

**Pierce Transit
Community Transportation Advisory Group (CTAG)
Pierce Transit Training Center
Rainier Conference Room
Minutes – June 23, 2016**

CALL TO ORDER

Chris Karnes called the meeting to order at 5:46 p.m.

ROLL CALL AND ATTENDANCE

CTAG Members Present: Cody Bakken, Chris Karnes, Sandy Paul, Hongda Sao and Richard Zalucha
CTAG Members Absent: Denise Edington, Bridgett Johnson, Tommy Manning, Roland Santos and Steve Schenk.

Pierce Transit Employees Present: Dena Withrow; Transportation Manager, Penny Grellier; Business Partnership Administrator and Trisha Canzler; Mobility Coordinator.

INTRODUCTIONS:

No introductions transpired.

APPROVAL OF MINUTES

Cody Bakken motioned to approve the May 26, 2016 CTAG Minutes. Richard Zalucha seconded. Motion carried.

CTAG MEMBERS AND STAFF REPORT ON ACTIVITIES

Cody Bakken informed he's been actively scanning Commerce Transit Center for areas of improvement.

Chris Karnes informed that Sound Transit's Board has recently approved the ST3 ballot package and it will be on the November ballot.

Penny Grellier informed that the July 28, 2016 CTAG meeting will be cancelled due to the joint meeting with the Board of Commissioners' on July 11th at 5:30.

PUBLIC COMMENT

Betsy P. Elgar, local businesswoman and transit rider, read a statement pertaining to Pierce Transit's service and submitted a copy to the CTAG Board.

Robert Hill, community member, read a statement pertaining to Sound Transit funding sources and Tacoma Dome Station's paid parking stalls.

DISCUSSION ITEMS

1. Guest Rider Program – Dena Withrow: Transportation Manager Dena Withrow spoke about Pierce Transit's cooperation with the guest rider program sponsored by the Washington State Transit Insurance Pool (WSTIP). Three times a year, Pierce Transit assists with this program, by sending an

employee out to a partnering agency to observe bus rides. The purpose of this ride along program is to help improve safety, efficiency and customer service of the agency. Dena asked if any CTAG members would be interested in serving as a guest rider to monitor and provide feedback on the quality of service for Pierce Transit. This ride along allows management the opportunity to give employees feedback from outside sources in order to be more successful at their job. Dena distributed the ride along form to CTAG members and discussed pertinent information related to the survey questions.

2. Hack-a-Thon Results – Trisha Canzler: Mobility Coordinator Trisha Canzler informed that Pierce Transit was approached by the City of Tacoma and G.O. Engineers Inc. to help improve transit accessibility for people with disabilities. The three partners enabled help from students at the University of Washington, Tacoma to assist with a hack-a-thon. Audrey Chavarria, Kevia Cloud and Sally Budack each presented their ideas on how to improve transit accessibility for people with disabilities. Ideas included prototype application software, SHUTTLE route alternatives and ways to reduce SHUTTLE costs. The student lead team used information available via web and Pierce Transit provided materials. Trisha thanked all participants for their ideas and work.
3. Strategic Plan Progress Report – Penny Grellier: Penny Grellier distributed a handout to members pertaining to Pierce Transit's Strategic Plan 2015-2020. The handout included both goals that have been met and those currently in process of being met.

MEMBER DELIBERATION

No member deliberation transpired.

PIERCE TRANSIT NEWS AND ANNOUNCEMENTS

Board of Commissioners' meeting on July 11, 2016 5:30 PM.

Pierce Transit will have express routes set up for Freedom Fair on July 4, 2016.

ADJOURNMENT

Meeting was adjourned by Chair, Chris Karnes at 6:53 PM.

Submitted by:



Penny Grellier, Business Partnership Administrator

Approved by:



Chris Karnes; CTAG Chair