

PIERCE TRANSIT BOARD MEETING

Training Center, Rainier Room

January 14, 2013

4:00 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES November 19, 2012

APPROVAL OF VOUCHERS

PUBLIC COMMENT

PRESENTATION

Operator of the Month of November – James Hubly

Hazel Whitish
Transit Operator Assistant Manager

ACTION AGENDA

1. Appointment of Members to the Community Transportation Advisory Group (CTAG) Lind Simonsen, Public Outreach
Community Relations
2. Service Reduction Plan and Implantation Plan Approval Lynne Griffith, CEO

INFORMATIONAL BOARD ITEM

1. Sound Transit Update Commissioners Strickland & McCarthy

STAFF/POLICY DISCUSSIONS

1. Financial Update Wayne Fanshier, VP Finance
2. February Public Hearing Jay Peterson, Acting
Sr. Mgr. Development
 - a. Proposed Changes to Vanpool Fares and Policies
 - b. Proposed Title VI Policies
3. Performance Audit Recommendation Lynne Griffith

EXECUTIVE SESSION

1. *Pursuant to RCW 42.30.110(1)(i)(i) and (iii). To discuss with legal counsel representing the agency, litigation to which the agency, the governing body, or a member acting in an official capacity is a party when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the agency.*

ADJOURNMENT

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES
November 19, 2012**

CALL TO ORDER

Chair Strickland called the meeting to order at 4:15 p.m.

Commissioners present:

Marilyn Strickland, Chair of the Board, Tacoma Mayor
Rick Talbert, Vice Chair of the Board, Pierce County Councilmember
Don Anderson, Lakewood Deputy Mayor
Jake Fey, Tacoma Councilmember
Glenn Hull, Fife Mayor Pro Tem (*representing Fife/Edgewood/Milton*)
Kent Keel, University Place Councilmember
Pat McCarthy, Pierce County Executive
Steve Vermillion, Puyallup Councilmember
Derek Young, Gig Harbor Councilmember (*4:15 pm*)
(representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom)
Don McKnight, President/Business Agent, ATU Local 758

Staff present:

Lynne Griffith, CEO
Wayne Fanshier, VP Finance
Alberto Lara, VP Administration
Doug Middleton, VP Operations
Lars Erickson, Public Relations Officer
Terry Artz, Risk Manager
JoAnn Artis, Transportation Manager Service Support
Rod Baker, Public Safety Chief
Kristine Dupille, HR Manager
Dan Dzyacky, Sr. Manager Transportation
Lani Fowlkes, Vanpool Assistant Manager
Marvino Gilliam, Safety & Service Quality Administrator
Kelly Hayden, Service Planning Manager
Tina Lee, Capital Planning Manager
Larry McCarty, Facilities Maintenance Manager
Keith Messner, Information Technology Manager
Tony Oliver, Security Sergeant
Jay Peterson, Sr. Manager Development
Cathie Reid, Budget Assistant Manager
Mike Severino, Bus Safety and Training Supervisor
Amber Simonsen, Executive Project Manager
Robin Sopher, Purchasing Supervisor
Bill Spies, Maintenance Manager
Kathy Sullivant, Finance Manager
Kathy Walton, Marketing Services Assistant Manager
Dena Withrow, Transportation Manager - Transit Operators
Lorie Bartnes, Sr. Marketing Design Specialist
Lane Chase, Operator
Victoria Feiten, HR Generalist
Shawna Fore, Sr. Executive Assistant

Brenda Lacey, Purchasing Agent
Justin Leighton, Government Relations Officer
Carol Mitchell, HR Program Manager
Heidi Neideigh, Project Manager
Peter Pryszlak, Sr. Systems Analyst
Janine Robinson, Senior Capital Planner
Monnett Ross, Sr. Executive Assistant
Lind Simonsen, Public Relations Coordinator
Peter Stackpole, Principal Planner
Paul Strozewski, Public Safety Security Sergeant
Isaac Tate, Transit Operator
Barb Schatz, Acting Clerk of the Board

Others present:

Tammie Cox, Citizen
Ken Paulson, Citizen
Walt Schaefer, Citizen
Raul Silva, General Manager First Transit
Suzanne Thomas, Legal Counsel

APPROVAL OF VOUCHERS

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on November 15, 2012. Commissioners Talbert and Fey **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Operating Fund #10
Self-Insurance Fund #40
Capital Fund #90

Voucher numbers were 326717 through 327236 and wire numbers were 1035 through 1048 for a total of \$7,643,715.19.

APPROVAL OF MINUTES

Commissioners Talbert and Fey **moved** and seconded to approve the July 9, 2012, July 23, 2012, August 13, 2012, and October 8, 2012, regular Board meeting minutes as presented by staff. Motion **carried**.

PUBLIC COMMENT

Tammie Cox. She said she is very concerned about the bus schedules since the Proposition 1 failure. She has ideas to share.

Ken Paulson. He said he applied for the Community Transportation Advisory Group and would like to be a member. The last tax increase was ten years ago, and things need to be looked at from an ‘outside the box’ attitude.

ACTION AGENDA

1. Commissioners Talbert and Fey **moved** and seconded to approve Resolution 12-031 **Adoption to Execute a Contract for Installation of the CCTV System, Phase 3 with Convergent Technologies.** Motion **carried**.
2. Commissioners Talbert and Fey **moved** and seconded to approve Resolution 12-032 **Adopting Amendment to the Capital Project Budget for Methane Detection System Replacement, Building 1.** Motion **carried**.
3. Commissioners Talbert and Fey **moved** and seconded to approve Resolution 12-033 **Authority to Execute a Contract for a Maintenance Management System with Trapeze Software Group, Inc. provide for adequate contingency reserve, and Amend the 2012 Capital Budget.** Motion **carried**.

INFORMATIONAL BOARD ITEMS

Major Service Changes Processes ~ Acting Sr. Manager of Development, Jay Peterson, said a major service change constitutes any change in service on an individual route that would add or eliminate more than 20 percent of a route's hours or miles. He said Title VI relates to major services changes. He explained there has to be extensive research in the process of a major service change and include public participation. In addition, that the FTA requires a Service Equity Analysis before a major service change and presented a timeline of the process.

Financial Update ~ Vice President of Finance, Wayne Fanshier said the Monthly Financial and Performance Dashboard can be viewed in the handout.

Sound Transit Update ~ Commissioner McCarthy said the Sounder will be adding a *peak-commuting* service between Lakewood and Seattle in the fall of 2013. Sound Transit will adjust the existing schedules for the Sounder and connecting bus routes to accommodate this new route. The plan includes a new Route 567 that will connect Kent Station, downtown Bellevue, and the Overlake Transit Center using the I-405 HOV lanes. The Sound Transit Board will hold a workshop on Thursday, November 29, 2012, to help the Board understand and define the path towards ST3.

ADJOURNMENT

Commissioners Talbert and Fey **moved** and seconded to adjourn the meeting. Motion **carried**. Chair Strickland adjourned the meeting at 5:26 p.m.

Barbara B. Schatz, CMC
Acting Clerk of the Board

Marilyn Strickland, Chair
Board of Commissioners

summary: 38 individuals submitted applications; seven were disqualified for not meeting criteria. Nineteen were selected to be interviewed by the subcommittee of the Board, which included Commissioners Fey, Hull, and Vermillion. Of those, 14 completed personal interviews with staff; five withdrew their names from consideration. The staff presented nine outstanding candidates for consideration and three names as alternates to the subcommittee of the Board, Commissioners Hull, and Vermillion.

Appointment of the recommended individuals for membership on the CTAG will allow the group to convene and begin fulfilling their responsibilities as outlined in the CTAG Charter that was adopted by the Board on August 13, 2012.

ALTERNATIVES: Continue to seek community input on an ad hoc basis, as changes are planned or otherwise needed.

RECOMMENDATION: Authorize membership to the CTAG of the nine recommended individuals.

Pierce Transit Community Transportation Advisory Group Applicant

Name: Bridgett Johnson #7
Home: 1601 - 39th Ave SE (Sumner area)

Employer:

- Full-time student and employed at Pierce College South Hill Puyallup
- Health Care Management student, works in tutoring lab and reception desk
- Certified Nurse Assistant

Affiliations:

- Pierce College South Hill Puyallup, student groups & staff members
- Previously worked for Philadelphia Transit as Supervisor of Reservations for Paratransit Services
- Previously had work study assignment at St. Joseph Hospital in medical records, Mary Bridge Children’s Hospital in Pediatrics, and miscellaneous assignments at DaVita

Interest Areas:

- Seniors; persons w/ disabilities; medical community; Sound Transit; fixed route; SHUTTLE, P&R lots; minority rep; student; ORCA card holder
- Establishing awareness/study groups among college-age students
- Interested in making presentations at assisted living facilities
- Transit user for many years
- Follows Pierce Transit issues through web site, email messages, twitter
- Familiar with paratransit/ADA transit operations and customer relations.

Communication:

- Verbal contacts with students and staff at Pierce College
- Access to staff through campus email.
- Verbal communication with long-established contacts within the transit system
- Interested in coordinating/facilitating transportation discussions and Pierce College and other area, universities, community colleges, and technical colleges

“I want to speak with all the “misinformed” people. They need to know the facts about how important transit is to the community.”

- A. Size of constituent group(s) (potential).....HIGH
- B. Leadership level within the constituent group(s)MEDIUM
- C. Transit needs of constituent group(s)MEDIUM
- D. Communication activities with constituent group(s)MEDIUM
- E. Experience level as representative of constituent group(s)MEDIUM
- F. Ability to bring unique/diverse perspective to CTAG.....HIGH

Board Sub-Group Recommendation:.....YES

Pierce Transit Community Transportation Advisory Group Applicant

Name: Randall Stearnes #13
Home: 112 Regents Blvd #1, Fircrest

Employer:

- Tacoma Public Utilities- Community Relations Officer
- Employee Transportation Coord (ETC) 1,300 employees
- 3628 S 35th Street
- (Award-winning Commute Trip Reduction program)

Affiliations:

- Tacoma Metro Parks – gym supervisor and youth coach
- My Sister’s Pantry Food bank volunteer
- Salvation Army volunteer
- ETC’s at other companies/agencies
- Church leadership

Interest Areas:

- Business rep;
- Advocate for public transportation and all modes of commute transportation
- President of international hydropower development for 3rd world countries

Communication:

- direct internal communication with 1,300+ employees
- employee quarterly newsletter
- connections with TPU executive leadership
- connect to other 100+ agency/company ETC’s and all their thousands of employees

“I believe the situation gives us a chance to be creative, the committee will build new bridges.”

- A. Size of constituent group(s) (potential).....HIGH
- B. Leadership level within the constituent group(s)VERY HIGH
- C. Transit needs of constituent group(s)HIGH
- D. Communication activities with constituent group(s)HIGH
- E. Experience level as representative of constituent group(s)VERY HIGH
- F. Ability to bring unique/diverse perspective to CTAG.....HIGH

Board Sub-Group Recommendation:.....YES

Pierce Transit Community Transportation Advisory Group Applicant

Name: Penny Grellier #15

Home: 7310 N Skyview Place B202, Tacoma (Narrows area)

Employer:

- Catholic Community Services, Transportation Program Manager
- 1323 S Yakima Ave, Tacoma (Downtown area)
- Manages chore services w/ 80+ volunteers and 250+ clients
- Low-income adults, adults w/ disabilities, people who are isolated/alone, English as 2nd language

Affiliations:

- Pierce County Coordinated Transportation Coalition leader
- Associated Ministries affiliated agency representative
- “Bus Buddy” program leader/promoter
- Travel Ambassador leader/trainer
- Other Catholic Community Services programs /leadership

Interest Areas:

- Seniors; persons with disabilities; Social Svce agency;
- Her work help her to understand the transportation needs of Low-income adults, adults w/ disabilities, people who are isolated/alone, people w/ English as 2nd language.
- She anticipate a huge increase in the transportation needs for this community.

Communication:

- Client contacts through staff by phone
- In-person training for staff and volunteers
- Monthly staff meetings w/ huge trickle down messaging
- Quarterly agency newsletter

“My experience managing these transportations programs gives me a unique understanding of the characteristics of the community and the specific needs of seniors, disabled adults, low income, and people with English as a second language.”

- A. Size of constituent group(s) (potential).....HIGH
- B. Leadership level within the constituent group(s)HIGH
- C. Transit needs of constituent group(s)VERY HIGH
- D. Communication activities with constituent group(s)HIGH
- E. Experience level as representative of constituent group(s)VERY HIGH
- F. Ability to bring unique/diverse perspective to CTAG.....VERY HIGH

Board Sub-Group Recommendation:.....YES

Pierce Transit Community Transportation Advisory Group Applicant

Name: Karen D. Hausrath #16
Home: 3608 S Sheridan, Tacoma

Employer:

- Retired- Pierce Co. Long Term Care Ombudsman volunteer
- Masters degree in Psychology
- Certified Negotiator

Affiliations:

- Tacoma Police Dept.
- The Grand Cinema volunteer
- City of Tacoma Work group
- City of Tacoma code enforcement
- City of Tacoma “Safe and Clean” project
- Tacoma group “Tidal Wave”

Interest Areas:

- Seniors; persons with disabilities; Medical community; Social Svce agency; ST; Neighborhood assn; citizens-at-large
- Disenfranchised groups; middle-aged, aged/seniors
- Has strong connections, due to previous work contacts, with long-term care facilities, nursing homes, boarding homes
- Ties with disenfranchised groups; 30 to 40 homes of 50 to 200 people each.

Communication:

- Personal contacts with disenfranchised – they have no other method of receiving information.
- Business contacts with home leadership, resident councils, social workers, & agency staff.
- Previous behind-the-scenes experience working with legislator & legislative assistants
- Ability to be personal, collaborative, and persuasive when initiating solutions

“I may be their only representative. I’m passionate about helping people.”

- A. Size of constituent group(s) (potential).....HIGH
- B. Leadership level within the constituent group(s)HIGH
- C. Transit needs of constituent group(s)VERY HIGH
- D. Communication activities with constituent group(s)HIGH
- E. Experience level as representative of constituent group(s)HIGH
- F. Ability to bring unique/diverse perspective to CTAG.....VERY HIGH

Board Sub-Group Recommendation:.....YES

Pierce Transit Community Transportation Advisory Group Applicant

Name: Ken Gibson #17
Home: 1902 N Junett Street, Tacoma

Employer:

- Tacoma Area Center for Individuals with Disabilities, (T.A.C.I.D.)– Executive Director
- 6315 S 19th Street, Tacoma (TCC area)
- Masters Degree

Affiliations:

- TACID; community of over 4,000 individuals with a variety of disabilities including deaf/blind from
- Tacoma Rotary 8, Board member – Corporate & Community partners
- Voter Accessibility for people with disabilities
- Pierce County Dept. of Emergency Management – high risk population
- Amateur Radio Emergency Service & Navy-Marine Corp. Auxiliary Radio System
- Multiple relationships with business & agency leaders throughout Pierce Co.

Interest Areas:

- Seniors; persons with disabilities; Social Svce agency;

Communication:

- Multiple monthly meetings with 40 to 50 peer support groups
- Gather quick opinions using Survey Monkey
- MONTHLY Community meeting discuss transportations issues
- Make regular presentations through Pierce County
- Extensive education and experience with boards
- Received Disabilities Advocate of the Year Award in 2012 from Tacoma Comm. on Disabilities

“I have extensive experience work with and on boards. I know when it’s important to listen, engage, lead, compromise, and get the group to ‘yes’.”

- A. Size of constituent group(s) (potential).....VERY HIGH
- B. Leadership level within the constituent group(s)VERY HIGH
- C. Transit needs of constituent group(s)VERY HIGH
- D. Communication activities with constituent group(s)HIGH
- E. Experience level as representative of constituent group(s)VERY HIGH
- F. Ability to bring unique/diverse perspective to CTAG.....HIGH

Board Sub-Group Recommendation:.....YES

Pierce Transit Community Transportation Advisory Group Applicant

Name: Dennis Townsend #22

Home: 16212 Winchester Drive E, Tacoma (Spanaway area)

Employer:

- Century Link, engineer & planner, Gig Harbor
- 8102 Skansie Drive, Gig Harbor

Affiliations:

- Multiple professional associations in the Parkland/Spanaway area
- 15 years on the Bethel School Board
- Spanaway Community Action Network leader
- Bethel Recreation Association Board Member
- Mid-County Leadership Group member
- Parkland/Spanaway Kiwanis Club member

Interest Areas:

- Unincorporated & Rural Communities, especially Parkland/Spanaway/mid-county
- Business Rep, Citizens-at-large
- High level of experience with the community input process, very collaborative.

Communication:

- Multiple and deep contacts at all levels in the Parkland/Spanaway/mid-county area
- Presentations at all local clubs/organizations/ boards
- Has made presentations to County Council and Planning Commission

“I have a “Big Picture” vision of the community and what can be accomplished when people work together.”

- A. Size of constituent group(s) (potential).....HIGH
- B. Leadership level within the constituent group(s)VERY HIGH
- C. Transit needs of constituent group(s)MEDIUM
- D. Communication activities with constituent group(s)HIGH
- E. Experience level as representative of constituent group(s)VERY HIGH
- F. Ability to bring unique/diverse perspective to CTAG.....HIGH

Board Sub-Group Recommendation:.....YES

Pierce Transit Community Transportation Advisory Group Applicant

Name: Paul Bala #25
Home: 5109 - 60th Ave Court W, University Place

Employer:
▪ Retired - Aeronautical Engineer

Affiliations:

- Pierce Co. Coalition for Developmental Disabilities - active 20+ years
- Adults with Disabilities steering committee – 13 years
- P.A.V.E. - support group for dads with children with disabilities
- Metro Parks programs for people with disabilities
- GAPP – housing support for people w/ developmental disabilities
- Catholic Community Services Transportation Program
- S.A.W. Self Advocates of Washington member

Interest Areas:

- Seniors; persons with disabilities
- People with developmental and physical disabilities (His son is developmentally disabled & deaf)
- He has personal experience fighting to get services for his son.

Communication:

- testified in Olympia in support of people with disabilities
- would communicate utilizing existing and prior contacts at multiple agencies, service providers, support groups

“I can clearly communicate my first hand experience being the father of a son with a physical disability.”

- A. Size of constituent group(s) (potential).....MEDIUM
- B. Leadership level within the constituent group(s)HIGH
- C. Transit needs of constituent group(s)HIGH
- D. Communication activities with constituent group(s)MEDIUM
- E. Experience level as representative of constituent group(s)HIGH
- F. Ability to bring unique/diverse perspective to CTAG.....HIGH

Board Sub-Group Recommendation:.....YES

Pierce Transit Community Transportation Advisory Group Applicant

Name: Sheryl Tate #29
Home: 1418 S Adams Street, Tacoma

Employer:

- Tacoma Good Will Industries – Retail Skills Instructor
- 714 S 27th Street, Tacoma , training facility located at 72nd & Portland Ave, Tacoma

Affiliations:

- YMCA – Instructor & mentor
- Tacoma Housing Authority
- St. Leo’s Food Connection
- Oasis Youth Center
- Americorps Alumni, on-site experience in Salishan
- Nativity House volunteer
- Dept. of Vocational Rehabilitation
- Labor & Industries counselor

Interest Areas:

- persons with disabilities; social service agency, business rep, students
- people with low income, minorities, veterans, and students

Communication:

- As an instructor at Goodwill, she has personal contacts with 200+ people who would then communicate with their individual clients
- Monthly staff leadership meetings with more than 200

She “walks her talk” when it come to helping the disadvantaged in our community. “I have witnessed how much people in our community depend on the bus to get to school, work and shopping. We need to get people to another way of thinking about public transportation.”

- A. Size of constituent group(s) (potential).....MEDIUM
- B. Leadership level within the constituent group(s)MEDIUM
- C. Transit needs of constituent group(s)HIGH
- D. Communication activities with constituent group(s)MEDIUM
- E. Experience level as representative of constituent group(s)MEDIUM
- F. Ability to bring unique/diverse perspective to CTAG.....HIGH

Board Sub-Group Recommendation:.....YES

Pierce Transit Community Transportation Advisory Group Applicant

Name: Chris Karnes #30

Home: 418 North L Street #4, Tacoma (near Tacoma General Hosp.)

Employer:

- Manthis Technology Group, Business Intelligence Developer, Data Analyst, Kirkland

Affiliations:

- Transportation Choices Coalition
- Worked on Tacoma Mobility Master Plan steering committee
- Tacoma Wheelmen Bicycle Club
- League of Women Voters, former member & 1st VP
- New Tacoma Neighborhood Council member

Interest Areas:

- Downtown on the Go!, Sound Transit, Citizens-at-large, business rep, Citizens-at-large
- Regional transportation service coordination
- Expansion of Tacoma’s Link Light Rail system

Communication:

- Transit blogger “Tacoma Tomorrow” – Advocates for transit issues, 150K hits
- Twitter user @tacomatransit, 400 followers
- Frequently testifies at City Council meetings on transit issues
- Has testified in Olympia on transit issues

“I’m willing to ask hard questions. Sometimes it’s necessary to rock-the-boat! My desire is to bring multiple stakeholders of key issues to consensus.”

- A. Size of constituent group(s) (potential).....VERY HIGH
- B. Leadership level within the constituent group(s)HIGH
- C. Transit needs of constituent group(s)MEDIUM
- D. Communication activities with constituent group(s)MEDIUM
- E. Experience level as representative of constituent group(s)HIGH
- F. Ability to bring unique/diverse perspective to CTAG.....HIGH

Board Sub-Group Recommendation:.....YES

RESOLUTION NO. 13-001

1 A RESOLUTION of the Board of Commissioners of Pierce Transit
2 Appointing Members to the Community Transportation Advisory Group (CTAG)
3

4 WHEREAS, the Community Transportation Advisory Group (CTAG) has been created as an
5 advisory body to the Board of Commissioners chartered to: (1) offer an opportunity for community
6 stakeholders to provide feedback and suggest improvements and recommendations on plans, policies, and
7 services offered by Pierce Transit; (2) provide a forum for interactive discussions with community stakeholder
8 input, creating a conduit to inform and get information out to the public; and (3) represent the interests of
9 the community and assist staff and the Board of Commissioners in meeting the strategic priorities; and

10 WHEREAS, Pierce Transit seeks to streamline and improve compliance with service change
11 requirements under Title VI of the Civil Rights Act relating to fare and equity analysis and limited English
12 proficiency (LEP);

13 WHEREAS, the Board of Commissioners of Pierce Transit has reviewed and selected qualified
14 candidates to serve as members of the Community Transportation Advisory Group;

15 NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit that the
16 following individuals be appointed as members of the Community Transportation Advisory Group: Paul
17 Bala, Ken Gibson, Penny Grellier, Karen D. Hausrath, Bridgett Johnson, Chris Karnes, Randall Stearnes, Sheryl
18 Tate, and Dennis Townsend.

19 Section 1. The Chief Executive Officer is herewith authorized to direct Agency staff to begin
20 orientation for the new members of the Community Transportation Advisory Group, schedule periodic
21 meetings in order to fulfill their responsibilities to bring forth recommendations to the Board
22 Commissioners as outlined in the CTAG Charter that was adopted by the Board on August 13, 2012.

23 ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held on
24 the 14th day of January 2013.

ATTEST:

Marilyn Strickland, Chair
Board of Commissioners

Barbara B. Schatz
Acting Clerk of the Board

FACT SHEET

TITLE: Approval of Service Reduction Plan - Reducing Transit Service by Approximately 34 Percent No Later than February 16, 2014

DIVISION: Transit Development

ORIGINATOR: Kelly Hayden

PRECEDING ACTION: Resolution No. 11-013 - Board Adoption of 15 Percent Service Reductions Effective October 2, 2011; Resolution No. 12-021 Board Authorization for Proposition 1

COORDINATING DEPARTMENT: Service Planning & Scheduling

APPROVED FOR SUBMITTAL:

Vice President

APPROVED FOR AGENDA:

Chief Executive Officer

Legal Counsel

ATTACHMENTS:

(1) Service Reduction Plan (2) System Map (3) Resolution

BUDGET INFORMATION

2012 Budget Amount
N/A

Required Expenditure
N/A

Impact
N/A

Explanation:

BACKGROUND: The Agency continues to respond to the effects of the economic recession. With the failure of two sales tax increase ballot initiatives (February 8, 2011 and November 6, 2012) in addition to a smaller service area that generates less sales tax revenue, we need to further reduce transit service to be sustainable. Pierce Transit eliminated 20 percent of fixed route services with the June 12, 2011 service change. An additional 15 percent was eliminated on October 2, 2011. To address the continued revenue shortfall we propose service reductions as described in the attached Service Reduction Plan. The proposed service reductions are aligned with the reduction plan presented to voters and the public for the latest Proposition 1 ballot measure. The proposal focuses on weekday service which is our most productive. Saturday and Sunday service would be eliminated. Staff is working on innovative options for addressing the need for some Saturday service and will present to the Board as they are developed. Service would also be eliminated on holidays. There would be no restoration of special service to events like the Puyallup Fair. The proposed service reductions would impact customers using both fixed route and SHUTTLE (paratransit services for individuals with disabilities) services.

The proposed Service Reduction Plan is aligned with the current service design derived from an extensive system redesign project, robust public outreach since 2009, public communication associated with Proposition 1 and Board direction.

The changes proposed will eliminate approximately 34 percent of the fixed route service from an annual service level of 417,000 hours to approximately 275,000 annual service hours. The primary impacts of the proposed reductions are:

- Reduced weekday span of service on fixed route and SHUTTLE.
- Reduced weekday trips on fixed route and SHUTTLE.
- Elimination of Saturday and Sunday fixed route and SHUTTLE service.
- SHUTTLE paratransit service for eligible people with disabilities operates during the same days and times as fixed route bus service strictly within $\frac{3}{4}$ of a mile of the fixed route bus service. As bus service is reduced or eliminated on the fixed route bus system, SHUTTLE service will also be reduced or eliminated.
- Elimination of Route 62 which serves Northeast Tacoma.
- Elimination of holiday service.
- No restoration of special service to events like the Puyallup Fair.

The Service Reduction Plan, if adopted, will be implemented no later than February 16, 2014.

1. ALTERNATIVES: Direct staff to propose a different service reduction plan. This is not recommended for it could impact the timely reduction of service and Title VI equity analysis efforts.

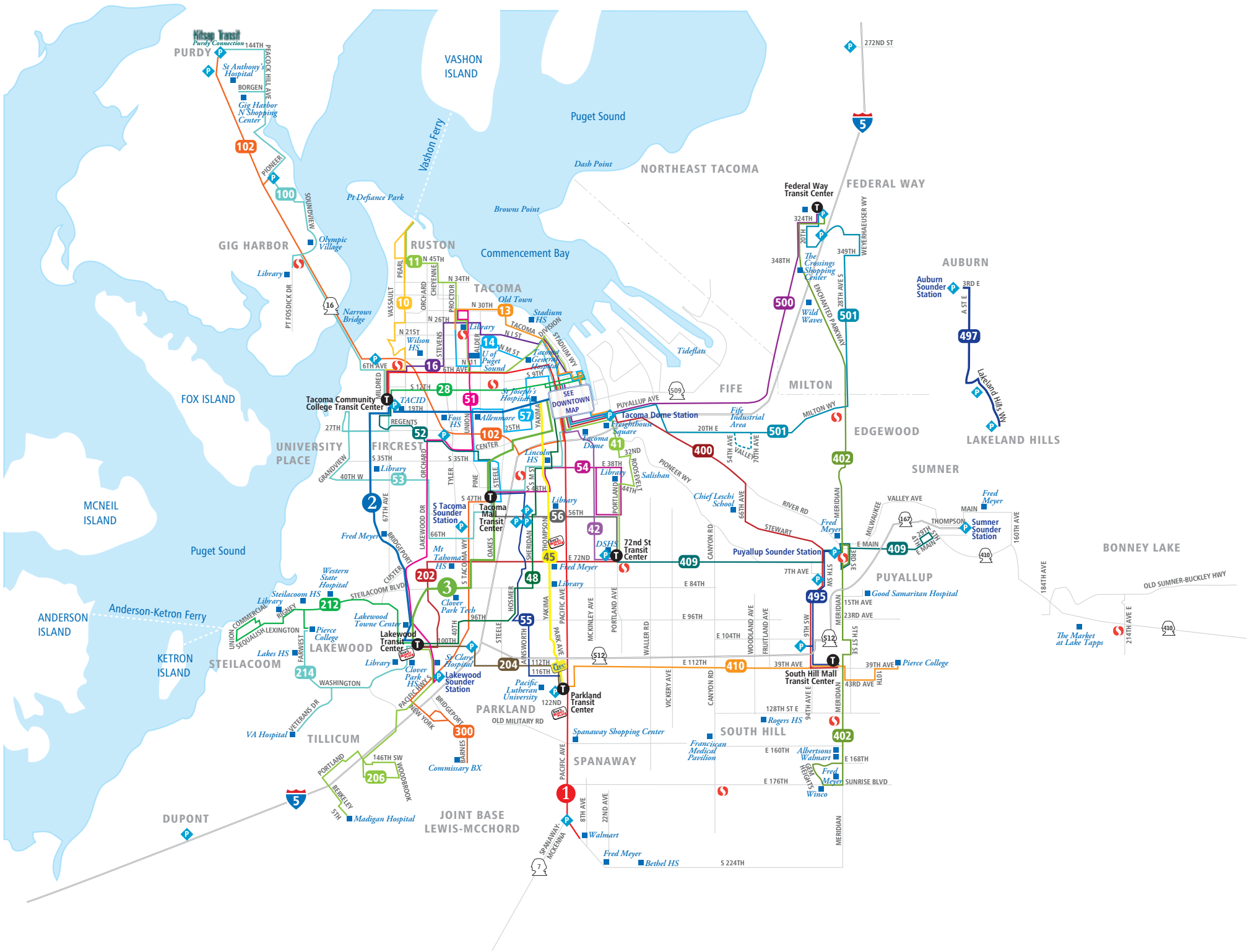
RECOMMENDATION: Adopt the proposed Service Reduction Plan.

Service Reduction Plan 2013/2014

268,000 – 275,000 Service Hours

Route	Weekly Trips: Mon - Sun		Route Modification Details: Weekdays only – Saturday & Sunday service eliminated on all routes
	Current Service	Reduction Plan	
1 – 6 TH Ave-Pacific Ave	611	445	Span of service will remain unchanged. Frequency of service will remain unchanged in the peak with service operating from TCC to SR7 & 8 th Ave (Wal-Mart). Service will operate every 20 minutes from TCC to Parkland Transit Center and every 40 minutes from Parkland Transit Center to SR7 & 8 th Ave (Wal-Mart).
2 – S. 19 th St. – Bridgeport	515	360	Service now ends at approx. 10:30 PM (currently 11:15 PM). Peak and midday service frequency remain unchanged (20 min. peak – 30min. midday).
3 – Lakewood – Tacoma	402	335	Peak frequency increased from 30 minute to 20 minute. Midday service frequency unchanged (30 min.). Service now ends at approx. 9:30 PM (currently 10:15 PM).
10 – Pearl Street	249	200	Span of service will remain unchanged. Frequency of service will remain unchanged (30 min. peak – 60 min. midday).
11 – Point Defiance	173	110	Span of service reduced. Service will start at 6:30 AM and ends at 7:15 PM. Peak service will remain unchanged (60 min.); Midday service will operate every 90 min. (currently 60 min.).
13 – N. 30 th Street	139	90	Span of service will be slightly increased ending at 7:00 PM (currently 6:15 PM). Peak service frequency will remain unchanged (60 min.). Midday service is eliminated (currently 60 min.).
14 – Proctor District (TDS)	138	80	Span of service will remain unchanged. Peak service frequency will remain unchanged (60 min.) Midday service is eliminated (currently 60 min.).
16 – TCC – Downtown	191	140	Span of service reduced. Service will end at 7:15 PM (currently 8:30 PM). Peak and midday service frequency remain unchanged (60 min.)
28 – S.12 th St. – Downtown	259	205	Span of service reduced. Service will end at 8:00 PM (currently 8:30 PM). Frequency of service remains unchanged (30 min. peak – 60 min. midday).
41 – Portland Ave.	281	210	Span of service reduced. Service will begin at 5:45 AM (currently 5:00 AM). Peak service routing will remain unchanged; Midday service will terminate at Tacoma Dome Station. Peak and midday service frequency remain unchanged (30 min. peak – 60 min. midday).
42 – McKinley Ave.	183	140	Span of service will be unchanged. Service will begin at 5:45 AM (currently 6:00 AM); and end at 7:30 PM (currently 8:00 PM). Peak service routing will remain unchanged; Midday service will terminate at Tacoma Dome Station. Peak and midday service frequency will remain unchanged (60 min. peak and midday).
45 – Yakima Ave.-Parkland	157	140	Service unchanged from 2012.
48 – Sheridan – M Street	294	215	Span of service reduced. Service will end at 9:00 PM (currently 9:45 PM). Frequency of service remains unchanged (30 min. peak – 60 min. midday)
51 – Union Ave – Lakewood	176	105	Span of service will be unchanged. Peak service frequency will remain unchanged (60 min.); midday service will be every 120 min. (currently 60 min.)
52 – TCC – Tacoma Mall	335	275	Span of service modified and will start at 5:45 AM (currently 6:15 AM) and end at 8:30 PM (currently 9:00 PM). Frequency of service remains unchanged (30 min. all day; 60 min. at night).
53 – University Place	178	135	Span of service reduced. Service will end at 7:30 PM (currently 8:30 PM). Frequency of service remains unchanged (60 min. all day).
54 – 38 th St	296	190	Span of service reduced. Service will end at 7:30 PM (currently 8:30 PM). Peak frequency of service remains unchanged (30 min.); midday service will operate every 60 min. (currently 30 min.)

55 – Tacoma Mall-Parkland	333	280	Span of service modified and will start at 5:45 AM (currently 6:15 AM); end of service unchanged (9:00 PM). Peak and midday service frequency remains unchanged (30 min.); evening service will operate every 60 min.
56 – 56th Street	172	135	Span of service is modified, start remains unchanged (6:15 AM); service will end at 7:30 PM (currently 7:00 PM). Frequency of service remains unchanged (60 min. all day).
57 – Tacoma Mall-Downtown	313	135	Span of service is modified, start at 6:15 AM (currently 5:45 AM) and end at 7:45 PM (currently 9:15 PM). Service frequency reduced to 60 min. all day (currently 30 min. all day).
62 – Northeast Tacoma	6	0	Service is eliminated.
100 – Gig Harbor	168	75	Span of service is modified, start at 6:30 AM (currently 6:45 AM); service will end at 7:30 PM (currently 8:30 PM). Peak frequency of service remains unchanged (60 min.); midday service will operate every 120 minutes (currently 60 min.)
102 – Gig Harbor-Tacoma Exp.	45	45	Service remains unchanged 4 morning trips; 5 afternoon trips.
202 – 72nd Street	352	255	Span of service is modified, start at 5:30 AM (currently 6:00 AM); service will end at 8:15 PM (currently 9:15 PM). Peak frequency of service remains unchanged (30 min.); midday service will operate every 35 min. (currently 30 min.)
204 – Lakewood-Parkland	348	275	Span of service modified, start at 5:15 AM (currently 6:15 AM) and end at 9:00 PM (currently 9:00 PM). Service frequency is unchanged (30 min. all day).
206 – Pacific Hwy-Madigan	294	145	Span of service is modified, start at 5:30 AM (currently 5:30 AM) and end at 7:45 PM (currently 9:00 PM). Service frequency is modified to 60 min. all day (currently Peak - 30 min.; Midday -45 min.)
212 – Lakewood- Steilacoom	313	200	Span of service is modified, start at 5:15 AM (currently 5:30 AM) and end at 7:00 PM (currently 8:30 PM). Peak frequency of service remains unchanged (30 min.); midday service will operate every 60 min. (currently 30 min.)
214 – Washington-Pierce Coll.	312	170	Span of service is modified, start at 5:45 AM (currently 6:15 AM) and end at 7:15 PM (currently 8:45 PM). Peak frequency of service remains unchanged (30 min.); midday service will operate every 75 min. (currently 30 min.)
300 – South Tacoma Way	318	130	Span of service is modified, start at 6:15 AM (currently 5:45 AM) and end at 7:15 PM (currently 9:00 PM). Service frequency is modified to 60 min. all day (currently 30 min. all day)
400 – Puyallup – Tacoma	250	165	Span of service is modified, start at 4:45 AM (currently 4:45 AM) and end at 7:15 PM (currently 9:00 PM). Peak frequency of service remains unchanged (30 min.); midday service will operate every 90 min. (currently 60 min.) and midday service will terminate at the Tacoma Dome Station but continue to Pierce College Puyallup.
402 – Meridian	185	135	Span of service is modified, start at 5:45 AM (currently 5:15 AM) and end at 7:45 PM (currently 9:00 PM). Service frequency remains unchanged (60 min. all day). Peak service routing will remain unchanged; Midday service will operate from Meridian and 176 th to Meridian & Emerald St. and not continue to Federal Way Transit Center.
409 – Puyallup-72nd TC	180	125	Span of service is modified, start at 5:30 AM (currently 5:45 AM) and end at 6:45 PM (currently 8:00 PM). Peak frequency of service remains unchanged (60 min.); midday service will operate every 75 min. (currently 60 min.)
410 – 112th Street	276	200	Span of service is modified, start at 5:45 AM (currently 6:15 AM) and end at 9:00 PM (currently 9:00 PM). Service frequency remains unchanged; Peak 30 min. – Midday 60 min. Pierce College service will be operated by the Route 400.
495 – S. Hill-Puyallup Sounder	35	35	Service remains unchanged. Afternoon trips only.
497 – Lakeland Hills	70	70	Service remains unchanged 7 morning trips; 7 afternoon trips.
500 – Federal Way-Tacoma	223	220	Span of service is modified, start at 5:30 AM (currently 5:45 AM) and end at 9:30 PM (currently 10:30 PM). Peak frequency will be every 30 min. (currently 60 min.); midday will be every 60 min. (currently 60 min.)
501 – Milton-Tacoma	172	80	Span of service is modified, start at 6:15 AM (currently 6:00 AM) and end at 7:15 PM (currently 9:00 PM). Service will be Peak only, 8 morning trips; 8 afternoon trips. Service will operate from the Tacoma Dome Station to Meridian and Emerald St. in Milton. Service to Federal Way will be via the 402-Meridian.



September 2013 – Service Reduction Timeline 275,000 Annual Service Hours

January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	January 2014	February 2014
1/14/13 Board Mtg	2/11/13 Board Mtg	3/11/13 Board Mtg	4/8/13 Board Mtg	5/13/13 Board Mtg	6/10/13 Board Mtg	7/8/13 Board Mtg	8/12/13 Board Mtg	9/9/13 Board Mtg	10/14/13 Board Mtg	11/18/13 Board Mtg	12/9/13 Board Mtg	1/13/14 Board Mtg	2/10/14 Board Mtg
CTAG Members Appointed Service Plan Adopted	Public Hearing for Federal Title VI Policies Election of new Officers	Adoption of Federal Title VI Policies		Public Hearing: Implementation of September Service Reductions	Board Adoption: Implementation of September Service Reductions					Presentation of the draft 2014 Budget	Adoption of the 2014 Budget		
		Tentative Board Work Session (Mid-March)											
1/17/13 Exec/Finance Committee Mtg.	2/21/13 Exec/Finance Committee Mtg.	3/21/13 Exec/Finance Committee Mtg.	4/18/13 Exec/Finance Committee Mtg.	5/16/13 Exec/Finance Committee Mtg.	6/20/13 Exec/Finance Committee Mtg.	7/18/13 Exec/Finance Committee Mtg.	8/15/13 Exec/Finance Committee Mtg.	9/19/13 Exec/Finance Committee Mtg.	10/17/13 Exec/Finance Committee Mtg.	11/21/13 Exec/Finance Committee Mtg.	12/19/13 Exec/Finance Committee Mtg.	1/16/14 Exec/Finance Committee Mtg.	2/20/14 Exec/Finance Committee Mtg.
			2013 Budget Amendment				2014 Capital Planning Process for Budget		2014 Budget Process				
	2/17/13 Service Change	Federal Title VI Service Equity Analysis			6/9/13 Service Change	September Service Change Schedule Finalized		9/29/13 Service Reductions to 275K Annual Hours					
	Public Outreach Process for September 2013 Service Reductions												
CTAG Appointed Orientation	CTAG Meets Monthly												

Timeline Legend:

Board Actions	Budget Process	Service Planning	Public Outreach	CTAG
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February 2014 – Service Reduction Timeline 268,000 Annual Service Hours

January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	January 2014	February 2014
1/14 /13 Board Mtg	2/11/13 Board Mtg	3/11/13 Board Mtg	4/8/13 Board Mtg	5/13/13 Board Mtg	6/10/13 Board Mtg	7/8/13 Board Mtg	8/12/13 Board Mtg	9/9/13 Board Mtg	10/14/13 Board Mtg	11/18/13 Board Mtg	12/9/13 Board Mtg	1/13/14 Board Mtg	2/10/14 Board Mtg
CTAG Members Appointed Service Plan Adopted	Public Hearing for Federal Title VI Policies Election of new Officers	Adoption of Federal Title VI Policies						Public Hearing: Implementation of February service reductions	Board adoption: Implementation of February service reductions	Presentation of the draft 2014 Budget	Adoption of the 2014 Budget		
		Tentative Board Work Session (Mid-March)											
1/17/13 Exec/Finance Committee Mtg.	2/21/13 Exec/Finance Committee Mtg.	3/21/13 Exec/Finance Committee Mtg.	4/18/13 Exec/Finance Committee Mtg.	5/16/13 Exec/Finance Committee Mtg.	6/20/13 Exec/Finance Committee Mtg.	7/18/13 Exec/Finance Committee Mtg.	8/15/13 Exec/Finance Committee Mtg.	9/19/13 Exec/Finance Committee Mtg.	10/17/13 Exec/Finance Committee Mtg.	11/21/13 Exec/Finance Committee Mtg.	12/19/13 Exec/Finance Committee Mtg.	1/16/14 Exec/Finance Committee Mtg.	2/20/14 Exec/Finance Committee Mtg.
			2013 Budget Amendment				2014 Capital Planning Process for Budget		2014 Budget Process				
	2/17/13 Service Change	Federal Title VI Service Equity Analysis			6/9/13 Service Change	September Service Change Schedules Finalized		9/29/13 Service Change		February Service Change Schedules Finalized			2/16/14 Service Reduction to 268K Annual Hours
					Public Outreach Process for February 2014 Service Reductions								
CTAG Appointed Orientation	CTAG Meets Monthly												

Timeline Legend:

Board Actions	Budget Process	Service Planning	Public Outreach	CTAG
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RESOLUTION NO. 13-002

1 A RESOLUTION of the Board of Commissioners of Pierce Transit
2 Authorizing approval of a Service Reduction Plan – Reducing Transit Service by
3 Approximately 34 Percent No Later than February 16, 2014
4

5 WHEREAS, Pierce Transit must reduce expenses as a result of the effects of the economic
6 recession, a smaller service area and the failure of Proposition 1; and

7 WHEREAS, Pierce Transit reduced transit service 20 percent with the June 12, 2011 service
8 change; and

9 WHEREAS, Pierce Transit further reduced transit service 15 percent with the October 2, 2011
10 service change; and

11 WHEREAS, in early November 2012, Proposition 1 failed which would have preserved transit
12 service to the community; and

13 WHEREAS Pierce Transit must reduce transit service by approximately 34 percent to operate at a
14 sustainable level; and

15 WHEREAS the Pierce Transit Board of Commissioners needs to adopt a service plan for use in
16 soliciting public feedback and allow for Title VI service equity analysis as directed by the Federal Transit
17 Administration; and

18 WHEREAS the proposed Service Reduction Plan is aligned with the current service design derived
19 from an extensive system redesign project, robust public outreach efforts and Board direction.

20 NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

21 Section 1. The Board of Commissioners authorizes the implementation of the attached Service
22 Reduction Plan no later than February 16, 2014.

23 ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held on
24 the 14th day of January, 2013.

Marilyn Strickland, Chairman
Board of Commissioners

ATTEST:

Barbara B. Schatz, CMC
Acting Clerk of the Board