

**Pierce Transit
Community Transportation Advisory Group (CTAG)
Pierce Transit Training Center
Rainier Conference Room
Minutes – August 24, 2017**

CALL TO ORDER

Chris Karnes called the meeting to order at 5:33 p.m.

ROLL CALL AND ATTENDANCE

CTAG Members Present: Cody Bakken, Chris Karnes, Tommy Manning, Sandy Paul, Hongda Sao
CTAG Members Absent: Steve Schenk, Richard Zalucha, Denise Edington
Pierce Transit Employees Present: Penny Grellier; Business Partnership Administrator; Samantha Einarson, LEAN and Workforce Development; Tina Lee, Community Development Administrator

APPROVAL OF MINUTES

Sandy Paul motioned to approve the July 27, 2017 minutes as written. Cody Bakken seconded. Motion carried.

CTAG MEMBERS AND STAFF REPORT ON ACTIVITIES

Penny Grellier reported that the mobile ticketing application has launched. She also asked for everyone to spread the word that bus riders are needed to contribute ideas and opinions for the Transform project (Commerce-area improvement project).

PUBLIC COMMENT

Betsy P. Elgar, local businesswoman and transit rider, read a statement pertaining to Pierce Transit's service and submitted a copy to the CTAG Board.

DISCUSSION ITEMS

Samantha Einarson gave a presentation to the group on the agency's latest Strategic Plan. She reviewed how the various levels of leadership were tasked with integrating employee suggestions and project components into the plan's goals, and the timeline for Plan development and acceptance. Goals from the Plan will be included in employee performance measures. CTAG was invited to consider the role they play in the Strategic Plan.

MEMBER DELIBERATION

Members requested that PT staff allow them to read over and weigh in on the upcoming RFP for SHUTTLE services. Penny will invite Mike Griffus to attend next meeting.

PIERCE TRANSIT NEWS AND ANNOUNCEMENTS

Sandy reported on the latest meeting of the Commerce-area improvement project. The group is still seeking diverse participation. The public will see art and interactive events there, such as a skateboard park, beginning this month.

Sandy also reported on the Walkability Summit event she attended on August 7 in the Eastside neighborhood. A presentation was made by Mark Fenton who also led a walk around the neighborhood with participants.

Penny Grellier reviewed date changes/cancellations for November and December CTAG meetings. November meeting will be on 11/16/17 and December meeting will be cancelled.

Penny Grellier reminded the group that PT will celebrate National Drive Electric Week with an event on campus on Friday, September 8 for employees, Board and CTAG members. Meet at front desk to sign in and get a safety vest, and wear closed-toed shoes.

ADJOURNMENT

Meeting was adjourned by Chair, Chris Karnes at 6:43 PM.

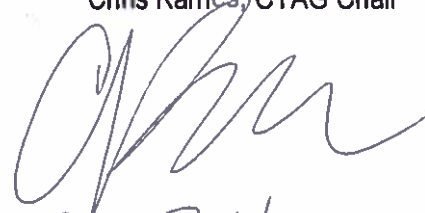
Submitted by:



Penny Grellier, Business Partnership Administrator

Approved by:

Chris Karnes, CTAG Chair



Cody Bakken
Vice Chair