



Pierce Transit  
Community Transportation Advisory Group (CTAG)  
Pierce Transit Training Center  
Rainier Conference Room  
Minutes – July 26, 2018

**CALL TO ORDER**

Cody Bakken called the meeting to order at 5:36 p.m.

**ROLL CALL AND ATTENDANCE**

CTAG Members Present: Cody Bakken, Bill Elder, Blake Geyen, Don Green, Tommy Manning and Sandy Paul

CTAG Members Absent: Aaron Dumas, Denise Edington and Hongda Sao

Pierce Transit Employees Present: Janine Robinson; Senior Planner, Max Henkle; Planner Analyst and Penny Grellier; Business Partnership Administrator

**INTRODUCTIONS**

No introductions transpired.

**APPROVAL OF MINUTES**

Sandy Paul motioned to approve the minutes for June 28, 2018. Don Green seconded. Motion carried.

**CTAG MEMBERS COMMITTEE REPORTS**

Bill Elder reported there has been no recent communication in the Stakeholder Group for the Sound Transit Tacoma Dome Link Extension Project.

Penny Grellier presented Aaron Green's report pertaining to the July 18<sup>th</sup> BRT TAC meeting. Notes of the report included changing the wording "median alternative" to "hybrid alternative" and deciding on lane configuration and stations by December of 2018. Aaron also noted the application to the Federal Transit Administration (FTA) Small Start Grant should be submitted by September 2018.

**PUBLIC COMMENT**

No public comment transpired.

**DISCUSSION ITEMS**

1. Title VI Reporting – Janine Robinson/Max Henkle: Janine Robinson and Max Henkle presented on Pierce Transit's Title VI reporting procedure. Every three years, Pierce Transit is required to report how the agency is meeting Title VI guidelines, pursuant to FTA's requirements.
2. Service Change Measurements/Outcomes – Planning Department: Max Henkle presented on route data connected to the restructure of routes from the March and September 2017 service changes. Route data included the allocation of additional of weekend service hours, increased service frequency for urban routes and rider demographic information. Janine Robinson gave an overview of the Customer Satisfaction Survey Pierce Transit administers every three years.

3. CTAG Meeting in the Field – Cody Bakken/Penny Grellier: Penny Grellier followed up on the suggestion of holding a future CTAG meeting onboard an active Pierce Transit route. Penny discussed requirements of the special meeting including date, time frame, route and advertisement. Bill Elder motioned to hold this special CTAG meeting on September 27<sup>th</sup> onboard the Route 4 to Puyallup departing from Pierce Transit's Training Facility bus stop. Don Green Seconded. Motion carried.

## MEMBER DELIBERATION

- Blake Geyen reported on a meeting he had with Tacoma Area Coalition of Individuals with Disabilities on July 16<sup>th</sup>. The meeting dealt with Pierce Transit's Bus Rapid Transit project.

## PIERCE TRANSIT NEWS AND ANNOUNCEMENTS

- Ethnic Fest volunteers needed on Saturday, July 28 from 3:00 PM – 6:00 PM.

## ADJOURNMENT

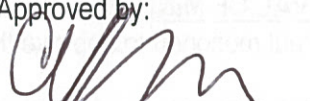
Meeting adjourned at 7:03 PM.

Submitted by:



Penny Grellier, Business Partnership Administrator

Approved by:



Cody Bakken, CTAG Chair