

**Board of Commissioners Regular Meeting Agenda**  
May 12, 2025 - 4:00 p.m.



**Physical Meeting Location:**  
**Pierce Transit Training Center**  
**3720 96<sup>th</sup> Street SW**  
**Lakewood, WA 98499**

**Virtual Meeting Participation Information:**

Dial: 1-253-215-8782 Meeting ID No. 89889710668

Webinar link: <https://us02web.zoom.us/j/89889710668>

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**Call to Order**

**Roll Call**

**Flag Salute and Land Acknowledgement**

**Presentations**

- |  |  |
|--|--|
| 1. Honoring Jeffrey Keys for Operator of the Month<br>for April 2025                                 | John Riggs<br>Assistant Transportation Manager     |
| 2. Review of Proposed 2025 Federal Legislative<br>Priorities and Update on State Legislative Session | Curt Kohlwes<br>Government Relations Administrator |

**Public Comment**

*Residents wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.*

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press \*9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to [Djacobson@piercetransit.org](mailto:Djacobson@piercetransit.org).*

**Consent Agenda**

*(Items listed below were distributed to commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)*

1. Approval of Vouchers: April 1-30, 2025
2. Approval of Minutes: April 14, 2025, regular board meeting
3. FS 2025-020, Authorize the Chief Executive Officer to enter into and execute Sole Source Contract E2268 with GIRO, Inc. for Hastus Software Upgrade for a not to Exceed Spending Authority Amount of \$824,870; and Authorize the Chief Executive Officer to enter into and Execute a Multi-Year Sole Source Contract E2268A with GIRO, Inc. for Maintenance and Support of Hastus Software for a Total not to Exceed Spending Authority Amount of \$972,482
4. FS 2025-021, Approve Resolution No. 2025-007, Adopting the Title VI Service Equity Analysis for Route 101 – Gig Harbor Trolley Route, and Approve the Major Service Change for Said Service

### **Action Agenda**

- |   |  |
|---|--|
| 1. FS 2025-022, Authorize Master On-Call Contract E2172 with David Evans and Associates to Provide Architectural and Engineering Consulting Services for Miscellaneous Public Works and Operating Projects    | Heidi Soule<br>Project Management Office Manager |
| 2. FS 2025-023, Authorize Amendment to Interlocal Agreement No. 1693, with the Pierce County Sheriff's Office (PCSO) for Law Enforcement Services Retroactive from January 1, 2025, Through December 31, 2025 | Stephanie Blair<br>EA Service Delivery & Support |

### **Staff Updates**

- |                 |   |
|-----------------|---|
| 1. CEO's Report | Mike Griffus<br>Chief Executive Officer |
|-----------------|---|

### **Informational Items**

- |  |  |
|--|--|
| 1. Chair Report  | Chair Walker                               |
| 2. Sound Transit Update  | Commissioner Mello                         |
| 3. Puget Sound Regional Council Transportation Policy Board Update | Commissioner Fagundes<br>&<br>Chair Walker |
| 4. Committee Chair Reports   |  |
| 5. Commissioners' Comments   |  |

### **Executive Session – None Scheduled**

### **Adjournment**

**Handouts:** 2025 Q1 Financial Report  
2025 Q1 Law Enforcement Response and Report

Pierce Transit does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Clerk's Office at 253.581.8066, before 4:00 p.m., no later than the Thursday preceding the Board meeting.

# Pierce Transit 2025 Federal Agenda

## Local Projects

- Existing Grant Awards
  - Urge the federal government to uphold its legal and financial commitments with federal grants previously awarded in support of local projects (e.g., FTA Buses and Bus Facilities, FHWA CMAQ).
- Pierce Transit ADA Improvement Projects
  - Paratransit ADA Assessment Facility Project
    - Seeking federal funding for this \$2 million project to support the redesign and construction of the former Greyhound passenger terminal at the Tacoma Dome Station (TDS) into a permanent, dedicated ADA assessment facility for paratransit eligibility to improve operational efficiency, accessibility, and convenience for eligible patrons.
  - System-Wide Braille/Tactile Signage
    - Seeking federal funding for this \$1.2 million project to support the purchase and installation of braille/tactile signs at all Pierce Transit bus stops (approximately 1,900) and at all Pierce Transit SHUTTLE paratransit waiting zones (approximately 300).

## Fleet Modernization

- Support continued access to federal funding and tax incentives to support the modernization of the agency's fleet and facilities (e.g., transition to Battery Electric Buses and zero emission, non-revenue Service & Support vehicles).

## Tax Reform

- Maintain the tax-exempt status of municipal bonds and preferential status of Private Activity Bonds and Build America Bonds as critical tools for support infrastructure financing and development during the tax reform process

## Appropriations

- Provide full amounts of transit formula and competitive funding authorized by the Infrastructure Investment and Jobs Act (IIJA) in Fiscal Year (FY) 2026
  - Prevent application of the Rostenkowski Test

## Surface Transportation Reauthorization

- Maintain the 80/20 split from the Highway Trust Fund to support public transportation, while addressing long-term solvency
- Utilize FY 2026 funding levels of the Infrastructure Investment and Jobs Act (IIJA) as the baseline for transit funding in the next reauthorization

## Project Permitting

- Improve Federal Transit Administration's (FTA) environmental review and project permitting process by:
  - Enabling transit agencies to utilize the same real estate negotiation process that is currently used by the Federal Highway Administration for property acquisitions for highway projects
  - Expanding list of Categorical Exclusions (CEs) for simple, minimal projects such as bus stop replacements or additions along existing routes of service
  - Empowering FTA to have full oversight of Build America, Buy America (BABA) waiver requests to reduce costs and timelines

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# PIERCE TRANSIT END OF SESSION PRESENTATION

HANNA JONES

## 2025 SESSION HIGHLIGHTS

Legislature dealt with a \$15b deficit in the operating budget

- At a high level, driven by significant increases to state employee labor contracts, inflation, reliance on temporary funds (COVID)

The Legislature adopted:

- \$77.8B operating budget (\$71.9B in 2023-25)
- ~\$9B in new operating budget revenue (over 4 years)
- ~\$3.2B in new transportation revenue (over 6 years)

The Legislature adopted significant programmatic cuts and new revenue

2,387 bills were introduced between the two chambers

- 431 bills passed the Legislature

# PIERCE TRANSIT LEGISLATIVE PRIORITIES - RESULTS



Retain existing project schedule

No Pierce Transit projects were delayed.



Retain existing transit grant programs

Some grant program funding was slightly reduced.



Retain Re-appropriations

Included as submitted through WSDOT, but did not include updated numbers provided mid-session.



Advocate for \$11M WSDOT safety improvements near Spanaway Transit Center

Not included due to transportation budget shortfall and a commitment to not fund “new” projects.

## 2025 SESSION FLYOVER

Long, 105-day session

First year in the biennial, or two-year, cycle

Historic number of new legislators

- 24 new members; 9 former House member to Senate
- Appointments occurred well into the first few weeks of session

Legislature's Tasks:

- Develop biennial budgets: capital, operating, transportation
- Write, debate, pass legislation



## POLITICAL CONTEXT

Democrats maintained strong margins in both House and Senate

- Flipping key seats allowed for 60% majorities in each chamber

New Governor

- New policy staff
- New legislative dynamics

\$15B shortfall in operating budget, combined with wider majorities, led Democrats to openly seek new revenue solutions

- Wealth tax (financial intangibles)

\$1B shortfall in transportation budget advanced discussions about new revenue solutions

## TRANSPORTATION – ON THE TABLE

### Road Usage Charge

### Investments in Maintenance & Preservation

- A push by some transportation stakeholders to shift CCA dollars

### Creating sustainability for the Transportation budget

- Package discussion > Operating budget transfer > New revenue

### Transit-specific policies – not many

- PTBA governance bill – HB 1418
- Transit employee assault bill – HB 1989
- Bus-only lane share with private companies – HB 1980

## TRANSPORTATION – WHAT PASSED

### Budget Guiding Principles

- Finish what we started
- Maintain WA state's commitment to transit
- No “new” projects

Increased Transportation budget stability due to ongoing operating budget transfer

Governance Bill – HB 1418

New Revenue

Source	6-Year Projected Revenue
Fuel Tax Increase & Indexing	\$1.448B
Diesel Differential Tax Rate	\$166M
Truck Weight Fees	\$317M
Passenger Weight Fees	\$131M
Filing Fees	\$5M
Title & Registration Service Fees	\$40M
Abandoned RV Fee	\$3M
Motor Vehicle Sales & Use Tax	\$257M
Rental Car Tax & Corporate Peer to Peer Car Sharing	\$205M
Recreational Vessels Tax	\$7M
Luxury Vehicle Tax	\$202M
Luxury Aircraft	\$21M
Tire Disposal Fee	\$117M
Increased fines in WSDOT Work Zones	\$138M
Driver's License & Identicards	\$74M
Repeal Toll Exemptions for Transit	\$6M
Additional ferry specific fees	\$71M
Total	\$3.2B

## NEW TRANSPORTATION REVENUE

## HOW TRANSIT FARED IN THE FINAL BUDGET

- Regional Mobility Grant Program
- Transit Support Grants
- Rural Mobility Grant Program
- Special Needs Transportation
- Transit Projects
- Bus and Bus Facilities Grant Program
- Green Transportation Grant Program (\$17M reduction)
- Public Rideshare Grants (50% reduction)
- Transit Coordination Grants (eliminated)

# TRANSIT-SPECIFIC PROVISOS



**\$1.8m for Puget Sound transit agencies for costs related to hosting the World Cup in 2026**



**Maintain Sales Tax Authority**



**Shoreline Permit Exemption**



**High-Capacity Transportation as Essential Public Facilities**



**Sole SEPA & NEPA Evaluations**



**ZEV Sales Tax Exemption**



**PTBA Service Area Annexation**



**PTBA Proportional Representation**



QUESTIONS?





THANK YOU!





**PIERCE TRANSIT**  
**Board Payments Over \$50,000**  
**Payments From: Apr 1, 2025 to Apr 30, 2025**  
**Cash and Investment Balance: \$250,799,622.25**

Payment Numbers CK 00385538 through CK 00385749  
Wire Numbers EFT 00019802 through EFT 00020075  
Total \$8,412,341.24

Payments in Excess of \$50,000 are as follows:

<b>Operating Fund</b>				
	<b>Check</b>	<b>Vendor</b>	<b>Item/Service</b>	<b>Amount</b>
CHK	00385627	PIERCE COUNTY	Property Tax 0219011128 2025	53,097.56
CHK	00385648	UNIVERSAL PROTECTION SERVICE L	Sec 1st Tr 01/31-02/27/25	177,390.31
CHK	00385653	ATU LOCAL 758 CORP	Employee Ded PP8 2025	59,696.53
CHK	00385658	CITY OF LAKEWOOD	Policing Services 02/25	55,974.11
CHK	00385708	US BANK NA	Fuel VP 03/02-04/01/25	65,505.92
CHK	00385711	UNIVERSAL PROTECTION SERVICE L	Sec Temp Guard 02/28-03/27/25	176,907.25
CHK	00385715	CITY OF LAKEWOOD	Policing Services 03/25	63,753.28
EFT	00019863	ICMA RETIREMENT	Deferred Comp PP7 2025	301,800.57
EFT	00019905	PETROCARD INC	Fuel Tax	99,826.92
EFT	00019927	US BANK CORPORATE PAYMENT SYST	P-card small operating supplies	67,948.09
EFT	00019939	BRIDGESTONE AMERICA	Tire Miles 03/25	81,442.27
EFT	00019946	CUMMINS INC	Misc Inventory Bus parts	56,536.32
EFT	00019947	FIRST TRANSIT INC	ADA Paratransit Svcs 03/25	1,007,177.40
EFT	00019951	GILLIG LLC	Misc Inventory Bus parts	64,765.83
EFT	00019974	PETROCARD INC	Fuel tax	101,819.62
EFT	00019996	UNITED ENERGY TRADING LLC	CNG Supply 03/25	116,053.30
EFT	00020005	AWC EMPLOYEE BENEFIT TRUST	Dental Prem 04.25	1,512,048.16
EFT	00020006	ICMA RETIREMENT	Deferred Comp PP8 2025	302,063.40
EFT	00020022	SPX CORPORATION	Misc Inventory Bus parts	93,739.42
EFT	00020054	SHI INTERNATIONAL CORP	Lic MSReserv 04/01/25-03/31/26	628,477.73
EFT	00020055	SOUND TRANSIT	2024 Interest earned	217,540.48
EFT	00020064	THE SUPERLATIVE GROUP INC	Multicare Name Rights Year 2	76,500.00
EFT	00020069	VIA TRANSPORTATION INC	Gig Harbor Runner 03/25	240,704.96
EFT	00020071	DOBBS HEAVY DUTY HOLDINGS LLC	Misc Inventory Bus parts	63,056.22
<b>Payments for Fund 1 Total</b>				<b>5,683,825.65</b>
<b>Self Insurance Fund</b>				
	<b>Check</b>	<b>Vendor</b>		<b>Amount</b>
EFT	00019805	ALLIANT INSURANCE SERVICES INC	Premium W/C 04/01/25-04/01/26	106,371.00
<b>Payments for Fund 4 Total</b>				<b>106,371.00</b>
<b>Capital Fund</b>				
	<b>Check</b>	<b>Vendor</b>		<b>Amount</b>
EFT	19940	BUD CLARY CHEVROLET CADILLAC I	2025 Chevy Traverse veh 2068, 2867, 2869	142,301.01
EFT	00019990	TALAKAI CONSTRUCTION LLC	Demo Shelters 04/25	443,447.85
<b>Payments for Fund 9 Total</b>				<b>585,748.86</b>
<b>Total Payments in Excess of \$50,000.00</b>				<b>6,375,945.51</b>

**Pierce Transit**  
**Payment Certification for Apr 30, 2025**  
**Payments Apr 1, 2025 to Apr 30, 2025**

**Payment Numbers CK 00385538 through CK 00385749**  
**Wire Numbers EFT 00019802 through EFT 00020075**

	Check Number	Check Date	Vendor Name	Amount
CHK	00385538	04/03/2025	AAA FIRE PROTECTION INC	526.55
CHK	00385539	04/03/2025	AMB TOOLS INC	746.18
CHK	00385540	04/03/2025	AT&T	11,362.99
CHK	00385541	04/03/2025	ATU LOCAL 758 CORP	3,556.65
CHK	00385542	04/03/2025	BEN'S CLEANER SALES INC	2,252.84
CHK	00385543	04/03/2025	CASCADE FRICTION MATERIALS	127.90
CHK	00385544	04/03/2025	CITY OF TACOMA	540.80
CHK	00385545	04/03/2025	CITY OF TACOMA	529.32
CHK	00385546	04/03/2025	COLONIAL SUPPLEMENTAL LIFE	2,785.69
CHK	00385547	04/03/2025	COMCAST HOLDINGS CORPORATION	173.36
CHK	00385548	04/03/2025	COMCAST HOLDINGS CORPORATION	265.32
CHK	00385549	04/03/2025	COMCAST HOLDINGS CORPORATION	173.36
CHK	00385550	04/03/2025	COMCAST HOLDINGS CORPORATION	178.36
CHK	00385551	04/03/2025	COMMITTEE ON POLITICAL EDUCATI	701.34
CHK	00385552	04/03/2025	CONVERGINT TECHNOLOGIES LLC	6,550.22
CHK	00385553	04/03/2025	SIMON AND COMPANY INC	3,750.00
CHK	00385554	04/03/2025	CRANE FINANCE	381.11
CHK	00385555	04/03/2025	DM RECYCLING CO INC	3,217.98
CHK	00385556	04/03/2025	ERIK SIMMONS	117.99
CHK	00385557	04/03/2025	FEDERAL EXPRESS CORPORATION	51.20
CHK	00385558	04/03/2025	GENES TOWING CORP	2,716.37
CHK	00385559	04/03/2025	GERALD WALTERS	5.80
CHK	00385560	04/03/2025	GILCHRIST CHEVROLET BUICK GMC	84.28
CHK	00385561	04/03/2025	HAROLD LEMAY ENTERPRISES	8,507.09
CHK	00385562	04/03/2025	IAM & AW	854.75
CHK	00385563	04/03/2025	INTERNAL REVENUE SERVICE	220.00
CHK	00385564	04/03/2025	LEMAY MOBILE SHREDDING	382.72
CHK	00385565	04/03/2025	MCMaster-CARR SUPPLY	1,083.29
CHK	00385566	04/03/2025	MICHAEL G MALAIER	685.39
CHK	00385567	04/03/2025	NH DEPT OF H&HS	419.50
CHK	00385568	04/03/2025	NICHOLAS GLOYNE	18.00
CHK	00385569	04/03/2025	NORTHWEST IAM BENEFIT TRUST	2,616.90
CHK	00385570	04/03/2025	O'REILLY AUTO ENTERPRISES LLC	116.76
CHK	00385571	04/03/2025	OCCUPATIONAL HEALTH CENTERS OF	692.00
CHK	00385572	04/03/2025	OLYMPIC INDUSTRIAL SUPPLY LLC	440.40
CHK	00385573	04/03/2025	AMERIDIAN INDUSTRIES LLC	2,427.04
CHK	00385574	04/03/2025	PIERCE COUNTY	247.73
CHK	00385575	04/03/2025	PUGET SOUND ENERGY	6,800.62
CHK	00385576	04/03/2025	SHAWN HARRIS	13.20
CHK	00385577	04/03/2025	SHERWIN-WILLIAMS	407.54
CHK	00385578	04/03/2025	SHERWIN-WILLIAMS	316.92
CHK	00385579	04/03/2025	T-MOBILE	116.90
CHK	00385580	04/03/2025	TACOMA ART MUSEUM	1,000.00
CHK	00385581	04/03/2025	TACOMA PIERCE COUNTY CHAMBER O	4,399.00
CHK	00385582	04/03/2025	UNITED WAY OF PIERCE COUNTY	1,097.51
CHK	00385583	04/03/2025	VERIZON WIRELESS	560.31
CHK	00385584	04/03/2025	VERIZON WIRELESS	1,694.32
CHK	00385585	04/03/2025	VERIZON WIRELESS	1,896.49
CHK	00385586	04/03/2025	VERIZON WIRELESS	1,250.90
CHK	00385587	04/03/2025	VERIZON WIRELESS	560.31
CHK	00385588	04/03/2025	VERIZON WIRELESS	560.31
CHK	00385589	04/03/2025	VERIZON WIRELESS	560.31
CHK	00385590	04/03/2025	VERIZON WIRELESS	80.02
CHK	00385591	04/03/2025	VERIZON WIRELESS	1,000.57
CHK	00385592	04/03/2025	VERIZON WIRELESS	1,282.79
CHK	00385593	04/03/2025	VERIZON WIRELESS	680.01
CHK	00385594	04/03/2025	VERIZON WIRELESS	560.31
CHK	00385595	04/03/2025	VERIZON WIRELESS	1,333.67
CHK	00385596	04/03/2025	VERIZON WIRELESS	1,033.61
CHK	00385597	04/03/2025	WA ST DEPT OF SOCIAL & HEALTH	112.50
CHK	00385598	04/03/2025	WESCO EQUIPMENT	2,269.13

CHK	00385599	04/03/2025	WURTH USA INC	849.64
CHK	00385600	04/10/2025	ALL STAR RENT A FENCE INC	363.33
CHK	00385601	04/10/2025	AMPLIFIED WIRELESS SOLUTIONS I	333.33
CHK	00385602	04/10/2025	AT&T	30.49
CHK	00385603	04/10/2025	BATES TECHNICAL COLLEGE	1,000.00
CHK	00385604	04/10/2025	QWEST CORPORATION	94.50
CHK	00385605	04/10/2025	CITY OF GIG HARBOR	533.36
CHK	00385606	04/10/2025	CITY OF TACOMA	1,332.25
CHK	00385607	04/10/2025	CITY OF TACOMA	1,279.18
CHK	00385608	04/10/2025	COMCAST HOLDINGS CORPORATION	174.37
CHK	00385609	04/10/2025	DAILY JOURNAL OF COMMERCE INC	603.90
CHK	00385610	04/10/2025	FIRST RESPONDER OUTFITTERS INC	33.09
CHK	00385611	04/10/2025	FORMFOX INC.	50.00
CHK	00385612	04/10/2025	FRUITLAND MUTUAL WATER COMPANY	137.09
CHK	00385613	04/10/2025	GENES TOWING CORP	1,417.64
CHK	00385614	04/10/2025	GIG HARBOR CHAMBER OF COMMERCE	200.00
CHK	00385615	04/10/2025	GILCHRIST CHEVROLET BUICK GMC	43.15
CHK	00385616	04/10/2025	HOME DEPOT USA INC	421.22
CHK	00385617	04/10/2025	LAWSON PRODUCT	1,014.25
CHK	00385618	04/10/2025	LOOMIS ARMORED US LLC	1,423.86
CHK	00385619	04/10/2025	SYNCHRONY BANK	1,861.29
CHK	00385620	04/10/2025	MCMaster-CARR SUPPLY	1,281.16
CHK	00385621	04/10/2025	NEWTON BUILDING & DEVELOPMENT	38,788.76
CHK	00385622	04/10/2025	ODP BUSINESS SOLUTIONS LLC	91.53
CHK	00385623	04/10/2025	WASHINGTON STATE SCHOOL FOR TH	54.64
CHK	00385624	04/10/2025	AMERIDIAN INDUSTRIES LLC	663.95
CHK	00385625	04/10/2025	PENINSULA LIGHT COMPANY	285.94
CHK	00385626	04/10/2025	PIERCE COUNTY	6,825.18
<b>CHK</b>	<b>00385627</b>	<b>04/10/2025</b>	<b>PIERCE COUNTY</b>	<b>53,097.56</b>
CHK	00385628	04/10/2025	PUGET SOUND ENERGY	43,540.41
CHK	00385629	04/10/2025	PURE FILTRATION PRODUCTS INC	2,624.39
CHK	00385630	04/10/2025	PUROSIL CO LLC	902.00
CHK	00385631	04/10/2025	REX V PEGG FABRICS INC	143.68
CHK	00385632	04/10/2025	SCA PACIFIC INC	877.02
CHK	00385633	04/10/2025	OD SNIDER & SON INC	252.31
CHK	00385634	04/10/2025	SM STEMPER ARCHITECTS PLLC	11,518.29
CHK	00385635	04/10/2025	SOUND PUBLISHING	572.91
CHK	00385636	04/10/2025	TACOMA PIERCE COUNTY CHAMBER O	400.00
CHK	00385637	04/10/2025	TARA DUNFORD CPA	585.00
CHK	00385638	04/10/2025	TERMINIX INTERNATIONAL COMPANY	165.56
CHK	00385639	04/10/2025	TERMINIX INTERNATIONAL COMPANY	147.80
CHK	00385640	04/10/2025	THE LAMAR COMPANY LLC	10,567.00
CHK	00385641	04/10/2025	ULINE INC	3,181.30
CHK	00385642	04/10/2025	UNITED SITE SERVICES OF NEVADA	1,530.28
CHK	00385643	04/10/2025	UNIVOX MEDIA LLC	16,500.00
CHK	00385644	04/10/2025	WA ST DEPT OF RETIREMENT SYSTE	25.00
CHK	00385645	04/10/2025	WA ST DEPT OF TRANSPORTATION	1,613.89
CHK	00385646	04/10/2025	WARREN DRUMMOND	12.00
CHK	00385647	04/10/2025	WESTERN GOVERNORS UNIVERSITY	4,717.25
<b>CHK</b>	<b>00385648</b>	<b>04/17/2025</b>	<b>UNIVERSAL PROTECTION SERVICE L</b>	<b>177,390.31</b>
CHK	00385649	04/17/2025	AMB TOOLS INC	250.89
CHK	00385650	04/17/2025	AT&T	24,107.84
CHK	00385651	04/17/2025	AT&T	24,251.11
CHK	00385652	04/17/2025	AT&T	105.39
<b>CHK</b>	<b>00385653</b>	<b>04/17/2025</b>	<b>ATU LOCAL 758 CORP</b>	<b>59,696.53</b>
CHK	00385654	04/17/2025	QWEST CORPORATION	80.55
CHK	00385655	04/17/2025	QWEST CORPORATION	913.86
CHK	00385656	04/17/2025	QWEST CORPORATION	9,217.75
CHK	00385657	04/17/2025	CITY OF FEDERAL WAY	36,697.50
<b>CHK</b>	<b>00385658</b>	<b>04/17/2025</b>	<b>CITY OF LAKEWOOD</b>	<b>55,974.11</b>
CHK	00385659	04/17/2025	CITY OF TACOMA	5,600.08
CHK	00385660	04/17/2025	COMCAST HOLDINGS CORPORATION	309.13
CHK	00385661	04/17/2025	COMCAST HOLDINGS CORPORATION	173.32
CHK	00385662	04/17/2025	CRANE FINANCE	372.61
CHK	00385663	04/17/2025	COURVAL SCHEDULING INC	7,004.00
CHK	00385664	04/17/2025	DDMK INC	611.06
CHK	00385665	04/17/2025	DAILY JOURNAL OF COMMERCE INC	783.85
CHK	00385666	04/17/2025	DISH NETWORK LLC	121.13
CHK	00385667	04/17/2025	GENES TOWING CORP	1,716.99
CHK	00385668	04/17/2025	GILCHRIST CHEVROLET BUICK GMC	860.68
CHK	00385669	04/17/2025	GLEN JOHNSON	36.32

CHK	00385670	04/17/2025	GUMA IMAHE	150.00
CHK	00385671	04/17/2025	HANDI-HUT INC	3,200.00
CHK	00385672	04/17/2025	HAUGEN GRAPHICS	1,395.51
CHK	00385673	04/17/2025	HANS CHRISTIAN MASON	5,717.52
CHK	00385674	04/17/2025	INTERMOUNTAIN LOCK AND SECURIT	33.71
CHK	00385675	04/17/2025	INTERNAL REVENUE SERVICE	220.00
CHK	00385676	04/17/2025	LAKEWOOD WATER DISTRICT	4,234.51
CHK	00385677	04/17/2025	LANGUAGE LINE SERVICES	9.44
CHK	00385678	04/17/2025	LAWSON PRODUCT	1,773.56
CHK	00385679	04/17/2025	LEO RANDOLPH	385.14
CHK	00385680	04/17/2025	MICHAEL E KOSANOVICH	233.70
CHK	00385681	04/17/2025	MICHAEL G MALAIER	685.39
CHK	00385682	04/17/2025	MOUSER ELECTRONICS	659.49
CHK	00385683	04/17/2025	SIT TOOL CO INC	441.28
CHK	00385684	04/17/2025	NH DEPT OF H&HS	419.50
CHK	00385685	04/17/2025	O'REILLY AUTO ENTERPRISES LLC	39.50
CHK	00385686	04/17/2025	OCCUPATIONAL HEALTH CENTERS OF	466.00
CHK	00385687	04/17/2025	OLYMPIC SPORTS & SPINE PLLC	480.00
CHK	00385688	04/17/2025	AMERIDIAN INDUSTRIES LLC	17,847.62
CHK	00385689	04/17/2025	PIERCE COUNTY	467.51
CHK	00385690	04/17/2025	PURE FILTRATION PRODUCTS INC	3,927.94
CHK	00385691	04/17/2025	PUROSIL CO LLC	60.65
CHK	00385692	04/17/2025	RAINIER LIGHTING & ELECTRICAL	30.83
CHK	00385693	04/17/2025	REFRIGERATION SUPPLIES DISTRIB	46.63
CHK	00385694	04/17/2025	REX V PEGG FABRICS INC	8,802.42
CHK	00385695	04/17/2025	ROBERT HUNTLEY	38.31
CHK	00385696	04/17/2025	RODNEY FRANKS	15.90
CHK	00385697	04/17/2025	SAFETY VISION	8,042.61
CHK	00385698	04/17/2025	SENTINEL TECHNOLOGIES INC	8,700.19
CHK	00385699	04/17/2025	SNAP-ON INDUSTRIAL ICSC	138.32
CHK	00385700	04/17/2025	OD SNIDER & SON INC	641.84
CHK	00385701	04/17/2025	SOLUTIONS NORTHWEST INC	685.30
CHK	00385702	04/17/2025	SOUND PUBLISHING	107.76
CHK	00385703	04/17/2025	TACOMA PIERCE COUNTY CHAMBER O	5.00
CHK	00385704	04/17/2025	TRUVIEW BSI LLC	1,030.94
CHK	00385705	04/17/2025	ULINE INC	229.44
CHK	00385706	04/17/2025	UNITED WAY OF PIERCE COUNTY	1,087.51
CHK	00385707	04/17/2025	VERIZON WIRELESS	2,350.12
<b>CHK</b>	<b>00385708</b>	<b>04/17/2025</b>	<b>US BANK NA</b>	<b>65,505.92</b>
CHK	00385709	04/17/2025	WA ST DEPT OF SOCIAL & HEALTH	112.50
CHK	00385710	04/17/2025	WALTER E NELSON CO	1,624.64
<b>CHK</b>	<b>00385711</b>	<b>04/24/2025</b>	<b>UNIVERSAL PROTECTION SERVICE L</b>	<b>176,907.25</b>
CHK	00385712	04/24/2025	BUNCE RENTALS INC	138.58
CHK	00385713	04/24/2025	CERTIFIED INSPECTION SERVICE	540.00
CHK	00385714	04/24/2025	CHARLES WHITE	14.33
<b>CHK</b>	<b>00385715</b>	<b>04/24/2025</b>	<b>CITY OF LAKEWOOD</b>	<b>63,753.28</b>
CHK	00385716	04/24/2025	CITY OF PUYALLUP	550.50
CHK	00385717	04/24/2025	CITY OF PUYALLUP	37,118.61
CHK	00385718	04/24/2025	CITY OF TACOMA	8,407.28
CHK	00385719	04/24/2025	CITY OF TACOMA	8,149.02
CHK	00385720	04/24/2025	COMCAST HOLDINGS CORPORATION	173.36
CHK	00385721	04/24/2025	COMCAST HOLDINGS CORPORATION	265.32
CHK	00385722	04/24/2025	COMCAST HOLDINGS CORPORATION	161.32
CHK	00385723	04/24/2025	COMCAST HOLDINGS CORPORATION	8,723.88
CHK	00385724	04/24/2025	DAILY JOURNAL OF COMMERCE INC	69.85
CHK	00385725	04/24/2025	DS SERVICES OF AMERICA INC	198.69
CHK	00385726	04/24/2025	GENES TOWING CORP	1,514.60
CHK	00385727	04/24/2025	GILCHRIST CHEVROLET BUICK GMC	143.58
CHK	00385728	04/24/2025	LAWSON PRODUCT	13.85
CHK	00385729	04/24/2025	LES TURBO IMAGES INC	12,075.00
CHK	00385730	04/24/2025	M2 PROJECT LLC	2,455.23
CHK	00385731	04/24/2025	MCMaster-CARR SUPPLY	169.42
CHK	00385732	04/24/2025	SIT TOOL CO INC	512.82
CHK	00385733	04/24/2025	MUSEUM OF GLASS	1,000.00
CHK	00385734	04/24/2025	O'REILLY AUTO ENTERPRISES LLC	406.65
CHK	00385735	04/24/2025	OLYMPIC SPORTS & SPINE PLLC	720.00
CHK	00385736	04/24/2025	AMERIDIAN INDUSTRIES LLC	2,139.93
CHK	00385737	04/24/2025	PARKLAND LIGHT & WATER CO	305.74
CHK	00385738	04/24/2025	PENINSULA LIGHT COMPANY	84.66
CHK	00385739	04/24/2025	PUGET SOUND ENERGY	490.86
CHK	00385740	04/24/2025	QUADIENT LEASING USA INC	2,304.70

CHK	00385741	04/24/2025	REPUBLIC PARKING NORTHWEST LLC	1,307.59
CHK	00385742	04/24/2025	RICHARD MIKLIAN	38.52
CHK	00385743	04/24/2025	SAFETY VISION	97.99
CHK	00385744	04/24/2025	RANGER PUBLISHING CO INC	2,080.00
CHK	00385745	04/24/2025	TACOMA MALL PARTNERSHIP	5,436.56
CHK	00385746	04/24/2025	TOOLE DESIGN GROUP LLC	10,275.00
CHK	00385747	04/24/2025	ULINE INC	1,040.25
CHK	00385748	04/24/2025	WALTER E NELSON CO	2,554.68
CHK	00385749	04/24/2025	WESTERN GOVERNORS UNIVERSITY	3,955.00
EFT	00019802	04/03/2025	AMERICAN CUSTODIAN INC	3,500.00
EFT	00019803	04/03/2025	AIRGAS INC	236.44
EFT	00019804	04/03/2025	ALL STARZ STAFFING AND CONSULT	5,060.12
<b>EFT</b>	<b>00019805</b>	<b>04/03/2025</b>	<b>ALLIANT INSURANCE SERVICES INC</b>	<b>106,371.00</b>
EFT	00019806	04/03/2025	AMAZON CAPITAL SERVICES INC	2,817.77
EFT	00019807	04/03/2025	ANIXTER INC	3,156.48
EFT	00019808	04/03/2025	CONTINENTAL BATTERY COMPANY	4,308.74
EFT	00019809	04/03/2025	CENTRAL PUGET SOUND REGIONAL T	7,946.50
EFT	00019810	04/03/2025	PACIFIC WELDING SUPPLY INC	44.92
EFT	00019811	04/03/2025	CINTAS CORPORATION NO 2	6,648.08
EFT	00019812	04/03/2025	COMMERCIAL BRAKE & CLUTCH	182.03
EFT	00019813	04/03/2025	CONFLICT MANAGEMENT STRATEGIES	7,390.00
EFT	00019814	04/03/2025	PACIFIC APEX CONSTRUCTION LLC	1,040.93
EFT	00019815	04/03/2025	CUMMINS INC	32,561.21
EFT	00019816	04/03/2025	TECH DATA CORPORATION	2,044.06
EFT	00019817	04/03/2025	EASTER SEALS WASHINGTON	2,122.00
EFT	00019818	04/03/2025	FSX INC	984.29
EFT	00019819	04/03/2025	GILLIG LLC	41,118.91
EFT	00019820	04/03/2025	GIRIDHARAN SRINIVASARAJ	52.61
EFT	00019821	04/03/2025	GORDON THOMAS HONEYWELL	6,500.00
EFT	00019822	04/03/2025	GRAINGER	1,953.63
EFT	00019823	04/03/2025	LIBERTY MUTUAL GROUP INC	19,870.76
EFT	00019824	04/03/2025	JAJ ENTERPRISES LLC	1,434.00
EFT	00019825	04/03/2025	RONALD E JENSEN & JAMES W JENS	1,782.79
EFT	00019826	04/03/2025	JOSEPH PADGETT	165.45
EFT	00019827	04/03/2025	JOSH COLEMAN	94.90
EFT	00019828	04/03/2025	JULIE STUTZKE	30.02
EFT	00019829	04/03/2025	JUSTIN MILLER	126.60
EFT	00019830	04/03/2025	LEEANN MCNULTY	659.22
EFT	00019831	04/03/2025	MALLORY SAFETY & SUPPLY LLC	4,375.37
EFT	00019832	04/03/2025	MICHAEL GRIFFUS	271.26
EFT	00019833	04/03/2025	MOHAWK MFG & SUPPLY	1,432.56
EFT	00019834	04/03/2025	MUNCIE RECLAMATION & SUPPLY CO	1,372.90
EFT	00019835	04/03/2025	NAVIA BENEFIT SOLUTIONS	1,324.40
EFT	00019836	04/03/2025	OLYMPIC HOLDINGS STG LLC	570.66
EFT	00019837	04/03/2025	PEAK INDUSTRIAL INC	20.06
EFT	00019838	04/03/2025	PETROCARD INC	37,882.00
EFT	00019839	04/03/2025	PRINT NW	147.78
EFT	00019840	04/03/2025	PURCELL TIRE & RUBBER COMPANY	940.24
EFT	00019841	04/03/2025	QUALITY PRESS	1,046.39
EFT	00019842	04/03/2025	ROMAINE ELECTRIC CORP	2,708.84
EFT	00019843	04/03/2025	SEATTLE AUTOMOTIVE DISTRIBUTIN	1,896.78
EFT	00019844	04/03/2025	SOUND TRANSIT	270.21
EFT	00019845	04/03/2025	SOUND TRANSIT SMART CARD CENTR	1,213.52
EFT	00019846	04/03/2025	STANDARD PARTS CORP	1,342.69
EFT	00019847	04/03/2025	STAPLES INC	936.47
EFT	00019848	04/03/2025	STELLAR INDUSTRIAL SUPPLY INC	653.20
EFT	00019849	04/03/2025	UNIVERSAL AUTO GROUP 1	1,440.57
EFT	00019850	04/03/2025	TACOMA SCREW PRODUCTS INC	2,792.86
EFT	00019851	04/03/2025	TAKKT AMERICA HOLDING INC	195.76
EFT	00019852	04/03/2025	TERRYBERRY COMPANY LLC	38.61
EFT	00019853	04/03/2025	THE WW WILLIAMS COMPANY LLC	32,054.70
EFT	00019854	04/03/2025	TINY'S TIRE	254.22
EFT	00019855	04/03/2025	TITUS-WILL FORD SALES INC	482.92
EFT	00019856	04/03/2025	THE AFTERMARKET PARTS CO LLC	3,253.47
EFT	00019857	04/03/2025	UNITED PARCEL SERVICE INC	121.26
EFT	00019858	04/03/2025	UNITED RENTALS (NORTH AMERICA)	2,587.35
EFT	00019859	04/03/2025	INFORMATICS HOLDINGS INC	7,084.94
EFT	00019860	04/03/2025	WAXIE SANITARY SUPPLY	2,522.17
EFT	00019861	04/03/2025	DOBBS HEAVY DUTY HOLDINGS LLC	43,762.34
EFT	00019862	04/03/2025	WORLDPAC INC	273.05
<b>EFT</b>	<b>00019863</b>	<b>04/04/2025</b>	<b>ICMA RETIREMENT</b>	<b>301,800.57</b>

EFT	00019864	04/04/2025	NAVIA BENEFIT SOLUTIONS	19,186.79
EFT	00019865	04/04/2025	TACOMA EMPLOYEES RETIREMENT SY	16,691.21
EFT	00019866	04/04/2025	WA ST CHILD SUPPORT REGISTRY	6,841.26
EFT	00019867	04/04/2025	FTA	1,860.00
EFT	00019868	04/10/2025	ALL STARZ STAFFING AND CONSULT	3,935.57
EFT	00019869	04/10/2025	AMAZON CAPITAL SERVICES INC	7,179.37
EFT	00019870	04/10/2025	AMY CLEVELAND	1,015.88
EFT	00019871	04/10/2025	ANIXTER INC	1,755.18
EFT	00019872	04/10/2025	ATWORK! COMMERCIAL ENTERPRISES	11,499.90
EFT	00019873	04/10/2025	CONTINENTAL BATTERY COMPANY	2,204.13
EFT	00019874	04/10/2025	BRANDY TUGGLE	403.33
EFT	00019875	04/10/2025	BRAUN CORPORATION	1,089.15
EFT	00019876	04/10/2025	PACIFIC WELDING SUPPLY INC	22.46
EFT	00019877	04/10/2025	CINTAS CORPORATION NO 2	607.68
EFT	00019878	04/10/2025	CIVICPLUS LLC	635.83
EFT	00019879	04/10/2025	COGENT COMMUNICATIONS INC	3,850.41
EFT	00019880	04/10/2025	COMMERCIAL BRAKE & CLUTCH	66.17
EFT	00019881	04/10/2025	CUMMINS INC	34,821.49
EFT	00019882	04/10/2025	CUSTOM EDGE INC	10,042.22
EFT	00019883	04/10/2025	CYBERSOURCE CORPORATION	300.00
EFT	00019884	04/10/2025	DELL MARKETING LP	18,762.50
EFT	00019885	04/10/2025	DRUG FREE BUSINESS	3,402.00
EFT	00019886	04/10/2025	EMC RESEARCH INC	26,575.00
EFT	00019887	04/10/2025	FEHR & PEERS	11,520.00
EFT	00019888	04/10/2025	FSX INC	539.49
EFT	00019889	04/10/2025	SPX CORPORATION	11,870.23
EFT	00019890	04/10/2025	GILLIG LLC	23,726.68
EFT	00019891	04/10/2025	GRAINGER	2,186.12
EFT	00019892	04/10/2025	HUITT-ZOLLARS INC	7,559.89
EFT	00019893	04/10/2025	JAJ ENTERPRISES LLC	2,946.00
EFT	00019894	04/10/2025	TYCO FIRE & SECURITY (US) MANA	2,167.42
EFT	00019895	04/10/2025	KENDRA BROKMAN	80.73
EFT	00019896	04/10/2025	KENT D BRUCE CO LLC	5,167.58
EFT	00019897	04/10/2025	LARSEN SIGN COMPANY	71.57
EFT	00019898	04/10/2025	MOHAWK MFG & SUPPLY	336.22
EFT	00019899	04/10/2025	MOTION INDUSTRIES, INC.	1,714.34
EFT	00019900	04/10/2025	MUNCIE RECLAMATION & SUPPLY CO	1,052.18
EFT	00019901	04/10/2025	NEOPART TRANSIT LLC	9,065.14
EFT	00019902	04/10/2025	OLYMPIC HOLDINGS STG LLC	731.25
EFT	00019903	04/10/2025	WORKSPACE DEVELOPMENT LLC	450.56
EFT	00019904	04/10/2025	PARAMETRIX ENGINEERING	16,131.73
<b>EFT</b>	<b>00019905</b>	<b>04/10/2025</b>	<b>PETROCARD INC</b>	<b>99,826.92</b>
EFT	00019906	04/10/2025	PHOTOSHELTER INC	22,281.53
EFT	00019907	04/10/2025	REXEL USA INC	774.59
EFT	00019908	04/10/2025	QUADIENT FINANCE USA INC	28.65
EFT	00019909	04/10/2025	ROMAINE ELECTRIC CORP	1,780.32
EFT	00019910	04/10/2025	SHUMAN LLC	165.00
EFT	00019911	04/10/2025	VIA TRANSPORTATION INC	18,496.80
EFT	00019912	04/10/2025	ROBBLEE'S TOTAL SECURITY INC	21.84
EFT	00019913	04/10/2025	SEATTLE AUTOMOTIVE DISTRIBUTIN	636.04
EFT	00019914	04/10/2025	SOUND TRANSIT	40,678.08
EFT	00019915	04/10/2025	SOUND TRANSIT SMART CARD CENTR	19,934.71
EFT	00019916	04/10/2025	STANDARD PARTS CORP	1,679.44
EFT	00019917	04/10/2025	STAPLES INC	2,084.33
EFT	00019918	04/10/2025	STERICYCLE INC	26.50
EFT	00019919	04/10/2025	UNIVERSAL AUTO GROUP 1	2,185.59
EFT	00019920	04/10/2025	THE WW WILLIAMS COMPANY LLC	1,326.67
EFT	00019921	04/10/2025	TITUS-WILL FORD SALES INC	344.24
EFT	00019922	04/10/2025	THE AFTERMARKET PARTS CO LLC	18,740.16
EFT	00019923	04/10/2025	UNITED PARCEL SERVICE INC	127.96
EFT	00019924	04/10/2025	DOBBS HEAVY DUTY HOLDINGS LLC	9,861.05
EFT	00019925	04/10/2025	WOFSCO INC	9.56
EFT	00019926	04/10/2025	ZUMAR INDUSTRIES INC	3,919.56
<b>EFT</b>	<b>00019927</b>	<b>04/15/2025</b>	<b>US BANK CORPORATE PAYMENT SYST</b>	<b>67,948.09</b>
EFT	00019928	04/17/2025	ABSHER CONSTRUCTION COMPANY	25,014.46
EFT	00019929	04/17/2025	AMERICAN CUSTODIAN INC	27,058.00
EFT	00019930	04/17/2025	AIRGAS INC	2,462.70
EFT	00019931	04/17/2025	ALL STARZ STAFFING AND CONSULT	7,485.17
EFT	00019932	04/17/2025	ALLIANT INSURANCE SERVICES INC	3,933.00
EFT	00019933	04/17/2025	AMAZON CAPITAL SERVICES INC	7,553.30
EFT	00019934	04/17/2025	ANIXTER INC	299.89

EFT	00019935	04/17/2025	ATWORK! COMMERCIAL ENTERPRISES	13,242.28
EFT	00019936	04/17/2025	CONTINENTAL BATTERY COMPANY	5,745.00
EFT	00019937	04/17/2025	BRAUN CORPORATION	230.59
EFT	00019938	04/17/2025	BRENTT L MACKIE	2,899.49
<b>EFT</b>	<b>00019939</b>	<b>04/17/2025</b>	<b>BRIDGESTONE AMERICA</b>	<b>81,442.27</b>
<b>EFT</b>	<b>00019940</b>	<b>04/17/2025</b>	<b>BUD CLARY CHEVROLET CADILLAC I</b>	<b>142,301.01</b>
EFT	00019941	04/17/2025	CCC INTELLIGENT SOLUTIONS INC	483.34
EFT	00019942	04/17/2025	CDW GOVERNMENT INC	2,960.00
EFT	00019943	04/17/2025	CENTENNIAL CONTRACTORS ENTERPR	19,683.94
EFT	00019944	04/17/2025	CINTAS CORPORATION NO 2	7,010.24
EFT	00019945	04/17/2025	CLARA THOMAS	521.26
<b>EFT</b>	<b>00019946</b>	<b>04/17/2025</b>	<b>CUMMINS INC</b>	<b>56,536.32</b>
<b>EFT</b>	<b>00019947</b>	<b>04/17/2025</b>	<b>FIRST TRANSIT INC</b>	<b>1,007,177.40</b>
EFT	00019948	04/17/2025	FIVE9 INC	1,574.07
EFT	00019949	04/17/2025	GALLS LLC	14,443.73
EFT	00019950	04/17/2025	SPX CORPORATION	8,126.66
<b>EFT</b>	<b>00019951</b>	<b>04/17/2025</b>	<b>GILLIG LLC</b>	<b>64,765.83</b>
EFT	00019952	04/17/2025	GRAINGER	5,386.77
EFT	00019953	04/17/2025	GROENEVELD LUBRICATION Solutio	2,276.92
EFT	00019954	04/17/2025	MARK HOLMES	1,898.89
EFT	00019955	04/17/2025	JAJ ENTERPRISES LLC	1,656.00
EFT	00019956	04/17/2025	TYCO FIRE & SECURITY (US) MANA	2,736.82
EFT	00019957	04/17/2025	K & L GATES	7,080.51
EFT	00019958	04/17/2025	KRISTOFFER DELANO	408.00
EFT	00019959	04/17/2025	LAKEWOOD CHAMBER OF COMMERCE	200.00
EFT	00019960	04/17/2025	LARSCO INC	818.01
EFT	00019961	04/17/2025	LARSEN SIGN COMPANY	1,043.20
EFT	00019962	04/17/2025	LAURIE LANGLOIS	181.98
EFT	00019963	04/17/2025	LEVEL 3 FINANCING INC	12,638.12
EFT	00019964	04/17/2025	MALLORY SAFETY & SUPPLY LLC	1,226.88
EFT	00019965	04/17/2025	MCGUIRE BEARING CO	82.73
EFT	00019966	04/17/2025	MOHAWK MFG & SUPPLY	2,031.02
EFT	00019967	04/17/2025	MOTION INDUSTRIES, INC.	4,744.20
EFT	00019968	04/17/2025	MUNCIE RECLAMATION & SUPPLY CO	4,018.89
EFT	00019969	04/17/2025	NEOPART TRANSIT LLC	10,188.15
EFT	00019970	04/17/2025	OLYMPIC HOLDINGS STG LLC	1,967.28
EFT	00019971	04/17/2025	BEN-KO-MATIC CO	1,018.12
EFT	00019972	04/17/2025	PACIFICA LAW GROUP LLP	10,014.20
EFT	00019973	04/17/2025	PEAK INDUSTRIAL INC	1,330.96
<b>EFT</b>	<b>00019974</b>	<b>04/17/2025</b>	<b>PETROCARD INC</b>	<b>101,819.62</b>
EFT	00019975	04/17/2025	REXEL USA INC	709.15
EFT	00019976	04/17/2025	PURCELL TIRE & RUBBER COMPANY	668.52
EFT	00019977	04/17/2025	ROMAINE ELECTRIC CORP	2,906.57
EFT	00019978	04/17/2025	SHUMAN LLC	825.00
EFT	00019979	04/17/2025	SCHETKY NORTHWEST SALES INC	170.06
EFT	00019980	04/17/2025	SEATTLE AUTOMOTIVE DISTRIBUTIN	808.96
EFT	00019981	04/17/2025	SHI INTERNATIONAL CORP	6,807.13
EFT	00019982	04/17/2025	SITECRAFTING INC	1,947.00
EFT	00019983	04/17/2025	SOUND TRANSIT SMART CARD CENTR	1,294.54
EFT	00019984	04/17/2025	SOUTH SOUND 911	14,615.00
EFT	00019985	04/17/2025	STANDARD PARTS CORP	223.12
EFT	00019986	04/17/2025	STAPLES INC	5,240.96
EFT	00019987	04/17/2025	SUBHANKAR SETT	20.81
EFT	00019988	04/17/2025	UNIVERSAL AUTO GROUP 1	3,774.16
EFT	00019989	04/17/2025	TACOMA SCREW PRODUCTS INC	6,889.39
<b>EFT</b>	<b>00019990</b>	<b>04/17/2025</b>	<b>TALAKAI CONSTRUCTION LLC</b>	<b>443,447.85</b>
EFT	00019991	04/17/2025	TENNANT SALES AND SERVICE COMP	75.80
EFT	00019992	04/17/2025	TERRYBERRY COMPANY LLC	470.23
EFT	00019993	04/17/2025	THE WW WILLIAMS COMPANY LLC	5,200.07
EFT	00019994	04/17/2025	TITUS-WILL FORD SALES INC	2,116.98
EFT	00019995	04/17/2025	THE AFTERMARKET PARTS CO LLC	26,957.61
<b>EFT</b>	<b>00019996</b>	<b>04/17/2025</b>	<b>UNITED ENERGY TRADING LLC</b>	<b>116,053.30</b>
EFT	00019997	04/17/2025	UNITED RENTALS (NORTH AMERICA)	594.54
EFT	00019998	04/17/2025	WA ST AUDITOR'S OFFICE	8,201.00
EFT	00019999	04/17/2025	WAXIE SANITARY SUPPLY	1,320.45
EFT	00020000	04/17/2025	DOBBS HEAVY DUTY HOLDINGS LLC	46,574.24
EFT	00020001	04/17/2025	WORLDPAK INC	498.47
EFT	00020002	04/17/2025	WASHINGTON STATE TRANSIT ASSOC	2,500.00
EFT	00020003	04/17/2025	ZAYO GROUP HOLDINGS INC	580.20
EFT	00020004	04/21/2025	WA ST DEPT OF REVENUE	32,721.06
<b>EFT</b>	<b>00020005</b>	<b>04/18/2025</b>	<b>AWC EMPLOYEE BENEFIT TRUST</b>	<b>1,512,048.16</b>

<b>EFT</b>	<b>00020006</b>	<b>04/18/2025</b>	<b>ICMA RETIREMENT</b>	<b>302,063.40</b>
EFT	00020007	04/18/2025	NAVIA BENEFIT SOLUTIONS	18,804.49
EFT	00020008	04/18/2025	TACOMA EMPLOYEES RETIREMENT SY	16,772.02
EFT	00020009	04/18/2025	WA ST CHILD SUPPORT REGISTRY	6,858.76
EFT	00020010	04/24/2025	AARON'S INDUSTRIAL LLC	154.14
EFT	00020011	04/24/2025	ALL STARZ STAFFING AND CONSULT	12,842.73
EFT	00020012	04/24/2025	AMAZON CAPITAL SERVICES INC	2,688.24
EFT	00020013	04/24/2025	CONTINENTAL BATTERY COMPANY	4,735.06
EFT	00020014	04/24/2025	BRAVO ENVIRONMENTAL NW INC	18,079.25
EFT	00020015	04/24/2025	BRI'JON ASA-PHILLIPS	40.00
EFT	00020016	04/24/2025	CARIN ODEN	77.25
EFT	00020017	04/24/2025	CHERRY THOMAS	486.78
EFT	00020018	04/24/2025	CINTAS CORPORATION NO 2	1,035.69
EFT	00020019	04/24/2025	CUMMINS INC	31,106.24
EFT	00020020	04/24/2025	DELL MARKETING LP	5,820.66
EFT	00020021	04/24/2025	TRUCKPRO HOLDING CORPORTATION	462.84
<b>EFT</b>	<b>00020022</b>	<b>04/24/2025</b>	<b>SPX CORPORATION</b>	<b>93,739.42</b>
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EFT	00020025	04/24/2025	HDR ENGINEERING INC	10,268.81
EFT	00020026	04/24/2025	HUITT-ZOLLARS INC	39,881.16
EFT	00020027	04/24/2025	JEFFREY W DYKES	101.29
EFT	00020028	04/24/2025	RONALD E JENSEN & JAMES W JENS	20,582.19
EFT	00020029	04/24/2025	JERRY HAYES	20.00
EFT	00020030	04/24/2025	JOSE ARTEAGA	483.64
EFT	00020031	04/24/2025	LAKEVIEW LIGHT & POWER CO	48,318.48
EFT	00020032	04/24/2025	LARSEN SIGN COMPANY	1,266.15
EFT	00020033	04/24/2025	MALLORY SAFETY & SUPPLY LLC	452.91
EFT	00020034	04/24/2025	MICHAEL BEEDE	77.25
EFT	00020035	04/24/2025	MOHAWK MFG & SUPPLY	3,784.32
EFT	00020036	04/24/2025	MOOD MEDIA NORTH AMERICA HOLDI	133.49
EFT	00020037	04/24/2025	MOTION INDUSTRIES, INC.	923.44
EFT	00020038	04/24/2025	MUNCIE RECLAMATION & SUPPLY CO	649.55
EFT	00020039	04/24/2025	NATHEN GRAHAM	105.61
EFT	00020040	04/24/2025	NEOPART TRANSIT LLC	495.18
EFT	00020041	04/24/2025	NORTHWEST PUMP & EQUIPMENT CO	620.67
EFT	00020042	04/24/2025	OLAN CARLSON	77.25
EFT	00020043	04/24/2025	WORKSPACE DEVELOPMENT LLC	1,910.79
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EFT	00020046	04/24/2025	PETER ROBINSON	77.25
EFT	00020047	04/24/2025	PETROCARD INC	36,993.44
EFT	00020048	04/24/2025	PRINT NW	140.27
EFT	00020049	04/24/2025	PURCELL TIRE & RUBBER COMPANY	805.33
EFT	00020050	04/24/2025	ROMAINE ELECTRIC CORP	499.45
EFT	00020051	04/24/2025	DANIEL A SHARRON	464.60
EFT	00020052	04/24/2025	ROBBLEE'S TOTAL SECURITY INC	76.66
EFT	00020053	04/24/2025	SEATTLE AUTOMOTIVE DISTRIBUTIN	624.10
<b>EFT</b>	<b>00020054</b>	<b>04/24/2025</b>	<b>SHI INTERNATIONAL CORP</b>	<b>628,477.73</b>
<b>EFT</b>	<b>00020055</b>	<b>04/24/2025</b>	<b>SOUND TRANSIT</b>	<b>217,540.48</b>
EFT	00020056	04/24/2025	SOUND TRANSIT SMART CARD CENTR	994.34
EFT	00020057	04/24/2025	STANDARD PARTS CORP	1,115.70
EFT	00020058	04/24/2025	STAPLES INC	1,288.36
EFT	00020059	04/24/2025	STERICYCLE INC	65.75
EFT	00020060	04/24/2025	SUMMIT LAW GROUP PLLC	4,582.90
EFT	00020061	04/24/2025	TACOMA COMMUNITY COLLEGE	5,665.56
EFT	00020062	04/24/2025	UNIVERSAL AUTO GROUP 1	706.12
EFT	00020063	04/24/2025	TACOMA SCREW PRODUCTS INC	112.36
<b>EFT</b>	<b>00020064</b>	<b>04/24/2025</b>	<b>THE SUPERLATIVE GROUP INC</b>	<b>76,500.00</b>
EFT	00020065	04/24/2025	THE WW WILLIAMS COMPANY LLC	17.91
EFT	00020066	04/24/2025	TITUS-WILL FORD SALES INC	491.11
EFT	00020067	04/24/2025	THE AFTERMARKET PARTS CO LLC	8,056.84
EFT	00020068	04/24/2025	UNITED PARCEL SERVICE INC	91.23
<b>EFT</b>	<b>00020069</b>	<b>04/24/2025</b>	<b>VIA TRANSPORTATION INC</b>	<b>240,704.96</b>
EFT	00020070	04/24/2025	WAXIE SANITARY SUPPLY	1,229.51
<b>EFT</b>	<b>00020071</b>	<b>04/24/2025</b>	<b>DOBBS HEAVY DUTY HOLDINGS LLC</b>	<b>63,056.22</b>
EFT	00020072	04/24/2025	WISAM ALI	101.75
EFT	00020073	04/24/2025	WASHINGTON STATE TRANSIT ASSOC	2,500.00
EFT	00020074	04/24/2025	ZAK SCHUMAKER	17.46
EFT	00020075	04/24/2025	ZONAR SYSTEMS INC	940.33
<b>Total Payments</b>				<b>\$8,412,341.24</b>



**PIERCE TRANSIT  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING MINUTES**

**April 14, 2025**

**CALL TO ORDER**

Chair Walker called the regular board meeting to order at 4:02 p.m.

**ROLL CALL**

Commissioners present:

Doug Fagundes, City of Fife Councilmember  
*(representing Fife/Milton/Edgewood/Pacific/Auburn/Ruston/Steilacoom)*  
John Hines, City of Tacoma Councilmember  
Olgy Diaz, City of Tacoma Councilmember  
Jim Kastama, City of Puyallup Mayor *(Mayor of the City of Puyallup)*  
Ryan Mello, Pierce County Executive  
Kristina Walker, Chair, City of Tacoma Councilmember  
Jason Whalen, Vice Chair, City of Lakewood Mayor  
Shannon Reynolds, City of Fircrest Mayor *(representing Fircrest, University Place, and Gig Harbor)*

Commissioners excused:

John Hoheusle, President of ATU 758, Represents IAM and ATU

Staff present:

Mike Griffus, Chief Executive Officer  
Deanne Jacobson, Clerk of the Board  
Mona Sullivan, Deputy Clerk of the Board  
Abe Weill, K&L Gates Counsel

**LAND ACKNOWLEDGMENT AND FLAG SALUTE**

Chair Walker led attendees in the land acknowledgment, followed by the flag salute.

**OPENING REMARKS AND HOUSEKEEPING ITEMS**

Chair Walker welcomed board members, staff, and citizens to the meeting and provided attendees with instructions for meeting participation.

**SPECIAL BUSINESS**

1. A Resolution of the Board of Commissioners of Pierce Transit Commemorating Pierce Transit's 45 Years of Public Transportation Service in the South Sound

Chair Walker read the full resolution into the record.

Commissioners Whalen and Ayala moved and seconded to approve Resolution No. 2025-006, commemorating Pierce Transit's 45 Years of Public Transportation Service in the South Sound.

Motion **carried**, 9-0.

### **RECESS AND RECONVENE**

At 4:08 p.m., the meeting was recessed for members to participate in a group photo commemorating Pierce Transit's 45 years of service.

The regular meeting was reconvened at 4:15 p.m.

### **PRESENTATIONS**

#### **1. Honoring Greg Snyder for Operator of the Month for March 2025**

Assistant Transportation Manager Scott Gaines honored Greg Snyder for being selected Operator of the Month for March 2025. He reported that Mr. Snyder has been an operator since 2016 and this is his second time being selected Operator of the Month. He reviewed his accomplishments, highlighting his commitment to safety and providing outstanding customer service.

Mr. Snyder was presented with a certificate and congratulatory letter from Pierce Transit CEO.

On behalf of the Board, Chair Walker congratulated Mr. Snyder and thanked him for his service and dedication.

### **PUBLIC COMMENT**

Chair Walker provided participation instructions to the public and opened public comment.

No public comment was provided, and public comment was closed.

### **PUBLIC HEARING**

#### **Title VI Equity Analysis for the Route 101 - Gig Harbor Trolley Route Title VI**

Planning Manager Tina Lee (*Commissioner Mello temporarily left the meeting room at 4:22 p.m.*) kicked off the presentation and gave an overview of the Gig Harbor trolley service, which began in 2013. She reviewed the route that is being proposed and noted that the change in the route triggered the need for an equity analysis. She noted that the proposed route will be called the Waterfront Connector. Ms. Lee reported that the service will be provided by an ADA compliant bus and the service will support economic development and improve access to event in the corridor. She advised the Waterfront Connector will run on a 30-minute frequency June 7 through August 28 on Thursdays, Saturdays, and Sundays.

Planner Silas Read reviewed the Title VI Analysis for the proposed route and advised that the change does not cause any disparate impacts to any population of people. He advised the full Title VI analysis report can be found on the agency's website.

The public hearing was opened and closed at 4:28 p.m., with no comments received, either written or verbal.

### **CONSENT AGENDA**

*(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)*

Commissioners Whalen and Fagundes **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 9-0.

1. Approval of Vouchers, March 1-31, 2025  
Operating Fund #10  
Self-Insurance Fund #40  
Capital Fund #90  
Payment Nos. 385331 through 385537  
Wire Nos. 19533 through 19801  
Total \$6,691,040.78
2. Approval of Minutes: March 10, 2025, regular meeting
3. 2025 Q1 Report of Contracts Executed Over \$100,000 and Sole Source Contracts Over \$10,000.

### **ACTION AGENDA**

1. **FS 2025-016, Authorize the Chief Executive Officer to Increase the Contract Amount with Via Transportation, Inc., (Contract No. 1750) in the Amount of \$3,200,000 to provide Runner Services in Puyallup, Spanaway, Tideflats, Ruston, and Gig Harbor for a new total not to exceed contract spending authority amount of \$7,100,000**

Specialized Transportation Administrator Sarah Streiffert provided an overview of how the Runner Service is going, reporting that ridership has grown since inception of the service and ridership has stabilized since Q4 of 2024. She reviewed the Runner zones and advised the commissioners that Pierce Transit will be restructuring its Runner operations to make the system more efficient and to reduce wait times. This change may mean that customers may not necessarily be taken to point to point locations, but instead be taken to or connected with the closest fixed route location.

Ms. Streiffert advised that Pierce Transit has applied for grant funds that would cover this contract, however, if the grant funds are not awarded Pierce Transit will pay for this contract out of local funds. *(Commissioner Mello returned to the meeting at 4:37 p.m.)*

A question-and-answer period ensued relating to the actual breakdown of costs to operate this service and the reliability of the service and future ridership trends the agency expects to see.

Ms. Streiffert confirmed that the CTAG received an overview of the operational changes to be implemented to increase efficiency of the system.

Commissioners Diaz and Ayala **moved** and seconded to Authorize the Chief Executive Officer to increase the contract amount with Via Transportation, Inc., (Contract No. 1750) in the amount of \$3,200,000 to provide Runner services in Puyallup, Spanaway, Tideflats, Ruston, and Gig Harbor for a new total not to exceed contract spending authority amount of \$7,100,000.

Motion **carried**, 9-0.

## **STAFF UPDATES:**

### **1. CEO's Report**

CEO Mike Griffus reported on the following:

- Reported that Pierce Transit procured a customer service terminal at the headquarters/administration building in Lakewood. The agency will be able to sell fare media and load ORCA cards at this location.
- Thanked everybody for attending today's 45<sup>th</sup> year celebration and the staff that organized the event.
- Wished Chair Walker a happy birthday.

### **2. Update on Hardship Assistance Response Team (HART) Program**

Emergency Management Coordinator Rodney Chandler provided a status update on the roll out of the HART program. He advised that Pierce Transit will be utilizing a Designated Crisis Responder (DCR) contracted through Multicare to assist those experiencing a crisis in the Pierce Transit system. He advised the DCR is in the process of being onboarded. In addition to working out in the Pierce Transit system, the DCR will provide training to Pierce Transit staff so they can recognize the signs of a person in crisis and teach de-escalation skills.

Mr. Chandler advised that the HART vehicle is operationalized and that the program will not serve the City of Tacoma as they have their own behavioral health tax. He advised this program is a new concept for transit and staff is working hard to operationalize it.

He responded to general questions.

## **INFORMATIONAL BOARD ITEMS**

### **1. Chair's Report**

Chair Walker reported on the following:

- The next Service Delivery and Capital Committee meeting is scheduled for April 17, 2025, at 3:00 p.m.
- Reviewed the items that were distributed as a handout and directed commissioners to the appropriate staff member for any questions they may have.

### **2. Sound Transit Update**

Commissioner Mello reported on the following:

- The Sound Transit Board unanimously selected Dow Constantine to serve as the Chief Executive Officer of Sound Transit.
- The Federal Way Link Extension is on pace to open before the World Cup comes to the area in 2026.
- Determining the preferred alternative for the Tacoma Dome Link Extension is underway. The Sound Transit Board is on pace to approve this in June.
- Advocated that direct Express bus service be maintained and not cancelled when the Federal Way Link Extension opens, otherwise people will need to transfer at the Federal Way station.

Chair Walker spoke about a recent tour/visit of the Federal Way Transit Center, which was recently updated in preparation of the Federal Way Link Extension opening next year.

### **3. Puget Sound Regional Council Transportation Policy Board (TPB) Update**

Chair Walker provided an update on what occurred at the last meeting, highlighting they are working on updating the Transportation Plan. She reported that work is underway for the 2025 Action Climate Plan update.

### **4. Committee Chair Reports**

Chair Walker reviewed the business that was conducted at the March 20 Executive Finance Committee and reported that she was elected Chair and Commissioner Kastama was elected vice chair.

## 5. Commissioners' Comments

Chair Walker thanked staff and the individuals who attended today's 45<sup>th</sup> year celebration.

### **EXECUTIVE SESSION**

There was no executive session held.

### **ADJOURNMENT**

Commissioners Diaz and Hines **moved** and seconded to adjourn the meeting at 5:15 p.m.

Motion **carried**, 9-0.

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Deanne Jacobson  
Clerk of the Board

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Kristina Walker, Chair  
Board of Commissioners

TITLE: Authority to Execute Sole Source Agreements with GIRO, Inc. for the HASTUS 2024 Software Upgrade (Contract #E2268) and Maintenance and Support Services (Contract #E2268A)

DIVISION: Finance

SUBMITTED BY: Usume Dahir, Senior Project Manager

RELATED ACTION:

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

### BUDGET INFORMATION

Is it Budgeted? ☒ Yes / ☐ No

Project Name or Number: 688

☒ Operating Budget

☒ Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 1,797,352	The Capital project contract (Contract #E2268) includes a contract spending authority not to exceed \$824,870, for the Hastus software upgrade covering GIRO's one-time service fees, 10% contingency, and estimated taxes.  The Operating contract (Contract #E2268A) includes a three-year Maintenance and Support Agreement with a contract spending authority not to exceed \$972,482. This covers system support and updates. and becomes effective April 20, 2026. The cost for this contract will be covered with the yearly approved annual operating expenses.
Total Expenditure	\$ 1,797,352	

### BACKGROUND:

Pierce Transit currently utilizes HASTUS for managing scheduling, planning, and workforce management operations. The existing version of HASTUS is being upgraded to the 2024 version to align with industry standards, enhance system security, and take advantage of new functionality that supports hybrid services, integrated planning, and modern user interface improvements.

The upgrade includes implementation of new modules, added functionality, and configuration improvements to support a more efficient operation. This upgrade will improve internal coordination across planning, scheduling, and operations teams, and support future service innovation efforts.

Pierce Transit previously executed a contract with GIRO through a sole-source justification, as GIRO is the proprietary developer and sole provider of the HASTUS software suite. GIRO has maintained and supported the HASTUS system for Pierce Transit since 2014, and no other vendor is authorized to modify or upgrade the software.

GIRO provided a detailed scope, cost proposal, and implementation timeline in early 2025. Pierce Transit's internal evaluation confirmed that the proposal was in alignment with project goals, budget constraints, and industry pricing.

Contracts E2268 and E2268A with GIRO, Inc. will provide a full version upgrade of the HASTUS platform, including planning, testing, user training, module deployment, and go-live support. The project will involve a collaborative effort between GIRO's implementation team and Pierce Transit's internal departments to ensure business continuity during the transition.

The contracts are composed of the following three formal agreements:

- HASTUS Services Agreement, which defines the scope, payment milestones, and responsibilities related to the upgrade implementation and related services.
- HASTUS License Agreement, which governs the use of GIRO's proprietary software, modules, and intellectual property.
- HASTUS Maintenance and Support Contract, which provides for 24/7 technical support, system maintenance, and a bank of service days for annual use, which becomes effective on April 20, 2026.

Together, these agreements establish a comprehensive framework for system licensing, service delivery, and long-term maintenance of the HASTUS 2024 platform.

#### RECOMMENDATION:

Staff requests authority to enter into and execute Sole Source Contract E2268 with GIRO, Inc. for a spending authority not to exceed \$824,870 and Sole Source Contract E2268A with GIRO, Inc. for a spending authority not to exceed \$972,482 to implement the HASTUS 2024 upgrade and provide long-term maintenance.

#### ALTERNATIVES:

1. Do not proceed with the upgrade. Not recommended, as continued use of an outdated platform poses operational and security risks.
2. Explore alternative vendors. Not feasible due to proprietary ownership and functionality that is uniquely tied to GIRO's HASTUS system.



PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute Sole Source Contract E2268 with GIRO, Inc. for Hastus software upgrade for a not to exceed spending authority amount of \$824,870; and authorize the Chief Executive Officer to enter into and execute a multi-year Sole Source Contract E2268A with GIRO, Inc. for maintenance and support of Hastus software for a total not to exceed spending authority amount of \$972,482.

**TITLE:** A Resolution of the Board of Commissioners of Pierce Transit Adopting the Title VI Service Equity Analysis for Route 101 – Gig Harbor Trolley Route and Approving Said Service  
**RELATED ACTION:** N/A

**DIVISION:** Planning & Community Development  
**SUBMITTED BY:** Silas Read, Planner

**ATTACHMENTS:**

Equity Analysis for Route 101 – Gig Harbor Seasonal Service

**RELATION TO STRATEGIC PLAN:** Customer

**BUDGET INFORMATION:** N/A

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**BACKGROUND:**

Pierce Transit has operated seasonal Route 101, commonly known as Trolley, in the Gig Harbor area since 2014. This seasonal service was reduced in recent years due to the Covid-19 pandemic and staffing shortages. In 2025, Pierce Transit is able to operate a modified Route 101 on Thursdays, Saturdays, and Sundays from June 7 – August 28, 2025. This route modification allows Pierce Transit to operate at a 30-minute frequency and serve key destinations in Uptown and Downtown Gig Harbor. Per Pierce Transit Code 1.60.010(A), all major service changes are subject to an equity analysis which includes evaluation of adverse effects on minority and low-income populations. Pierce Transit staff completed a Title VI Service Equity Analysis for the modification and determined that there is no disparate impact on minority populations and no disproportionate burden on low-income households. The Board of Commissioners held a public hearing and considered the findings of the Service Equity Analysis on April 14, 2025. No comments were received during the April 1 through April 23 public comment period.

**STAFF RECOMMENDATION:**

Staff recommends that the Board adopt the March 2025 Title VI Service Equity Analysis for Route 101 and approve the major service change.

**ALTERNATIVES:**

Do not adopt the Title VI Service Equity Analysis. This would delay and potentially cancel 2025 service for Route 101.

**PROPOSED MOTION:**

Move to: Approve Resolution No. 2025-007, adopting the Title VI Service Equity Analysis for Route 101 – Gig Harbor Trolley Route and approve the major service change for this service.

## RESOLUTION NO. 2025-007

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Adopting the Title VI Service Equity Analysis  
2 for Route 101 – Gig Harbor Trolley Route  
3  
4

5 WHEREAS, Pierce Transit is a recipient of federal funds and operates more than 50 fixed route vehicles  
6 in an area with greater than 200,000 population and is therefore required to demonstrate compliance with  
7 FTA Circular 4702.1B by evaluating any major service change at the planning and programming stages to  
8 determine whether those changes have discriminatory impact; and

9 WHEREAS, Pierce Transit has operated seasonal Route 101, commonly known as Trolley, in the Gig  
10 Harbor area since 2014; and

11 WHEREAS, Pierce Transit has implemented incremental expansions to Route 101 over the years; and

12 WHEREAS, Pierce Transit continues to experience staffing shortages, including Maintenance staff,  
13 impacting the agency's ability to add service including the seasonal Route 101; and

14 WHEREAS, Pierce Transit worked with our Gig Harbor partners to optimize 2025 service with greater  
15 frequency given available resources; and

16 WHEREAS, Pierce Transit can provide Route 101 seasonal service at a 30-minute frequency by  
17 modifying the route; and

18 WHEREAS, Pierce Transit's Major Service Change Policy, as well as Pierce Transit's Code (Ch. 1.60 –  
19 Public Hearing Procedures), require a Title VI analysis and a public hearing when a route is changed by twenty  
20 percent or more; and

21 WHEREAS, this modification reflects more than a 20 percent reduction in service miles constituting a  
22 major service change; and

23 WHEREAS, the Title VI Service Equity Analysis completed pursuant to FTA Circular 4701.1B identified  
24 that there is no disparate impact to minority populations nor disproportionate burden to low income  
25 populations due to this modification to the route; and

26 WHEREAS, on April 1, 2025, the Title VI Service Equity Analysis was made publicly available; and

27 WHEREAS, a public comment period was open from April 1, 2025, through April 23, 2025; and

28 WHEREAS, on April 14, 2025, the Pierce Transit Board of Commissioners held a public hearing to  
29 review the Title VI Service Equity Analysis; and

1 WHEREAS, no public comments were received during the public comment period.

2 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

3 Section 1. The Title VI Service Equity Analysis for Route 101 – Gig Harbor Trolley Route, attached  
4 hereto as Exhibit A, is hereby adopted.

5 Section 2. The 2025 major service change for Route 101 – Gig Harbor Trolley Route, as depicted in  
6 Figure 2-2 of Exhibit A, is hereby approved.

7  
8 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on  
9 the 12th day of May 2025.

10 PIERCE TRANSIT

11  
12  
13 \_\_\_\_\_  
14 Kristina Walker, Chair  
15 Board of Commissioners  
16

17 ATTEST/AUTHENTICATED

18  
19  
20 \_\_\_\_\_  
21 Deanne Jacobson, CMC  
Clerk of the Board

Pierce Transit

# Title VI Service Equity Analysis

Pursuant to FTA Circular 4702.1B

Gig Harbor Seasonal Service

March 2025

Pierce Transit – Planning & Scheduling Dept.

# PIERCE TRANSIT TITLE VI SERVICE EQUITY ANALYSIS

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# PIERCE TRANSIT TITLE VI SERVICE EQUITY ANALYSIS

## 1 INTRODUCTION

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. This analysis was conducted in compliance with Federal Transit Administration (FTA) Circular 4702.1B, which requires any FTA recipient serving a population of 200,000 or greater to evaluate any fare change and any major service change at the planning and programming stages to determine whether those changes have a discriminatory impact. This document is a Title VI analysis of changes to Route 101 seasonal service in Gig Harbor.

## 2 BACKGROUND

- In 2013 Pierce Transit operated a successful demonstration service of the Gig Harbor Trolley (Figure 2-1).
- In 2014 Pierce Transit began operating the seasonal Gig Harbor Trolley service as Route 101. The service typically ran from late May/early June through Labor Day between Uptown and Downtown.
- In 2015 the route was expanded with an out-and-back leg along Peacock Hill Avenue with a turnaround at Borgen Boulevard and an additional one-way loop via Olympic Drive (Figure 2-1).
- In 2018 the route was modified to loop north along Burnham Drive, east along Borgen Boulevard, and then back south to the Waterfront along Peacock Hill Avenue (Figure 2-1).
- In 2020 the seasonal Gig Harbor Trolley service was paused due to the Covid-19 pandemic.
- In 2021 seasonal service resumed but experienced reduced ridership, which continued to trend downward the following years. Operator shortages necessitated reduced operating hours and frequency of the service.
- In 2024, seasonal service operated on Thursdays and Saturdays. The trolley vehicles were taken out of service after the 2024 season due to maintenance concerns. New trolley vehicles are not available for the 2025 season.
- In 2024 and 2025, Pierce Transit met with representatives from City of Gig Harbor, Gig Harbor Chamber of Commerce, and Waterfront Farmers Market (stakeholders) and discussed potential options given the decreased ridership, vehicle and service limitations, and other barriers to ridership. Pierce Transit initially identified that service could operate at a 1-hour frequency with the 2018-2024 route configuration.
- These stakeholders recommended increased service frequency and identified desired key destinations along the route.

### 2.1 Action

- Based on stakeholders' recommendations for increased frequency and key destinations, Pierce Transit intends to remove the northern segment from the route for the 2025 summer service (Figure 2-2). This route is substantially similar to the original 2014 route.
- Pierce Transit will apply the travel time savings from the reduced service miles to operate Route 101 at a 30-minute frequency.
- Because the resulting service will reduce the miles of Route 101 by 28%, a Title VI Major Service Change analysis is required.
- Passengers riding from stops along Peacock Hill and Borgen Boulevard will still be able to ride Route 100 and Gig Harbor Runner to connect with local destinations (Figure 2-3).

**Figure 2-1 Route 101 Previous Configurations**

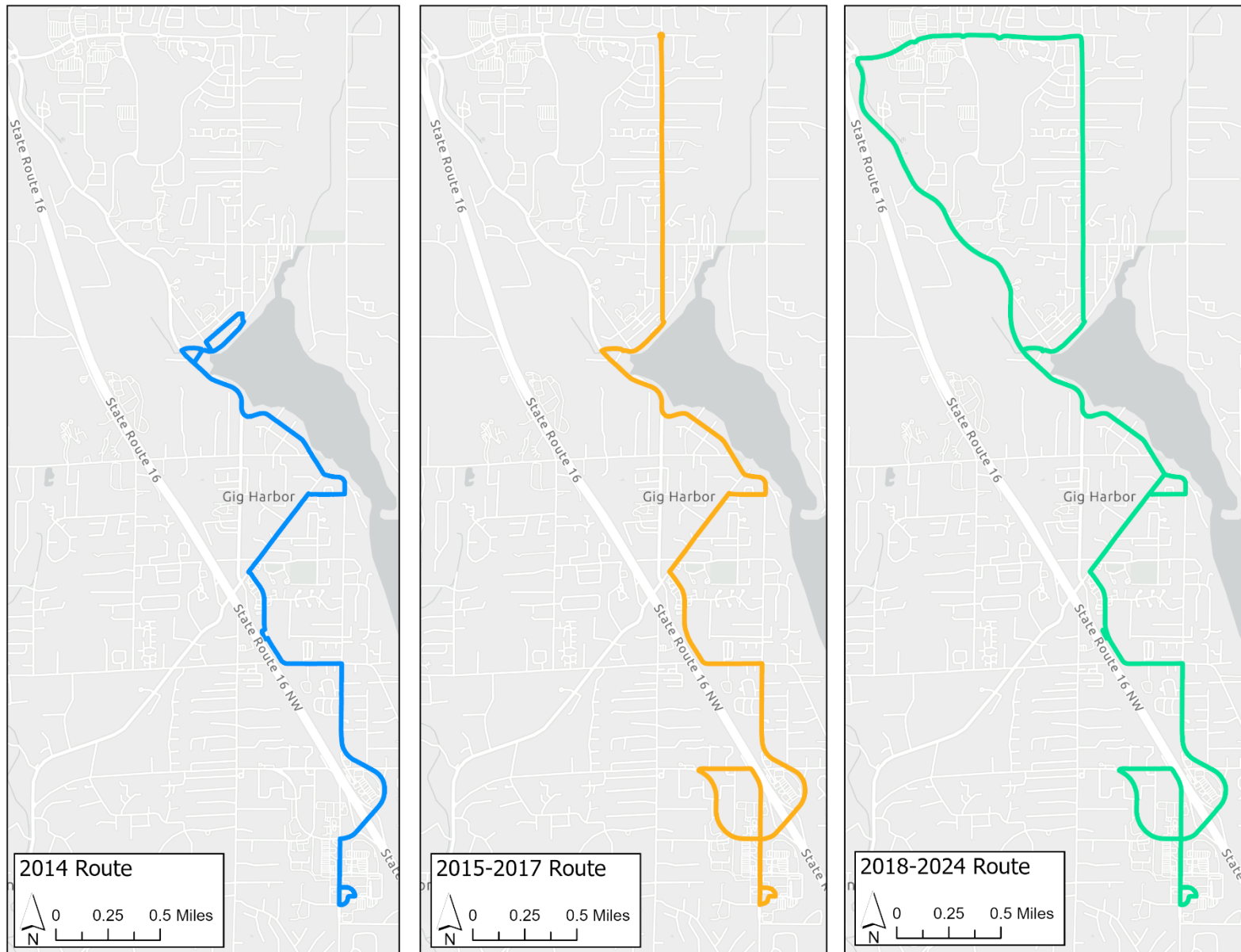
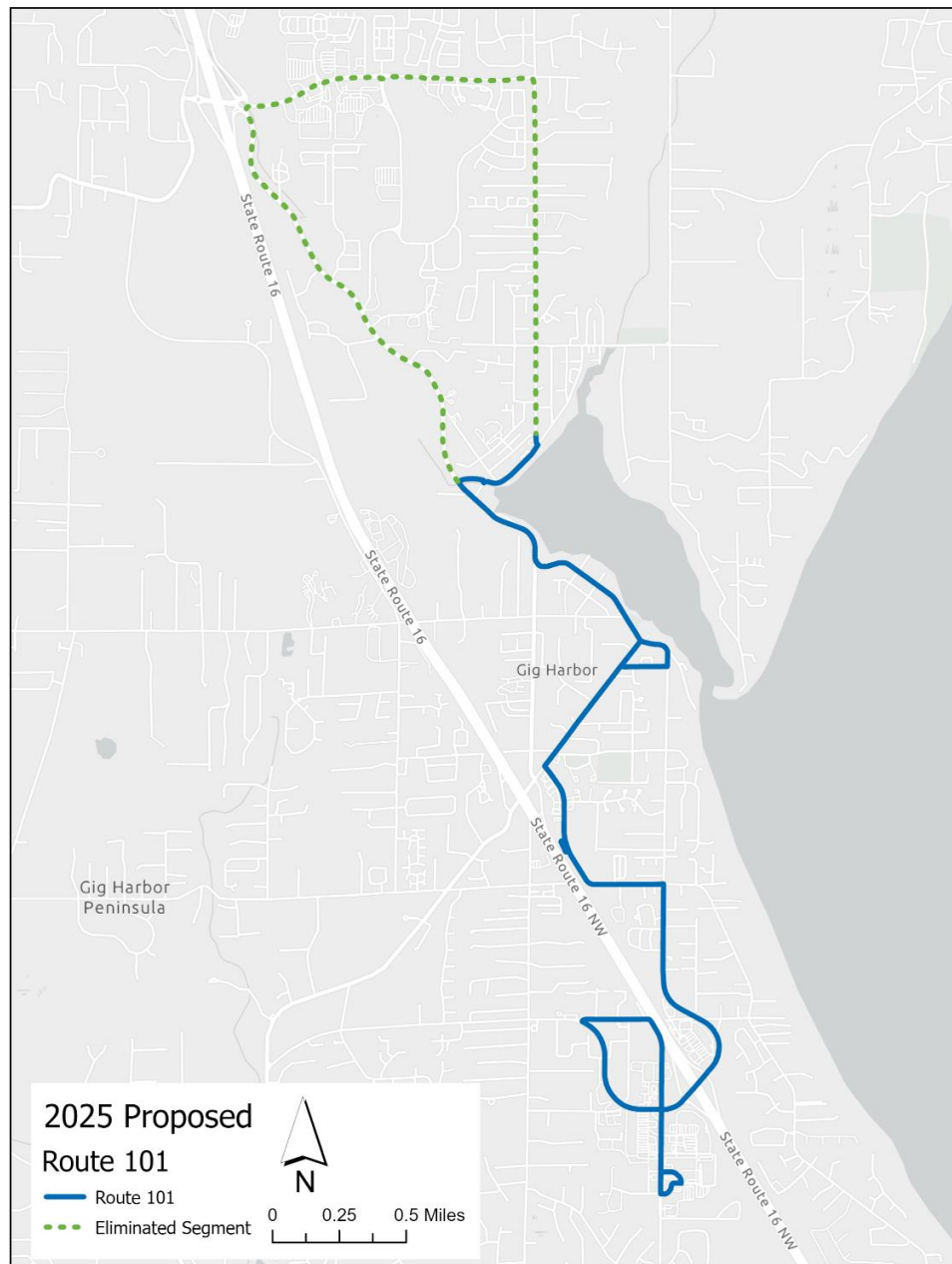
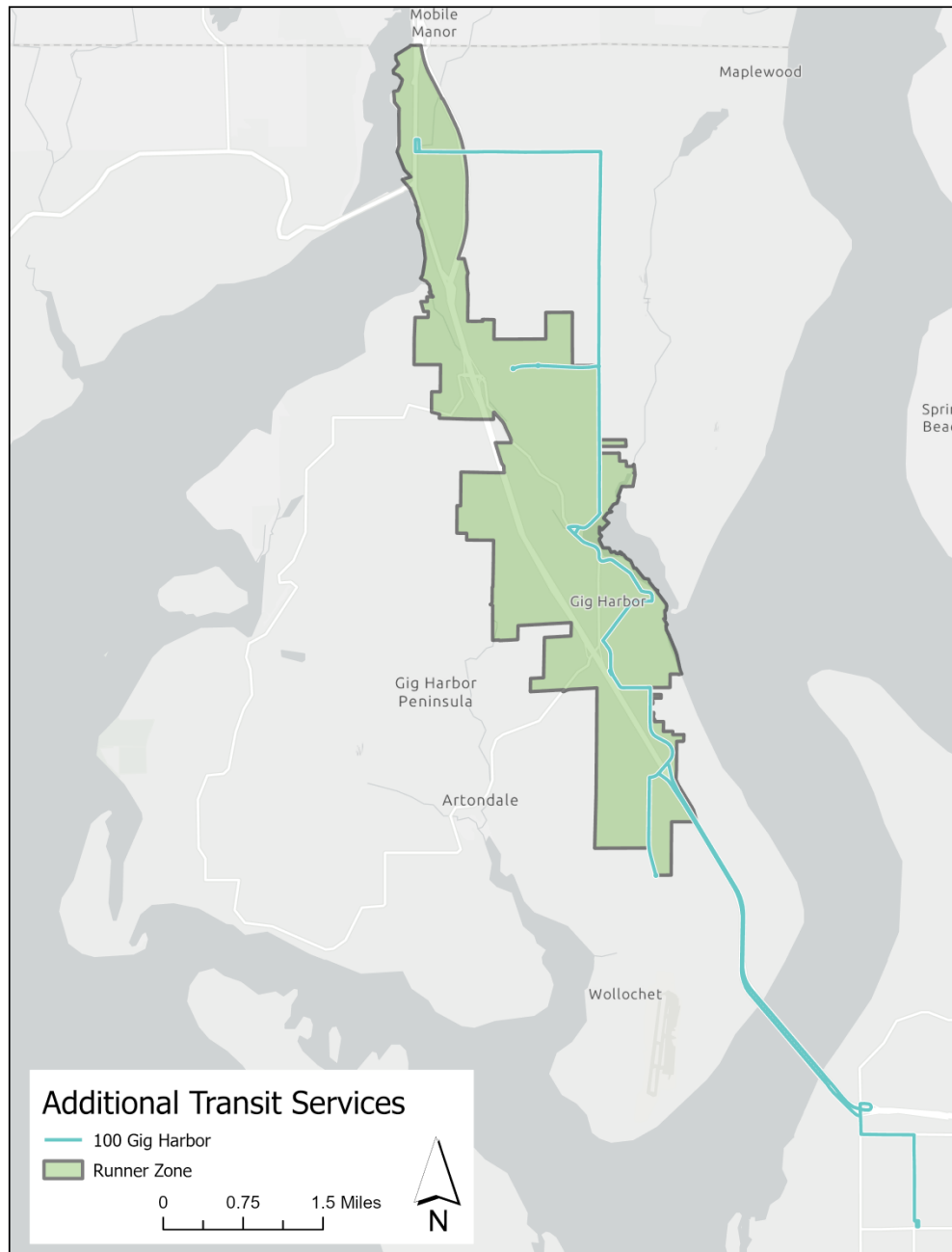




Figure 2-2: Proposed Route 101



**Figure 2-3: Additional Transit Services in Gig Harbor Area**



## 2.2 Outreach and Decision-making

The proposed elimination of a more than 20% of Route 101 is considered a major service change under Pierce Transit's Major Service Change Policy. Therefore, a Title VI Service Equity Analysis and public outreach is required.

Pierce Transit's Board of Commissioners will hold a public hearing on the new Gig Harbor seasonal service configuration at their meeting on April 14, 2025 to gather input from the public. Legal notices will be published on April 3, 2025, 10 days in advance of the public hearing, in the Tacoma News Tribune, and the Tacoma Daily Index, as well as on Pierce Transit's website. Rider alerts notifying the public about the hearing and seeking public comment will be displayed on Pierce Transit's website, posted on social media, and sent to our text message subscribers. The Board will consider implementing the new Gig Harbor seasonal service configuration at its meeting on May 12, 2025.

### 3 TITLE VI POLICIES & DEFINITIONS

Pierce Transit's Board of Commissioners adopted three new policies in February 2013 related to Title VI that guide this analysis: Major Service Change Policy; Disparate Impact Policy; and Disproportionate Burden Policy. The requirement for these policies comes from Federal Transit Administration (FTA) Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients" which became effective October 1, 2012. The Circular requires any FTA recipient that operates 50 or more fixed route vehicles in peak service and serving a population of 200,000 persons or greater to evaluate any fare change and any major service change at the planning and programming stages to determine whether those changes have a discriminatory impact.

#### 3.1 **PIERCE TRANSIT MAJOR SERVICE CHANGE POLICY**

The purpose of this policy is to establish a threshold that defines a major service change and to define an adverse effect caused by a major service change.

A major service change is defined as any change in service on any individual route that would add or eliminate more than twenty percent of the route revenue miles or twenty percent of the route revenue hours. All major service changes will be subject to an equity analysis which includes an analysis of adverse effects on minority and low-income populations.

An adverse effect is defined as a geographical or time-based reduction in service which includes but is not limited to: span of service changes, frequency changes, route segment elimination, re-routing, or route elimination.

#### 3.2 **PIERCE TRANSIT DISPARATE IMPACT POLICY**

The purpose of this policy is to establish a threshold which identifies when adverse effects of a major service change or any fare change are borne disproportionately by minority populations.

A disparate impact occurs when the minority population<sup>1</sup> adversely affected by a fare or service change is ten percent more than the average minority population of Pierce Transit's service area.

Disparate impacts on routes with either span of service changes and/or frequency changes will be determined by analyzing all routes with such changes together. Disparate impacts on routes with segment elimination, re-routing, or route elimination will be determined on a route by route basis.

If Pierce Transit finds a potential disparate impact, the agency will take steps to avoid, minimize or mitigate impacts and then reanalyze the modified service plan to determine whether the impacts were removed. If Pierce Transit chooses not to alter the proposed changes, the agency

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<sup>1</sup> **Minority Population** – Persons identifying themselves as a race other than white or of Hispanic origin, self-reported in the U.S. Census.

may implement the service or fare change if there is substantial legitimate justification for the change AND the agency can show that there are no alternatives that would have less of an impact on the minority population and would still accomplish the agency's legitimate program goals.

### 3.3 PIERCE TRANSIT DISPROPORTIONATE BURDEN POLICY

The purpose of this policy is to establish a threshold which identifies when the adverse effects of a major service change or any fare change are borne disproportionately by low-income<sup>2</sup> populations.

A disproportionate burden occurs when the low-income population adversely affected by a fare or service change is five percent more than the average low-income population of Pierce Transit's service area.

Disproportionate burden on routes with either span of service changes and/or frequency changes will be determined by analyzing all routes with such changes together. Disproportionate burden on routes with segment elimination, re-routing, or route elimination will be determined on a route by route basis.

If Pierce Transit finds a potential disproportionate burden, the agency will take steps to avoid, minimize or mitigate impacts and then reanalyze the modified service plan to determine whether the impacts were removed. If Pierce Transit chooses not to alter the proposed changes, the agency may implement the service or fare change if there is substantial legitimate justification for the change AND the agency can show that there are no alternatives that would have less of an impact on low-income population and would still accomplish the agency's legitimate program goals.

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<sup>2</sup> Low-Income Population – Persons reporting as being under the federal household poverty limit as defined by the U.S. Department of Health and Human Services.

## 4 METHODOLOGY

The elimination of the northern segment of Route 101 reduces the route miles by 27.6% and qualifies as a Major Service Change subject to a Title VI Service Equity Analysis.

	Route Miles (daily)
Existing 2024	13.7
Proposed 2025	9.9
Percent Change	-28%

To determine whether the proposed route segment elimination constitutes a disparate impact or disproportionate burden, Pierce Transit staff used ArcGIS and 2022 Census data at the census block group level to identify the minority and low-income population living within ¼ mile of the 2024 route and the proposed 2025 route. The following process was used:

1. Get the population near a route, including its low income and minority percentage.
  - For each route scenario, build a shape (buffer) that represents the area within quarter mile of any of its stops.
  - Intersect the buffer area with 2022 Census data. Get a list of block groups and the percentage overlap with each.
  - For each block group, take the percentage of overlap and multiply it by the block group's statistics to obtain the population, minority population, and low-income population for each block group.
  - Add the population, minority population, and low-income population from each block group to obtain the total affected population for each route scenario.
2. Calculate the change in low-income and minority populations served.
  - For each scenario, divide the total low-income population by the total population to get the percentage of change borne by those with low incomes.
  - For each scenario, divide the total minority population by the total population to get the percentage of change borne by minorities.
  - Compare scenarios by subtracting percentages of existing (2024) low-income and minority population served from proposed (2025) low-income and minority population served.
3. Compare the percentage change to the average in the service area.
  - Calculate the average percentage of low-income and minority populations across the entire service area.
  - Subtract from the change borne by those populations from the service area averages to obtain the difference between the impact this set of transit changes and average population.

The equity analysis is provided below in Section 5.

5 EFFECTS OF PROPOSED SERVICE CHANGE ON LOW-INCOME AND MINORITY POPULATIONS

5.1 Impact of Service Change on Low-Income and Minority Populations

Table 5-1 describes the existing population served and proposed changes following elimination of the northern segment of Route 101. As shown on Table 5-1, the existing Route 101’s quarter-mile stop transit shed includes 6.9% low-income population and 16.3% minority population. The proposed Route 101’s quarter-mile transit shed includes 8.0% low-income population and 14.0% minority population. Figures 5-1 and 5-2 below provide maps of the routes and show areas with low-income and minority populations relative to service area averages. A quarter-mile buffer is included for the proposed route.

Table 5-1: Analysis of Service Change on Low-Income and Minority Populations

	Percent Households Below Poverty Level	Percent Minority Population
Existing Route 101 (2024)	6.9%	16.3%
Proposed Route 101 (2025)	8.0%	14.0%
Difference	1.1%	-2.3%
System Average	9.3%	41.3%

Figure 5-1

## Household Poverty relative to System Average - Route 101

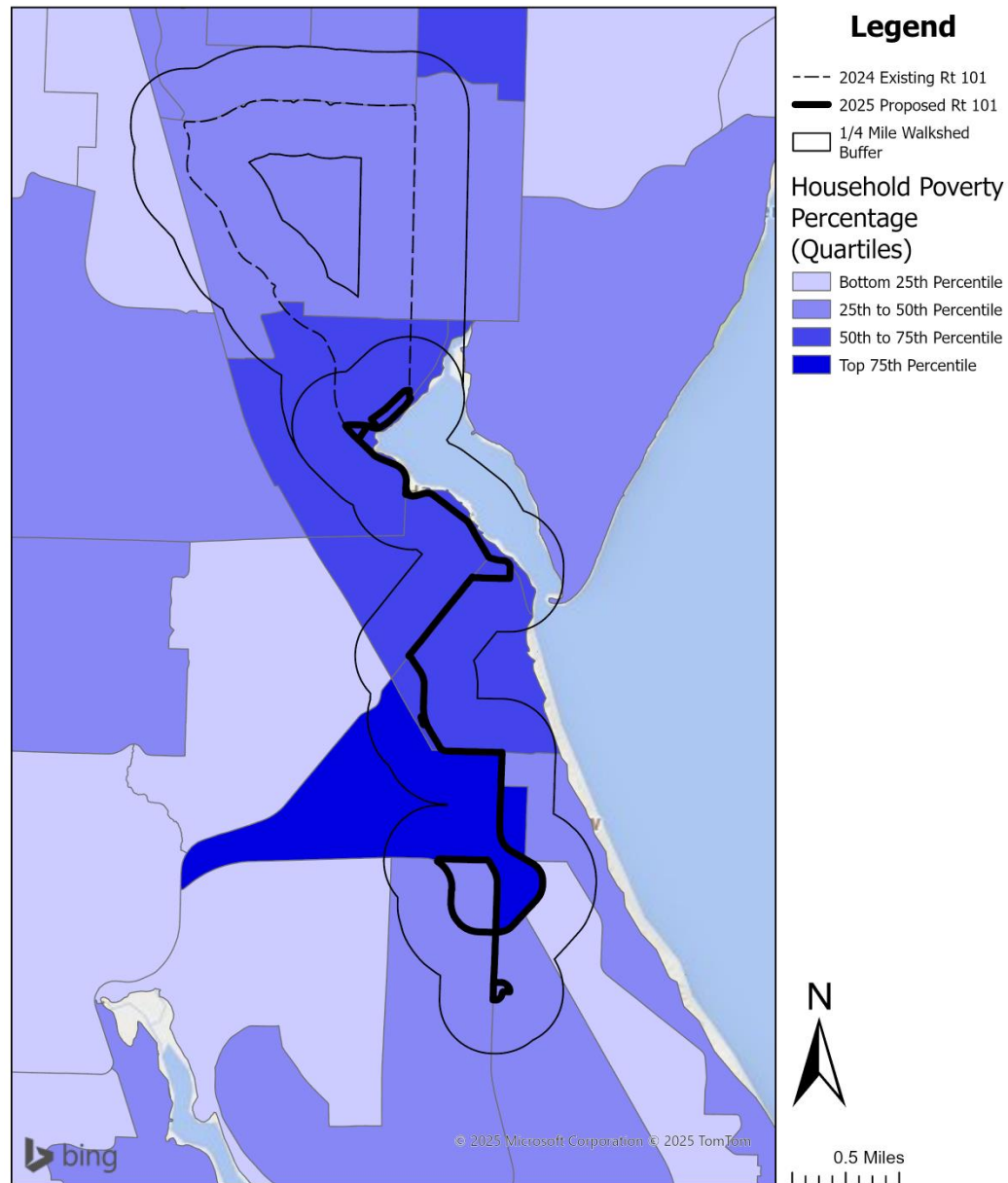
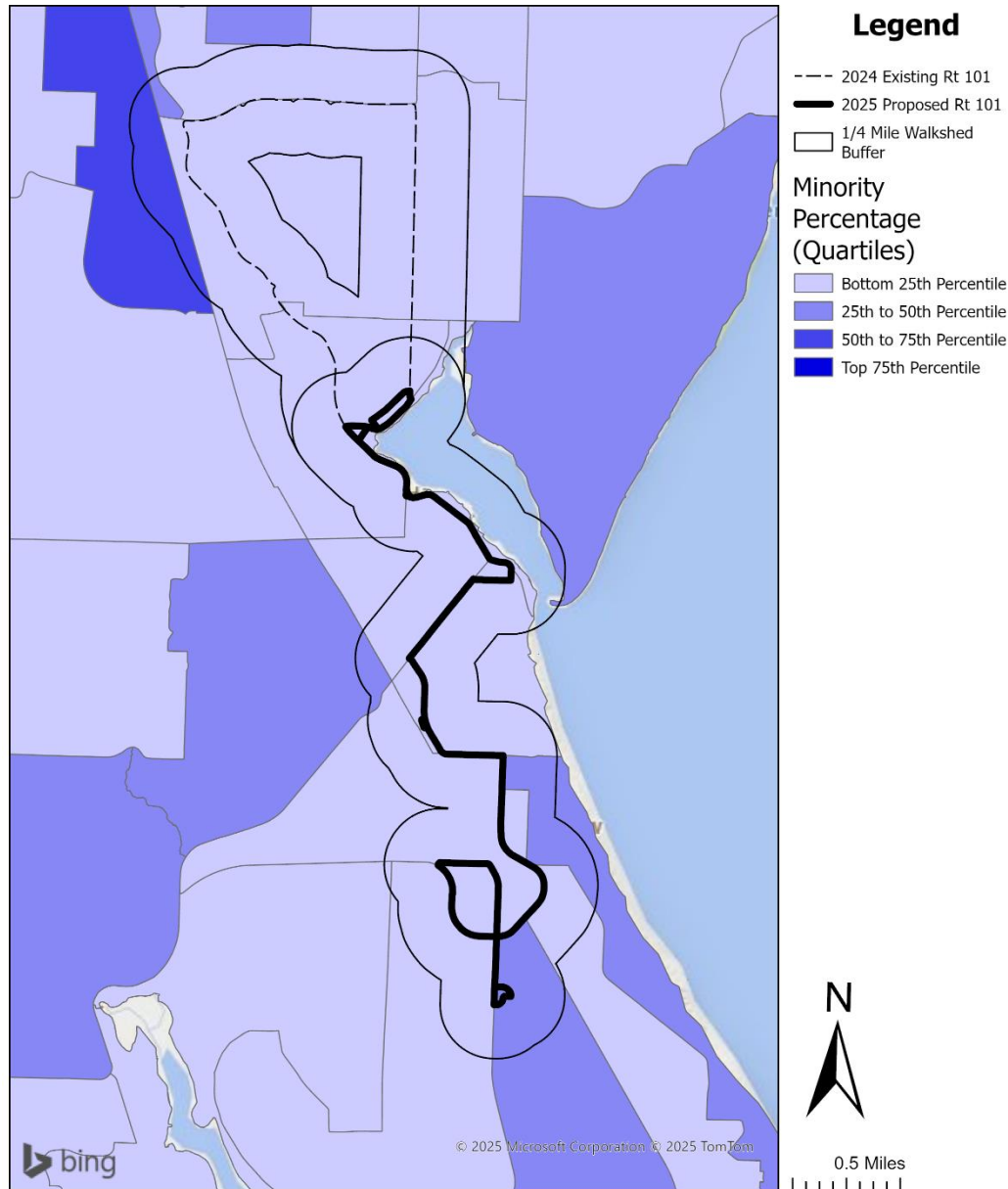




Figure 5-2  
**Minority Population relative to  
System Average - Route 101**



## 5.2 Disparate Impact Analysis

Pierce Transit's policy states that a disparate impact occurs when the minority population adversely affected by a fare or service change is 5% more than the average minority population of Pierce Transit's service area. An adverse effect is defined in the Major Service Change Policy as a geographical or time-based reduction in service which includes but is not limited to: span of service changes, frequency changes, route segment elimination, re-routing, or route elimination. The proposed changes to seasonal service in Gig Harbor would serve a population composed of 14% minorities, which is 2.3% less than the prior service configuration of 16.3%, and 27.3% less than the system average minority population of 41.3%. Because the impacted minority population is less than the system average in both scenarios, there is no Disparate Impact.

## 5.3 Disproportionate Burden Analysis

Pierce Transit's policy states that a disproportionate burden occurs when the low-income population adversely affected by a fare or service change is 5% more than the average low-income population of Pierce Transit's service area. An adverse effect is defined in the Major Service Change Policy as a geographical or time-based reduction in service which includes but is not limited to: span of service changes, frequency changes, route segment elimination, re-routing, or route elimination. The proposed changes to seasonal service in Gig Harbor would serve a population composed of 8% households below the poverty level, which is 1.1% more than the prior service configuration of 6.9% and 1.3% less than the system average households below the poverty level of 9.3%. Because the low-income household percentage is less than the system average in both scenarios, there is no Disproportionate Burden.



# Master Contract for On-Call Architectural and Engineering Consulting Services

Board of Commissioners  
May 12, 2025  
Heidi H. Soule, PMO Manager

# Architect and Engineering Consulting Services



- On-call agreement for smaller public work projects
- Task Orders issued for individual projects
  - Possible Task Orders:
    - Battery Electric Bus On-route Charging Systems at transit centers and Park & Rides
    - State of Good Repair Facilities projects
    - Cost estimating
- RFQ process completed; David Evans and Associates most qualified firm

TITLE: Authorize Master On Call Contract E2172 with David Evans and Associates to provide Architect and Engineering Consulting Services

DIVISION: Finance

SUBMITTED BY: Heidi Soule, PMO Manager

RELATED ACTION: N/A

N/A

ATTACHMENTS: None

RELATION TO STRATEGIC PLAN: Customer

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### BUDGET INFORMATION

Is it Budgeted? ☒ Yes / ☐ No

Project Name or Number: N/A

☐ Operating Budget

☐ Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 2,000,000	Funding for these services will be included in individual capital project and operating budgets.
Grant/Other Amounts	\$	
Total Expenditure	\$ 2,000,000	

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### BACKGROUND:

In order to provide expeditious access to A&E services when situations dictate, staff seeks to enter into an on-call agreement. The on-call agreement includes federal clauses and will typically be used for smaller public work projects and operating projects such as lease renewal site condition assessments, and easement surveys. The on-call agreement will utilize a task order process whereby each individual project is agreed to utilizing a defined scope in the task order, and pricing will be set by a Master Contract. The initial contract will be issued for one year and can be extended by mutual agreement if unspent contract funds are available. Although the exact utilization of the contract is currently unknown, staff estimates that the services should not exceed \$2 million over the contract period, based on the hourly rates and past experience utilizing the on-call process.

A Request for Qualification (RFQ) was solicited on February 4, 2025, for an On-Call Architectural and Engineering Consultant Services Contract, with six (6) firms responding. The evaluation committee interviewed the three (3) top ranking firms. Based on the scoring criteria, the evaluation committee chose David Evans and Associates as the most qualified firm to provide on-call A&E services. Based on experience and expertise and previous on-call contract work and comparable rates for the type of services provided, staff views the rates to be fair and reasonable.

STAFF RECOMMENDATION:

Staff recommends that a Master On-Call Contract E2172 with David Evans and Associates be authorized for a total contract spending authority of \$2,000,000 to be administered through task orders.

ALTERNATIVES:

Do not approve the contract with David Evans and Associates. This is not recommended as staff will have fewer options to shorten the project timeline for smaller projects that do not necessarily require a full RFQ process for design services and for time-sensitive situations.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute Master On-Call Contract E2172 with David Evans and Associates, to provide architectural and engineering consulting services for miscellaneous public works and operating projects for a total contract spending authority of \$2,000,000.



# Pierce Transit

## Police Service Agreement

May 12, 2025

# Pierce County Sheriff's Office

## **Contract Term:**

- ❖ January 1, 2025 – December 31, 2025

## **Total Expenditure:**

- ❖ Contract Cost Amount for 2025 - \$1,848,640 (Includes \$200,000 contingency)
- ❖ New revised total contract authority amount - \$4,398,370

## **Level of Service:**

- ❖ No Change in level of service
- ❖ Current staffing of (1) Chief, (1) Investigator and overtime/special duty Deputies.
- ❖ Deputies are critical for Pierce Transit and are needed for safety and security.

## **Future Level of Service:**

- ❖ Will be proposing future staffing increase of (2) new Sergeants and (8) new Deputies phasing in starting 2026, while retaining the Chief and Investigator.
- ❖ Provide a dedicated team of PCSO Deputies responsible for Pierce Transit calls for service, to reduce response times and increase law enforcement presence in the system.





**Pierce  
Transit**

**Questions?**

**TITLE:** Authorize the Chief Executive Officer to Execute an Amendment to Interlocal Agreement No. 1693, with the Pierce County Sheriff's Office (PCSO) for Law Enforcement Services Retroactive from January 1, 2025, Through December 31, 2025

**DIVISION:** Service Delivery and Support

**SUBMITTED BY:** Laurie Langlois, Chief Operating Officer

**RELATED ACTION:**

Resolution No. 2023-016, Authorize the Chief Executive Officer to Execute a New Two-Year Interlocal Agreement No. (Contract No. 1693) with the Pierce County Sheriff's Office (PCSO) for Law Enforcement Services Retroactive From January 1, 2023, Through December 31, 2024.

**ATTACHMENTS:**

**RELATION TO STRATEGIC PLAN:** Customer

Exhibit A - PCSO ILA 1693 Amendment No. 01

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**BUDGET INFORMATION**

Is it Budgeted? ☒ Yes / ☐ No

Project Name or Number: 685TRP

☒ Operating Budget

☐ Capital Budget

FUNDING SOURCE:		EXPLANATION:
Current Contract Authority Amount	\$ 2,549,730	The proposed contract amendment includes one (1) PCSO Chief and one (1) PCSO Investigator. Additional costs are anticipated to be incurred for extra duty Deputies at needed transit locations. Staff has included contingency costs to cover these circumstances (\$200,000). The contingency costs are based off monthly expenditure costs for extra duty work averaging between \$75,000 - \$80,000 per month. This contract increase will cover law enforcement services retroactively from January 1, 2025 through December 31, 2025.
This Increase	\$ 1,848,640	
Total Expenditure	\$ 4,398,370	

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**BACKGROUND:**

Providing a safe transit system for Pierce Transit's customers is Pierce Transit's top priority. This Amendment increases the funds under this ILA that is needed for continuity of service for managing Pierce Transit Public Safety Officers and extra duty officers from partnering law enforcement which, currently, includes agencies such as Federal Way, Lakewood, Puyallup, and Pierce County Sheriff's Office.

An increase in Pierce County Sheriff's Office (PCSO) funds will allow us to continue providing our current level of law enforcement services through 2025. Our intent is to come before the Board in the Fall of 2025 and seek additional PCSO staff starting 2026; to include phasing in eight (8) new Deputy positions and two (2) new Sergeant positions along with the fixed positions of one (1) Chief of Public Safety and one (1) Investigator. This would provide a dedicated team of PCSO Deputies that would be responsible for Pierce Transit calls for service, reduce response times, and greatly increase law enforcement presence in the system.

Staff seeks authority to execute an Amendment to the Interlocal Agreement with Pierce County Sheriff's Office for Law Enforcement Services retroactive from January 1, 2025, through December 31, 2025. Pursuant to the terms of the ILA, the County will provide law enforcement services for the fixed positions of one (1) Chief of Public Safety and one (1) Investigator.

The Agreement also provides for extra duty and specialized services rates based on utilization. Pierce County has not yet established 2025 rates, however we have factored in a 6 percent rate increase for 2025. We anticipate there will be an on-going need to utilize PCSO Extra Duty Patrol Deputies at transit center locations where an increased number of security incidents occur.

#### STAFF RECOMMENDATION:

Staff recommends the approval of the Interlocal Agreement Amendment with the Pierce County Sheriff's Office for Law Enforcement Services for continuity of a critical service that supports the safety of employees, customers, and the community at large.

#### ALTERNATIVES:

Do not approve the proposed Interlocal Agreement amendment. This is not recommended as law enforcement services from PCSO are critical throughout the Pierce Transit system and are needed for the safety and security of customers and Pierce Transit employees.

#### PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute an amendment to Interlocal Agreement No. 1693 with Pierce County Sheriff's Office in the amount of 1,848,640 to continue providing law enforcement services retroactive from January 1, 2025, through December 31, 2025, for a new revised contract spending authority amount of \$4,398,370.

**INTERLOCAL AGREEMENT  
BETWEEN PIERCE COUNTY AND PIERCE TRANSIT  
RELATING TO LAW ENFORCEMENT SERVICES**

**THIS INTERLOCAL AGREEMENT (“Agreement”)** is entered into by and between **PIERCE COUNTY**, a political subdivision of the State of Washington (“County”) and **PIERCE COUNTY PUBLIC TRANSPORTATION BENEFIT AUTHORITY**, a municipal corporation of the State of Washington (“Pierce Transit”) (together, “Parties”) as follows:

**WHEREAS**, Pierce Transit has requested the County provide certain law enforcement services to Pierce Transit; and

**WHEREAS**, the County has the resources necessary through the Pierce County Sheriff’s Department (PCSD) to provide law enforcement services to Pierce Transit; and

**WHEREAS**, the parties entered into an agreement for law enforcement services on January 1, 2022, and subsequently amended that agreement on December 29, 2022; and

**WHEREAS**, after evaluating the scope of Pierce Transit's need for law enforcement services, Pierce Transit seeks to enter into this new Agreement (“Agreement”) for a new scope of work, and upon the effective date of this Agreement, any prior agreement between the Parties for law enforcement services shall be null; and

**WHEREAS**, the parties are authorized to enter into such agreements by virtue of RCW 39.34 and 35.02.225.

**NOW, THEREFORE**, in consideration of the terms and conditions contained herein, it is mutually agreed by and between the County and Pierce Transit as follows:

**SECTION 1. PURPOSE.**

The purpose of this agreement is for the County to provide Pierce Transit with law enforcement services by and through PCSD.

**SECTION 2. DIRECT SERVICES.**

The County will provide law enforcement services as described in the categories below within the Pierce Transit service area at the level described in Exhibit “A” attached hereto and incorporated herein by this reference, and at the cost described in Exhibit “B,” which is also attached hereto and incorporated herein by this reference. Patrol Deputies, Sergeants, K9 Units, Investigators and Public Safety Chief categories shall be filled utilizing trained and fully commissioned deputies. The County shall coordinate with Pierce Transit to maximize coverage and efficiency in utilization of deputy assignments. The County is to provide sworn police services dedicated to Pierce Transit. In so doing, the law enforcement services shall be dedicated to Pierce Transit and shall not be used elsewhere within Pierce County; provided however, that in the event of emergency or a call by an officer for assistance, then reasonable levels of mutual aid may be rendered.

- A. Patrol and Enforcement and Investigations Services. Patrol and enforcement services will, to the extent reasonably practicable based on service levels described in Exhibit A, constitute the first response for the enforcement of state and local law and Pierce Transit Codes and Policies throughout Pierce Transit's system. As used herein, "patrol services" means reactive patrol to respond to Pierce Transit's staff, customers and business calls for services, proactive patrol to prevent and deter criminal activity at Pierce Transit facilities and throughout Pierce Transit operations, and other lawful law enforcement assignments Pierce Transit deems necessary.

Deputies will be selected and supervised by the Public Safety Chief. In the event that a Deputy position cannot be filled due to a lack of applicants, or if applicant(s) are not successful during the selection process, the position will be filled according to the PCSD guild contract, a current copy of which, and any changes thereto, shall be provided to Pierce Transit.

- B. Public Safety Chief. The Public Safety Chief will handle and direct the day-to-day operational concerns for the Pierce Transit Department of Public Safety (DPS) in accord with the policies and direction for the DPS as identified by Pierce Transit and will serve as Pierce Transit's Chief of Public Safety. In addition, the Public Safety Chief or other designated supervisory staff will be available to Pierce Transit during certain days and hours, as mutually agreed to by the County and Pierce Transit for such activities as meetings of the Pierce Transit Board of Commissioners and appropriate community meetings. Selection of the Public Safety Chief to be assigned to Pierce Transit will be done by PCSD with the involvement of and input from the Pierce Transit Chief Operating Officer or designee.

The duties of the Public Safety Chief shall include, but are not limited to:

- a. To work with Pierce Transit Chief Operating Officer to establish performance standards, goals and objectives for this Agreement and for the County's provision of law enforcement services to Pierce Transit.
- b. Lead, be responsible for and coordinate DPS operations and activities, including hours of operation and Pierce Transit protocols and procedures, to carry out the performance standards, goals and objectives for this Agreement and for the County's provision of law enforcement services to Pierce Transit.
- c. Direct, supervise, and review the performance of all PCSD deputies and supervisory staff. Report to PCSD any recommendations for performance improvement.
- d. Coordinate duties of officers assigned to Pierce Transit as specific needs arise, and as necessary to deliver on the performance requirements and standards of this Agreement. Report to PCSD any changes in duty of Pierce Transit assigned officers.
- e. Oversee the implementation within Pierce Transit of PCSD policies and procedures as necessary and appropriate for the County's provision of law enforcement services to Pierce Transit. Maintain, adhere to, administer, and enforce current Pierce Transit policies and procedures. Notify Pierce Transit Chief Operating Officer of any County

procedures or changes which either supplement or possibly detract from Pierce Transit's goals and objectives for the DPS.

- f. Oversee the implementation of all Pierce Transit policies and procedures relating to police services. Provide to PCSD any written information relative to police services created by Pierce Transit. Notify PCSD of all procedures which differ from PCSD policies and procedures.
  - g. Identify areas of supplemental training for officers assigned to Pierce Transit. Make recommendations to PCSD for supplemental training. Make recommendations to Pierce Transit Chief Operating Officer for training not provided by PCSD.
  - h. Provide supervision and direction to all County deputies assigned to Pierce Transit as well as other assigned personnel, and liaison with PCSD command.
  - i. Supervise Pierce Transit staff in the following positions, subject to all Pierce Transit policies, rules, requirements, and the direction of the Pierce Transit Chief Operating Officer with the assistance of the Pierce Transit Employee Services Department. All recommendations on hiring, discipline and performance reviews of the following Pierce Transit employees shall be conducted in accord with the policies and procedures of the Pierce Transit Employee Services Department:
    - i. Records Assistant - Executive Assistant
    - ii. Public Safety Sergeants
    - iii. Transit Security Specialist
    - iv. Records Supervisor
  - j. Assist Pierce Transit with development and implementation of a plan to provide an ordered, effective transition of services (if any) pursuant to the terms of section 10 of this Agreement.
- C. Canine Unit. The County has utilized funding to secure a bomb dog previously assigned to Pierce Transit in protection of the public transportation system. The County will pay all costs associated with the acquisition, care and maintenance of the canine. The County will allow the reasonable and limited use of the K9 Unit for mutual aid but reserves the right to seek reimbursement if the County's interests are not maintained.
- D. Training for Pierce Transit Employees. PCSD deputies may be asked to present to each transit operator or public safety officer training class and to other Pierce Transit staff with regard to law enforcement generally and/or the resources available under this Agreement. Any such duties will be included in the overall cost of staffing for this Agreement as set forth in Exhibit B.
- E. Charges for Optional Special Services. The PCSD is a full-service police agency and a number of optional, specialized services may be provided at Pierce Transit's request. To the extent Pierce Transit does not select one or more support services designated as optional special contract

services, the County will not charge Pierce Transit for those services. In the event any of these services are deployed at the request of Pierce Transit, charges for such services will be as is set forth in Exhibit C, and if such services are not listed on Exhibit C, the parties hereto shall meet and confer to determine the specific cost arrangement for such services.

- F. Special Assignments. As used herein, "Special Assignment" is when a PCSD employee who is ordinarily assigned to Pierce Transit under this Agreement is temporarily assigned by PCSD for another purpose and is therefore not performing services for Pierce Transit. Prior to any Special Assignment, the Pierce Transit Chief Operating Officer will meet with the PCSD Undersheriff or delegate to review and mutually approve any Special Assignment activities and the duration of same. Prior approval shall not be required in the event of an emergency. Pierce Transit may revisit this term and negotiate alternative staffing, cost reductions or further modifications to the costs under this Agreement as a result of Special Assignments.
- G. Extra Duty Program for 2024. Pierce Transit may utilize extra duty deputies to supplement its compliment of law enforcement officers beyond the numbers set forth in Exhibit A. As used herein, an "extra duty deputy" is a PCSD deputy not usually assigned to Pierce Transit. Pierce Transit shall coordinate scheduling of extra duty deputies (if any) with the PCSD Chief of Patrol based on Pierce Transit's needs as determined by the Pierce Transit Chief Operating Officer in consultation with the Public Safety Chief; provided, however that Pierce Transit understands and agrees that the County and PCSD have no obligation hereunder to provide extra duty deputies but will undertake reasonable efforts to do so upon Pierce Transit's request taking into account PCSD's operational needs and staffing levels.

### **SECTION 3. COST OF SERVICES.**

- A. Charges for services provided in 2024. Base year costs and unit costs for law enforcement services for 2023 are shown in Exhibit B and will be billed on the basis of actual services provided. All PCSD staff assigned to Pierce Transit and included in this Exhibit B will be fully trained through the PCSD and will be supervised by and through the Public Safety Chief.
- B. Purchase of Additional Special Services. For additional services requested pursuant to Section 2(G) herein, the County will provide additional personnel at the unit cost reflected in Exhibit C. Except as otherwise set forth herein, other services not reflected in Exhibits B or C may be provided at costs negotiated between Pierce Transit and the County.
- C. Extra Duty Officer Overtime Costs. For extra duty officers requested pursuant to Section 2(G) herein, the County will provide additional personnel if available at the unit cost reflected in Exhibit C.
- D. Special Event Services. Upon request by Pierce Transit's Chief Operating Officer that PCSD provide additional services for "special events", such events will be staffed on an overtime basis over and above the service level identified in Exhibit A. The cost for additional services for "special events" will be as set forth in Exhibit C. As used herein, "special events" are occurrences

such as community events or concerts that take place on an infrequent and sporadic basis beyond Pierce Transit's usual operations and which require additional public safety services. Pierce Transit understands and agrees that the County and PCSD have no obligation hereunder to provide additional services for special events, but will undertake reasonable efforts to do so upon Pierce Transit's request taking into account PCSD's operational needs and staffing levels.

- E. Billing Procedure. The cost of services as outlined in this Agreement will be billed monthly by the County after the 10<sup>th</sup> of the month in which the services are rendered. Extra duty or overtime performed by PCSD employees will be billed, consistent with Exhibit C after the last pay cycle of the month once the overtime has been entered into the system by the deputies. Pierce Transit will be billed by the County for any pay differentials resulting from a Sergeant serving as the Acting Chief in the Public Safety Chief's absence. Payments by Pierce Transit will be due thirty (30) days after receipt of the invoice. Monthly payments that are not paid within the allotted time period shall be considered delinquent. Delinquent charges shall accrue interest on the unpaid balance from the date of delinquency until paid, at an interest of one half of one percent (0.5%) per month.
- F. Overtime. The compensation rate for employment of additional personnel in an overtime status shall be as set forth in Exhibit C.
- G. Adjustments to Rates and Services. The parties are authorized to negotiate annual rate and service adjustments, and execute written agreements that reflect agreed-upon adjustments.

#### **SECTION 4. REPORTING, RECORDS RETENTION, AUDIT, AND PUBLIC RECORDS.**

- A. Notification of Significant Criminal Activity. The Public Safety Chief, or his or her designee, will immediately notify Pierce Transit's Chief Operating Officer of any significant criminal occurrences within the Pierce Transit system. The term "significant" as used in this section means felony offenses occurring on or within the Pierce Transit system of vehicles and facilities, any identified pattern of criminal activity within the boundaries of the Pierce Transit benefit area, or other offenses that the Public Safety Chief deems significant.
- B. Reports. In addition to reports that the Public Safety Chief and the Pierce Transit Chief Operating Officer determine are reasonably necessary to measure the performance of the County under this contract and/or to determine the scope of Pierce Transit's policing service needs, the County shall provide the following written reports:

The following reports shall be provided monthly:

- a. Dispatched calls for service to include the time the call is received to the time of dispatch; the time of dispatch to arrival; and the time from arrival to clearance.
- b. Number of bus trips or service rides by County personnel;
- c. Number of civilian contacts by County personnel;
- d. Breakdown of transit-specific responses as opposed to non-transit assist responses;
- e. Summaries of Service Incident Report (SIRs);
- f. Verification of hours worked by Public Safety Officers.



- C. Records Retention and Audit. During the term of this Agreement and for a period of not less than six (6) years from the date of its expiration or earlier termination, the records and accounts pertaining to this Agreement and services provided hereunder are to be kept available by both Parties for inspection and audit by the other party and the State Auditor, and copies of all records, accounts, documents or other data pertaining to the Agreement or services provided hereunder will be furnished upon reasonable notice. If any litigation, claim or audit is commenced, records and accounts, along with any supporting documentation shall be retained until the litigation, claim, or audit has been resolved, even if such litigation, claim or audit continues past the six-year retention period; provided further that, consistent with RCW 40.14.070, personnel records for peace officers providing services under this Agreement shall be retained for the duration of the officer's employment and a minimum of 10 years thereafter.
- D. Disclosure of Public Records. The Parties acknowledge that all non-privileged non-exempt records that may be maintained by either party pursuant to this Agreement may be subject to disclosure under the Washington State Public Records Act, or other laws, and that disclosure of any such record(s) by either party shall not constitute a breach of this Agreement or a basis for claim by one party adverse to the other.

#### **SECTION 5. HIRING, ASSIGNMENT, RETENTION, SUPERVISION, AND DISCIPLINE OF OFFICERS AND INDEPENDENT CONTRACTOR STATUS.**

The County is, and shall at all times be deemed to be, an independent contractor. Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent, between Pierce Transit and the County or any of the County's deputies, agents or employees. The County shall retain all authority for hiring, supervision, discipline, rendition of services, standards of performance, and control of PCSD personnel, and other matters incident to the performance of services by the County pursuant to this Agreement as set forth herein.

The County shall hire, assign, retain, supervise, and discipline all PCSD employees according to PCSD's collective bargaining agreement, civil service rules, and state and federal law; provided, however that only qualified, trained officers meeting all of the requirements of applicable state laws and regulations may be utilized in the performance of services under this Agreement.

The County shall encourage officer retention to provide continuity of service and promote diversity in the work force which is reflective of the diversity of the community.

Nothing in this Agreement shall make any employee of Pierce Transit a County employee or any employee of the County a Pierce Transit employee for any purpose, including, but not limited to, for withholding of taxes, payment of benefits, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded County or Pierce Transit employees by virtue of their employment.

## **SECTION 6. ADDITIONAL RESPONSIBILITIES OF THE PARTIES.**

### **A. Pierce Transit shall be additionally responsible to:**

- a. With the assistance of the Public Safety Chief, develop and provide to the County the general policies, procedures, and standards by which Pierce Transit expects the County to provide law enforcement services for citizens who use Pierce Transit's transit system.
- b. To the extent reasonably possible taking into consideration local circumstances, endeavor as it adopts code, policies, practices, rules or guidelines that relate to law enforcement or public safety to have such provisions be consistent with ordinances of the County or state law. It is recognized that it is in the interest of both Parties to this Agreement that reasonable uniformity of common regulations will promote efficient provision of law enforcement services. Nothing in this provision shall prevent Pierce Transit from adopting code provisions, policies, practices, rules or guidelines that it determines to be necessary and in its best interest.
- c. Provide and maintain the facility(ies) for all County personnel to deliver services under this Agreement.
- d. Provide, hire, retain, and employ Pierce Transit staff to provide security and citizen services such as those provided by the Public Safety Sergeants and Officers, Transit Security Specialist, Records Supervisor, Records Technician, and Office Assistant/Records Clerk, all of whom are and shall remain Pierce Transit employees, subject to applicable Pierce Transit policies, rules, procedures, guidelines, practices, and any applicable collective bargaining agreements.
- e. Pierce Transit's Chief Operating Officer shall have the general duty and responsibility of providing to the assigned Public Safety Chief general direction relative to the furnishing of law enforcement services to Pierce Transit.
- f. Except as otherwise stated herein, supply at its own cost and expense any special supplies, stationary, notices, or forms where such must be issued in the name of Pierce Transit.

### **B. The County shall be additionally responsible to:**

- a. Make operational and day-to-day decisions to implement pursuant to this Agreement Pierce Transit's general policies, procedures, and standards by which Pierce Transit expects the County to provide law enforcement services for citizens who use Pierce Transit's transit system.
- b. Serve as a subject matter expert to consult with Pierce Transit as needed in the development of Pierce Transit's policies relating to the provision of law enforcement services.

- c. Keep Pierce Transit's Chief Operating Officer informed of PCSD policy, procedures, standards, rules, guidelines or best practices that may conflict with Pierce Transit policies, procedures, rules, or practices so that the Parties may resolve any such disputes and determine the appropriate course.
- d. Provide all necessary supplies, vehicles, uniforms, weapons, and other equipment for law enforcement personnel to meet the level of service provisions as specified in this Agreement.
- e. The County Public Safety Chief shall maintain communication between Pierce Transit and PCSD command structures to ensure that changes in County policies are agreeable to Pierce Transit and that changes in Pierce Transit policies are agreeable to the County.
- f. Provide deputies who are trained on and equipped with such technology as is customarily provided to its patrol deputies. Such technology may include, but is not limited to: mobile data terminals (MDTs); AFIS; GIS; computer access to criminal history data and other like data; and other current technology utilized within law enforcement agencies. Any technology not currently in use or not customarily provided to patrol deputies, may be requested by Pierce Transit, and the County and Pierce Transit agree to meet and confer over the need, with the County having final decision-making authority on whether or not such technology will be utilized or implemented in support of this Agreement.
- g. If the Public Safety Chief is absent from duty for a period of fourteen (14) or more consecutive days, the County will provide a replacement Sergeant beginning on the fifteenth (15<sup>th</sup>) day at the expense of Pierce Transit, until such time as the Public Safety Chief assigned to Pierce Transit is able to return to their duties.

C. Both Parties will:

- a. In the implementation of the law enforcement services to be provided by the County, regularly meet and confer to assure that the implementation of services is consistent with Pierce Transit's priorities.
- b. Collaborate to establish a list of policies and procedures that are subject to Pierce Transit control and those that are subject to County control.
- c. Maintain communication between the Public Safety Chief and the Pierce Transit Chief Operating Officer so that contract management direction is provided by the Pierce Transit Chief Operating Officer to the County.
- d. In the event a Pierce Transit procedure, policy goal or operation differs from the County's, and there is a need for resolution of the issue, Pierce Transit's Chief Operating Officer and PCSD shall negotiate to reach a final determination as to which policy will prevail.

- e. Pierce Transit and the County will equally share responsibility and liability for any mutually-negotiated deviation from standard County procedure, policy or operation.

#### **SECTION 7. ADDITIONAL TRAINING.**

Pierce Transit may seek to have the deputies assigned to duty within Pierce Transit limits attend additional or supplemental training specific to Pierce Transit's work. Such training would be requested by Pierce Transit and subject to approval by the Pierce County Sheriff who will not unreasonably withhold approval. Such training shall be done at the sole cost and expense of Pierce Transit.

#### **SECTION 8. COMMUNITY IDENTITY.**

PCSD will maintain a uniform for its officers. Pierce Transit acknowledges that the assigned personnel shall retain the uniform of the PCSD; however, the County agrees that assigned personnel may wear additional identification in the nature of a pin, patch, or other like identification indicating affiliation with Pierce Transit. The nature and design of any additional identification will be determined jointly by the Pierce County Sheriff and Pierce Transit and provided to PCSD by Pierce Transit.

Patrol vehicles that are assigned to Pierce Transit shall display the identification and other logo of Pierce Transit. Additionally, the vehicles will indicate that they are PCSD vehicles with appropriate law enforcement markings. The form of identification will be determined jointly by the PCSD and Pierce Transit, and provided at Pierce Transit's expense. In the event Pierce Transit requests that the patrol vehicles be a different color than ordinarily used by PCSD, the County will make reasonable efforts to accommodate Pierce Transit's request in accordance with the County's vehicle replacement schedule.

#### **SECTION 9. CONTRACT ADMINISTRATION.**

- A. Daily Operations. The Pierce Transit Chief Operating Officer shall be responsible for communicating with the Public Safety Chief about the general direction of the Pierce Transit DPS and the general administration of this Agreement on behalf of Pierce Transit. This designation shall not intrude upon the province of the PCSD staff in the actual delivery of police services but shall be the method of liaison and communication between the Pierce Transit and PCSD command structure.
- B. Dispute Resolution. In the event of a dispute with regard to this Agreement, Pierce Transit Chief Operating Officer shall discuss the dispute with the Public Safety Chief in an attempt to resolve the problem. Any problem that cannot be resolved by the Pierce Transit Chief Operating Officer and the Public Safety Chief shall be referred to the Pierce County Sheriff who will negotiate with the Pierce Transit CEO. If the dispute cannot be resolved by the Pierce Transit CEO and the Pierce County Sheriff, the Parties agree to participate in non-binding mediation before a third party whose selection will be mutually agreed upon. The cost of mediating the dispute will be borne equally by both parties.

## **SECTION 10. TERM OF AGREEMENT AND TERMINATION.**

The term of the Agreement shall commence on January 1, 2023 ("Effective Date") and extend through December 31, 2025 ("End Date") unless the termination process outlined herein is invoked. Any extension or amendment must be in writing and agreed to by the Parties.

- A. Process for Termination: If either party desires to terminate the Agreement prior to the End Date, that party shall provide six (6) months advance written notice of termination prior to termination. Once notice of termination is given, the parties shall work together to develop a transition plan, which shall be established no later than sixty (60) days prior to the effective date of the termination and shall provide for an orderly transition of police service responsibilities from the County to Pierce Transit.
- B. Transition Plan: The Transition Plan shall identify and address any transfer of personnel and/or conveyance of equipment to Pierce Transit (if applicable), workload, assignment and any other issues related to the transition. Each party shall bear its own cost in developing the plan.
- C. Implementation of Plan. The County and Pierce Transit agree to use best efforts to implement the transition plan to provide an ordered, effective transition of services.
- D. Option to Purchase Vehicles. At the termination of this Agreement, Pierce Transit shall have the option to purchase the County owned vehicles assigned to deputies for Pierce Transit at the then-existing undepreciated value of those vehicles.
- E. Unplanned Fiscal Impacts: Due to circumstances beyond Pierce Transit's control, if Pierce Transit's revenues experience an unplanned major fiscal disruption, or if funds are not allocated in the Pierce Transit budget for the services contemplated by this Agreement, Pierce Transit may need to eliminate sworn positions provided by the County to Pierce Transit. When eliminating positions, Pierce Transit shall provide the County with the following advance notice:

One Position: 30 days' notice

Two to three positions: 45 days' notice

Four or more positions: 60 days' notice

The position of Public Safety Chief shall not be subject to elimination under this section. Further, it is acknowledged that any reduction in staffing pursuant to this section may negate the minimum staffing staffing/service level provisos described in Exhibit A, and that such reduction shall not be deemed a breach of this Agreement so long as Pierce Transit gives the above-indicated advance notice to the County, and provided that the resultant minimum staffing level is mutually agreed upon by both Pierce Transit and the County. In the event of such a reduction, the County shall begin to provide per diem billing credit after the budgeted position has been vacated for sixty (60) consecutive days.

## **SECTION 11. INDEMNIFICATION AND DEFENSE.**

To the extent permitted by law, the County shall defend, indemnify, and hold harmless Pierce Transit, its officers, employees, and agents from any and all costs, including reasonable attorney fees, claims, judgments, or awards or damages, resulting from acts or omissions of the County, its officers, employees, or agents arising out of or in connection with the performance of this Agreement except for injuries, damages and judgments caused by the sole negligence of Pierce Transit.

In executing this Agreement, the County does not assume liability or responsibility for or in any way release Pierce Transit from any liability or responsibility which arises in whole or in part from the existence or effect of Pierce Transit's ordinances, rules, regulations, resolutions, customs, policies or practices. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such Pierce Transit ordinance, rule, regulation, resolution, custom, policy or practice is at issue, Pierce Transit shall defend the same at its sole expense, and if judgment specifically attributable to such Pierce Transit provisions, is entered and damages are awarded against Pierce Transit, the County, or both, Pierce Transit shall satisfy the same, including all chargeable costs and reasonable attorney's fees and costs.

To the extent permitted by law, Pierce Transit shall defend, indemnify and hold harmless the County, its officers, employees and agents from any and all costs, including reasonable attorney fees, claims, judgments, or awards of damages, resulting from acts or omissions of Pierce Transit, its officers, employees or agents arising out of or in connection with the performance of this Agreement except for injuries, damages, judgments caused by the sole negligence of the County.

In executing this Agreement, Pierce Transit does not assume liability or responsibility for or in any way release the County from any liability or responsibility which arises in whole or in part from the existence or effect of County ordinance, rules, regulations, resolutions, customs, policies or practices. If any cause, claim, suit, action, or administrative proceeding is commenced in which the enforceability and/or validity of any such County ordinance, rule, regulation, resolution, custom, policy, or practice is at issue, the County shall defend the same at its sole expense, and if judgment is entered and damages are awarded against the County, Pierce Transit, or both, the County shall satisfy the same, including all chargeable costs and reasonable attorney's fees and costs.

It is further understood that no liability shall attach to either Party by reason of entering into this Agreement except as expressly provide herein.

If the claim, suit or action for injuries, death or damages as provided for in the proceeding paragraphs of this Agreement is caused by or results from the concurrent negligence of (a) the indemnitee or the indemnitee's agents or employees, and (b) the indemnitor or the indemnitor's agents or employees, the indemnity provisions provided for in these paragraphs shall be valid and enforceable only to the extent of the indemnitor's negligence.

In addition to this mutual indemnification and defense provision in this Section 11, the parties acknowledge that any mutually agreed change to County procedure, policy, or operation is subject to the terms of Section 6(C) herein.

Defense and indemnification obligations shall survive the expiration or termination of this Agreement.

#### **SECTION 12. NO THIRD-PARTY BENEFICIARY.**

The County does not intend by this Agreement to assume any contractual obligations to anyone other than Pierce Transit, and Pierce Transit does not intend by this Agreement to assume any contractual obligations to anyone other than the County. The County and Pierce Transit do not intend that there be any third-party beneficiary to this Agreement.

#### **SECTION 13. INSURANCE COVERAGE.**

The County shall maintain at all times during the course of this Agreement a general liability insurance policy or a program of self-insurance that includes coverage for personal injury, bodily injury, property damage, law enforcement professional liability, and employment practices liability or other comparable coverage.

#### **SECTION 14. NON-DISCRIMINATION.**

The County and Pierce Transit certify that they are Equal Opportunity Employers. The County shall remain committed to encourage a diverse workforce for law enforcement at Pierce Transit. Both Parties shall comply with all applicable federal, state and local laws, rules and regulations pertaining to nondiscrimination, and that during the performance of this Agreement, no party shall discriminate or tolerate harassment on the basis of sex, race, color, marital status, national origin, religious affiliation, disability, sexual orientation, gender identity or expression or age except by minimum age and retirement provisions, unless based upon a bona fide occupation qualification in the administration or delivery of services or any other benefit under this Agreement.

#### **SECTION 15. ASSIGNMENT.**

Neither the County nor Pierce Transit shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other party.

#### **SECTION 16. NOTICE.**

Any formal notice or communication to be given by the County to Pierce Transit under this Agreement shall be deemed properly given if delivered, or if mailed postage prepaid and addressed to:

Pierce Transit  
3701 96<sup>th</sup> St SW  
Lakewood, WA 98496  
Attn: Executive Director of Finance/IT (CFO)

Any formal notice or communication to be given by Pierce Transit to the County under this Agreement shall be deemed properly given if delivered, or if mailed postage prepaid and addressed to:

Pierce County Sheriff's Department  
930 Tacoma Avenue S.  
1<sup>st</sup> Floor, County-City Building  
Tacoma, Washington 98402-2100  
Attn: Chief of Staff

The title and address to which notices and communications shall be directed may be changed at any time, and from time to time, by either Pierce Transit or the County giving notice thereof to the other as herein provided.

**SECTION 17. WAIVER.**

No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement.

**SECTION 18. AMENDMENT.**

Provisions within this Agreement may be amended with the mutual consent of the Parties hereto. No additions to, or alternation of, the terms of this Agreement shall be valid unless made in writing, formally approved and executed by duly authorized agents of both Parties.

**SECTION 19. NO REAL PROPERTY ACQUISITION OR JOINT FINANCING.**

This Agreement does not provide for the acquisition, holding or disposal of real property. Nor does this Agreement contemplate the financing of any joint or cooperative undertaking. There shall be no budget maintained for any joint or cooperative undertaking pursuant to this Agreement.

**SECTION 20. SEVERABILITY.**

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

**SECTION 21. CONFLICTS.**

In the event of a conflict between this Agreement and any other agreement between the Parties, this Agreement shall govern.

**SECTION 22. ENTIRE AGREEMENT**

This Agreement contains all of the agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no prior agreements shall be effective for any purpose.

**END OF AGREEMENT; SIGNATURE PAGE IMMEDIATELY FOLLOWING.**



**PIERCE COUNTY  
CONTRACT SIGNATURE PAGE**

**Contract # CC-105215**

IN WITNESS WHEREOF, the parties have executed this Agreement this 31st day of October, 2024.

**CONTRACTOR:**

Mike Griffus 11/1/2024  
Contractor Signature Date

Chief Executive Officer

Title of Signatory Authorized by Firm Bylaws

Name: Mike Griffus

Address: 3701 96th St. SW  
Lakewood, WA 98499

Mailing  
Address: 3701 96th St. SW  
Lakewood, WA 98499

Contact Name: Laurie Langlois, Chief Operating Officer

Phone: 253.983.3440

Fax: \_\_\_\_\_

**PIERCE COUNTY:**

Approved As to Legal Form Only:

Signed by: Kawyne Lund 10/28/2024  
C2D89128A34945D...

Prosecuting Attorney Date

Recommended:

Signed by: Gary Robinson 10/23/2024  
88F99CA97BBD418...

Finance Date

**Approved:**

Signed by: Ed Troyer 10/24/2024  
867D5D16B3894D4...

Department Director Date

(less than \$250,000)

Signed by: Bruce Dammier 10/28/2024  
1BD2210628D6495...

County Executive (over \$250,000) Date

**EXHIBIT A**  
**2024 SERVICE LEVEL**

The County will provide law enforcement services as described in the categories below within the Pierce Transit service area at the levels described below:

<b>Service Period</b>	<b>Chief</b>	<b>Sergeant</b>	<b>Patrol Deputy</b>	<b>Investigator</b>	<b>K9 Unit</b>	<b>Total</b>
January 1, 2024 to December 31, 2024	1	0	0	1	0	2

**EXHIBIT B**  
**2024 LAW ENFORCEMENT SERVICES COST**

PIERCE TRANSIT

SERVICE	TITLE	NUMBER	POSITION COST	ANNUAL COST
Command	Chief	1	\$ 307,340	\$ 307,340
Investigator	Deputy	1	\$ 228,350	\$ 228,350
<b>TOTAL:</b>		<b>2</b>		<b>\$ 535,690</b>

**EXHIBIT C**  
**2024 EXTRA DUTY AND SPECIALIZED SERVICES RATES**

<b>Service</b>	<b>Cost Per Response</b>
Detective – Major Crimes/Internal Affairs	\$170/hour per officer (3 hr. minimum)
Forensic – Major Crimes	\$150/hour per officer (3 hr. minimum)
Marine	\$170 per hour, 3 hour minimum
SWAT	\$16,880 per response
K9 – Patrol	No charge
K9 – Hazardous Devices	\$170 per hour, 3 hour minimum
Hazardous Devices	No charge
Air Ops	No charge
Special Overtime Rate – Deputy	\$129.95 per hour
Special Overtime Rate – Detective	\$139.08 per hour
Special Overtime Rate – Sergeant	\$151.30 per hour
Extra Duty Rate – Deputy	\$129.95 per hour
Extra Duty Rate – Detective	\$139.08 per hour
Extra Duty Rate – Sergeant	\$151.30 per hour

\* PCSD will only bill for SWAT services in the event that another SWAT team is either unable and/or unwilling to respond and PCSD is called in to respond.

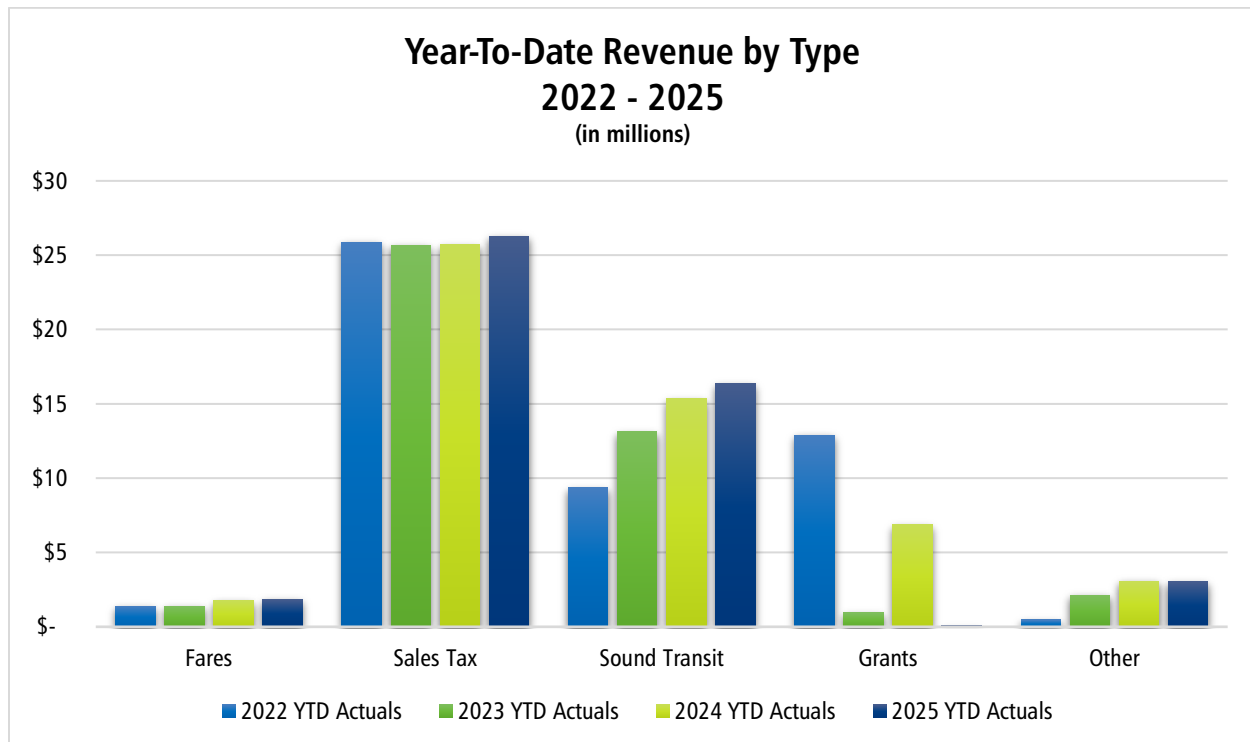
**Pierce Transit  
Financial Report  
01.01.2025 – 03.31.2025**



## Operating Revenues

As of March 31st, Pierce Transit has received 23.75% of the budgeted revenue. A comparison of operating revenue for three prior years and the 2025 Budget to Actuals are provided in the table below. The 2025 budget numbers are for the full year whereas actuals for each year reflect activity through March 31<sup>st</sup>.

	2022	2023	2024	2025		% of Budget
	YTD Actuals	YTD Actuals	YTD Actuals	Budget	YTD Actuals	Received
Fares	\$ 1,396,636	\$ 1,391,314	\$ 1,773,973	\$ 7,030,520	\$ 1,863,676	26.51%
Sales Tax	25,852,577	25,674,443	25,702,561	\$ 113,220,060	26,283,296	23.21%
Sound Transit	9,364,066	13,106,394	15,339,680	\$ 60,919,470	16,348,447	26.84%
Grants	12,877,067	930,657	6,870,798	\$ 18,230,380	87,260	0.48%
Other	466,310	2,126,452	3,065,588	\$ 1,071,600	3,024,562	282.25%
<b>Total Operating Revenues</b>	<b>\$ 49,956,656</b>	<b>\$ 43,229,260</b>	<b>\$ 52,752,600</b>	<b>\$ 200,472,030</b>	<b>\$ 47,607,242</b>	<b>23.75%</b>



### Highlights from 1<sup>st</sup> Quarter:

Except grants, all revenue categories are performing at or better than budget. The other category, which is comprised of earned interest, sale of disposed assets, and miscellaneous revenue, is up the most at 282.25% of the budgeted amount. This is caused by the continued higher interest rates as well as the amount of money currently invested. Grants is expected to be low throughout the first half of the year due to accelerated billings of Pierce Transit's two main operating grants, Transit Support and Special Needs, through October of 2024. Future billings will not be available until July 2025.

## **Revenue Definitions**

Fares – Revenues for actual services provided and include fixed route, SHUTTLE and Vanpool services. The current average fare per boarding is \$0.69. The last adult fare increase was in 2010.

Sales Tax – This revenue source provides most of our operating revenue and is based on taxable sales within the Pierce Transit Public Transportation Benefit Area. Currently, Pierce Transit only collects 0.6% of the 0.9% allowable sales tax rate.

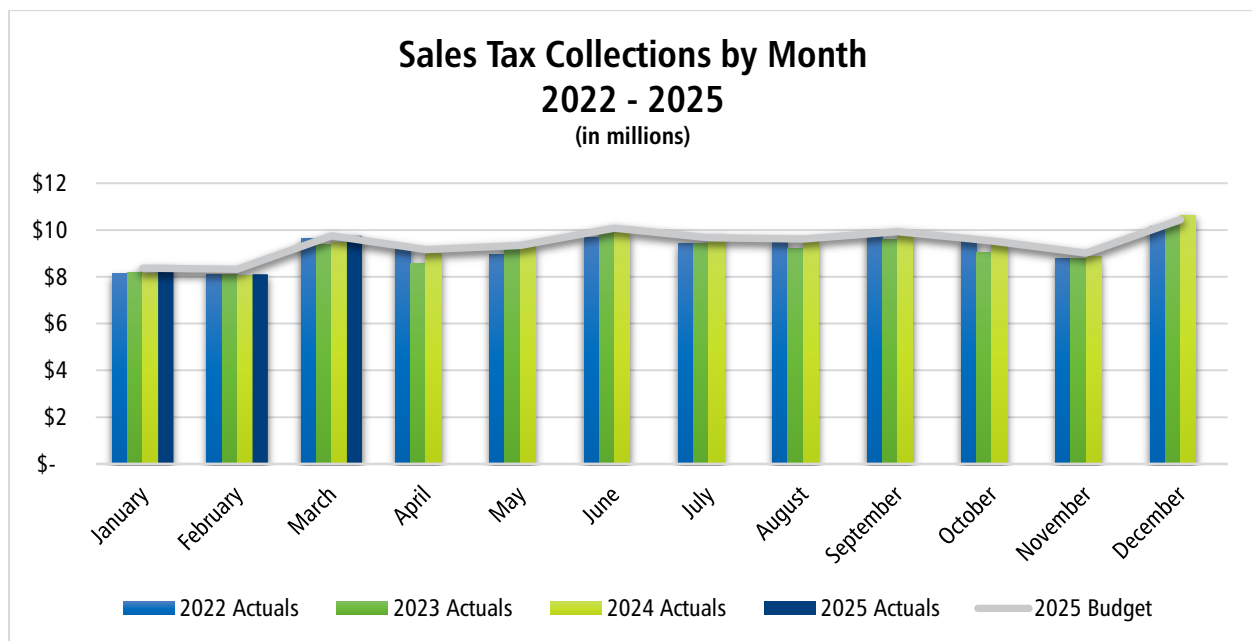
Sound Transit – Are reimbursable expenses for Pierce Transit providing regional transit service from Pierce to King County on behalf of Sound Transit. Reimbursements are based on the costs of services at an hourly rate for service hours required to provide the service.

Grants – Revenues to offset costs of running services. Included in grant revenues are Commute Trip Reduction and Special Needs Operations. These revenues are provided by Pierce County and Washington State.

Other – Other includes interest and advertising revenues that are received with more consistency as well as revenues that cannot be classified in one of the other revenue types.

## Sales Tax Collections by Month

	2022	2023	2024	2025		% of Budget
	Actuals	Actuals	Actuals	Budget	Actuals	Received
January	\$ 8,126,107	\$ 8,177,567	\$ 8,150,248	\$ 8,362,875	\$ 8,429,663	100.80%
February	8,108,303	\$ 8,115,984	\$ 8,075,504	8,322,154	8,108,175	97.43%
March	9,618,167	\$ 9,380,893	\$ 9,476,809	9,745,458	9,745,458 *	100.00%
April	9,280,481	\$ 8,587,248	\$ 8,990,369	9,165,148		
May	8,936,817	\$ 9,281,166	\$ 9,339,210	9,344,809		
June	9,684,670	\$ 9,964,047	\$ 9,909,429	10,078,696		
July	9,421,412	\$ 9,441,416	\$ 9,780,173	9,675,579		
August	9,526,356	\$ 9,220,604	\$ 9,527,924	9,616,145		
September	9,765,463	\$ 9,582,250	\$ 9,769,450	9,924,298		
October	9,529,305	\$ 9,057,537	\$ 9,386,925	9,534,013		
November	8,784,403	\$ 8,782,920	\$ 8,854,177	9,011,058		
December	10,146,049	\$ 10,206,699	\$ 10,639,413	10,439,825		
<b>Total Sales Tax</b>	<b>\$ 110,927,532</b>	<b>\$ 109,798,330</b>	<b>\$ 111,899,630</b>	<b>\$ 113,220,060</b>	<b>\$ 26,283,296</b>	<b>23.21%</b>



\*There is a two-month delay between when the sales tax is collected and remittance to Pierce Transit. The projection is based on the current year's monthly budgeted amount for this report until the remitted amount is finalized. The above chart and graph include the budget amount for the month of March which will be received by May 31<sup>st</sup>.

1<sup>st</sup> Quarter 2025 collections are up 2.26% or \$580,735 over year-to-date 2024 actuals.

1<sup>st</sup> Quarter 2025 collections are down 0.56%, or \$147,192 over year-to-date 2025 budget.

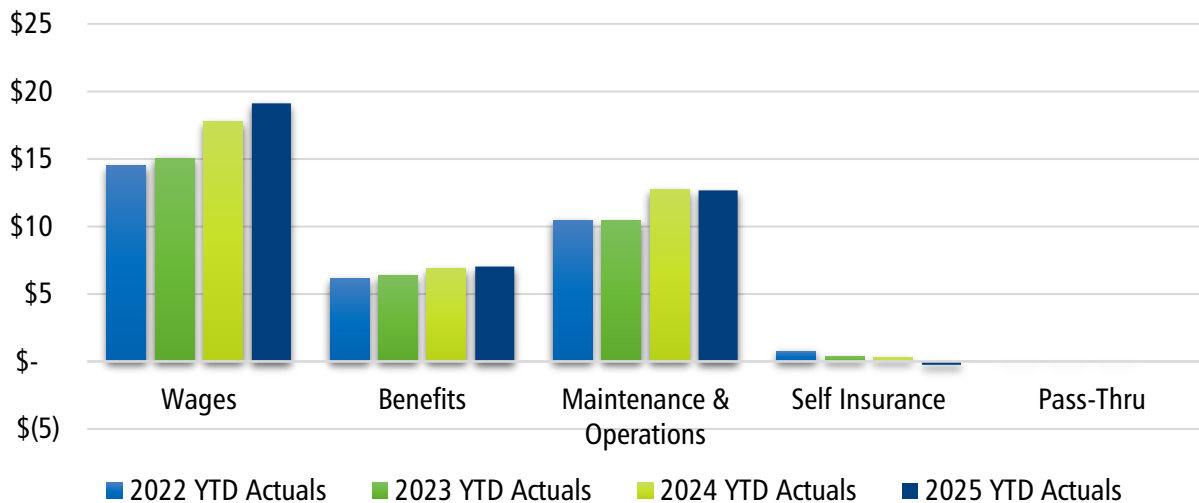


## Operating Expenditures by Object

As of March 31st, Pierce Transit has expended 19.16% of the budgeted expenditures. A comparison of operating expenditures for three prior years and the 2024 Budget and Actuals are provided in the table below. The 2024 budget numbers are for the full year whereas actuals for each year reflect activity through March 31<sup>st</sup>. Non-Departmental Pass-Thru funds are payments made to Pierce County as part of the 5307 agreements.

	2022 YTD Actuals	2023 YTD Actuals	2024 YTD Actuals	2025 Budget	2025 YTD Actuals	% of Budget Expended
Wages	\$ 14,502,176	\$ 15,058,924	\$ 17,746,190	\$ 94,961,160	\$ 19,116,327	20.13%
Benefits	\$ 6,146,235	\$ 6,331,471	\$ 6,870,503	\$ 32,569,360	\$ 7,032,302	21.59%
Total Personnel	\$ 20,648,411	\$ 21,390,395	\$ 24,616,693	\$ 127,530,520	\$ 26,148,630	20.50%
Maintenance & Operations	\$ 10,448,928	\$ 10,420,048	\$ 12,715,129	\$ 69,128,100	\$ 12,673,151	18.33%
Total Operating Expenditures	\$ 31,097,339	\$ 31,810,443	\$ 37,331,822	\$ 196,658,620	\$ 38,821,781	19.74%
Self Insurance	\$ 764,845	\$ 356,789	\$ 258,016	\$ 3,374,080	\$ (243,484)	-7.22%
Pass-Thru	\$ -	\$ -	\$ -	\$ 1,293,540	\$ -	0.00%
Total Expenditures	\$ 31,862,184	\$ 32,167,233	\$ 37,589,838	\$ 201,326,240	\$ 38,578,297	19.16%

**Year-To-Date Expenditures by Object**  
2022 - 2025  
(in millions)



### Highlights from 1<sup>st</sup> Quarter:

Overall operating expenditures are under budget by 5.84% when compared to 25% of the annual budget. All categories are under budgeted expectations. Our largest expense category is personnel costs, currently 67.8% of the overall expenditures. As of March 31<sup>st</sup>, we have a vacancy rate of 3.39%, which is attributing to the cost savings of wages and benefits.

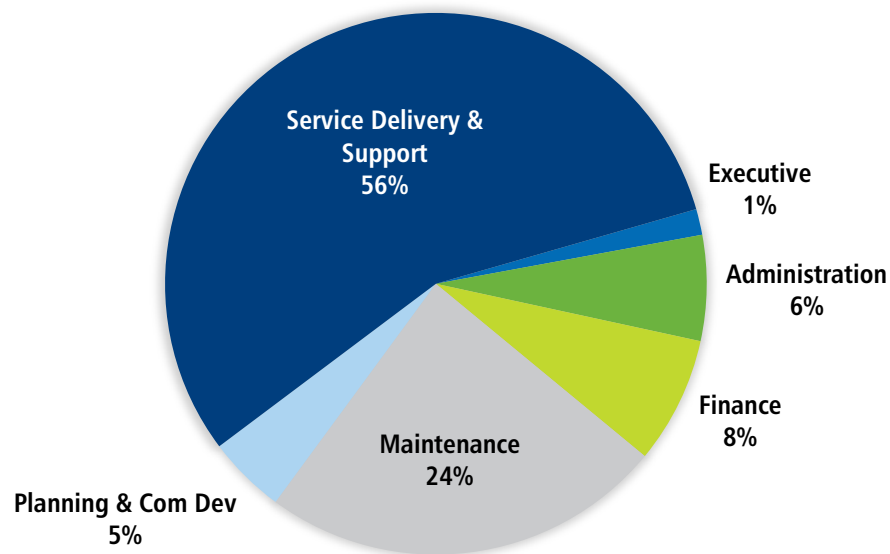
No non-departmental pass-thru payments have been made to Pierce County as part of the 5307 agreement in the first quarter of 2025. Historically payments have been made later in the year, based on when funds are received from FTA.

## Operating Expenses by Division

Pierce Transit consists of six divisions: Executive, Administration, Finance, Maintenance, Planning & Community Development, and Service Delivery & Support. All divisions are under one-fourth of the annual budget in the first quarter.

	2022 YTD Actuals	2023 YTD Actuals	2024 YTD Actuals	2025 Budget	2025 YTD Actuals	% of Budget Expended
Executive	457,386	459,975	517,718	2,926,980	599,942	20.50%
Administration	1,839,721	1,849,877	2,399,340	11,280,670	2,446,368	21.69%
Finance	3,631,094	2,365,482	3,534,426	16,460,780	2,941,503	17.87%
Maintenance	7,303,737	7,889,696	8,939,243	43,742,050	9,358,400	21.39%
Planning & Com Dev	1,374,742	1,630,858	1,637,004	11,300,380	1,813,084	16.04%
Service Delivery & Support	16,490,659	17,614,554	20,304,091	110,947,760	21,662,483	19.52%
Subtotal Operating Expenditures	31,097,339	31,810,443	37,331,822	196,658,620	38,821,781	19.74%

## OPERATING EXPENDITURES BY DIVISION 2025



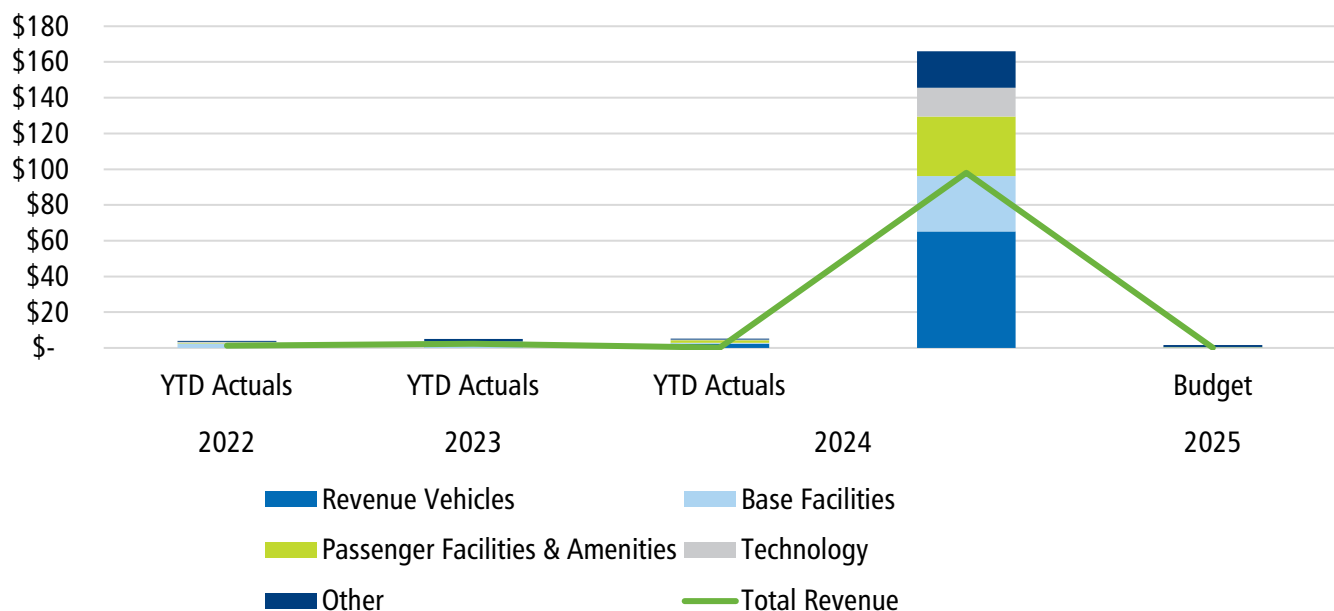
## Capital Budget

Capital Fund is designated to provide funding and budgets for projects that meet the guidelines of capital, broadly defined as greater than \$5,000, or aggregate purchases over \$50,000, and useful life of more than one year. Capital projects are budgeted for the full amount in the year that they are added to the capital portfolio. Any unspent budgets are carried forward to the next budget year along with any remaining funding. Funding for projects is received from Federal, State, and other sources and is project specific. Expenditures over revenue are covered using reserves and transfers from the Operating Fund. Classifications of capital expenditures are defined by the National Transit Database (NTD).

	2022 YTD Actuals	2023 YTD Actuals	2024 YTD Actuals	2025 Budget	2025 YTD Actuals
<b>Revenue</b>					
Interest	\$ 20,789	\$ 451,642	\$ 147,660	\$ 356,680	\$ 90,821
Grants	1,276,589	1,862,778	53,572	97,641,090	-
<b>Total Revenue</b>	<b>\$ 1,297,378</b>	<b>\$ 2,314,420</b>	<b>\$ 201,232</b>	<b>\$ 97,997,770</b>	<b>\$ 90,821</b>
<b>Expenditures</b>					
Revenue Vehicles	\$ -	\$ 8,018	\$ 2,323,384	\$ 65,135,860	\$ 40,000
Base Facilities	2,508,281	2,488,807	537,306	31,084,400	\$ 211,206
Passenger Facilities & Amenities	328,091	402,040	1,357,021	33,199,140	\$ 134,432
Technology	558,298	645,979	460,699	16,214,370	\$ 128,762
Other	505,820	1,465,980	445,393	20,418,560	\$ 1,024,407
<b>Total Expenditures</b>	<b>\$ 3,900,490</b>	<b>\$ 5,010,825</b>	<b>\$ 5,123,803</b>	<b>\$ 166,052,330</b>	<b>\$ 1,538,806</b>
<b>Net Income (Loss)</b>	<b>\$ (2,603,112)</b>	<b>\$ (2,696,405)</b>	<b>\$ (4,922,571)</b>	<b>\$ (68,054,560)</b>	<b>\$ (1,447,985)</b>

% Covered by Outside Funding	32.73%	37.18%	1.05%	58.80%	0.00%
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### Capital Fund Revenue & Expenditures (in millions)



## Summary

Overall, the revenues outpaced the expenditures and added approximately \$7.6M to our reserves that will be invested until needed for continued operations, planned system recovery and future capital investments.

<b>Revenue</b>	
Operating	47,607,242
Capital	90,821
Total	47,698,063
<b>Expenditures</b>	
Operating	38,578,297
Capital	1,538,806
Total	40,117,103
<b>Net Income (Loss)</b>	<b>7,580,959</b>

## Reserve Requirements

**Operating:** A minimum of two months of agency operating expenditures of the current year and is currently \$34.0 million, plus \$1.2 million to protect the agency from self-insurance risks.

**Capital:** A minimum of 50% of the previous three years average of annual asset depreciation at any point in the Six-Year Financial Plan; 100% in the final year of the Six-Year Financial Plan and is currently \$8.4 million each year and \$16.8 million in the final year.

## Budget Revisions & Amendments

Budget revisions are done when the approved budget moves from one account to another. Revisions do not have a financial impact on the agency budget. Budget revisions do require the Board of Commissioners' approval when capital projects are increased by \$50,000 or more cumulatively over the life of the project.

Budget amendments occur when unforeseen expenses are anticipated, and the agency budget is increased. Budget amendments require Board of Commissioner approval. Below is a list of changes made to the budget in the 1<sup>st</sup> quarter of 2025 and a table showing the new fund balances caused by the changes.

2025 Budget Summary											
Budget	Revenues & Other Sources						Expenditures & Other Uses				
	Original Beginning Balance	Balance Adjustments	Adjusted Beginning Balance	Original Budget	Amendments	Revised Budget	Original Budget	Amendments	Revised Budget	Original Ending Balance	Revised Ending Balance
Operating	169,169,240	17,712,060	186,881,300	200,828,710	-	200,828,710	207,142,710	16,100	207,158,810	162,855,240	180,551,200
Capital	71,335,350	(6,933,810)	64,401,540	103,116,980	(2,668,000)	100,448,980	166,052,330	(3,828,540)	162,223,790	8,400,000	2,626,730
<b>Total</b>	<b>240,504,590</b>	<b>10,778,250</b>	<b>251,282,840</b>	<b>303,945,690</b>	<b>(2,668,000)</b>	<b>301,277,690</b>	<b>373,195,040</b>	<b>(3,812,440)</b>	<b>369,382,600</b>	<b>171,255,240</b>	<b>183,177,930</b>

Fund	Item Description	Quarter	Beginning Fund Balance	Revenues	Transfers-In	Sources	Expenditures	Transfers-Out	Uses	Ending Fund Balance	Fact Sheet or Resolution #
Operating											
	Beginning Fund Balance Adjustment	1	17,604,700			-			-	17,604,700	NA
	Capital Purchases Moved to Ops	1				-	16,100		16,100	(16,100)	NA
			17,604,700	-	-	-	16,100	-	16,100	17,588,600	
Insurance											
	Beginning Fund Balance Adjustment		107,360			-			-	107,360	NA
			107,360	-	-	-	-	-	-	107,360	
Capital											
	Beginning Fund Balance Adjustment	1	(6,933,810)			-				(6,933,810)	NA
	Lakewood TC Ind Charging & Support	1		(2,668,000)		(2,668,000)	(3,335,000)		(3,335,000)	667,000	NA
	Capital Purchases Moved to Ops	1				-	(16,100)		(16,100)	16,100	NA
	Closeout Project #636	1				-	(109,539)		(109,539)	109,539	NA
	Adjust Project #667	1				-	(17,199)		(17,199)	17,199	NA
	Closeout Project #579	1				-	(100,702)		(100,702)	100,702	NA
	Closeout Project #650	1				-	(250,000)		(250,000)	250,000	NA
			(6,933,810)	(2,668,000)	-	(2,668,000)	(3,828,540)	-	(3,828,540)	(5,773,270)	
	<b>Grand Total</b>		<b>10,778,250</b>	<b>(2,668,000)</b>	<b>-</b>	<b>(2,668,000)</b>	<b>(3,812,440)</b>	<b>-</b>	<b>(3,812,440)</b>	<b>11,922,690</b>	

## Budget Revision & Amendment Highlights

2025 beginning balances were up \$10,778,250 compared to budget due to underspending the budgeted 2024 year-end estimates agency wide and higher than budgeted revenues, mostly from interest earned on investments.

## Projects Closed this Quarter

Project Name & Number	Budget	Actual
Storage Area Network – 579	\$294,700	\$193,998
Barrier Door Install - 636	\$606,580	\$497,041
Managed Cyber Security – 650 (canceled)	\$250,000	\$0



# Pierce Transit

## Public Safety Quarterly Report

Law Enforcement Response

Quarter 1 - 2025

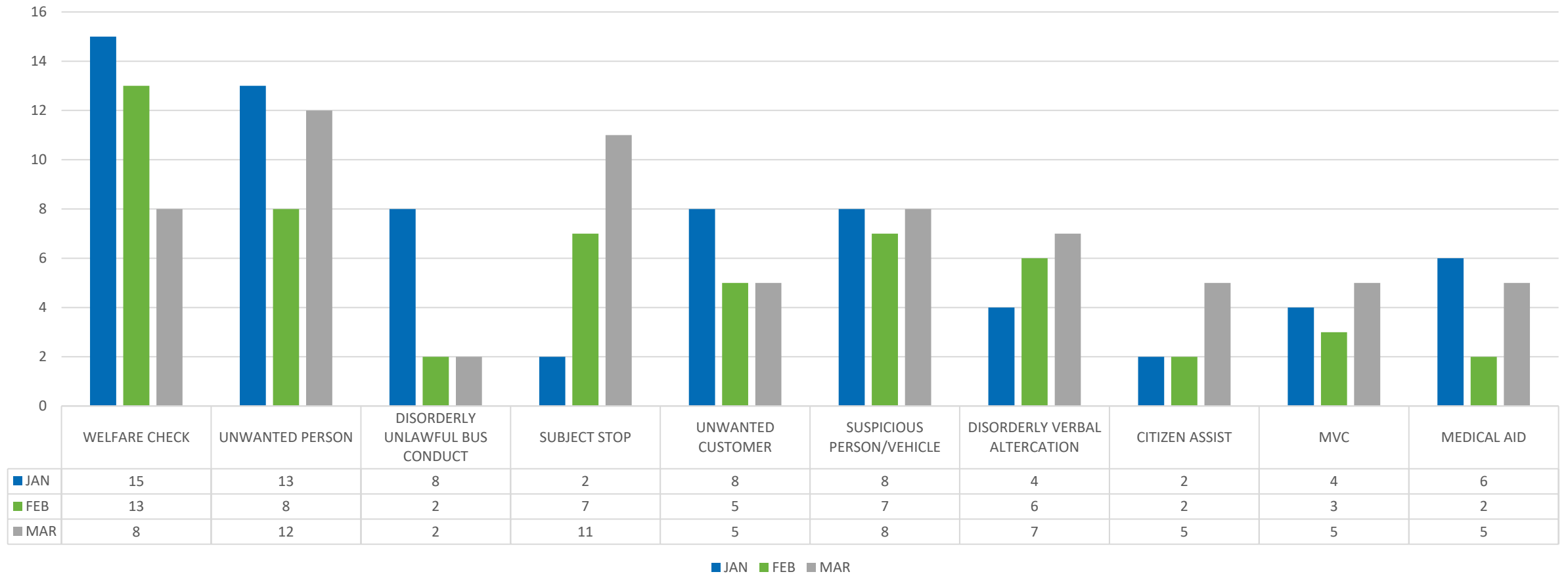
# Employee Assaults



## 10 Employee Assaults for first quarter

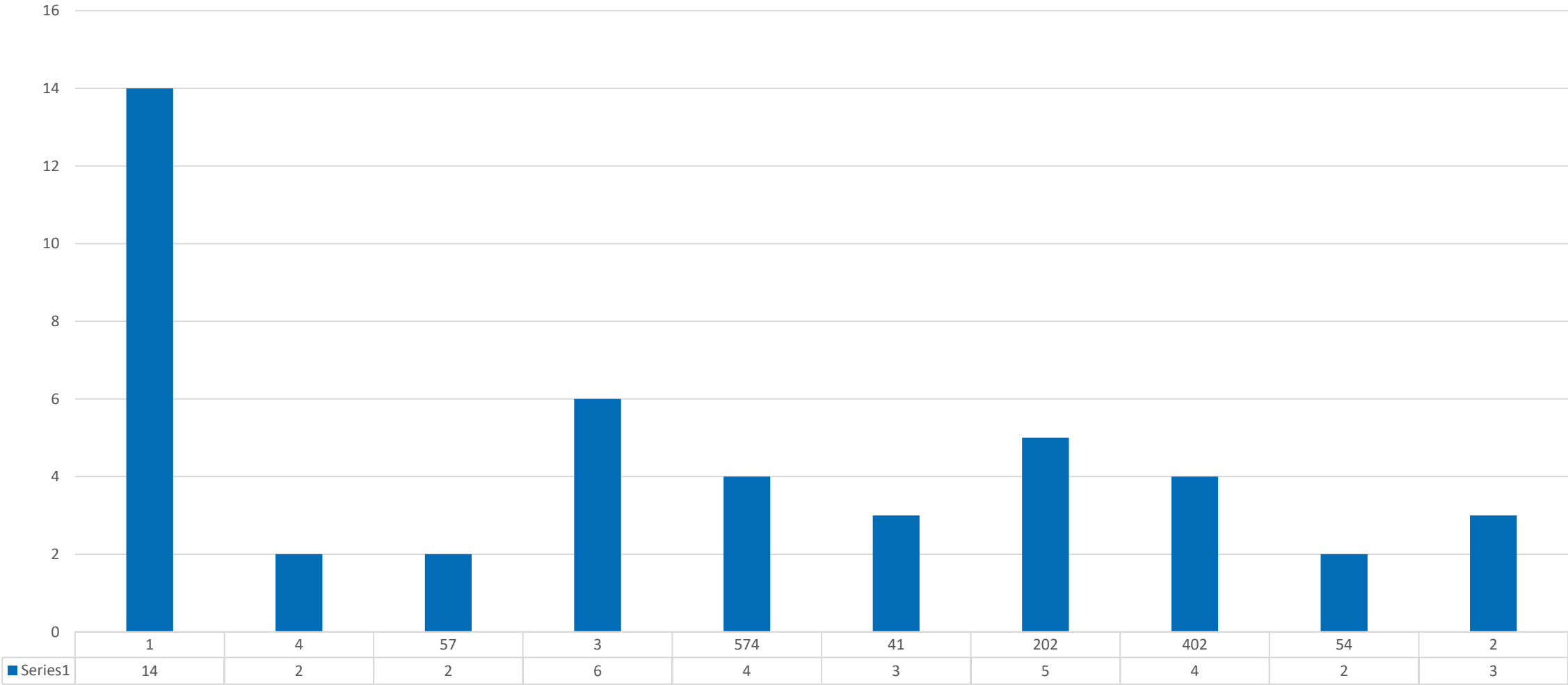
- Operator had headset pulled from him while calling for 612
  - Route 4 – PCSD Deputy arrived on scene to check on Operator. PT Deputy wrote report. Suspect not located.
- Operator had verbal threats after declining to allow passenger off coach on freeway
  - Route 560, NB 405 at exit 9 – Subject left area and is currently unidentified.
- Service Supervisor was assaulted and threatened by a man deboarding a broken-down coach
  - FWTC – FWPD officer arrested individual.
- Operator was threatened by passenger
  - 512 Park & Ride – LE dispatched. Suspect not located.
- Service Supervisor was pushed and spat on by passenger
  - LMTC- LPD responded, subject was arrested, booked into jail and issued a 1-year exclusion.
- Subject pointed finger guns at operator
  - Thompson and 37<sup>th</sup> – PSO responded, subject not located. **Note:** After further review of this incident, it does not meet FTA definition nor the RCW for assault.
- Service Supervisor was assaulted by passenger with a folding chair
  - Parkland TC - PCSD Deputies and Chief Roberts responded, subject was arrested, booked into jail and issued a 1-year exclusion.
- Threats to Operator
  - TCCTC- Subject arrested for threats and 365-day exclusion issued.
- Passenger made threats of bodily harm to operator
  - Portland and 30<sup>th</sup> – Tacoma PD and PSOs responded, no arrest, denial of service issued.
- Service Supervisor had passenger swing at them, no contact made, no injuries
  - Puyallup Station – Subject left, Puyallup PD conducted search, subject not located.
- Service Supervisor had passenger poke him in the chest multiple times, no injury
  - SeaTac Airport – Law enforcement not called, no injuries.

Public Safety Calls - All LE Agencies (Except PSOs and Federal Way)  
Quarter 1 - 2025

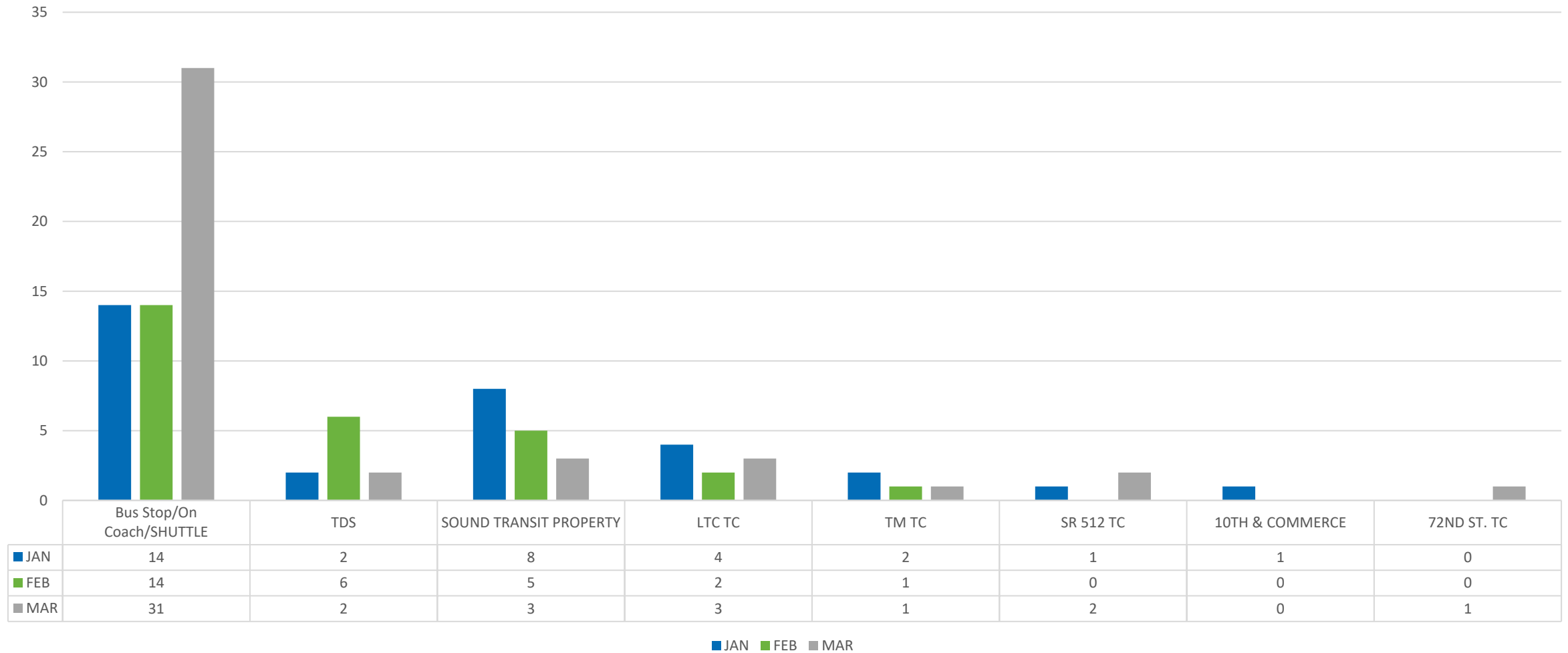




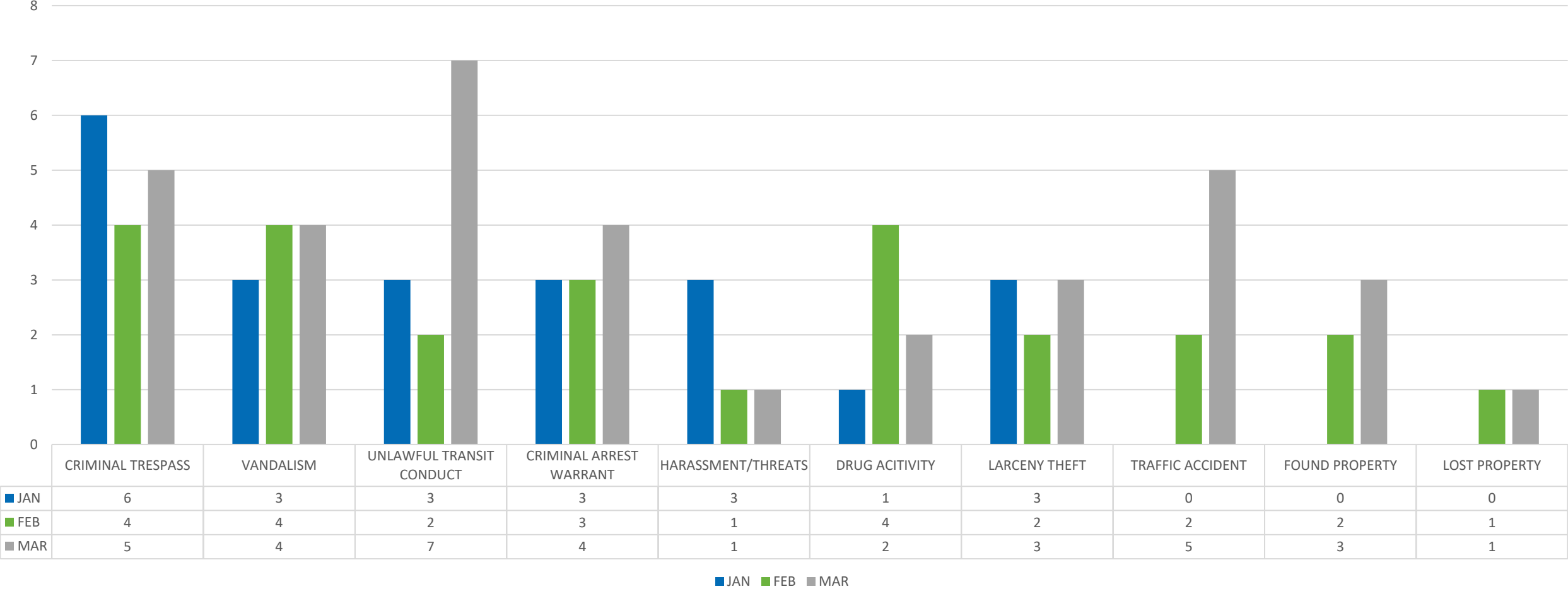
Security Incidents: Top 10 Routes  
Quarter 1 - 2025



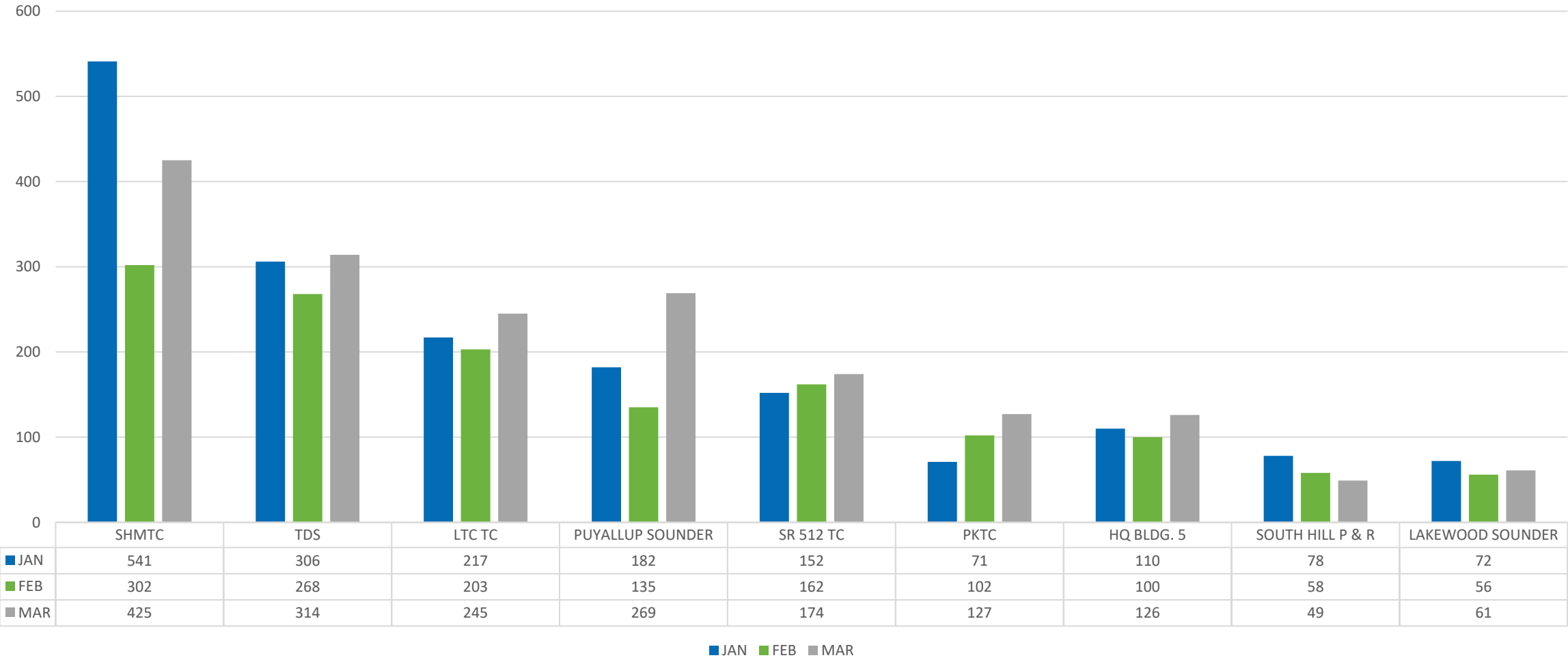
Documented Offenses by Location  
Quarter 1 - 2025



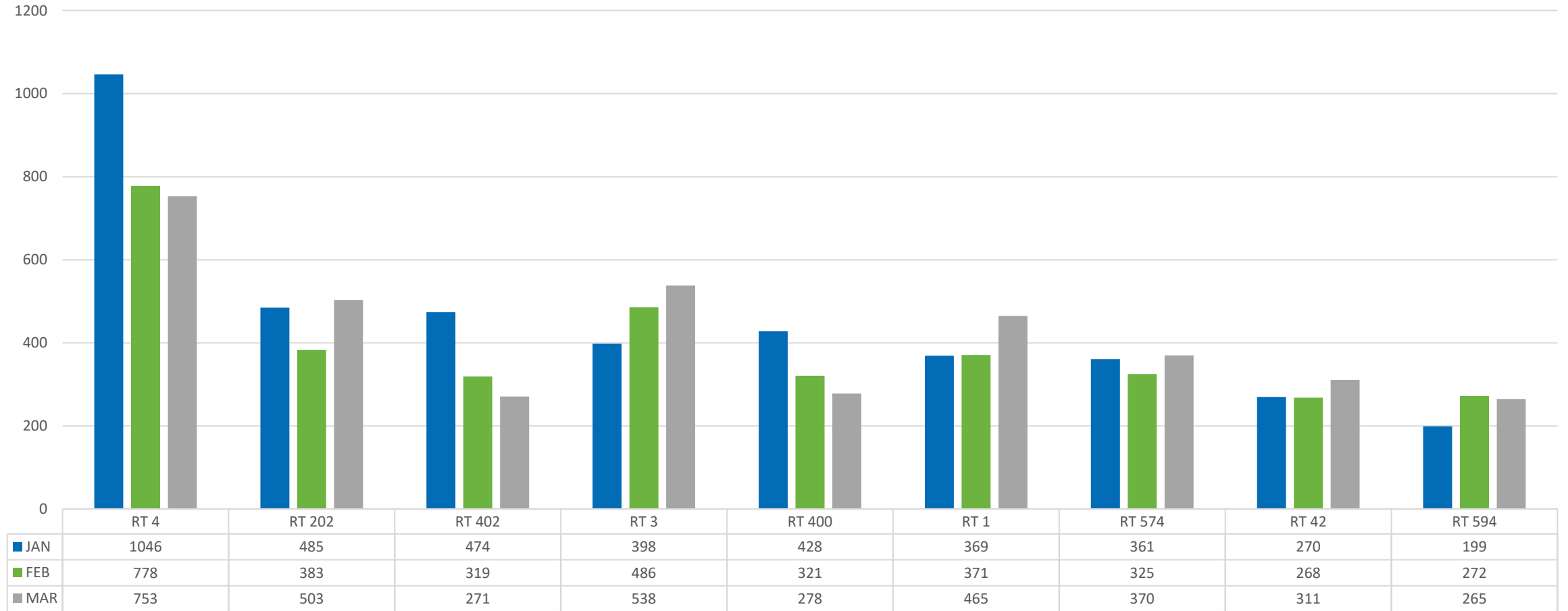
Documented Offenses by Type  
Quarter 1 - 2025



Facility Checks Performed  
Quarter 1 - 2025

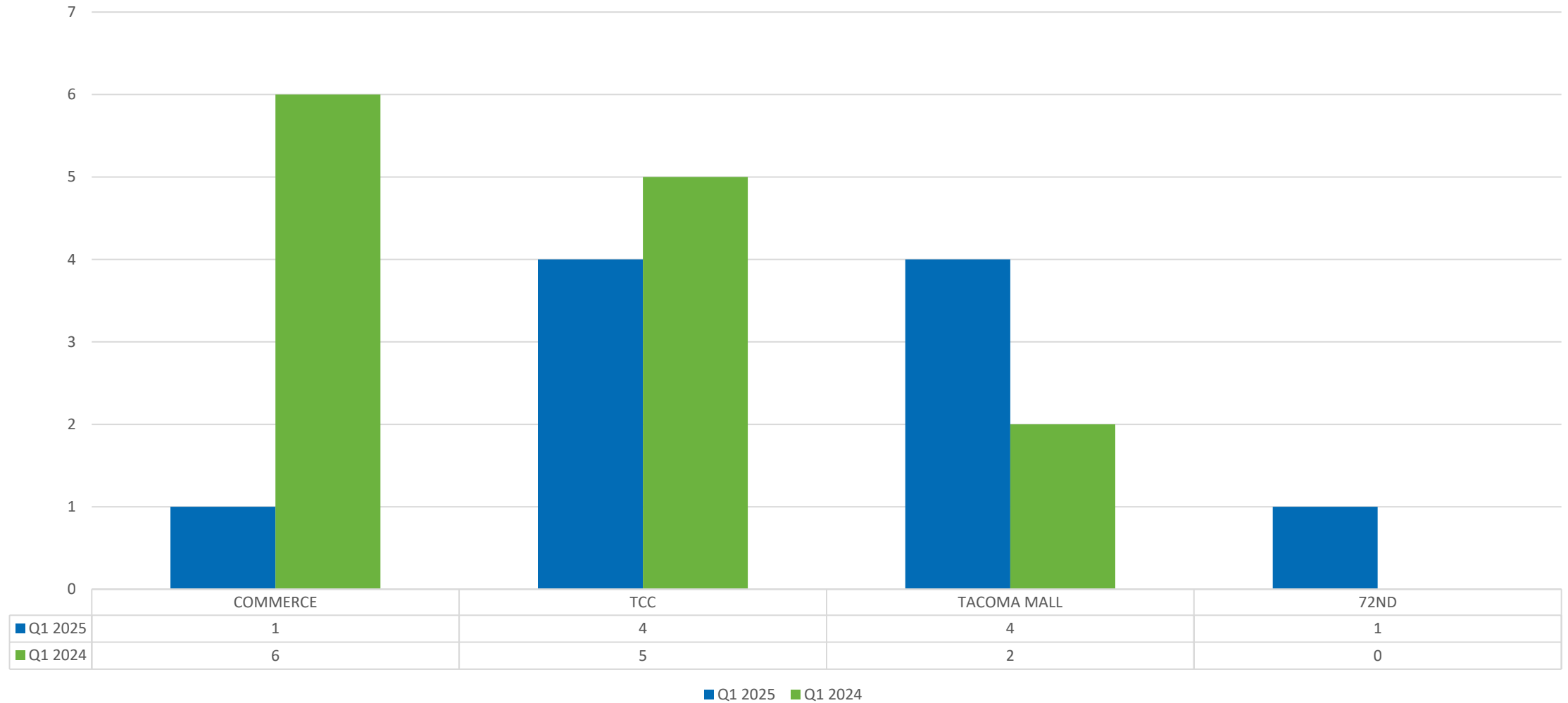


# Bus Checks by Route Quarter 1 - 2025



■ JAN ■ FEB ■ MAR

### Security Incidents at Allied Security Staffed TCs Q1 2025 vs Q1 2024



**\*\*Exclusions reported in DPS monthly Report\*\***



**Pierce  
Transit**

**Questions?**