



**Pierce Transit
Community Transportation Advisory Group (CTAG)
Pierce Transit Training Center
Rainier Conference Room
Minutes – October 24, 2019**

CALL TO ORDER

Meeting called to order at 5:32 PM.

ROLL CALL AND ATTENDANCE

CTAG Members Present: Aaron Dumas, Antoinette Craig, Blake Geyen, Don Green Hongda Sao, Paul Crandall and Sandy Paul

CTAG Members Absent: Cody Bakken, Denise Edington and Jeff Freedman

Pierce Transit Employees Present: Penny Grellier, Business Partnership Administrator; Brett Freshwaters, Executive Finance Director and Kelli Dion, Budget Assistant Manager

APPROVAL OF MINUTES

Don Green motioned to approve the September 26 minutes. Antoinette Craig seconded. Motion approved.

CTAG MEMBERS COMMITTEE REPORTS

Penny Grellier reported on the Pierce Transit Service Delivery and Capital Committee meeting she attended in lieu of Aaron Dumas' absence. Though there were no action items on the agenda, the committee discussed current security measures to help reduce crime throughout Pierce Transit's service area.

Penny also reported her proposal to the SDCC committee to increase the maximum value of the Care-a-Vans from \$5,000 to \$6,500. The committee instructed her to take the suggestion to the Board.

Sandy Paul attended the October 14 Board of Commissioners' meeting where she delivered the CTAG quarterly report. Sandy also reported on a telephone interview she participated in regarding Pierce Transit's Bus Rapid Transit project.

PUBLIC COMMENT

No public comment transpired.

DISCUSSION ITEMS

1. 2020 Pierce Transit Budget – Brett Freshwaters and Kelli Dion: Brett Freshwaters gave a detailed presentation of Pierce Transit's 2020 budget. Included in his presentation were major strategic initiatives within certain divisions of the agency including fixed route, SHUTTLE and vanpool, staffing positions, contracts and enhancements to Commerce Street Transit Center. Brett also discussed infrastructure upgrades and expansions pertaining to the Base Master Plan. Pierce Transit operating budget for 2020 is \$293 million.

Brett answered questions submitted via email by Cody Bakken.

2. Board and CTAG Cooperation – Dana Henderson: Dana Henderson discussed the governing bodies, including CTAG and their connections that make up Pierce Transit. The role of CTAG includes offering an opportunity for community stakeholders to provide feedback and suggest improvements and recommendations on plans, policies and services offered by Pierce Transit. The purpose of CTAG meetings is to provide a forum for interactive discussion between community stakeholders and Pierce Transit staff, and to amplify Pierce Transit's proactive efforts to inform and educate the public. CTAG is an advisory body to the Board, represents the interest to the community and assists staff and the Board in meeting Pierce Transit's strategic goals.

Dana also provided guidance on how CTAG members can communicate publicly regarding political measures on ballots.

3. Hero Awards Pin Design (Round Two) – All: Penny Grellier presented award pin designs to members. Award pins will be produced in a lapel style pin. Members gave recommendations to Penny for her to bring back to the production team.

MEMBER DELIBERATION

Blake Geyen made a comment regarding the two-line header signs on our coaches. He informed they are more difficult to read than the one-line header signs.

Antoinette Craig reported route times around her neighborhood have been less reliable since the recent shakeup. Penny suggested that any person encountering any issues should report it to customer service.

PIERCE TRANSIT NEWS & ANNOUNCEMENTS

Sandy Paul informed members to take note of the last two meetings of the year occurring on special dates due to holidays: November 21 and December 19.

Penny Grellier reminded members to submit their feedback on the Secret Rider survey as soon as possible.

ADJOURNMENT

Meeting adjourned at 7:20 PM

Submitted by:



Penny Grellier, Business Partnership Administrator

Approved by:



Sandy Paul, CTAG Chair