

**TRANSIT INTEGRATION AGREEMENT
 BETWEEN PIERCE TRANSIT AND SOUND TRANSIT
 FOR SOUND TRANSIT SYSTEM EXPANSION PROJECTS**

Task Order 1: 2019 - 2020

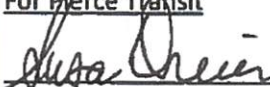
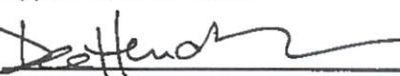
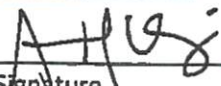

This Task Order is issued under the Transit Integration Agreement "Agreement" between Pierce Transit and Sound Transit dated October 2, 2019. This Task Order establishes the scope, schedule, and budget for the services (Services) provided by Pierce Transit for the biennium 2019 and 2020. Pierce Transit agrees to perform the Services in the manner set forth in this Task Order. The terms and conditions of the Agreement are incorporated into this Task Order by reference. If there is any conflict or ambiguity between the Agreement and this Task Order, then the Agreement shall control.

The effective date of this Task Order is October 2, 2019.

Project Description. *General Description of the work to be performed. May also include definitions if helpful/appropriate.*

- The Scope of Work and Budget is included as Attachment 1 to this Task Order.

The authorized representatives of the parties have agreed to the terms of this Task Order by signing below.

<p><u>For Pierce Transit</u></p> <p> _____ Susan Dreier Chief Executive Officer</p> <p><u>8/16/19</u> _____ Date</p> <p>Approved as to Form:  _____ Dana A. Henderson Pierce Transit Legal Counsel</p>	<p><u>For Sound Transit</u></p> <p> _____ Signature</p> <p><u>Sr. Mgr. - Planning + Integration</u> _____ Title</p> <p><u>09/27/2019</u> _____ Date</p> <p>Approved as to Form:  _____ Sound Transit Legal Counsel</p>
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ATTACHMENT 1: SCOPE OF SERVICES AND BUDGET FOR TASK ORDER 1: 2019 - 2020

Purpose

This task order provides Pierce Transit staffing support for Sound Transit corridor projects approved by the voters in November 2016 (i.e. ST3 Projects). Early work on these projects will determine the alignment, profile, and station locations. Pierce Transit staff will aid Sound Transit in identifying bus volumes proposed to serve these stations in various future scenarios.

Cost and Invoicing

Sound Transit will pay Pierce Transit \$100,000 per calendar year for two years for the costs associated with Pierce Transit performing the work as described below. Pierce Transit will invoice Sound Transit quarterly, and Sound Transit will make payment to Pierce Transit within thirty (30) days of the date of the invoice. The Parties will evaluate the staffing level and scope of work in the first quarter of 2020.

Scope

Task 1: System-Wide Activities

- 1.1 Provide Sound Transit with documentation of Pierce Transit funding allocated for capital projects at or adjacent to Sound Transit 3 stations.
- 1.2 Provide Sound Transit with all relevant existing design information, including design and station criteria, transit route facilities design guidelines, comfort station requirements, electrical minispecs, electrical and communications room requirements for air filtering and temperature control, specifications for current and next-generation tech pylon foundations, shelter footings, and sign foundations, vehicle specifications, turning movement information, and critical hinge angles.
- 1.3 Pierce Transit and Sound Transit will work together to develop standard assumptions and guidance for a Transit Integration Implementation Plan that includes general funding responsibilities, using the U-District/Roosevelt Term Sheet as a template.
- 1.4 Pierce Transit and Sound Transit will work together to identify funding opportunities for shared use facilities and improvements, including access improvements. This may include Destination 2040, local funding, and/or grant opportunities.
- 1.5 Pierce Transit and Sound Transit will work together to identify opportunities to streamline project delivery and maximize transit investments for each of the ST3 Projects.
- 1.6 Sound Transit will provide project schedules that indicate when input will be needed from Pierce Transit. The project schedules will be updated at least quarterly and show estimated delivery dates six months in advance. Generally, Pierce Transit staff will need two calendar weeks to respond to requests for information. For larger bodies of work such as 30%, 60% and 90% designs and release for construction designs, Sound Transit will make a good faith effort to notify Pierce Transit a minimum of three calendar weeks in advance of providing formal design submittals for review. Pierce Transit will

perform a review of the packages and return unified and coordinated comments within thirty calendar days of receipt.

Task 2: Common Tasks across Sound Transit 3 Projects

This section provides an overview description of activities to be performed by Pierce Transit for each project over the course of project development. Note that many of these activities will occur in future biennia. Tasks 3 and 4 indicate which activities are anticipated to be performed for each project during 2019 and 2020.

2.1 Project Coordination and Participation

2.1.1 Represent Pierce Transit at ST3 Project station and transit integration workshops, charrettes, stakeholder involvement activities, including meetings with elected officials, interagency groups, public meetings, and other events, and prepare and participate in joint presentations as needed.

2.1.2 Provide existing conditions information, plans, and future known conditions for Pierce Transit owned and/or managed facilities upon request by Sound Transit. This may include as-built documents, operations and maintenance plans, signage inventories, photos, and facilities information.

2.2 Transit Integration Assumptions/Risks

2.2.1 Provide input on existing and future Pierce Transit service as it relates to ST3 Projects, including Destination 2040 planned service at ST3 Project stations and facilities. Participate in the evaluation of transit service programmatically to evaluate potential needs, gaps, and opportunities.

2.2.2 Coordinate and review possible transit integration opportunities at or near ST3 Project stations. Pierce Transit and Sound Transit will work together to draft a memorandum of understanding for roles and responsibilities around the funding, ownership, maintenance, and operations of transit integration facilities.

2.2.3 Provide recommendations for potential to facilitate fast and convenient transfers, including speed and reliability treatments at key arterials, bus-only lanes, bus-on-shoulder lanes, and intersection improvements.

2.2.4 Prepare a Transit Integration Assumptions Memo summarizing assumed transit integration facilities associated with each ST3 Project for acceptance by Sound Transit.

2.3 Alternatives Evaluation

2.3.1 Review and comment on station siting information, alternatives development and screening information, designs, and environmental review assessments during alternatives development.

2.3.2 Provide technical review and transit-specific responses to ST-led analyses of alternatives, including traffic, bus operations, access, TOD, transit speed and reliability improvements (BAT lanes, bus lanes, queue jumps, and transit signal priority) and other topics.

2.3.3 Comment on preliminary ST3 station and transit center concepts (for new stations) including high-level operational advantages and potential risks.

2.3.4 Sound Transit and Pierce Transit will work together, and in coordination with applicable local jurisdictions, to identify appropriate locations to evaluate bus and vehicle circulation on surrounding roadway system.

2.3.5 Prepare an Alternatives Evaluation Memo summarizing Pierce Transit comments regarding transit integration facilities including but not limited to:

- Bus operations for key station layouts, identifying issues and concerns, risks
- Estimated gross space needs for transit, identifying potential non-motorized and other access-related improvements
- Technical, transit-specific responses to ST-led traffic analyses
- Appropriately sized passenger amenities

2.4 Preferred Alternative

2.4.1 Sound Transit and Pierce Transit will work together to develop a “preferred alternative concurrence document” (i.e. a term sheet or letter of concurrence) summarizing the key transit integration findings of the alternatives development phase and to memorialize the elements and assumptions regarding transit integration facilities for each ST3 Project’s preferred alternative. Sound Transit and Pierce Transit intend that this document serve as the basis for completing environmental review and for progressing station design.

2.5 Permitting Plan/Station Concepts Endorsement

2.5.1 Pierce Transit will review Sound Transit’s station concepts to be included in the permitting plan for agencies with permitting jurisdiction and provide an endorsement memo or letter regarding the transit integration facilities described for those stations.

2.6 Station Layout Concurrence

2.6.1 Review and provide comment on station layout options and evaluate bus circulation and operational plan, including transit support facilities (such as layover and comfort stations), pedestrian circulation, and passenger amenities locations.

2.6.2 Review and provide comment on designs and plans for speed and reliability improvements including transit signal priority strategies.

2.6.3 Pierce Transit and Sound Transit will work together to develop a Station Layout Concurrence document (i.e. a term sheet or letter of concurrence) that depicts and documents decisions made regarding each ST3 Project’s station layouts. Sound Transit and Pierce Transit intend that this document serve as the basis for preparing the Transit Integration Implementation Plan.

2.7 Right of Way Needs Concurrence

2.7.1 Pierce Transit and Sound Transit will work together to identify public and private right of way and property needs for transit integration facilities, including alternatives for optimizing use of existing public rights of way and minimizing the need to acquire property. Pierce Transit will review right of way plans and provide comments regarding whether sufficient right of way is provided to support transit integration facilities. Sound Transit and Pierce Transit will prepare a document to memorialize concurrence that right of way plans are sufficient. Sound Transit and Pierce Transit intend that this

document serve as the basis for identifying right of way responsibilities to be contained in the Transit Integration Implementation Plan.

2.8 Transit Integration Implementation Plan

2.8.1 Participate in planning around shared use facilities, including existing and future transit centers, mobility hubs, and parking facilities.

2.8.2 Pierce Transit and Sound Transit will work together, using guidance developed under Task 2.3 above, to identify all transit integration facilities and related right of way needs associated with each ST3 station or Project and document funding, construction, ownership, and maintenance responsibilities for each facility and associated right of way. This information will be documented in a plan and memorialized by agreement between Sound Transit and Pierce Transit. Outside entities may be parties to this agreement if applicable.

Task 3: Tacoma Dome Link Extension

Leads: Sound Transit: Curvie Hawkins

Pierce Transit: Jason Kennedy

Stations: three stations

Tasks: (as described in Task 2 unless otherwise noted)

3.1 Project Coordination and Participation

3.2 Transit Integration Assumptions

3.3 Alternatives Evaluation

3.4 Preferred Alternative Concurrence

Task 4: Sounder South Capital Program

Leads: Sound Transit: Melissa Saxe

Pierce Transit: Tina Lee

Tasks: (as described in Task 2 unless otherwise noted)

3.1 Project Coordination and Participation

3.2 Transit Integration Assumptions

3.3 Alternatives Evaluation

3.4 Preferred Alternative Concurrence