

Virtual Meeting Participation Information:

Dial: 1-253-215-8782 Meeting ID No. 83115511004
Webinar link: <https://us02web.zoom.us/j/83115511004>

Physical Meeting Location:

Pierce Transit Training Center
3720 96th Street SW
Lakewood, WA 98499

Call to Order

Roll Call

Presentations

1. Honoring Alin Vintila for Operator of the Month for September 2022 Docc Howard
Transportation Assistant Manager

Special Business

1. Honoring Representative Jake Fey and Senator Marko Lias for Being True Champions of Transit for the Pierce County Region; and Alex Mather
Government Relations Administrator

Adoption of Resolution No. 2022-011, Commemorating Representative Jake Fey, Representative Mari Leavitt, Representative Dan Bronoske, Senator T'wina Nobles, and Senator Marko Lias for Their Transit Support and Advocacy in Pierce County During the 2022 State Legislative Session and for Being True Champions of Transit for the Pierce County Region

2. Review of Draft 2023 Federal and State Legislative Priorities Alex Mather
Government Relations Administrator

Public Comment

Citizens wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to Djacobson@piercetransit.org.*

Public Hearing - Major Service Change from 2021 Service Reductions

Routes 1, 11, and 16 meet the definition of Major Service change per Pierce Transit's Code. This Major Service Change that occurred in November 2021 will extend beyond 12 months, requiring public process.

Citizens wishing to provide comments during public hearing will be given up to three minutes to comment on the public hearing topic(s). The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to Djacobson@piercetransit.org.*

Consent Agenda

(Items listed below were distributed to commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)

1. Approval of Vouchers: September 1-31, 2022
2. Approval of Minutes: September 12, 2022, regular board meeting; September 15, 2022, special retreat meeting
3. Third Quarter 2022 Contracts Report
4. FS 2022-046, Authorize the Chief Executive Officer to Execute a Multi-Year Contract with MXTreality, Contract No. 1489, in the Amount of \$319,105.20 to Provide Maintenance and Support of the Virtual Reality Training Program
5. FS 2022-047, Authorize the Chief Executive Officer to Execute a Six-Month Contract Extension with Conduent Transportation Solutions, Inc., (Contract No. 1140) in the Amount of \$201,152 to Provide Continued Hardware and Software Support to Pierce Transit's Current Legacy CAD/AVL System Until the new CAD/AVL System is Fully Implemented, for a new Contract Amount of \$1,074,632

Action Agenda

1. FS 2022-048, Approval of Memorandum of Agreements Dated August 29 and October 6, 2022 Between Amalgamated Transit Union (ATU) Local 758 and Pierce Transit to Allow a One Time Distribution of Retention Bonus Payments to Eligible ATU Employees Amy Cleveland
Executive Director of Administration
2. FS 2022-049, Approval of Memorandum of Agreement Between International Association of Machinists (IAM) and Pierce Transit to Allow a One- Amy Cleveland
Executive Director of Administration

Time Distribution of Retention Bonus Payments to Eligible IAM Employees

- | | |
|---|---|
| 3. FS 2022-050, Authority to Distribute One-Time Retention Bonus Payments to Non-Represented Employees | Amy Cleveland
Executive Director of Administration |
| 4. FS 2022-051, Authorize the Chief Executive Officer to Increase the Contract Authority Amount for Absher Construction Company, Contract No.1087, for the Planned and Budgeted Fuel and Wash Building Internet Connectivity Infrastructure to Connect to Existing Pierce Transit Systems | Brian Mathews
Sr. Construction Project Manager |
| 5. FS 2022-052, Authority to Purchase up to Twenty-four (24) Replacement Vanpool Vehicles Utilizing Washington State DES Contract No. 05916 and/or Contract No. 13022 | Brenda Lacey
Warranty Coordinator |
| 6. FS 2022-053, Authorize the Chief Executive Officer to Increase the Contract Authority Amount with the City of Tacoma, Contract No. 1102, for Plan Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project | Sean Robertson
Sr. Construction Project Manager |

Staff Updates

- | | |
|-----------------------|---|
| 1. 2022 Q3 BRT Update | Mike Griffus
Chief Executive Officer |
| 2. CEO's Report | |

Informational Board Items

- | | |
|--|--------------------|
| 1. Chair Report | Chair Campbell |
| 2. Sound Transit Update | Commissioner Keel |
| 3. Puget Sound Regional Council Transportation Policy Board Update | Commissioner Mello |
| 4. Commissioners' Comments | |

Executive Session – none scheduled

Adjournment

Handouts: 2022 Q3 Ridership Report



Presentations



**Pierce
Transit**

**Operator of the Month
September 2022**

524

Pierce Transit

WASHINGTON
C4313C

Alin Vintila

September 2022

- Operator since 2017
- Outstanding Work Ethic
- Excellent Customer Service

Meet one of Pierce Transit's finest drivers.

TRANSIT OPERATOR OF THE MONTH

Alin



*September
2022*

“Not only does Pierce Transit provide the opportunity for great personal and professional achievements, I get a chance to help the community and fill the needs of the public.”





Special Business



THANK YOU

2022 Legislative Champions

October 10, 2022

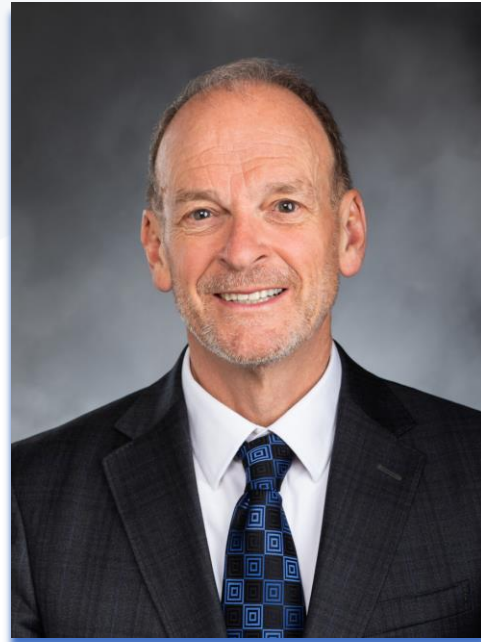
Achievements

2022 State Legislative Session

- Successful passage of Move Ahead Washington
 - Provided \$7.7M 16-Year Annual Dependable Revenue
 - Expanded access through new Free Youth Transit Pass
 - Added \$10M for future Bus Rapid Transit System
- Retained \$15M from Connecting WA for Bus Rapid Transit

Our Transit Champions

2022 State Legislative Session



Representative Jake Fey



Senator Marko Liias



Questions?

Thank you!

Honoring Legislative Champions for Their Transit Support in 2022

There is No Fact Sheet
for this Agenda Item

RESOLUTION NO. 2022-011

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Commemorating Representative Jake Fey,
2 Representative Mari Leavitt, Representative Dan Bronoske, Senator T'wina Nobles, and Senator Marko Lias
3 for Their Transit Support and Advocacy in Pierce County During the 2022 State Legislative Session and for
4 Being True Champions of Transit for the Pierce County Region
5

6 WHEREAS, Pierce Transit's legislative champions, Representative Jake Fey, Representative Mari Leavitt,
7 Representative Dan Bronoske, Senator Marko Lias, and Senator T'wina Nobles demonstrated above and
8 beyond support for Pierce Transit and public transportation in Pierce County during the 2022 state legislative
9 session, providing funding through the 2021-23 biennium; and

10 WHEREAS, Pierce Transit celebrates the passage of the Move Ahead Washington transportation
11 package; and

12 WHEREAS, Pierce Transit received \$10 million from Move Ahead Washington for future Bus Rapid Transit
13 projects in Pierce County; and

14 WHEREAS, Pierce Transit will receive nearly \$8 million in dependable revenue from the state each year
15 for the next 16 years; and

16 WHEREAS, because of the Move Ahead Washington transportation package, Pierce Transit will expand
17 access to transit through the new Free Youth Transit Pass; and

18 WHEREAS, the Board of Commissioners honored Representative Bronoske, Representative Leavitt, and
19 Senator Nobles at the September 12, 2022, Pierce Transit Board of Commissioners meeting for co-sponsoring
20 Pierce Transit's request for the inclusion of \$10 million in the Move Ahead Washington transportation package;
21 and

22 WHEREAS, the Board of Commissioners of Pierce Transit will honor Representative Fey and Senator Lias
23 at the October 10, 2022, Board of Commissioners meeting for their tireless work in bringing together
24 transportation and infrastructure stakeholders to develop a forward-thinking and equitable transportation
25 package proposal; and

26 WHEREAS, these Transit Champions continue to bring transportation stakeholders together to find
27 solutions for more accessible, inclusive, and equitable infrastructure and public transportation across the state
28 for all communities; and

29 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

30 Section 1. The Board of Commissioners commends the 2022 State Legislative Champions for all of
31 their work and value they delivered to Pierce Transit and the South Puget Sound.

TO: Pierce Transit Board of Commissioners

FROM: Alexandra Mather, Government Relations Administrator

DATE: September 23, 2022

SUBJECT: DRAFT 2023 State and Federal Agendas

Chair Campbell and Commissioners,

Attached please find Pierce Transit's DRAFT 2023 state and federal legislative agendas. I look forward to discussing these topics and agency priorities with you at the October 10 board meeting, with final adoption at our November 14 board meeting. If you have any questions or comments in the meantime, please do not hesitate to contact me at amather@piercetransit.org.

Thank you,

Alexandra

Pierce Transit DRAFT 2023 State Legislative Agenda

Public Safety

- Pierce Transit seeks funds <NEED AMOUNT> to develop and pilot a Transit Public Safety Officer (TPSO) and Behavioral Health Co-Responder program.
- Update RCW 10.93.080 to include Public Transportation Benefit Areas as a “limited authority Washington law enforcement agency” with the ability to commission an internal police agency should they chose to do so.

Infrastructure - Maintenance + Operations Base Improvement Project (MOBI)

- Pierce Transit’s base is 34 years old and in need of modernization and retrofitting to accommodate the agency’s top priority of safety and the transition to a zero-emission Bus Rapid Transit network and fleet. To that end, Pierce Transit supports any legislation, grant or funding opportunities that invest in infrastructure modernization and zero-emission charging infrastructure. This project is shovel ready.

Fleet Transition

- Pierce Transit supports any opportunities to further the agency’s vision of transitioning its fleet to Zero-Emission propulsion systems. This includes investments in fueling infrastructure, battery storage, the bus fleet, heavy-duty and light-duty support vehicles including vanpool.

Economic Development

- Allow Public Transportation Benefit Areas the authority to sell green hydrogen to the public, to lay the groundwork should transit agencies adopt hydrogen propulsion as a fuel type.

Community Partner Priorities

- Pierce Transit supports grant programs and funding tools to facilitate housing projects that support all income levels and policies that incentivize high-capacity transit and transit-oriented development.

Pierce County

- Work in Partnership with Pierce County in securing funds to bolster first and last mile infrastructure connections to the *Stream* Pacific Avenue Bus Rapid Transit corridor. Improvements may include but are not limited to sidewalks, ADA access improvements, and curb extensions to create safer and more accessible transportation options for Pierce County residents.

Additional State Agency Initiatives

- ESD – Seeking transparency and clarity for employee claiming status through Paid Family Medical Leave.
- DOL – Seeking parity with federal Commercial Driver’s License reporting requirements.
- L&I – Extending Safety Committee terms from one to two years.

Washington State Transit Association | Transportation Choices Coalition | Joint Municipal Action Comt.

- Pending upcoming discussion and final action

Pierce Transit DRAFT 2023 Federal Legislative Agenda

Maintenance + Operations Base Improvement Project (MOBI)

The Pierce Transit base is 34 years old and in need of modernization and retrofitting to improve safety outcomes as the agency's top priority, to support the transition to a zero-emission fleet, and to accommodate the establishment of our STREAM Bus Rapid Transit (BRT) network. The primary requirements for a new maintenance base include providing capacity and improving efficiency to service incoming 60' coaches for BRT and double decker coaches for our Sound Transit contract, and make improvements around safety, ADA, seismic, and resiliency considerations. Pierce Transit recognizes the additional load electrification places on the local power grid and seeks to mitigate that demand through energy storage. **To that end, Pierce Transit urges support for forthcoming federal funding proposals seeking investments in these infrastructure modernization efforts and corresponding zero-emission charging infrastructure. This project is shovel ready.**

Fleet Modernization

Pierce Transit has been a long leader in providing environmentally friendly public transportation since moving to Compressed Natural Gas (CNG) as a fuel source in the 1990s. Growing the agency's zero-emission fleet will decrease emissions, advance our commitment to sustainability, save on maintenance, and diversify our fleet in the event of a service disruption related to another bus type. Pierce Transit has received multiple Low or No Emissions Vehicle (Low-No) grants to purchase battery electric, zero emission buses, including a \$2.55 million grant in 2018 and another \$3.87 million grant in 2022. **Pierce Transit will continue seeking federal resources, including programs or incentives authorized by the *Bipartisan Infrastructure Law* and the *Inflation Reduction Act*, to support the transition of its fleet.**

Pierce Transit encourages the Administration – particularly the Department of Energy and the Federal Transit Administration – to closely coordinate regarding the development of key energy and transportation elements for formula and competitive grant programs. As federal investments are deployed to accelerate our transition to cleaner electric buses, **electric grid improvements must be prioritized so transit systems have access to the adequate power.**

Pierce Transit also supports continuation of the finance provisions of the *Inflation Reduction Act* that support fleet modernization efforts, particularly the extension of the Alternative Fuels Excise Tax Credit, the Biodiesel and Renewable Diesel Excise Tax Credit, and the Alternative Fuel Vehicle Refueling Property Credit. The agency welcomes the creation a new tax credit to support the production of clean hydrogen for facilities and the creation of the new Commercial Clean Vehicle Tax Credit.

Public Safety

Pierce Transit is committed to ensuring the safety of its workforce, customers, and the public. For that purpose, the agency is reviewing its security agreements and examining opportunities to hire its own sworn force of public safety personnel. **Pierce Transit urges federal support to promote the security of transit agencies and looks forward to exploring funding opportunities for personnel, equipment, and infrastructure that contribute toward enhanced safety outcomes.**

Micro-Mobility

Pierce Transit is actively coordinating with regional and local partners on micro-mobility solutions and recently established the PT Runner Service to provide on-demand public transportation within dedicated micro transit zones. There are four service zones with designated pick-up/drop-off spots for first and last mile connections: Joint Base Lewis-McChord, Ruston, Tideflats, and Spanaway. **Pierce Transit welcomes federal policies that empower transit agencies to expand these innovative micro-mobility solutions and procure electric vehicles for vanpool fleets in accordance with Commute Trip Reduction (CTR) rules and goals.**

Economic Development

Pierce Transit recognizes public transportation as a critical element of local economic development strategies as the agency works to enhance service, increase access and mobility options, and establish its first Bus Rapid Transit line. Major public infrastructure investments can yield significant returns for businesses, residents and workers, and communities by attracting additional public and private investment in commerce, jobs, and housing. **Pierce Transit supports federal investments that advance both transportation access and economic development goals, including transit-oriented development projects.**

Federal Partnerships

Pierce Transit welcomes legislation that supports the provision of transit service to federal lands and personnel, particularly routes that provide critical connections to federal facilities and installations in the region. The agency supports efforts to get the definition of Transportation Demand Management codified into federal law to provide additional support for commute solutions for military personnel, particularly around Joint Base Lewis-McChord.

Community Partner Priorities

Pierce Transit supports grant programs and funding tools to facilitate housing projects that support all income levels and policies that incentivize transit-oriented housing development and high-capacity transit.



Public Hearing

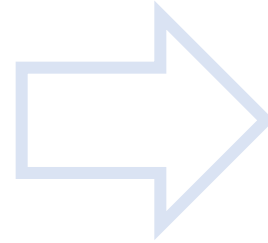
Major Service Change – Public Hearing

*November 2021 Service
Reduction*

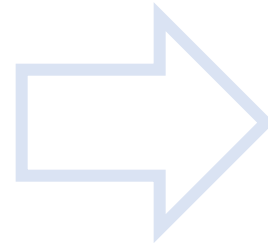
October 10, 2022

Leading Principles

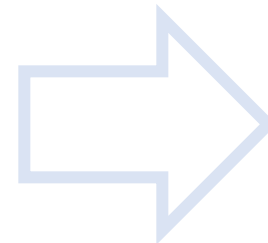
- Consideration of the equity impacts for riders and communities we serve
- Regional equity of the PTBA communities
 - Balancing cuts in suburban areas to ensure some level of services remain
- Preservation of high-performance routes, high-need routes, geographic access
- Social equity at the route level



Equity

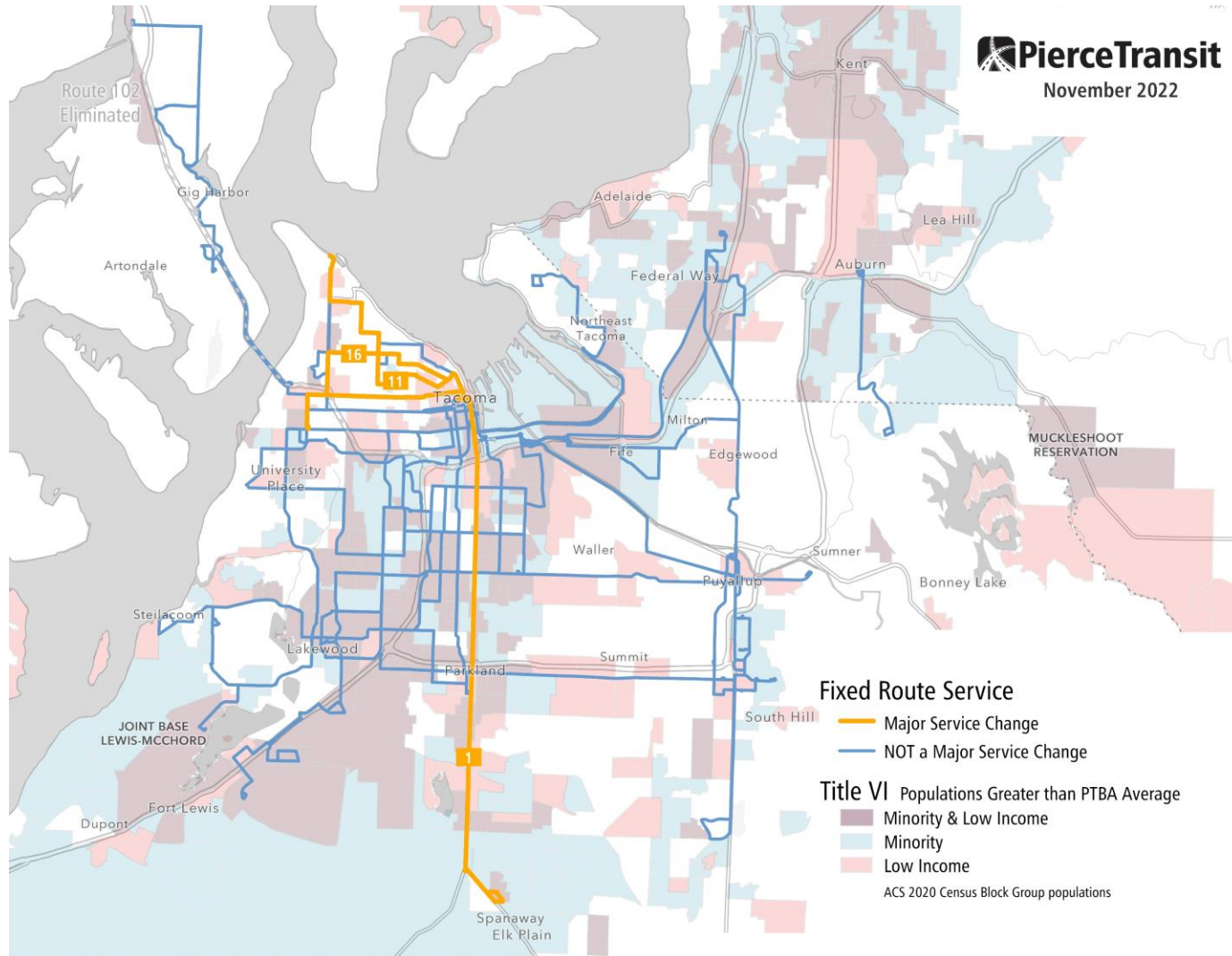


Regional Access



Route Performance

Background



- In November 2021, Service Planning in coordination with Service Delivery and Human Resources had to reduce the schedule due to the ongoing missed trips and challenges we had in operational stability.
 - This change focused on reducing fixed route service by an additional 10% and focused on reducing our peak pull demand to assist with the maintenance and operational staffing shortages.

November 2021 Service Reduction

Route 1 - Reduced 40 daily trips

- Eliminated 29.9% of Revenue Hours
- Eliminated 28.5% of Revenue Miles

Route 11 – Reduced 13 daily trips

- Eliminated 24.8% of Revenue Hours
- Eliminated 20.7% of Revenue Miles

Route 16 – Reduced 16 daily trips

- Eliminated 23.1% of Revenue Hours
- Eliminated 22.8% of Revenue Miles

Pierce Transit Code of Resolutions

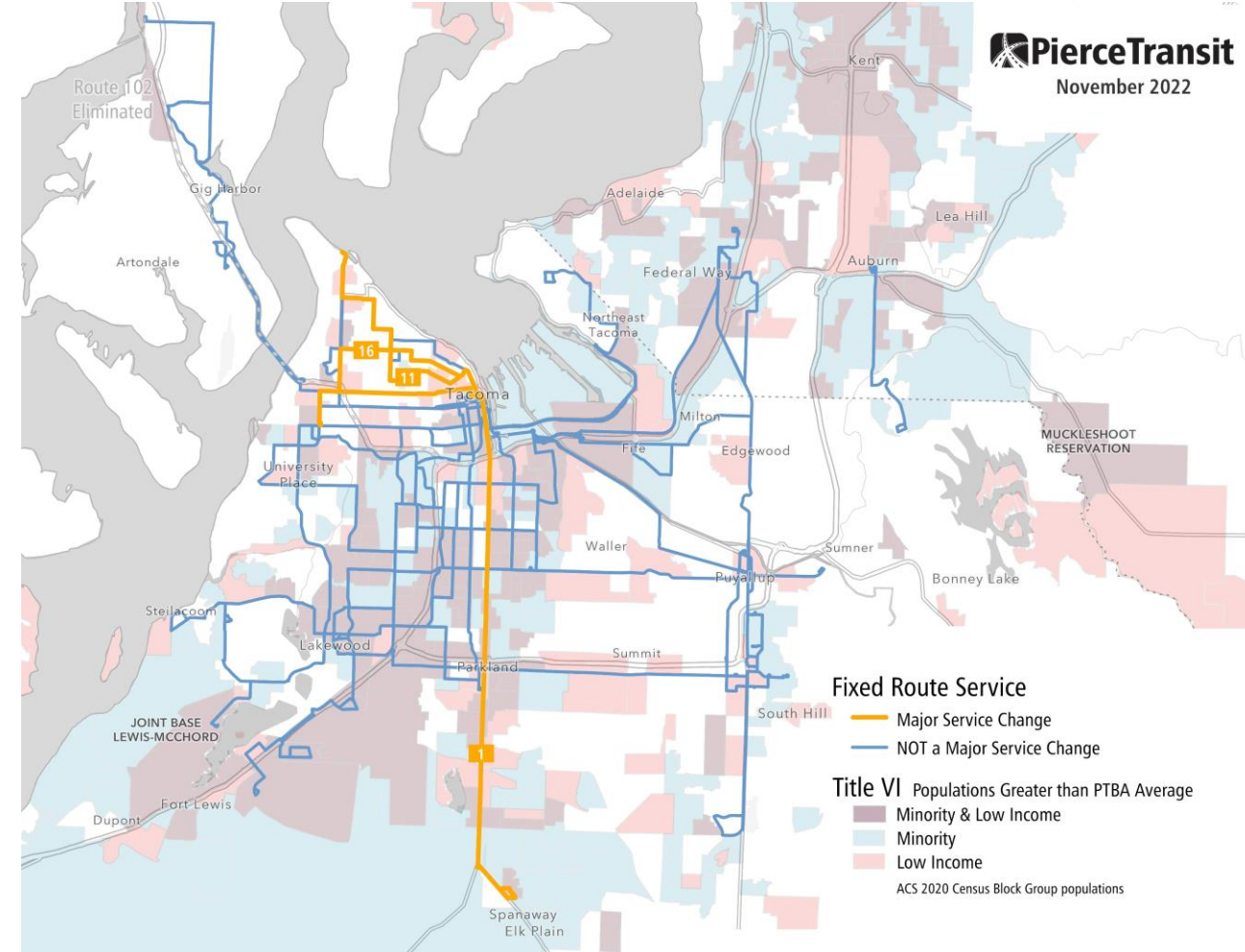
1.60.010 - Legal communication requirements. *(Emphasis added)*

A. Pierce Transit will hold a public hearing when any fare changes lasting longer than a 6-month demonstration period are proposed or any major service changes are proposed. A major service change shall be defined as any change in service lasting 12 months or more on any individual route that would **add or eliminate twenty percent or more of the route revenue miles or twenty percent or more of the route revenue hours**. All major service changes and all non-demonstration, system-wide, fare changes will be subject to an equity analysis which includes an analysis of adverse effects on minority and low income populations.

Due to the extenuating challenges of finding Operators we were unable to recover the frequency reduced in November 2021 by the 12 month deadline. Therefore we must process this Major Service Change.

Next Steps

- Agency does not anticipate being able to recover the trips and service hours cut in November 2021 in the next 6-12 months.
- The proposed 2023 budget includes community outreach and engagement to identify the best recovery plan for the missing service of all of our Fixed Route since the beginning of the pandemic.
- Hold Public Hearing on reduced services: Routes 1, 11 and 16.





**NOTICE OF PUBLIC HEARING
MAJOR SERVICE CHANGE**

A public hearing will be held as part of the Board of Commissioners Regular Meeting on Monday, October 10, 2022. The Board meeting begins at 4:00 p.m. and members of the public may attend the meeting in person or virtually through Zoom.

The purpose of this hearing is to advise the public and receive public comment on a non-demonstration, system wide Major Service Change. In November 2021 as defined by Pierce Transit Code (1.060.10(A)), the agency had to reduce service on several routes. Routes 1, 11, and 16 meet the definition of Major Service change per Pierce Transit's Code. This Major Service Change that occurred in November 2021 will extend beyond 12 months, requiring public process. The service reductions were due to operator shortages, Pierce Transit hopes to recover service as staffing allows. No additional service reductions are proposed at this time

Details on how to attend this hearing in person or virtually can be found on the agenda page of the October 10, 2022, meeting agenda by visiting <https://www.piercetransit.org/board-meetings/> after October 4, 2022. Those wishing to submit written comments may do so by emailing Djacobson@piercetransit.org, or by submitting written comments to Deanne Jacobson, Pierce Transit Clerk of the Board, 3701 96th Street SW, Lakewood, WA 98499. Written comments will be received up to 12:00 p.m. on October 10, 2022 and forwarded to the Pierce Transit Board.

American Disability Act (ADA) accommodations are available with a 72-hour notice. Please contact the Clerk's office at (253) 581-8066, or Djacobson@piercetransit.org for special accommodations.

Dated this 28th day of September 2022.

Deanne Jacobson, Clerk of the Board

Published in the Tacoma Daily Index and Tacoma News Tribune on Thursday, September 29, 2022.



Consent Agenda

PIERCE TRANSIT
Board Payments Over \$50,000
Payments From: Sep 1, 2022 to Sep 30, 2022
Cash and Investment Balance: \$185,369,829.44

Payment Numbers CK 00379178 through CK 00379349
 Wire Numbers EFT 00011538 through EFT 00011809
 No Advance Travel Payments
 Total \$8,372,782.33

Payments in Excess of \$50,000 are as follows:

Operating Fund

Check	Vendor	Item/Service	Amount
CHK 00379216	PIERCE COUNTY BUDGET & FINANCE	POLICING SV EX DUTY 07/22	50,171.53
CHK 00379268	VOYAGER FLEET SYSTEMS INC	MISC VP EXP 09/01/22	77,010.80
CHK 00379295	PIERCE COUNTY BUDGET & FINANCE	DUES PCRC 2022	64,527.88
CHK 00379309	UNIVERSAL PROTECTION SERVICE L	MOB PATROL OFF 07/29-08/25/22	66,796.77
EFT 00011591	ASSOCIATED PETROLEUM	DIESEL USAGE	143,840.20
EFT 00011621	HIGH LINE SOFTWARE INC	HOSTING PREM 01/01-06/30/23	102,232.12
EFT 00011646	SOUND TRANSIT	FAREBOX REVENUE SHARE 08/22	68,648.45
EFT 00011658	UNITED ENERGY TRADING LLC	CNG USAGE 08/22	74,859.08
EFT 00011663	ASSOCIATED PETROLEUM	DIESEL USAGE	100,479.76
EFT 00011665	GREAT WEST RETIREMENT	DEF COMP CEO PP18 2022	54,311.69
EFT 00011666	ICMA RETIREMENT	DEF COMP LOAN PP18 2022	173,005.39
EFT 00011721	TRAPEZE SOFTWARE GROUP	LICENSE EAM 04/22-02/23	86,039.00
EFT 00011726	ASSOCIATED PETROLEUM	DIESEL USAGE	84,990.03
EFT 00011728	US BANK CORPORATE PAYMENT SYST	MISC BUSNINNESS EXPENSES	58,816.10
EFT 00011729	AWC EMPLOYEE BENEFIT TRUST	DENTAL PREM 09.22	1,156,392.77
EFT 00011730	GREAT WEST RETIREMENT	DEF COMP CEO PP19 2022	54,321.00
EFT 00011731	ICMA RETIREMENT	DEF COMP LOAN PP19 2022	169,651.43
EFT 00011749	CUMMINS INC	MISC BUS INVENTORY	51,714.86
EFT 00011782	PACIFIC POWER PRODUCTS	MISC BUS INVENTORY	65,471.91
Payments for Fund 1 Total			<u>\$ 2,703,280.77</u>

Capital Fund

Check	Vendor	Item/Service	Amount
EFT 00011670	ABSHER CONSTRUCTION COMPANY	CONSTR BMP B/W COATING 08/22	2,096,676.20
EFT 00011676	CLEVER DEVICES	HARDWARE CAD/AVL	902,012.66
EFT 00011708	SAYBR CONTRACTORS INC	CONSTR ASPH PKLD TC 08/22	189,683.01
EFT 00011728	US BANK CORPORATE PAYMENT SYST	ADA HEADSETS	12,005.37
EFT 00011808	WSP USA, INC.	DESIGN SVC BRT 07/02-08/05/22	519,443.25
Payments for Fund 9 Total			<u>\$ 3,719,820.49</u>

Total Payments in Excess of \$50,000.00

\$ 6,423,101.26

Pierce Transit
Payment Certification for Sep 30, 2022
Payments Sep 1, 2022 to Sep 30, 2022
Payment Numbers CK 00379178 through CK 00379349
Wire Numbers EFT 00011538 through EFT 00011809
No Advance Travel Payments

Bank ID	Check Nun	Check Date	Amount	Vendor Name
01	CHK	00379178	44812	28.33 AT&T
01	CHK	00379179	44812	1,850.00 ATU LOCAL 758 CORP
01	CHK	00379180	44812	1,428.53 AUTOZONE
01	CHK	00379181	44812	82.75 CENTURY LINK
01	CHK	00379182	44812	68.37 CENTURY LINK
01	CHK	00379183	44812	911.60 CHAPTER 13 TRUSTEE
01	CHK	00379184	44812	50.00 CHILD SUPPORT ENFORCEMEN
01	CHK	00379185	44812	637.83 CITY OF PUYALLUP
01	CHK	00379186	44812	1,989.38 CITY TREASURER - TPU
01	CHK	00379187	44812	3,776.10 COLONIAL SUPPLEMENTAL LIFE
01	CHK	00379188	44812	153.91 COMCAST
01	CHK	00379189	44812	141.91 COMCAST
01	CHK	00379190	44812	158.85 COMCAST
01	CHK	00379191	44812	43.34 COMM ON POLITICAL EDUCATION
01	CHK	00379192	44812	1,412.94 CONSOLIDATED ELECTRICAL DIST
01	CHK	00379193	44812	540.17 COPIERS NORTHWEST INC
01	CHK	00379194	44812	21,139.20 CWA INC
01	CHK	00379195	44812	1,509.00 DM RECYCLING CO INC
01	CHK	00379196	44812	10,430.14 ENERGY SYSTEMS MANAGEMENT/TRS
01	CHK	00379197	44812	3,529.46 FLEET MOBILE LUBE-WASH INC
01	CHK	00379198	44812	259.30 FRUITLAND MUTUAL WATER COMPANY
01	CHK	00379199	44812	1,684.77 GENES TOWING CORP
01	CHK	00379200	44812	2,540.93 GILCHRIST CHEVROLET
01	CHK	00379201	44812	6,386.27 HAROLD LEMAY ENTERPRISES
01	CHK	00379202	44812	438.89 HOME DEPOT CREDIT SERVICES
01	CHK	00379203	44812	828.75 IAM & AW
01	CHK	00379204	44812	220.00 INTERNAL REVENUE SERVICE
01	CHK	00379205	44812	3,449.14 RPAI US MANAGEMENT LLC
01	CHK	00379206	44812	158.50 LEMAY MOBILE SHREDDING
01	CHK	00379207	44812	319.32 LOWE'S COMPANIES INC
01	CHK	00379208	44812	1,789.85 MICHAEL G MALAIER
01	CHK	00379209	44812	447.00 ANOKA COUNTY HUMAN SERVICES
01	CHK	00379210	44812	3,630.00 MVP POSTER
01	CHK	00379211	44812	136.40 NH DEPT OF H & HS
01	CHK	00379212	44812	1,570.14 NORTHWEST IAM BENEFIT TRUST
01	CHK	00379213	44812	435.21 NYS CHILD SUPPORT PROCESSING
01	CHK	00379214	44812	20.03 ORIN MULLEN
01	CHK	00379215	44812	670.10 PACIFIC TORQUE
01	CHK	00379216	44812	50,171.53 PIERCE COUNTY BUDGET & FINANCE
01	CHK	00379217	44812	415.29 PUGET SOUND ENERGY
01	CHK	00379218	44812	557.23 PURCELL TIRE & RUBBER COMPANY
01	CHK	00379219	44812	479.25 REX PEGG FABRICS INC
01	CHK	00379220	44812	1,239.11 SHERWIN-WILLIAMS (LKWD, CEDR)
01	CHK	00379221	44812	408.00 SMITH FIRE SYSTEMS INC
01	CHK	00379222	44812	511.07 SNIDER ENERGY
01	CHK	00379223	44812	500.00 SOURCE PANEL
01	CHK	00379224	44812	420.00 T-MOBILE USA, INC
01	CHK	00379225	44812	4,975.22 TACOMA MALL PARTNERSHIP
01	CHK	00379226	44812	49.30 TACOMA RUBBER STAMP & MARKING
01	CHK	00379227	44812	293.35 TX CHILD SUPPORT SDU
01	CHK	00379228	44812	205.50 UNITED SITE SERVICES (Everson)
01	CHK	00379229	44812	1,024.16 UNITED WAY OF PIERCE COUNTY
01	CHK	00379230	44819	31,721.85 UNIVERSAL PROTECTION SERVICE L
01	CHK	00379231	44819	333.33 AMPLIFIED WIRELESS SOLUTIONS I
01	CHK	00379232	44819	92.68 AT&T
01	CHK	00379233	44819	130.64 BUNCE RENTALS INC
01	CHK	00379234	44819	5,000.28 BYTEMARK INC
01	CHK	00379235	44819	13,450.00 CABBROS CLEANING SERVICE LLC
01	CHK	00379236	44819	917.70 CENTURY LINK
01	CHK	00379237	44819	8,776.00 CENTURY LINK
01	CHK	00379238	44819	839.48 CITY TREASURER - TPU
01	CHK	00379239	44819	153.85 COMCAST
01	CHK	00379240	44819	181.34 COMCAST
01	CHK	00379241	44819	156.35 DAILY JOURNAL OF COMMERCE INC
01	CHK	00379242	44819	104.07 DISH
01	CHK	00379243	44819	2,097.43 FLEET MOBILE LUBE-WASH INC
01	CHK	00379244	44819	50.00 FORMFOX, INC.
01	CHK	00379245	44819	1,011.33 GENES TOWING CORP
01	CHK	00379246	44819	92.27 HARBOR FREIGHT TOOLS
01	CHK	00379247	44819	393.00 HULTZ BHU ENGINEERS INC.
01	CHK	00379248	44819	1,360.25 JAMES GUERRERO ARCHITECT

01	CHK	00379249	44819	13.00	JOSE GARCIA
01	CHK	00379250	44819	677.74	LEVEL 3 (CENTURY LINK)
01	CHK	00379251	44819	5,002.96	LEVEL 3 (CENTURY LINK)
01	CHK	00379252	44819	1,145.94	LOOMIS ARMORED US LLC
01	CHK	00379253	44819	55.80	MULTICARE HEALTH SYSTEM
01	CHK	00379254	44819	1,721.50	MVP POSTER
01	CHK	00379255	44819	287.93	ODP BUSINESS SOLUTIONS LLC
01	CHK	00379256	44819	20.03	PETRU BALINT
01	CHK	00379257	44819	4,154.04	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00379258	44819	122.43	PIERCE COUNTY RECYCLING LLC
01	CHK	00379259	44819	85.00	PROPEL INSURANCE
01	CHK	00379260	44819	16,839.99	PUGET SOUND ENERGY
01	CHK	00379261	44819	805.86	PURCELL TIRE & RUBBER COMPANY
01	CHK	00379262	44819	2,396.24	REX PEGG FABRICS INC
01	CHK	00379263	44819	3,250.00	SIMON AND COMPANY INC
01	CHK	00379264	44819	27,146.42	STONE MOUNTAIN VENTURES INC
01	CHK	00379265	44819	74.41	TACOMA DAILY INDEX
01	CHK	00379266	44819	131.26	TERMINIX COMMERCIAL
01	CHK	00379267	44819	191.40	UNITED SITE SERVICES (Everson)
01	CHK	00379268	44819	77,010.80	VOYAGER FLEET SYSTEMS INC
01	CHK	00379269	44826	1,535.59	AAA FIRE PROTECTION INC
01	CHK	00379270	44826	49,214.16	ATU LOCAL 758 CORP
01	CHK	00379271	44826	911.60	CHAPTER 13 TRUSTEE
01	CHK	00379272	44826	4,818.61	CITY OF PUYALLUP
01	CHK	00379273	44826	11,201.83	CITY TREASURER - TPU
01	CHK	00379274	44826	153.85	COMCAST
01	CHK	00379275	44826	1,865.60	FLEET MOBILE LUBE-WASH INC
01	CHK	00379276	44826	69.00	GARY JACOBSON
01	CHK	00379277	44826	3,927.98	GENES TOWING CORP
01	CHK	00379278	44826	1,771.97	GILCHRIST CHEVROLET
01	CHK	00379279	44826	220.00	INTERNAL REVENUE SERVICE
01	CHK	00379280	44826	3,959.87	KING COUNTY FINANCE
01	CHK	00379281	44826	36,627.02	LAKEVIEW LIGHT & POWER CO
01	CHK	00379282	44826	128.14	LAKEWOOD WATER DISTRICT
01	CHK	00379283	44826	4,178.01	LEVEL 3 (CENTURY LINK)
01	CHK	00379284	44826	1,890.93	MICHAEL G MALAIER
01	CHK	00379285	44826	447.00	ANOKA COUNTY HUMAN SERVICES
01	CHK	00379286	44826	270.07	MSC INDUSTRIAL SUPPLY CO
01	CHK	00379287	44826	15,294.32	MULTICARE HEALTH SYSTEM
01	CHK	00379288	44826	6,138.00	MULTICARE HEALTH SYSTEM
01	CHK	00379289	44826	136.40	NH DEPT OF H & HS
01	CHK	00379290	44826	435.21	NYS CHILD SUPPORT PROCESSING
01	CHK	00379291	44826	185.19	O'REILLY AUTO PARTS
01	CHK	00379292	44826	875.21	OWEN EQUIPMENT
01	CHK	00379293	44826	709.87	PARKLAND LIGHT & WATER CO
01	CHK	00379294	44826	203.35	PENINSULA LIGHT
01	CHK	00379295	44826	64,527.88	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00379296	44826	278.90	PURCELL TIRE & RUBBER COMPANY
01	CHK	00379297	44826	574.27	QUADIENT INC
01	CHK	00379298	44826	1,766.00	SCHINDLER ELEVATOR CORPORATION
01	CHK	00379299	44826	1,338.69	SMITH FIRE SYSTEMS INC
01	CHK	00379300	44826	299.20	SNAP-ON TOOLS - Robert Mustain
01	CHK	00379301	44826	4,006.68	SNIDER ENERGY
01	CHK	00379302	44826	7,500.00	SPV ASSOCIATES INC
01	CHK	00379303	44826	41,765.71	STANTEC
01	CHK	00379304	44826	14,000.00	TACOMA ARTS LIVE
01	CHK	00379305	44826	293.35	TX CHILD SUPPORT SDU
01	CHK	00379306	44826	1,542.00	UNITED SITE SERVICES (Everson)
01	CHK	00379307	44826	1,024.16	UNITED WAY OF PIERCE COUNTY
01	CHK	00379308	44826	955.58	ZEP MANUFACTURING COMPANY
01	CHK	00379309	44833	66,796.77	UNIVERSAL PROTECTION SERVICE L
01	CHK	00379310	44833	333.33	AMPLIFIED WIRELESS SOLUTIONS I
01	CHK	00379311	44833	641.85	BUNCE RENTALS INC
01	CHK	00379312	44833	34.00	CHRISTOPHER GEORGE
01	CHK	00379313	44833	21,404.25	CITY OF FEDERAL WAY
01	CHK	00379314	44833	44,069.56	CITY OF LAKEWOOD
01	CHK	00379315	44833	4,818.61	CITY OF PUYALLUP
01	CHK	00379316	44833	599.00	CITY TREASURER - TPU
01	CHK	00379317	44833	594.72	FASTENAL
01	CHK	00379318	44833	2,386.73	FLEET MOBILE LUBE-WASH INC
01	CHK	00379319	44833	2,686.92	GENES TOWING CORP
01	CHK	00379320	44833	2,287.00	GILCHRIST CHEVROLET
01	CHK	00379321	44833	73.81	HARBOR FREIGHT TOOLS
01	CHK	00379322	44833	128.00	KENT KEEL
01	CHK	00379323	44833	6,513.73	LAKEVIEW LIGHT & POWER CO
01	CHK	00379324	44833	76.46	NELSON TRUCK
01	CHK	00379325	44833	434.42	O'REILLY AUTO PARTS
01	CHK	00379326	44833	18.22	ODP BUSINESS SOLUTIONS LLC
01	CHK	00379327	44833	2,067.17	PACIFIC TORQUE
01	CHK	00379328	44833	465.67	PENINSULA LIGHT
01	CHK	00379329	44833	3,890.00	PREMIER MEDIA GROUP
01	CHK	00379330	44833	1,544.01	PUGET SOUND ENERGY

01	CHK	00379331	44833	2,500.00	QUEBEC INC
01	CHK	00379332	44833	12,023.85	REACTAV AUDIO VISUAL SYSTEMS
01	CHK	00379333	44833	3,250.00	SIMON AND COMPANY INC
01	CHK	00379334	44833	517.97	SNIDER ENERGY
01	CHK	00379335	44833	3,755.00	SM STEMPEER ARCHITECTS PLLC
01	CHK	00379336	44833	601.60	UNITED SITE SERVICES (Everson)
01	CHK	00379337	44833	1,242.93	VERIZON WIRELESS
01	CHK	00379338	44833	1,275.76	VERIZON WIRELESS
01	CHK	00379339	44833	1,219.98	VERIZON WIRELESS
01	CHK	00379340	44833	851.71	VERIZON WIRELESS
01	CHK	00379341	44833	1,374.45	VERIZON WIRELESS
01	CHK	00379342	44833	910.36	VERIZON WIRELESS
01	CHK	00379343	44833	1,729.93	VERIZON WIRELESS
01	CHK	00379344	44833	906.20	VERIZON WIRELESS
01	CHK	00379345	44833	595.36	VERIZON WIRELESS
01	CHK	00379346	44833	1,124.93	VERIZON WIRELESS
01	CHK	00379347	44833	728.27	VERIZON WIRELESS
01	CHK	00379348	44833	1,234.53	WALTER E NELSON CO.
01	CHK	00379349	44833	1,387.65	WRAPJAX, LLC.
01	EFT	00011538	44812	1,574.30	ALLSTREAM
01	EFT	00011539	44812	8,346.76	AMAZON.COM CORPORATE CREDIT
01	EFT	00011540	44812	21.50	AMB TOOLS & EQUIPMENT
01	EFT	00011541	44812	271.70	BATTERY SYSTEMS
01	EFT	00011542	44812	254.23	BRAUN CORPORATION
01	EFT	00011543	44812	910.75	CENTRAL PUGET SOUND REGIONAL T
01	EFT	00011544	44812	380.36	CINTAS FIRE PROTECTION
01	EFT	00011545	44812	18,943.31	CUMMINS INC
01	EFT	00011546	44812	850.04	CUMMINS-ALLISON CORP
01	EFT	00011547	44812	250.00	CYBERSOURCE CORP.
01	EFT	00011548	44812	4,442.00	DRUG FREE BUSINESS
01	EFT	00011549	44812	157.50	FERGUSON
01	EFT	00011550	44812	615.71	FINISHMASTER, INC
01	EFT	00011551	44812	6,486.87	GALLS LLC
01	EFT	00011552	44812	22,869.16	GILLIG LLC
01	EFT	00011553	44812	1,553.00	GRAINGER
01	EFT	00011554	44812	2,626.91	IWG TOWERS ASSETS I LLC
01	EFT	00011555	44812	15,704.08	JENCO DEVELOPMENT
01	EFT	00011556	44812	289.49	WESTERN FLUID COMPONENTS
01	EFT	00011557	44812	647.09	KORUM FORD
01	EFT	00011558	44812	7,919.19	LUMINATOR MASS TRANSIT LLC
01	EFT	00011559	44812	4,721.82	MALLORY SAFETY & SUPPLY LLC
01	EFT	00011560	44812	15,373.80	MEDSTAR CABULANCE INC
01	EFT	00011561	44812	495.00	MINUTEMAN PRESS
01	EFT	00011562	44812	446.38	MOHAWK MFG & SUPPLY
01	EFT	00011563	44812	231.86	MOOD MEDIA
01	EFT	00011564	44812	437.80	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00011565	44812	2.93	NATIONAL AUTO PARTS WAREHOUSE
01	EFT	00011566	44812	1,320.00	NAVIA BENEFIT SOLUTIONS
01	EFT	00011567	44812	56.06	NEOPART TRANSIT LLC
01	EFT	00011568	44812	16,776.88	NEXTREQUEST CO
01	EFT	00011569	44812	4,950.00	NORTHWEST PLASTICS, INC
01	EFT	00011570	44812	8,613.82	PACIFIC POWER PRODUCTS
01	EFT	00011571	44812	1,212.09	PROTERRA INC
01	EFT	00011572	44812	3,186.20	QUADIENT FINANCE USA INC
01	EFT	00011573	44812	3,160.22	R E AUTO ELECTRIC
01	EFT	00011574	44812	169.92	SCHETKY NORTHWEST SALES INC
01	EFT	00011575	44812	9.89	SHAWN HARRIS
01	EFT	00011576	44812	28,719.29	SOUND TRANSIT
01	EFT	00011577	44812	1,439.93	SOUTH TACOMA GLASS
01	EFT	00011578	44812	2,289.60	STANDARD PARTS CORP
01	EFT	00011579	44812	4,040.29	STAPLES
01	EFT	00011580	44812	2,823.46	TACOMA DODGE CHRYSLER JEEP
01	EFT	00011581	44812	308.68	TACOMA SCREW
01	EFT	00011582	44812	578.20	TECHNICAL SECURITY INTEGRATION
01	EFT	00011583	44812	17,416.88	THE AFTERMARKET PARTS CO LLC
01	EFT	00011584	44812	336.82	TINA LEE (Employee)
01	EFT	00011585	44812	1,024.10	TITUS WILL FORD INC
01	EFT	00011586	44812	931.38	UNIFIRST CORPORATION
01	EFT	00011587	44812	1,338.06	REDDAWAY
01	EFT	00011588	44812	2,902.77	WAXIE SANITARY SUPPLY
01	EFT	00011589	44812	11,263.15	WESTERN PETERBILT
01	EFT	00011590	44812	182.43	WILLIAMS OIL FILTER
01	EFT	00011591	44812	143,840.20	ASSOCIATED PETROLEUM
01	EFT	00011592	44812	11,411.87	ZONAR SYSTEMS INC
01	EFT	00011593	44819	1,398.75	CSCHED
01	EFT	00011594	44819	1,405.04	A & E IMAGING
01	EFT	00011595	44819	2,345.00	A CUSTOMER'S POINT OF VIEW
01	EFT	00011596	44819	488.89	ALLSTREAM
01	EFT	00011597	44819	74.00	AMBER STANLEY
01	EFT	00011598	44819	3,344.00	BATTERY SYSTEMS
01	EFT	00011599	44819	253.59	BRAUN CORPORATION
01	EFT	00011600	44819	20,865.23	BRAVO ENVIRONMENTAL NW INC

01	EFT	00011601	44819	176.24	BRENT CAMPBELL
01	EFT	00011602	44819	35,073.54	BRIDGESTONE AMERICA
01	EFT	00011603	44819	6,244.47	CHEVRON PRODUCTS CO.
01	EFT	00011604	44819	182.59	CINTAS FIRE PROTECTION
01	EFT	00011605	44819	1,419.86	COGENT COMMUNICATIONS INC
01	EFT	00011606	44819	334.84	COMMERCIAL BRAKE & CLUTCH
01	EFT	00011607	44819	1,717.76	CTS (CABLING & TECH SVCS)
01	EFT	00011608	44819	6,827.73	CUMMINS INC
01	EFT	00011609	44819	1,797.40	CUMMINS-ALLISON CORP
01	EFT	00011610	44819	2,920.86	DIAMOND PARKING SERVICES LLC
01	EFT	00011611	44819	3,828.70	E-BUILDER INC
01	EFT	00011612	44819	17,950.00	EMC RESEARCH INC
01	EFT	00011613	44819	351.19	FINISHMASTER, INC
01	EFT	00011614	44819	324.18	FRANCES L RANKOS
01	EFT	00011615	44819	22,629.24	GILLIG LLC
01	EFT	00011616	44819	5,750.00	GORDON THOMAS HONEYWELL
01	EFT	00011617	44819	5,256.31	GRAINGER
01	EFT	00011618	44819	503.00	GRANTLEY MARTELLY
01	EFT	00011619	44819	109.25	GROENEVELD LUBRICATION SOLUTIO
01	EFT	00011620	44819	600.18	H-E PARTS
01	EFT	00011621	44819	102,232.12	HIGH LINE SOFTWARE INC
01	EFT	00011622	44819	390.68	WESTERN FLUID COMPONENTS
01	EFT	00011623	44819	98.85	LARSCO INC
01	EFT	00011624	44819	104.50	LARSEN SIGN COMPANY
01	EFT	00011625	44819	974.60	MALLORY SAFETY & SUPPLY LLC
01	EFT	00011626	44819	492.98	MCGUIRE BEARING CO
01	EFT	00011627	44819	1,576.74	MOHAWK MFG & SUPPLY
01	EFT	00011628	44819	3,500.00	MOSS ADAMS LLP
01	EFT	00011629	44819	1,221.87	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00011630	44819	14,100.00	MYPAD3D INC
01	EFT	00011631	44819	38.38	NATIONAL AUTO PARTS WAREHOUSE
01	EFT	00011632	44819	3,439.73	NORTHWEST STEEL & PIPE CO
01	EFT	00011633	44819	2,422.61	PACIFIC POWER PRODUCTS
01	EFT	00011634	44819	19.53	PACIFIC WELDING SUPPLY INC
01	EFT	00011635	44819	2,323.80	PACIFICA LAW GROUP
01	EFT	00011636	44819	16,652.32	PAPE KENWORTH NORTHWEST
01	EFT	00011637	44819	30,104.25	PARAMETRIX ENGINEERING
01	EFT	00011638	44819	3,459.94	THERMO KING NW INC
01	EFT	00011639	44819	77.60	PENNY GRELLIER
01	EFT	00011640	44819	244.85	PRINT NW
01	EFT	00011641	44819	315.07	QBSI-XEROX
01	EFT	00011642	44819	3,229.00	QUALITY PRESS
01	EFT	00011643	44819	288.02	RED WING SHOE STORE
01	EFT	00011644	44819	4,901.94	SHI INTERNATIONAL CORP
01	EFT	00011645	44819	262.50	SITECRAFTING INC.
01	EFT	00011646	44819	68,648.45	SOUND TRANSIT
01	EFT	00011647	44819	4,254.77	SOUND TRANSIT
01	EFT	00011648	44819	75.00	MARK W MEROD
01	EFT	00011649	44819	236.74	STANDARD PARTS CORP
01	EFT	00011650	44819	3,176.32	STAPLES
01	EFT	00011651	44819	13.97	STERICYCLE
01	EFT	00011652	44819	405.00	SUPERION LLC
01	EFT	00011653	44819	272.85	TACOMA SCREW
01	EFT	00011654	44819	8,533.40	THE AFTERMARKET PARTS CO LLC
01	EFT	00011655	44819	155.75	TINA LEE (Employee)
01	EFT	00011656	44819	34,007.00	JEANNETTE TWITTY
01	EFT	00011657	44819	6,659.30	UNIFIRST CORPORATION
01	EFT	00011658	44819	74,859.08	UNITED ENERGY TRADING LLC
01	EFT	00011659	44819	1,229.18	VEHICLE MAINTENANCE PROGRAM
01	EFT	00011660	44819	313.20	WA ST AUDITOR
01	EFT	00011661	44819	2,376.71	WESTERN PETERBILT
01	EFT	00011662	44819	178.26	WILLIAM WAKAN
01	EFT	00011663	44819	100,479.76	ASSOCIATED PETROLEUM
01	EFT	00011664	44820	220,106.00	GIRO INC
01	EFT	00011665	44824	54,311.69	GREAT WEST RETIREMENT
01	EFT	00011666	44824	173,005.39	ICMA RETIREMENT
01	EFT	00011667	44824	15,211.32	NAVIA BENEFIT SOLUTIONS
01	EFT	00011668	44824	12,459.06	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00011669	44824	3,964.90	WA ST CHILD SUPPORT REGISTRY
01	EFT	00011670	44826	2,096,676.20	ABSHER CONSTRUCTION COMPANY
01	EFT	00011671	44826	24,655.00	ACI CUSTODIAL INC
01	EFT	00011672	44826	186.30	AIRGAS-NOR PAC INC
01	EFT	00011673	44826	4,960.97	BATTERY SYSTEMS
01	EFT	00011674	44826	38,090.06	BRIDGESTONE AMERICA
01	EFT	00011675	44826	340.00	CIVICPLUS LLC
01	EFT	00011676	44826	902,012.66	CLEVER DEVICES
01	EFT	00011677	44826	58.09	COMMERCIAL BRAKE & CLUTCH
01	EFT	00011678	44826	19,852.01	CUMMINS INC
01	EFT	00011679	44826	1,262.25	CUSTOM EDGE, INC.
01	EFT	00011680	44826	235.00	DOUGLAS E. DICKINSON
01	EFT	00011681	44826	1,101.29	FINISHMASTER, INC
01	EFT	00011682	44826	10,372.33	FIRST TRANSIT

01	EFT	00011683	44826	6,487.09	GALLS LLC
01	EFT	00011684	44826	16,896.35	GILLIG LLC
01	EFT	00011685	44826	1,306.32	GRAINGER
01	EFT	00011686	44826	713.41	INTELLICORP RECORDS INC
01	EFT	00011687	44826	16.59	WESTERN FLUID COMPONENTS
01	EFT	00011688	44826	493.97	KENDRA BROKMAN
01	EFT	00011689	44826	2,740.00	KIDDER MATHEWS, INC.
01	EFT	00011690	44826	1,050.92	KORUM FORD
01	EFT	00011691	44826	5,852.90	KPFF CONSULTING ENGINEERS
01	EFT	00011692	44826	942.31	LARSCO INC
01	EFT	00011693	44826	532.40	LARSEN SIGN COMPANY
01	EFT	00011694	44826	148.00	MARAH HARRIS
01	EFT	00011695	44826	298.94	MCGUIRE BEARING CO
01	EFT	00011696	44826	48,200.88	MEDSTAR CABULANCE INC
01	EFT	00011697	44826	631.91	MOHAWK MFG & SUPPLY
01	EFT	00011698	44826	13,750.00	MOSS ADAMS LLP
01	EFT	00011699	44826	1,544.56	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00011700	44826	405.35	NATIONAL AUTO PARTS WAREHOUSE
01	EFT	00011701	44826	99.28	OUTFITTER SATELLITE INC
01	EFT	00011702	44826	27,320.33	PACIFIC POWER PRODUCTS
01	EFT	00011703	44826	2,770.19	THERMO KING NW INC
01	EFT	00011704	44826	628.71	POWDER COATING SYSTEMS
01	EFT	00011705	44826	674.16	TEEPLE PRODUCTIONS LLC
01	EFT	00011706	44826	2,093.66	R E AUTO ELECTRIC
01	EFT	00011707	44826	39.36	ROBBLEES TOTAL SECURITY INC
01	EFT	00011708	44826	189,683.01	SAYBR CONTRACTORS INC
01	EFT	00011709	44826	64.26	SCHETKY NORTHWEST SALES INC
01	EFT	00011710	44826	66.99	SEATTLE AUTOMOTIVE DIST.
01	EFT	00011711	44826	205.69	SOUND TRANSIT
01	EFT	00011712	44826	1,933.11	SOUTH TACOMA GLASS
01	EFT	00011713	44826	1,250.04	STANDARD PARTS CORP
01	EFT	00011714	44826	296.98	STAPLES
01	EFT	00011715	44826	2,358.16	TACOMA DODGE CHRYSLER JEEP
01	EFT	00011716	44826	1,166.55	TACOMA SCREW
01	EFT	00011717	44826	7,739.89	TECHNICAL SECURITY INTEGRATION
01	EFT	00011718	44826	174.46	TENNANT
01	EFT	00011719	44826	10,698.75	THE AFTERMARKET PARTS CO LLC
01	EFT	00011720	44826	130.99	TITUS WILL FORD INC
01	EFT	00011721	44826	86,039.00	TRAPEZE SOFTWARE GROUP
01	EFT	00011722	44826	494.72	UNIFIRST CORPORATION
01	EFT	00011723	44826	369.27	WAXIE SANITARY SUPPLY
01	EFT	00011724	44826	19,991.49	WESTERN PETERBILT
01	EFT	00011725	44826	6,600.00	WONDERLIC INC
01	EFT	00011726	44826	84,990.03	ASSOCIATED PETROLEUM
01	EFT	00011727	44826	30,124.78	WA ST DEPT OF REVENUE
01	EFT	00011728	44830	70,821.47	US BANK CORPORATE PAYMENT SYST
01	EFT	00011729	44832	1,156,392.77	AWC EMPLOYEE BENEFIT TRUST
01	EFT	00011730	44832	54,321.00	GREAT WEST RETIREMENT
01	EFT	00011731	44832	169,651.43	ICMA RETIREMENT
01	EFT	00011732	44832	16,731.65	NAVIA BENEFIT SOLUTIONS
01	EFT	00011733	44832	13,247.33	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00011734	44832	3,964.90	WA ST CHILD SUPPORT REGISTRY
01	EFT	00011735	44833	664.09	A & E IMAGING
01	EFT	00011736	44833	148.00	ADAM DAVIS
01	EFT	00011737	44833	647.01	AMAZON CAPITAL SERVICES INC
01	EFT	00011738	44833	5,630.13	AMAZON.COM CORPORATE CREDIT
01	EFT	00011739	44833	70.00	ARMAND TIBERIO
01	EFT	00011740	44833	10,204.36	ATWORK! COMMERCIAL ENTERPRISES
01	EFT	00011741	44833	81.07	BLANCHARD AUTO ELECTRIC CO
01	EFT	00011742	44833	193.76	BONNIE MITCHELL
01	EFT	00011743	44833	256.11	BRAUN CORPORATION
01	EFT	00011744	44833	187.00	BRENT RIFFEL
01	EFT	00011745	44833	1,190.03	BRIOTIX
01	EFT	00011746	44833	152.22	BRITTANY CARBULLIDO
01	EFT	00011747	44833	147.83	CHARLES P. MARQUARD
01	EFT	00011748	44833	365.18	CINTAS FIRE PROTECTION
01	EFT	00011749	44833	51,714.86	CUMMINS INC
01	EFT	00011750	44833	3,216.20	DIAMOND PARKING SERVICES LLC
01	EFT	00011751	44833	291.05	DRIVELINES NW INC
01	EFT	00011752	44833	1,810.00	EASTER SEALS WASHINGTON
01	EFT	00011753	44833	768.53	FINISHMASTER, INC
01	EFT	00011754	44833	17,646.14	GENFARE
01	EFT	00011755	44833	35,448.91	GILLIG LLC
01	EFT	00011756	44833	1,107.17	GRAINGER
01	EFT	00011757	44833	94.02	GROENEVELD LUBRICATION SOLUTIO
01	EFT	00011758	44833	1,200.00	INTERCITY TRANSIT
01	EFT	00011759	44833	4,403.80	JAJ ENTERPRISES, LLC
01	EFT	00011760	44833	256.00	JASON M WHALEN
01	EFT	00011761	44833	148.00	JOHN CONLEY (EMPLOYEE)
01	EFT	00011762	44833	256.00	JOHN G PALMER
01	EFT	00011763	44833	256.00	JOHN HINES
01	EFT	00011764	44833	189.00	JOHN WAIGHT

01	EFT	00011765	44833	189.00	JUDITH A CHOATE
01	EFT	00011766	44833	39.70	JULIE STUTZKE
01	EFT	00011767	44833	4,616.89	K & L GATES
01	EFT	00011768	44833	129.00	KENDRA BROKMAN
01	EFT	00011769	44833	384.00	KIMBERLY M ROSCOE
01	EFT	00011770	44833	170.35	KORUM FORD
01	EFT	00011771	44833	4,167.14	KPFF CONSULTING ENGINEERS
01	EFT	00011772	44833	256.00	KRISTINA WALKER
01	EFT	00011773	44833	115.00	LAURIE LANGLOIS
01	EFT	00011774	44833	4,165.92	MALLORY SAFETY & SUPPLY LLC
01	EFT	00011775	44833	418.58	MARK W VEACH
01	EFT	00011776	44833	1,417.50	MAYES TESTING ENGINEERS INC
01	EFT	00011777	44833	25,980.79	MEDSTAR CABULANCE INC
01	EFT	00011778	44833	516.88	MICHAEL GRIFFUS
01	EFT	00011779	44833	637.21	MOHAWK MFG & SUPPLY
01	EFT	00011780	44833	369.28	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00011781	44833	4,958.71	NEOPART TRANSIT LLC
01	EFT	00011782	44833	65,471.91	PACIFIC POWER PRODUCTS
01	EFT	00011783	44833	722.08	THERMO KING NW INC
01	EFT	00011784	44833	26.00	PENNY GRELLIER
01	EFT	00011785	44833	961.31	PRINT NW
01	EFT	00011786	44833	1,482.25	R E AUTO ELECTRIC
01	EFT	00011787	44833	9,525.10	REACTAV AUDIO VISUAL SYSTEMS
01	EFT	00011788	44833	2,138.99	SEATTLE AUTOMOTIVE DIST.
01	EFT	00011789	44833	857.50	SITECRAFTING INC.
01	EFT	00011790	44833	24,467.99	SOUND TRANSIT
01	EFT	00011791	44833	825.00	MARK W MEROD
01	EFT	00011792	44833	1,903.98	SOUTH TACOMA GLASS
01	EFT	00011793	44833	281.80	SPORTWORKS NORTHWEST INC
01	EFT	00011794	44833	228.95	STANDARD PARTS CORP
01	EFT	00011795	44833	84.96	STERICYCLE
01	EFT	00011796	44833	4,993.30	TACOMA COMMUNITY COLLEGE
01	EFT	00011797	44833	1,693.16	TACOMA DODGE CHRYSLER JEEP
01	EFT	00011798	44833	255.45	TACOMA SCREW
01	EFT	00011799	44833	1,235.00	TECHNICAL SECURITY INTEGRATION
01	EFT	00011800	44833	15,484.54	THE AFTERMARKET PARTS CO LLC
01	EFT	00011801	44833	586.21	TINY'S TIRE
01	EFT	00011802	44833	3,624.66	TITUS WILL FORD INC
01	EFT	00011803	44833	202.98	UNIFIRST CORPORATION
01	EFT	00011804	44833	3,380.26	VIX TECHNOLOGY USA INC
01	EFT	00011805	44833	1,856.73	WAXIE SANITARY SUPPLY
01	EFT	00011806	44833	14,490.17	WESTERN PETERBILT
01	EFT	00011807	44833	5,327.43	WOOD HARBINGER INC
01	EFT	00011808	44833	519,443.25	WSP USA, INC.
01	EFT	00011809	44833	60.00	WSTA

Total Payments

\$ 8,372,782.33

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

September 12, 2022

CALL TO ORDER

Vice Chair Walker called the regular board meeting to order at 4:09 p.m.

ROLL CALL

Commissioners present:

John Hines, City of Tacoma Councilmember
Ryan Mello, Pierce County Councilmember
John Palmer, City of Puyallup Councilmember (representing Puyallup and Edgewood)
Kim Roscoe, Mayor of Fife (*representing Fife/Milton/Pacific/Auburn/Gig Harbor
Ruston/Steilacoom*)
Kristina Walker, Vice Chair of the Board, City of Tacoma Councilmember
Jason Whalen, City of Lakewood Mayor

Commissioners excused:

Marty Campbell, Chair of the Board, Pierce County Councilmember
Kent Keel, City of University Councilmember (*representing University Place and
Fircrest*)
Victoria Woodards, Mayor of the City of Tacoma

Staff present:

Mike Griffus, Chief Executive Officer
Chris Schuler, Chief Financial Officer
Grantley Martelly, Chief Operating Officer
Deanne Jacobson, Clerk of the Board
Brittany Carbullido, Assistant to the CEO/Deputy Clerk of the Board
Aaron Millstein, Counsel from K&L Gates

OPENING REMARKS AND HOUSEKEEPING ITEMS

Vice Chair Walker welcomed board members, staff, and citizens to the meeting and provided attendees with instructions for meeting participation.

PRESENTATIONS

1. Honoring Vasili Kamliuk for Operator of the Month for August 2022; presentation by Transportation Assistant Manager Scott Gaines

Mr. Gaines honored Operator Vasili Kamliuk being selected Operator of the Month for August 2022. He detailed his contributions and strong work ethic that support earning this achievement. He noted that Mr. Kamliuk has been an operator since 2021, excels in customer service, has outstanding attendance, and provides safe, outstanding service.

Operator Kamliuk thanked Pierce Transit personnel and expressed that he is happy to join the Pierce Transit team and it is a great pleasure to be part of Pierce Transit.

On behalf of the Board of Commissioners, Vice Chair Walker congratulated Mr. Kamliuk for this notable achievement.

PUBLIC COMMENT

Vice Chair Walker provided participation instructions to the public and opened public comment. No public comments were provided and public comment was closed.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)

Commissioners Roscoe and Hines **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 7-0.

1. Approval of Vouchers, August 1, 2022 – August 31, 2022
Operating Fund #10
Self-Insurance Fund #40
Capital Fund #90
Payment Nos. 378957 through 379177
Wire Nos. 11243 through 11537
No Advance Travel Checks
Total \$16,795,736.59
2. Approval of Minutes: August 8, 2022, regular board meeting.
3. FS 2022-044, Authorized the Chief Executive Officer to Enter into and Execute a Multi-Year Contract with Gene's Towing, Inc., (Contract No. 1480) for Vehicle Towing and Recovery Services, in the Amount of \$450,000.

ACTION AGENDA

1. **FS 2022-045, Approval of Resolution No. 2022-10 Adopting the 2022-2027 Transit Development Plan (TDP) as Presented in Exhibit A;** presentation by Amber Stanley, Community Development Supervisor

The Board received an overview of the purpose and key elements of the TDP. It was noted that no public comments were received on the Plan.

Vice Chair Walker advised that today's presentation is a follow up from the one given at the August 8, 2022, Board meeting.

Commissioners Roscoe and Hines **moved** and seconded to approve Resolution No. 2022-010, adopting the 2022-2027 Transit Development Plan as presented in Exhibit A.

Motion **carried**, 6-0.

SPECIAL BUSINESS

1. Honoring Representative Mari Leavitt, Representative Dan Bronoske, and Senator T’wina Nobles, for Their Transit Support and Advocacy in Pierce County During the 2022 State Legislative Session and for Being True Champions of Transit for the Pierce County Region; presentation by Alex Mather, Government Relations Administrator

Representative Mari Leavitt, Representative Dan Bronoske and Senator T’wina Nobles were honored for their advocacy and support of transit in Pierce County during the 2022 State Legislative Session. A representative from Senator Nobles’ office along with Representatives Leavitt and Bronoske were presented with trophies in appreciation for their efforts and support.

Various commissioners thanked the representatives for their support and advocacy for transit.

Ms. Mather reported that Representative Fey and Senator Liias will be honored at the October 10 board meeting. They could not attend today’s meeting.

STAFF UPDATES

1. CEO’S Report

CEO Mike Griffus reported on the following items:

- Reported on the successful rollout of the Free Youth Transit Pass Program.
- Updated the Board on the September 18 Service Change, noting that about two dozen Pierce Transit routes will see adjustments to their weekday schedules, and a handful more to their Saturday/Sunday schedules. There will be some several adjustments to Sound Transit routes as well.
- Announced that the next step in the new ORCA rollout is an expansion of the ORCA retail network. The expansion is expected to increase the number of retail locations from 120 to 250.
- Advised that Pierce Transit’s fourth “Runner” micro-transit services was launched and will serve the Spanaway, Parkland, and Midland areas with an emphasis of service to those who have special needs or mobility issues.
- Reported that the agency graduated a class of 13 transit operator trainees on September 6, and that a new class of 26 trainees started today.
- The FTA awarded Pierce Transit a \$3.7 million Low-No grant to purchase three electric buses, three charging stations, and employee electric bus training. He spoke about the competitive nature for this grant process.

- Reported that staff is working through an Americans with Disabilities Act (ADA) matter with the City of Tacoma.
- Addressed a rumor that the BRT project has slipped to 2028 and noted that the project is still on track for revenue service in 2027.

Vice Chair Walker thanked Pierce Transit staff for implementing the Free Youth Transit Pass program, noting it was a heavy lift.

CEO Griffus responded to questions relating to the Free Youth Transit Pass program and whether ORCA passes will be sold at the SEATAC airport.

2. Update on Major Service Change; presentation by Lindsey Sehmel, Principal Planner – Scheduling

Ms. Sehmel provided an overview of the service cuts by route that were initiated in 2021 and continue to exist due to the labor shortage. She noted that pursuant to Pierce Transit Code Section 1.60.010 any Major Service Change lasting longer than 12 months shall undergo a public process and equity analysis. She advised that the service adjustments take into consideration equity, regional access, and route performance.

Ms. Sehmel reported that although new operator hiring trends look promising, the agency does not believe that service will be restored in 2023. She noted that next steps will include a public hearing on the impacts/Title VI analysis of the service cuts scheduled for the October 10, 2022, board meeting, followed by formal adoption scheduled for the November 14, 2022, board meeting.

Commissioner Mello expressed that the Board does not want to see these service cuts and inquired whether the Route 1 needed to be included in these service adjustments. Ms. Sehmel noted that the Route 1 with the adjustments still has the best frequency, and it is a high need route. She responded to questions about the agency's service and confirmed that the agency's best frequency rate is 30 minutes.

CEO Griffus also stated that the agency does not expect the operator shortage to be restored by March 2023. Nine out of ten agencies are experiencing operator shortages. He noted that staff is working on developing retention bonuses and the starting wage has been increased for new operators, which the Board will need to approve. The agency hopes that the operator shortage will be improved by September 2023.

INFORMATIONAL BOARD ITEMS

1. Chair's Report

Vice Chair Walker reported on the following items:

- The Board Retreat is scheduled for Thursday, September 15, 2022, from 1- 5 p.m.

2. Sound Transit Update

- Vice Chair Walker reported that Julie Timms, Sound Transit's new CEO, starts at the end of the month, and suggested that she be scheduled for a tour of the Pierce Transit campus.

3. Puget Sound Regional Council Transportation Policy Board Update

Commissioner Mello announced that the four-year Regional Transportation Improvement Program (TIP) is out for public comment, noting that the TIP is a conglomeration of transit plans of all four counties. The Transportation Policy Board is expected to approve the TIP next month. He noted that at the last meeting the majority of time was spent on implementation of the TIP and that the elements of the Plan include, but are not limited to, safety, equity, and climate.

Commissioner Mello also reported that Vice Chair Walker is one two members representing Pierce County who are serving on a workgroup to discuss how FTA funds can be allocated in a more equitable way. The group is expected to conclude by Thanksgiving.

4. Commissioners' Comments

No comments were provided.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Commissioners Mello and Hines **moved** and seconded to adjourn the meeting at 4:53 p.m.

Motion **carried**, 6-0.

Deanne Jacobson
Clerk of the Board

Vice Chair Walker
Board of Commissioners

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
RETREAT MEETING MINUTES**

September 15, 2022

CALL TO ORDER

Chair Campbell called the Special Board Retreat Meeting to order at 1:05 p.m. He announced that he would temporarily step out from the meeting from approximately 1:45 p.m. to 2:30 p.m. and that Vice Chair Walker would chair the meeting in his absence.

ROLL CALL

Commissioners present:

Marty Campbell, Chair of the Board, Pierce County Councilmember
Kent Keel, City of University Councilmember (*representing University Place and Fircrest*)
Ryan Mello, Pierce County Councilmember
John Palmer, City of Puyallup councilmember (*representing Puyallup and Edgewood*)
Kim Roscoe, Mayor of Fife (*representing Fife/Milton/ Pacific/Auburn/Gig Harbor/
Ruston/Steilacoom*)
Kristina Walker, Vice Chair of the Board, City of Tacoma Councilmember
Jason Whalen, Mayor of Lakewood

Commissioners excused:

Victoria Woodards, Mayor of the City of Tacoma

Staff present:

Mike Griffus, Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Brittany Carbullido, Deputy Clerk of the Board
Chris Schuler, Chief Financial Officer
Amy Cleveland, Executive Director of Administration
Adam Davis, Executive Director of Maintenance and Facilities
Grantley Martelly, Chief Operating Officer
Ryan Wheaton, Executive Director of Planning and Community Development
Reggie Reese, Chief Safety Officer
Nathan Groh, Zero Emissions Fleet Coordinator
Lindsey Schmel, Principal Planner - Scheduling

1. Welcoming Remarks; presented by CEO Mike Griffus

CEO Griffus thanked the commissioners and staff for attending today's retreat. He provided an overview of the topics that will be covered in the meeting and noted that all the topics link back to service and the customer experience. He also advised that the content of today's meeting will update the Board on programs and initiatives the agency has been working on, provide an educational component, and will give an overview of significant challenges that impacts the Level of Service the agency can provide to our customers. He also noted that today's meeting gives staff the opportunity to receive

feedback so staff can begin the groundwork to complete future work. The content will serve as Building Blocks for the work the Board will consider in the future and will assist the Board in setting realistic policies and goals for the agency now and in the future. He also advised that today's retreat is the first of a two-part meeting, with the second part of this retreat scheduled for April 2023, when the agency will need input from the Board on the agency's Strategic Plan.

2. Workforce Update and Future Outlook; presentation by Amy Cleveland, Executive Director of Administration

Ms. Cleveland provided an overview of conditions that are driving reduced participation in the overall workforce market and noted the decline in the workforce has been caused by a confluence of events that started prior to the pandemic and exacerbated by the pandemic (*Commissioner Keel arrived at 1:13 p.m.*). She noted that an unprecedented exit of Baby Boomers during the pandemic, diminishing birth rates, and barriers such as child-care availability and high child-care costs have impacted women entering or returning to the workforce, as well as reduced male participation rate are all factors that are contributing to the workforce shortage. She reported that overall job applications are down significantly.

Ms. Cleveland reviewed the age demographics of Pierce Transit's workforce and noted that the agency does not have younger populations working. She discussed wage pressures and noted that the agency does not expect the labor market to return to past norms.

Ms. Cleveland reviewed the many strategies the agency uses to retain existing employees and recruiting new employees, which include, but are not limited to, offering part time work, non-Commercial Driving Licensing (CDL) opportunities, working with technical colleges and high schools, targeting veterans, increasing the starting wage, deploying a robust communication outreach plan to attract potential workers, career development opportunities, proving hazard pay to certain segments of Pierce Transit's workforce, and offering a retention bonus (subject to Board approval).

Ms. Cleveland reported that the agency has troubles keeping and attracting Public Safety Officers and briefly talked about a campaign to attract veterans. She also noted that the agency hired a Diversity Equity and Inclusion manager, and the Board will receive an update on this program towards the end of the year.

Ms. Cleveland concluded her presentation acknowledging that the agency is working on building a new retention strategy. A question-and-answer period ensued about recruitment strategies and agency's overall compensation package and market trends. (*Chair Campbell left the meeting at 1:45 p.m.*)

3. Review of Route Productivity Performance Standards and Farebox Recovery Rate; presentation by Ryan Wheaton, E.D. of Planning and Community Development; Lindsey Sehmel, Principal Planner – Scheduling

Mr. Wheaton and Ms. Sehmel reviewed the agency's route productivity performance standards and farebox recovery rate goals that were set many years ago and which have historically not always been adhered to closely. The Board was advised that all transit agency's service levels are down due to the pandemic and operator shortage, and as such,

staff recommends that interim performance standards comprised of peer transit agencies be considered to measure the agency's route productivity and farebox recovery rate until conditions restore. The Board reviewed the calculation methodology that was utilized by staff to determine the interim standards.

Mr. Wheaton noted that the agency realizes that it has non-performing routes, and the agency needs to set realistic performance measures during the labor shortage and to begin to look at increasing other forms of transportation other than fixed route bus in less performing areas.

Staff reviewed the steps and timeline for implementation of the interim performance standards.

Recess – The Board was in recess from 2:23-2:35 p.m.

4. Update on Public Safety Model and Ambassador Program; presentation by Grantley Martelly, Chief Operating Officer

Mr. Martelly provided an overview of the agency's public safety model that is currently comprised of limited use of Pierce County Sheriff's Department (PCSD) personnel, Pierce Transit Public Safety Officers, contracted service with local police departments, and security services. He noted that the current model will change drastically at the beginning of 2023, when PCSD will only offer a Chief and an Investigator and will stop allowing Pierce County deputies to work extra duty for Pierce Transit in the City of Tacoma but will allow deputies to work extra duty in unincorporated Pierce County. Effective January 1, 2023, there will be no dedicated law enforcement working for Pierce Transit in the City of Tacoma. All Pierce Transit calls in Tacoma needing a fully commissioner law enforcement officer will be handled via 911.

Mr. Martelly reviewed the current staffing levels of the Public Safety Officers and the current level of service they provide, noting that 11 of the 17 positions are filled. He also reviewed the current staffing coverage and areas of deployments served by Allied Universal Security. He noted that Allied Security is still not fully staffed as they too are affected by the labor shortage. (*Commissioner Hines arrived at 2:45 p.m.*)

Mr. Martelly provided an overview of the agency's model for its Transit Ambassador's Program, which is currently being developed. He noted that the configuration consists of Service Supervisors, Security Guards, and Public Safety Officers. He reiterated that Pierce Transit does not conduct fare enforcement and reviewed the role of the Transit Ambassador.

Mr. Martelly also reported that the agency has coordinated with Behavioral Health Partnership for training so that that agency can appropriately help customers when they need services rather than a law enforcement response. Service Supervisors, Security Guards and Public Safety Officers have received or will receive training so that they have the tools to respond appropriately.

CEO Griffus reinforced that he believes the Ambassador model that was shared today is the appropriate model for the agency given that the agency does not conduct fare

enforcement and that the job responsibilities of a Service Supervisor closely align with the responsibilities of an Ambassador. He noted that he would like to test this model for 9-12 months.

A short question and answer period ensued about training and deployment of resources.

Vice Chair Walker reiterated that although the City of Tacoma does not have dedicated officers to the Pierce Transit system, the Tacoma Police Department would still respond. (*Chair Campbell returned at 3:00 p.m.*)

5. Zero Emissions Initiatives – Future Planning and Challenges; presentation by Adam Davis, Executive Director of Maintenance and Facilities; and Nathan Groh, Zero Emissions Fleet Coordinator

CEO Griffus provided opening comments that affirmed Pierce Transit's commitment to Zero Emissions technologies and that also addressed the significant cost and operational challenges transitioning to a Zero Emissions fleet will have on the agency. He advised that the current Maintenance and Base Operations Improvements accounted for in the Six Year Budget do not accommodate any future Zero Emissions fleet or infrastructure improvements outside of the 12 electric buses and 12 charging stations the agency has planned for.

Mr. Davis introduced Nathan Groh, Zero Emissions Fleet Coordinator, and noted Nathan was hired to assist the agency with Zero Emissions technology to assist the agency in its commitment to combat climate change.

Mr. Groh provided an overview of the agency's efforts and foundational building blocks that support the agency's sustainable fleet efforts, which includes the following:

- Zero Emissions Fleet Transition Plan currently being developed by HDR
- Nine electric buses, with three pending electric buses
- 19 routes receive some level of battery electric bus deployment
- Examining electrification options in Vanpool and Support Fleet
- Vanpool ridership survey – examining electrification options for the future
- Vanpool workplace charging partnerships
- Tacoma Public Utilities hydrogen study

Mr. Groh provided information that compared the reliability of CNG buses with electric buses, noting that in 2022 nine electric buses were driven 77,000 total miles vs. nine CNG buses driven 325,000 total miles, and noted there are significant hurdles to overcome to meet electrification goals.

Mr. Groh advised that the challenges that exist to expand to a Zero Emissions fleet include the following:

- Extremely high upfront and unfunded costs both for vehicles and infrastructure
- Current low reliability of electric buses
- Significant depot and enroute infrastructure needs

- Replacement ratio at current status. Example: 1.5 to 10 electric buses are needed to replace just one CNG bus.
- The Maintenance and Operations Base Improvements (MOBI) are not Zero Emissions specific. The current lot design lacks charging capacity and facility infrastructure capacity to transition to a full Zero Emission fleet without further changes to the current lot configuration or exploring off-site options.

Mr. Groh reviewed the elements and timeline of the Fleet Transit Plan that is currently underway with HDR, which among other things, will include a feasibility analysis, facility and maintenance review, fleet transition options and phasing, and financial and economic analysis. The final report is expected to be completed in Q1 of 2023.

Mr. Groh reviewed the difference between base and enroute battery electric charging stations and what each would require with regards to infrastructure needs. He also reviewed possible enroute locations.

The Board received a high-level overview about the performance capabilities and infrastructure requirements for hydrogen fuel cell buses. Further modeling and life-cycle costs analysis are needed for electrification and hydrogen technologies.

Mr. Groh advised that under the Washington State Clean Fuels Program Rules, the agency could receive carbon offset credits.

Mr. Groh advised that Pierce Transit actively seeks grants to support its transition to green technology and spoke about a recent grant award in May 2022 for three additional electric buses and base charging stations. He also advised that the agency is competing for the WSDOT Green Transportation Grant which, if successful, will help determine the support that our current grid structure could support.

Mr. Groh reviewed the current makeup of the vanpool fleet, which contains some hybrid electric vehicles. The agency is exploring other hybrid alternatives because of the 6+1 seating requirement. He noted the agency is exploring electrification avenues for the agency's support fleet.

Mr. Groh responded to questions about grant opportunities. Chair Campbell and Vice Chair Walker advised their agencies are happy to support grant opportunities for Pierce Transit.

A discussion ensued about the fact that the current MOBI configuration does not support any further electric infrastructure improvements past the 12 electric buses and 12 charging stations that have been planned. CEO Griffus advised that the prior administration had removed 28 charging stations from the MOBI plan. Commissioner Mello advised that decisions such as this should go before the Board and inquired if staff could conduct an audit to determine if the Board approved such action.

Mr. Davis concluded his presentation reaffirming the agency's commitment to Zero Emissions, noting that the agency has put together an experienced team to assist with the transition using a variety of resources.

Recess – The Board was in recess from 3:22 – 3:50 p.m. (*Commissioner Palmer left the meeting at 3:23 p.m.*)

6. Review of Budget Methodologies in Advance of the 2023 Budget Preparation and Preliminary Review of 2023 Budget; presentation by Chris Schuler, Chief Financial Officer

Mr. Schuler provided an overview and timeline of approval for the 2023 Budget and asked the Board to provide him with suggestions/input that they would like incorporated into the budget document before adoption. He reviewed the 2023-2023 Budget Assumptions for sales tax collection, fare revenue, planned service, personnel changes, employee wage increases and benefits, and the addition of 10,000 BRT service hours in 2027 to Pierce Transit fixed route service. The budget also assumes a reduction in Sound Transit service due to the light rail extension in 2025 of 3.7 percent and a second reduction in 2027 of 17 percent.

He reviewed the revenue and expenditures for the operating and capital budgets and provided a Performance Analysis comprised of peer agencies that compared population, service area, sales tax rate, fare revenue, operating expenses, and vehicle revenue miles, vehicle revenue hours, unlinked trips, and fare costs.

Mr. Schuler reported that the agency is focused on increasing service by attracting and retaining operators, implementing the BRT project, completing the Maintenance and Operations Base Improvements, transition the fleet to Zero Emissions, pursue additional funding through grants and TIFIA loans, and explore revenue options.

Discussion ensued about whether the agency would like to pursue a ballot measure. Executive Director of Planning and Community Development Ryan Wheaton advised that it may make sense to pursue a ballot measure in 2024. The Board also discussed that there may be value in looking at a ballot measure in 2023 as well. He noted the agency will be conducting a community survey soon, which may help guide the agency in its decision.

Commissioner Mello requested that the budget document include comparisons for ending fund balances for 2022 and 2023 and that the projects detailed in the capital budget section express what milestone should be completed.

Commissioner Mello also raised concerns about Sound Transit eliminating their 590 and 594 services in 2025, and strongly advocated that this service remains. CEO Griffus confirmed that Pierce Transit has requested that Sound Transit keep the 590 and 594 routes.

7. Recap of Meeting Outcomes and Agency Goals

CEO Griffus thanked everybody for attending the retreat and thanked staff for their presentations. He reviewed the agency goals that were detailed in his evaluation.

Commissioner Keel expressed that the presentations were helpful and that he would like to remain updated on topics discussed today and learn how Zero Emissions infrastructure will be integrated into the MOBI plan.

ADJOURNMENT

Commissioners Walker and Keel **moved** and seconded to adjourn the meeting at 4:37 p.m.

Motion **carried**, 7-0.

Deanne Jacobson

Marty Campbell, Chair
Board of Commissioners

3rd Quarter 2022 Contracts Report

Report to Board of Commissioners
 Sole Source Over \$10,000 Approved by the CEO
 Contracts and Amendments - \$100,000 to \$200,000 Approved by the CEO

Sole Source Over \$10,000 Awarded from 07/01/22 through 9/30/22			
Name & Contract #	Explanation	Amount	Eff. Date
Genfare - #1492	Data System VM single garage single lane system – virtual for IT room server	\$47,685	8/5/22
Wesco Autobody - #1482	Body shop frame rack	\$91,909.64	8/4/22

Contracts and Amendments - \$100,000 to \$200,000 awarded from 07/01/22 through 09/30/22			
Name & Contract #	Explanation	Amount	Eff. Date
IP Keys Power Partners - #1421	Network Engineering Consultant Services	\$200,000	8/18/22
Olympic Sports and Spine - #1508	Employee Functional Assessments	\$150,000	9/23/22

Sole Source: A circumstance when the vendor is the sole provider of licensed or patented goods or services, or has specialized knowledge or skill needed for a project when there is limited time and vendors with the expertise.

TITLE: Authority to Execute a Multi-Year Contract with MXTreality, Contract No. 1489, to Provide Maintenance and Support of the Virtual Reality Training Program

DIVISION: Finance

SUBMITTED BY: Christian Handsaker, Assistant IT Manager)

RELATED ACTION:

FS 2021-15 Authority to Execute Amendment No. 1 with MyPad3D, Inc., dba MXTreality, Contract No. 86-19, to Increase the Contract Authority Amount from \$200,000 to \$350,000 to Support the Virtual Reality Training Program for Operators.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 319,105.20	Explanation: Funds for the support agreement are budgeted in the future operating budgets beginning in 2023. A five percent escalation is included in the estimate.
Grant/Other Amounts	\$ N/A	
Total Expenditure	\$ 319,105.20	
		2022 - \$57,750
		2023 - \$60,637.50
		2024 - \$63,669.38
		2025 - \$66,852.84
		2026 - \$70,195.49
		Estimated Sales Tax: \$29,009.56
		Total cost of the 5-year agreement with tax is \$319,105.20

BACKGROUND:

Staff requests authority to execute a five-year maintenance and support agreement for Pierce Transit’s Virtual Reality Training software system with MXTreality.

Pierce Transit uses the Virtual Reality Training system to train new operators on CDL Pre-Trip requirements and core skills drivers must know to be safe and successful. The system is an immersive learning environment where students can practice the skills which they must have to pass the CDL Pre-Trip exam.

MXTreality is the proprietary vendor for this software and is the only firm that can provide maintenance and support for the system. The agency has seen more trainees pass the CDL Pre-Trip exam after utilizing the training tool. By utilizing virtual reality training, we can save time in set-up on the bus lot and trainees can practice in a safe environment instead of on an active bus lot. A multi-year agreement is therefore needed to continue to ensure there is no operational disruption to the maintenance of the software and so that we can make changes should Department of Licensing change the CDL Pre-Trip requirements.

STAFF RECOMMENDATION:

Authorize the Chief Executive Officer to execute an agreement with MXTreality and authorize a total agreement spending authority of \$319,105.20 for the maintenance of the virtual Reality Training software system.

ALTERNATIVES:

The alternative would be to continue the contract on a year-to-year basis at the risk of being subject to higher annual cost increases. Locking into a five-year agreement will result in cost savings to the agency.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute a multi-year contract with MXTreality, Contract No. 1489, in the amount of \$319,105.20 to provide maintenance and support to the virtual reality training program.

TITLE: Authority to Execute a Six-month Contract Extension with Conduent Transportation Solutions, Inc., (Contract No. 1140) to Provide Continued Hardware and Software Support to Pierce Transit’s Current Legacy CAD/AVL System DIVISION: Finance
 SUBMITTED BY: Brent Campbell, IT Assistant Manager

RELATED ACTION:

Resolution No. 15-053, Authorizing Execution of a Five-Year Sole Source Maintenance and Support Agreement for Current Computer Aided Dispatch and Automatic Vehicle Location (CAD/AVL) System with Xerox Transportation (Later became Conduent Systems, Inc.)

FS 2020-050, Authority to Execute a 2-Year Extension Agreement with Conduent Transportation Solutions, Inc., for CAD/AVL Hardware and Software Support

ATTACHMENTS: N/A RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: 1140

Operating Budget

Capital Budget

FUNDING SOURCE:	EXPLANATION:
Original Authorization \$ 873,480	The funds to cover this additional amount is budgeted in the 2023 IT Operating Budget.
This Increase Request \$ 201,152	
Total Expenditure \$ 1,074,632	

BACKGROUND:

Due to delays in implementing the new CAD/AVL system on Pierce Transit’s fleet, staff requests the current maintenance and support agreement with Conduent Transportation Solutions, Inc., be extended for an additional six months (Jan. 1, 2023-May 31, 2023) to provide continued support for the existing CAD/AVL system until the new system is fully implemented.

As background information, Pierce Transit uses the CAD/AVL System to manage the communications for fixed route bus service, Para-transit SHUTTLE service, maintenance services, and facilities activities. It is also used to coordinate emergency and other Public Safety activities. This system is critical to the operation of our business.

In 2021, Pierce Transit began implementing a new CAD/AVL system. Although the project has experienced some delays due to supply chain issues and other challenges relating to Covid, the project is on track for completion in Q3 of 2023.

Below is an overview of the New CAD/AVL project successes:

- Complete Installation of the new CAD/AVL system on all paratransit vehicles (100 vehicles);
- Operator Training has been completed (400 + operators);
- Bus Lot tracking system has been installed
- 26 out of 306 fixed route buses have been installed with the new CAD/AVL system
- Communications Center is actively using the new CAD/AVL system.

ALTERNATIVES:

Continue with the current legacy system without vendor support. Maintenance and support of the existing system is essential to daily operations. The risk of running the current system without support is not recommended.

RECOMMENDATION:

Authorize the six-month extension to provide maintenance and support of the existing CAD/AVL system until the new system is fully implemented.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute a six-month contract extension with Conduent Transportation Solutions, Inc., (Contract No. 1140) in the amount of \$201,152 to provide continued Hardware and Software Support to Pierce Transit's current legacy CAD/AVL system until the new CAD/AVL system is fully implemented, for a new contract amount of \$1,074,632.



Action Agenda

TITLE: Approval of Memorandum of Agreement Between Agreement Between Amalgamated Transit Union (ATU) Local 758 and Pierce Transit to Allow a One Time Distribution of Retention Bonus Payments to Eligible ATU Employees

DIVISION: Administration

SUBMITTED BY: Amy Cleveland, Executive Director of Administration

RELATED ACTION: N/A

ATTACHMENTS: Exhibit A, MOA signed 8/29/2022
Exhibit B, MOA signed 10/6/2022

RELATION TO STRATEGIC PLAN: Employee

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 629,000	Costs are accounted for within the 2022 Budget.
Grant/Other Amounts	\$	
Total Expenditure	\$ 629,000	

BACKGROUND:

Employee retention is a key component of addressing the current shortage of employees which is affecting the agency's ability to deliver service to the community. As a result of discussion between the parties, ATU Local 758 (Amalgamated Transit Union) and Pierce Transit have agreed to Memorandum of Agreements (MOA's) regarding distribution of retention bonus payments as described below, subject to Board approval. The retention bonus payment is intended to recognize existing employees for their continued service as well as recognize the impact of current economic condition in the labor market.

Eligible, active employees who are in a paid status as of the approval date of the MOAs will be eligible for a one-time retention bonus payment as set forth below.

1. Active employees who have completed their probationary period but have completed less than five (5) years of service will receive a retention bonus of \$250.
2. Active employees who have completed five (5) years of service but not more than ten (10) years of service will receive a retention bonus of \$500.00.
3. Active employees who have completed ten (10) years of service but not more than fifteen (15) years of service will receive a retention bonus of \$1,000.00.

4. Active employees who have completed fifteen (15) years of service but not more than twenty (20) years of service will receive a retention bonus of \$1,500.00.
5. Active employees who have completed twenty (20) year or more of service will receive a retention bonus of \$2,000.00

STAFF RECOMMENDATION:

Approve the MOAs between the parties that provides for the distribution of retention bonus payments for eligible ATU represented employees.

ALTERNATIVES:

Do not approve the MOAs to allow for one-time retention bonuses to eligible ATU employees as outlined in the MOA. This is not recommended. Issuing retention bonuses may help to incentivize employees to remain at Pierce Transit and re-enforces the value of their work to the Agency and the community. This tool can also help with the retention of employees in the midst of a nationwide decline in the available workforce.

PROPOSED MOTION:

Move to: Approve the MOAs dated August 29 and October 6, 2022, between the Amalgamated Transit Union (ATU) Local 758 and Pierce Transit to allow a one-time distribution of retention bonus payments to eligible ATU employees pursuant to the terms of the MOAs presented in Exhibits A and B.

Memorandum of Agreement

By and between

Amalgamated Transit Union Local 758, AFL-CIO (Union) and

Pierce County Public Transportation Benefit Area Authority Corporation (Employer)

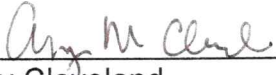
Regarding: Distribution of Retention Bonus Payments

This Memorandum of Agreement (MOA) is a result of ongoing discussion between the Union and the Employer to recognize the Agency's employees by distributing retention bonus payments as set forth within this MOA.

1. Active employees who are in a paid status as of the approval date of this MOA will be eligible for a retention bonus payment as set forth below.
2. Active employees who have completed five (5) years of service but not more than ten (10) years of service will receive a retention bonus of \$500.00.
3. Active employees who have completed ten (10) years of service but not more than fifteen (15) years of service will receive a retention bonus of \$1,000.00.
4. Active employees who have completed fifteen (15) years of service but not more than twenty (20) years of service will receive a retention bonus of \$1,500.00.
5. Active employees who have completed twenty (20) year or more of service will receive a retention bonus of \$2,000.00
6. It is understood that this MOA is subject to final Board approval. Once approved by the parties, this MOA will be submitted to the Board at their regular scheduled meeting on October 10, 2022 for final approval. Thereafter, retention bonus payments will be distributed with the October 21, 2022 paychecks.

Agreed this 29th day of August, 2022

For the Employer:



Amy Cleveland
Executive Director, Administration

For the Union:



Isaac Tate
ATU Local 758 President/Business Agent





Memorandum of Agreement

By and between

Amalgamated Transit Union Local 758, AFL-CIO (Union) and

Pierce County Public Transportation Benefit Area Authority Corporation
(Employer)

Regarding: Distribution of Retention Bonus Payments

This Memorandum of Agreement (MOA) is a result of ongoing discussion between the Union and the Employer to recognize the Agency's employees by distributing retention bonus payments as set forth within this MOA.

This MOA is related to the MOA on this same topic which was agreed to by both parties on the 29th day of August 2022 and adds the following language to the MOA.

Active Employees who have completed their probationary period but not more than five (5) years of service will receive a retention bonus of \$250.00.

It is understood that this MOA is subject to final Board approval. Once approved by the parties, this MOA will be submitted to the Board at their regularly scheduled meeting on October 10, 2022 for final approval. Thereafter, retention bonus payments will be distributed with the October 21, 2022 paychecks.

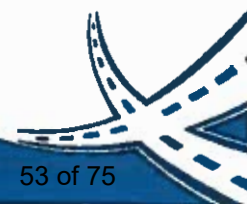
Agreed this 6th day of October 2022

For the Employer:

Amy M Cleveland
Amy Cleveland
Executive Director, Administration

For the Union:

Isaac Tate
Isaac Tate
ATU Local 758 President/Business Agent



TITLE: Approval of Memorandum of Agreement Between International Association of Machinists (IAM) and Pierce Transit to Allow a One-Time Distribution of Retention Bonus Payments to Eligible IAM Employees

DIVISION: Administration

SUBMITTED BY: Amy Cleveland, Executive Director of Administration

RELATED ACTION: N/A

ATTACHMENTS: Memorandum of Agreement

RELATION TO STRATEGIC PLAN: Employee

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 9,000	Costs are accounted for within the 2022 Budget.
Grant/Other Amounts	\$	
Total Expenditure	\$ 9,000	

BACKGROUND:

As a result of discussions between the parties, IAM (International Association of Machinists and Aerospace Workers) and Pierce Transit have agreed to a Memorandum of Agreement regarding distribution of Retention Bonus Payments as described below, subject to Board approval. IAM represents Pierce Transit Public Service Officers. The Retention Bonus Payment is intended to recognize existing employees for their continued service as well as recognize the impact of current economic conditions in the labor market.

Eligible, active employees who are in a paid status as of the approval date of this MOA will be eligible for a retention bonus payment as set forth below.

1. Active employees who have completed one (1) year of service but not more than five (5) years of service will receive a retention bonus of \$500.00.
2. Active employees who have completed five (5) years of service but not more than 10 (10) years of service will receive a retention bonus of \$1,000.00.
3. Active employees who have completed ten (10) years of service but not more than fifteen (15) years of service will receive a retention bonus of \$1,500.

STAFF RECOMMENDATION:

Approve the MOU between the parties that provides for the distribution of retention bonus payments for the 11 IAM represented employees.

ALTERNATIVES:

Do not approve the MOA to allow for one-time retention bonuses to eligible IAM employees as outlined in the MOA. This is not recommended. Issuing retention bonuses may help to incentivize employees to remain at Pierce Transit and re-enforces the value of their work to the Agency and the community. This incentive can also help with the retention of employees in the midst of a nationwide decline in the available workforce.

PROPOSED MOTION:

Move to: Approve the MOA between the International Association of Machinists (IAM) and Pierce Transit to allow a one-time distribution of retention bonus payments to eligible IAM employees pursuant to the terms of the MOA presented in Exhibit A.

TITLE: Authority to Distribute Retention Bonus Payments to Non-Represented Employees

DIVISION: Administration

SUBMITTED BY: Amy Cleveland, Executive Director of Administration

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Employee

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 124,000	Costs are accounted for within the 2022 Budget.
Grant/Other Amounts	\$	
Total Expenditure	\$ 124,000	

BACKGROUND:

To recognize employees for their continued service as well as recognize the impact of current economic conditions in the labor market, retention bonus payments are proposed for non-represented employees as follows:

- \$1,000 for employees hired before March 1, 2020, and
- \$500 for employees hired after March 1, 2020, and who have passed their initial probationary periods.

To be eligible to receive the retention bonus, employees must be employed with the agency at the time of distribution, with employment commencing prior to Board adoption. Retention bonus distribution is anticipated to occur on or before the December 2, 2022, pay period.

STAFF RECOMMENDATION:

Approve the distribution of retention bonus payments to non-representative Pierce Transit employees.

ALTERNATIVES:

Do not authorize the retention bonuses for Non-Represented Employees. This is not recommended as the labor market conditions currently favors employees with many industries and companies offering attractive employment packages and incentives. Issuing retention bonuses may help to incentivize employees to remain at Pierce Transit and re-enforces the value of their work to the Agency.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to distribute a one-time retention bonus to eligible Non-Represented Employees as presented.

TITLE: Authorize the Chief Executive Officer to Increase the Contract Authority Amount for Absher Construction Company, Contract No.1087, for the Planned and Budgeted Fuel and Wash Building Internet Connectivity Infrastructure to Connect to Existing Pierce Transit Systems

DIVISION: Finance

SUBMITTED BY: Brian Matthews, Sr. Construction Project Manager

RELATED ACTION:

FS 2020-033 Authorization to Execute a Contract with Absher Construction for Construction of the New Fuel and Wash, Bus Rapid Transit Electric Charging Facility and Related Improvements for Guaranteed Maximum Price (GMP) Package 2.

FS 2021-010 Authorization to Execute Change Order No. 4 to Contract No.1087 with Absher Construction Company to Increase the Contract Authority Amount for the Construction of the New Fuel and Wash Facility and Related Improvements for Guaranteed Maximum Price (GMP) Package 2a.

FS 2022-042 Authorization to Increase the Contract Authority Amount for Absher Construction Company, Contract No. 1087, for Building 6 Tenant Improvements.

ATTACHMENTS: None **RELATION TO STRATEGIC PLAN:** Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: 525.2 Base Master Plan Fuel and Wash Facility

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Current Contract Authority	\$ 33,193,037	The amount reflects the estimated expenditures to install the infrastructure and connect the IT systems to the new Fuel and Wash Building, and a contingency of 10% (\$129,921).
Increase Contract Authority Amount	\$ 1,429,131	
Total Authorized Amount	\$ 34,622,168	

BACKGROUND:

Due to the complexity of the Base Master Plan Update, the project phasing requires continuous operations throughout the construction period. The work that is provided as part of this next phase of work is to install, startup and test the IT Infrastructure, Emergency Warning System and video security, Fleetwatch and Compressed Natural Gas (CNG) fuel delivery system and connect them to the existing Pierce Transit's Operation and Maintenance IT system. These technology improvements are necessary for safety monitoring and reporting for the fueling and wash facilities.

Originally, this work was to be provided by Pierce Transit's IT staff. However, after further review of the complex scope of work, it exceeds the ability and resources of Pierce Transit's IT Staff.

As background information, the Guaranteed Maximum Price (GMP) 2a work includes the new Fuel and Wash facility construction to increase operational capacity and utilizes modern technology to monitor and report operations and provide environmental protections from fuel products. The new facility allows increased operational capacity for Pierce Transit's expanding bus fleet and to eliminate fueling bottlenecks at peak service hours. The new facility is located behind Building 4 which will permit the existing bus parking area to expand and be reconfigured to accommodate future needs when Building's 2 and 3 are demolished and removed. The construction is approximately 70% complete.

STAFF RECOMMENDATION:

Staff recommends increasing the Contract spending authority amount for Absher Construction, Contract No. 1087, for the Fuel and Wash Building Internet Connectivity Infrastructure to Connect to the Existing Pierce Transit Systems.

ALTERNATIVES:

Reject the contract authority increase amount for Absher Construction. This is not recommended as it would not allow for the IT systems to be connected to the existing Pierce Transit systems, necessary for safety monitoring, and reporting for the fueling and wash facilities.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase the Contract spending authority not to exceed amount for Absher Construction, Contract No. 1087, by \$1,429,131 for the Fuel and Wash Building Internet Connectivity Infrastructure to connect to the existing Pierce Transit Systems for a new contract authority amount of \$34,622,168.

TITLE: Authority to Purchase up to Twenty-four (24)
 Replacement Vanpool Vehicles Utilizing Washington State
 DES Contract No. 05916 and/or Contract No. 13022

DIVISION: Maintenance

SUBMITTED BY: Adam Davis, Executive Director of
 Maintenance

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Financial

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Vanpool Replacement 2022

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 1,453,062	The project is included in the 2022 Capital Budget.
Grant/Other Amounts	\$	
Total Expenditure	\$ 1,453,062	

BACKGROUND:

The 2022 capital budget includes funds to replace existing vehicles that meet the replacement parameters and are beyond their useful life. Staff has reviewed the replacement schedule and found that twenty-four (24) Vanpool vans in the Agency’s fleet are eligible for replacement (replacement policy: eight (8) years or 120,000 miles).

The State of Washington has established vehicle contracts that allow for use by political subdivisions. Maintenance staff has reviewed the contracts available and has identified the vehicles appropriate for the intended purpose. State contract pricing is obtained on a competitive bid basis and is considered fair and reasonable. Replacing the vehicles will help mitigate major component failures, downtime, and unplanned maintenance cost. Potential vendors include Bud Clary Dodge, Bud Clary Chevy and Dwayne Lane’s Chrysler Jeep Dodge.

STAFF RECOMMENDATION:

Replace up to twenty-four (24) vanpool vehicles utilizing the Washington State DES contracts.

ALTERNATIVES:

1. Develop specifications and solicit bids on our own behalf; however, in the past Pierce Transit was not able to achieve the same discounts offered in the state contract due to combined statewide volume; or
2. Do not replace any of the vanpool vans; however, these vehicles will be beyond their useful life and will require higher maintenance costs.

PROPOSED MOTION:

Move to: Authorize the purchase of up to twenty-four (24) replacement vanpool vans utilizing the Washington State DES Contract No. 05916 and/or Contract No. 13022 in an amount not to exceed \$1,453,062.

TITLE: Authorize the Chief Executive Officer to Increase the Contract Authority Amount with the City of Tacoma, Contract No. 1102, for Plan Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project

DIVISION: Finance

SUBMITTED BY: Sean Robertson, Senior Construction Project Manager

RELATED ACTION:

FS 2021-074, Authorize the Chief Executive Officer to Increase the Contract Authority Not to Exceed Amount with the City of Tacoma, Contract No. 1102, for Plan Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Bus Rapid Transit Pacific Avenue/State Route 7 Construction 2019 - Project Number 563

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Original/Current Contract Amount	\$ 200,000 (executed by CEO)	The original contract (WO20-0104) amount was authorized by the former Chief Executive Officer in the amount of under her authority level and was estimated to be sufficient at the beginning of the project.
First Increase	\$ 100,000 (FS 2021-074)	
This Increase Amount	\$ 500,000	
New Total Contract Amount	\$ 800,000	An increase to the City of Tacoma Contract No. 1102 is needed to cover 60% design review.

BACKGROUND:

Pierce Transit entered into Contract No. 1102 (WO20-0104) with the City of Tacoma in April 2020 for Plan Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project. The original contract amount was set at \$200,000 with the assumption that construction would start in 2022. The Board amended this amount to \$300,000 (FS 2021-074) in December 2021 to continue plan review into 2022. The current ask is expected to pay for initial utility engineering provided by Tacoma Power and Water to relocate hundreds of power poles and water services required for proposed roadway widening. This preliminary engineering is expected to start in November 2022 when Pierce Transit submits a 60% design set for review.

The total amendment amount is expected to cover the 60% plan review and general monthly design guidance costs until the City Services Agreement is in place. Additional project review costs are expected to be incurred as the project progresses and these costs will be addressed in a separate City Services Agreements that will be signed in the summer of 2023. This amendment will cover approximately 9-months of design guidance and plan/engineering review by the City of Tacoma.

STAFF RECOMMENDATION:

Staff recommends increasing the contract amount for City of Tacoma, Contract No. 1102, for Plan Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project.

ALTERNATIVES:

Reject the increase to the contract amount for the City of Tacoma. This would result in all plan review stopping by the end of October 2022. Discontinuing the plan review process would prevent the project from completing.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase the contract authority amount by \$500,000 with the City of Tacoma, Contract No. 1102, for Plan Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project for a new authorized contract amount of \$800,000.



Staff Updates

TO: Board of Commissioners

FROM: Mike Griffus, CEO

DATE: September 27, 2022

SUBJECT: 3rd Quarter BRT Update

Project Status

The BRT project is moving forward at a steady pace. The project team and partners are working to complete the traffic impact analysis and we are edging closer to partner sign off the build model results. Optimization modeling is occurring concurrently.

FTA Update

The Pierce Transit team updated FTA leadership in August on the new project cost of \$241.4M and of our intention to request additional CIG funding to bridge the approx. \$43M gap that currently exists. We are holding a monthly meeting with FTA representatives to brief them on our overall progress and are planning to ask for a re-rating of the project in 2023.

I continue to meet regularly with FTA staff members Jeremy Borrego, Linda Gehrke, and Susan Fletcher to discuss the project. Their feedback has been positive.

Cost Projections

Controlling the overall cost of the project is of utmost importance to our team. There are several areas of concern as we move forward. One of the most pressing is unforeseen conditions the project may encounter when entering construction. These could include underground obstacles that are not apparent, such as unused tanks or utilities, hazardous materials, and/or soil or water conditions.

Another area that we are watching closely is mitigation costs. Base modeling has shown that the corridor becomes incredibly congested by 2030 and beyond. The build model results demonstrate that the project does have some impact at intersections in the form of general purpose traffic delays in 2030 and 2045. The delays range from twelve seconds at S. 50th St. to approximately two and a half minutes at 96th St. in 2045. The intersection at 112th and Pacific has been identified as a major pinch point that contributes to slow downs further up the corridor. We are working closely with partners to identify what mitigation measures will be required from the agency given the existing issues on SR-7.

The project has a total contingency budget of 27% to help address these factors.



Subject: 3rd Quarter BRT Update

Date: September 27, 2022

Page 2 of 3

We received good news from WSDOT that may assist with controlling project costs. WSDOT has a paving and safety project south of 121st on SR 7 and those projects are subject to the agency's new Complete Streets requirement. While WSDOT has not done any community engagement yet to determine the scope of the complete streets elements, intersection and non-motorized improvements are expected in order to make the corridor more comfortable and safer for all users. The project will likely bring a sizable investment to the corridor above and beyond the cost to resurface this segment of SR 7. On a related note, a roundtable meeting regarding corridor safety will be held at the Sprinker Recreation Center on October 7 and elected officials are also planning a tour off the corridor.

Transit Travel Time Savings

When the project kicked off in 2019, the transit travel time savings from BRT was estimated to be between 20-22 minutes. Data from recent modeling exercises show that the time savings is closer to 17-19 minutes. The change in estimated transit time savings can be attributed to several factors. One key reason is that the amount of exclusive and semi exclusive transit lanes has been reduced from 4 miles to 2.6 miles and 1.6 miles to .7 miles, respectively. These reductions are due to the changes below:

- To minimize business impacts and control project costs, an exclusive transit median lane was removed from 52nd through 56th street. As you may recall, a roundabout was sought by the city at this location, which would have added additional cost and delays to the project. It's likely a roundabout would have also resulted in at least two business closures. Because of the congestion at this intersection, the removal of this dedicated median lane had the greatest impact on transit travel time savings.
- Business Access and Transit (BAT) lanes were removed from 138th to 146th. Because the roundabouts at these locations already keep traffic flowing, the transit time savings from BAT lanes would have been minimal.
- An exclusive transit median lane was removed from 56th through 96th St. Several intersections, including 72nd, are in areas where the right of way width narrows down to 80' from the more typical 100'. In addition, since Pacific Ave and 72nd is considered a business district, code requires full 12' wide sidewalks and a planter strip. This would have resulted in needing to acquire and remove a large portion of the Fred Meyer parking lot. Overall, the team decided that the minimal transit travel time savings from the original design did not outweigh the costs the project would have incurred from property acquisitions in this section of the corridor.

Beyond the removal of exclusive and semi exclusive transit lanes, it's worth noting that the data used to create the transit travel time savings estimate in 2019 was preliminary. We have gained a greater understanding of the challenges to transit and their effects on travel time as our modeling exercises have progressed.

Property Acquisition Projections 2019 vs. 2022

In 2019, when the project was at 1% design, we estimated that 142 partial property acquisitions would be needed. Now, at nearly 60% design, the number has increased to 208. Lane widths, offsets, sidewalk and planter widths are all now confirmed, but they are slightly wider than what was assumed in 2019. The cumulative addition of these widths requires more partial acquisitions to

Subject: 3rd Quarter BRT Update

Date: September 27, 2022

Page 3 of 3

bring the corridor up to standard. The team has not identified any full property acquisitions that are needed at this time. Projections may be adjusted as we move toward finalizing the complete design.

Project Outreach Plan

On September 19, Pierce Transit Planning and Communications staff met with the project team to begin development of an updated outreach plan. A key component of the updated plan will be to refresh the agency's BRT website. In addition, staff will develop communication tools such as mailers and social media advertisements, as well as implement a direct outreach campaign to property owners along the corridor. Another plan will be created for when the project enters the construction phase, which will present unique challenges. I look forward to providing you with additional details on this as our team solidifies their strategy.



Handouts

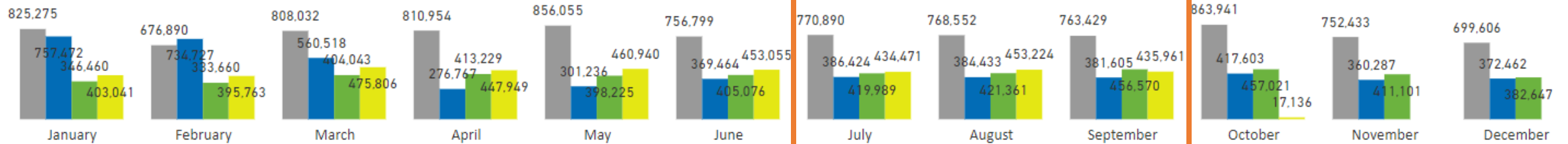


2022 Q3 Ridership Update

Lindsey Sehmel
October 10, 2022

Total boardings (all modes) by month and year

● 2019 ● 2020 ● 2021 ● 2022



All modes boardings, miles, and hours by year and month

Year & Month	Pierce Transit Fixed Route Boardings	Vanpool Boardings	SHUTTLE Boardings	Sound Transit Fixed Route Boardings	Total Boardings	Pierce Transit Fixed Route Revenue Hours	Vanpool Revenue Hours	SHUTTLE Revenue Hours	Sound Transit Fixed Route Revenue Hours	Total Revenue Hours	Pierce Transit Fixed Route Revenue Miles	Vanpool Miles
2022	1,226,299	65,549	31,808	629,945	1,323,656	94,060	15,613	18,523	51,399	128,197	1,042,788	
July	386,808	30,135	17,528	201,350	434,471	30,779	7,322	10,250	16,777	48,351	341,677	
August	403,565	35,414	14,245	219,105	453,224	32,439	8,292	8,256	17,577	48,986	359,415	
September	435,926		35	209,490	435,961	30,843		17	17,045	30,859	341,696	
Total	1,226,299	65,549	31,808	629,945	1,323,656	94,060	15,613	18,523	51,399	128,197	1,042,788	

- (Does not include Runner service – Demand Response)

- July and August 2022:

- Still below pre-COVID (2019), but
- Higher than July and August in 2020 and 2021 (Sept shuttle/vanpool data not complete)

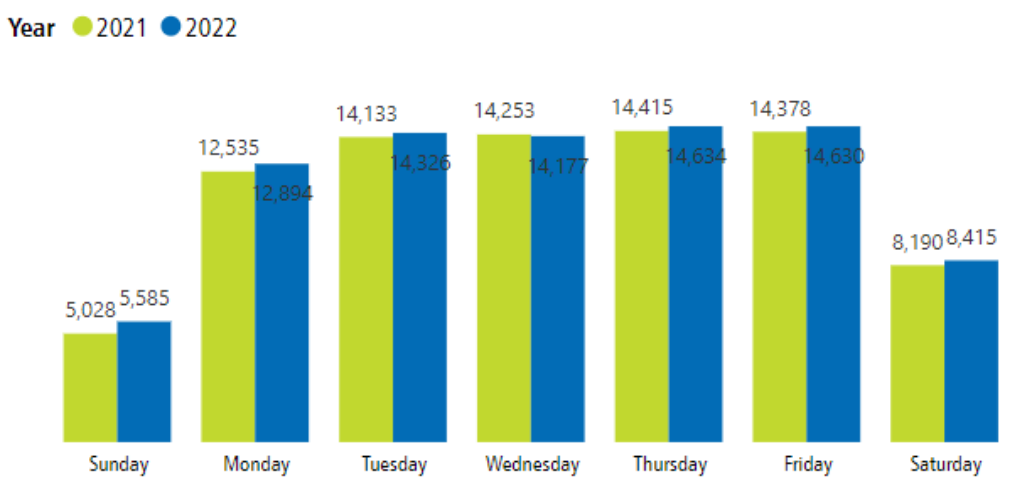
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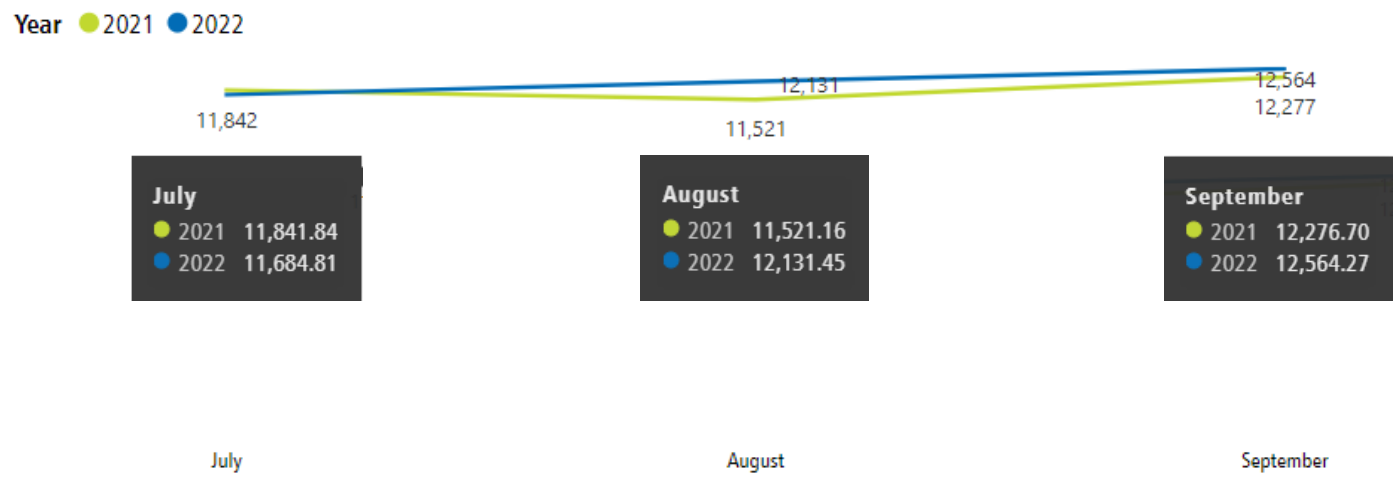
Click to clear all filters

Year, Month: Multiple selectio...
 ID-StopName: All
 Route #: All
 Route Type: PT
 Jurisdiction, Zip: All
 Day Type, Day: All
 Timepoint: All

Average boardings, by day



Average boardings, by month

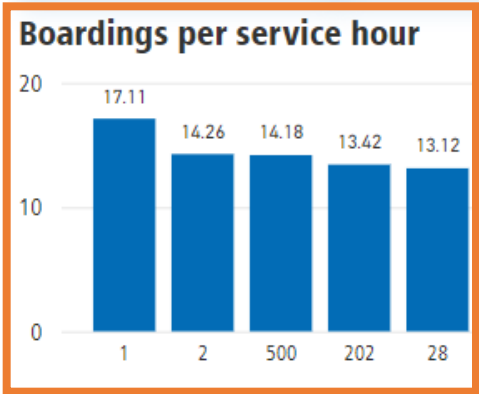


- July – September 2021 vs. July – September 2022
- 2022 = higher average daily boardings for 6/7 days
 - All days except Wednesday higher than previous year
- Average daily boardings by month higher in August and September 2022 than in August and September 2021

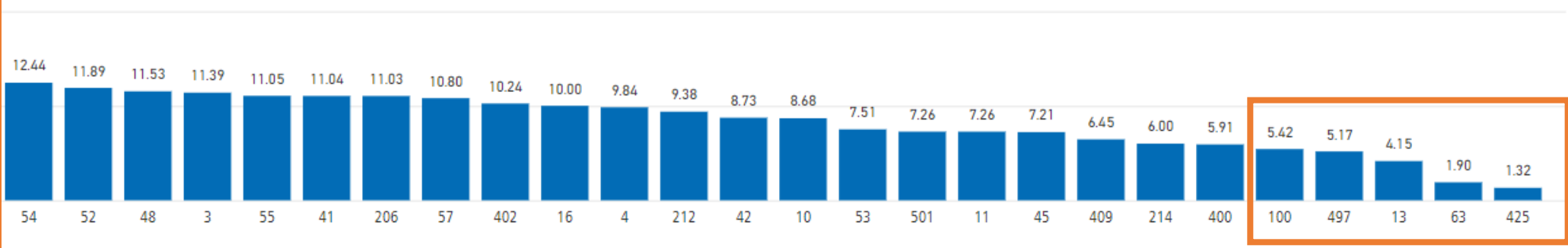
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[Click to clear all filters](#)

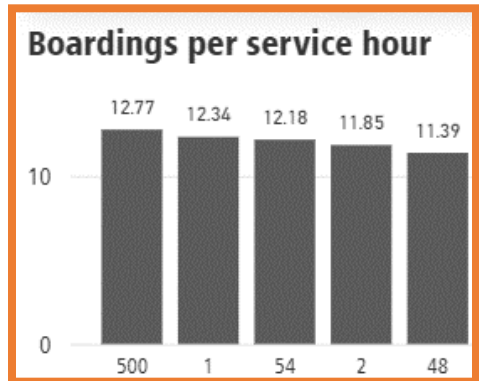
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 ID-StopName:
 Route #:
 Route Type:
 Jurisdiction, Zip:
 Day Type, Day:
 Timepoint:



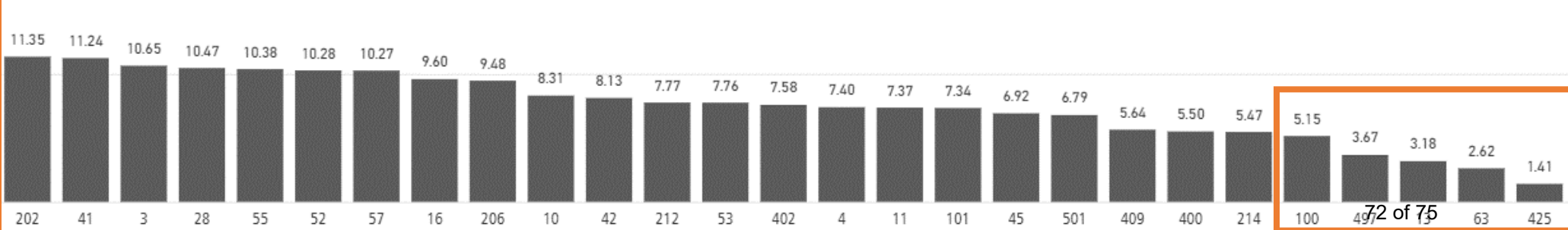
Q3 2022:



LINK TO REPORT:
<https://app.powerbigov.us/groups/me/apps/df19e45f-1e39-4098-a9ef-f09d8b7312ce/reports/71faebef-82c3-419d-ba51-cfe1eb921796/ReportSection34d5d511ffe9b2c3877c>

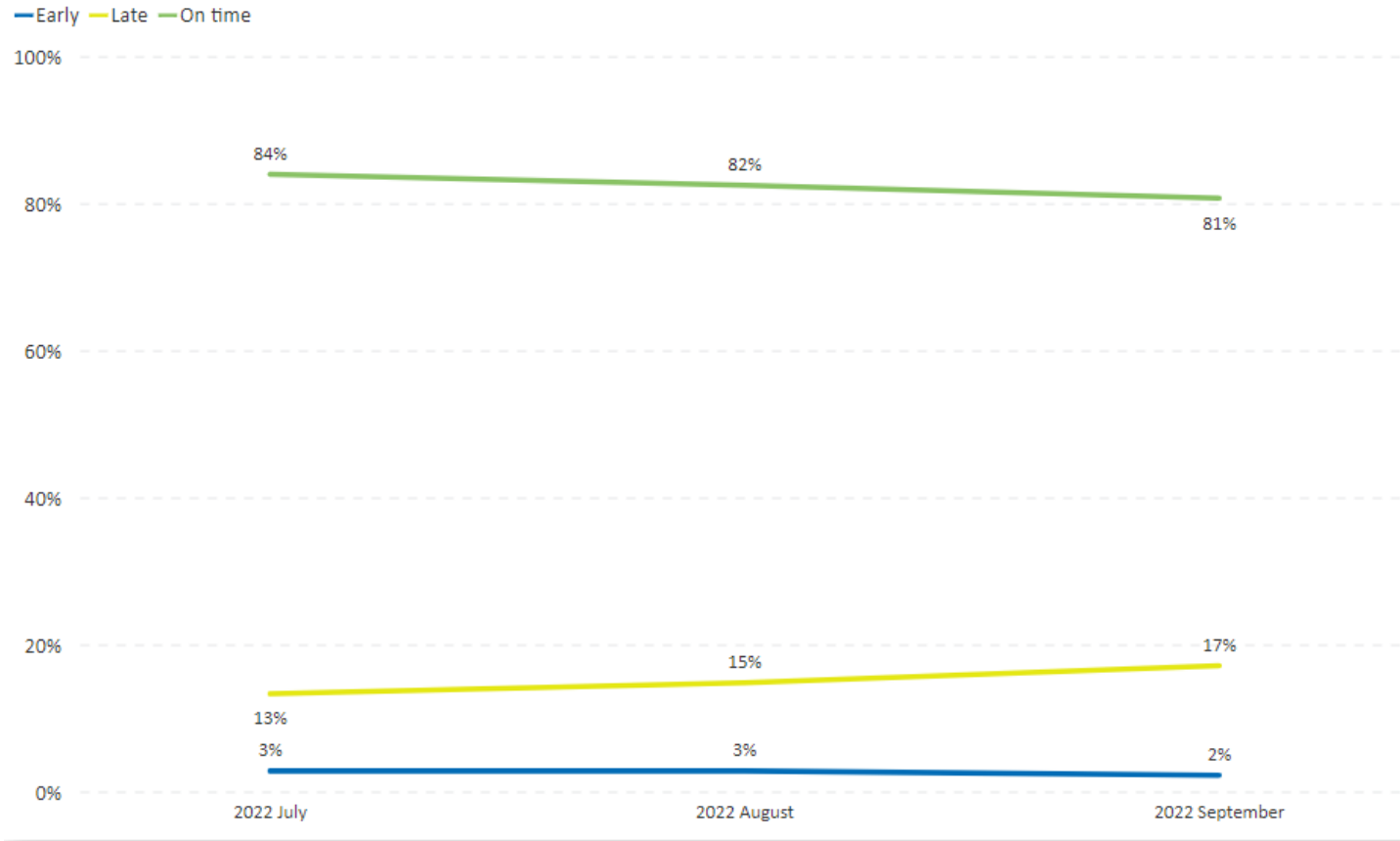


Q3 2021:



Year: 2022 | Month: Multiple selections | PT or ST: PT | Route: All | Day Type: All | TimepointType: Fixed

Official monthly on-time performance (OTP)



Highest OTP Routes	
13 – N 30 th St	94.3%
52 – TCC Tac Mall	93.3%
63 – NE Tacoma	91.9%
10 – Pearl St	91.6%
497 – Lakeland Hill connector	91.6%

Lowest OTP Routes	
409 – Puyallup/72 nd	65.6%
425 – Puyallup Connector	73.5%
1 – 6th Ave / Pacific Ave	73.9%
28 – S 12 th St	75.5%
402 – Meridian/Federal Way	76.7%

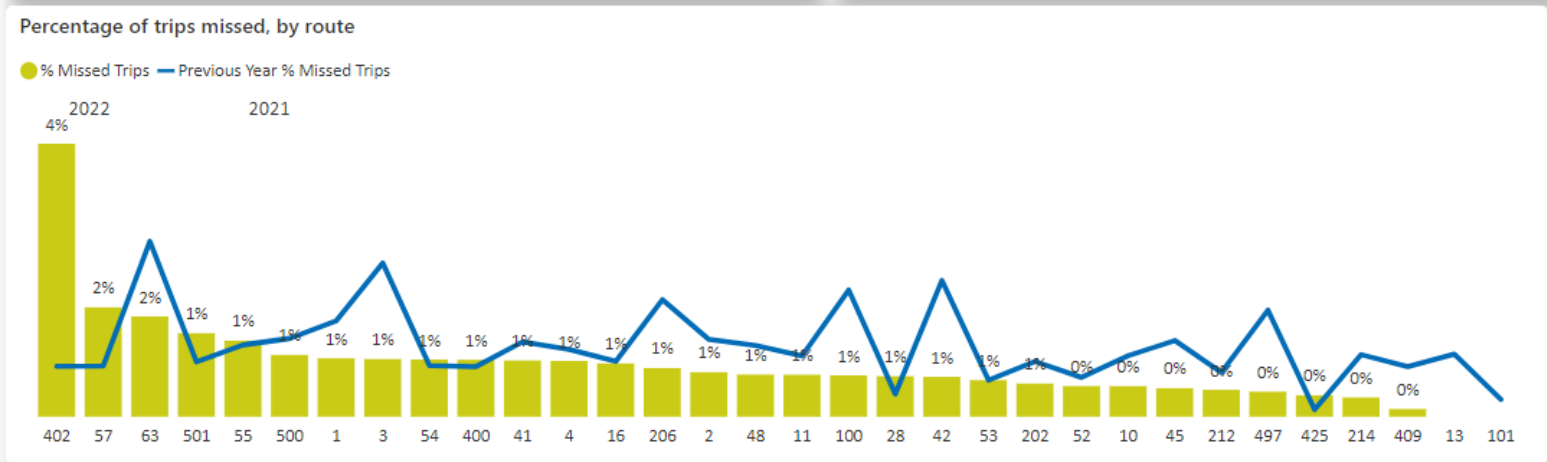
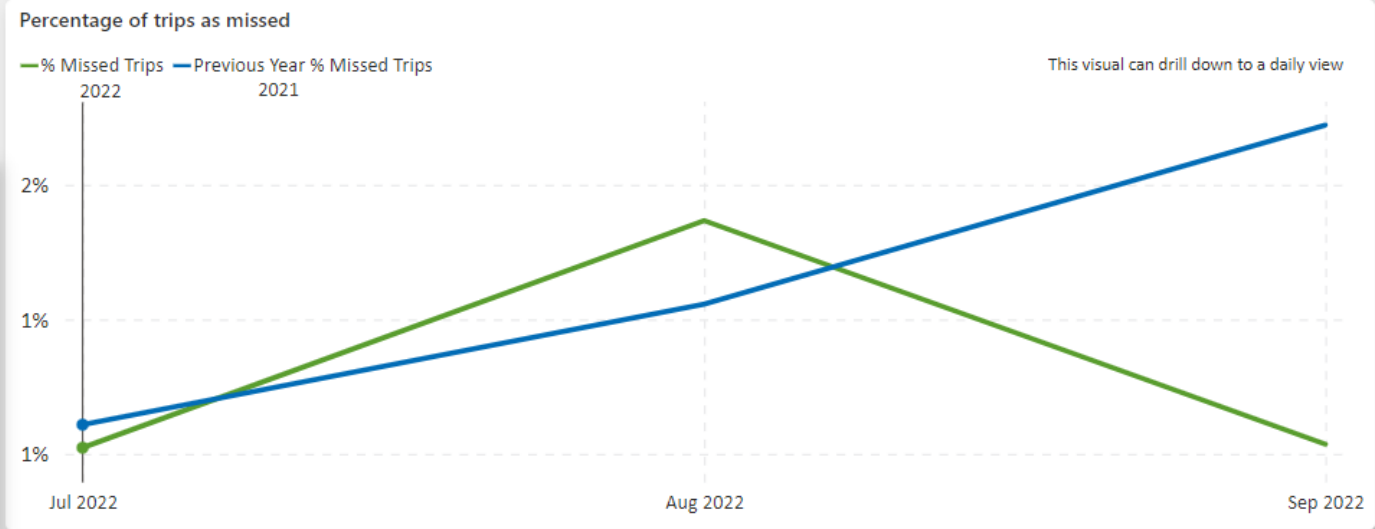
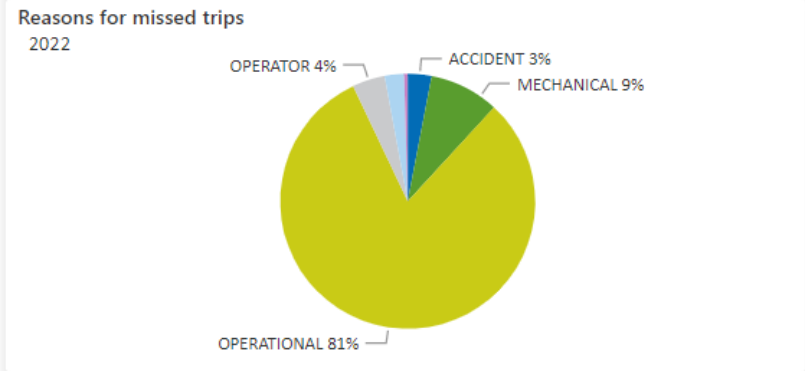


Missed Trips Report

Data sources: Scheduled trips (HASTUS), Missed trips (Radio Call Log)
 Report Contact(s): Trevor Manley & Pam Gant | Data Analytics

Year: 2022 |
 Month: Multiple selections |
 Week: All |
 Day: All |
 Route Type: PT |
 Route # & Name: All

Missed trips in 2022		Missed trips in 2021	
895	0.82%	1,350	1.12%



Key Take-Aways

- Total boardings for all modes are higher in July, August, and September (Projected) 2022 compared to same months in 2020 and 2021
- Boardings per service hour (all day types) are highest on PT routes 1, 2, 500, 202, and 28 and the lowest on 100, 497, 13, 63, and 425
- Average OTP for all PT routes during July, August, and September 2022 is 82.33%.
- Missed trips on PT routes in Q2 were the highest in August (518), then decreased in September (191)