



**Pierce Transit
Community Transportation Advisory Group (CTAG)
Virtual Meeting via Zoom/phone
Minutes – October 28, 2021**

CALL TO ORDER

Meeting called to order at 5:31 PM.

ROLL CALL AND ATTENDANCE

CTAG Members Present: Don Green, Blake Geyen, Linda Moran, Cody Bakken, Deirdre Maxwell, Marlene Druker, and Denise Edington.

Absent: Antoinette Craig, Paul Crandall, and Emily Freeman.

Pierce Transit Employees Present: Lani Fowlkes (Community Development Coordinator), Penny Grellier (Communications Administrator), Brenda Davis (Community Development Supervisor), Brett Freshwaters (Finance Director); Lisa McVay (Budget Supervisor); Julie Stutzke (Finance Coordinator).

APPROVAL OF MINUTES

Minutes from August 2021 were reviewed and approved. (Marlene Druker moved and Deirdre Maxwell seconded)

CTAG MEMBERS COMMITTEE REPORTS

Board Meeting: Cody delivered CTAG quarterly report at October Board meeting.

BRT TAC Stream 1: Cody reported committee did not meet this month.

Service Delivery and Capital Committee: Don reported the committee discussed the following two items.

1. Vanpool fare structure review and proposal, led by Andy Arnes.
2. Agency will provide three zero fare days on Nov 7-9 to SHUTTLE and fixed route in conjunction with Nov. 7 service change, led by Lindsey Sehmel.

PUBLIC COMMENT

None

DISCUSSION ITEMS

2022 Budget (Brett Freshwaters, Finance Director; Lisa McVay, Budget Supervisor; Julie Stutzke, Finance Coordinator)

Brett provided an overview of the budget process and 2022 budget. Reviewed Strategic Initiatives, Revenue, Expenditures, Operating Statistics, Infrastructure, System Map, Vanpool Origination/Destination map, Personnel Budget, Capital Projects, and Six-Year Financial Plan. A copy of the full presentation will be provided to CTAG members. Full preliminary budget is available on PierceTransit.org, under About menu, link here:

<https://www.piercetransit.org/budget-finances/>

Recap of September bus trip (various members, Lani Fowlkes, Community Development Coordinator)

Lani shared photos from the event and an overview of the bus trip and tour of the Commerce facility.

MEMBER DELIBERATION

None

PIERCE TRANSIT NEWS & ANNOUNCEMENTS

1. Emergency service change Nov 7, to match service with staffing levels. Six routes impacted - 1, 2, 11, 16, 400, and 500. Free ride days on Nov 7, 8 and 9. More info here: <https://www.piercetransit.org/pierce-transit-routes/#whatsnew>
2. Virtual bus ride with Mike Griffus, CEO and Ryan Wheaton, Executive Director of Planning & Community Development, on Nov 3 from 3-4pm. Hosted by Downtown on the Go. Event details here: <https://downtownonthego.com/about/news-events/ride-the-bus-with-pierce-transit-ceo-mike-griffus>
3. Recruiting new CTAG members Nov 1-15. There will be announcements on buses, A-boards at transit centers and social media promotions. Two members leaving in January, two additional leaving in April.

ADJOURNMENT

Meeting adjourned at 6:41pm

Submitted by
Don Green

Approved by
Marlene Druker