduct a thorough "Physical Security, Threats Analysis, and Vulnerability Assessment (PSTVA)." This detailed sensitive security gap analysis formed the basis for a strategic security mitigation plan.

The overall project aims to reduce risk through an integrated communications site security system. This project will reduce equipment destruction and theft and will harden and protect remote locations by implementing corrective actions and countermeasures to eliminate, minimize or otherwise prepare for attacks.

ALTERNATIVES:

Do not approve.

RECOMMENDATION:

Move to authorize the use of Washington State WSCA Contract No. 02702 with Motorola Solutions, Inc. to implement a Physical Site Security System for protecting critical communication infrastructure using Department of Homeland Security "2015 Transit Security Grant Program" (TSGP) funds of \$443,070.

FACT SHEET

TITLE: A Motion Authorizing the Execution of a Sole Source Renewal Agreement for Microsoft Premier Services for Calendar Year 2016

DIVISION: Employee Services

ORIGINATOR: Keith Messner
Information Technology Manager

PRECEDING ACTION: Resolution No. 15-071, Adoption of the 2016 Budget; and Resolution No. 15-001, Authorizing the Renewal of the Microsoft Premier Services Agreement for 2015

COORDINATING DEPARTMENT: Information Technology

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

None

BUDGET INFORMATION

2016 Budget Amount
\$304,402

Required Expenditure
\$304,273 (includes tax)

Impact
None

Explanation: The current Microsoft Premier Services Agreement expires on January 19, 2016.

BACKGROUND:

This Fact Sheet requests authority to renew our Microsoft Premier Support Agreement for 2016. Renewal will provide: up to 392 hours for support assistance; up to 150 hours for problem resolution support; premier third tier support for Microsoft Lync and Exchange; twelve (12) onsite service resource site visits; and unlimited access to the premier online website.

Microsoft Premier Support includes the services indicated above, and during the onsite visits they will provide targeted, risk assessments for Microsoft Hyper-V, Configuration Manager and Exchange. Knowledge transfer training hours for IT Staff members are also included for all of our Microsoft products. This agreement also provides support for all Agency Microsoft servers – on which all Agency Core Business Systems operate (except for the Agency Trip Planner).

Microsoft is the only provider of these services. They offer two methods of providing this support:

- Pay on a per incident basis – this involves waiting in an incident queue for each incident on a first come/first served basis with all other support calls coming into Microsoft – charge is \$275 per hour.
- Enter into a Support Agreement with Microsoft Premier with priority support.

To meet the need to resolve our Microsoft System Support requirements in an effective and expeditious manner, the Agency entered into a sole source agreement with Microsoft Premier Services in 2010 which was approved by the Chief Executive Officer.

ALTERNATIVES:

The alternative would be to not renew our agreement with Microsoft Premier Services. This would require us to pay Microsoft on a per incident basis on a first come basis with no priority support. Having no support agreement in place would leave us with less favorable support for our critical Microsoft Core Systems or Microsoft Servers.

RECOMMENDATION:

Move to authorize the Chief Executive Officer to enter into and execute a Renewal Agreement for Microsoft Premier Services for calendar year 2016.

FACT SHEET

TITLE: A Resolution Authorizing the Terms and Conditions of the Master Labor Agreement with the Amalgamated Transit Union (ATU), Local 758, for the Period of July 1, 2014 Through June 30, 2017

DIVISION: Employee Services

ORIGINATOR: Vivienne Kamphaus, Executive Director of Employee Services

PRECEDING ACTION: Resolution 2012-027, Ratification of Collective Bargaining Agreement with ATU from July 1, 2011 Through June 30, 2014

COORDINATING DEPARTMENT: N/A

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

General Counsel

ATTACHMENTS:

Proposed Resolution

BUDGET INFORMATION

Required Expenditure
\$6.6 million

Explanation: The required expenditure figure set forth above reflects the actual expenditure projection of the wage and benefit adjustments agreed to over all three (3) years of the contract spanning July 1, 2014 – June 30, 2017.

This expenditure is in alignment with the Agency's Six (6) Year Financial Plan.

BACKGROUND:

The Master Labor Agreement between Pierce Transit and the Amalgamated Transit Union, Local 758 expired June 30, 2014. After well over a year of negotiations, the parties reached a tentative agreement and the Union ratified the contract with their members on December 17, 2015. The Collective Bargaining Agreement governs wages, benefits and working conditions of approximately 780 employees.

Highlights of the proposed Agreement include:

Medical/Dental/Vision Benefits– Employee contributions in 2017 will increase an additional \$20/month for the higher cost plans (Premera) and \$10/month for the lower cost plan (Group Health).

Insurance Waiver – For employees who have medical insurance through a spouse or other means and choose to waive their medical coverage, the medical reimbursement rate will increase from \$250/month to \$300/month.

A contract reopener was negotiated to mitigate the liability of the Affordable Care Act's Cadillac Tax ("the Tax"). However, since the ratification vote by the union members, the President of the United States issued a two-year moratorium on the Tax which effectively delays the Tax until January 1, 2020. Although this change is outside of the Collective Bargaining Agreement period, both the Union and the Employer see advantages to continuing to work together to explore creative options for insurance to mitigate the Tax in the future.

Deferred Compensation – The percentage of employer match will increase from 4.0% to 4.25% for employees with less than 10 years of service; 5.0% to 5.25% for employees with 10-14 years of service; and 5.5% to 6% for employees with more than 15 years of service.

A Cost of Living Adjustment is proposed effective July 1, 2014 of 2.0%, July 1, 2015 of 2.5% and July 1, 2016 of 3.0%.

Effective January 1, 2017, a new pay step will be added to the pay range for fleet maintenance and facility maintenance classifications identified by the Union.

Signing bonus of \$400 per employee employed on the date of ratification of the contract.

Regional Service Change Schedule – Pierce Transit joined its regional transit partners in moving to two service changes annually, effective 2016. This resulted in Pierce Transit and the Union agreeing to four shakeups per year for transit operators. This outcome will allow operators greater frequency in changing their desired shifts and runs in any given year.

Service Supervisors will move from two to one shake up per year due to the complexity of the work.

The revisions to the Memorandum of Understanding covering the use of audio, video and tracking data now covers the expanded universe of potential data and how it is used which provides clearer guidelines.

Other operational efficiencies were also obtained. The proposed Collective Bargaining Agreement between Pierce Transit and the Amalgamated Transit Union, Local 758 supports key bargaining initiatives closely aligned with the Agency's vision of getting "Back to Basics" in public transportation. This Agreement supports operational excellence, service allocation and tailored community solutions that also embrace on-going financial stability and positive public perception.

ALTERNATIVES:

The alternative is to reject the proposed settlement and proceed to interest arbitration. This can be a lengthy and expensive process with an unpredictable outcome.

RECOMMENDATION:

Approve Resolution No. 16-001, authorizing the Chief Executive Officer to administer the terms and conditions of the Master Labor Agreement with the Amalgamated Transit Union, Local 758 for the period covering July 1, 2014 – June 30, 2017.

RESOLUTION NO. 16-001

A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing the Terms and Conditions of the Master Labor Agreement with the Amalgamated Transit Union, Local 758, for the Period of July 1, 2014 Through June 30, 2017

WHEREAS, the Master Labor Agreement between Pierce Transit and the Amalgamated Transit Union, Local 758, expired on June 30, 2014; and

WHEREAS, representatives of Pierce Transit and the Amalgamated Transit Union, Local 758, have concluded negotiations and have agreed upon a new Master Labor Agreement, a three-year contract covering the period July 1, 2014, through June 30, 2017; and

WHEREAS, the proposed agreement was ratified by the Union membership on December 17, 2015; and

WHEREAS, the proposed agreement supports key bargaining initiatives closely aligned with the Agency's vision of getting "Back to Basics" in public transportation; and

WHEREAS, the Chief Executive Officer recommends that the Board of Commissioners approve the Master Labor Agreement as it supports several key elements of the Agency's strategic plan and it embraces on-going financial stability.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

Section 1. The Chief Executive Officer of Pierce Transit is hereby authorized to execute this Master Labor Agreement on behalf of Pierce Transit. The Master Labor Agreement is to be substantially in the form of the documents on file in the office of the Clerk of the Board and by this reference incorporated herein as though fully set forth.

ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on the 11th day of January, 2016.

PIERCE TRANSIT

Rick Talbert, Chair
Board of Commissioners

ATTEST/AUTHENTICATED

Deanne Jacobson, CMC
Clerk of the Board

FACT SHEET

TITLE: A Motion Affirming Appointments and Reappointments to the Community Transportation Advisory Group (CTAG)

DIVISION: Executive

ORIGINATOR: Penny Grellier, Business Partnership Administrator

PRECEDING ACTION:

Resolution No. 12-026 Authorizing the creation of CTAG; Resolution No. 13-001 Appointing members to CTAG; Resolution No. 14-003 Reappointing Penny Grellier to CTAG; Resolution No. 14-011 Revising CTAG Charter; Resolution No. 14-039 Appointing Tyree Smith to CTAG; Resolution No. 15-006 Appointing/Reappointing Members, and Resolution No. 15-007 Amending CTAG Charter

COORDINATING DEPARTMENT: Executive

APPROVED FOR SUBMITTAL:

Chief Financial Officer

APPROVED FOR AGENDA:

Chief Executive Officer

Legal Counsel

ATTACHMENTS:

Exhibits 1 – 4: Resumes of Cody Singleton-Bakken, Tommy Manning Jr., Denise Edington, and Roland Santos
Exhibit 5: Proposed CTAG term descriptions

BUDGET INFORMATION

2016 Budget Amount
N/A

Required Expenditure
N/A

Impact
N/A

Explanation: No expenditure requested.

BACKGROUND

The purpose of the CTAG is to offer an opportunity for community stakeholders to provide feedback and suggest improvements and recommendations on plans, policies, and services offered by Pierce Transit.

CTAG is an integral part of the Agency's overall public involvement efforts and an important conduit for obtaining public input, communicating to the public and encouraging public support for transit.

Pierce Transit's Community Transportation Advisory Group (CTAG) is comprised of up to nine (9) community members.

FACT SHEET

PAGE 2

As of December 31, 2015, there were two (2) vacancies on the CTAG, with a third vacancy expected in January 2016. One vacancy occurred as a result of an expired term and one as a resignation. The third vacancy is anticipated in January based upon lack of attendance due to schedule conflicts.

Recruitment Process

As provided by Article V of the CTAG Charter, the Agency recruits and selects new CTAG members through an application process. The Agency has conducted a public application and recruitment process to fill CTAG vacancies with members that represent the broad diversity of the Pierce Transit service area.

Advertisements ran in local weekly and daily newspapers from November 9 through November 24, 2015. Publications included the TNT, Herald, Gateway, Volcano, Ranger, NW Airlifter, TNT GO, Tacoma Weekly, Fife Free Press, and the Milton-Edgewood Signal. The Agency also posted the announcement and application materials on its website, Facebook page and internal intranet. Employees, the Board and current CTAG members disseminated the announcement to their various networks. A press release also went to media partners and to anyone who requested an application be mailed.

The Agency received eight applications in response to its recruitment and outreach. The application materials for all applicants were reviewed by the Pierce Transit CTAG Liaison. The CTAG Liaison selected seven (7) applicants for interviews (in-person and by phone) based upon how prior work experience, education or volunteer activities contributed to the improvement of public transit, how they felt public transit benefits people who do not regularly ride the bus, leadership experience and what community networks or groups would be served by their presence on CTAG.

A selection committee comprised of CTAG members Chris Karnes and Steve Schenk, PT staff Tim Renfro (ADA Eligibility Administrator) and Lani Fowlkes (Vanpool Assistant Manager), and Penny Grellier (CTAG Liaison) participated in the interviews, ranking candidates according to type and size of constituent group represented, leadership experience, community connections and communication opportunities, and ability to bring unique perspective to CTAG.

Proposed Appointment of new members and alternates

Following the completion of interviews on December 10, Denise Edington and Cody Singleton-Bakken are recommended by the selection committee to the Board of Commissioners to fill two (2) current CTAG vacancies. Their terms will begin January 28, 2016. Their resumes are attached as Exhibits 1 and 3.

Roland Santos and Tommy Manning Jr. (Exhibits 2 and 4) are being recommended as first and second alternate appointees (respectively) to fill upcoming vacancies that occur within the next year. Mr. Santos's term will begin February 25, 2016, based upon an anticipated January vacancy occurring. Mr. Manning's term will begin at the next occurring vacancy. Both will participate as non-voting members in the interim.

Proposed Reappointment of Chris Karnes and Bridgette Johnson

FACT SHEET

PAGE 3

Article V of the CTAG Charter provides that staff will recommend members for reappointment to the Board. Staff recommends that Chris Karnes and Bridgette Johnson, current CTAG members, be reappointed to three-year terms beginning January 1, 2016 and ending December 31, 2018.

Although Chris and Bridgette's initial terms expired December 31, 2015, they have chosen to stay for an additional three-year term to support the success of CTAG.

ALTERNATIVES

1. Decline to appoint any or all of the proposed candidates for appointment or reappointment to the CTAG and direct staff to continue the recruitment process to allow additional applicants to materialize.

RECOMMENDATIONS

Move to affirm the appointments and reappointments to the Community Transportation Advisory Group (CTAG) as described in Exhibit 5 and as stated in FS 16-008.

1. Appoint Cody Singleton-Bakken and Denise Edington each to a CTAG term beginning January 28, 2016 and January 24, 2019.
2. Appoint Roland Santos as an alternate to fill anticipated vacancy occurring in January 2016, with a term beginning February 25, 2016, and February 28, 2019.
3. Appoint Tommy Manning Jr. as an alternate to fill any vacancy occurring before December 31, 2016, with a term beginning at the first CTAG meeting following the date said vacancy occurs, and ending 3 years thereafter.
4. Reappoint Chris Karnes and Bridgette Johnson, current CTAG members, to three-year terms beginning January 1, 2016 and ending December 31, 2018.

called 12/7/15

230

Exhibit 1



COMMUNITY TRANSPORTATION ADVISORY GROUP 2015-2016 APPLICATION

Name: Cody Singleton Bakken

Home Address: [REDACTED]

City: Tacoma State: WA Zip: 98405

Do you live, work, volunteer, or attend school in the Pierce Transit service area?

Yes X

In what languages are you fluent? English

Occupation (former if retired): Customer Service & Logistics

Employer (if applicable): Indy Stealth Logistics

Work Address: [REDACTED]

Work Telephone: [REDACTED] Work/Student Email N/A

Personal Phone: [REDACTED] Personal Email [REDACTED]

School (if student): Portland State University (graduated 2011)

Area of Study: Liberal Studies (Psychology, Communication), Bachelor of Arts

Indicate the areas of interest or group perspectives you might bring to CTAG:

(Check all that apply):

- 1. Senior Citizens _____
- 2. Persons w/ Disabilities _____
- 3. Medical Community _____
- 4. Social Service Agency _____
- 5. Downtown On the Go X
- 6. Sound Transit X
- 7. Unincorporated Areas _____
- 8. Business & Econ Devel _____
- 9. Neighborhood Assn _____
- 10. Minority Populations _____
- 11. Rural Community _____
- 12. Citizens-at-Large X
- 13. Students _____

- 14. Service User X
(Check all that apply):
 - ☐ Vanpool _____
 - ☐ Carpool _____
 - ☐ Fixed Route X
 - ☐ SHUTTLE _____
 - ☐ Sound Transit Ctr _____
 - ☐ ORCA card holder X
 - ☐ Community Vans _____
 - ☐ Park-N-Ride Lots _____
 - ☐ Rideshareonline.com _____

15. Other _____

COMMUNITY TRANSPORTATION ADVISORY GROUP 2015-2016 APPLICATION
(continued)

Can you regularly attend monthly CTAG meetings on the fourth Thursday of each month from 5:30 pm to 7:30 pm? Yes X

Using a separate sheet or sheets of paper if needed, please answer the following and attach your answers to this application:

- 1. Describe the top three public transportation issues of concern and importance to you and the role of a CTAG in addressing those issues.**

Coverage: Ability to reach desired destination

Connections: Ability to make a connecting bus in a timely fashion

Cost: Ability to afford the trip

I believe the role of a CTAG is to give voice to the aforementioned issues, with perspectives not found within the agency or from public forums. CTAG members regularly ride mass transit and understand the complexities of the sub-culture found therein; they are an acute sampling of the ridership given the opportunity to directly communicate both the positive and negative of riding community transportation.

- 2. Explain how your membership on Pierce Transit's CTAG would improve communication and add value for the interest groups with whom you are affiliated.**

I utilize my ORCA card on a daily basis, for both Pierce and Sound Transit services. The seamless integration for one such as myself is of large importance, greatly reducing hassle during my daily trips and easing flow from one service to the other. A significant portion of the Pierce Transit services I encounter and utilize is in the Downtown Tacoma region, all of them fixed route – such that I make trip decisions based on my destinations and what services I can count on to take me as close as possible. I am a citizen-at-large, as I am not directly affiliated with any specific organization or interest group.

My perspectives when using the transit services are unique, and yet I know there are many who would self-select the same as I; therefore I am not a single rider, but a categorical and valuable sample of riders given a voice.

- 3. Please explain how your background or experience qualifies you for membership on the CTAG. Attach a brief bio or resume, and no more than 1-2 pages of other information that supports your answer. Links to personal web pages or blogs you want considered are also welcomed.**

I have been utilizing public transit services for about thirteen years. I was in high school when I began riding the Metro Area Transit (MAX) light rail and Tri-Met buses in Portland, OR. I participated in public forums regarding changes to and expansion of services in the tri-county service area over the past decade. I lived above and watched the construction of the MAX Green Line that debuted in 2010. While I never held a formal position with Tri-Met, I would like to bring more than ten years of ridership experience in a nationally-renowned transit system to assist as Pierce Transit grows and expands to meet the increasing demand in the Pierce County service area.

While in college, I held positions in several groups, including oversight positions with the Queer Resource Center Advisory Board, the ASPSU Judicial Board and as a NASPA

Undergraduate Fellow for the Student Programming Board (all at Portland State University). I have volunteered with many organizations in my lifetime (The Oregon Zoo, Mt Hood Community College and Friendly House, Inc for example) and just recently started with The Rainbow Center in Tacoma.

Applicant's Signature Cody S. Bakken **Date:** 11/09/2015

Please mail or email this application in PDF format to:

Pierce Transit

ATTN: Penny Grellier

Community Transportation Advisory Group

PO Box 99070, Tacoma, WA 98496-0070

pgrellier@piercetransit.org

Or bring in person to:

Pierce Transit 3701 96th Street SW Lakewood, WA 98499-4431

Pierce Transit will review all applications received by the deadline, and schedule interviews for applicants deemed to be the best qualified. Interviews are planned for the week of December 7-11, 2015. For more information about the Community Transportation Advisory Group, contact Penny Grellier at 253-589-6886 or pgrellier@piercetransit.org.



Exhibit 2

not for
core
interview

COMMUNITY TRANSPORTATION ADVISORY GROUP 2015-2016 APPLICATION

Name: Tommy Manning Jr.

Home Address: [REDACTED]

City: Puyallup State: Washington Zip: 98371

Do you live, work, volunteer, or attend school in the Pierce Transit service area? Yes X

In what languages are you fluent? English

Occupation (former if retired): Unemployed---Disabled

Employer (if applicable): NA

Work Address: NA

Work Telephone: NA Work/Student Email NA

Personal Phone: [REDACTED] Personal Email NA

School (if student): NA

Area of Study:

Indicate the areas of interest or group perspectives you might bring to CTAG:

(Check all that apply):

- 1. Senior Citizens _____
- 2. Persons with Disabilities XXX _____
- 3. Medical Community _____
- 4. Social Service Agency _____
- 5. Downtown On the Go _____
- 6. Sound Transit _____
- 7. Unincorporated Areas _____
- 8. Business & Econ Devel _____
- 9. Neighborhood Assn _____
- 10. Minority Populations _____
- 11. Rural Community _____
- 12. Citizens-at-Large _____
- 13. Students _____

14. Service User YES

(Check all that apply):

- ☐ Vanpool _____
- ☐ Carpool _____
- ☐ Fixed Route XXXX
- ☐ SHUTTLE XXXX
- ☐ Sound Transit Center _____
- ☐ ORCA card holder _____
- ☐ Community Vans _____
- ☐ Park-N-Ride Lots _____
- ☐ Rideshareonline.com _____

15. Other Service for Persons with TBI

COMMUNITY TRANSPORTATION ADVISORY GROUP 2015-2016 APPLICATION (continued)

Can you regularly attend monthly CTAG meetings on the fourth Thursday of each month from 5:30 pm to 7:30 pm? Yes XXX

Using a separate sheet or sheets of paper if needed, please answer the following and attach your answers to this application:

1. Describe the top three public transportation issues of concern and importance to you and the role of a CTAG in addressing those issues.

My primary concern has been and is access to Shuttle for those who truly need the service without making it difficult for the user(s) of this valuable service. The majority of my life, I have suffered from the effects of Traumatic Brain Injury due to an automobile accident when I was a child. I want to be a voice for my peers so that they can gain access to and retrain the services of the Shuttle Program and or match effectively within their skill levels to a fixed route bus and or a combination of both—Shuttle and Fixed Route.

2. Explain how your membership on Pierce Transit's CTAG would improve communication and add value for the interest groups with whom you are affiliated. The Tommy Manning Act

RCW 74.31, also known as the Tommy Manning Act, addresses issues related to Traumatic Brain Injury (TBI). The statute recognizes that current programs and services are not funded or designed to address the diverse needs of individuals with traumatic brain injuries.

The intent of the statute is to bring together expertise from the public and private sectors to address the needs and gaps in services for this population.

The Tommy Manning Act created the Washington Traumatic Brain Injury Strategic Partnership Advisory Council (TBI Council) which is made up of twenty-two members from the public and private sector and includes individuals with TBI, medical professionals serving individuals with TBI, human service providers, family members of individuals with TBI, caregivers serving individuals with TBI, and state agency representatives.

The legislation also created the TBI account in the state treasury. Revenues to the account are generated through a two dollar fee imposed for traffic violations governed under RCW 46.63.110(7)(b) that must be deposited into the account. This account supports TBI services throughout the state of Washington which include:

*The Washington TBI Resource Center – a toll free statewide Resource Line as well as in-person Resource Management for adults and pediatrics

*TBI Support Groups

*The Annual TBI Conference

The passage of the Traumatic Brain Injury Strategic Partnership Act of 2007 (RCW 74.31), also known as the Tommy Manning Act, marked the first time ever that our state required 1) an examination of the support and service needs of people with traumatic brain injuries and their caregivers and 2) the development of a comprehensive plan to address those needs.

3. Please explain how your background or experience qualifies you for membership on the CTAG. Attach a brief bio or resume, and no more than 1-2 pages of other information that supports your answer. Links to personal web pages or blogs you want considered are also welcomed.

Council Member Advocate and Survivor of Traumatic Brain Injury

Location: Tacoma, Washington

Industry: Public Policy

Current

1. TBI council

Previous

Washington State Traumatic Brain Injury Strategic Partnership Advisory Council
Member Advocate,

Education

Free-lance advocates
Pennisula High School

Applicant's Signature *Tommy Manning Jr* Date: 11/23/2015

Please mail or email this application in PDF format to:

Pierce Transit

ATTN: Penny Grellier

Community Transportation Advisory Group

PO Box 99070, Tacoma, WA 98496-0070

pgrellier@piercetransit.org

Or bring in person to:

Pierce Transit 3701 96th Street SW Lakewood, WA 98499-4431

Pierce Transit will review all applications received by the deadline, and schedule interviews for applicants deemed to be the best qualified. Interviews are planned for the week of December 7-11, 2015. For more information about the Community Transportation Advisory Group, contact Penny Grellier at 253-589-6886 or pgrellier@piercetransit.org.

Tommy Manning

Council Member Advocate and Survivor of Traumatic Brain Injury

Location

Tacoma, Washington

Industry

Public Policy

Current

1. TBI council

Previous

1. Washington State Traumatic Brain Injury Strategic Partnership Advisory Council Member Advocate,
2. Free-lance advocates

Education

1. Peninsula High School

Summary

Advocating

to see that Traumatic Brain Injury is out there for all people to get their legal rights as for the people who needs their proper disability rights Volunteer Position on Council

Membership

OPEN NETWORKER

ALL INVITES WELCOME NO IDK

Experience

- Traumatic Brain Injury council Advocate and member & Survivor of TBI

TBI council

August 2007 – Present (8 years 4 months)

Finding and creating programs for Traumatic Brain Injury population survivors of the state of Washington

OPEN NETWORKER

Traumatic Brain Injury Advocate- survivor

Traumatic Brain Injury Council & Survivor of TBI

- Traumatic Brain Injury Volunteer Position on Council As Survivor Of TBI

Washington State Traumatic Brain Injury Strategic Partnership Advisory Council Member Advocate

August 2007 – April 2014 (6 years 9 months)

Advocate Survivor Advocate of Traumatic Brain Injury Washington State
Traumatic Brain Injury Strategic Partnership Advisory Council Member By
Governor Of Washington State All Volunteer Position
Also Am volunteer With The Washington State Department of Veterans Affairs in
Olympia Washington as Traumatic Brain Injury Awareness Advisor Under the
Authority of John Lee Director of WDVA also advocate & Council member for
Disability Rights of Washington For mental health services for the state of
Washington

- **disabilities**

free lance advocates

November 2009 – November 2009 (1 month)

advocating for disabilities of Traumatic Brain injuries

Volunteer Experience & Causes

- **HELPING THOSE WHO SURVIVE TRAUMATIC BRAIN INJURIES LIKE MYSELF**

TBI SURVIVORS NETWORK OF FOLLOWERS THAT ARE SURVIVORS OF TRAUMATIC
BRAIN INJURIES

July 2013 – Present (2 years 5 months) Health

HELP AND SUPPORT TRAUMATIC BRAIN INJURY VICTIMS

Opportunities Tommy is looking for:

- Joining a nonprofit board

Causes Tommy cares about:

- Animal Welfare
- Disaster and Humanitarian Relief
- Human Rights
- Science and Technology
- Poverty Alleviation
- Politics
- Education
- Health
- Environment
- Civil Rights and Social Action

Organizations Tommy supports:

- **THE WELFARE OF WASHINGTON STATE**

Projects

- **TBI Advocate**

Starting August 2008

AS A supporter of the cause and individuals who have Traumatic Brain Injury study for all information on Traumatic Brain Injury looking for the cure

- **WORKING FOR A CURE**

Starting August 2007 exploring treatments of others

Courses

- **Independent Coursework**
 - Advocate (Council Member)

Education

- **Pennisula High School**

1976 – 1981

- **Pennisula high school**

none, math english auto shop FFA Wood Shop english

1979 – 1980

Tottering for 1- 6th graders auto shop math English spelling PE KP Duty reading Wood Shop FFA Washington State History

Activities and Societies: would have graduated in 1981

Interests



Recommendations

What references have to say about Tommy:



Tommy Manning is a true advocate and dedicated to his work with individuals who have traumatic brain injury. Beside being a very caring individual, he is one of the most pleasant and courteous people I have ever had the privilege of working with!



Tommy, Walks his talk after experiencing TBI and PTS at 10 years of age. His life journey is filled with neglect, shame and humiliation only Tommy persists in reclaiming his human dignity in service as a volunteer providing real living data to PTS and TBI in enactive embodiment that inspires everyone to do better and embrace the divergent differences in members of our society with disabilities. In Tommy's perspective everyone is valued and is capable of making a contribution. A GREAT MAN to have on your team and supporting teams desiring to care for every member of our society especially current Veteran PTS and TBI issues.

0-10 12/4/15

Exhibit 3

pm slot, in-person



COMMUNITY TRANSPORTATION ADVISORY GROUP 2015-2016 APPLICATION

Name:

Denise Edington

Home

Address:

[Redacted]

City: Steilacoom
98388

State: WA Zip:

Do you live, work, volunteer, or attend school in the Pierce Transit service area? Yes ☒ No ☐

In what languages are you fluent?

English

Occupation (former if retired):

Special Education Teacher

Employer (if applicable):

Clower Park School District

Work Address:

10903 Gravelly Lk Dr SW, Lake Wood 98499

Work Telephone: 253-589-7963 Work/Student

Email Supervisor 253-583-5173

Personal Phone: [Redacted] Personal

Email

denise2teach@gmail.com

School (if student):

Area of

Study:

(Check all that apply):

- (Check all that

2. Persons with Disabilities

- NOT A
SITUATIVE USER
(DENIED 2010)

0 Carpool

○ Fixed Route

○ **SHUTTLE**

0 **Sound Transit Center**

0 ORCA card holder

○ Community Vans

0 Park-N-Ride Lots

○ **Rideshareonline.com**

15.

Other

Can you regularly attend monthly CTAG meetings on the fourth Thursday of each month from 5:30 pm to 7:30 pm? Yes ☒ No ☐

1. Describe the top three public transportation issues of concern and importance to you and the role of a CTAG in addressing those issues.

Please see attached

2. Explain how your membership on Pierce Transit's CTAG would improve communication and add value for the interest groups with whom you are affiliated.

Please see attached

3. Please explain how your background or experience qualifies you for membership on the CTAG. Attach a brief bio or resume, and no more than 1-2 pages of other information that supports your answer. Links to personal web pages or blogs you want considered are also welcomed.

Please see attached

Applicant's Signature

Dennis Edinger
12-4-15

Date:

Please mail or email this application in PDF format to:

Pierce Transit

ATTN: Penny Grellier

Community Transportation Advisory Group

PO Box 99070, Tacoma, WA 98446-0070

pgrellier@piercetransit.org

Or bring in person to:

Pierce Transit 3701 96th Street SW Lakewood, WA 98499-4431

Pierce Transit will review all applications received by the deadline, and schedule interviews for applicants deemed to be the best qualified. Interviews are planned for the week of December 7-11, 2015. For more information about the Community Transportation Advisory Group, contact Penny Grellier at 253-589-6886 or pgrellier@piercetransit.org.

CTAG Application Questions

Denise Edington

Steilacoom, WA 98388

Question 1:

My top three transit concerns are:

1. Maintaining acceptable levels of service for Pierce County residents to be able to access work, school and community services.
2. Maintaining and expanding trunk and or commuter routes to connect Pierce County to other regional transit systems to promote greater commuter usage
3. Creating a partnership between transit agencies and community groups.

I believe the role of CTAG is to foster community relationships to most effectively make transit a viable option for commuters, whether across town or across the region.

Question 2:

I believe that my participation in CTAG would facilitate communication with persons who have disabilities who are participating in the transition from school or vocational programs to work, and persons with disabilities who are already working in the community. I am a teacher of young adults learning to use the transit system for independence, and I am a person with a disability working in the community accessing transit for independence. I believe my participation in CTAG would help inform Pierce Transit of the needs of especially those developing and learning transit skills for work and independence. I believe I can take back to the members of the groups I am a part of better information about transit usage and available services.

Question 3:

First as a professional I am a special education teacher with the Clover Park School District. The students I serve are 18-21 year old special education students who are learning life skills, and skills for independence (which includes transit training and community access). I try to advocate for my students wherever I go, and would like the opportunity to do so within CTAG. All school districts are mandate to have Transition Programs (which is what my program is about), so I think it makes sense to have this vital type of program represented.

Secondly, I am a person with multiple disabilities unable to drive, but able to access transit, be independent and serve as a role model to my students and those I may encounter in the community.. I have been a Pierce Transit patron for over 20 years, I raised my non-disabled son to be a proficient transit user from an early age.

I have spoken at 2 Pierce Transit Public hearings when changes were proposed, and I enjoy being a spokesperson and voice for others. Please accept my application and allow me to be a voice for persons in the community, and a voice for Pierce Transit and transit in general in the community.

Thank you

Denise Edington



called 12/7/15

to

terview

Exhibit 4



COMMUNITY TRANSPORTATION ADVISORY GROUP 2015-2016 APPLICATION

Name: Roland L. SANTOS

Home Address: [REDACTED]

City: Tacoma State: WA Zip: 98407-1851

Do you live, work, volunteer, or attend school in the Pierce Transit service area? Yes No

In what languages are you fluent? FIILIPINO (Philippines) Tagalog

Occupation (former if retired): U.S. Navy (Electrician)

Employer (if applicable): N/A

Work Address: N/A same as above Home address

Work Telephone: [REDACTED] Work/Student Email: [REDACTED]

Personal Phone: [REDACTED] Personal Email: roland.santos@centurylink.net

School (if student): N/A 341-1068

Area of Study:

Indicate the areas of interest or group perspectives you might bring to CTAG:

(Check all that apply):

1. Senior Citizens ☒
2. Persons with Disabilities ☒
3. Medical Community ☒
4. Social Service Agency ☒
5. Downtown On the Go ☐
6. Sound Transit ☐
7. Unincorporated Areas ☐
8. Business & Econ Devel ☐
9. Neighborhood Assn ☒
10. Minority Populations ☒
11. Rural Community ☐
12. Citizens-at-Large ☐
13. Students ☐

14. Service User

(Check all that apply):

- ☐ Vanpool
- ☐ Carpool
- ☐ Fixed Route
- ☐ SHUTTLE
- ☐ Sound Transit Center
- ☐ ORCA card holder
- ☐ Community Vans
- ☐ Park-N-Ride Lots
- ☐ Rideshareonline.com

15. Other Veterans & Handicap Issues and Hospitals Bus Routes and schedules

NOT A CURRENT SHUTTLE USER (INCOMPLETE PROCESS 2015)

COMMUNITY TRANSPORTATION ADVISORY GROUP 2015-2016 APPLICATION (continued)

Can you regularly attend monthly CTAG meetings on the fourth Thursday of each month from 5:30 pm to 7:30 pm? Yes ☒ No ☐

Using a separate sheet or sheets of paper if needed, please answer the following and attach your answers to this application:

1. Describe the top three public transportation issues of concern and importance to you and the role of a CTAG in addressing those issues.

*Seniors and Veterans specially With Health issues or
Vital services such as Hospitals routes and/or services*

2. Explain how your membership on Pierce Transit's CTAG would improve communication and add value for the interest groups with whom you are affiliated.

*Two ways communications both from Pierce Transit
as well from the communities. Awareness from all and
every one involved in Public Transportation.*

3. Please explain how your background or experience qualifies you for membership on the CTAG. Attach a brief bio or resume, and no more than 1-2 pages of other information that supports your answer. Links to personal web pages or blogs you want considered are also welcomed.

*Brief
Bio
attached*

Applicant's Signature

Michael R. Bunker

Date:

Nov. 29, 2015

Please mail or email this application in PDF format to:

Pierce Transit

ATTN: Penny Grellier

Community Transportation Advisory Group

PO Box 99070, Tacoma, WA 98496-0070

pgrellier@piercetransit.org

Or bring in person to:

Pierce Transit 3701 96th Street SW Lakewood, WA 98499-4431

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Below is draft copy of my 'Biography' submitted to the U.S. Navy FRA (Fleet Reserve Association) 2015-2016 Journal (International).

Current organizations/associations memberships and/or committee involvements:

Disabled American Veterans, FRA (Fleet Reserve Association), APC (Asia Pacific Community Center)

FilAm Seniors Meal Site, Catholic Community Seniors Program, FCA (Filipino Community Alliance)

JBLM 'Armed Forces Day volunteer, WWII Veterans Re-enactors Group, Philippine Scout Heritage Society,

Tacoma-Sisters Cities Program, etc. and was a committee member of the used-to-be 'Mayor's Veterans Task

Force and the Children's Advocate Program' (no longer in commission because of Government Budget Reduction).

Roland L. Santos aka Rolando de los Santos (EMC-SS) joined the US Navy April 4, 1958 and after 24+ years of cruising (crossing) the Pacific & Atlantic Oceans and north to south across the equator aboard the largest ships aircraft carriers and small submarines and having been on various professional roles or leadership positions/capacities and responsibilities, Chief Santos 'jokingly' claimed that the US Navy career is not for him so he retired in March 31, 1981 and settled with wife Cresencia Alarva Vivas of Nasugbo, Batangas and their 4-children (now with 7-grandchildren & 1 great-grandchild) in Tacoma, WA. Santos earned his Teaching Degree (Secondary High School Teacher) under the US Navy ADCOP Program designed for Officers' Program, earned his B.A. in Human Resources Management (Pepperdine University, California) also completed Associates-in-Arts & Science in Drug & Alcohol Counselling and A.A.S. in Real Estates and became a Realtor then became a Real Estate Broker and founded & owned ABACA Realty. From childhood ever since to present he has been involved and continue to be involved in various community volunteerism/services. In his early teens he became a 4-H Club President and the first president of the first Teen Club of Malate, Manila and in June 1977 reported for duty aboard the submarine tender USS Proteus (AS-19) June, (GUAM, USA) shortly thereafter he was elected, President of FUSMAG (Filipino US Military Association of GUAM) the first Filipino-Military association / organization or the likes on GUAM. And on throughout his military career to-date , Rolando L. De los Santos continue his involvement in various community projects/functions related to youth & seniors needs and veterans programs/activities. Santos has always enjoyed entertaining kid. He's so fascinated of kids expression of joy specially around Christmas when they get to on Santa Claus' lap have conversation with Santa Claus expressing Christmas wishes & gifts, etc. Rolando has been a long time volunteer Santa Claus since 1969 and was an amateur Martial Arts & Boxer (November 29, 1970 ' Flying Side Kick' right ankle multiple fractures [right tibia, etc.] ended his physical ability to continue in his 'love of his life: Boxing & Martial Arts'. Rolando enjoys entertaining children, he's so fond of playing with and/or entertaining children as well the public; thus, he has been engaged and actually a provider {entertainer} of children's games (variety, contests and the likes) mostly what's called in the Philippines as " PALARO " such as ' Palo Cebo' { Bamboo Pole Climbing }, 'Paluan ng Palayok' { Clay Pot Hitting Contest }, Pablitin { Where gifts or prize items are placed on a bamboo framed lattice and the frame is pulled up & down, teasing the contestants to grab the prize items they like} and many more forms of entertainments for children specially during various community celebrations or commonly known as 'Fiesta' in the Philippines and many, many more depending on participants and of course the occasion. Rolando has been a local FIL-AM/Filipino-TV program Camcorder/Photographer {MabuhayTV and the TV-PINOY} for many years and have been a local Fil-Am newspapers news articles and news photos regular contributor for many years and for a decade or so was one of the Radio Program Broadcasters, RADYO-FILIPINO, KKMO, 1360, the twice weekly 'Ka Roland & Ka Ruben' {Ruben Toledo} Filipino "Bugtungan at Saliwakain ". Rolando Lanuza de los Santos is a WWII Japanese-American survivor as a young boy where Manila was the main theater of the Japanese-American Battles. The whole Metro Manila was completely flattened to the ground. Totally burned down. Young Rolando survived through " aerial bomb droppings all over and ground mines/explosions and gun fires every which way, barefoot crawling ducking wild bullets, etc. and with God's help and protection survived through together with whole family and through Post War (American Liberation of the Philippines) and on through-out recovery, etc. Depression, tough overall economic condition, poverty Rolando with parents guidance & support educated self all through to College of Nautical Engineering and passed the US Navy recruitment tests, etc. and sworn in & enlisted April 4, 1958.

Exhibit 5

Proposed CTAG Term Descriptions

Name	Term	Designation
Cody Singleton-Bakken	January 28, 2016 - January 24, 2019	Appointee
Denise Edington	January 28, 2016 - January 24, 2019	Appointee
Roland Santos	February 25, 2016 – February 28, 2019 (anticipated)	Alternate
Tommy Manning, Jr.	As needed to fill vacancy	Alternate
Chris Karnes	January 1, 2016-December 31, 2018	Reappointed member
Bridgette Johnson	January 1, 2016-December 31, 2018	Reappointed member