

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
MINUTES**

August 10, 2020

CALL TO ORDER

Chair Woodards called the virtual Regular Board meeting to order at 4:04 p.m.

ROLL CALL

Commissioners present:

Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember
Nancy Henderson, Town of Steilacoom Councilmember
(representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom)
Daryl Eidinger, City of Edgewood Mayor *(representing Fife/Milton//Edgewood)*
Bruce Dammeier, Pierce County Executive
Kent Keel, City of University Councilmember
Don Anderson, City of Lakewood Mayor
Robin Farris, Puyallup City Councilmember

Commissioners excused:

Conor McCarthy, City of Tacoma Councilmember

Staff present:

Sue Dreier, Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Aaron Millstein, General Counsel from K&L Gates

Opening Remarks and Housekeeping Items

Chair Woodards welcomed Board Members, staff and citizens to the virtual meeting and provided instructions for participation to attendees.

PRESENTATIONS

1. Q1/Q2 Award Recipients

Larry Delgado recognized the Pierce Transit employees who received 1st and 2nd Quarter 2020 awards for their work and contributions to Pierce Transit and detailed their efforts. The recipients were as follows:

1st Quarter 2020 Recipients:

- Christopher Peters – Effectiveness and Efficiency Award
- Reggie Reese and Jason Hovde – Excellence in Safety Team Award

2nd Quarter 2020 Recipients:

Schedule/IT Team – Effectiveness and Efficiency Award

- Lindsey Schmel
- Lonnie Salzberg
- Sam Timbers
- John Perez
- Jim Paske
- Liem Hong

Enoka Fatuesi – Effectiveness and Efficiency Award

Jana Blackburn – Employee of the Quarter

PUBLIC COMMENT

No members of the public registered to speak during public comment.

PUBLIC HEARING

2020-2025 Transit Development Plan (TDP)

Senior Planner Duane Wakan gave an overview of the Plan, noting that it outlines Pierce Transit’s intermediate operating and capital plans for the period from 2020 through 2025 and adoption of the Plan is required each year. The TDP is based upon the 2020 budget adopted by the Board of Commissioners on December 9, 2019. No members of the public registered to speak during the public hearing.

This year’s TDP was reformatted to comply with new content guidelines provided by WSDOT in late April; it continues to provide a general outline of services and facility changes anticipated for the 2020-2025 horizon; includes financial elements (both operating and capital) budgeted for 2020 and projections through 2025; better conveys performance measures and timelines outlining how Pierce Transit intends to comply with Statewide Transportation goals and policies; includes local key performance indicators important to the agency; provides a briefer accounting of agency activities and accomplishments in 2019; and acknowledges COVID-19 and its high-level impacts to the agency.

A short discussion ensued about whether Title VI requirements should be included in the Transit Development Plans, with staff indicating that the Agency is required to follow those requirements and the purpose of the TDP is to serve more as a report card and road map of the Agency.

Adoption of the TDP is scheduled for September 14, 2020.

The Public Hearing was opened and closed with nobody signing up to speak.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

Commissioners Campbell and Eidinger **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 8-0.

1. Approval of Vouchers, July 1, 2020 to July 31, 2020
Operating Fund #10
Self-Insurance Fund #40
Capital Fund #90
Payment Nos. 374098 through 374310
Wire Nos. 4770 through 5059
No Advance Travel Checks
Total \$12,036,901.80
2. Minutes: July 13, 2020 regular meeting.

ACTION AGENDA

1. FS 2020-037, Lakeland Hills Agreement

Senior Planner of Scheduling Lindsey Sehmel presented on the proposed agreement, noting that the partnership agreement has been in service since 2008. She reviewed the Service Map for the proposed agreement and reviewed the contractual elements/costs of the contract.

Commissioners Campbell and Anderson **moved** and seconded to authorize the Chief Executive Officer to enter into and execute a five year Transit Service Financial Funding Agreement with the City of Auburn and King County Metro for the Operation of the Route 497 Lakeland Hills Connector in an amount not to exceed \$2,834,725.36.

Motion **carried**, 8-0.

STAFF UPDATES/DISCUSSION

CEO's Report – CEO Dreier reported on the following items:

- Pierce Transit received \$500,000 of CARES Monies from Pierce County and thanked Commissioners Anderson, Dammeier and Campbell for their assistance in helping Pierce Transit to receive the funds.
- Provided a recap of the July 22, 2020 Board Composition Review Meeting and detailed the next steps for transitioning to the new composition.
- Furloughed operators will be returning to accommodate a 90 percent service level.

INFORMATIONAL BOARD ITEMS

Chair Report

Chair Woodards congratulated CEO Dreier for her five years of service with Pierce Transit and detailed her significant accomplishments.

Various members of the Board expressed their thanks and gratitude for her service and strong leadership during times that have been turbulent such as building back from the Great Recession, COVID-19, and for her emphasis on Safety.

Sound Transit Update

Commissioner Keel reported that Sound Transit is going through a realignment process due to COVID-19 which will extend into 2021 and will have a short-term plan to continue with capital projects. Sound Transit is also looking at its operations/service agreements that it has with other transit agencies who operate service on their behalf, noting that there could be impacts to Pierce Transit.

PSRC Transportation Policy Board Update

Commissioner Anderson reported that there was no meeting in August and noted that he believes that the belief that PSRC funds are not being distributed in an equitable fashion is gaining traction amongst other elected officials.

Commissioner Comments

Commissioner Farris talked about the concept of large businesses such as Amazon/Google setting up local satellite offices along the train route and how to get these large businesses to invest in the community.

EXECUTIVE SESSION

At 5:00 p.m., the regular meeting was recessed into Executive Session for 45 minutes to discuss the performance of a public employee pursuant to RCW 42.30.110 (g). She noted that it is anticipated that the Board will take formal action in open session.

[Commissioner Dammeier left the Executive Session at approximately 5:10 p.m.]

At 5:45 p.m., the meeting was extended approximately 15 minutes. Staff was unable to announce the extension due to technology difficulties; however, there were no members of the public in attendance of the virtual meeting.]

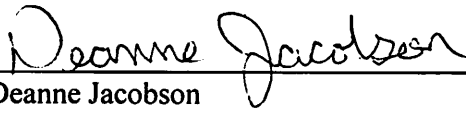
RECONVENE

The regular meeting was reconvened into open session at 6:05 p.m. Chair Woodards noted that the Board will postpone taking any action on this matter until the September 14, 2020 Board meeting. [Members remaining present: RF, DA, MC, KK, VW, DE, NH]


ADJOURNMENT

Commissioners Campbell and Anderson **moved** and seconded to adjourn the meeting at 6:06 p.m.

Motion **carried**, 7-0.



Deanne Jacobson
Clerk of the Board



Victoria Woodards, Chair
Board of Commissioners