

**Pierce Transit
Community Transportation Advisory Group
Pierce Transit Training Center
Rainier Conference Room
Minutes – January 28, 2016**

CALL TO ORDER

CTAG Chair, Chris Karnes called the meeting called to order at 5:30 p.m.

ROLL CALL AND ATTENDANCE

CTAG Members Present: Cody Bakken, Denise Edington, Bridgett Johnson, Chris Karnes, Tommy Manning, Hongda Sao and Richard Zalucha

CTAG Members Absent: Sandy Paul, Roland Santos and Steven Schenk

Pierce Transit Employees Present: Penny Grellier; Business Partnership Administrator, Tina Lee; Service Innovation Administrator, Peter Stackpole; Service Planning Assistant Manager and Darin Stavish; Principal Planner

INTRODUCTIONS:

Introduction between current and new/alternate CTAG members transpired.

APPROVAL OF MINUTES

Richard Zalucha motioned to approve the November 19, 2015 minutes. Bridgett Johnson seconded. Motion carried.

CTAG MEMBERS AND STAFF REPORT ON ACTIVITIES

Chris Karnes reported on the Board of Commissioners' meeting he attended on December 14, 2015. Items on the agenda included induction of new and alternate CTAG members and sales tax collections.

Penny Grellier reported on the updated CTAG work plan that she will distribute to members via e-mail or mail.

Penny also informed Pierce Transit will have a booth set up at the South Sound Sustainability Expo on March 5, 2016.

Penny also informed members to contact her with any inquiries regarding future agenda topics.

PUBLIC COMMENT

No members of the public were present to comment.

DISCUSSION ITEMS

1. Recommendation for Removal of Member – Chris Karnes: The CTAG Board discussed the attendance of member Tyree Smith within the guidelines of the CTAG Operating Procedures. Cody Bakken motioned to approve the removal of Tyree Smith. Bridgett Johnson seconded. Motion carried.

2. Election of CTAG Vice-Chair – Chris Karnes: Bridgett Johnson nominated herself as CTAG vice-chair. Motion carried.
3. Draft of Pierce Transit Long Range Plan – Darin Stavish: Darin Stavish distributed materials to CTAG members with information regarding Pierce Transit's Long Range Plan detailing possible future growth scenarios. Darin also informed of future open houses Pierce Transit will be conducting to speak about their Long Range Plan; the next one, due to occur on February 25 from 5 PM – 8 PM.
4. Service Change – Peter Stackpole: Peter Stackpole informed Pierce Transit will be reducing their service change occurrences from four a year, to two; the next one, due to occur on March 27th. Peter shared that all partnering transit agencies have implemented this same service change occurrence.

For the March service change, Pierce Transit will be focusing on schedule adherence and route decongestion. Routes 425, 212, 497 are some of the routes March's service change will impact.

Peter informed that Nelson Nygaard Consulting will be conducting an analysis of where service gaps exist and if Pierce Transit is missing out on any particular markets. Nelson Nygaard will also be in charge of suggesting where to allocate an additional 30,000 service hours. A portion of those service hours will be added during the September service change. Public and stakeholder meetings will also be held sometime in the summer.

5. DuPont Update – Tina Lee: Tina Lee informed that the City of DuPont approached Pierce Transit and asked if the Board of Commissioners would consider a ballot measure in attempt to allow DuPont to opt back into Pierce Transit's service area. Tina distributed research findings from the survey Northwest Research Group conducted in DuPont from October 28 through November 22, 2015 to members. Out of the 3600 residents contacted, 288 responded, with a margin of error of $\pm 5.8\%$. Questions on the survey included favorability of public transportation and destinations they would like to see if service was available in their city.

Tina informed that after meeting with Pierce Transit's Executive Finance Committee and the City of DuPont, Pierce Transit does not feel like it would be successful in going forth with the ballot measure.

MEMBER DELIBERATION

Members deliberated on upcoming agenda items for future meetings and CTAG's work plan components.

PIERCE TRANSIT NEWS AND ANNOUNCEMENTS

Penny Grellier reported on the following news articles and announcements:

- Joint efforts between CTAG and Board of Commissioners
- Executive Finance Committee meeting.


ADJOURNMENT

The meeting was adjourned at 6:43 p.m. by Penny Grellier.

Submitted by:


Penny Grellier, Business Partnership Administrator

Approved by:


Chris Karnes; CTAG Chair

SANDY PAUL FOR CHRIS KARNES