

**Virtual Meeting Participation Information:**

Dial: 1-253-215-8782 Meeting ID No. 86077412082

Webinar link: <https://us02web.zoom.us/j/86077412082>

**Physical Meeting Location:**

Pierce Transit Training Center

3720 96<sup>th</sup> Street SW

Lakewood, WA 98499

A special study session meeting will be held prior to this meeting at 3:00 p.m.

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**Call to Order**

**Roll Call**

**Flag Salute**

**Presentations**

- |  |  |
|--|--|
| 1. Honoring John Waterman for Operator of the Month for March 2023 | Scott Gaines<br>Transportation Assistant Manager |
| 2. 2023 Q1 CTAG Update   | Linda Moran<br>CTAG Member                       |
| 3. WSTA Carbon Credit Aggregation Pool                             | Nathan Groh<br>Zero Emissions Fleet Coordinator  |

**Public Comment**

*Citizens wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.*

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press \*9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to [Djacobson@piercetransit.org](mailto:Djacobson@piercetransit.org).*

**Consent Agenda**

*(Items listed below were distributed to commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)*

1. Approval of Vouchers: March 1-31, 2023
2. Approval of Minutes: March 13, 2023, Special Study Session Meeting and Regular Board Meeting
3. 2023 First Quarter Sole Source and Contracts Executed over \$100,000 Report
4. FS 2023-014, Authorize the Chief Executive Officer to Enter and Execute a Contract with Trapeze, Inc., Contract No. 1587, to Provide Maintenance and Support to Pierce Transit in the Amount of \$460,030.00
5. FS 2023-015, Authorize the Chief Executive Officer to Execute a 10-Year Interlocal Agreement With City of Tacoma Solid Waste Management Division (Contract No. 1652) Allowing Pierce

Transit Access to the City's CNG Fueling Station During Emergencies Pursuant to the Contractual Terms in Exhibit A

**Action Agenda**

1. FS 2023-016, Authorize the Chief Executive Officer to execute a new two-year Interlocal Agreement with the Pierce County Sheriff's Department (Contract No. 1693) to Provide Law Enforcement Services Pursuant to the Terms and Conditions Described in Exhibit A, Retroactive January 1, 2023, Through December 31, 2024  
Grantley Martelly  
Chief Operating Officer
2. FS 2023-017, Approval of Resolution No. 2023-003, Authorizing the Department of Retirement Systems as the Designated State Social Security Administrator to Conduct a Divided Vote Referendum for the Purpose of Allowing Eligible Employees the Option of Paying the Medicare-only tax  
Tara Schaak  
Human Resources Manager

**Discussion**

1. Preliminary and Conceptual Design Changes to the Pacific Avenue/SR-7 Bus Rapid Transit Project to Improve Cost Savings and Project Delivery to the Public  
Chair Campbell

**Staff Updates**

1. CEO's Report  
Mike Griffus  
Chief Executive Officer

**Informational Items**

1. Chair Report  
Chair Campbell
2. Sound Transit Update  
Vice Chair Walker
3. Puget Sound Regional Council Transportation Policy Board Update  
Commissioner Ryan Mello
4. Commissioners' Comments

**Executive Session** – None scheduled

**Adjournment**

**Handouts:** 2022 Q4 Financial Report  
2022 Q4 Ridership Report

**PIERCE TRANSIT**  
**Board Payments Over \$50,000**  
**Payments From: Mar 1, 2023 to Mar 31, 2023**  
**Cash and Investment Balance: \$215,126,074.73**

Payment Numbers CK 00380283 through CK 00380547  
 Wire Numbers EFT 00013072 through EFT 00013399  
 No Advance Travel Checks  
 Total \$9,493,895.30

Payments in Excess of \$50,000 are as follows:

<b>Operating Fund</b>				
	<b>Check</b>	<b>Vendor</b>	<b>Item/Service</b>	<b>Amount</b>
CHK	00380376	PIERCE COUNTY BUDGET & FINANCE	POLICING SVC EXTRA DUTY 01/23	66,365.73
CHK	00380444	VOYAGER FLEET SYSTEMS INC	EXP VP CLOSE DATE 03/01/23	63,657.34
CHK	00380524	PIERCE COUNTY BUDGET & FINANCE	POLICING SVC EXTRA DUTY 02/23	62,778.34
EFT	00013092	GOVERNMENTJOBS.COM INC	SUBSCR 03/24/23-03/23/24	123,775.71
EFT	00013138	ASSOCIATED PETROLEUM	FUEL USAGE	105,213.20
EFT	00013155	EDM TECHNOLOGY INC	TICKET PRINTING	93,065.90
EFT	00013200	ASSOCIATED PETROLEUM	FUEL USAGE	50,374.13
EFT	00013203	GREAT WEST RETIREMENT	DEF COMP CEO PP5 2023	86,796.80
EFT	00013204	ICMA RETIREMENT	DEF COMP LOAN PP5 2023	254,358.17
EFT	00013256	SOUND TRANSIT	FARES COLLECTED 02/23	52,735.87
EFT	00013266	TITUS WILL FORD INC	MISC BUS INVENTORY PARTS	66,439.96
EFT	00013269	UNITED ENERGY TRADING LLC	CNG USAGE 02/23	98,504.12
EFT	00013276	ASSOCIATED PETROLEUM	FUEL USAGE	140,801.69
EFT	00013285	BRIDGESTONE AMERICA	TIRE MILES 02/23	54,893.70
EFT	00013294	FIRST TRANSIT	ADA PARA TRANSIT SVCS 02/23	647,947.58
EFT	00013338	ASSOCIATED PETROLEUM	FUEL USAGE	82,259.87
EFT	00013340	AWC EMPLOYEE BENEFIT TRUST	ER BGLI 03.23	1,277,809.87
EFT	00013341	GREAT WEST RETIREMENT	DEF COMP CEO PP6 2023	85,704.26
EFT	00013342	ICMA RETIREMENT	DEF COMP LOAN PP6 2023	244,843.45
EFT	00013375	PACIFIC POWER PRODUCTS	MISC BUS INVENTORY PARTS	78,616.67
EFT	00013396	ASSOCIATED PETROLEUM	FUEL USAGE	64,215.71
<b>Payments for Fund 1 Total</b>				<b>\$ 3,801,158.07</b>

<b>Capital Fund</b>				
	<b>Check</b>	<b>Vendor</b>	<b>Item/Service</b>	<b>Amount</b>
CHK	00380432	PEASE CONSTRUCTION, INC.	CIRC RACE TDS ELEV 01/23	156,675.70
CHK	00380506	CITY TREASURER - TPU	PLAN REVIEW BRT 01/23	87,514.65
EFT	00013073	ABSHER CONSTRUCTION COMPANY	B&O TAX BMP F/W 01/23	636,978.20
EFT	00013081	CONSTRUCT, INC.	MOBILIZATION SPANTC 02/20/23	340,000.00
EFT	00013201	WSP USA, INC.	DESIGN SVC BRT 12/03-12/31/22	560,859.63
EFT	00013225	FIVE9 INC	IMPEMENT SV S/W REPL 01/23	128,005.81
EFT	00013281	ABSHER CONSTRUCTION COMPANY	BMP 02/23	565,249.96
EFT	00013315	PARAMETRIX ENGINEERING	GCCM ADV SVCS BRT 01/01-01/28/23	217,902.28
EFT	00013355	CLEVER DEVICES	HARDWARE ONBOARD 02/23	234,076.05
EFT	00013358	DELL USA LP	37 DELL LATITUDE LAPTOPS	88,497.95
<b>Payments for Fund 9 Total</b>				<b>\$ 3,015,760.23</b>

**Total Payments in Excess of \$50,000.00**

**\$ 6,816,918.30**

Apr 3, 2023 9:40:14 AM

Page 1 of 2

**Pierce Transit**  
**Payment Certification for Mar 31, 2023**  
**Payments Mar 1, 2023 to Mar 31, 2023**  
**Payment Numbers CK 00380283 through CK 00380547**  
**Wire Numbers EFT 00013072 through EFT 00013399**  
**No Advance Travel Payments**

Bank ID	Check Numb	Check Date	Amount	Vendor Name
01	CHK 00380283	3/2/2023	333.33	AMPLIFIED WIRELESS SOLUTIONS I
01	CHK 00380284	3/2/2023	21,396.39	AT&T
01	CHK 00380285	3/2/2023	49,094.70	CITY OF LAKEWOOD
01	CHK 00380286	3/2/2023	707.68	CITY OF PUYALLUP
01	CHK 00380287	3/2/2023	1,041.14	CITY TREASURER - TPU
01	CHK 00380288	3/2/2023	567.41	COPIERS NORTHWEST INC
01	CHK 00380289	3/2/2023	627.00	DAILY JOURNAL OF COMMERCE INC
01	CHK 00380290	3/2/2023	114.23	FRUITLAND MUTUAL WATER COMPANY
01	CHK 00380291	3/2/2023	1,189.32	GENES TOWING CORP
01	CHK 00380292	3/2/2023	348.15	GILCHRIST CHEVROLET
01	CHK 00380293	3/2/2023	20,287.27	HDR ENGINEERING INC
01	CHK 00380294	3/2/2023	935.00	JAMES GUERRERO ARCHITECT
01	CHK 00380295	3/2/2023	949.14	RPAI US MANAGEMENT LLC
01	CHK 00380296	3/2/2023	45.00	KNUTSON FARMS INC
01	CHK 00380297	3/2/2023	518.37	LAKEVIEW LIGHT & POWER CO
01	CHK 00380298	3/2/2023	1,139.05	LEGEND DATA SYSTEMS -LEGEND ID
01	CHK 00380299	3/2/2023	1,638.75	MATERIALS TESTING & CONSULTING
01	CHK 00380300	3/2/2023	7,441.93	MULTICARE HEALTH SYSTEM
01	CHK 00380301	3/2/2023	253.32	O'REILLY AUTO PARTS
01	CHK 00380302	3/2/2023	111.00	OCCUPATIONAL HEALTH CENTERS OF
01	CHK 00380303	3/2/2023	476.00	OCCUPATIONAL HEALTH CENTERS OF
01	CHK 00380304	3/2/2023	40.36	WASHINGTON STATE SCHOOL FOR TH
01	CHK 00380305	3/2/2023	480.00	OLYMPIC SPORTS & SPINE PLLC
01	CHK 00380306	3/2/2023	309.09	PACIFIC TORQUE
01	CHK 00380307	3/2/2023	420.90	PENINSULA LIGHT
01	CHK 00380308	3/2/2023	2,670.80	PETER E DOVE
01	CHK 00380309	3/2/2023	11,918.38	PUGET SOUND ENERGY
01	CHK 00380310	3/2/2023	564.52	PURCELL TIRE & RUBBER COMPANY
01	CHK 00380311	3/2/2023	3,250.00	SIMON AND COMPANY INC
01	CHK 00380312	3/2/2023	3,208.30	SOUND UNIFORM SOLUTIONS INC
01	CHK 00380313	3/2/2023	16,820.86	SOUTH HILL MALL
01	CHK 00380314	3/2/2023	297.30	TACOMA DAILY INDEX
01	CHK 00380315	3/2/2023	5,124.47	TACOMA MALL PARTNERSHIP
01	CHK 00380316	3/2/2023	8,680.00	TALENTCLICK WORKFORCE SOLUTION
01	CHK 00380317	3/2/2023	486.75	TRUVIEW BSI LLC
01	CHK 00380318	3/2/2023	1,541.50	UNITED SITE SERVICES (Everson)
01	CHK 00380319	3/2/2023	1,238.63	VERIZON WIRELESS
01	CHK 00380320	3/2/2023	1,488.24	VERIZON WIRELESS
01	CHK 00380321	3/2/2023	656.50	VERIZON WIRELESS
01	CHK 00380322	3/2/2023	1,233.79	VERIZON WIRELESS
01	CHK 00380323	3/2/2023	546.90	VERIZON WIRELESS
01	CHK 00380324	3/2/2023	771.12	VERIZON WIRELESS
01	CHK 00380325	3/2/2023	420.66	VERIZON WIRELESS
01	CHK 00380326	3/2/2023	547.98	VERIZON WIRELESS
01	CHK 00380327	3/2/2023	1,213.39	VERIZON WIRELESS
01	CHK 00380328	3/2/2023	1,119.73	VERIZON WIRELESS
01	CHK 00380329	3/2/2023	621.10	VERIZON WIRELESS
01	CHK 00380330	3/2/2023	1,095.57	VERIZON WIRELESS
01	CHK 00380331	3/2/2023	1,467.73	VERIZON WIRELESS
01	CHK 00380332	3/2/2023	80.02	VERIZON WIRELESS
01	CHK 00380333	3/2/2023	4,390.19	WORKPOINTE
01	CHK 00380334	3/2/2023	499.17	WURTH USA INC
01	CHK 00380335	3/9/2023	575.00	ACT
01	CHK 00380336	3/9/2023	488.00	AT&T
01	CHK 00380337	3/9/2023	20,898.53	AT&T
01	CHK 00380338	3/9/2023	28.90	AT&T
01	CHK 00380339	3/9/2023	2,425.00	ATU LOCAL 758 CORP
01	CHK 00380340	3/9/2023	185.19	AUTOZONE
01	CHK 00380341	3/9/2023	13,450.00	CABBROS CLEANING SERVICE LLC
01	CHK 00380342	3/9/2023	70.84	CENTURY LINK
01	CHK 00380343	3/9/2023	455.00	CERTIFIED INSPECTION SERVICE
01	CHK 00380344	3/9/2023	581.60	CHAPTER 13 TRUSTEE
01	CHK 00380345	3/9/2023	25,077.81	CITY OF PUYALLUP
01	CHK 00380346	3/9/2023	23,927.50	CITY TREASURER - TPU
01	CHK 00380347	3/9/2023	47,051.55	CITY TREASURER - TPU
01	CHK 00380348	3/9/2023	3,227.54	COLONIAL SUPPLEMENTAL LIFE
01	CHK 00380349	3/9/2023	158.91	COMCAST
01	CHK 00380350	3/9/2023	250.85	COMCAST
01	CHK 00380351	3/9/2023	163.85	COMCAST
01	CHK 00380352	3/9/2023	158.91	COMCAST
01	CHK 00380353	3/9/2023	276.77	CONSERVE

01	CHK	00380354	3/9/2023	10,569.60	CWA INC
01	CHK	00380355	3/9/2023	195.25	DAILY JOURNAL OF COMMERCE INC
01	CHK	00380356	3/9/2023	10.00	DE'APRIL BALL
01	CHK	00380357	3/9/2023	3,003.59	ENERGY SYSTEMS MANAGEMENT/TRS
01	CHK	00380358	3/9/2023	742.49	FASTENAL
01	CHK	00380359	3/9/2023	37.05	FEDERAL EXPRESS CORP
01	CHK	00380360	3/9/2023	50.00	FORMFOX, INC.
01	CHK	00380361	3/9/2023	4,016.93	GENES TOWING CORP
01	CHK	00380362	3/9/2023	3,695.75	GILCHRIST CHEVROLET
01	CHK	00380363	3/9/2023	943.15	HULTZ BHU ENGINEERS INC.
01	CHK	00380364	3/9/2023	935.00	IAM & AW
01	CHK	00380365	3/9/2023	220.00	INTERNAL REVENUE SERVICE
01	CHK	00380366	3/9/2023	326.98	JOHNSTONE SUPPLY
01	CHK	00380367	3/9/2023	325.00	LETTER PUBLICATIONS
01	CHK	00380368	3/9/2023	1,293.26	LOOMIS ARMORED US LLC
01	CHK	00380369	3/9/2023	182.37	MCMaster-CARR SUPPLY
01	CHK	00380370	3/9/2023	293.08	MICHAEL G MALAIER
01	CHK	00380371	3/9/2023	447.00	ANOKA COUNTY HUMAN SERVICES
01	CHK	00380372	3/9/2023	419.50	NH DEPT OF H & HS
01	CHK	00380373	3/9/2023	1,744.60	NORTHWEST IAM BENEFIT TRUST
01	CHK	00380374	3/9/2023	435.21	NYS CHILD SUPPORT PROCESSING
01	CHK	00380375	3/9/2023	1,080.00	OLYMPIC SPORTS & SPINE PLLC
01	CHK	00380376	3/9/2023	66,365.73	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00380377	3/9/2023	4,991.89	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00380378	3/9/2023	1,695.00	PREMIER MEDIA GROUP
01	CHK	00380379	3/9/2023	19,401.59	PUGET SOUND ENERGY
01	CHK	00380380	3/9/2023	995.57	PURCELL TIRE & RUBBER COMPANY
01	CHK	00380381	3/9/2023	495.24	SAVED BY CASH
01	CHK	00380382	3/9/2023	665.23	SCHINDLER ELEVATOR CORPORATION
01	CHK	00380383	3/9/2023	980.59	SETON
01	CHK	00380384	3/9/2023	128.65	SNAP-ON TOOLS - Robert Mustain
01	CHK	00380385	3/9/2023	5,123.50	SNIDER ENERGY
01	CHK	00380386	3/9/2023	10,315.00	SOURCE PANEL
01	CHK	00380387	3/9/2023	223.94	TACOMA DAILY INDEX
01	CHK	00380388	3/9/2023	47.21	TACOMA RUBBER STAMP & MARKING
01	CHK	00380389	3/9/2023	293.35	TX CHILD SUPPORT SDU
01	CHK	00380390	3/9/2023	1,251.10	UNITED SITE SERVICES (Everson)
01	CHK	00380391	3/9/2023	1,335.83	UNITED WAY OF PIERCE COUNTY
01	CHK	00380392	3/9/2023	1,078.60	WA ST DEPT OF L&I - ELEVATOR
01	CHK	00380393	3/9/2023	1,071.73	WALTER E NELSON CO.
01	CHK	00380394	3/16/2023	1,281.50	AAA FIRE PROTECTION INC
01	CHK	00380395	3/16/2023	71.79	AT&T
01	CHK	00380396	3/16/2023	121.64	BUNCE RENTALS INC
01	CHK	00380397	3/16/2023	98.85	CAITLIN SANTOS
01	CHK	00380398	3/16/2023	917.70	CENTURY LINK
01	CHK	00380399	3/16/2023	85.21	CENTURY LINK
01	CHK	00380400	3/16/2023	8,910.71	CENTURY LINK
01	CHK	00380401	3/16/2023	5,952.72	CITY TREASURER - TPU
01	CHK	00380402	3/16/2023	512.88	CITY TREASURER - TPU
01	CHK	00380403	3/16/2023	158.91	COMCAST
01	CHK	00380404	3/16/2023	204.54	COMCAST
01	CHK	00380405	3/16/2023	60.00	COSTCO
01	CHK	00380406	3/16/2023	1,049.40	CUDA WASHINGTON
01	CHK	00380407	3/16/2023	222.75	DAILY JOURNAL OF COMMERCE INC
01	CHK	00380408	3/16/2023	1,781.00	DM RECYCLING CO INC
01	CHK	00380409	3/16/2023	33,933.35	ECOMPLY SOLUTIONS LLC
01	CHK	00380410	3/16/2023	40.43	FRANK WELLE
01	CHK	00380411	3/16/2023	18.00	GARY JACOBSON
01	CHK	00380412	3/16/2023	3,148.20	GENES TOWING CORP
01	CHK	00380413	3/16/2023	5,743.66	GILCHRIST CHEVROLET
01	CHK	00380414	3/16/2023	6,627.43	HAROLD LEMAY ENTERPRISES
01	CHK	00380415	3/16/2023	15,841.35	HDR ENGINEERING INC
01	CHK	00380416	3/16/2023	163.57	HOME DEPOT CREDIT SERVICES
01	CHK	00380417	3/16/2023	58.60	JAY SEVERSON
01	CHK	00380418	3/16/2023	8.83	JON-DON
01	CHK	00380419	3/16/2023	386.87	KCDA PURCHASING COOPERATIVE
01	CHK	00380420	3/16/2023	46,416.59	LAKEVIEW LIGHT & POWER CO
01	CHK	00380421	3/16/2023	52.36	LANGUAGE LINE SERVICES
01	CHK	00380422	3/16/2023	387.00	LEMAY MOBILE SHREDDING
01	CHK	00380423	3/16/2023	677.68	LEVEL 3 (CENTURY LINK)
01	CHK	00380424	3/16/2023	6,305.76	LEVEL 3 (CENTURY LINK)
01	CHK	00380425	3/16/2023	323.75	MATERIALS TESTING & CONSULTING
01	CHK	00380426	3/16/2023	100.18	MCMaster-CARR SUPPLY
01	CHK	00380427	3/16/2023	5,473.18	MULTICARE HEALTH SYSTEM
01	CHK	00380428	3/16/2023	46.38	O'REILLY AUTO PARTS
01	CHK	00380429	3/16/2023	545.00	OCCUPATIONAL HEALTH CENTERS OF
01	CHK	00380430	3/16/2023	90.11	ODP BUSINESS SOLUTIONS LLC
01	CHK	00380431	3/16/2023	1,886.51	OLYMPIC COLLECTION INC
01	CHK	00380432	3/16/2023	156,675.70	PEASE CONSTRUCTION, INC.
01	CHK	00380433	3/16/2023	229.63	PENINSULA LIGHT
01	CHK	00380434	3/16/2023	1,261.76	PURCELL TIRE & RUBBER COMPANY
01	CHK	00380435	3/16/2023	648.92	QUADIENT INC
01	CHK	00380436	3/16/2023	4,810.41	REFRIGERATION SUPPLY DIST

01	CHK	00380437	3/16/2023	1,400.85	SNAP-ON TOOLS - Robert Mustain
01	CHK	00380438	3/16/2023	8,414.82	SNIDER ENERGY
01	CHK	00380439	3/16/2023	10,915.50	SOFTHQ INC.
01	CHK	00380440	3/16/2023	16,200.00	SPV ASSOCIATES INC
01	CHK	00380441	3/16/2023	131.26	TERMINIX COMMERCIAL
01	CHK	00380442	3/16/2023	146.08	TERMINIX COMMERCIAL
01	CHK	00380443	3/16/2023	90.80	TIM ROCHFORT
01	CHK	00380444	3/16/2023	63,657.34	VOYAGER FLEET SYSTEMS INC
01	CHK	00380445	3/23/2023	49,886.38	ATU LOCAL 758 CORP
01	CHK	00380446	3/23/2023	95.59	AUTOZONE
01	CHK	00380447	3/23/2023	359.50	BUILDERS EXCHANGE OF WA
01	CHK	00380448	3/23/2023	1,925.00	CABBROS CLEANING SERVICE LLC
01	CHK	00380449	3/23/2023	581.60	CHAPTER 13 TRUSTEE
01	CHK	00380450	3/23/2023	11,525.41	CITY TREASURER - TPU
01	CHK	00380451	3/23/2023	5.44	COASTAL COMMERCE GROUP LLC
01	CHK	00380452	3/23/2023	158.85	COMCAST
01	CHK	00380453	3/23/2023	158.85	COMCAST
01	CHK	00380454	3/23/2023	8,462.09	COMCAST
01	CHK	00380455	3/23/2023	177.78	CONSERVE
01	CHK	00380456	3/23/2023	778.25	DAILY JOURNAL OF COMMERCE INC
01	CHK	00380457	3/23/2023	109.09	DISH
01	CHK	00380458	3/23/2023	41.56	ERIC OLSON
01	CHK	00380459	3/23/2023	6.82	FEDERAL EXPRESS CORP
01	CHK	00380460	3/23/2023	2,808.41	GENES TOWING CORP
01	CHK	00380461	3/23/2023	369.84	GILCHRIST CHEVROLET
01	CHK	00380462	3/23/2023	220.00	INTERNAL REVENUE SERVICE
01	CHK	00380463	3/23/2023	3,959.87	KING COUNTY FINANCE
01	CHK	00380464	3/23/2023	136.51	LAKEWOOD WATER DISTRICT
01	CHK	00380465	3/23/2023	1,206.98	LEGEND DATA SYSTEMS -LEGEND ID
01	CHK	00380466	3/23/2023	4,167.45	LEVEL 3 (CENTURY LINK)
01	CHK	00380467	3/23/2023	233.81	MARTY CAMPBELL
01	CHK	00380468	3/23/2023	659.50	MATERIALS TESTING & CONSULTING
01	CHK	00380469	3/23/2023	293.08	MICHAEL G MALAIER
01	CHK	00380470	3/23/2023	447.00	ANOKA COUNTY HUMAN SERVICES
01	CHK	00380471	3/23/2023	127.00	MULTICARE HEALTH SYSTEM
01	CHK	00380472	3/23/2023	419.50	NH DEPT OF H & HS
01	CHK	00380473	3/23/2023	435.21	NYS CHILD SUPPORT PROCESSING
01	CHK	00380474	3/23/2023	110.34	O'REILLY AUTO PARTS
01	CHK	00380475	3/23/2023	265.40	ODP BUSINESS SOLUTIONS LLC
01	CHK	00380476	3/23/2023	80.60	WASHINGTON STATE SCHOOL FOR TH
01	CHK	00380477	3/23/2023	910.83	PACIFIC TORQUE
01	CHK	00380478	3/23/2023	303.06	PARKLAND LIGHT & WATER CO
01	CHK	00380479	3/23/2023	1,036.25	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00380480	3/23/2023	311.19	PUGET SOUND ENERGY
01	CHK	00380481	3/23/2023	336.51	PURCELL TIRE & RUBBER COMPANY
01	CHK	00380482	3/23/2023	1,500.00	QUEBEC INC
01	CHK	00380483	3/23/2023	513.86	RAINIER SUPPLY
01	CHK	00380484	3/23/2023	347.82	SAVED BY CASH
01	CHK	00380485	3/23/2023	869.58	SNIDER ENERGY
01	CHK	00380486	3/23/2023	1,085.80	SOUTH HILL MALL
01	CHK	00380487	3/23/2023	4,000.00	SUBTERRA INC
01	CHK	00380488	3/23/2023	228.50	TACOMA DAILY INDEX
01	CHK	00380489	3/23/2023	5,124.47	TACOMA MALL PARTNERSHIP
01	CHK	00380490	3/23/2023	293.35	TX CHILD SUPPORT SDU
01	CHK	00380491	3/23/2023	51.53	TROY LANDGREN
01	CHK	00380492	3/23/2023	1,251.65	TRUIVIEW BSI LLC
01	CHK	00380493	3/23/2023	194.60	ULINE
01	CHK	00380494	3/23/2023	1,260.83	UNITED WAY OF PIERCE COUNTY
01	CHK	00380495	3/23/2023	327.29	WALTER E NELSON CO.
01	CHK	00380496	3/23/2023	2,164.80	WASHINGTON GRAPHICS LLC
01	CHK	00380497	3/23/2023	220.60	WESCOM
01	CHK	00380498	3/23/2023	370.65	WOODWARD EQUIPMENT
01	CHK	00380499	3/23/2023	681.77	WURTH USA INC
01	CHK	00380500	3/30/2023	2,500.00	APEX ENGINEERING LLC
01	CHK	00380501	3/30/2023	78.49	AUTOZONE
01	CHK	00380502	3/30/2023	49,549.62	CITY OF FEDERAL WAY
01	CHK	00380503	3/30/2023	40,521.38	CITY OF LAKEWOOD
01	CHK	00380504	3/30/2023	599.00	CITY TREASURER - TPU
01	CHK	00380505	3/30/2023	44,515.59	CITY TREASURER - TPU
01	CHK	00380506	3/30/2023	87,514.65	CITY TREASURER - TPU
01	CHK	00380507	3/30/2023	250.85	COMCAST
01	CHK	00380508	3/30/2023	3,000.00	ERIN JONES
01	CHK	00380509	3/30/2023	26.47	FEDERAL EXPRESS CORP
01	CHK	00380510	3/30/2023	769.56	GENES TOWING CORP
01	CHK	00380511	3/30/2023	1,353.88	GILCHRIST CHEVROLET
01	CHK	00380512	3/30/2023	342.71	HAUGEN GRAPHICS
01	CHK	00380513	3/30/2023	949.14	RPAI US MANAGEMENT LLC
01	CHK	00380514	3/30/2023	12,840.10	L.N. CURTIS & SONS
01	CHK	00380515	3/30/2023	466.05	LAKEVIEW LIGHT & POWER CO
01	CHK	00380516	3/30/2023	1,041.35	LOWE'S COMPANIES INC
01	CHK	00380517	3/30/2023	16,439.25	METRO GLASS CO INC
01	CHK	00380518	3/30/2023	164.00	MUNICIPAL COURT OF SEATTLE
01	CHK	00380519	3/30/2023	238.00	OCCUPATIONAL HEALTH CENTERS OF

01	CHK	00380520	3/30/2023	9.67	ODP BUSINESS SOLUTIONS LLC
01	CHK	00380521	3/30/2023	2,160.00	OLYMPIC SPORTS & SPINE PLLC
01	CHK	00380522	3/30/2023	926.39	PACIFIC TORQUE
01	CHK	00380523	3/30/2023	372.67	PENINSULA LIGHT
01	CHK	00380524	3/30/2023	62,778.34	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00380525	3/30/2023	450.00	LEPS-PSS PLLC
01	CHK	00380526	3/30/2023	11,788.26	PUGET SOUND ENERGY
01	CHK	00380527	3/30/2023	1,554.15	PURCELL TIRE & RUBBER COMPANY
01	CHK	00380528	3/30/2023	192.00	SCHINDLER ELEVATOR CORPORATION
01	CHK	00380529	3/30/2023	32.98	SHERWIN-WILLIAMS (LKWD, CEDR)
01	CHK	00380530	3/30/2023	161.11	TACOMA DAILY INDEX
01	CHK	00380531	3/30/2023	400.42	SIJ HOLDINGS LLC
01	CHK	00380532	3/30/2023	2,000.00	TOKEN TRANSIT INC
01	CHK	00380533	3/30/2023	226.89	ULINE
01	CHK	00380534	3/30/2023	627.42	VERIZON WIRELESS
01	CHK	00380535	3/30/2023	1,966.72	VERIZON WIRELESS
01	CHK	00380536	3/30/2023	1,226.56	VERIZON WIRELESS
01	CHK	00380537	3/30/2023	2,456.48	VERIZON WIRELESS
01	CHK	00380538	3/30/2023	621.83	VERIZON WIRELESS
01	CHK	00380539	3/30/2023	906.74	VERIZON WIRELESS
01	CHK	00380540	3/30/2023	556.74	VERIZON WIRELESS
01	CHK	00380541	3/30/2023	1,418.56	VERIZON WIRELESS
01	CHK	00380542	3/30/2023	727.93	VERIZON WIRELESS
01	CHK	00380543	3/30/2023	690.04	VERIZON WIRELESS
01	CHK	00380544	3/30/2023	2,141.10	VERIZON WIRELESS
01	CHK	00380545	3/30/2023	1,981.80	VERIZON WIRELESS
01	CHK	00380546	3/30/2023	80.02	VERIZON WIRELESS
01	CHK	00380547	3/30/2023	1,763.21	VERIZON WIRELESS
01	EFT	00013072	3/2/2023	3,575.00	ANDRE SIMS
01	EFT	00013073	3/2/2023	636,978.20	ABSHER CONSTRUCTION COMPANY
01	EFT	00013074	3/2/2023	8,716.41	ALL STARZ STAFFING AND CONSULT
01	EFT	00013075	3/2/2023	4,058.28	AMAZON CAPITAL SERVICES INC
01	EFT	00013076	3/2/2023	2,839.08	ANGI ENERGY SYSTEMS
01	EFT	00013077	3/2/2023	8,351.31	BRAVO ENVIRONMENTAL NW INC
01	EFT	00013078	3/2/2023	21,419.94	BRIDGESTONE AMERICA
01	EFT	00013079	3/2/2023	20,574.07	CDW GOVERNMENT INC
01	EFT	00013080	3/2/2023	1,404.00	CENTRAL PUGET SOUND REGIONAL T
01	EFT	00013081	3/2/2023	340,000.00	CONSTRUCT, INC.
01	EFT	00013082	3/2/2023	14,975.09	CUMMINS INC
01	EFT	00013083	3/2/2023	138.73	DARIEN PHUONG
01	EFT	00013084	3/2/2023	3,264.26	DIAMOND PARKING SERVICES LLC
01	EFT	00013085	3/2/2023	4,325.63	DKS ASSOCIATES
01	EFT	00013086	3/2/2023	282.36	TRUCKPRO HOLDING CORPORATION
01	EFT	00013087	3/2/2023	55.00	DRUG FREE BUSINESS
01	EFT	00013088	3/2/2023	911.79	FINISHMASTER, INC
01	EFT	00013089	3/2/2023	5,555.01	GENFARE
01	EFT	00013090	3/2/2023	41,950.69	GILLIG LLC
01	EFT	00013091	3/2/2023	5,750.00	GORDON THOMAS HONEYWELL
01	EFT	00013092	3/2/2023	123,775.71	GOVERNMENTJOBS.COM INC
01	EFT	00013093	3/2/2023	242.66	GRAINGER
01	EFT	00013094	3/2/2023	2,705.72	IWG TOWERS ASSETS I LLC
01	EFT	00013095	3/2/2023	1,965.65	JENCO DEVELOPMENT
01	EFT	00013096	3/2/2023	468.06	JOHNSON CONTROLS
01	EFT	00013097	3/2/2023	111.65	WESTERN FLUID COMPONENTS
01	EFT	00013098	3/2/2023	17,350.72	KPFF CONSULTING ENGINEERS
01	EFT	00013099	3/2/2023	196.74	KYLE FELLMAN
01	EFT	00013100	3/2/2023	484.52	LARSCO INC
01	EFT	00013101	3/2/2023	251.91	MALLORY SAFETY & SUPPLY LLC
01	EFT	00013102	3/2/2023	1,125.31	MCGUIRE BEARING CO
01	EFT	00013103	3/2/2023	30,219.57	MEDSTAR CABULANCE INC
01	EFT	00013104	3/2/2023	780.67	MOHAWK MFG & SUPPLY
01	EFT	00013105	3/2/2023	2,155.21	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00013106	3/2/2023	1,425.00	NAVIA BENEFIT SOLUTIONS
01	EFT	00013107	3/2/2023	3,659.61	NORTHWEST LIFT & EQUIPMENT
01	EFT	00013108	3/2/2023	7,223.18	PACIFIC POWER PRODUCTS
01	EFT	00013109	3/2/2023	211.10	PRINT NW
01	EFT	00013110	3/2/2023	1,586.30	R E AUTO ELECTRIC
01	EFT	00013111	3/2/2023	10,052.03	REACTAV AUDIO VISUAL SYSTEMS
01	EFT	00013112	3/2/2023	12,100.00	VIA TRANSPORTATION INC
01	EFT	00013113	3/2/2023	281.66	ROBBLEES TOTAL SECURITY INC
01	EFT	00013114	3/2/2023	35,000.00	S&P GLOBAL INC
01	EFT	00013115	3/2/2023	15,696.81	SAYBR CONTRACTORS INC
01	EFT	00013116	3/2/2023	1,730.53	SEATTLE AUTOMOTIVE DIST.
01	EFT	00013117	3/2/2023	12.00	SHAWN HARRIS
01	EFT	00013118	3/2/2023	5,017.24	SHI INTERNATIONAL CORP
01	EFT	00013119	3/2/2023	874.50	SIR SPEEDY
01	EFT	00013120	3/2/2023	44,063.25	SOUND TRANSIT
01	EFT	00013121	3/2/2023	575.00	MARK W MEROD
01	EFT	00013122	3/2/2023	3,958.44	SOUTH TACOMA GLASS
01	EFT	00013123	3/2/2023	580.05	STANDARD PARTS CORP
01	EFT	00013124	3/2/2023	3,152.60	STAPLES
01	EFT	00013125	3/2/2023	47.04	STERICYCLE
01	EFT	00013126	3/2/2023	16,541.71	SUMMIT LAW GROUP PLLC

01	EFT	00013127	3/2/2023	1,757.64	TACOMA COMMUNITY COLLEGE
01	EFT	00013128	3/2/2023	2,030.48	TACOMA DODGE CHRYSLER JEEP
01	EFT	00013129	3/2/2023	654.70	TACOMA SCREW
01	EFT	00013130	3/2/2023	746.60	TENNANT
01	EFT	00013131	3/2/2023	4,713.22	THE AFTERMARKET PARTS CO LLC
01	EFT	00013132	3/2/2023	519.27	TITUS WILL FORD INC
01	EFT	00013133	3/2/2023	165.00	TRAVIS LOSS
01	EFT	00013134	3/2/2023	1,833.51	UNIFIRST CORPORATION
01	EFT	00013135	3/2/2023	60.00	USAME DAHIR
01	EFT	00013136	3/2/2023	4,219.37	WESTERN PETERBILT
01	EFT	00013137	3/2/2023	59.40	WILLIAMS OIL FILTER
01	EFT	00013138	3/2/2023	105,213.20	ASSOCIATED PETROLEUM
01	EFT	00013139	3/6/2023	48,820.41	GRANITE CONSTRUCTION COMPANY
01	EFT	00013140	3/7/2023	13,902.85	JENCO DEVELOPMENT
01	EFT	00013141	3/9/2023	1,535.58	A & E IMAGING
01	EFT	00013142	3/9/2023	27,855.00	ACI CUSTODIAL INC
01	EFT	00013143	3/9/2023	5,425.38	ALL STARZ STAFFING AND CONSULT
01	EFT	00013144	3/9/2023	3,382.72	AMAZON CAPITAL SERVICES INC
01	EFT	00013145	3/9/2023	10,204.36	ATWORK! COMMERCIAL ENTERPRISES
01	EFT	00013146	3/9/2023	3,829.39	CONTINENTAL BATTERY COMPANY
01	EFT	00013147	3/9/2023	451.67	BRAUN CORPORATION
01	EFT	00013148	3/9/2023	36,792.68	BRIDGESTONE AMERICA
01	EFT	00013149	3/9/2023	23,626.25	CHEVRON PRODUCTS CO.
01	EFT	00013150	3/9/2023	2,804.10	COGENT COMMUNICATIONS INC
01	EFT	00013151	3/9/2023	937.26	COMMERCIAL BRAKE & CLUTCH
01	EFT	00013152	3/9/2023	1,950.00	CONFLICT MANAGEMENT STRATEGIES
01	EFT	00013153	3/9/2023	30,118.79	CUMMINS INC
01	EFT	00013154	3/9/2023	250.00	CYBERSOURCE CORP.
01	EFT	00013155	3/9/2023	93,065.90	EDM TECHNOLOGY INC
01	EFT	00013156	3/9/2023	271.00	FENCE SPECIALISTS INC
01	EFT	00013157	3/9/2023	3,536.25	FINISHMASTER, INC
01	EFT	00013158	3/9/2023	2,253.38	FIVE9 INC
01	EFT	00013159	3/9/2023	4,125.95	GALLS LLC
01	EFT	00013160	3/9/2023	41,395.73	GILLIG LLC
01	EFT	00013161	3/9/2023	1,985.13	GRAINGER
01	EFT	00013162	3/9/2023	436.16	GRANTLEY MARTELLY
01	EFT	00013163	3/9/2023	27,538.70	HUITT-ZOLLARS INC.
01	EFT	00013164	3/9/2023	2,295.00	JAJ ENTERPRISES, LLC
01	EFT	00013165	3/9/2023	125.82	JAMES E MOORE
01	EFT	00013166	3/9/2023	1,312.35	WESTERN FLUID COMPONENTS
01	EFT	00013167	3/9/2023	86.69	LARSCO INC
01	EFT	00013168	3/9/2023	298.19	MALLORY SAFETY & SUPPLY LLC
01	EFT	00013169	3/9/2023	120.12	MCGUIRE BEARING CO
01	EFT	00013170	3/9/2023	25,835.93	MEDSTAR CABULANCE INC
01	EFT	00013171	3/9/2023	973.73	MINUTEMAN PRESS
01	EFT	00013172	3/9/2023	735.18	MOHAWK MFG & SUPPLY
01	EFT	00013173	3/9/2023	121.47	MOOD MEDIA
01	EFT	00013174	3/9/2023	710.07	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00013175	3/9/2023	4,322.31	NAVIA BENEFIT SOLUTIONS
01	EFT	00013176	3/9/2023	9,227.77	PACIFIC POWER PRODUCTS
01	EFT	00013177	3/9/2023	10,587.00	PACIFICA LAW GROUP
01	EFT	00013178	3/9/2023	1,393.75	PARAMETRIX ENGINEERING
01	EFT	00013179	3/9/2023	3,751.90	THERMO KING NW INC
01	EFT	00013180	3/9/2023	12,300.00	STEVAN GORCESTER
01	EFT	00013181	3/9/2023	975.74	PROTERRA INC
01	EFT	00013182	3/9/2023	131.75	QUADIENT FINANCE USA INC
01	EFT	00013183	3/9/2023	563.66	R E AUTO ELECTRIC
01	EFT	00013184	3/9/2023	330.00	RED WING SHOE STORE
01	EFT	00013185	3/9/2023	241.31	SCHETKY NORTHWEST SALES INC
01	EFT	00013186	3/9/2023	61.06	SEATTLE AUTOMOTIVE DIST.
01	EFT	00013187	3/9/2023	2,709.98	SOUTH TACOMA GLASS
01	EFT	00013188	3/9/2023	134.28	STANDARD PARTS CORP
01	EFT	00013189	3/9/2023	1,284.42	STAPLES
01	EFT	00013190	3/9/2023	485.30	STELLAR INDUSTRIAL
01	EFT	00013191	3/9/2023	313.73	TACOMA DODGE CHRYSLER JEEP
01	EFT	00013192	3/9/2023	2,101.33	TACOMA SCREW
01	EFT	00013193	3/9/2023	34,352.50	THE AFTERMARKET PARTS CO LLC
01	EFT	00013194	3/9/2023	1,350.65	TITUS WILL FORD INC
01	EFT	00013195	3/9/2023	1,370.33	UNIFIRST CORPORATION
01	EFT	00013196	3/9/2023	15,975.00	WA ST TRANSIT INSURANCE POOL
01	EFT	00013197	3/9/2023	1,952.32	WAXIE SANITARY SUPPLY
01	EFT	00013198	3/9/2023	13,815.08	WESTERN PETERBILT
01	EFT	00013199	3/9/2023	30.82	WILLIAMS OIL FILTER
01	EFT	00013200	3/9/2023	50,374.13	ASSOCIATED PETROLEUM
01	EFT	00013201	3/9/2023	560,859.63	WSP USA, INC.
01	EFT	00013202	3/9/2023	1,574.30	ALLSTREAM
01	EFT	00013203	3/10/2023	86,796.80	GREAT WEST RETIREMENT
01	EFT	00013204	3/10/2023	254,358.17	ICMA RETIREMENT
01	EFT	00013205	3/10/2023	15,983.00	NAVIA BENEFIT SOLUTIONS
01	EFT	00013206	3/10/2023	14,543.50	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00013207	3/10/2023	4,508.85	WA ST CHILD SUPPORT REGISTRY
01	EFT	00013208	3/16/2023	690.00	22ND CENTURY TECHNOLOGIES INC
01	EFT	00013209	3/16/2023	164.99	ADRIAN JAFARI



01	EFT	00013210	3/16/2023	11,098.62	ALL STARZ STAFFING AND CONSULT
01	EFT	00013211	3/16/2023	4,387.52	AMAZON CAPITAL SERVICES INC
01	EFT	00013212	3/16/2023	1,184.18	ANIXTER
01	EFT	00013213	3/16/2023	5,837.82	CONTINENTAL BATTERY COMPANY
01	EFT	00013214	3/16/2023	103.34	BRAUN CORPORATION
01	EFT	00013215	3/16/2023	3,968.65	BRAVO ENVIRONMENTAL NW INC
01	EFT	00013216	3/16/2023	165.00	Calvin Pacheco
01	EFT	00013217	3/16/2023	328.91	CCC INTELLIGENT SOLUTIONS INC
01	EFT	00013218	3/16/2023	26,317.52	CUMMINS INC
01	EFT	00013219	3/16/2023	235.00	DLR GROUP INC
01	EFT	00013220	3/16/2023	560.00	EASTER SEALS WASHINGTON
01	EFT	00013221	3/16/2023	25,800.00	EMC RESEARCH INC
01	EFT	00013222	3/16/2023	652.50	FENCE SPECIALISTS INC
01	EFT	00013223	3/16/2023	1,444.17	FINISHMASTER, INC
01	EFT	00013224	3/16/2023	8,675.18	FIRST TRANSIT
01	EFT	00013225	3/16/2023	128,005.81	FIVE9 INC
01	EFT	00013226	3/16/2023	173.12	FLAGS-A-FLYING
01	EFT	00013227	3/16/2023	376.19	FREIGHTLINER NORTHWEST PACIFIC
01	EFT	00013228	3/16/2023	36,926.70	GILLIG LLC
01	EFT	00013229	3/16/2023	2,355.75	GRAINGER
01	EFT	00013230	3/16/2023	263.06	IMRAN CHAUDHRY
01	EFT	00013231	3/16/2023	355.00	INTERCITY TRANSIT
01	EFT	00013232	3/16/2023	291.27	JASON ROBERTSON
01	EFT	00013233	3/16/2023	231.00	JENCO DEVELOPMENT
01	EFT	00013234	3/16/2023	87.01	WESTERN FLUID COMPONENTS
01	EFT	00013235	3/16/2023	662.95	LARSCO INC
01	EFT	00013236	3/16/2023	1,186.65	MALLORY SAFETY & SUPPLY LLC
01	EFT	00013237	3/16/2023	670.00	MAYES TESTING ENGINEERS INC
01	EFT	00013238	3/16/2023	627.96	MCGUIRE BEARING CO
01	EFT	00013239	3/16/2023	1,263.05	MOHAWK MFG & SUPPLY
01	EFT	00013240	3/16/2023	1,117.07	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00013241	3/16/2023	10,257.19	NBCUNIVERSAL LLC
01	EFT	00013242	3/16/2023	205.09	NEOPART TRANSIT LLC
01	EFT	00013243	3/16/2023	99.08	OUTFITTER SATELLITE INC
01	EFT	00013244	3/16/2023	24,465.41	PACIFIC POWER PRODUCTS
01	EFT	00013245	3/16/2023	20.90	PACIFIC WELDING SUPPLY INC
01	EFT	00013246	3/16/2023	695.10	PACIFICA LAW GROUP
01	EFT	00013247	3/16/2023	762.59	PARAMETRIX ENGINEERING
01	EFT	00013248	3/16/2023	244.50	PENNY GRELLIER
01	EFT	00013249	3/16/2023	784.40	QBSI-XEROX
01	EFT	00013250	3/16/2023	309.51	QUALITY PRESS
01	EFT	00013251	3/16/2023	321.49	R E AUTO ELECTRIC
01	EFT	00013252	3/16/2023	2,807.17	RED WING SHOE STORE
01	EFT	00013253	3/16/2023	3,894.51	SAYBR CONTRACTORS INC
01	EFT	00013254	3/16/2023	638.05	SEATTLE AUTOMOTIVE DIST.
01	EFT	00013255	3/16/2023	4,367.00	SIGNDOG
01	EFT	00013256	3/16/2023	52,735.87	SOUND TRANSIT
01	EFT	00013257	3/16/2023	5,311.06	SOUND TRANSIT
01	EFT	00013258	3/16/2023	766.30	SOUTH TACOMA GLASS
01	EFT	00013259	3/16/2023	800.15	STANDARD PARTS CORP
01	EFT	00013260	3/16/2023	3,376.46	STAPLES
01	EFT	00013261	3/16/2023	5,973.45	SYSTEMS FOR PUBLIC SAFETY INC
01	EFT	00013262	3/16/2023	1,830.78	TACOMA DODGE CHRYSLER JEEP
01	EFT	00013263	3/16/2023	835.00	TACOMA SCREW
01	EFT	00013264	3/16/2023	315.94	TESSCO TECHNOLOGIES INC
01	EFT	00013265	3/16/2023	14,407.70	THE AFTERMARKET PARTS CO LLC
01	EFT	00013266	3/16/2023	66,439.96	TITUS WILL FORD INC
01	EFT	00013267	3/16/2023	27,235.00	TRACKIT, LLC
01	EFT	00013268	3/16/2023	5,425.97	UNIFIRST CORPORATION
01	EFT	00013269	3/16/2023	98,504.12	UNITED ENERGY TRADING LLC
01	EFT	00013270	3/16/2023	2,614.38	UNITED RENTALS GIG HARBOR
01	EFT	00013271	3/16/2023	817.08	VEHICLE MAINTENANCE PROGRAM
01	EFT	00013272	3/16/2023	2,059.00	WA ST TRANSIT INSURANCE POOL
01	EFT	00013273	3/16/2023	13,501.15	WESTERN PETERBILT
01	EFT	00013274	3/16/2023	96.53	WILLIAMS OIL FILTER
01	EFT	00013275	3/16/2023	1,959.89	WOOD HARBINGER INC
01	EFT	00013276	3/16/2023	140,801.69	ASSOCIATED PETROLEUM
01	EFT	00013277	3/16/2023	11,121.00	ZONAR SYSTEMS INC
01	EFT	00013278	3/23/2023	1,210.22	WA ST DEPT OF REVENUE
01	EFT	00013279	3/23/2023	22,201.77	WA ST DEPT OF REVENUE
01	EFT	00013280	3/23/2023	34,560.00	GIRO INC
01	EFT	00013281	3/23/2023	565,249.96	ABSHER CONSTRUCTION COMPANY
01	EFT	00013282	3/23/2023	4,868.37	AMAZON CAPITAL SERVICES INC
01	EFT	00013283	3/23/2023	412.28	BRANDY TUGGLE
01	EFT	00013284	3/23/2023	63.34	BRAUN CORPORATION
01	EFT	00013285	3/23/2023	54,893.70	BRIDGESTONE AMERICA
01	EFT	00013286	3/23/2023	1,300.00	COACHING SYSTEMS, LLC
01	EFT	00013287	3/23/2023	716.01	COMMERCIAL BRAKE & CLUTCH
01	EFT	00013288	3/23/2023	25,872.43	COMMONSTREET CONSULTING LLC
01	EFT	00013289	3/23/2023	3,600.00	CONFLICT MANAGEMENT STRATEGIES
01	EFT	00013290	3/23/2023	12,758.87	CUMMINS INC
01	EFT	00013291	3/23/2023	26,507.34	DELL USA LP
01	EFT	00013292	3/23/2023	194.00	DOUGLAS E. DICKINSON

01	EFT	00013293	3/23/2023	1,542.74	FINISHMASTER, INC
01	EFT	00013294	3/23/2023	647,947.58	FIRST TRANSIT
01	EFT	00013295	3/23/2023	3,518.40	FOOTPRINT PROMOTIONS INC.
01	EFT	00013296	3/23/2023	49,487.52	GILLIG LLC
01	EFT	00013297	3/23/2023	1,364.05	GRAINGER
01	EFT	00013298	3/23/2023	38,407.65	HUITT-ZOLLARS INC.
01	EFT	00013299	3/23/2023	2,446.13	JENCO DEVELOPMENT
01	EFT	00013300	3/23/2023	2,737.67	K & L GATES
01	EFT	00013301	3/23/2023	70.00	KENDRA BROKMAN
01	EFT	00013302	3/23/2023	10,472.59	KPFF CONSULTING ENGINEERS
01	EFT	00013303	3/23/2023	29.00	KYLE FELLMAN
01	EFT	00013304	3/23/2023	156.42	LARSCO INC
01	EFT	00013305	3/23/2023	89.10	LARSEN SIGN COMPANY
01	EFT	00013306	3/23/2023	770.00	LYTX INC
01	EFT	00013307	3/23/2023	1,141.28	MALLORY SAFETY & SUPPLY LLC
01	EFT	00013308	3/23/2023	360.44	MCGUIRE BEARING CO
01	EFT	00013309	3/23/2023	1,309.73	MICHAEL GRIFFUS
01	EFT	00013310	3/23/2023	380.76	MINUTEMAN PRESS
01	EFT	00013311	3/23/2023	475.88	MOHAWK MFG & SUPPLY
01	EFT	00013312	3/23/2023	4.02	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00013313	3/23/2023	12,401.10	PACIFIC POWER PRODUCTS
01	EFT	00013314	3/23/2023	7,007.50	PACIFICA LAW GROUP
01	EFT	00013315	3/23/2023	217,902.28	PARAMETRIX ENGINEERING
01	EFT	00013316	3/23/2023	47.97	R E AUTO ELECTRIC
01	EFT	00013317	3/23/2023	1,898.54	RED WING SHOE STORE
01	EFT	00013318	3/23/2023	268.50	RYAN WHEATON
01	EFT	00013319	3/23/2023	336.68	SAMBA HOLDINGS INC
01	EFT	00013320	3/23/2023	94.46	SEATTLE AUTOMOTIVE DIST.
01	EFT	00013321	3/23/2023	7,096.30	SOUND TRANSIT
01	EFT	00013322	3/23/2023	3,767.08	SOUND UNIFORM SOLUTIONS INC
01	EFT	00013323	3/23/2023	334.59	SOUTH TACOMA GLASS
01	EFT	00013324	3/23/2023	736.36	STANDARD PARTS CORP
01	EFT	00013325	3/23/2023	998.65	STAPLES
01	EFT	00013326	3/23/2023	86.50	STERICYCLE
01	EFT	00013327	3/23/2023	12,277.50	SUMMIT LAW GROUP PLLC
01	EFT	00013328	3/23/2023	3,861.25	TACOMA COMMUNITY COLLEGE
01	EFT	00013329	3/23/2023	2,499.85	TACOMA DODGE CHRYSLER JEEP
01	EFT	00013330	3/23/2023	883.20	TACOMA SCREW
01	EFT	00013331	3/23/2023	18,327.64	THE AFTERMARKET PARTS CO LLC
01	EFT	00013332	3/23/2023	1,883.70	TINY'S TIRE
01	EFT	00013333	3/23/2023	4,920.06	UNIFIRST CORPORATION
01	EFT	00013334	3/23/2023	2,624.35	WAXIE SANITARY SUPPLY
01	EFT	00013335	3/23/2023	6,793.90	WESTERN PETERBILT
01	EFT	00013336	3/23/2023	350.00	WILLIAM GERG
01	EFT	00013337	3/23/2023	22.31	WILLIAMS OIL FILTER
01	EFT	00013338	3/23/2023	82,259.87	ASSOCIATED PETROLEUM
01	EFT	00013339	3/23/2023	370.00	WSTA
01	EFT	00013340	3/24/2023	1,277,809.87	AWC EMPLOYEE BENEFIT TRUST
01	EFT	00013341	3/24/2023	85,704.26	GREAT WEST RETIREMENT
01	EFT	00013342	3/24/2023	244,843.45	ICMA RETIREMENT
01	EFT	00013343	3/24/2023	15,787.25	NAVIA BENEFIT SOLUTIONS
01	EFT	00013344	3/24/2023	14,568.60	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00013345	3/24/2023	4,108.85	WA ST CHILD SUPPORT REGISTRY
01	EFT	00013346	3/30/2023	3,025.00	ANDRE SIMS
01	EFT	00013347	3/30/2023	188.20	AIRGAS-NOR PAC INC
01	EFT	00013348	3/30/2023	202.50	ALEXANDRA MATHER
01	EFT	00013349	3/30/2023	6,678.45	ALL STARZ STAFFING AND CONSULT
01	EFT	00013350	3/30/2023	1,800.52	AMAZON CAPITAL SERVICES INC
01	EFT	00013351	3/30/2023	4,770.41	CONTINENTAL BATTERY COMPANY
01	EFT	00013352	3/30/2023	7,569.29	CCC INTELLIGENT SOLUTIONS INC
01	EFT	00013353	3/30/2023	1,018.50	CENTRAL PUGET SOUND REGIONAL T
01	EFT	00013354	3/30/2023	555.13	CINTAS FIRE PROTECTION
01	EFT	00013355	3/30/2023	234,076.05	CLEVER DEVICES
01	EFT	00013356	3/30/2023	238.92	COMMERCIAL BRAKE & CLUTCH
01	EFT	00013357	3/30/2023	13,803.03	CUMMINS INC
01	EFT	00013358	3/30/2023	88,497.95	DELL USA LP
01	EFT	00013359	3/30/2023	280.07	TRUCKPRO HOLDING CORPORATION
01	EFT	00013360	3/30/2023	8,989.90	EUROFINS TESTOIL INC
01	EFT	00013361	3/30/2023	272.89	FINISHMASTER, INC
01	EFT	00013362	3/30/2023	20,598.83	GILLIG LLC
01	EFT	00013363	3/30/2023	2,464.92	GRAINGER
01	EFT	00013364	3/30/2023	345.76	GRANTLEY MARTELLY
01	EFT	00013365	3/30/2023	600.18	H-E PARTS
01	EFT	00013366	3/30/2023	2,629.00	JAJ ENTERPRISES, LLC
01	EFT	00013367	3/30/2023	319.74	JASON ROBERTSON
01	EFT	00013368	3/30/2023	197.84	WESTERN FLUID COMPONENTS
01	EFT	00013369	3/30/2023	46,523.27	KPFF CONSULTING ENGINEERS
01	EFT	00013370	3/30/2023	159.50	LARSEN SIGN COMPANY
01	EFT	00013371	3/30/2023	1,657.63	MCGUIRE BEARING CO
01	EFT	00013372	3/30/2023	571.47	MOHAWK MFG & SUPPLY
01	EFT	00013373	3/30/2023	1,421.61	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00013374	3/30/2023	1,056.23	OPEN SQUARE
01	EFT	00013375	3/30/2023	78,616.67	PACIFIC POWER PRODUCTS

01	EFT	00013376	3/30/2023	17,100.00	PROTERRA INC
01	EFT	00013377	3/30/2023	3,233.12	QUALITY PRESS
01	EFT	00013378	3/30/2023	7,635.85	RIGHT! SYSTEMS INC
01	EFT	00013379	3/30/2023	98.76	SCHETKY NORTHWEST SALES INC
01	EFT	00013380	3/30/2023	7,009.20	SITECRAFTING INC.
01	EFT	00013381	3/30/2023	6,408.94	SOUND TRANSIT
01	EFT	00013382	3/30/2023	5,883.60	SOUND UNIFORM SOLUTIONS INC
01	EFT	00013383	3/30/2023	4,042.77	SOUTH TACOMA GLASS
01	EFT	00013384	3/30/2023	1,077.16	STANDARD PARTS CORP
01	EFT	00013385	3/30/2023	2,087.36	STAPLES
01	EFT	00013386	3/30/2023	125.00	STEPHANIE PRINE
01	EFT	00013387	3/30/2023	163.78	STEVEN D FINNEGAN
01	EFT	00013388	3/30/2023	3,222.55	TACOMA DODGE CHRYSLER JEEP
01	EFT	00013389	3/30/2023	294.17	TACOMA SCREW
01	EFT	00013390	3/30/2023	29,030.69	THE AFTERMARKET PARTS CO LLC
01	EFT	00013391	3/30/2023	503.26	TITUS WILL FORD INC
01	EFT	00013392	3/30/2023	1,011.60	UNIFIRST CORPORATION
01	EFT	00013393	3/30/2023	959.11	VEHICLE MAINTENANCE PROGRAM
01	EFT	00013394	3/30/2023	1,831.50	WESMAR
01	EFT	00013395	3/30/2023	4,418.48	WESTERN PETERBILT
01	EFT	00013396	3/30/2023	64,215.71	ASSOCIATED PETROLEUM
01	EFT	00013397	3/30/2023	55.48	WORLD PAC INC
01	EFT	00013398	3/30/2023	210.00	WSTA
01	EFT	00013399	3/31/2023	2.00	FTA
Total Payments				<u>\$ 9,493,895.30</u>	

**PIERCE TRANSIT  
BOARD OF COMMISSIONERS  
SPECIAL STUDY SESSION MEETING MINUTES**

**March 13, 2023**

**CALL TO ORDER**

Vice Chair Walker called the special study session meeting to order at 3:03 p.m.

**ROLL CALL**

Commissioners present:

Marty Campbell, Chair of the Board, Pierce County Councilmember  
Olgy Diaz, City of Tacoma Councilmember  
Daryl Eidinger, Mayor of the City of Edgewood (*representing Puyallup and Edgewood*)  
John Hines, City of Tacoma Councilmember  
Ryan Mello, Pierce County Councilmember  
Shannon Reynolds, City of Fircrest Councilmember (*representing University Place and Fircrest*)  
Kim Roscoe, Mayor of Fife (*representing Fife/Milton/ Pacific/Auburn/Gig Harbor/ Ruston/Steilacoom*)  
Kristina Walker, Vice Chair of the Board, City of Tacoma Councilmember  
Jason Whalen, City of Lakewood Mayor

Commissioners excused:

John Hoheusle, representing ATU and IAM unions

Staff present:

Mike Griffus, Chief Executive Officer  
Chris Schuler, Chief Financial Officer  
Deanne Jacobson, Clerk of the Board  
Brittany Carbullido, Deputy Clerk of the Board

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**OPENING REMARKS AND HOUSEKEEPING**

Vice Chair Walker welcomed attendees and gave instructions for meeting protocol.

**REVIEW/DISCUSSION**

**1. Status Update of the Maintenance Operations Base Improvement (MOBI) Project**

Sr. Project Manager Brian Matthews provided a PowerPoint presentation that detailed the operational benefits that the improvements will bring to the base, which included, but not limited to improved safety, added capacity for electric buses and other vehicles, reduce time required to service buses, ability to service articulated buses for future BRT routes, ability to support Sound Transit's articulated and double-decker buses, of which Sound Transit will provide funding for.

The Board received an aerial overview of the base improvements delineated by work that has been completed or is near completion as well as improvements that have not started or in early development. The Board also reviewed the improvements that have been completed or are close to completion and the project costs thereof.

Mr. Matthews reviewed the new Fuel and Wash Station, which is near completion, and noted that this improvement increases the fueling capacity and will ensure that the buses are washed regularly. Lighting and safety have been improved as well.

The Board was advised that the current base plan supports nine charging stations and an additional three charging stations. He reviewed the improvements that have already been made and/or scheduled to be made to Building 6, which will be the new Facilities Maintenance location.

Mr. Matthews reviewed the work that will entail reorienting the buses on the lot so that they line up with the fuel and wash station facing east and west.

The Board received an overview of the proposed new Maintenance and Operations Building. It was noted that the level of build out will depend on funding, and he reviewed the four phases of construction for the proposed Maintenance Building, noting the last phase will include demolition of the existing maintenance building.

Staff responded to questions about funding, with Chief Financial Officer Chris Schuler advising that the agency will apply for a TIFIA loan at the end of Q1 this year for up to \$140 million. He also noted the agency is pursuing additional grants and the project will be funded by local dollars, the TIFIA loan, and any grants received. Pierce Transit intends to borrow as little as possible.

Staff responded to inquiries about staffing needs to complete the project. Mr. Schuler advised that the agency anticipates needing an accountant-type position to assist with the administration of the TIFIA loan, which has already been built into the cost of the TIFIA loan. No other positions are anticipated to be needed during the construction phase of the project.

The Board requested that staff create a clear document that shows the funding and all the phases of the MOBI project and that the document be used as a dashboard to counter/check against what improvements have been done, the cost of each segment, and funding applied/funding received.

Staff responded to various design and construction phase questions, with staff confirming that a new Maintenance Building will be needed to service the articulated buses to support the Pacific Avenue/SR-7 Bus Rapid Transit project.

Staff also advised that the Zero Emissions Transition Plan study is nearing conclusion and recommendations from this Plan would need to be incorporated into the MOBI Plan.

## **2. Preliminary Discussion Whether to Pursue a Ballot Measure in 2023 to Collect Additional Sales Tax**

Vice Chair Walker advised that the study session meeting will most likely creep into the 4:00 p.m. meeting and there will be a short break between the meetings.

Executive Director of Planning and Community Development Ryan Wheaton provided a PowerPoint presentation and reviewed the operating service levels pre-recession, past efforts of ballot measures, efforts to increase service levels, and obstacles that caused dips in service levels, such as the Covid-19 pandemic.

Mr. Wheaton reviewed the current taxing authority of peer transit agencies, noting that Pierce Transit operates below its legal taxing authority rate.

The Board also reviewed the current sales tax rates of March 1, 2023, for Tacoma, Auburn, Pacific, and the other cities/towns in the PTBA. The data showed that all cities in the PTBA are currently at 10 percent or above.

The Board reviewed service improvements that could be implemented if Pierce Transit were to collect sales tax at its full taxing authority of 0.9 percent.

Mr. Wheaton shared the results from the surveys conducted from 2019-2022 for support of transit expansion, noting that support for expansion dropped from 2021 to 2022. He noted that EMC will conduct another Community Survey over the next two months and that information should be available for the April or May Board meeting.

Mr. Wheaton reviewed a timeline of milestones that would need to be completed for a proposal to be placed on the ballot in November 2023.

Chair Campbell provided comments in support of reaching the full taxing authority of 0.9 percent sales tax collection rate, noting that there is a need for more public transit, especially during the pandemic, and that public transit is an essential service.

Mr. Wheaton advised that Pierce Transit will develop an extensive planning document that will show what expanded service could be and the estimated costs for the increased service.

Commissioner Roscoe expressed that the Agency needs to be very clear that the additional tax monies would be used for service and not for the Bus Rapid Transit and MOBI projects.

Commissioner Hines noted that he would like to see the results of the surveys conducted in 2011 and 2012, when the Agency previously went to ballot, and requested a cost estimate for a current ballot measure.

Mr. Wheaton answered questions relating to Pierce Transit's readiness to prepare for a ballot measure in 2023, noting that it will be tight and that the Agency will need support from the cities/towns in the PTBA and other major community stakeholders.

Commissioner Roscoe inquired about opposition groups that might come out against the measure and noted that she would look to staff for assisting with identifying potential opposition groups.

CEO Griffus reported that staff is dedicated to the work that it needs to do in support of a ballot measure and expressed that the community needs service (*Commissioner Diaz arrived at 4:11 p.m.*) the service.

Commissioner Whalen expressed that he is supportive of additional service but is concerned with the capital projects that are ongoing. He noted that Pierce Transit needs to make sure that these projects go well and that the public has confidence in Pierce Transit.

Mr. Wheaton reported that staff will return no later than May with the community survey results.

Vice Chair Walker advised that the Board will take a five-minute break before starting the next meeting.

### **EXECUTIVE SESSION**

None scheduled.

### **ADJOURNMENT**

Commissioner Edinger and Campbell **moved** and seconded to adjourn the meeting at 4:17 p.m.

Motion **carried**, 9-0.

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Deanne Jacobson  
Clerk of the Board

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Kristina Walker, Vice Chair  
Board of Commissioners

**PIERCE TRANSIT  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING MINUTES**

**March 13, 2023**

**CALL TO ORDER**

Vice Chair Walker called the regular board meeting to order at 4:24 p.m.

**ROLL CALL**

Commissioners present:

Olgy Diaz, City of Tacoma Councilmember  
Daryl Eidinger, Mayor of the City of Edgewood (*representing Edgewood and Puyallup*)  
John Hines, City of Tacoma Councilmember  
Ryan Mello, Pierce County Councilmember  
Shannon Reynolds, City of Fircrest Councilmember (*representing University Place and Fircrest*)  
Kim Roscoe, Mayor of Fife (*representing Fife/Milton/Pacific/Auburn/Gig Harbor Ruston/Steilacoom*)  
Kristina Walker, Vice Chair of the Board, Deputy Mayor of City of Tacoma  
Jason Whalen, City of Lakewood Mayor

Commissioners excused:

Marty Campbell, Chair of the Board, Pierce County Councilmember  
John Hoheusle, President of ATU 758, Represents IAM and ATU

Staff present:

Mike Griffus, Chief Executive Officer  
Chris Schuler, Chief Financial Officer  
Deanne Jacobson, Clerk of the Board  
Brittany Carbullido, Assistant to the CEO/Deputy Clerk of the Board  
Aaron Millstein, Counsel

**FLAG SALUTE**

Vice Chair Walker stated that we gratefully honor and acknowledge that we rest on the traditional lands of the Puyallup People.

Vice Chair Walker led attendees in the Flag Salute, followed by a moment of silence.

**OPENING REMARKS AND HOUSEKEEPING ITEMS**

Vice Chair Walker welcomed board members, staff, and citizens to the meeting and provided attendees with instructions for meeting participation.



## **PRESENTATIONS**

### **1. Honoring Edward Njama for Operator of the Month for February 2023**

## **SPECIAL BUSINESS**

### **1. Welcoming New Pierce Transit Chief of Public Safety Ed Roberts**

Transportation Manager of Service Support Laurie Langlois introduced Chief Roberts and detailed his background and experience.

Chief Roberts addressed the Board and expressed that he is looking forward to serving transit.

### **2. Filling a Vacancy on the Service Delivery and Capital Committee**

Commissioner Diaz accepted the appointment to serve on the Service Delivery and Capital Committee.

## **PUBLIC COMMENT**

Vice Chair Walker provided participation instructions to the public and opened public comment.

Parker Hill spoke on a variety of topics. He commented that there isn't much service for Route 63 and it would be hard for people to support a ballot measure when they don't see any service. He also commented about the constant open drug use that occurs at the restrooms at Tacoma Dome Station and reported that the restrooms are often occupied with nefarious use. He noted he would like to see improvements to transfer times. He asked general questions about the expansion of service should a ballot measure be approved by the voters and whether charging stations would be installed along the Pacific Avenue/ SR-7 Bus Rapid Transit route. [*Staff provided information to Mr. Hill after the meeting.*]

## **CONSENT AGENDA**

*(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)*

Commissioners Roscoe and Reynolds **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 8-0.

1. Approval of Vouchers, February 1 – 28, 2023  
Operating Fund #10  
Self-Insurance Fund #40  
Capital Fund #90

Payment Nos. 380131 through 380282  
Wire Nos. 12865 through 13071  
No Advance Travel Checks  
Total \$11,083,945.33

2. Approval of Minutes: February 13, 2023, Regular Board Meeting
3. FS 2023-010, Authorized the Chief Executive Officer to enter into and execute a sole source, three-year maintenance and support agreement with Giro, Inc., (Contract No. 1657) for maintenance and support of Pierce Transit's automated scheduling and dispatch system (Hastus) in an amount not to exceed \$797,192.

### **ACTION AGENDA**

1. **FS 2023-011, Authorize Amendments to Pierce Transit Personnel Manual Section 7.7.1 - Transit Passes and Vanpool Benefits to Allow for Regional Access ORCA Card Benefits for Eligible Family Members and Retirees and Authorizing Minor Amendments Clarifying the Existing Vanpool Benefits for Employees as Presented in Exhibit A**

Human Resources Manager Tara Schaak presented on the item. She advised that the expansion of the ORCA benefit supports the Agency's initiatives to be an Employer of Choice. She advised that if this benefit is approved, eligible family members may elect to receive a Regional ORCA card, instead of local Pierce Transit service only.

She responded to policy questions relating to the benefit expansion and explained the definition of what constitutes a "family member" upon request.

Commissioners Roscoe and Eiding **moved** and seconded to authorize amendments to Pierce Transit Personnel Manual Section 7.7.1 - Transit Passes and Vanpool Benefits to allow for regional access ORCA Card benefits for eligible family members and retirees and authorizing minor amendments clarifying the existing vanpool benefits for employees as presented in Exhibit A.

Motion **carried**, 8-0.

2. **FS 2023-012, Authorize the Chief Executive Officer to Enter into and Execute a Contract Amendment With Lytx, Inc., (Contract PT-18-18) Piggybacking on GSA Contract GS-35F-0623S, to Renew the Subscription Service for the Lytx DriveCam System in the Amount of \$616,955**

Chief Safety Officer Reggie Reese presented on the item. He gave an overview of the Lytx DriveCam Safety Program, which helps predict unsafe driving behaviors before incidents occur. Since implementing the program in 2018, Pierce Transit's preventable accident rate has decreased by over 70 percent.

Mr. Reese confirmed that the Lytx program has become part of the Agency's safety program and it is an important tool to decrease accidents and incidents before they occur.

Commissioner Whalen expressed that he was happy to see the reduction in the preventable accident rate and noted his support for the program.

Commissioners Whalen and Roscoe **moved** and seconded to authorize the Chief Executive Officer to enter into and execute a contract amendment with Lytx, Inc., (Contract PT-18-18) piggybacking on GSA Contract GS-35F-0623S, to renew the subscription service for the Lytx DriveCam System in the amount of \$616,955.

Motion **carried**, 8-0.

## **STAFF UPDATES**

- 1. CEO'S Report** – Due to CEO Griffus attending the APTA Legislative Conference in Washington DC, there was no CEO report provided.
- 2. 2022 Route Productivity Update**

Principal Planner of Scheduling Lindsey Sehmel provided a PowerPoint presentation in which she reviewed the history that led to the adoption of the interim route productivity standards. She discussed and compared ridership statistics of routes under the new standards vs. the former standards. The new metrics will be used to plan the allocation of recovery service in the upcoming future.

- 3. March 2023 Service Increase**

Principal Planner of Scheduling Lindsey Sehmel reported that Pierce Transit is increasing its service the first time in two years, with the increase providing more weekend service. She reviewed the routes that are scheduled to receive an increase in frequency and span of service.

Ms. Sehmel advised that some routes have returned to pre-Covid levels and ridership. This change represents an addition of 149 trips, amounting to more than 6,700 annual hours of added service. She also acknowledged that some reductions to routes still exist due to operator shortages.

Vice Chair Walker requested that the service increase campaign information be shared with the Board so it can be shared with their constituents.

## **INFORMATIONAL BOARD ITEMS**

- 1. Chair's Report**

Vice Chair Walker reported on the following:

- The next Executive Finance Committee Meeting will be held Thursday, March 16 at 3:00 p.m.

- The Board has been unable to settle on a retreat date in April or May. We are now looking at September. She encouraged the commissioners to complete the new calendar poll when it is sent out.

## **2. Sound Transit Update**

Vice Chair Walker reported that the Hilltop Link Extension will open this summer, date is still to be determined. Construction is about 98 percent complete. The required training hours/miles are underway and must be met before service can be opened to the public.

Tacoma Dome Link Extension – open houses are ongoing. The project delayed to 2035. Additional study work needed in Federal Way and Fife, and work around the Environmental Impact Statement is in process.

Pierce County representatives are encouraging Sound Transit to provide additional service to fill the gap and would like to see improved Sounder frequency while Pierce County waits for light rail to come to Pierce County.

West Seattle/ Ballard Extension – focusing on how Pierce County riders will connect with this service. The System Expansion Committee voted to determine the station locations, with the Sound Transit Board expected to consider the stations at the March 23, 2023, meeting.

The Sound Transit Board heard from the Technical Advisory Board on how to move projects faster and less expensive. Good work has happened and there should be positive outcomes for the region.

## **3. Puget Sound Regional Council Transportation Policy Board Update**

Commissioner Mello announced that the FTA Funding Formula Workgroup brought a recommendation forward to the PSRC Transportation Policy Board. Under the new formula, Pierce Transit would receive an additional \$8 - \$10 million per year. The recommendation still needs to be approved by PSRC Executive Board. He thanked staff for their help and support on this matter.

## **4. Commissioners' Comments**

Commissioner Whalen noted that he appreciates the public comment today about open drug use in the community. He announced that the City of Lakewood will be introducing a new ordinance that will address open drug use in public.

## **EXECUTIVE SESSION**

There was no Executive Session scheduled.

**ADJOURMENT**

Commissioners Reynolds and Walker **moved** and seconded to adjourn the meeting at 5:14 p.m.

Motion **carried**, 8-0.

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Deanne Jacobson  
Clerk of the Board

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Kristina Walker, Vice Chair  
Board of Commissioners

# 1st Quarter 2023 Contracts Report

Report to Board of Commissioners  
 Sole Source Over \$10,000 Approved by the CEO  
 Contracts and Amendments - \$100,000 to \$200,000 Approved by the CEO

Sole Source Over \$10,000 Awarded from 01/01/23 through 3/24/23			
Name & Contract #	Explanation	Amount	Eff. Date
Subterra Inc #1651	Risk analysis report and construction oversight assistance during tunneling for the Spanaway Transit Center project	\$50,000.00	3/13/23
Source Panel #1428	On demand software development and consulting services	\$100,000.00	1/10/23
EDM Technology #147101	Purchase of Fare Media	\$102,372.49	3/2/23
Contracts and Amendments - \$100,000 to \$200,000 awarded from 01/01/23 through 3/24/23			
Name & Contract #	Explanation	Amount	Eff. Date
Continental Battery Company #1479	Vehicle batteries contract	\$126,000.00	2/9/23
e-Builder #1633	Annual Project Management Information System software license renewal	\$128,762.74	1/30/23
Constangy Brooks Smith & Prophete LLP #1649	Attorneys to assist with information technology security incident	\$150,000.00	3/4/23
Heliox Technology North America LLC #1527A	Purchase only of one bus charger and three dispensers	\$175,765.00	1/31/23
Occupational Health Centers of Washington PS #1523	Medical Exam Services	\$200,000.00	3/1/23
Probility Examination Services LLC #1524	Administrative scheduling services for medical exams	\$200,000.00	1/10/23

**Sole Source:** A circumstance when the vendor is the sole provider of licensed or patented goods or services or has specialized knowledge or skill needed for a project when there is limited time and vendors with the expertise.

TITLE: Authority to Execute a Two-Year Agreement with Trapeze, Inc., Contract No. 1587, to Provide Maintenance and Support to the Enterprise Asset Management System, ATIS Trip Planner System, and Vanpool RidePro Application System

DIVISION: Finance

SUBMITTED BY: Brent Campbell, IT Assistant Manager

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number:

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 460,030.00	Funds for the support agreement are budgeted in the 2023 and future operating budgets.
Grant/Other Amounts	\$	
Total Expenditure	\$ 460,030.00	
		Previous contract costs: 2021 costs: \$246,753 2022 costs: \$218,849
		Costs are as follows: 2023- \$228,530.00 2024- \$231,500.00
		Total cost of the 2-year agreement is \$460,030.00

**BACKGROUND:**

This contract is being placed on the consent agenda for approval as Pierce Transit has been a partner of Trapeze, Inc., since 2013. Pierce Transit utilizes Trapeze systems for the Maintenance Department’s Enterprise Asset Management (EAM) system, the ATIS Trip Planner, and to match vanpool applicants to open vanpools through the Ridepro application. These programs are critical to the successful operations of Pierce Transit to maintain its fleet, to conduct trip planning, and to manage participants in the Vanpool program.

As the sole proprietary vendor for these systems, Trapeze possesses unique expertise and knowledge that cannot be easily replicated by other companies. Pierce Transit wishes to continue to renew these maintenance contracts and consolidate the multiple contracts that it has with Trapeze into one single contract, thus saving administrative and management time. Even though the contracts would be combined, Pierce Transit would have the option to remove any item from the contract during the renewal period.

**STAFF RECOMMENDATION:**

Staff recommends continuing its contractual relationship with Trapeze, Inc., to provide maintenance and support to critical software systems that are necessary to carry out the operational needs of the agency.

**ALTERNATIVES:**

This is a sole-source agreement. Pierce Transit could elect to conduct a procurement to seek alternative vendors to provide similar service; however, this would cause a significant interruption to the operations of the agency and would prove to be very costly to change the programs that are supported by Trapeze, which are also fully operationalized and working well.

**PROPOSED MOTION:**

Move to: Authorize the Chief Executive Officer to enter into and execute a two-year contract with Trapeze, Inc., Contract No. 1587, to provide Maintenance and Support to the Enterprise Asset Management System, ATIS Trip Planner System, and Vanpool Ridepro Application System in the amount of \$460,030.00.



**TITLE:** Authority to Execute 10-Year Interlocal Agreement Between Pierce Transit and City of Tacoma Solid Waste Management Division (Contract No. 1652) for Use of the City's CNG Fueling Facility During Emergencies

**DIVISION:** Maintenance

**SUBMITTED BY:** Stephanie Prine, Parts Procurement Manager

**RELATED ACTION:**

FS 2021-019, Authorizing a 10-year interlocal agreement with City of Tacoma Solid Waste Management Division allowing the City access to Pierce Transit's CNG fueling station during emergencies pursuant to the contractual terms in Exhibit.

**ATTACHMENTS:** Exhibit A, Proposed Agreement

**RELATION TO STRATEGIC PLAN:** Customer

**BUDGET INFORMATION:** No fiscal impact to Pierce Transit

**BACKGROUND:**

On May 12, 2021, Pierce Transit and the City of Tacoma entered into an interlocal agreement allowing emergency fueling services at Pierce Transit CNG fueling facilities for the City's fleet of CNG garbage trucks, should they encounter an outage of their CNG capabilities. Pierce Transit wishes to establish an agreement allowing emergency fueling services at the City of Tacoma CNG fueling facilities for Pierce Transit CNG vehicles should Pierce Transit encounter an outage of its CNG capabilities.

For purposes of this agreement, an "emergency" is defined as circumstances where Pierce Transit is unable to use its own CNG fueling facility to meet its operational needs.

**STAFF RECOMMENDATION:**

Staff recommends approval of the interlocal agreement. This agreement is a good demonstration of public entities working together to ensure the continuity of services during times of emergencies to ensure that the community is served.

**ALTERNATIVES:**

Do not authorize this agreement and direct staff to seek alternative strategies or partnerships.

**PROPOSED MOTION:**

Move to: Authorize the Chief Executive Officer to enter into and execute a 10-year interlocal agreement with City of Tacoma Solid Waste Management Division (Contract No. 1652) allowing Pierce Transit access to the City's CNG fueling station during emergencies pursuant to the contractual terms in Exhibit A.

**Interlocal Agreement No. 1652 Between Pierce Transit and City of Tacoma  
Solid Waste Management Division For Emergency Use of  
The City's Compressed Natural Gas (CNG) Fueling Facility**

This Use of Fueling Facility Interagency Agreement (“Agreement”) is effective upon of the date of the last signature, between the City of Tacoma Solid Waste Management Division (“City”), and Pierce County Public Transportation Benefit Area Corporation (“Pierce”) each a “Party” and collectively the “Parties”, in order to provide Pierce Transit access to and use of the City’s fueling facility as an alternate compressed natural gas (CNG) fueling facility in the event of an emergency.

WHEREAS, City owns, manages, and operates an in-house fueling facility located at 3510 South Mullen St, Tacoma, WA 98409 (referred to herein as “Facility”), and

WHEREAS, Pierce may have the need to use the Facility as an alternate CNG fueling facility in the event of an emergency and understands that use of that Facility is contingent upon the terms and conditions outlined in this Agreement, and

WHEREAS, upon the effective date of this Agreement, City formally grants Pierce access to and use of the Facility contingent upon the terms and conditions outlined in this Agreement, and

NOW, THEREFORE, the Parties agree as follows:

1. This Agreement covers the 10-year period beginning from the date of the last signature to April 31, 2033.
2. Use of Facility.
  - A. Provided that City can accommodate Pierce, fleet fueling needs without interference with City operational needs, City will provide access to the CNG fuel site located at 3510 South Mullen St, Tacoma, WA 98409 on an emergency basis for Pierce fleet vehicles. For the purposes of this Agreement, an “emergency” is defined as circumstances where Pierce is unable to use its own CNG fueling facility to meet its operational needs. Where possible, Pierce should attempt to give twelve (12) hours’ advance notice of the need to use the Facility. This notice should be given to the City Fleet Manager. The Parties shall work together to provide access to Pierce without interfering with City operations. All Pierce vehicles shall be fueled by City staff. Pierce shall coordinate all use of the Facility, including access to the Facility, through City Fleet Manager.
  - B. All fuel consumption by Pierce vehicles will be tracked and billed to Pierce utilizing a unique code in City Fuel Master tracking system.
  - C. All City labor costs associated with Pierce use of the facility will be tracked and billed to Pierce based on actual cost. City shall provide supporting documentation to verify costs.
  - D. Pierce is only permitted to incur costs, including fuel and labor costs, not to exceed \$200,000 over the life of this Agreement unless the Parties execute a written Amendment to this Agreement that authorizes Pierce to incur additional costs.
  - E. Provided such access is coordinated with City Fleet Manager, Pierce drivers operating Pierce vehicles will have access to the Facility from 1:00am until 4:30am and/or 8am to 12pm or as determined by City Fleet Manager in consultation with the Pierce.
  - F. Prior to accessing the Facility, Pierce will provide driver and vehicle information to City Fleet Manager. Pierce will ensure that all drivers are properly trained, and/or provide detailed instructions for access to and navigation through the Facility. The City agrees to provide supplemental training to drivers when necessary or as requested by Pierce.

- G. City will make reasonable efforts to maintain the Facility to avoid injuries to authorized Pierce drivers and vehicles. Pierce will ensure that its drivers make reasonable efforts to avoid injuries and damages to persons and property while operating Pierce vehicles at the Facility.
- H. Pierce will ensure that all Pierce drivers make reasonable efforts to comply with the access and bus lot navigation signage to avoid any disruption to the operation of the Facility. Coordinate all access with City Fleet Manager.
- I. All Pierce drivers will report any fueling mechanical failures to City base staff and contact the Pierce Communications Center to report if base staff are not available.
- J. When entering the Facility, Pierce will ensure that all Pierce drivers do all of the following:
  - 1. Obey posted speed limits.
  - 2. Drive within the designated lanes and in the direction indicated. Do not cut across lanes.
  - 3. Exercise care and caution when driving around parked vehicles and buildings.
  - 4. Stop at stop signs and painted stop bars on the pavement.
  - 5. Wear reflectorized ANSI rated safety vest if outside of their vehicle in the Facility yard.
- K. Pierce agrees that it will conduct all activities at the Facility in compliance with all applicable environmental laws pertaining to the environment or natural resources, and that toxic or hazardous substances shall not be brought to the Facility by Pierce without the express written permission of City and under such terms and conditions as may be specified by City.
- L. Nothing herein creates an estate or transfers any right, privilege, or other interest in real estate, improvements to real property, or the Facility, except for the use rights specifically described herein.

3. Invoicing.

On or before the 10<sup>th</sup> day of the following month, City will email Pierce an invoice for labor and Pierce vehicle fuel consumption for the prior month. The information provided to Pierce will include Pierce vehicle number; transaction date/time; fuel type; quantity of fuel purchased; actual City labor costs and the total cost for the fuel transaction. City will bill Pierce for the actual cost of fuel (including applicable taxes) and actual cost of City labor to perform the fueling.

Pierce will review the invoice for accuracy and approve the amount of the invoice to City. Payment on invoices is due 30 days after receipt.

Designated representatives of the City and Pierce shall resolve any billing disputes.

4. Amendments.

This Agreement may be reviewed on an annual basis to make any necessary revisions. Any changes made must be in the form of a written Amendment executed by both Parties.

5. Term Extensions and Termination

Any extension or renewal of this Agreement must be in writing and agreed to by both Parties.

Either Party may terminate this Agreement by providing 30 days' written notice to the other. Up to the effective date of termination, the Parties agree to work together to ensure that each Party is able to have access to the fueling necessary to meet its operational needs.

6. Dispute resolution

In the event of a dispute pertaining to this Agreement, the Parties agree to attempt to negotiate in good faith an acceptable resolution. If a resolution cannot be negotiated, then the Parties agree to submit the dispute to voluntary non-binding mediation before pursuing other remedies. This provision does not limit either Party's right to terminate this Agreement as authorized by Section 5.

7. Indemnification

Each Party shall defend, hold harmless, and indemnify the other Party and its directors, officers, agents and employees against any and all loss, liability, damage, or expense, including any direct, indirect or consequential loss, liability, damage, or expense, for injury or death to persons, including employees of either Party, and damage to property, including property of either Party, arising out of or in connection the negligent acts, omissions, or conduct of the indemnifying Party in performing its obligations under this Agreement or in the exercise of a Party's rights or privileges under this Agreement. However, neither Party shall be indemnified hereunder for any loss, liability, damage, or expense resulting from its sole negligence or willful misconduct

The indemnification provided herein shall apply to and require each Party to defend, indemnify and hold harmless the other Party for claims brought by an employee of the indemnifying Party if said claims are alleged to have arisen from the actions or omissions of the indemnifying Party, and in such case, the indemnifying Party waives and will not assert against the other Party, any immunity under the Washington State Industrial Insurance Act (RCW Title 51). This waiver is limited to actions by and between the City and Pierce only and does not extend to the employees of either Party. The City and Pierce expressly do not waive their immunity against claims brought by their own employees.

The Parties' rights and obligations with regard to defense and indemnity survive the termination or expiration of this Agreement.

8. Insurance

During the course and performance of this Agreement, each Party, at its own expense, shall maintain insurance or a self-insurance program providing automobile liability coverage for property damage, bodily injury, and personal injury for not less than \$5,000,000 per occurrence per policy period, minimum limits of which may be met through a combination of primary and excess coverage. Upon request, the Parties agree to provide the other Party with a certificate of self-insurance as adequate proof of coverage and provide each other with at least thirty (30) calendar days' prior written notice of any material change in the City's insurance program.

IN WITNESS WHEREOF, the duly authorized representatives of the Parties have signed this agreement.

**PIERCE COUNTY PUBLIC TRANSPORTATION BENEFIT AREA CORPORATION**

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Mike Griffus  
Chief Executive Officer

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Date

**CITY OF TACOMA SOLID WASTE MANAGEMENT**

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(Signature)

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(Name and Title)

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Date

**TITLE:** Authorize the Chief Executive Officer to Execute a New Two-Year Interlocal Agreement No. (Contract No. 1693) with the Pierce County Sheriff’s Department (PCSD) for Law Enforcement Services Retroactive January 1, 2023, Through December 31, 2024

**DIVISION:** Service Delivery and Support

**SUBMITTED BY:** Grantley Martelly, Chief Operating Officer

**RELATED ACTION:** N/A

**ATTACHMENTS:** Exhibit A. Proposed Agreement

**RELATION TO STRATEGIC PLAN:** CustomerCustomer

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: N/AN/A

Operating Budget

Capital Budget

FUNDING SOURCE:	EXPLANATION:
Fixed Costs for Dedicated Staff (includes 10 percent increase for year 2)      \$ 989,730  Extra duty officers and additional services (as needed contingency)      \$ 1,560,000  Total Expenditure      \$ 2,549,730	The proposed contract includes fixed costs in the amount of \$471,300 for one (1) PCSD Chief and one (1) PCSD Investigator. Additional costs are anticipated to be incurred for extra duty officers at needed transit locations. Staff has added contingency costs to cover these circumstances. The contingency costs are based off monthly expenditure costs for extra duty work averaging between \$55,000 - \$65,000 per month.

**BACKGROUND:**

Providing a safe transit system for Pierce Transit’s customers is Pierce Transit’s top priority. The staffing of one (1) PCSD Chief of Public Safety (1), and one (1) PCSD investigator is needed for continuity of service for managing Pierce Transit Public Safety Officers and extra duty officers from partnering law enforcement which, at this time, includes agencies such as Federal Way, Lakewood, and Puyallup.

Staff seeks authority to execute a new two-year Interlocal Agreement with the Pierce County Sheriff’s Department for Law Enforcement Services retroactive from January 1, 2023, through December 31, 2024. Pursuant to the terms of the contract, the County will provide law enforcement services for the fixed positions of one (1) Chief of Public Safety, and

(1) Investigator in the amount of \$471,300, as described in Exhibit B of the proposed contract. This agreement is retroactive to January 1, 2023, and also covered the costs for the Interim Public Safety Chief that was utilized after the former Chief of Public Safety retired in early 2023.

The Agreement also provides for Extra Duty and Specialized Services Rates based on utilization. Historically, Pierce Transit has not utilized many of the services listed on the Services Rate Page (Exhibit C to the Agreement), but staff does anticipate there will be an on-going need to utilize PCSD Extra Duty Patrol Officers at transit center locations where an increased number of security incidents occur.

**STAFF RECOMMENDATION:**

Staff recommends the approval of the Interlocal Agreement with the Pierce County Sheriff's Department for Law Enforcement Services for continuity of a critical service that supports the safety of employees, customers, and the community at large.

**ALTERNATIVES:**

Do not approve the proposed Interlocal Agreement. This is not recommended as law enforcement services from PCDS are critical throughout the Pierce Transit system and are needed for the safety and security of customers and Pierce Transit employees.

**PROPOSED MOTION:**

Move to: Authorize the Chief Executive Officer to execute a new two-year Interlocal Agreement with the Pierce County Sheriff's Department (Contract No. 1693) to provide Law Enforcement Services pursuant to the terms and conditions described in Exhibit A, retroactive from January 1, 2023, through December 31, 2024, for a not to exceed amount of \$2,549,730.

**INTERLOCAL AGREEMENT  
BETWEEN PIERCE COUNTY AND PIERCE TRANSIT  
RELATING TO LAW ENFORCEMENT SERVICES**

**THIS INTERLOCAL AGREEMENT (“Agreement”)** is entered into by and between **PIERCE COUNTY**, a political subdivision of the State of Washington (“County”) and **PIERCE COUNTY PUBLIC TRANSPORTATION BENEFIT AUTHORITY**, a municipal corporation of the State of Washington (“Pierce Transit”) (together, “Parties”) as follows:

**WHEREAS**, Pierce Transit has requested the County provide certain law enforcement services to Pierce Transit; and

**WHEREAS**, the County has the resources necessary through the Pierce County Sheriff’s Department (PCSD) to provide law enforcement services to Pierce Transit; and

**WHEREAS**, the parties entered into an agreement for law enforcement services on January 1, 2022, and subsequently amended that agreement on December 29, 2022; and

**WHEREAS**, after evaluating the scope of Pierce Transit's need for law enforcement services, Pierce Transit seeks to enter into this new Agreement (“Agreement”) for a new scope of work, and upon the effective date of this Agreement, any prior agreement between the Parties for law enforcement services shall be null; and

**WHEREAS**, the parties are authorized to enter into such agreements by virtue of RCW 39.34 and 35.02.225.

**NOW, THEREFORE**, in consideration of the terms and conditions contained herein, it is mutually agreed by and between the County and Pierce Transit as follows:

**SECTION 1. PURPOSE.**

The purpose of this agreement is for the County to provide Pierce Transit with law enforcement services by and through PCSD.

**SECTION 2. DIRECT SERVICES.**

The County will provide law enforcement services as described in the categories below within the Pierce Transit service area at the level described in Exhibit “A” attached hereto and incorporated herein by this reference, and at the cost described in Exhibit “B,” which is also attached hereto and incorporated herein by this reference. Patrol Deputies, Sergeants, K9 Units, Investigators and Public Safety Chief categories shall be filled utilizing trained and fully commissioned deputies. The County shall coordinate with Pierce Transit to maximize coverage and efficiency in utilization of deputy assignments. The County is to provide sworn police services dedicated to Pierce Transit. In so doing, the law enforcement services shall be dedicated to Pierce Transit and shall not be used elsewhere within Pierce County; provided



however, that in the event of emergency or a call by an officer for assistance, then reasonable levels of mutual aid may be rendered.

- A. Patrol and Enforcement and Investigations Services. Patrol and enforcement services will, to the extent reasonably practicable based on service levels described in Exhibit A, constitute the first response for the enforcement of state and local law and Pierce Transit Codes and Policies throughout Pierce Transit's system. As used herein, "patrol services" means reactive patrol to respond to Pierce Transit's staff, customers and business calls for services, proactive patrol to prevent and deter criminal activity at Pierce Transit facilities and throughout Pierce Transit operations, and other lawful law enforcement assignments Pierce Transit deems necessary.

Deputies will be selected and supervised by the Public Safety Chief. In the event that a Deputy position cannot be filled due to a lack of applicants, or if applicant(s) are not successful during the selection process, the position will be filled according to the PCSD guild contract, a current copy of which, and any changes thereto, shall be provided to Pierce Transit.

- B. Public Safety Chief. The Public Safety Chief will handle and direct the day-to-day operational concerns for the Pierce Transit Department of Public Safety (DPS) in accord with the policies and direction for the DPS as identified by Pierce Transit and will serve as Pierce Transit's Chief of Public Safety. In addition, the Public Safety Chief or other designated supervisory staff will be available to Pierce Transit during certain days and hours, as mutually agreed to by the County and Pierce Transit for such activities as meetings of the Pierce Transit Board of Commissioners and appropriate community meetings. Selection of the Public Safety Chief to be assigned to Pierce Transit will be done by PCSD with the involvement of and input from the Pierce Transit Chief Operating Officer or designee.

The duties of the Public Safety Chief shall include, but are not limited to:

- a. To work with Pierce Transit Chief Operating Officer to establish performance standards, goals and objectives for this Agreement and for the County's provision of law enforcement services to Pierce Transit.
- b. Lead, be responsible for and coordinate DPS operations and activities, including hours of operation and Pierce Transit protocols and procedures, to carry out the performance standards, goals and objectives for this Agreement and for the County's provision of law enforcement services to Pierce Transit.
- c. Direct, supervise, and review the performance of all PCSD deputies and supervisory staff. Report to PCSD any recommendations for performance improvement.
- d. Coordinate duties of officers assigned to Pierce Transit as specific needs arise, and as necessary to deliver on the performance requirements and standards of this Agreement. Report to PCSD any changes in duty of Pierce Transit assigned officers.

- e. Oversee the implementation within Pierce Transit of PCSD policies and procedures as necessary and appropriate for the County's provision of law enforcement services to Pierce Transit. Maintain, adhere to, administer, and enforce current Pierce Transit policies and procedures. Notify Pierce Transit Chief Operating Officer of any County procedures or changes which either supplement or possibly detract from Pierce Transit's goals and objectives for the DPS.
  - f. Oversee the implementation of all Pierce Transit policies and procedures relating to police services. Provide to PCSD any written information relative to police services created by Pierce Transit. Notify PCSD of all procedures which differ from PCSD policies and procedures.
  - g. Identify areas of supplemental training for officers assigned to Pierce Transit. Make recommendations to PCSD for supplemental training. Make recommendations to Pierce Transit Chief Operating Officer for training not provided by PCSD.
  - h. Provide supervision and direction to all County deputies assigned to Pierce Transit as well as other assigned personnel, and liaison with PCSD command.
  - i. Supervise Pierce Transit staff in the following positions, subject to all Pierce Transit policies, rules, requirements, and the direction of the Pierce Transit Chief Operating Officer with the assistance of the Pierce Transit Employee Services Department. All recommendations on hiring, discipline and performance reviews of the following Pierce Transit employees shall be conducted in accord with the policies and procedures of the Pierce Transit Employee Services Department:
    - i. Records Assistant - Executive Assistant
    - ii. Public Safety Sergeants
    - iii. Transit Security Specialist
    - iv. Records Supervisor
  - j. Assist Pierce Transit with development and implementation of a plan to provide an ordered, effective transition of services (if any) pursuant to the terms of section 10 of this Agreement.
- C. Canine Unit. The County has utilized funding to secure a bomb dog previously assigned to Pierce Transit in protection of the public transportation system. The County will pay all costs associated with the acquisition, care and maintenance of the canine. The County will allow the reasonable and limited use of the K9 Unit for mutual aid but reserves the right to seek reimbursement if the County's interests are not maintained.
- D. Training for Pierce Transit Employees. PCSD deputies may be asked to present to each transit operator or public safety officer training class and to other Pierce Transit staff with regard to law enforcement generally and/or the resources available under this Agreement. Any such duties will be included in the overall cost of staffing for this Agreement as set forth in Exhibit B.

- E. Charges for Optional Special Services. The PCSD is a full-service police agency and a number of optional, specialized services may be provided at Pierce Transit's request. To the extent Pierce Transit does not select one or more support services designated as optional special contract services, the County will not charge Pierce Transit for those services. In the event any of these services are deployed at the request of Pierce Transit, charges for such services will be as is set forth in Exhibit C, and if such services are not listed on Exhibit C, the parties hereto shall meet and confer to determine the specific cost arrangement for such services.
  
- F. Special Assignments. As used herein, "Special Assignment" is when a PCSD employee who is ordinarily assigned to Pierce Transit under this Agreement is temporarily assigned by PCSD for another purpose and is therefore not performing services for Pierce Transit. Prior to any Special Assignment, the Pierce Transit Chief Operating Officer will meet with the PCSD Undersheriff or delegate to review and mutually approve any Special Assignment activities and the duration of same. Prior approval shall not be required in the event of an emergency. Pierce Transit may revisit this term and negotiate alternative staffing, cost reductions or further modifications to the costs under this Agreement as a result of Special Assignments.
  
- G. Extra Duty Program for 2023. Pierce Transit may utilize extra duty deputies to supplement its compliment of law enforcement officers beyond the numbers set forth in Exhibit A. As used herein, an "extra duty deputy" is a PCSD deputy not usually assigned to Pierce Transit. Pierce Transit shall coordinate scheduling of extra duty deputies (if any) with the PCSD Chief of Patrol based on Pierce Transit's needs as determined by the Pierce Transit Chief Operating Officer in consultation with the Public Safety Chief; provided, however that Pierce Transit understands and agrees that the County and PCSD have no obligation hereunder to provide extra duty deputies but will undertake reasonable efforts to do so upon Pierce Transit's request taking into account PCSD's operational needs and staffing levels.

### **SECTION 3. COST OF SERVICES.**

- A. Charges for services provided in 2023. Base year costs and unit costs for law enforcement services for 2023 are shown in Exhibit B and will be billed on the basis of actual services provided. All PCSD staff assigned to Pierce Transit and included in this Exhibit B will be fully trained through the PCSD and will be supervised by and through the Public Safety Chief.
  
- B. Purchase of Additional Special Services. For additional services requested pursuant to Section 2(G) herein, the County will provide additional personnel at the unit cost reflected in Exhibit C. Except as otherwise set forth herein, other services not reflected in Exhibits B or C may be provided at costs negotiated between Pierce Transit and the County.
  
- C. Extra Duty Officer Overtime Costs. For extra duty officers requested pursuant to Section 2(G) herein, the County will provide additional personnel if available at the unit cost reflected in Exhibit C.

- D. Special Event Services. Upon request by Pierce Transit's Chief Operating Officer that PCSD provide additional services for "special events", such events will be staffed on an overtime basis over and above the service level identified in Exhibit A. The cost for additional services for "special events" will be as set forth in Exhibit C. As used herein, "special events" are occurrences such as community events or concerts that take place on an infrequent and sporadic basis beyond Pierce Transit's usual operations and which require additional public safety services. Pierce Transit understands and agrees that the County and PCSD have no obligation hereunder to provide additional services for special events, but will undertake reasonable efforts to do so upon Pierce Transit's request taking into account PCSD's operational needs and staffing levels.
- E. Billing Procedure. The cost of services as outlined in this Agreement will be billed monthly by the County after the 10<sup>th</sup> of the month in which the services are rendered. Extra duty or overtime performed by PCSD employees will be billed, consistent with Exhibit C after the last pay cycle of the month once the overtime has been entered into the system by the deputies. Pierce Transit will be billed by the County for any pay differentials resulting from a Sergeant serving as the Acting Chief in the Public Safety Chief's absence. Payments by Pierce Transit will be due thirty (30) days after receipt of the invoice. Monthly payments that are not paid within the allotted time period shall be considered delinquent. Delinquent charges shall accrue interest on the unpaid balance from the date of delinquency until paid, at an interest of one half of one percent (0.5%) per month.
- F. Overtime. The compensation rate for employment of additional personnel in an overtime status shall be as set forth in Exhibit C.

#### **SECTION 4. REPORTING, RECORDS RETENTION, AUDIT, AND PUBLIC RECORDS.**

- A. Notification of Significant Criminal Activity. The Public Safety Chief, or his or her designee, will immediately notify Pierce Transit's Chief Operating Officer of any significant criminal occurrences within the Pierce Transit system. The term "significant" as used in this section means felony offenses occurring on or within the Pierce Transit system of vehicles and facilities, any identified pattern of criminal activity within the boundaries of the Pierce Transit benefit area, or other offenses that the Public Safety Chief deems significant.
- B. Reports. In addition to reports that the Public Safety Chief and the Pierce Transit Chief Operating Officer determine are reasonably necessary to measure the performance of the County under this contract and/or to determine the scope of Pierce Transit's policing service needs, the County shall provide the following written reports:

The following reports shall be provided monthly:

- a. Dispatched calls for service to include the time the call is received to the time of dispatch; the time of dispatch to arrival; and the time from arrival to clearance.
- b. Number of bus trips or service rides by County personnel;
- c. Number of civilian contacts by County personnel;
- d. Breakdown of transit-specific responses as opposed to non-transit assist responses;

- e. Summaries of Service Incident Report (SIRs);
  - f. Verification of hours worked by Public Safety Officers.
- C. Records Retention and Audit. During the term of this Agreement and for a period of not less than six (6) years from the date of its expiration or earlier termination, the records and accounts pertaining to this Agreement and services provided hereunder are to be kept available by both Parties for inspection and audit by the other party and the State Auditor, and copies of all records, accounts, documents or other data pertaining to the Agreement or services provided hereunder will be furnished upon reasonable notice. If any litigation, claim or audit is commenced, records and accounts, along with any supporting documentation shall be retained until the litigation, claim, or audit has been resolved, even if such litigation, claim or audit continues past the six-year retention period; provided further that, consistent with RCW 40.14.070, personnel records for peace officers providing services under this Agreement shall be retained for the duration of the officer's employment and a minimum of 10 years thereafter.
- D. Disclosure of Public Records. The Parties acknowledge that all non-privileged non-exempt records that may be maintained by either party pursuant to this Agreement may be subject to disclosure under the Washington State Public Records Act, or other laws, and that disclosure of any such record(s) by either party shall not constitute a breach of this Agreement or a basis for claim by one party adverse to the other.

**SECTION 5. HIRING, ASSIGNMENT, RETENTION, SUPERVISION, AND DISCIPLINE OF OFFICERS AND INDEPENDENT CONTRACTOR STATUS.**

The County is, and shall at all times be deemed to be, an independent contractor. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between Pierce Transit and the County or any of the County's deputies, agents or employees. The County shall retain all authority for hiring, supervision, discipline, rendition of services, standards of performance, and control of PCSD personnel, and other matters incident to the performance of services by the County pursuant to this Agreement as set forth herein.

The County shall hire, assign, retain, supervise, and discipline all PCSD employees according to PCSD's collective bargaining agreement, civil service rules, and state and federal law; provided, however that only qualified, trained officers meeting all of the requirements of applicable state laws and regulations may be utilized in the performance of services under this Agreement.

The County shall encourage officer retention to provide continuity of service and promote diversity in the work force which is reflective of the diversity of the community.

Nothing in this Agreement shall make any employee of Pierce Transit a County employee or any employee of the County a Pierce Transit employee for any purpose, including, but not limited to, for withholding of taxes, payment of benefits, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded County or Pierce Transit employees by virtue of their employment.

**SECTION 6. ADDITIONAL RESPONSIBILITIES OF THE PARTIES.**

- A. Pierce Transit shall be additionally responsible to:
- a. With the assistance of the Public Safety Chief, develop and provide to the County the general policies, procedures, and standards by which Pierce Transit expects the County to provide law enforcement services for citizens who use Pierce Transit's transit system.
  - b. To the extent reasonably possible taking into consideration local circumstances, endeavor as it adopts code, policies, practices, rules or guidelines that relate to law enforcement or public safety to have such provisions be consistent with ordinances of the County or state law. It is recognized that it is in the interest of both Parties to this Agreement that reasonable uniformity of common regulations will promote efficient provision of law enforcement services. Nothing in this provision shall prevent Pierce Transit from adopting code provisions, policies, practices, rules or guidelines that it determines to be necessary and in its best interest.
  - c. Provide and maintain the facility(ies) for all County personnel to deliver services under this Agreement.
  - d. Provide, hire, retain, and employ Pierce Transit staff to provide security and citizen services such as those provided by the Public Safety Sergeants and Officers, Transit Security Specialist, Records Supervisor, Records Technician, and Office Assistant/Records Clerk, all of whom are and shall remain Pierce Transit employees, subject to applicable Pierce Transit policies, rules, procedures, guidelines, practices, and any applicable collective bargaining agreements.
  - e. Pierce Transit's Chief Operating Officer shall have the general duty and responsibility of providing to the assigned Public Safety Chief general direction relative to the furnishing of law enforcement services to Pierce Transit.
  - f. Except as otherwise stated herein, supply at its own cost and expense any special supplies, stationary, notices, or forms where such must be issued in the name of Pierce Transit.
- B. The County shall be additionally responsible to:
- a. Make operational and day-to-day decisions to implement pursuant to this Agreement Pierce Transit's general policies, procedures, and standards by which Pierce Transit expects the County to provide law enforcement services for citizens who use Pierce Transit's transit system.
  - b. Serve as a subject matter expert to consult with Pierce Transit as needed in the development of Pierce Transit's policies relating to the provision of law enforcement services.

- c. Keep Pierce Transit's Chief Operating Officer informed of PCSD policy, procedures, standards, rules, guidelines or best practices that may conflict with Pierce Transit policies, procedures, rules, or practices so that the Parties may resolve any such disputes and determine the appropriate course.
  - d. Provide all necessary supplies, vehicles, uniforms, weapons, and other equipment for law enforcement personnel to meet the level of service provisions as specified in this Agreement.
  - e. The County Public Safety Chief shall maintain communication between Pierce Transit and PCSD command structures to ensure that changes in County polices are agreeable to Pierce Transit and that changes in Pierce Transit policies are agreeable to the County.
  - f. Provide deputies who are trained on and equipped with such technology as is customarily provided to its patrol deputies. Such technology may include, but is not limited to: mobile data terminals (MDTs); AFIS; GIS; computer access to criminal history data and other like data; and other current technology utilized within law enforcement agencies. Any technology not currently in use or not customarily provided to patrol deputies, may be requested by Pierce Transit, and the County and Pierce Transit agree to meet and confer over the need, with the County having final decision-making authority on whether or not such technology will be utilized or implemented in support of this Agreement.
  - g. If the Public Safety Chief is absent from duty for a period of fourteen (14) or more consecutive days, the County will provide a replacement Sergeant beginning on the fifteenth (15<sup>th</sup>) day at the expense of Pierce Transit, until such time as the Public Safety Chief assigned to Pierce Transit is able to return to their duties.
- C. Both Parties will:
- a. In the implementation of the law enforcement services to be provided by the County, regularly meet and confer to assure that the implementation of services is consistent with Pierce Transit's priorities.
  - b. Collaborate to establish a list of policies and procedures that are subject to Pierce Transit control and those that are subject to County control.
  - c. Maintain communication between the Public Safety Chief and the Pierce Transit Chief Operating Officer so that contract management direction is provided by the Pierce Transit Chief Operating Officer to the County.
  - d. In the event a Pierce Transit procedure, policy goal or operation differs from the County's, and there is a need for resolution of the issue, Pierce Transit's Chief Operating Officer and PCSD shall negotiate to reach a final determination as to which policy will prevail.

- e. Pierce Transit and the County will equally share responsibility and liability for any mutually-negotiated deviation from standard County procedure, policy or operation.

**SECTION 7. ADDITIONAL TRAINING.**

Pierce Transit may seek to have the deputies assigned to duty within Pierce Transit limits attend additional or supplemental training specific to Pierce Transit's work. Such training would be requested by Pierce Transit and subject to approval by the Pierce County Sheriff who will not unreasonably withhold approval. Such training shall be done at the sole cost and expense of Pierce Transit.

**SECTION 8. COMMUNITY IDENTITY.**

PCSD will maintain a uniform for its officers. Pierce Transit acknowledges that the assigned personnel shall retain the uniform of the PCSD; however, the County agrees that assigned personnel may wear additional identification in the nature of a pin, patch, or other like identification indicating affiliation with Pierce Transit. The nature and design of any additional identification will be determined jointly by the Pierce County Sheriff and Pierce Transit and provided to PCSD by Pierce Transit.

Patrol vehicles that are assigned to Pierce Transit shall display the identification and other logo of Pierce Transit. Additionally, the vehicles will indicate that they are PCSD vehicles with appropriate law enforcement markings. The form of identification will be determined jointly by the PCSD and Pierce Transit, and provided at Pierce Transit's expense. In the event Pierce Transit requests that the patrol vehicles be a different color than ordinarily used by PCSD, the County will make reasonable efforts to accommodate Pierce Transit's request in accordance with the County's vehicle replacement schedule.

**SECTION 9. CONTRACT ADMINISTRATION.**

- A. Daily Operations. The Pierce Transit Chief Operating Officer shall be responsible for communicating with the Public Safety Chief about the general direction of the Pierce Transit DPS and the general administration of this Agreement on behalf of Pierce Transit. This designation shall not intrude upon the province of the PCSD staff in the actual delivery of police services but shall be the method of liaison and communication between the Pierce Transit and PCSD command structure.
- B. Dispute Resolution. In the event of a dispute with regard to this Agreement, Pierce Transit Chief Operating Officer shall discuss the dispute with the Public Safety Chief in an attempt to resolve the problem. Any problem that cannot be resolved by the Pierce Transit Chief Operating Officer and the Public Safety Chief shall be referred to the Pierce County Sheriff who will negotiate with the Pierce Transit CEO. If the dispute cannot be resolved by the Pierce Transit CEO and the Pierce County Sheriff, the Parties agree to participate in non-binding mediation before a third party whose selection will be mutually agreed upon. The cost of mediating the dispute will be borne equally by both parties.



**SECTION 10. TERM OF AGREEMENT AND TERMINATION.**

The term of the Agreement shall commence on January 1, 2023 (“Effective Date”) and extend through December 31, 2024 (“End Date”) unless the termination process outlined herein is invoked. Any extension or amendment must be in writing and agreed to by the Parties.

- A. Process for Termination: If either party desires to terminate the Agreement prior to the End Date, that party shall provide six (6) months advance written notice of termination prior to termination. Once notice of termination is given, the parties shall work together to develop a transition plan, which shall be established no later than sixty (60) days prior to the effective date of the termination and shall provide for an orderly transition of police service responsibilities from the County to Pierce Transit.
- B. Transition Plan: The Transition Plan shall identify and address any transfer of personnel and/or conveyance of equipment to Pierce Transit (if applicable), workload, assignment and any other issues related to the transition. Each party shall bear its own cost in developing the plan.
- C. Implementation of Plan. The County and Pierce Transit agree to use best efforts to implement the transition plan to provide an ordered, effective transition of services.
- D. Option to Purchase Vehicles. At the termination of this Agreement, Pierce Transit shall have the option to purchase the County owned vehicles assigned to deputies for Pierce Transit at the then-existing undepreciated value of those vehicles.
- E. Unplanned Fiscal Impacts: Due to circumstances beyond Pierce Transit's control, if Pierce Transit's revenues experience an unplanned major fiscal disruption, or if funds are not allocated in the Pierce Transit budget for the services contemplated by this Agreement, Pierce Transit may need to eliminate sworn positions provided by the County to Pierce Transit. When eliminating positions, Pierce Transit shall provide the County with the following advance notice:

- One Position: 30 days' notice
- Two to three positions: 45 days' notice
- Four or more positions: 60 days' notice

The position of Public Safety Chief shall not be subject to elimination under this section. Further, it is acknowledged that any reduction in staffing pursuant to this section may negate the minimum staffing staffing/service level provisos described in Exhibit A, and that such reduction shall not be deemed a breach of this Agreement so long as Pierce Transit gives the above-indicated advance notice to the County, and provided that the resultant minimum staffing level is mutually agreed upon by both Pierce Transit and the County. In the event of such a reduction, the County shall begin to provide per diem billing credit after the budgeted position has been vacated for sixty (60) consecutive days.

**SECTION 11. INDEMNIFICATION AND DEFENSE.**

To the extent permitted by law, the County shall defend, indemnify, and hold harmless Pierce Transit, its officers, employees, and agents from any and all costs, including reasonable attorney fees, claims, judgments, or awards or damages, resulting from acts or omissions of the County, its officers, employees, or agents arising out of or in connection with the performance of this Agreement except for injuries, damages and judgments caused by the sole negligence of Pierce Transit.

In executing this Agreement, the County does not assume liability or responsibility for or in any way release Pierce Transit from any liability or responsibility which arises in whole or in part from the existence or effect of Pierce Transit's ordinances, rules, regulations, resolutions, customs, policies or practices. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such Pierce Transit ordinance, rule, regulation, resolution, custom, policy or practice is at issue, Pierce Transit shall defend the same at its sole expense, and if judgment specifically attributable to such Pierce Transit provisions, is entered and damages are awarded against Pierce Transit, the County, or both, Pierce Transit shall satisfy the same, including all chargeable costs and reasonable attorney's fees and costs.

To the extent permitted by law, Pierce Transit shall defend, indemnify and hold harmless the County, its officers, employees and agents from any and all costs, including reasonable attorney fees, claims, judgments, or awards of damages, resulting from acts or omissions of Pierce Transit, its officers, employees or agents arising out of or in connection with the performance of this Agreement except for injuries, damages, judgments caused by the sole negligence of the County.

In executing this Agreement, Pierce Transit does not assume liability or responsibility for or in any way release the County from any liability or responsibility which arises in whole or in part from the existence or effect of County ordinance, rules, regulations, resolutions, customs, policies or practices. If any cause, claim, suit, action, or administrative proceeding is commenced in which the enforceability and/or validity of any such County ordinance, rule, regulation, resolution, custom, policy, or practice is at issue, the County shall defend the same at its sole expense, and if judgment is entered and damages are awarded against the County, Pierce Transit, or both, the County shall satisfy the same, including all chargeable costs and reasonable attorney's fees and costs.

It is further understood that no liability shall attach to either Party by reason of entering into this Agreement except as expressly provide herein.

If the claim, suit or action for injuries, death or damages as provided for in the proceeding paragraphs of this Agreement is caused by or results from the concurrent negligence of (a) the indemnitee or the indemnitee's agents or employees, and (b) the indemnitor or the indemnitor's agents or employees, the indemnity provisions provided for in these paragraphs shall be valid and enforceable only to the extent of the indemnitor's negligence.

In addition to this mutual indemnification and defense provision in this Section 11, the parties acknowledge that any mutually agreed change to County procedure, policy, or operation is subject to the terms of Section 6(C) herein.

Defense and indemnification obligations shall survive the expiration or termination of this Agreement.

**SECTION 12. NO THIRD-PARTY BENEFICIARY.**

The County does not intend by this Agreement to assume any contractual obligations to anyone other than Pierce Transit, and Pierce Transit does not intend by this Agreement to assume any contractual obligations to anyone other than the County. The County and Pierce Transit do not intend that there be any third-party beneficiary to this Agreement.

**SECTION 13. INSURANCE COVERAGE.**

The County shall maintain at all times during the course of this Agreement a general liability insurance policy or a program of self-insurance that includes coverage for personal injury, bodily injury, property damage, law enforcement professional liability, and employment practices liability or other comparable coverage.

**SECTION 14. NON-DISCRIMINATION.**

The County and Pierce Transit certify that they are Equal Opportunity Employers. The County shall remain committed to encourage a diverse workforce for law enforcement at Pierce Transit. Both Parties shall comply with all applicable federal, state and local laws, rules and regulations pertaining to nondiscrimination, and that during the performance of this Agreement, no party shall discriminate or tolerate harassment on the basis of sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupation qualification in the administration or delivery of services or any other benefit under this Agreement.

**SECTION 15. ASSIGNMENT.**

Neither the County nor Pierce Transit shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other party.

**SECTION 16. NOTICE.**

Any formal notice or communication to be given by the County to Pierce Transit under this Agreement shall be deemed properly given if delivered, or if mailed postage prepaid and addressed to:

Pierce Transit  
3701 96<sup>th</sup> St SW  
Lakewood, WA 98496  
Attn: Executive Director of Finance/IT (CFO)

Any formal notice or communication to be given by Pierce Transit to the County under this Agreement shall be deemed properly given if delivered, or if mailed postage prepaid and addressed to:

Pierce County Sheriff's Department  
930 Tacoma Avenue S.

1<sup>st</sup> Floor, County-City Building  
Tacoma, Washington 98402-2100  
Attn: Chief of Staff

The title and address to which notices and communications shall be directed may be changed at any time, and from time to time, by either Pierce Transit or the County giving notice thereof to the other as herein provided.

**SECTION 17. WAIVER.**

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement.

**SECTION 18. AMENDMENT.**

Provisions within this Agreement may be amended with the mutual consent of the Parties hereto. No additions to, or alternation of, the terms of this Agreement shall be valid unless made in writing, formally approved and executed by duly authorized agents of both Parties.

**SECTION 19. NO REAL PROPERTY ACQUISITION OR JOINT FINANCING.**

This Agreement does not provide for the acquisition, holding or disposal of real property. Nor does this Agreement contemplate the financing of any joint or cooperative undertaking. There shall be no budget maintained for any joint or cooperative undertaking pursuant to this Agreement.

**SECTION 20. SEVERABILITY.**

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

**SECTION 21. CONFLICTS.**

In the event of a conflict between this Agreement and any other agreement between the Parties, this Agreement shall govern.

**SECTION 22. ENTIRE AGREEMENT**

This Agreement contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no prior agreements shall be effective for any purpose.

**END OF AGREEMENT; SIGNATURE PAGE IMMEDIATELY FOLLOWING.**

**PIERCE COUNTY  
CONTRACT SIGNATURE PAGE**

Contract # \_\_\_\_\_

IN WITNESS WHEREOF, the parties have executed this Agreement this \_\_\_\_ day of \_\_\_\_\_, 2023.

**CONTRACTOR:**

\_\_\_\_\_  
Contractor Signature Date

\_\_\_\_\_  
Title of Signatory Authorized by Firm Bylaws

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Mailing  
Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**PIERCE COUNTY:**

Approved As to Legal Form Only:

\_\_\_\_\_  
Prosecuting Attorney Date

Recommended:  
  
\_\_\_\_\_  
Finance Date

**Approved:**  
  
\_\_\_\_\_  
Department Director Date  
*(less than \$250,000)*

\_\_\_\_\_  
County Executive *(over \$250,000)* Date

**EXHIBIT A  
 2023 SERVICE LEVEL**

The County will provide law enforcement services as described in the categories below within the Pierce Transit service area at the levels described below:

<b>Service Period</b>	<b>Chief</b>	<b>Sergeant</b>	<b>Patrol Deputy</b>	<b>Investigator</b>	<b>K9 Unit</b>	<b>Total</b>
January 1, 2023 to January 16, 2023	1	0	0	1	0	2
January 17, 2023 to March 1, 2023	2	0	0	1	0	3
March 2, 2023 to December 31, 2023	1	0	0	1	0	2

**EXHIBIT B  
2023 SERVICE COST**

<b>Service Period: January 1, 2023 through January 16, 2023 (16 days)</b>			
<b>Service</b>	<b>Unit Cost</b>	<b>No. Units</b>	<b>Cost</b>
Public Safety Chief (14-29)	\$10,530	1	\$10,530
Investigator	\$7,760	1	\$7,760
Subtotal / Service Period Cost:			\$18,290

<b>Service Period: January 17, 2023 through March 1, 2023 (44 days)</b>			
<b>Service</b>	<b>Unit Cost</b>	<b>No. Units</b>	<b>Cost</b>
Public Safety Chief (14-29)	\$31,810	1	\$31,810
Interim Chief (14-29)	\$31,810	1	\$31,810
Investigator	\$21,300	1	\$21,300
Subtotal / Service Period Cost:			\$84,920

<b>Service Period: March 2, 2023 through December 31, 2023 (305 days)</b>			
<b>Service</b>	<b>Unit Cost</b>	<b>No. Units</b>	<b>Cost</b>
Public Safety Chief (14-29)	\$220,480	1	\$220,480
Investigator	\$147,610	1	\$147,610
Subtotal / Service Period Cost:			\$368,090

<b>GRAND TOTAL:</b>	
	\$471,300
* Rates include the additional 3.5% paid toward the retirement of commissioned deputies that the State will no longer pay because Pierce Transit is not considered a LEOFF Agency.	

**EXHIBIT C  
2023 EXTRA DUTY AND SPECIALIZED SERVICES RATES**

<b>Service</b>	<b>Cost Per Response</b>
Detective – Major Crimes/Internal Affairs	\$160/hour per officer (3 hr. minimum)
Forensic – Major Crimes	\$140/hour per officer (3 hr. minimum)
Marine	\$160 per hour, 3 hour minimum
SWAT	\$16,080 per response
K9 – Patrol	No charge
K9 – Hazardous Devices	\$160 per hour, 3 hour minimum
Hazardous Devices	No charge
Air Ops	No charge
Special Overtime Rate – Deputy	\$122.51 per hour
Special Overtime Rate – Detective	\$131.29 per hour
Special Overtime Rate – Sergeant	\$143.04 per hour
Extra Duty Rate – Deputy	\$122.51 per hour
Extra Duty Rate – Detective	\$131.29 per hour
Extra Duty Rate – Sergeant	\$143.04 per hour

\* PCSD will only bill for SWAT services in the event that another SWAT team is either unable and/or unwilling to respond and PCSD is called in to respond.



**TITLE:** A RESOLUTION of the Board of Commissioners of Pierce Transit Extending the Provisions of RCW 41.48.030, in Which Eligible Employees of Pierce Transit may be Allowed to Participate in a Divided Vote Referendum Under Section 218(d)(6) of the Social Security Act and be Provided the Option of Paying the Medicare-only tax

**DIVISION:** Administration

**SUBMITTED BY:** Amy Cleveland, Executive Director of Administration

**RELATED ACTION:** N/A

**ATTACHMENTS:** Proposed Resolution

**RELATION TO STRATEGIC PLAN:** Employee

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 0	Pierce Transit is currently paying the 1.45% as part of employee pay per the ATU CBA. Those who vote yes will have the 1.45% redirected to pay the Medicare Tax instead of receiving the pay. There would be no additional cost to the agency.
Grant/Other Amounts	\$ 0	
Total Expenditure	\$ 0	

**BACKGROUND:**

State and local government employees who were hired before April 1, 1986, have been in continuous employment with the employer, and are members of a public retirement system remain exempt from both Social Security and Medicare taxes. These employees are not covered under Section 218 of the Social Security Act. Pierce Transit has six (6) active employees who fall into this scenario. These employees have been receiving 1.45% through the ATU Collective Bargaining Agreement in lieu of the Employer portion of the Medicare Tax. There is a new MOA with ATU which addresses the 1.45% payment being discontinued when the employer begins to pay the tax.

Medicare Part A (free hospital insurance for those who qualify and are age 65) is available only for individuals who have a minimum of 40 calendar quarters of work in a job where Social Security or Medicare taxes were paid or, have a spouse that qualifies for premium-free Part A. By providing this option to vote into Medicare contributions, employee(s) may then access the Medicare Part A, when they become eligible.

Medicare Part B is not applicable.

STAFF RECOMMENDATION:

Adopt the proposed resolution and request the Department of Retirement Systems (DRS) as the designated State Social Security Administrator to conduct a Divided-vote referendum for Medicare-only, under Section 218(d)(6) of the Social Security Act, for employees hired prior to April 1, 1986, who have been continuously employed by Pierce Transit and are members of the PERS retirement system. The employees who vote in favor may be allowed to earn qualifying quarters by paying Medicare-only tax. The employees who vote against will not be covered.

ALTERNATIVES:

The alternative is to reject the proposal to conduct a Divided-vote Referendum for Medicare-only for eligible employees. This employee group would continue to be exempt from Medicare and Social Security tax and not have an option of earning additional quarters toward Medicare coverage eligibility.

PROPOSED MOTION:

Move to: Approve Resolution No. 2023-003, to 1) Extend the provisions of RCW 41.48.030 to provide Medicare coverage to eligible employees of Pierce Transit; 2) Authorize Department of Retirement Systems as the designated State Social Security Administrator to conduct a Divided Vote Referendum for the purpose of allowing eligible employees the option of paying the Medicare-only tax; 3) Authorize the Chief Executive Officer to execute an agreement with the State of Washington to secure Medicare coverage of eligible employees; and 4) Authorize staff to conduct the necessary administrative functions as described in Sections 4-7 of the proposed resolution.

**RESOLUTION NO. 2023-003**

1                   A RESOLUTION of the Board of Commissioners of Pierce Transit  
2 Extending the Provisions of RCW 41.48.030, in Which Eligible Employees of Pierce Transit may be Allowed to  
3 Participate in a Divided Vote Referendum Under Section 218(d)(6) of the Social Security Act and Provided the  
4                   Option of Paying the Medicare-Only tax  
5  
6

7                   WHEREAS, Chapter 142, Washington Laws of 2008 (RCW 41.48.030) established procedures in which  
8 members of retirement system(s) in political subdivisions of the State of Washington may obtain Hospital  
9 Insurance-Medicare-only coverage ("Medicare"); and

10                   WHEREAS, Pierce Transit desires to offer Medicare coverage to its eligible employees.

11                   NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

12                   Section 1. It is hereby declared to be the policy and purpose of the Board of Commissioners of  
13 Pierce Transit to extend the provisions of RCW 41.48.030, providing Medicare coverage to eligible  
14 employees of Pierce Transit.

15                   Section 2. The Board of Commissioners of Pierce Transit requests Department of Retirement  
16 Systems (DRS), as the duly designated State Social Security Administrator, to conduct a divided vote  
17 referendum, under Section 218(d)(6) of the Social Security Act, for employees hired before April 1, 1986,  
18 who are members of the Department of Retirement Systems (DRS). The divided vote referendum will be  
19 conducted pursuant to applicable State and Federal laws and regulations for the purpose of allowing  
20 eligible employees the option of paying the Medicare-only tax.

21                   Section 3. The Chief Executive Officer of Pierce Transit is authorized and directed to execute an  
22 agreement with the State of Washington to secure Medicare coverage of eligible employees as provided in  
23 Section 1.

24                   Section 4. The coverage of eligible employees shall be retroactively paid back to a date not to be  
25 further back than October 1, 2021, for the employees who voted "Yes" in the divided vote Medicare  
26 referendum.

27                   Section 5. Withholdings from salaries or wages of employees for the purposes provided in Section  
28 1 of this Resolution are hereby authorized to be made in the amounts and at such times as may be required  
29 by applicable State and Federal laws and regulations, and shall be paid to the Internal Revenue Service, in  
30 such amounts and at such times as are designated in IRS Code 3121(b)(7)(E) and 3126.

1           Section 6. Employer contributions shall be paid from amounts appropriated for such purposes to  
2 the Internal Revenue Service in accordance with applicable Federal laws.

3           Section 7. Pierce Transit shall maintain such records and submit such reports as may be required by  
4 applicable State and Federal laws or regulations.

5           ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on  
6 the 10<sup>th</sup> day of April 2023.

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PIERCE TRANSIT

\_\_\_\_\_  
Marty Campbell, Chair  
Board of Commissioners

ATTEST/AUTHENTICATED

\_\_\_\_\_  
Deanne Jacobson, CMC  
Clerk of the Board

**Pierce Transit**  
**Quarterly Financial Report**  
**01.01.2022 – 12.31.2022**

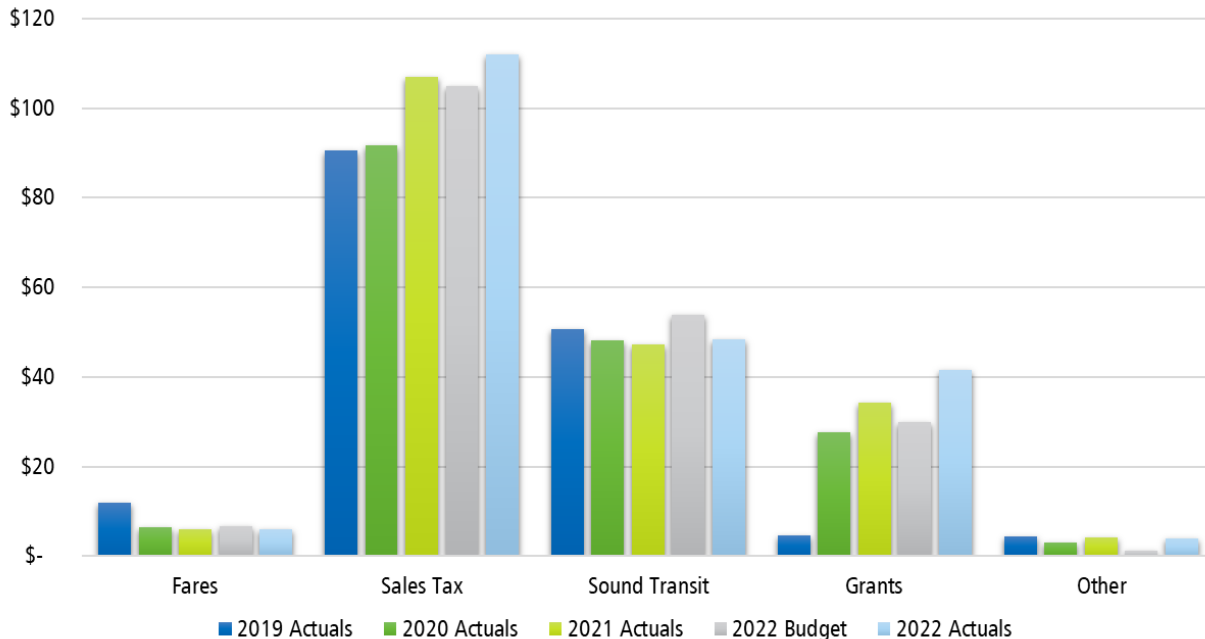


## Operating Revenues

As of December 31st, Pierce Transit has received 107.72% of the budgeted revenue. A comparison of operating revenue for three prior years and the 2022 Budget to Actuals are provided in the table below. Prior year actuals and budget figures are for the full year.

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals	% of Budget Received
Fares	\$ 11,820,798	\$ 6,391,850	\$ 5,987,961	\$ 6,747,477	\$ 5,984,691	88.70%
Sales Tax	90,647,576	91,744,911	107,084,956	104,956,178	112,048,012	106.76%
Sound Transit	50,713,326	48,109,519	47,250,234	53,818,060	48,441,986	90.01%
Grants	4,635,073	27,548,949	34,233,034	29,966,320	41,593,479	138.80%
Other	4,514,848	2,934,627	4,247,743	1,247,417	3,860,378	309.47%
<b>Total Operating Revenues</b>	<b>\$ 162,331,621</b>	<b>\$ 176,729,855</b>	<b>\$ 198,803,928</b>	<b>\$ 196,735,452</b>	<b>\$ 211,928,547</b>	<b>107.72%</b>

**Year-To-Date Revenue by Type**  
2019 - 2022  
(in millions)



### Highlights from 4<sup>th</sup> Quarter:

Fares are under budget by 11.3%. This is attributed to a variety of factors, such as slow ridership return, position vacancies, and a slight loss in fare revenue by implementing Youth Ride Free in September. The offsetting grant for Youth Ride Free will show in grant revenue beginning in 2023. Sales tax is 6.76% higher than budgeted. The likely cause was the higher cost of goods for routine purchases due to inflation. Sound Transit reimburses Pierce Transit for service provided on an hourly basis. Approximately 12,900 fewer hours of service were provided than budgeted resulting in revenues under budget by 10%. Grants are higher than budgeted, with the majority being ARPA funding. Other revenue is up the most at 309.47% of budget. The increase is caused by higher-than-expected earned interest.

## **Revenue Definitions**

Fares – Revenues for actual services provided and include fixed route, SHUTTLE and Vanpool services. The average fare per boarding in 2022 was \$0.86. The last adult fare increase was in 2010.

Sales Tax – This revenue source provides most of our operating revenue and is based on taxable sales within the Pierce Transit Public Transportation Benefit Area. Currently, Pierce Transit only collects 0.6% of the 0.9% allowable sales tax rate.

Sound Transit – Are reimbursable expenses for Pierce Transit providing regional transit service from Pierce to King County on behalf of Sound Transit. Reimbursements are based on the costs of services at an hourly rate for service hours required to provide the service.

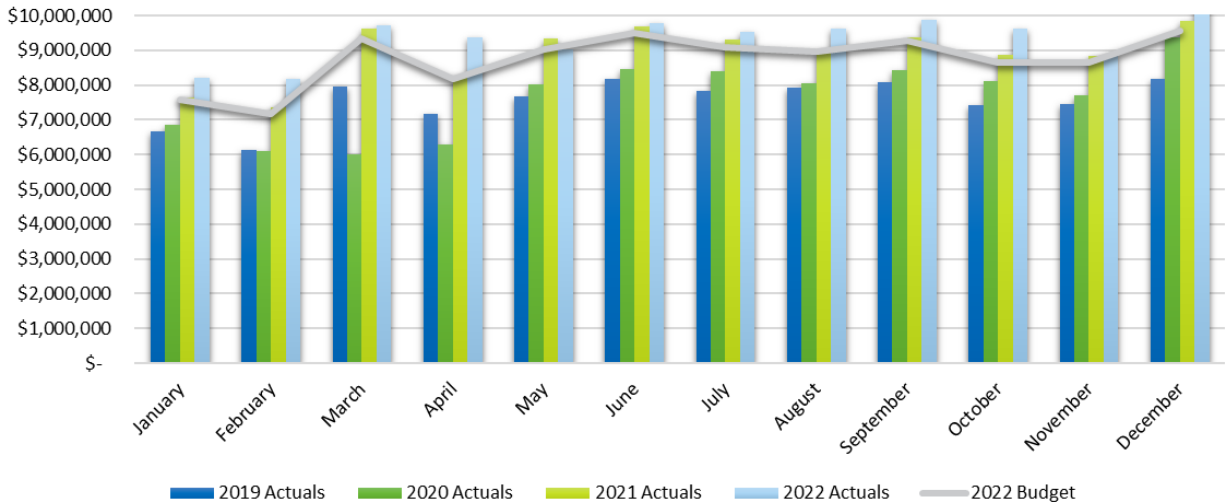
Grants – Revenues to offset costs of running services. Included in grant revenues are Commute Trip Reduction and Special Needs Operations. These revenues are provided by Pierce County and Washington State.

Other – Other includes interest and advertising revenues that are received with more consistency as well as revenues that cannot be classified in one of the other revenue types.

## Sales Tax Collections by Month

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals	% of Budget Received
January	\$ 6,661,763	\$ 6,855,621	\$ 7,637,028	\$ 7,589,780	\$ 8,208,188	108.15%
February	6,123,214	6,092,111	7,370,653	7,162,528	8,190,206	114.35%
March	7,966,546	5,994,922	9,636,003	9,343,411	9,715,320	103.98%
April	7,164,339	6,291,754	8,250,503	8,182,179	9,374,223	114.57%
May	7,673,750	8,019,580	9,337,168	9,029,374	9,027,087	99.97%
June	8,178,012	8,456,153	9,683,916	9,481,088	9,782,495	103.18%
July	7,835,117	8,381,745	9,299,206	9,094,877	9,516,578	104.64%
August	7,916,716	8,043,555	8,974,836	8,966,014	9,622,582	107.32%
September	8,086,917	8,410,943	9,357,987	9,259,733	9,864,104	106.53%
October	7,424,375	8,104,755	8,875,194	8,651,791	9,625,560	111.26%
November	7,446,670	7,710,856	8,825,007	8,636,986	8,873,135	102.73%
December	8,170,157	9,382,916	9,837,454	9,558,417	10,248,534	107.22%
<b>Total Sales Tax</b>	<b>\$ 90,647,576</b>	<b>\$ 91,744,911</b>	<b>\$ 107,084,956</b>	<b>\$ 104,956,178</b>	<b>\$ 112,048,012</b>	<b>106.76%</b>

## Sales Tax Collections by Month 2019 - 2022



2022 collections are up 4.63%, or \$4,963,056 over year-to-date 2021 actuals.

2022 collections are up 6.76%, or \$7,091,834 over year-to-date 2022 budget.

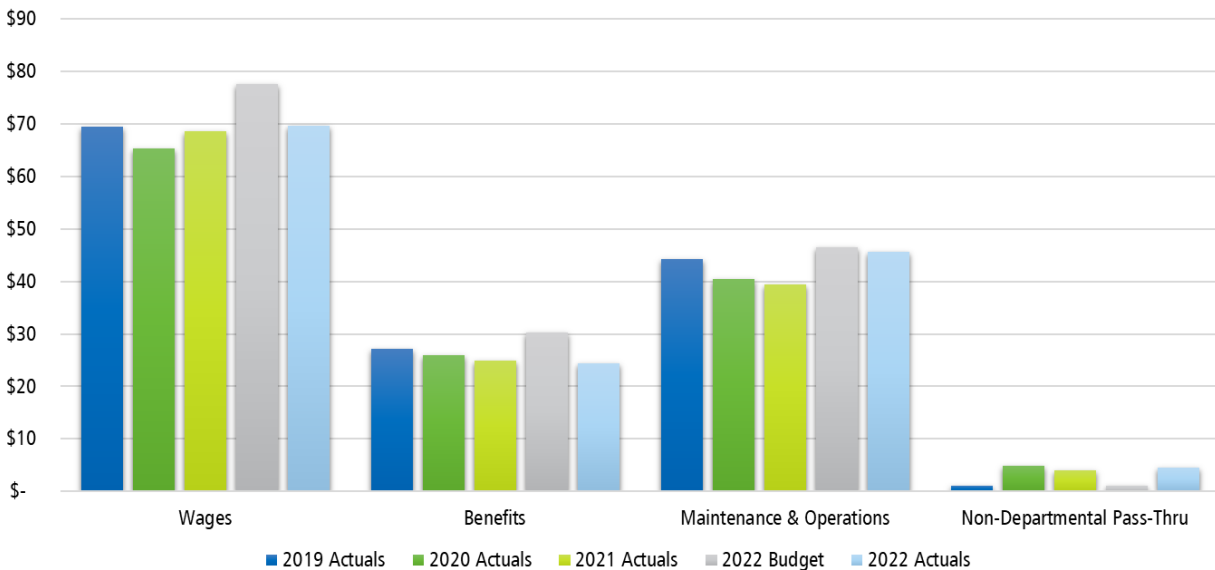


## Operating Expenditures by Object

As of December 31<sup>st</sup>, Pierce Transit has expended 92.55% of the budgeted expenditures. A comparison of operating expenditures for three prior years and the 2022 Budget and Actuals are provided in the table below. Prior year actuals and budget figures are for the full year. Non-Departmental Pass-Thru are payments made to Pierce County as part of the 5307 agreement.

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals	% of Budget Expended
Wages	\$ 69,382,120	\$ 65,241,313	68,615,578	\$ 77,490,382	\$ 69,548,564	89.75%
Benefits	27,084,106	25,905,379	24,993,805	30,351,438	24,384,688	80.34%
Total Personnel	96,466,226	91,146,692	93,609,383	107,841,820	93,933,253	87.10%
Maintenance & Operations	44,240,095	40,490,730	39,464,910	46,539,108	45,545,449	97.86%
Total Operating Expenditures	140,706,322	131,637,423	133,074,293	154,380,928	139,478,702	90.35%
Non-Departmental Pass-Thru	1,143,468	4,945,230	4,063,915	1,143,054	4,463,382	390.48%
<b>Total Expenditures</b>	<b>\$ 141,849,790</b>	<b>\$ 136,582,653</b>	<b>\$ 137,138,208</b>	<b>\$ 155,523,982</b>	<b>\$ 143,942,084</b>	<b>92.55%</b>

**Year-To-Date Expenditures by Object**  
2019 - 2022  
(in millions)



### Highlights from 4<sup>th</sup> Quarter:

Overall operating expenditures are under budget by 7.45% when compared the annual budget.

Wages and benefits are 65.3% of the total expenditures. Most savings are due to vacancies in Maintenance and Service Delivery & Support.

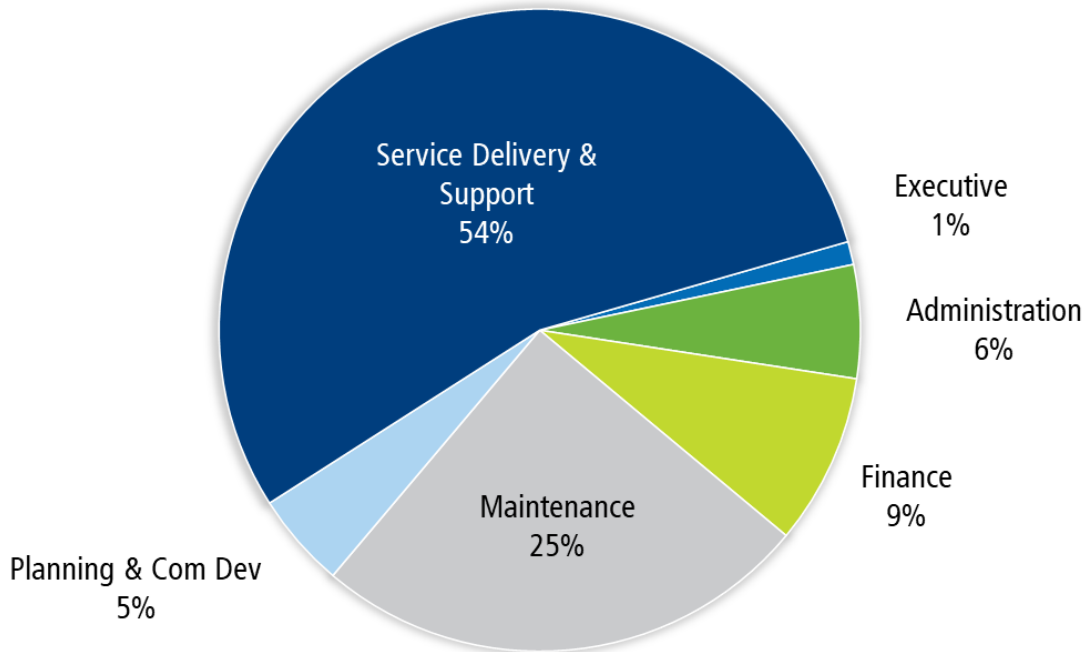
Non-departmental pass-thru payments have been made to Piece County as part of the 5307 agreement are higher than budgeted due to their portion of ARPA funds collected by Pierce Transit on their behalf then remitted to Pierce Counties Ferries less an administrative fee.

## Operating Expenses by Division

Pierce Transit consists of six divisions: Executive, Administration, Finance, Maintenance, Planning & Community Development, and Service Delivery & Support. Approximately 70% of our budgeted operating expenditures are wages and benefits for personnel. 870 or 89% of our personnel is included in Maintenance and Service Delivery & Support.

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals	% of Budget Expended
Executive	\$ 1,705,646	1,552,165	\$ 1,744,538	\$ 1,903,001	\$ 1,620,401	85.15%
Administration	7,115,727	6,397,270	6,781,367	8,229,060	7,955,836	96.68%
Finance	11,606,724	11,985,261	11,343,753	13,102,091	12,029,187	91.81%
Maintenance	33,413,075	33,255,427	32,430,018	35,795,409	35,034,074	97.87%
Planning & Com Dev	6,959,382	5,977,022	6,096,954	7,835,157	6,681,594	85.28%
Service Delivery & Support	79,905,768	72,470,277	74,677,663	87,516,210	76,157,609	87.02%
<b>Subtotal Operating Expenditures</b>	<b>\$ 140,706,322</b>	<b>\$ 131,637,423</b>	<b>\$ 133,074,293</b>	<b>\$ 154,380,928</b>	<b>\$ 139,478,702</b>	<b>90.35%</b>

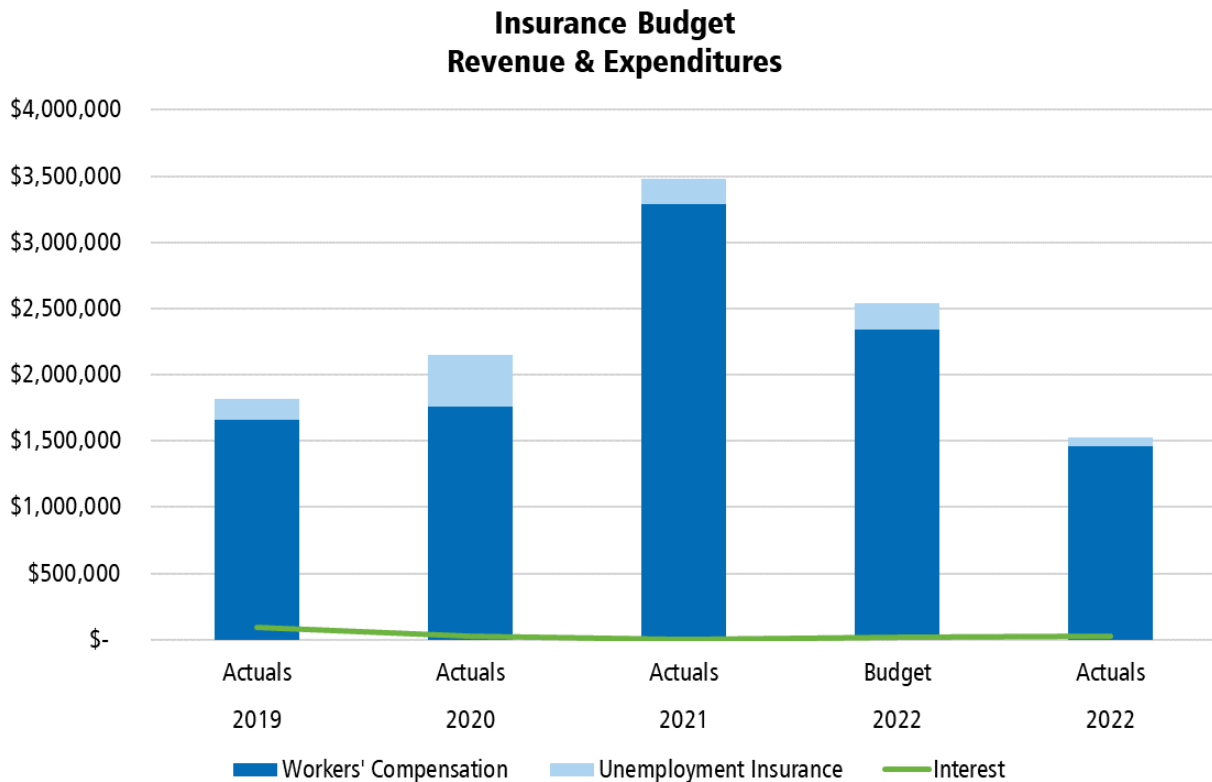
### OPERATING EXPENDITURES BY DIVISION 2022



## Insurance Budget

Pierce Transit's Insurance budget covers the expenses for Worker's Compensation and Unemployment Insurance. This budget receives minimal revenues from interest. Expenditures over revenue are covered using reserves and transfers from the Operating budget.

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals	% of Budget
Revenue						
Interest	\$ 94,888	\$ 30,493	\$ 4,862	\$ 16,000	\$ 25,838	161.49%
Expenditures						
Workers' Compensation	\$ 1,657,148	\$ 1,758,366	\$ 3,285,201	\$ 2,340,000	\$ 1,459,059	62.35%
Unemployment Insurance	161,774	391,280	194,588	200,000	69,033	34.52%
	<u>\$ 1,818,922</u>	<u>\$ 2,149,646</u>	<u>\$ 3,479,789</u>	<u>\$ 2,540,000</u>	<u>\$ 1,528,092</u>	<u>60.16%</u>
Net Income (Loss)	<u>\$ (1,724,034)</u>	<u>\$ (2,119,153)</u>	<u>\$ (3,474,927)</u>	<u>\$ (2,524,000)</u>	<u>\$ (1,502,254)</u>	



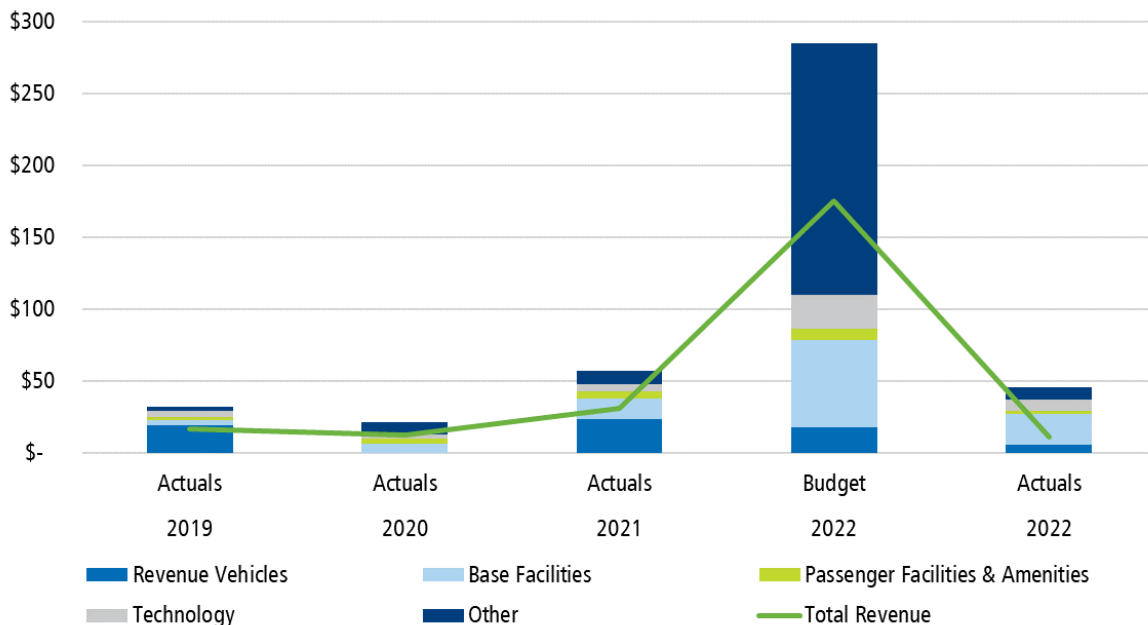
## Capital Budget

Capital budget is designated to provide funding and budgets for projects that meet the guidelines of capital, broadly defined as greater than \$5,000, or aggregate purchases over \$50,000, and useful life of more than one year. Capital projects are budgeted for the full amount in the year that they are added to the capital portfolio. Any unspent budgets are carried forward to the next budget year along with any remaining funding. Funding for projects is received from Federal, State, and other sources and is project specific. Expenditures over revenue are covered using reserves and transfers from the Operating budget. Classifications of capital expenditures are defined by the National Transit Database (NTD).

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals
<b>Revenue</b>					
Interest	\$ 1,281,523	\$ 378,937	\$ 60,408	\$ 325,000	\$ 498,615
Grants & Contributions	15,558,803	12,256,028	31,225,638	175,522,501	11,105,464
<b>Total Revenue</b>	<b>\$ 16,840,326</b>	<b>\$ 12,634,965</b>	<b>\$ 31,286,046</b>	<b>\$ 175,847,501</b>	<b>\$ 11,604,080</b>
<b>Expenditures</b>					
Revenue Vehicles	\$ 19,241,522	\$ 8,126	\$ 23,610,313	\$ 18,341,397	\$ 5,699,755
Base Facilities	3,753,722	6,602,654	14,542,631	60,751,000	21,613,380
Passenger Facilities & Amenities	2,291,463	3,442,263	5,237,629	7,505,501	2,464,047
Technology	3,946,960	2,698,789	4,704,589	23,645,828	7,419,340
Other	3,369,026	9,263,181	9,473,279	174,890,226	8,559,005
<b>Total Expenditures</b>	<b>\$ 32,602,693</b>	<b>\$ 22,015,014</b>	<b>\$ 57,568,440</b>	<b>\$ 285,133,952</b>	<b>\$ 45,755,527</b>
<b>Net Income (Loss)</b>	<b>\$ (15,762,367)</b>	<b>\$ (9,380,049)</b>	<b>\$ (26,282,394)</b>	<b>\$ (109,286,451)</b>	<b>\$ (34,151,447)</b>

% Covered by Outside Funding                      51.65%                      57.39%                      54.35%                      61.67%                      25.36%

**Capital Budget  
Revenue & Expenditures**  
(in millions)



## Transfers

Transfers made from the Operating budget to the Insurance and Capital budgets are to cover reserve requirements and expenditures. Transfers out from the Operating budget and into the Insurance and Capital budgets net to zero and are not considered a revenue or expenditure. Below is a historical view of transfers made between budgets.

	2019 Actuals	2020 Actual	2021 Actual	2022 Budget	2022 Actual	% of Budget
Operating Fund	\$ (17,562,500)	\$ (22,189,135)	\$ (20,647,692)	\$ (61,510,479)	\$ (61,510,479)	100.00%
Insurance Fund	2,433,505	2,758,476	334,904	2,098,101	2,098,101	100.00%
Capital Fund	15,128,995	19,430,659	20,312,788	59,412,378	59,412,378	100.00%

## Balances

Ending balances include the required reserves for the operating, insurance, and capital budgets. The Board of Commissioner's reserve policy supports management decision-making by avoiding revenue-expenditure imbalances, supporting stable service delivery, and assuring funds are available for operations, self-insurance programs, and planned capital acquisition during economic downturns or other unanticipated events.

	Operating	Insurance	Capital
Beginning Balance	\$ 115,845,220	\$ 475,452	\$ 61,887,828
Revenue	\$ 219,543,698	25,838	11,604,080
Transfers-In	\$ -	\$ 2,098,101	\$ 59,412,378
	<u>\$ 219,543,698</u>	<u>\$ 2,123,939</u>	<u>\$ 71,016,458</u>
Expenditures	\$ 143,942,084	1,528,092	45,755,527
Transfers-Out	\$ 61,510,479	\$ -	\$ -
	<u>\$ 205,452,563</u>	<u>\$ 1,528,092</u>	<u>\$ 45,755,527</u>
Ending Balance	<u>\$ 129,936,355</u>	<u>\$ 1,071,299</u>	<u>\$ 87,148,759</u>
Required Reserve	\$ 25,700,000	\$ 1,200,000	\$ 9,300,000
Margin (Deficit)	\$ 104,236,355	\$ (128,701)	\$ 77,848,759

### Reserve Requirements

**Operating:** A minimum of two months of agency operating expenditures of the current year and is currently \$25.7 million for 2022.

**Insurance:** An adequate level to protect the agency from self-insurance risk. The level is reviewed periodically and is currently \$1.2 million.

**Capital:** A minimum of 50% of the previous three years average of annual asset depreciation at any point in the Six-Year Financial Plan; 100% in the final year of the Six-Year Financial Plan and is currently \$9.3 million per year and \$18.6 million in the final year.

## Budget Revisions & Amendments

Budget revisions are done when the approved budget moves from one account to another. Revisions do not have a financial impact on the agency budget. Budget revisions do require the Board of Commissioners' approval when capital projects are increased by \$50,000 or more cumulatively over the life of the project.

Budget amendments occur when unforeseen expenses are expected, and the agency budget is increased. Budget amendments require Board of Commissioner approval. Below is a list of changes made to the budget through 3<sup>rd</sup> quarter of 2022 and a table showing the new balances caused by the changes.

2022 Budget Summary												
Fund	Revenues & Other Sources						Expenditures & Other Uses				Original Ending Fund Balance	Revised Ending Fund Balance
	Original Beginning Balance	Fund Balance Adjustments	Adjusted Beginning Balance	Original Budget	Amendments	Revised Budget	Original Budget	Amendments	Revised Budget			
Operating	97,907,630	17,937,590	115,845,220	196,735,452	-	196,735,452	217,034,461	-	217,034,461	77,608,621	95,546,211	
Insurance	1,625,899	(1,150,447)	475,452	2,114,101	-	2,114,101	2,540,000	-	2,540,000	1,200,000	49,553	
Capital	59,174,073	2,713,755	61,887,828	235,259,879	52,380,457	287,640,336	285,133,952	52,041,307	337,175,259	9,300,000	12,352,905	
<b>Total</b>	<b>158,707,602</b>	<b>19,500,898</b>	<b>178,208,500</b>	<b>434,109,432</b>	<b>52,380,457</b>	<b>486,489,889</b>	<b>504,708,413</b>	<b>52,041,307</b>	<b>556,749,720</b>	<b>88,108,621</b>	<b>107,948,669</b>	

Fund	Item Description	Quarter	Beginning Fund Balance	Sources	Uses	Ending Fund Balance	Fact Sheet or Resolution #
Operating							
	Beginning Fund Balance Adjustment from Estimate to Actual	1	17,937,590	-	-	17,937,590	N/A
			<b>17,937,590</b>	<b>-</b>	<b>-</b>	<b>17,937,590</b>	
Insurance							
	Beginning Fund Balance Adjustment from Estimate to Actual		(1,150,447)	-	-	(1,150,447)	N/A
			<b>(1,150,447)</b>	<b>-</b>	<b>-</b>	<b>(1,150,447)</b>	
Capital							
	Beginning Fund Balance Adjustment from Estimate to Actual	1	2,713,755	-	-	2,713,755	N/A
	Add Project #618 Lobby Hardening	1		-	85,543	(85,543)	FS2021-056
	Add Project #620 Bldg 5 A/V Equipment	1		-	220,386	(220,386)	FS2021-065
	New Project - Bus Shelter Refurbishment	2		-	1,000,000	(1,000,000)	FS2022-007
	Increase Project #563 - BRT 1	2		52,380,457	54,885,000	(2,504,543)	FS2022-034
	Transfer Project Return to Reserves	4		-	(4,149,622)	4,149,622	N/A
			<b>2,713,755</b>	<b>52,380,457</b>	<b>52,041,307</b>	<b>3,052,905</b>	
	<b>Grand Total</b>		<b>19,500,898</b>	<b>52,380,457</b>	<b>52,041,307</b>	<b>19,840,048</b>	

### Budget Revision & Amendment Highlights:

- 2022 Beginning reserve balances were up \$19,500,898 compared to budget
- 2022 Revenue increased by \$52,380,457 in capital due to additional funding on BRT
- 2022 Expenditures increased by \$56,190,929 due to increases in capital projects, the majority belonging to BRT
- Remaining budgets on closed projects were returned to reserves in the amount of \$4,149,622



# Quarterly Ridership Update

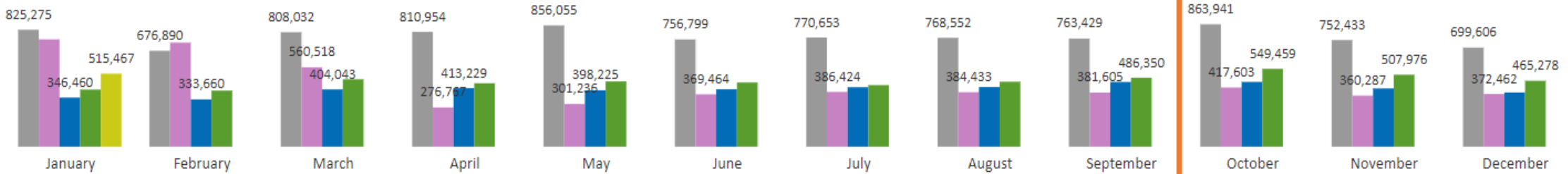
## 4th Quarter 2022

Lindsey Sehmel Service Planning Assistant Manager  
April 10, 2023

Mode	Last Date of Data
Fixed Route	12/31/2022
SHUTTLE	1/31/2023
Vanpool	12/31/2022

## Total boardings (all modes) by month and year

● 2019 ● 2020 ● 2021 ● 2022 ● 2023



## All modes boardings, miles, and hours by year and month

Year & Month	Pierce Transit Fixed Route Boardings	Vanpool Boardings	SHUTTLE Boardings	Sound Transit Fixed Route Boardings	Total Boardings	Pierce Transit Fixed Route Revenue Hours	Vanpool Revenue Hours	SHUTTLE Revenue Hours	Sound Transit Fixed Route Revenue Hours	Total Revenue Hours	Pierce Transit Fixed Route Revenue Miles	Vanpool Revenue Miles	SHUTTLE Revenue Miles
2022	1,373,026	94,513	55,174	593,288	1,522,713	93,541	21,714	32,561	52,019	147,816	1,036,070	771,173	441,173
October	497,093	33,125	19,241	214,271	549,459	31,763	7,640	11,169	17,575	50,572	351,819	275,255	153,819
November	456,619	33,221	18,136	196,565	507,976	30,987	7,434	10,771	17,139	49,192	343,132	264,088	146,432
December	419,314	28,167	17,797	182,453	465,278	30,791	6,640	10,621	17,306	48,052	341,119	231,830	140,819
Total	1,373,026	94,513	55,174	593,288	1,522,713	93,541	21,714	32,561	52,019	147,816	1,036,070	771,173	441,173

- (Does not include Runner service – Demand Response)
- October, November and December 2022:
  - Still below pre-COVID (2019), but
  - Higher than those same months in 2020 and 2021

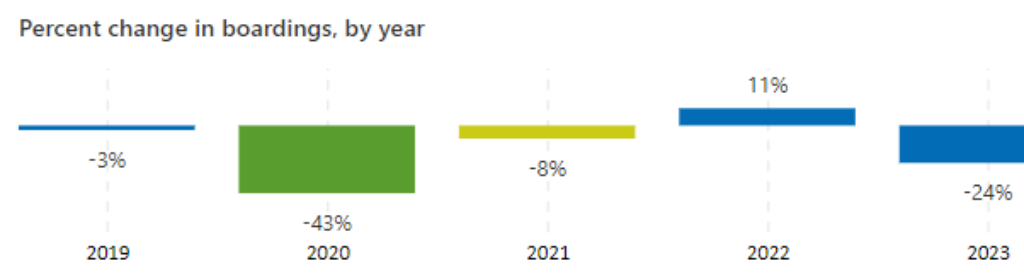
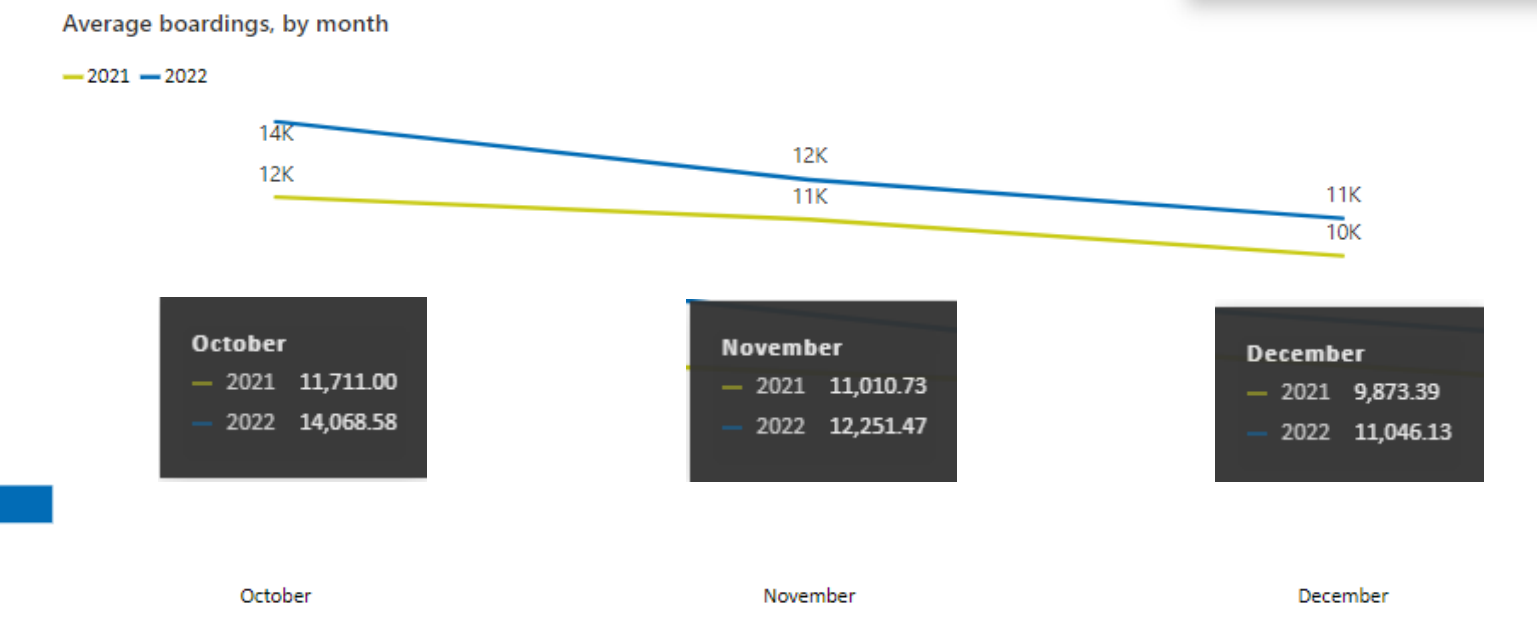
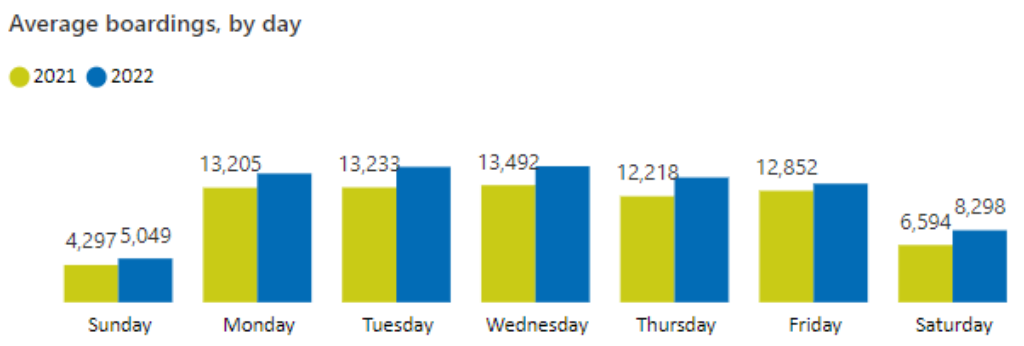
LINK TO REPORT:

<https://app.powerbigov.us/groups/me/apps/df19e45f-1e39-4098-a9ef-f09d8b7312ce/reports/6fe4d92e-c9bb-49c3-b3bf-db8daffc56a7/ReportSectione3d358eb5aaff3b318dd>



Year, Month: Multiple selections | Stop ID & Name: All | PT/ST: PT | Rte#-Name: All | Jurisdiction, Zipcode: All | Day Type, Weekday: All | Timepoint: All

Click to clear all filters

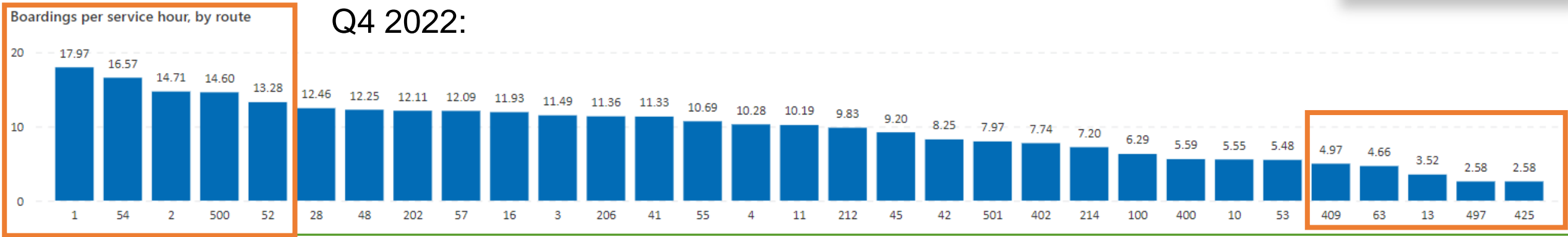


- October– December 2021 vs. October - December 2022
- 2022 = higher average daily boardings for ALL 7 days of the week
- Average daily boardings by month higher for Q4 in 2022 than in Q4 in 2021

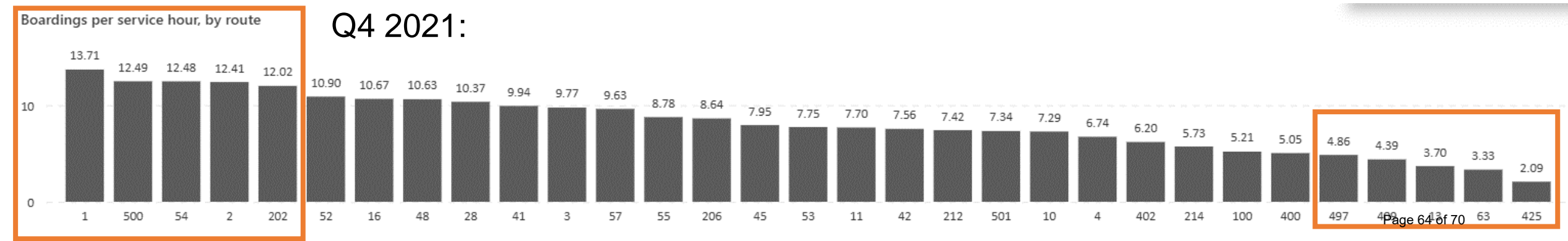
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<https://app.powerbigov.us/groups/me/apps/df19e45f-1e39-4098-a9ef-f09d8b7312ce/reports/71faebef-82c3-419d-ba51-cfe1eb921796/ReportSection04c3ba47bb6b50c00121>

Year, Month: Multiple selections | Stop ID & Name: All | PT/ST: PT | Rte#-Name: All | Jurisdiction, Zipcode: All | Day Type, Weekday: All | Timepoint: All

[Click to clear all filters](#)



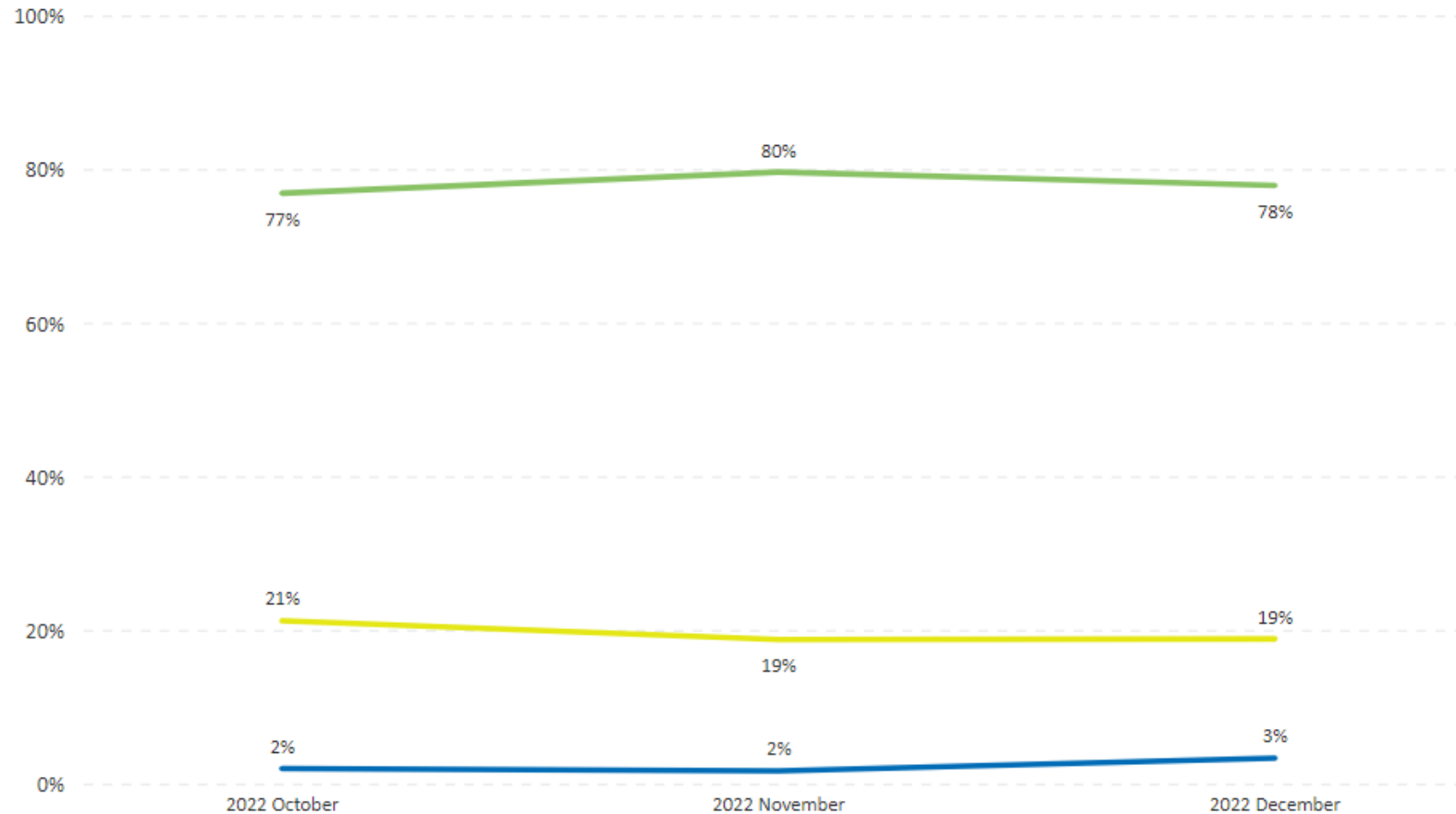
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<https://app.powerbigov.us/groups/me/apps/df19e45f-1e39-4098-a9ef-f09d8b7312ce/reports/71faebef-82c3-419d-ba51-cfe1eb921796/ReportSection34d5d511ffe9b2c3877c>



Year: 2022 | 
 Month: Multiple selections | 
 PT or ST: PT | 
 Route: All | 
 Day Type: All | 
 TimepointType: Fixed

## Official monthly on-time performance (OTP)

— Early — Late — On time



### Highest OTP Routes

497 – Lakeland Hill connector	93.5%
52 – TCC Tac Mall	89.6%
45 - Yakima	88.1%
42 – McKinley	87.1%
54 – S 38th St/Portland	86.5%

### Lowest OTP Routes

11 – Pt. Defiance	64.1%
1 – 6th Ave / Pacific Ave	65.6%
409 – Puyallup/72nd	69.3%
16 – N 21st/ North End	71.2%
400 – Puyallup/Downtown Tacoma	74.3%

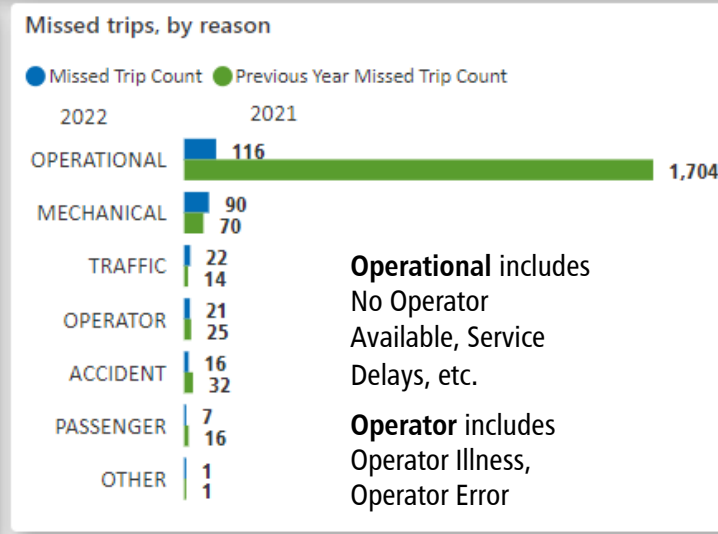
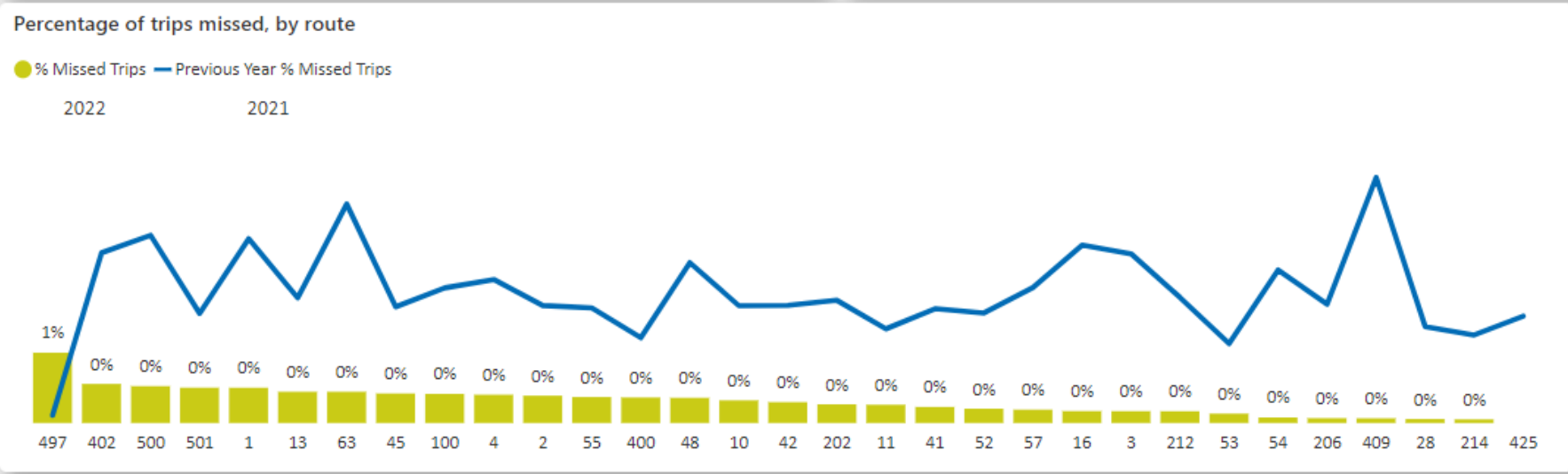
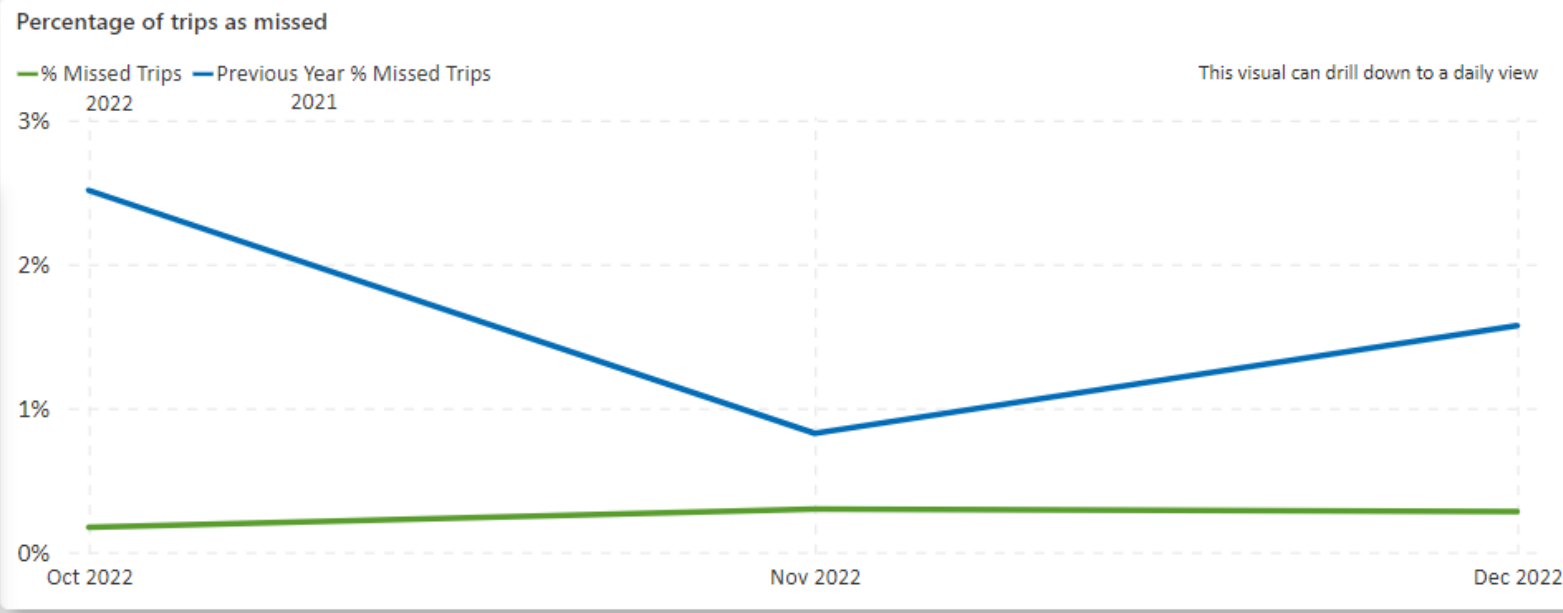
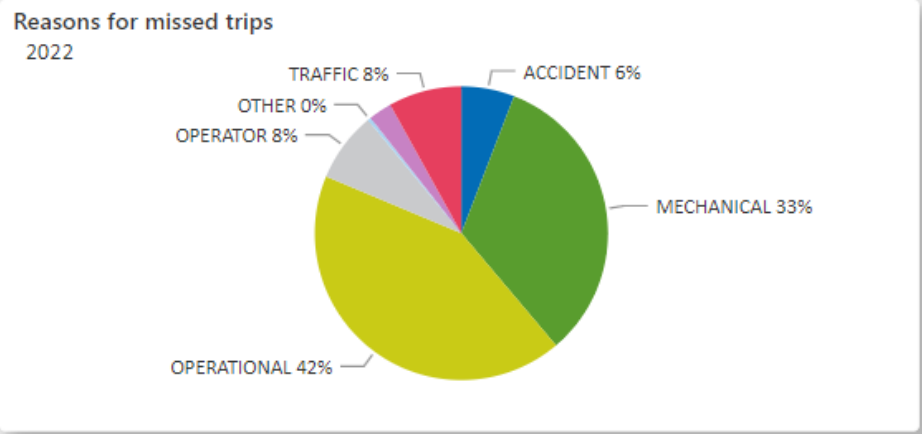


# Missed Trips Report

Data sources: Scheduled trips (HASTUS), Missed trips (Radio Call Log)  
Report Contact(s): Trevor Manley & Pam Gant | Data Analytics

Year: 
 Month: 
 Week: 
 Day: 
 Route Type: 
 Route # & Name:

Missed trips in 2022		Missed trips in 2021	
273	0.25%	1,862	1.66%



Note: Sound Transit calls missed trips "cancelled" or "incomplete"

# Runner Service Totals

JBLM from Extra Service Report & Excel based JBLM Boardings Runner from Excel and Goin App  
 Holes in data for completed trips are filled with the average hours and miles.

2020

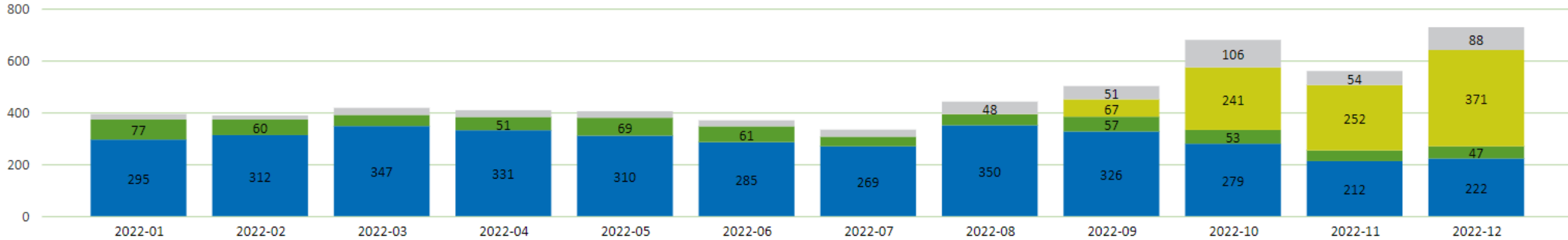
2021

2022

2023

## Total Runner boardings by month

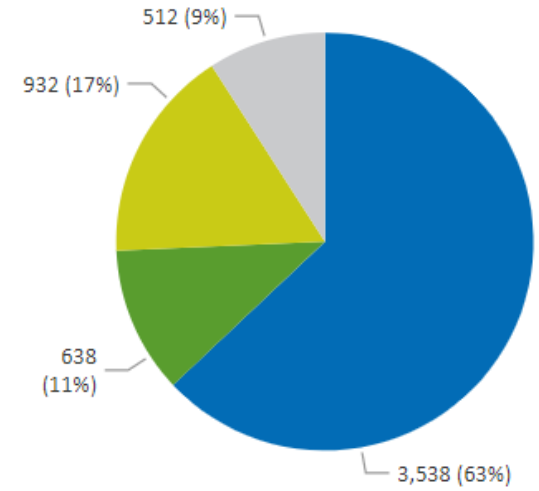
JBLM Ruston Spanaway Tide Flats



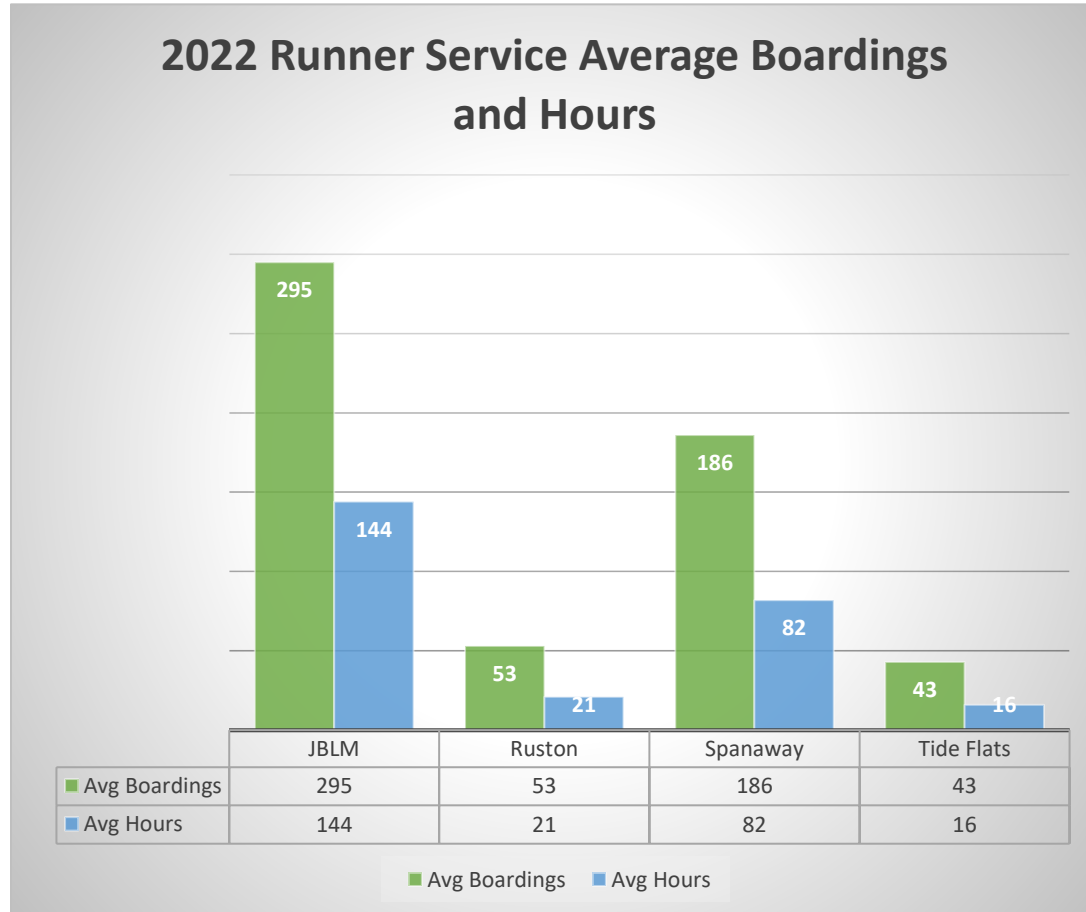
## Runner Totals by Month

Zone year_month	JBLM			Ruston			Spanaway			Tide Flats			Total		
	Miles	Hours	Boardings	Miles	Hours	Boardings	Miles	Hours	Boardings	Miles	Hours	Boardings	Miles	Hours	Boardings
2022-12	914.53	148.07	222	425.56	20.04	47	3,337.34	153.07	371	452.60	28.37	88	5,130.03	349.55	728
2022-11	749.51	103.14	212	328.31	16.74	41	2,372.55	106.26	252	385.44	19.89	54	3,835.81	246.02	559
2022-10	1,242.00	163.00	279	525.44	26.41	53	2,421.60	114.72	241	971.72	47.84	106	5,160.76	351.96	679
2022-09	1,440.00	171.00	326	478.04	25.43	57	627.27	31.07	67	398.49	22.73	51	2,943.80	250.23	501
2022-08	1,163.40	147.28	350	372.76	19.21	42	7.42	0.48	1	274.11	14.25	48	1,817.69	181.21	441
2022-07	1,082.34	136.52	269	335.24	16.30	37				229.98	11.55	27	1,647.56	164.37	333
2022-06	1,227.95	156.31	285	532.24	28.86	61				229.51	13.98	23	1,989.70	199.15	369
2022-05	1,260.70	140.98	310	416.77	21.43	69				140.55	6.24	25	1,818.01	168.65	404
2022-04	1,305.04	147.11	331	359.03	19.31	51				214.00	8.80	26	1,878.07	175.23	408
2022-03	1,458.93	152.06	347	246.33	14.61	43				112.95	6.14	27	1,818.21	172.81	417
2022-02	1,207.57	129.46	312	374.47	21.44	60				61.63	4.33	16	1,643.66	155.22	388
2022-01	1,187.04	136.76	295	433.54	23.33	77				121.19	6.55	21	1,741.77	166.64	393
<b>Total</b>	<b>14,239.01</b>	<b>1,731.69</b>	<b>3,538</b>	<b>4,827.72</b>	<b>253.08</b>	<b>638</b>	<b>8,766.18</b>	<b>405.59</b>	<b>932</b>	<b>3,592.16</b>	<b>190.68</b>	<b>512</b>	<b>31,425.07</b>	<b>2,581.05</b>	<b>5,620</b>

## Total Runner Boardings by Zone



# Runner Service Comparisons



- Comparisons to service performed in 2021 are debatable due to runners were out of service for 5-6 months
- Spanaway Runner in service 2022 for 5 months
- Spanaway running more average boardings compared to Ruston and Tide Flats (only 5 months in service)
- JBLM demonstrating increase in ridership by 11%

# 2021 vs. 2022 Boarding and Hours Comparison

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	<b>2021</b>	<b>2022</b>	<b>%</b>
Fixed Route Boardings	4,363,225	4,946,334	13.4%
Annualized Scheduled Service Hours	447,228	414,615	-7.3%

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# Key Take-Aways

- Total boardings for all modes are higher in October, November and December 2022 compared to same months in 2020 and 2021
- Boardings per service hour (all day types) are highest on PT routes 1,54, 2, 500, and 52 and the lowest on 409, 63, 13, 497, and 425 for Q4
- Average OTP for all PT routes during October, November and December 2022 is 78.1%.
- Missed trips on PT routes in Q4 were the highest in November (107), then decreased in December (103)
- 60% ridership recovery from COVID (based on 2022 calculations)
- 85% service hours recovery from COVID (based on 2022 calculations)
- Spanaway Runner active in September 2022
- JBLM increase in ridership by 11% based on 2022 vs. 2021 data

