



**Pierce Transit
Community Transportation Advisory Group (CTAG)
Pierce Transit Training Center
Rainier Conference Room
Minutes – April 25, 2019**

CALL TO ORDER

Meeting called to order at 5:30 PM

ROLL CALL AND ATTENDANCE

CTAG Members Present: Antoinette Craig, Aaron Dumas (via phone), Blake Geyen, Cody Bakken (via phone), Denise Edington, Jeff Freedman and Paul Crandall

CTAG Members Absent: Don Green, Sandy Paul and Hongda Sao

Pierce Transit Employees Present: Dena Withrow, Transportation Manager, Penny Grellier, Business Partnership Administrator and Sharon Stockwell, Senior Employer Services Coordinator

APPROVAL OF MINUTES

Approval of the March 28 minutes were tabled for the May 23 meeting.

CTAG MEMBERS COMMITTEE REPORTS

Cody Bakken typed up a summary of activities and meetings he attended and these were distributed to the group.

Denise Edington reported on her volunteer stint at the Spring Fair representing Pierce Transit. Denise offered suggestions on how to make the outreach booth better. The list of suggestions was given to the Community Development Manager.

Aaron Dumas reported on the Tacoma City Council meeting he attended. The City Council voted yes on the hybrid alternative relating to Pierce Transit's Bus Rapid Transit project.

PUBLIC COMMENT

No public comment transpired.

DISCUSSION ITEMS

1. **Secret Rider Program – Dena Withrow:** Dena Withrow gave a brief overview of Pierce Transit's Secret Rider Program. Dena also instructed how the survey is administered for secret riders when onboard a Pierce Transit coach. In addition to the Secret Rider Program for CTAG members, Pierce Transit also partners with the Washington State Transit Insurance Pool (WSTIP) to participate in the Guest Rider Program with other transit agencies. Members solicited feedback for ways to improve the Secret Rider Program.
2. **Annual Workplan Update – All:** Sharon Stockwell reported on this item in Penny Grellier's absence. Sharon wrote down ideas submitted from members including service to Tacoma Community College (TCC) in Gig Harbor.



Pierce Transit

3. Care-A-Van Application Review – All: Sharon Stockwell reported on this issue in Penny Grellier's absence. Sharon informed Care-A-Van awards will be made at the Jun 10 Board of Commissioners' meeting.

MEMBER DELIBERATION

Sharon Stockwell informed the group that Sound Transit is welcoming comments and letters from the public regarding the Tacoma Dome Link Extension project. Cody Bakken has provided a draft of a letter for CTAG consideration.

PIERCE TRANSIT NEWS & ANNOUNCEMENTS

CTAG needs to appoint a representative to present the second quarter report at the July 8 Board of Commissioners' meeting.

ADJOURNMENT

Meeting adjourned at 6:28 PM

Submitted by:

A handwritten signature in blue ink, appearing to be 'Penny Grellier', written over a horizontal line.

Penny Grellier, Business Partnership Administrator

Approved by:

A handwritten signature in black ink, appearing to be 'Cody Bakken', written over a horizontal line.

Cody Bakken, CTAG Chair