

Virtual Meeting Participation Information:

Dial: 1-253-215-8782 Meeting ID No. 83115511004
Webinar link: <https://us02web.zoom.us/j/83115511004>

Physical Meeting Location:

Pierce Transit Training Center
3720 96th Street SW
Lakewood, WA 98499

A Special Study Session Meeting will be held prior to this meeting at 3:00 p.m.

Call to Order

Roll Call

Flag Salute

Moment of Silence

Presentations

1. Honoring Carl Cariaga for Operator of the Month for October 2022 Ron Mackenzie
Transportation Assistant Manager
2. Q3 CTAG Quarterly Report CTAG member, Ben Yoder

Public Comment

Citizens wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to Djacobson@piercetransit.org.*

Consent Agenda

(Items listed below were distributed to commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)

1. Approval of Vouchers: October 1-31, 2022
2. Approval of Minutes: October 10, 2022, regular board meeting
3. FS 2022-057, Authority to Purchase up to Twelve (12) Paratransit SHUTTLE Vehicles Pursuant to Washington State Department of Enterprise Services (DES) State Cooperative Purchasing Schedule Master Contract No. 06719-02 Transit Bus: Light and Medium Duty

Action Agenda

1. FS 2022-058, A Resolution Ending the Emergency Declaration and Related Emergency Orders that Were Authorized in Response to the COVID-19 Outbreak and Rescinding Resolution No. 2020-010 Proclaiming the Emergency
Mike Griffus
Chief Executive Officer
2. FS 2022-059, A Resolution Adopting the 2023 State and Federal Legislative Priorities
Alexandra Mather
Government Relations Administrator
3. FS 2022-051, Authority to Increase the Contract Amount for Absher Construction Company, Contract No.1087, for the Planned and Budgeted Fuel and Wash Building Internet Connectivity Infrastructure to Connect to Existing Pierce Transit Systems
Brian Matthews
Sr. Construction Project Manager
4. FS 2022-060, Authority to Execute a Contract with Token Transit, Inc., Contract No. 1507, for the Mobile Fare Ticketing Application
Kathy Walton
Marketing Supervisor
5. FS 2022-061, Accepting the Final Title VI Equity Analysis Report for Emergency Major Service Cuts for Routes 1, 11, and 16, Lasting Longer Than 12 Months due to the COVID-19 Pandemic
Lindsey Sehmel
Principal Planner – Scheduling
6. FS 2022-062, Authorize the Chief Executive Officer to Increase the Contract Authority Amount for Pacific Law Group, Contract No. 1089, for Real Estate Legal Services and Property Acquisition Support for the Bus Rapid Transit Pacific Avenue/State Route 7
Sean Robertson
Sr. Construction Project Manager
7. FS 2022-063, Authority to Increase the Contract Amount with WSDOT for Plan Review of the BRT Project
Sean Robertson
Sr. Construction Project Manager

Staff Updates

1. Stream BRT System Expansion Study
Darin Stavish
Senior Planner
2. CEO's Report
Mike Griffus
Chief Executive Officer

Informational Board Items

1. Chair Report Chair Campbell
2. Sound Transit Update Commissioner Keel
3. Puget Sound Regional Council Transportation
Policy Board Update Commissioner Mello
4. Commissioner Comments
 - Honoring Commissioner John Palmer for his
Service on the Pierce Transit Board
Representing the Cities of Puyallup and
Edgewood

Executive Session – none scheduled

Adjournment

Handouts: 2022 Q3 Safety Report
2022 Q3 Financial Report



Presentations



**Pierce
Transit**

**Operator of the Month
October 2022**

524

Pierce Transit

WASHINGTON
C4313C

Carl Cariaga

October 2022

- Operator since 1994
- Outstanding Work Ethic
- Excellent Customer Service

*October
2022*

“Smile. You determine to have an Awesome day or not. Aloha ‘n Mahalos to Pierce Transit, Da Community, and my coworkers. Stay PONO.”

Meet one of Pierce Transit's finest drivers.

TRANSIT OPERATOR OF THE MONTH

Carl





Consent Agenda

PIERCE TRANSIT
Board Payments Over \$50,000
Payments From: Oct 1, 2022 to Oct 31, 2022
Cash and Investment Balance: \$191,644,688.21

Payment Numbers CK 00379350 through CK 00379539
 Wire Numbers EFT 00011810 through EFT 00012084
 No Advance Travel Checks
 Total \$9,925,585.68

Payments in Excess of \$50,000 are as follows:

Operating Fund				
	Check	Vendor	Item/Service	Amount
CHK	00379446	VOYAGER FLEET SYSTEMS INC	EXP VANPOOL CLOSING 10/01/22	68,528.33
CHK	00379480	PIERCE COUNTY BUDGET & FINANCE	POLICING SVCS 10/22	64,027.88
CHK	00379509	PIERCE COUNTY BUDGET & FINANCE	POLICING SPEC DUTY 08/22	92,715.38
EFT	00011821	FIRST TRANSIT	ADA PARATRANSIT SVCS 08/22	697,597.30
EFT	00011851	SELECTRON TECHNOLOGIES INC.	IVR S/W 12/01/22-12/31/22	100,320.00
EFT	00011867	ASSOCIATED PETROLEUM	DIESEL USGAGE	109,745.80
EFT	00011876	BRIDGESTONE AMERICA	DAMAGED TIRES TAB35695 09/22	62,189.16
EFT	00011914	SAYBR CONTRACTORS INC	GEN 72ND REFRESH 09/22	16,657.36
EFT	00011918	SOUND TRANSIT	FAREBOX REVENUE SHARE 09/22	79,318.37
EFT	00011929	UNITED ENERGY TRADING LLC	CNG USAGE 09/22	67,997.14
EFT	00011933	ASSOCIATED PETROLEUM	DIESEL USGAGE	154,575.00
EFT	00011948	CUMMINS INC	MISC INVENTORY PARTS	59,305.38
EFT	00011953	FIRST TRANSIT	ADA PARATRANSIT SVCS 09/22	696,942.96
EFT	00011977	PAPE KENWORTH NORTHWEST	BUS ENGINE	83,006.08
EFT	00012010	AWC EMPLOYEE BENEFIT TRUST	ER BGLI 10.22	1,192,390.82
EFT	00012011	GREAT WEST RETIREMENT	DEF COMP CEO PP20 2022	52,114.58
EFT	00012012	FTA	VEH SALE 01/22 & 05/22	85,408.00
EFT	00012013	ICMA RETIREMENT	DEF COMP LOAN PP20 2022	179,813.18
EFT	00012083	ASSOCIATED PETROLEUM	DIESEL USGAGE	284,605.10
Payments for Fund 1 Total				4,147,257.82
Self Insurance Fund				
	Check	Vendor	Item/Service	Amount
Payments for Fund 4 Total				0.00
Capital Fund				
	Check	Vendor	Item/Service	Amount
EFT	00011847	REACTAV AUDIO VISUAL SYSTEMS	EQUIP B5 AV REPL CRESTRON	59,545.19
EFT	00011914	SAYBR CONTRACTORS INC	CONCRETE BMP B1 HOIST 09/22	93,734.44
EFT	00011937	ABSHER CONSTRUCTION COMPANY	B&O BMP F/W 09/22	1,944,676.18
EFT	00012030	CLEVER DEVICES	HARDWARE CAD/AVL	304,721.06
EFT	00012060	PARAMETRIX ENGINEERING	GCCM ADVISORY SVC BRT 07/22	238,110.19
EFT	00012067	SOUND TRANSIT	NGORCA EQUIP 15 08/22	759,070.36
EFT	00012084	WSP USA, INC.	DESIGN BRT 08/06-09/02/22	481,656.18
Payments for Fund 9 Total				3,881,513.60
Total Payments in Excess of \$50,000.00				8,028,771.42

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Pierce Transit
Payment Certification for Oct 31, 2022
Payments Oct 1, 2022 to Oct 31, 2022
Payment Numbers CK 00379350 through CK 00379539
Wire Numbers EFT 00011810 through EFT 00012084
No Advance Travel Payments

Bank ID	Check Numbe	Check Date	Amount	Vendor Name
01	CHK	00379350	10/06/2022	488.00 AT&T
01	CHK	00379351	10/06/2022	28.99 AT&T
01	CHK	00379352	10/06/2022	2,300.00 ATU LOCAL 758 CORP
01	CHK	00379353	10/06/2022	2,337.58 AUTOZONE
01	CHK	00379354	10/06/2022	240.25 BUILDERS EXCHANGE OF WA
01	CHK	00379355	10/06/2022	106.69 BUNCE RENTALS INC
01	CHK	00379356	10/06/2022	68.37 CENTURY LINK
01	CHK	00379357	10/06/2022	911.60 CHAPTER 13 TRUSTEE
01	CHK	00379358	10/06/2022	99.45 CITY TREASURER - TPU
01	CHK	00379359	10/06/2022	3,454.16 COLONIAL SUPPLEMENTAL LIFE
01	CHK	00379360	10/06/2022	158.85 COMCAST
01	CHK	00379361	10/06/2022	153.91 COMCAST
01	CHK	00379362	10/06/2022	245.85 COMCAST
01	CHK	00379363	10/06/2022	153.91 COMCAST
01	CHK	00379364	10/06/2022	8,481.23 COMCAST
01	CHK	00379365	10/06/2022	83.34 COMM ON POLITICAL EDUCATION
01	CHK	00379366	10/06/2022	397.50 DAILY JOURNAL OF COMMERCE INC
01	CHK	00379367	10/06/2022	583.27 DATABAR INC
01	CHK	00379368	10/06/2022	1,509.00 DM RECYCLING CO INC
01	CHK	00379369	10/06/2022	50.00 FORMFOX, INC.
01	CHK	00379370	10/06/2022	463.13 FRUITLAND MUTUAL WATER COMPANY
01	CHK	00379371	10/06/2022	788.34 GENES TOWING CORP
01	CHK	00379372	10/06/2022	5,028.26 GILCHRIST CHEVROLET
01	CHK	00379373	10/06/2022	6,131.28 HAROLD LEMAY ENTERPRISES
01	CHK	00379374	10/06/2022	651.59 HAUGEN GRAPHICS
01	CHK	00379375	10/06/2022	585.42 HULTZ BHU ENGINEERS INC.
01	CHK	00379376	10/06/2022	828.75 IAM & AW
01	CHK	00379377	10/06/2022	1,080.00 IBI GROUP A CALIFORNIA PARTNER
01	CHK	00379378	10/06/2022	220.00 INTERNAL REVENUE SERVICE
01	CHK	00379379	10/06/2022	949.14 RPAI US MANAGEMENT LLC
01	CHK	00379380	10/06/2022	463.85 LEMAY MOBILE SHREDDING
01	CHK	00379381	10/06/2022	1,396.03 LOWE'S COMPANIES INC
01	CHK	00379382	10/06/2022	1,890.93 MICHAEL G MALAIER
01	CHK	00379383	10/06/2022	447.00 ANOKA COUNTY HUMAN SERVICES
01	CHK	00379384	10/06/2022	136.40 NH DEPT OF H & HS
01	CHK	00379385	10/06/2022	185.90 NORTHWEST HANDLING SYSTEMS
01	CHK	00379386	10/06/2022	1,570.14 NORTHWEST IAM BENEFIT TRUST
01	CHK	00379387	10/06/2022	9,791.58 NORTHWEST PLAYGROUND EQUIPMENT
01	CHK	00379388	10/06/2022	435.21 NYS CHILD SUPPORT PROCESSING
01	CHK	00379389	10/06/2022	440.22 ODP BUSINESS SOLUTIONS LLC
01	CHK	00379390	10/06/2022	4,154.04 PIERCE COUNTY BUDGET & FINANCE
01	CHK	00379391	10/06/2022	219.37 PIERCE COUNTY BUDGET & FINANCE
01	CHK	00379392	10/06/2022	223.48 PUGET SOUND ENERGY
01	CHK	00379393	10/06/2022	5,615.01 RAINIER SUPPLY
01	CHK	00379394	10/06/2022	32.47 REFRIGERATION SUPPLY DIST
01	CHK	00379395	10/06/2022	533.50 SNAP-ON TOOLS - Robert Mustain
01	CHK	00379396	10/06/2022	16,053.37 STANTEC
01	CHK	00379397	10/06/2022	420.00 T-MOBILE USA, INC
01	CHK	00379398	10/06/2022	130.92 TACOMA DAILY INDEX
01	CHK	00379399	10/06/2022	4,975.22 TACOMA MALL PARTNERSHIP
01	CHK	00379400	10/06/2022	293.35 TX CHILD SUPPORT SDU
01	CHK	00379401	10/06/2022	9,400.00 LAMAR ADVERTISING CO
01	CHK	00379402	10/06/2022	932.16 UNITED WAY OF PIERCE COUNTY
01	CHK	00379403	10/06/2022	595.36 VERIZON WIRELESS
01	CHK	00379404	10/06/2022	1,493.03 VERIZON WIRELESS
01	CHK	00379405	10/06/2022	1,201.83 WA ST DEPT OF REVENUE
01	CHK	00379406	10/06/2022	110.00 WESCOM
01	CHK	00379407	10/06/2022	514.90 WURTH USA INC
01	CHK	00379408	10/13/2022	394.90 AAA FIRE PROTECTION INC
01	CHK	00379409	10/13/2022	4,168.85 BATES TECHNICAL COLLEGE
01	CHK	00379410	10/13/2022	2,083.08 BUD CLARY CHEVROLET
01	CHK	00379411	10/13/2022	13,450.00 CABBROS CLEANING SERVICE LLC
01	CHK	00379412	10/13/2022	8,785.14 CENTURY LINK
01	CHK	00379413	10/13/2022	917.70 CENTURY LINK
01	CHK	00379414	10/13/2022	82.23 CENTURY LINK
01	CHK	00379415	10/13/2022	904.28 CITY OF GIG HARBOR
01	CHK	00379416	10/13/2022	6,496.80 CITY TREASURER - TPU
01	CHK	00379417	10/13/2022	17,204.85 CITY TREASURER - TPU
01	CHK	00379418	10/13/2022	153.91 COMCAST
01	CHK	00379419	10/13/2022	153.85 COMCAST
01	CHK	00379420	10/13/2022	181.34 COMCAST
01	CHK	00379421	10/13/2022	81.54 CUDA WASHINGTON
01	CHK	00379422	10/13/2022	7,715.81 CWA INC

01	CHK	00379423	10/13/2022	104.07	DISH
01	CHK	00379424	10/13/2022	3,000.00	ECONOMIC DEVELOPMENT BOARD
01	CHK	00379425	10/13/2022	1,330.78	FLEET MOBILE LUBE-WASH INC
01	CHK	00379426	10/13/2022	26,400.00	FRANKLIN COVEY
01	CHK	00379427	10/13/2022	836.85	GENES TOWING CORP
01	CHK	00379428	10/13/2022	2,202.81	GILCHRIST CHEVROLET
01	CHK	00379429	10/13/2022	66.74	HOME DEPOT CREDIT SERVICES
01	CHK	00379430	10/13/2022	1,413.75	JAMES GUERRERO ARCHITECT
01	CHK	00379431	10/13/2022	3,959.87	KING COUNTY FINANCE
01	CHK	00379432	10/13/2022	495.35	LAIRD PLASTICS
01	CHK	00379433	10/13/2022	349.00	LETTER PUBLICATIONS
01	CHK	00379434	10/13/2022	5,006.72	LEVEL 3 (CENTURY LINK)
01	CHK	00379435	10/13/2022	677.74	LEVEL 3 (CENTURY LINK)
01	CHK	00379436	10/13/2022	1,255.40	LOOMIS ARMORED US LLC
01	CHK	00379437	10/13/2022	185.12	MCMMASTER-CARR SUPPLY
01	CHK	00379438	10/13/2022	36.28	O'REILLY AUTO PARTS
01	CHK	00379439	10/13/2022	78.58	PACIFIC TORQUE
01	CHK	00379440	10/13/2022	16,048.41	PUGET SOUND ENERGY
01	CHK	00379441	10/13/2022	1,055.81	PURCELL TIRE & RUBBER COMPANY
01	CHK	00379442	10/13/2022	700.25	REX PEGG FABRICS INC
01	CHK	00379443	10/13/2022	616.00	SCHINDLER ELEVATOR CORPORATION
01	CHK	00379444	10/13/2022	691.02	SNIDER ENERGY
01	CHK	00379445	10/13/2022	160.02	TIFFANY WILLIAMS
01	CHK	00379446	10/13/2022	68,528.33	VOYAGER FLEET SYSTEMS INC
01	CHK	00379447	10/13/2022	331.00	WA ST DEPT OF ENTERPRISE SVCS
01	CHK	00379448	10/13/2022	499.97	WESTWATER CONSTRUCTION
01	CHK	00379449	10/20/2022	247.00	AMERICAN PUBLIC WORKS ASSOCIAT
01	CHK	00379450	10/20/2022	88.90	AT&T
01	CHK	00379451	10/20/2022	49,030.58	ATU LOCAL 758 CORP
01	CHK	00379452	10/20/2022	2,223.55	AUTOZONE
01	CHK	00379453	10/20/2022	765.92	BUNCE RENTALS INC
01	CHK	00379454	10/20/2022	911.60	CHAPTER 13 TRUSTEE
01	CHK	00379455	10/20/2022	22,682.96	CITY OF PUYALLUP
01	CHK	00379456	10/20/2022	127.50	CITY TREASURER - TPU
01	CHK	00379457	10/20/2022	16,624.58	CITY TREASURER - TPU
01	CHK	00379458	10/20/2022	750.00	CITY TREASURER - TPU
01	CHK	00379459	10/20/2022	153.85	COMCAST
01	CHK	00379460	10/20/2022	8,298.12	COMCAST
01	CHK	00379461	10/20/2022	455.00	CUDA WASHINGTON
01	CHK	00379462	10/20/2022	2,500.00	DOWNTOWN ON THE GO
01	CHK	00379463	10/20/2022	1,210.43	ENERGY SYSTEMS MANAGEMENT/TRS
01	CHK	00379464	10/20/2022	6.67	FEDERAL EXPRESS CORP
01	CHK	00379465	10/20/2022	49,184.25	HDR ENGINEERING INC
01	CHK	00379466	10/20/2022	220.00	INTERNAL REVENUE SERVICE
01	CHK	00379467	10/20/2022	38,743.38	JOHN R LESKAJAN LLC
01	CHK	00379468	10/20/2022	37,973.21	LAKEVIEW LIGHT & POWER CO
01	CHK	00379469	10/20/2022	5,920.44	LAKEWOOD WATER DISTRICT
01	CHK	00379470	10/20/2022	4,070.61	LEVEL 3 (CENTURY LINK)
01	CHK	00379471	10/20/2022	1,890.93	MICHAEL G MALAIER
01	CHK	00379472	10/20/2022	447.00	ANOKA COUNTY HUMAN SERVICES
01	CHK	00379473	10/20/2022	8,403.74	MULTICARE HEALTH SYSTEM
01	CHK	00379474	10/20/2022	136.40	NH DEPT OF H & HS
01	CHK	00379475	10/20/2022	435.21	NYS CHILD SUPPORT PROCESSING
01	CHK	00379476	10/20/2022	141.58	ODP BUSINESS SOLUTIONS LLC
01	CHK	00379477	10/20/2022	1,084.24	PACIFIC TORQUE
01	CHK	00379478	10/20/2022	553.98	PARKLAND LIGHT & WATER CO
01	CHK	00379479	10/20/2022	217.82	PENINSULA LIGHT
01	CHK	00379480	10/20/2022	64,027.88	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00379481	10/20/2022	1,151.31	QUADIENT LEASING USA INC
01	CHK	00379482	10/20/2022	335.11	RANDAL SHULTZ
01	CHK	00379483	10/20/2022	3,697.32	REFRIGERATION SUPPLY DIST
01	CHK	00379484	10/20/2022	319.00	SNAP-ON TOOLS - Robert Mustain
01	CHK	00379485	10/20/2022	400.00	SM STEMPEER ARCHITECTS PLLC
01	CHK	00379486	10/20/2022	75.47	TACOMA DAILY INDEX
01	CHK	00379487	10/20/2022	293.35	TX CHILD SUPPORT SDU
01	CHK	00379488	10/20/2022	649.50	UNITED SITE SERVICES (Everson)
01	CHK	00379489	10/20/2022	932.16	UNITED WAY OF PIERCE COUNTY
01	CHK	00379490	10/20/2022	84.00	VADIS
01	CHK	00379491	10/20/2022	314.82	WALTER E NELSON CO.
01	CHK	00379492	10/27/2022	45.00	AUTOZONE
01	CHK	00379493	10/27/2022	903.43	BEN'S CLEANER SALES INC
01	CHK	00379494	10/27/2022	43,810.44	CITY OF LAKEWOOD
01	CHK	00379495	10/27/2022	6,070.26	CITY TREASURER - TPU
01	CHK	00379496	10/27/2022	1,260.00	CURVED GLASS COMPANY
01	CHK	00379497	10/27/2022	355.10	DAILY JOURNAL OF COMMERCE INC
01	CHK	00379498	10/27/2022	3,793.16	GENES TOWING CORP
01	CHK	00379499	10/27/2022	4,114.42	GILCHRIST CHEVROLET
01	CHK	00379500	10/27/2022	111.87	HARBOR FREIGHT TOOLS
01	CHK	00379501	10/27/2022	163.00	JOHN PEREZ
01	CHK	00379502	10/27/2022	949.14	RPAI US MANAGEMENT LLC
01	CHK	00379503	10/27/2022	797.89	LAIRD PLASTICS
01	CHK	00379504	10/27/2022	5,810.27	LAKEVIEW LIGHT & POWER CO
01	CHK	00379505	10/27/2022	19.67	MICHAEL MACINNES
01	CHK	00379506	10/27/2022	1,861.29	O'REILLY AUTO PARTS

01	CHK	00379507	10/27/2022	409.17	ODP BUSINESS SOLUTIONS LLC
01	CHK	00379508	10/27/2022	461.00	PENINSULA LIGHT
01	CHK	00379509	10/27/2022	92,715.38	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00379510	10/27/2022	495.00	PREMIER MEDIA GROUP
01	CHK	00379511	10/27/2022	800.00	LEPS-PSS PLLC
01	CHK	00379512	10/27/2022	3,546.40	PUGET SOUND ENERGY
01	CHK	00379513	10/27/2022	74.00	SAAR'S INC
01	CHK	00379514	10/27/2022	3,250.00	SIMON AND COMPANY INC
01	CHK	00379515	10/27/2022	61.82	SIX ROBBLEES INC
01	CHK	00379516	10/27/2022	9,053.84	SNIDER ENERGY
01	CHK	00379517	10/27/2022	1,637.25	SNOHOMISH COUNTY SUPERIOR COUR
01	CHK	00379518	10/27/2022	8,800.00	SPV ASSOCIATES INC
01	CHK	00379519	10/27/2022	298.70	TACOMA DAILY INDEX
01	CHK	00379520	10/27/2022	333.47	SIJ HOLDINGS LLC
01	CHK	00379521	10/27/2022	1,976.87	TRUIVIEW BSI LLC
01	CHK	00379522	10/27/2022	704.57	ULINE
01	CHK	00379523	10/27/2022	594.78	VERIZON WIRELESS
01	CHK	00379524	10/27/2022	578.46	VERIZON WIRELESS
01	CHK	00379525	10/27/2022	694.39	VERIZON WIRELESS
01	CHK	00379526	10/27/2022	714.54	VERIZON WIRELESS
01	CHK	00379527	10/27/2022	744.78	VERIZON WIRELESS
01	CHK	00379528	10/27/2022	892.97	VERIZON WIRELESS
01	CHK	00379529	10/27/2022	844.39	VERIZON WIRELESS
01	CHK	00379530	10/27/2022	735.17	VERIZON WIRELESS
01	CHK	00379531	10/27/2022	799.39	VERIZON WIRELESS
01	CHK	00379532	10/27/2022	831.47	VERIZON WIRELESS
01	CHK	00379533	10/27/2022	679.22	VERIZON WIRELESS
01	CHK	00379534	10/27/2022	1,474.74	VERIZON WIRELESS
01	CHK	00379535	10/27/2022	729.63	VERIZON WIRELESS
01	CHK	00379536	10/27/2022	20,548.18	EMPLOYMENT SECURITY DEPT WASHI
01	CHK	00379537	10/27/2022	1,290.52	WALTER E NELSON CO.
01	CHK	00379538	10/27/2022	118.75	WOODWARD EQUIPMENT
01	CHK	00379539	10/27/2022	717.08	WURTH USA INC
01	EFT	00011810	10/03/2022	440.00	WEST PIERCE FIRE & RESCUE
01	EFT	00011811	10/06/2022	1,376.87	A & E IMAGING
01	EFT	00011812	10/06/2022	1,789.65	AMAZON CAPITAL SERVICES INC
01	EFT	00011813	10/06/2022	29.00	ANDREW MARTIN
01	EFT	00011814	10/06/2022	1,671.31	BATTERY SYSTEMS
01	EFT	00011815	10/06/2022	369.04	BYTEMARK INC
01	EFT	00011816	10/06/2022	1,271.50	CENTRAL PUGET SOUND REGIONAL T
01	EFT	00011817	10/06/2022	1,587.39	CHEVRON PRODUCTS CO.
01	EFT	00011818	10/06/2022	254.67	COMMERCIAL BRAKE & CLUTCH
01	EFT	00011819	10/06/2022	21,829.35	CUMMINS INC
01	EFT	00011820	10/06/2022	642.67	FINISHMASTER, INC
01	EFT	00011821	10/06/2022	697,597.30	FIRST TRANSIT
01	EFT	00011822	10/06/2022	30,311.67	GILLIG LLC
01	EFT	00011823	10/06/2022	4,906.10	GRAINGER
01	EFT	00011824	10/06/2022	94.02	GROENEVELD LUBRICATION SOLUTIO
01	EFT	00011825	10/06/2022	2,626.91	IWG TOWERS ASSETS I LLC
01	EFT	00011826	10/06/2022	15,704.08	JENCO DEVELOPMENT
01	EFT	00011827	10/06/2022	785.20	WESTERN FLUID COMPONENTS
01	EFT	00011828	10/06/2022	99.93	KORUM FORD
01	EFT	00011829	10/06/2022	20,568.22	KPFF CONSULTING ENGINEERS
01	EFT	00011830	10/06/2022	5,200.00	PEOPLEFLUENT INC
01	EFT	00011831	10/06/2022	677.37	MALLORY SAFETY & SUPPLY LLC
01	EFT	00011832	10/06/2022	15,790.68	MB ELECTRIC LLC
01	EFT	00011833	10/06/2022	93.17	MCGUIRE BEARING CO
01	EFT	00011834	10/06/2022	2,307.93	MOHAWK MFG & SUPPLY
01	EFT	00011835	10/06/2022	115.93	MOOD MEDIA
01	EFT	00011836	10/06/2022	2,201.69	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00011837	10/06/2022	194.17	NATIONAL AUTO PARTS WAREHOUSE
01	EFT	00011838	10/06/2022	1,365.00	NAVIA BENEFIT SOLUTIONS
01	EFT	00011839	10/06/2022	350.02	NEOPART TRANSIT LLC
01	EFT	00011840	10/06/2022	535.95	PACIFIC POWER PRODUCTS
01	EFT	00011841	10/06/2022	62.47	PAPE KENWORTH NORTHWEST
01	EFT	00011842	10/06/2022	407.67	PLATT ELECTRIC SUPPLY
01	EFT	00011843	10/06/2022	165.45	POWDER COATING SYSTEMS
01	EFT	00011844	10/06/2022	710.00	PROSHRED SEATTLE
01	EFT	00011845	10/06/2022	8,081.18	QBSI-XEROX
01	EFT	00011846	10/06/2022	419.04	R E AUTO ELECTRIC
01	EFT	00011847	10/06/2022	59,545.19	REACTAV AUDIO VISUAL SYSTEMS
01	EFT	00011848	10/06/2022	295.66	RED WING SHOE STORE
01	EFT	00011849	10/06/2022	4,311.64	SCHNEIDER-SIMPSON SHEET METAL
01	EFT	00011850	10/06/2022	624.81	SEATTLE AUTOMOTIVE DIST.
01	EFT	00011851	10/06/2022	100,320.00	SELECTRON TECHNOLOGIES INC.
01	EFT	00011852	10/06/2022	3,020.88	SOUND TRANSIT
01	EFT	00011853	10/06/2022	500.00	MARK W MEROD
01	EFT	00011854	10/06/2022	1,946.52	SOUTH TACOMA GLASS
01	EFT	00011855	10/06/2022	1,950.62	STANDARD PARTS CORP
01	EFT	00011856	10/06/2022	4,993.30	STAPLES
01	EFT	00011857	10/06/2022	827.00	SUMMIT LAW GROUP PLLC
01	EFT	00011858	10/06/2022	2,234.36	TACOMA DODGE CHRYSLER JEEP
01	EFT	00011859	10/06/2022	1,661.44	TACOMA SCREW
01	EFT	00011860	10/06/2022	24,212.77	THE AFTERMARKET PARTS CO LLC

01	EFT	00011861	10/06/2022	678.08	TITUS WILL FORD INC
01	EFT	00011862	10/06/2022	34,007.00	JEANNETTE TWITTY
01	EFT	00011863	10/06/2022	623.10	UNIFIRST CORPORATION
01	EFT	00011864	10/06/2022	32.87	VEHICLE MAINTENANCE PROGRAM
01	EFT	00011865	10/06/2022	571.64	WESTERN PETERBILT
01	EFT	00011866	10/06/2022	257.20	WILLIAMS OIL FILTER
01	EFT	00011867	10/06/2022	109,745.80	ASSOCIATED PETROLEUM
01	EFT	00011868	10/12/2022	100.00	NAVIA BENEFIT SOLUTIONS
01	EFT	00011869	10/13/2022	2,785.00	A CUSTOMER'S POINT OF VIEW
01	EFT	00011870	10/13/2022	24,655.00	ACI CUSTODIAL INC
01	EFT	00011871	10/13/2022	722.71	ADVANCED TRAFFIC PRODUCTS INC
01	EFT	00011872	10/13/2022	31,946.40	ALL STARZ STAFFING AND CONSULT
01	EFT	00011873	10/13/2022	116.82	ALLIED ELECTRONICS
01	EFT	00011874	10/13/2022	1,574.30	ALLSTREAM
01	EFT	00011875	10/13/2022	4,573.37	AMAZON CAPITAL SERVICES INC
01	EFT	00011876	10/13/2022	62,189.16	BRIDGESTONE AMERICA
01	EFT	00011877	10/13/2022	2,440.57	BRIOTIX
01	EFT	00011878	10/13/2022	21,725.00	CDW GOVERNMENT INC
01	EFT	00011879	10/13/2022	4,862.39	COGENT COMMUNICATIONS INC
01	EFT	00011880	10/13/2022	638.64	COMMERCIAL BRAKE & CLUTCH
01	EFT	00011881	10/13/2022	18,634.81	CUMMINS INC
01	EFT	00011882	10/13/2022	250.00	CYBERSOURCE CORP.
01	EFT	00011883	10/13/2022	115.82	DANNY C WILLIAMS
01	EFT	00011884	10/13/2022	291.05	TRUCKPRO HOLDING CORPORTATION
01	EFT	00011885	10/13/2022	4,467.50	DRUG FREE BUSINESS
01	EFT	00011886	10/13/2022	720.00	ENGINEERED MACHINED PROD
01	EFT	00011887	10/13/2022	2,995.00	EUROFINS TESTOIL INC
01	EFT	00011888	10/13/2022	394.48	FINISHMASTER, INC
01	EFT	00011889	10/13/2022	2,500.00	GALLUP INC
01	EFT	00011890	10/13/2022	30,465.86	GILLIG LLC
01	EFT	00011891	10/13/2022	4,173.76	GRAINGER
01	EFT	00011892	10/13/2022	1,022.01	HOLMES DISTRIBUTING
01	EFT	00011893	10/13/2022	3,027.00	JAJ ENTERPRISES, LLC
01	EFT	00011894	10/13/2022	4,857.34	K & L GATES
01	EFT	00011895	10/13/2022	794.46	WESTERN FLUID COMPONENTS
01	EFT	00011896	10/13/2022	12,529.94	LUMINATOR MASS TRANSIT LLC
01	EFT	00011897	10/13/2022	41.92	MICHAEL GRIFFUS
01	EFT	00011898	10/13/2022	117.67	MINUTEMAN PRESS
01	EFT	00011899	10/13/2022	369.39	MOHAWK MFG & SUPPLY
01	EFT	00011900	10/13/2022	5,291.34	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00011901	10/13/2022	1,828.24	NEOPART TRANSIT LLC
01	EFT	00011902	10/13/2022	12,555.94	OPEN SQUARE
01	EFT	00011903	10/13/2022	4,911.56	PACIFIC POWER PRODUCTS
01	EFT	00011904	10/13/2022	19.53	PACIFIC WELDING SUPPLY INC
01	EFT	00011905	10/13/2022	1,059.20	PACIFICA LAW GROUP
01	EFT	00011906	10/13/2022	34.09	PENNY GRELLIER
01	EFT	00011907	10/13/2022	144.25	PRINT NW
01	EFT	00011908	10/13/2022	223.80	QUADIENT FINANCE USA INC
01	EFT	00011909	10/13/2022	1,367.96	QUALITY PRESS
01	EFT	00011910	10/13/2022	355.81	R E AUTO ELECTRIC
01	EFT	00011911	10/13/2022	1,001.70	REACTAV AUDIO VISUAL SYSTEMS
01	EFT	00011912	10/13/2022	147.83	RED WING SHOE STORE
01	EFT	00011913	10/13/2022	219.50	ROBBLEES TOTAL SECURITY INC
01	EFT	00011914	10/13/2022	110,391.80	SAYBR CONTRACTORS INC
01	EFT	00011915	10/13/2022	1,052.77	SEATTLE AUTOMOTIVE DIST.
01	EFT	00011916	10/13/2022	12.00	SHAWN HARRIS
01	EFT	00011917	10/13/2022	3,358.30	SOLARWINDS NORTH AMERICA INC
01	EFT	00011918	10/13/2022	79,318.37	SOUND TRANSIT
01	EFT	00011919	10/13/2022	22,426.48	SOUND TRANSIT
01	EFT	00011920	10/13/2022	7,922.50	SOUTH SOUND 911
01	EFT	00011921	10/13/2022	330.70	STANDARD PARTS CORP
01	EFT	00011922	10/13/2022	86.50	STERICYCLE
01	EFT	00011923	10/13/2022	1,046.16	TACOMA DODGE CHRYSLER JEEP
01	EFT	00011924	10/13/2022	1,637.55	TACOMA SCREW
01	EFT	00011925	10/13/2022	12,316.04	THE AFTERMARKET PARTS CO LLC
01	EFT	00011926	10/13/2022	583.72	TINY'S TIRE
01	EFT	00011927	10/13/2022	19.43	TITUS WILL FORD INC
01	EFT	00011928	10/13/2022	8,043.24	UNIFIRST CORPORATION
01	EFT	00011929	10/13/2022	67,997.14	UNITED ENERGY TRADING LLC
01	EFT	00011930	10/13/2022	738.54	WAXIE SANITARY SUPPLY
01	EFT	00011931	10/13/2022	15,655.97	WESTERN PETERBILT
01	EFT	00011932	10/13/2022	232.91	WILLIAMS OIL FILTER
01	EFT	00011933	10/13/2022	154,575.00	ASSOCIATED PETROLEUM
01	EFT	00011934	10/13/2022	60.00	WSTA
01	EFT	00011935	10/13/2022	5,000.00	XPLANE CORPORATION
01	EFT	00011936	10/20/2022	2,099.35	A & E IMAGING
01	EFT	00011937	10/20/2022	1,944,676.18	ABSHER CONSTRUCTION COMPANY
01	EFT	00011938	10/20/2022	30.00	ADAM DAVIS
01	EFT	00011939	10/20/2022	487.51	ALLSTREAM
01	EFT	00011940	10/20/2022	3,948.46	AMAZON CAPITAL SERVICES INC
01	EFT	00011941	10/20/2022	4,006.78	AMAZON.COM CORPORATE CREDIT
01	EFT	00011942	10/20/2022	10,204.36	ATWORK! COMMERCIAL ENTERPRISES
01	EFT	00011943	10/20/2022	3,069.57	BATTERY SYSTEMS
01	EFT	00011944	10/20/2022	3,551.76	BRAVO ENVIRONMENTAL NW INC

01	EFT	00011945	10/20/2022	47,661.29	CHEVRON PRODUCTS CO.
01	EFT	00011946	10/20/2022	547.77	CINTAS FIRE PROTECTION
01	EFT	00011947	10/20/2022	409.00	COMMERCIAL BRAKE & CLUTCH
01	EFT	00011948	10/20/2022	59,305.38	CUMMINS INC
01	EFT	00011949	10/20/2022	827.22	DARIN L. STAVISH
01	EFT	00011950	10/20/2022	2,425.00	DOUGLAS E. DICKINSON
01	EFT	00011951	10/20/2022	575.00	EASTER SEALS WASHINGTON
01	EFT	00011952	10/20/2022	3,365.05	FINISHMASTER, INC
01	EFT	00011953	10/20/2022	696,942.96	FIRST TRANSIT
01	EFT	00011954	10/20/2022	9,221.01	GALLS LLC
01	EFT	00011955	10/20/2022	29,949.23	GILLIG LLC
01	EFT	00011956	10/20/2022	5,750.00	GORDON THOMAS HONEYWELL
01	EFT	00011957	10/20/2022	673.49	GRAINGER
01	EFT	00011958	10/20/2022	1,050.00	INTERCITY TRANSIT
01	EFT	00011959	10/20/2022	1,376.80	JAJ ENTERPRISES, LLC
01	EFT	00011960	10/20/2022	128.00	JOHN HINES
01	EFT	00011961	10/20/2022	270.83	WESTERN FLUID COMPONENTS
01	EFT	00011962	10/20/2022	465.22	KENDRA BROKMAN
01	EFT	00011963	10/20/2022	3,158.09	KPFF CONSULTING ENGINEERS
01	EFT	00011964	10/20/2022	1,186.98	LUMINATOR MASS TRANSIT LLC
01	EFT	00011965	10/20/2022	1,268.96	MALLORY SAFETY & SUPPLY LLC
01	EFT	00011966	10/20/2022	15.00	MARAH HARRIS
01	EFT	00011967	10/20/2022	597.87	MCGUIRE BEARING CO
01	EFT	00011968	10/20/2022	32,879.42	MEDSTAR CABULANCE INC
01	EFT	00011969	10/20/2022	720.28	MOHAWK MFG & SUPPLY
01	EFT	00011970	10/20/2022	115.93	MOOD MEDIA
01	EFT	00011971	10/20/2022	8,149.45	MOTOROLA SOLUTIONS, INC.
01	EFT	00011972	10/20/2022	8,041.37	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00011973	10/20/2022	13,275.00	MYPAD3D INC
01	EFT	00011974	10/20/2022	393.69	NORTHWEST PUMP & EQUIPMENT CO
01	EFT	00011975	10/20/2022	97.34	OUTFITTER SATELLITE INC
01	EFT	00011976	10/20/2022	13,237.92	PACIFIC POWER PRODUCTS
01	EFT	00011977	10/20/2022	83,006.08	PAPE KENWORTH NORTHWEST
01	EFT	00011978	10/20/2022	2,963.59	PRINTWEST
01	EFT	00011979	10/20/2022	441.13	R E AUTO ELECTRIC
01	EFT	00011980	10/20/2022	155.00	RON MACKENZIE
01	EFT	00011981	10/20/2022	24,475.74	SAYBR CONTRACTORS INC
01	EFT	00011982	10/20/2022	509.76	SCHETKY NORTHWEST SALES INC
01	EFT	00011983	10/20/2022	105.50	SEATTLE AUTOMOTIVE DIST.
01	EFT	00011984	10/20/2022	228.80	SIR SPEEDY
01	EFT	00011985	10/20/2022	33,347.20	SOUND TRANSIT
01	EFT	00011986	10/20/2022	250.00	MARK W MEROD
01	EFT	00011987	10/20/2022	7,077.16	SOUTH TACOMA GLASS
01	EFT	00011988	10/20/2022	457.27	STANDARD PARTS CORP
01	EFT	00011989	10/20/2022	1,375.14	STAPLES
01	EFT	00011990	10/20/2022	538.03	STELLAR INDUSTRIAL
01	EFT	00011991	10/20/2022	100.00	SUMMIT PUBLIC SCHOOLS
01	EFT	00011992	10/20/2022	5,432.71	TACOMA COMMUNITY COLLEGE
01	EFT	00011993	10/20/2022	1,899.36	TACOMA DODGE CHRYSLER JEEP
01	EFT	00011994	10/20/2022	576.18	TACOMA SCREW
01	EFT	00011995	10/20/2022	18,781.19	TECHNICAL SECURITY INTEGRATION
01	EFT	00011996	10/20/2022	9,431.15	THE AFTERMARKET PARTS CO LLC
01	EFT	00011997	10/20/2022	2,334.90	TINY'S TIRE
01	EFT	00011998	10/20/2022	260.36	TITUS-WILL TOYOTA
01	EFT	00011999	10/20/2022	433.59	UNIFIRST CORPORATION
01	EFT	00012000	10/20/2022	139.94	UNIVERSAL LANGUAGE SERVI
01	EFT	00012001	10/20/2022	774.05	VEHICLE MAINTENANCE PROGRAM
01	EFT	00012002	10/20/2022	696.00	WA ST AUDITOR
01	EFT	00012003	10/20/2022	1,693.82	WAXIE SANITARY SUPPLY
01	EFT	00012004	10/20/2022	3,274.59	WESTERN PETERBILT
01	EFT	00012005	10/20/2022	28.05	WILLIAMS OIL FILTER
01	EFT	00012006	10/20/2022	1,749.49	ASSOCIATED PETROLEUM
01	EFT	00012007	10/20/2022	350.00	WSTA
01	EFT	00012008	10/20/2022	11,121.00	ZONAR SYSTEMS INC
01	EFT	00012009	10/25/2022	15,483.93	WA ST DEPT OF REVENUE
01	EFT	00012010	10/25/2022	1,192,390.82	AWC EMPLOYEE BENEFIT TRUST
01	EFT	00012011	10/25/2022	52,114.58	GREAT WEST RETIREMENT
01	EFT	00012012	10/25/2022	85,408.00	FTA
01	EFT	00012013	10/25/2022	179,813.18	ICMA RETIREMENT
01	EFT	00012014	10/25/2022	16,078.77	NAVIA BENEFIT SOLUTIONS
01	EFT	00012015	10/25/2022	13,565.77	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00012016	10/25/2022	4,498.40	WA ST CHILD SUPPORT REGISTRY
01	EFT	00012017	10/27/2022	1,730.20	A & E IMAGING
01	EFT	00012018	10/27/2022	1,565.31	ADVANCED TRAFFIC PRODUCTS INC
01	EFT	00012019	10/27/2022	181.44	AIRGAS-NOR PAC INC
01	EFT	00012020	10/27/2022	3,084.48	ALL STARZ STAFFING AND CONSULT
01	EFT	00012021	10/27/2022	2,796.43	AMAZON CAPITAL SERVICES INC
01	EFT	00012022	10/27/2022	55.00	ANDREW ARNES
01	EFT	00012023	10/27/2022	116.23	ANDREW WHEELER
01	EFT	00012024	10/27/2022	18,414.00	AXON ENTERPRISES INC
01	EFT	00012025	10/27/2022	3,049.16	BATTERY SYSTEMS
01	EFT	00012026	10/27/2022	21.00	BRANDY TUGGLE
01	EFT	00012027	10/27/2022	38,596.80	CARAHSOFT
01	EFT	00012028	10/27/2022	182.59	CINTAS FIRE PROTECTION

01	EFT	00012029	10/27/2022	500.00	CIVICPLUS LLC
01	EFT	00012030	10/27/2022	304,721.06	CLEVER DEVICES
01	EFT	00012031	10/27/2022	1,384.24	COGENT COMMUNICATIONS INC
01	EFT	00012032	10/27/2022	1,179.11	COMMERCIAL BRAKE & CLUTCH
01	EFT	00012033	10/27/2022	9,330.00	COMMONSTREET CONSULTING LLC
01	EFT	00012034	10/27/2022	24,156.02	CUMMINS INC
01	EFT	00012035	10/27/2022	1,308.00	DOCUMO INC
01	EFT	00012036	10/27/2022	2,901.65	ENGINEERED MACHINED PROD
01	EFT	00012037	10/27/2022	84.00	ERIC GALLAGHER
01	EFT	00012038	10/27/2022	5,795.00	EUROFINS TESTOIL INC
01	EFT	00012039	10/27/2022	5,898.02	FINISHMASTER, INC
01	EFT	00012040	10/27/2022	1,359.67	FLAGS-A-FLYING
01	EFT	00012041	10/27/2022	6,773.84	GENFARE
01	EFT	00012042	10/27/2022	45,203.82	GILLIG LLC
01	EFT	00012043	10/27/2022	6,219.77	GRAINGER
01	EFT	00012044	10/27/2022	644.82	HOLMES DISTRIBUTING
01	EFT	00012045	10/27/2022	11.00	INTELLICORP RECORDS INC
01	EFT	00012046	10/27/2022	15,704.08	JENCO DEVELOPMENT
01	EFT	00012047	10/27/2022	44.06	KAMAN INDUSTRIAL TECHNOLOGIES
01	EFT	00012048	10/27/2022	1,740.16	KORUM FORD
01	EFT	00012049	10/27/2022	26,804.88	KPFF CONSULTING ENGINEERS
01	EFT	00012050	10/27/2022	1,035.33	LARSCO INC
01	EFT	00012051	10/27/2022	2,472.89	MALLORY SAFETY & SUPPLY LLC
01	EFT	00012052	10/27/2022	1,702.50	MAYES TESTING ENGINEERS INC
01	EFT	00012053	10/27/2022	34.28	MCGUIRE BEARING CO
01	EFT	00012054	10/27/2022	1,270.80	MOHAWK MFG & SUPPLY
01	EFT	00012055	10/27/2022	2,701.79	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00012056	10/27/2022	1,928.39	NEOPART TRANSIT LLC
01	EFT	00012057	10/27/2022	7,868.31	PACIFIC POWER PRODUCTS
01	EFT	00012058	10/27/2022	303.24	PACIFIC WELDING SUPPLY INC
01	EFT	00012059	10/27/2022	13,371.00	PACIFICA LAW GROUP
01	EFT	00012060	10/27/2022	238,110.19	PARAMETRIX ENGINEERING
01	EFT	00012061	10/27/2022	1,618.03	R E AUTO ELECTRIC
01	EFT	00012062	10/27/2022	131.24	RED WING SHOE STORE
01	EFT	00012063	10/27/2022	945.60	SAMBA HOLDINGS INC
01	EFT	00012064	10/27/2022	459.01	SCHETKY NORTHWEST SALES INC
01	EFT	00012065	10/27/2022	155.00	SCOTT G. GAINES
01	EFT	00012066	10/27/2022	348.80	SEATTLE AUTOMOTIVE DIST.
01	EFT	00012067	10/27/2022	759,070.36	SOUND TRANSIT
01	EFT	00012068	10/27/2022	1,650.74	SOUTH TACOMA GLASS
01	EFT	00012069	10/27/2022	709.29	STANDARD PARTS CORP
01	EFT	00012070	10/27/2022	2,451.70	STAPLES
01	EFT	00012071	10/27/2022	1,435.00	SUMMIT LAW GROUP PLLC
01	EFT	00012072	10/27/2022	9,140.64	TACOMA DODGE CHRYSLER JEEP
01	EFT	00012073	10/27/2022	1,605.74	TACOMA SCREW
01	EFT	00012074	10/27/2022	2,828.12	TECHNICAL SECURITY INTEGRATION
01	EFT	00012075	10/27/2022	24,073.91	THE AFTERMARKET PARTS CO LLC
01	EFT	00012076	10/27/2022	1,084.70	TITUS WILL FORD INC
01	EFT	00012077	10/27/2022	12.27	TITUS-WILL TOYOTA
01	EFT	00012078	10/27/2022	34,007.00	JEANNETTE TWITTY
01	EFT	00012079	10/27/2022	347.42	UNIFIRST CORPORATION
01	EFT	00012080	10/27/2022	20.00	REDDAWAY
01	EFT	00012081	10/27/2022	845.59	WAXIE SANITARY SUPPLY
01	EFT	00012082	10/27/2022	4,971.69	WESTERN PETERBILT
01	EFT	00012083	10/27/2022	284,605.10	ASSOCIATED PETROLEUM
01	EFT	00012084	10/27/2022	481,656.18	WSP USA, INC.
Total Payments				<u>\$9,925,585.68</u>	

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

October 10, 2022

CALL TO ORDER

Chair Campbell called the regular board meeting to order at 4:05 p.m.

ROLL CALL

Commissioners present:

Marty Campbell, Chair of the Board, Pierce County Councilmember

John Hines, City of Tacoma Councilmember

Kent Keel, City of University Councilmember (*representing University Place and Fircrest*)

Ryan Mello, Pierce County Councilmember

Kim Roscoe, Mayor of Fife (*representing Fife/Milton/Pacific/Auburn/Gig Harbor Ruston/Steilacoom*)

Kristina Walker, Vice Chair of the Board, City of Tacoma Councilmember

Victoria Woodards, Mayor of the City of Tacoma

Commissioners excused:

John Palmer, Deputy Mayor for City of Puyallup (representing Puyallup and Edgewood)

Jason Whalen, City of Lakewood Mayor

Staff present:

Mike Griffus, Chief Executive Officer

Chris Schuler, Chief Financial Officer

Deanne Jacobson, Clerk of the Board

Brittany Carbullido, Assistant to the CEO/Deputy Clerk of the Board

Aaron Millstein, Counsel

OPENING REMARKS AND HOUSEKEEPING ITEMS

Chair Campbell welcomed board members, staff, and citizens to the meeting and provided attendees with instructions for meeting participation.

PRESENTATIONS

1. Honoring Alin Vintila for Operator of the Month for September 2022

Transportation Assistant Manager Docc Howard honored Alin Vintila for being selected Operator of the Month for September 2022, He detailed his contributions and work ethic by expressing that Mr. Vintila carries himself with high integrity and honor, provides stellar customer service to passengers, and commits various acts of kindness when people aren't watching. He shared a story about Mr. Vintila helping an unattended seven-year-old child at a transit center.

On behalf of the Board, Chair Campbell congratulated Mr. Vintila and commended him for his honorable service.

Mr. Vintila expressed his appreciation and thanks for receiving the award.

SPECIAL BUSINESS

1. Honoring Representative Jake Fey and Senator Marko Lias for Being True Champions of Transit for the Pierce County Region

Government Relations Administrator Alexandra Mather honored Representative Jake Fey and Senator Marko Lias for being strong transit advocates in Pierce County. She reported that through their efforts, Pierce Transit will receive approximately \$7.7 million a year in funding for approximately 16 years for the Free Fares for Youth Program. Ms. Mather expressed that Pierce Transit is honored to have their support and presented both individuals with a trophy. (*Commissioner Keel arrived at 4:11 p.m.*) (*Commissioner Woodards arrived at 4:34 p.m.*)

Representative Fey expressed his appreciation for receiving the award and remarked that this funding package was historical and transformative. He credited Senator Lias for coming up with the idea of providing free transit rides to youth in hopes that it achieves attracting more riders and developing a generation that will grow up utilizing transit.

Senator Lias expressed appreciation for receiving the award and remarked that he is impressed with Pierce Transit for always coming to the table for transit matters. He thanked Representative Fey for his advocacy and concern for mobility matters in Pierce County.

Adoption of Resolution No. 2022-011, Commemorating Representative Jake Fey, Representative Mari Leavitt, Representative Dan Bronoske, Senator T’wina Nobles, and Senator Marko Lias for Their Transit Support and Advocacy in Pierce County During the 2022 State Legislative Session and for Being True Champions of Transit for the Pierce County Region

Chair Campbell announced that transit champions Representative Mari Leavitt, Representative Dan Bronoske, and Senator T’wina Nobles were honored at the September 12, 2022. He thanked Representative Fey and Senator Lias for their work on this significant funding package.

The floor was opened to the commissioners, who expressed their thanks and appreciation for their transit advocacy and support and for securing significant funding for transit.

Commissioners Roscoe and Walker **moved** and seconded to adopt Resolution No. 2022-011, commemorating Representative Jake Fey, Representative Mari Leavitt, Representative Dan Bronoske, Senator T’wina Nobles, and Senator Marko Lias for their transit support and Advocacy in Pierce County During the 2022 State

Legislative Session and for being True Champions of Transit for the Pierce County Region.

Motion **carried**, 7-0.

2. Review of Draft 2023 Federal and State Legislative Priorities

Government Relations Administrator Alexandra Mather reviewed the proposed State priorities proposed for 2023 and highlighted the agency's areas of focus as follows:

- Public Safety and Behavioral Health
- Changing the laws so that Public Transportation Benefit Areas (PTBA's) can operate as a "limited authority Washington law enforcement agency" if they choose to do so
- Grant funds to support the Maintenance and Base Operations and Improvements (MOBI) project
- Funds to support transitioning to zero emissions including investments in fueling infrastructure, battery storage, bus fleet, and support and vanpool vehicles
- Allow PTBA's to sell hydrogen
- Community partnerships that support housing projects for all income levels and transit-oriented development

The focus areas of the proposed 2023 Federal priorities included the following:

- Funding for the MOBI project
- Funding to support transitioning to Zero Emissions fleet, including the extension of the Alternative Fuels Excise Tax Credit and improving the grid system to carry out Zero Emissions goals
- Funding to support public safety
- Policies that support expanding microtransit and other innovative mobility solutions
- Legislative changes that would support transit service to federal lands and personnel, such as Joint Base Lewis-McChord

Several commissioners noted their support for various priorities and offered their support to leverage partnerships where needed to maximize funding.

Commissioner Keel encouraged staff to pursue funding and to partner with the Association of Washington Cities and the National League of Cities, where possible, to maximize funding.

Ms. Mather reported that the 2023 legislative priorities are scheduled for adoption at the November 14, 2022, board meeting and advised the commissioners that she is open to receive suggestions and input.

PUBLIC COMMENT

Chair Campbell provided participation instructions to the public and opened public comment.

- Josh [last name inaudible. Comment provided during the public hearing] – lives along Highway 7 and the BRT 1 Corridor, inquired if the BRT Plans on the agency’s website are current and recommended that the agency refer to the BRT Pacific Avenue/SR-7 project using consistent terminology.

PUBLIC HEARING

1. Major Service Change from the Service Reductions Implemented in 2021 to Routes 1, 11, and 16

Principal Planner Lindsey Sehmel presented on the item and reported that the service cuts were implemented in 2021 due to the labor shortage and the COVID-19 pandemic will extend past 12 months and meet the definition per Pierce Transit’s code of a Major Service Change. She advised that the agency was unable to recover enough operators to restore service to these routes.

Next steps will include an equity analysis of the service reduction at the November 14, 2022, board meeting.

Chair Campbell provided instructions for how to provide comment during the public hearing and opened the public hearing at 4:55 p.m.

No comments relating to the Major Service Change were provided.

Chair Campbell closed the public hearing.

Commissioner Hines reported that the Proctor Area Plan has begun. Comments reveal that the neighborhood would like to see more transit service.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)

Commissioners Keel and Walker **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 7-0.

1. Approval of Vouchers, September 1, 2022 – September 30, 2022
 Operating Fund #10
 Self-Insurance Fund #40
 Capital Fund #90
 Payment Nos. 379178 through 379349
 Wire Nos. 11538 through 11809
 No Advance Travel Checks
 Total \$8,372,782.33

2. Approval of Minutes: September 12, 2022, regular board meeting; September 15, 2022, special retreat meeting
3. Third Quarter Contract Executed Over \$100,000 and Sole Source Report
4. FS 2022-046, Authorized the Chief Executive Officer to enter into and execute a multi-year contract with MXTreality, Contract No. 1489, in the amount of \$319,105.20 to provide maintenance and support to the virtual reality training program
5. FS 2022-047, Authorized the Chief Executive Officer to enter into and execute a six-month contract extension with Conduent Transportation Solutions, Inc., (Contract No. 1140) in the amount of \$201,152 to provide continued Hardware and Software Support to Pierce Transit's current legacy CAD/AVL system until the new CAD/AVL system is fully implemented, for a new contract amount of \$1,074,632

ACTION AGENDA

[Executive Director of Administration Amy Cleveland provided one presentation for items 1-3 on the agenda.]

1. FS 2022-048, Approval of Memorandum of Agreement Between Agreement Between Amalgamated Transit Union (ATU) Local 758 and Pierce Transit to Allow a One Time Distribution of Retention Bonus Payments to Eligible ATU Employees

Ms. Cleveland presented on items 1-3 of the agenda and reminded the commissioners that the retention bonuses were discussed at the board retreat as a strategy to address the ongoing labor shortage. She reviewed the proposed retention bonus structures for the ATU and IAM unions, and for the non-Represented employees, noting that the bonuses are a one-time bonus She advised the cost is covered in the 2022 budget. She also reported that the agency has increased its hiring wage for new employees, provided hazard pay to certain groups, and implemented recruitment incentives.

Commissioners Walker and Mello **moved** and seconded to approve the MOAs between the Amalgamated Transit Union (ATU) Local 758 and Pierce Transit to allow a one-time distribution of retention bonus payments to eligible ATU employees pursuant to the terms of the MOAs presented in Exhibits A and B.

Motion **carried**, 7-0.

2. FS 2022-049, Approval of Memorandum of Agreement Between International Association of Machinists (IAM) and Pierce Transit to Allow a One-Time Distribution of Retention Bonus Payments to Eligible IAM Employees

Commissioners Walker and Mello **moved** and seconded to approve the MOA between the International Association of Machinists (IAM) and Pierce Transit to allow a one-time distribution of retention bonus payments to eligible IAM employees pursuant to the terms of the MOA presented in Exhibit A.

Motion carried, 7.0.

3. FS 2022-050, Authority to Distribute Retention Bonus Payments to Non-Represented Employees

Commissioners Keel and Walker moved and seconded to authorize the Chief Executive Officer to distribute a one-time retention bonus to eligible Non-Represented Employees as presented.

Motion carried, 7-0.

4. FS 2022-051, Authorize the Chief Executive Officer to Increase the Contract Authority Amount for Absher Construction Company, Contract No.1087, for the Planned and Budgeted Fuel and Wash Building Internet Connectivity Infrastructure to Connect to Existing Pierce Transit Systems

Sr. Construction Project Manager Brian Matthews presented on the item and gave an overview of the project. He noted that initially staff thought they could provide this work in-house, but due to the complexity of the project and current staffing levels, staff is requesting that the agency's contractor perform the critical infrastructure improvements.

Mr. Matthews responded to various questions about the scope of the project and projected costs.

Commissioners Roscoe and Keel expressed that they are not comfortable with the scope of work for this project in relationship to the cost and are not comfortable with how MOBI items come before the Board for additional funding.

CEO Griffus and CFO Schuler provided comments that ensured the proposed project is within scope. CFO Schuler advised staff will return near the end of Q1 2023 to include more detail about the MOBI project costs.

The Board deferred making a decision on this item and requested that staff to return at the next board meeting with additional information about the project scope. Upon inquiry, Mr. Matthews reported that delaying approval of this project would most likely delay equipment delivery, noting that equipment lead time is extremely long for the type of equipment needed.

CEO Griffus noted that he is comfortable delaying this item until the next board meeting and he is happy to meet with those who would like more information.

5. FS 2022-052, Authority to Purchase up to Twenty-four (24) Replacement Vanpool Vehicles Utilizing Washington State DES Contract No. 05916 and/or Contract No. 13022

Warranty Coordinator Brenda Lacey presented on the item, noting that the new vehicles will replace the vehicles that passed their useful life.

Commissioners Woodards and Keel **moved** and seconded to authorize the purchase of up to twenty-four (24) replacement vanpool vans utilizing the Washington State DES Contract No. 05916 and/or Contract No. 13022 in an amount not to exceed \$1,453,062.

Motion **carried**, 7-0.

6. FS 2022-053, Authorize the Chief Executive Officer to Increase the Contract Authority Amount with the City of Tacoma, Contract No. 1102, for Plan Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project

Sr. Construction Project Manager Sean Robertson presented on the item, noting that this amendment is budgeted and will cover costs for initial utility engineering provided by Tacoma Power and Water to relocate hundreds of power poles and water services for proposed roadway widening. The amendment amount is expected to cover the 60 percent design plan review until the City Services Agreement is in place.

Additional project review costs are expected to be incurred as the project progresses and these costs will be addressed in a separate City Services Agreement that will be ready in summer 2023.

Commissioners Walker and Keel **moved** and seconded to authorize the Chief Executive Officer to increase the contract authority amount by \$500,000 with the City of Tacoma, Contract No. 1102, for Plan Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project for a new authorized contract amount of \$800,000.

Motion **carried**, 7-0.

1. 2022 Q3 BRT Update

[The full report is attached to minutes.]

CEO Griffus reported that there is a lot of partner coordination going on with this project. He recommended that the agency be flexible with the start point of the project, recommending that the project be started from the north end if need be. The project is on track with construction scheduled to begin in 2024.

2. CEO'S Report

CEO Mike Griffus reported on the following items:

- Spanaway Transit Center Groundbreaking event was a success.
- Ridership is up from 2021.
- Reported on a positive meeting he and CFO Schuler had with the Federal Transportation Administration about the TIFIA loan, confirming that the loan funds will be able to help with the MOBI project.

INFORMATIONAL BOARD ITEMS

1. Chair's Report

Chair Campbell reported on the following items:

- The next Service Delivery and Capital Committee meeting is scheduled for Thursday, October 20, 2022, at 3:00 p.m.
- There is a study session meeting scheduled for November 14, 2022, beginning at 3:00 p.m. to review the 2023 proposed budget and to receive an overview of the agency's Diversity, Equity, and Inclusion (DE) program.
- Expressed his condolences to Commissioner Roscoe and City of Fife staff for the tragic passing of Deputy City Manager Russ Blount.
- Expressed condolences for the recent passing of citizen Frank Blair and commended him for his transit advocacy. He requested that Pierce Transit reach out to his family and advised that Pierce Transit will continue to be a strong mobility provider to members of Mr. Blair's family.
- Directed staff to add an Indigenous People's Land Acknowledgement to the board agenda as a standing item of business beginning with next board meeting.

2. Sound Transit Update

Commissioner Keel reported that Sound Transit's new CEO Julie Timm has taken the reigns as of September 27. She attended her first board meeting, and she appears to be inclusive and dedicated to improving the experience of the rider and with operations and the agency focuses on transitioning from a capital agency to an operational agency. He reported the Sound Transit Board is excited to have her.

Puget Sound Regional Council Transportation Policy Board Update

Commissioner Mello reported that the work to come before the PSRC Transportation Policy Board at their next meeting will entail adoption of the four-year regional Transportation Improvement Program (TIP) along with a legislative agenda briefing.

He discussed the work that the FTA Funding Working Group members have been engaged with in trying to develop a new FTA funding formula that is more equitable, noting that Pierce Transit only receives approximately 5.2 percent of the funding. He reiterated that grant monies can only be spent on capital projects, but every dollar that Pierce Transit does not have to spend on capital can be spent on operations for additional service. He expressed that lower opportunity communities need access to these funding dollars.

3. Commissioners' Comments

Commissioner Roscoe commended Commissioner Mello for his efforts in trying to develop a more equitable formula for the distribution of FTA funds, noting that it is hard work, and he is doing tough work on behalf of Pierce Transit.

She thanked Chair Campbell and staff for acknowledging the death of Russ Blount. She expressed that it was hard for her to not advance FS 2022-051 today but believes that it needed to be done.

EXECUTIVE SESSION

There was no executive session scheduled.

ADJOURNMENT

Commissioners Walker and Keel **moved** and seconded to adjourn the meeting at 5:47 p.m.

Motion **carried**, 7-0.

Deanne Jacobson
Clerk of the Board

Marty Campbell, Chair
Board of Commissioners

TO: Board of Commissioners

FROM: Mike Griffus, CEO

DATE: September 27, 2022

SUBJECT: 3rd Quarter BRT Update

Project Status

The BRT project is moving forward at a steady pace. The project team and partners are working to complete the traffic impact analysis and we are edging closer to partner sign off the build model results. Optimization modeling is occurring concurrently.

FTA Update

The Pierce Transit team updated FTA leadership in August on the new project cost of \$241.4M and of our intention to request additional CIG funding to bridge the approx. \$43M gap that currently exists. We are holding a monthly meeting with FTA representatives to brief them on our overall progress and are planning to ask for a re-rating of the project in 2023.

I continue to meet regularly with FTA staff members Jeremy Borrego, Linda Gehrke, and Susan Fletcher to discuss the project. Their feedback has been positive.

Cost Projections

Controlling the overall cost of the project is of utmost importance to our team. There are several areas of concern as we move forward. One of the most pressing is unforeseen conditions the project may encounter when entering construction. These could include underground obstacles that are not apparent, such as unused tanks or utilities, hazardous materials, and/or soil or water conditions.

Another area that we are watching closely is mitigation costs. Base modeling has shown that the corridor becomes incredibly congested by 2030 and beyond. The build model results demonstrate that the project does have some impact at intersections in the form of general purpose traffic delays in 2030 and 2045. The delays range from twelve seconds at S. 50th St. to approximately two and a half minutes at 96th St. in 2045. The intersection at 112th and Pacific has been identified as a major pinch point that contributes to slow downs further up the corridor. We are working closely with partners to identify what mitigation measures will be required from the agency given the existing issues on SR-7.

The project has a total contingency budget of 27% to help address these factors.



Subject: 3rd Quarter BRT Update

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We received good news from WSDOT that may assist with controlling project costs. WSDOT has a paving and safety project south of 121st on SR 7 and those projects are subject to the agency's new Complete Streets requirement. While WSDOT has not done any community engagement yet to determine the scope of the complete streets elements, intersection and non-motorized improvements are expected in order to make the corridor more comfortable and safer for all users. The project will likely bring a sizable investment to the corridor above and beyond the cost to resurface this segment of SR 7. On a related note, a roundtable meeting regarding corridor safety will be held at the Sprinker Recreation Center on October 7 and elected officials are also planning a tour off the corridor.

Transit Travel Time Savings

When the project kicked off in 2019, the transit travel time savings from BRT was estimated to be between 20-22 minutes. Data from recent modeling exercises show that the time savings is closer to 17-19 minutes. The change in estimated transit time savings can be attributed to several factors. One key reason is that the amount of exclusive and semi exclusive transit lanes has been reduced from 4 miles to 2.6 miles and 1.6 miles to .7 miles, respectively. These reductions are due to the changes below:

- To minimize business impacts and control project costs, an exclusive transit median lane was removed from 52nd through 56th street. As you may recall, a roundabout was sought by the city at this location, which would have added additional cost and delays to the project. It's likely a roundabout would have also resulted in at least two business closures. Because of the congestion at this intersection, the removal of this dedicated median lane had the greatest impact on transit travel time savings.
- Business Access and Transit (BAT) lanes were removed from 138th to 146th. Because the roundabouts at these locations already keep traffic flowing, the transit time savings from BAT lanes would have been minimal.
- An exclusive transit median lane was removed from 56th through 96th St. Several intersections, including 72nd, are in areas where the right of way width narrows down to 80' from the more typical 100'. In addition, since Pacific Ave and 72nd is considered a business district, code requires full 12' wide sidewalks and a planter strip. This would have resulted in needing to acquire and remove a large portion of the Fred Meyer parking lot. Overall, the team decided that the minimal transit travel time savings from the original design did not outweigh the costs the project would have incurred from property acquisitions in this section of the corridor.

Beyond the removal of exclusive and semi exclusive transit lanes, it's worth noting that the data used to create the transit travel time savings estimate in 2019 was preliminary. We have gained a greater understanding of the challenges to transit and their effects on travel time as our modeling exercises have progressed.

Property Acquisition Projections 2019 vs. 2022

In 2019, when the project was at 1% design, we estimated that 142 partial property acquisitions would be needed. Now, at nearly 60% design, the number has increased to 208. Lane widths, offsets, sidewalk and planter widths are all now confirmed, but they are slightly wider than what was assumed in 2019. The cumulative addition of these widths requires more partial acquisitions to

Subject: 3rd Quarter BRT Update

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bring the corridor up to standard. The team has not identified any full property acquisitions that are needed at this time. Projections may be adjusted as we move toward finalizing the complete design.

Project Outreach Plan

On September 19, Pierce Transit Planning and Communications staff met with the project team to begin development of an updated outreach plan. A key component of the updated plan will be to refresh the agency's BRT website. In addition, staff will develop communication tools such as mailers and social media advertisements, as well as implement a direct outreach campaign to property owners along the corridor. Another plan will be created for when the project enters the construction phase, which will present unique challenges. I look forward to providing you with additional details on this as our team solidifies their strategy.

TITLE: Authorize the Chief Executive Officer to Enter into Contract No. 1414 with Schetky Northwest Sales, Inc. to Purchase up to twelve (12) Paratransit Replacement SHUTTLE Vehicles Pursuant to Washington State Department of Enterprise Services (DES) State Cooperative Purchasing Schedule Master Contract No. 06719-02 Transit Bus: Light and Medium Duty

DIVISION: Maintenance

SUBMITTED BY: Adam Davis, Executive Director of Maintenance

RELATED ACTION: N/A

ATTACHMENTS:

RELATION TO STRATEGIC PLAN: Customer

Exhibit A, Vehicles Identified for Replacement

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: 623 SHUTTLE Replacement 2022

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Grant Amount	\$ 1,762,927	Federal Transit Administration Grant: 2023 5307 SHUTTLE Replacement (Match 80/20). The Contract spending authority includes a contingency in the amount of \$110,000. The Total Project Budget is \$2,928,534.
Local Match	\$ 467,593	
Additional Local Match	\$ 107,445	
Total Contract Authority Amount	\$ 2,337,965	

BACKGROUND:

The Agency budget for 2022 includes funding for up to twelve (12) gas powered paratransit replacement SHUTTLE vehicles. Maintenance staff has reviewed Pierce Transit's replacement schedule and found that twelve (12) gas-powered paratransit replacement SHUTTLE vehicles (see Exhibit A) are eligible for replacement under Pierce Transit's replacement policy of at least ten (10) years or 150,000 miles.

Gas vehicles are being ordered as we do not currently have the infrastructure in place to support electric SHUTTLE vehicles, and the range is not adequate between charges to meet our needs.

Washington State DES has established a State Cooperative Purchasing Schedule currently available to Pierce Transit.

Pierce Transit seeks authority to enter into Contract No. 1414 with Schetky Northwest Sales, Inc. to purchase up to twelve (12) paratransit SHUTTLE vehicles pursuant to Washington State DES State Cooperative Purchasing Schedule Master Contract No. 06719-02 Transit Bus: Light and Medium Duty that was competitively procured by DES. The paratransit SHUTTLE vehicles are expected to be delivered 1st quarter of 2024 with anticipated in-service beginning 2nd quarter 2024.

STAFF RECOMMENDATION:

Purchase up to twelve (12) paratransit SHUTTLE vehicles from Washington State DES Master Contract No. 06719-02.

ALTERNATIVES:

Do not replace the paratransit SHUTTLE vehicles. This is not recommended as these vehicles will be beyond their useful life and will require higher maintenance cost.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to execute Contract No. 1414 with Schetky Northwest Sales, Inc., to purchase up to twelve (12) paratransit SHUTTLE vehicles for a total contract spending authority of \$2,337,965.00.

Vehicles Identified for Replacement

Shuttle	Mileage	Model year	Manufacturer
5124	213,084	2012	FORD
5125	224,646	2012	FORD
5126	210,377	2012	FORD
5127	217,684	2012	FORD
5128	196,120	2012	FORD
5129	199,448	2012	FORD
5130	194,586	2012	FORD
5131	205,395	2012	FORD
5132	197,535	2012	FORD
5133	194,122	2012	FORD
5135	178,117	2012	FORD
5137	178,780	2012	FORD

**** Replacement Schedule - 8 years or 150,000 miles - whichever comes first**



Action Agenda

TITLE: A Resolution of the Board of Commissioners of Pierce Transit Ending the Emergency Declaration and Related Emergency Orders that Were Authorized in Response to the COVID-19 Outbreak, and Rescinding Resolution No. 2020-010 Proclaiming the Emergency

DIVISION: Executive

SUBMITTED BY: Mike Griffus, Chief Executive Officer

RELATED ACTION:

Resolution No. 2020-010, Proclaiming an Emergency Due to the Public Health Risks Caused by the Outbreak of COVID-19 Pursuant to RCW 38.52; Ratifying the Emergency Declarations and Related Actions Authorized by the CEO; Waiving Certain Procurement Requirements; Ratifying Temporary Administrative Leave Policies and Procurement Contracts Relating to the Emergency; and Authorizing the CEO to Utilize Emergency Powers Granted to Municipal Corporations Pursuant to RCW 38.52.

ATTACHMENTS:

Proposed Resolution
Exhibit A, Timeline of events and agency actions

RELATION TO STRATEGIC PLAN: N/A

BUDGET INFORMATION: N/A

BACKGROUND:

Governor Inslee's COVID-19 state of emergency declaration ended on October 31, 2022. Pierce Transit staff has determined that it is appropriate and responsible to end its emergency declaration that was authorized by the Board of Commissioners on April 13, 2020, recognizing that communities and business have tools and resources available to them to better manage and coexist with the virus.

Although the agency's emergency declaration is ending, the Federal COVID-19 emergency declaration is still in effect and is expected to remain in place through January 2023. Pierce Transit will continue to follow Federal Transportation Administration (FTA) requirements, Tacoma-Pierce County Health Department, Washington State Department of Health, and the Washington State Labor & Industries COVID-19 guidance for workplace safety and reporting requirements. Pierce Transit acknowledges that the COVID-19 virus still very much exists and still poses a public health threat. The agency remains committed to utilizing best practices to protect the well-being of our customers and employees.

The information below is provided for historical background information:

On February 29, 2020, Washington State Governor Jay Inslee issued a proclamation declaring a State of Emergency in all counties of the state of Washington in response to COVID-19.

On March 23, 2020, Governor Jay Inslee further issued a statewide stay-at-home ordinance ordering all people to stay in their homes for at least two weeks except for those who work in the capacity of serving essential services during the emergency crisis or to obtain essential goods and services.

On April 13, 2020, the Pierce Transit Board of Commissioners approved Resolution No. 2020-010, declaring an emergency due to the COVID-19 outbreak and authorized the CEO to utilize emergency powers granted to municipal corporations pursuant to RCW 38.52; ratified previous emergency actions that the CEO had taken to maintain the continuity of operations and to protect the health and safety of employees and riders.

Best practices from the Centers for Disease Control (CDC) and orders from the state and federal levels were constantly changing throughout the pandemic. Exhibit A memorializes the timeline of events and agency actions that were taken at the onset of the virus and after. The below list highlights the significant actions the agency took to maintain continuity of service and to keep employees and customers protected:

- adjust service levels as needed
- suspend fare collection on buses and SHUTTLE vehicles
- meet social distancing requirements on buses, i.e., passenger spacing
- installation of plastic barriers to keep passengers distanced from the operators
- implement "shadow buses" for higher ridership routes
- disinfect and clean facilities and buses
- upgrades to building and buses air filtrations systems
- provide Personal Protective Equipment (PPE), such as masks for employees and passengers
- personnel directives to address "work from home" orders issued by Gov. Inslee and employee leave
- activated the agency's Private Medication Clinic – provided 263 first dose vaccinations and 260 second dose vaccinations to employees and family members
- any communication pieces for customer and employees that address best practices

Pierce Transit is in the process of compiling a list of contracts that were executed under the emergency declaration (which waived procurement rules) for ratification by the Board of Commissioners at the December 12, 2022, meeting.

STAFF RECOMMENDATION:

Staff recommends terminating the emergency declaration and related emergency orders that were authorized by Resolution No. 2020-010 on April 13, 2020, in response to the COVID-19 outbreak.

ALTERNATIVES:

Keep the emergency declaration in place. Staff does not recommend this as communities and business have tools and resources available to them to better manage and coexist with the virus.

PROPOSED MOTION:

Move to: Approve Resolution No. 2022-012, ending the emergency declaration and related emergency orders that were ratified April 13, 2020, in response to the COVID-19 outbreak, and rescinding Resolution No. 2020-010 declaring the emergency.

RESOLUTION NO. 2022-012

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Ending the Emergency Declaration
2 and Related Emergency Orders that Were Authorized in Response to the COVID-19 Outbreak and
3 Rescinding Resolution No. 2020-010 Declaring the Emergency
4

5 WHEREAS, On February 29, 2020, Washington State Governor Jay Inslee issued a proclamation
6 declaring a State of Emergency in all counties of the state of Washington in response to COVID-19; and

7 WHEREAS, On March 23, 2020, Governor Jay Inslee further issued a statewide stay-at-home
8 ordinance ordering all people to stay in their homes for at least two weeks except for those who work in the
9 capacity of serving essential services during the emergency crisis or to obtain essential goods and services;
10 and

11 WHEREAS, On April 13, 2020, the Pierce Transit Board of Commissioners approved Resolution No.
12 2020-010, declaring an emergency due to the COVID-19 outbreak and authorized the Chief Executive Officer
13 to utilize emergency powers granted to municipal corporations pursuant to RCW 38.52 and ratified previous
14 emergency actions that the Chief Executive Officer had taken to maintain the continuity of operations and to
15 protect the health and safety of employees and riders; and

16 WHEREAS, in response to the COVID-19 outbreak, Pierce Transit took significant, swift actions to
17 protect the health and safety of customers and employees and to maintain continuity of service, which
18 included, but not limited to, adjusting service levels as needed, disinfecting transit centers and buses, meeting
19 social distancing requirements, providing Personal Protective Equipment (PPE), personnel directives to address
20 "work from home" orders and employee leave as; and

21 WHEREAS, Governor Inslee's COVID-19 state of emergency declaration ended October 31, 2022; and

22 WHEREAS, Pierce Transit has determined that it is appropriate and responsible to end its emergency
23 declaration and related orders that were authorized by the Board of Commissioners on April 13, 2020,
24 recognizing that communities and businesses have tools and resources available to them to manage and
25 coexist with the virus; and

26 WHEREAS, the Federal COVID-19 emergency declaration is still in effect and is expected to remain in
27 place through January 2023; and

28 WHEREAS, Pierce Transit will continue to follow Federal Transportation Administration (FTA)
29 requirements, Tacoma-Pierce County Health Department, Washington State Department of Health, and the

1 Washington State Labor & Industries COVID-19 guidance for workplace safety and reporting requirements;
2 and

3 WHEREAS, Pierce Transit remains committed to utilizing best practices to protect the well-being of our
4 customers and employees and acknowledges that the COVID-19 virus still very much exists and still poses a
5 public health threat.

6 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

7 Section 1. The emergency previously declared by the Board of Commissioners on April 13, 2020,
8 by Resolution No. 2020-010 no longer exists.

9 Section 2. The emergency orders ratified under Resolution No. 2020-010 are no longer needed
10 and are deemed terminated.

11 Section 3. Resolution No. 2020-010 shall be rescinded in its entirety.
12

13 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on the 14th
14 day of November 2022.

15 PIERCE TRANSIT

16
17
18 _____
19 Marty Campbell, Chair
20 Board of Commissioners
21

22 ATTEST/AUTHENTICATED

23
24 _____
25 Deanne Jacobson, CMC
26 Clerk of the Board



Covid, Emergency Management and Public Safety

Pierce Transit (PT) Prepares

- December 2019
 - News reports out of China emerged talking about a novel coronavirus
 - PT supported a review and update to our Emergency Plans
- January 2020
 - COVID-19, a novel coronavirus, emerged
 - PT Private Medication Center Plan was created
 - Working with the Tacoma-Pierce County Health Department, the PT Private Medication Center was exercised on January 30th, 2020
 - PT demonstrated the capability to deploy our Private Medication Center Plan in the event of an approved vaccine



PRIVATE MEDICATION CENTER PLAN & WORKBOOK |

PIERCE TRANSIT
3701 96th St SW
Lakewood, WA 98499

Piercetransit.org

VERSION 1.0
DEC 2019

VERSION HISTORY				
VERSION	APPROVED BY	REVISION DATE	DESCRIPTION OF CHANGE	AUTHOR
	Sue Dreier, CEO	July 2015	Adoption of MOA Resolution 15-043	Jason Hovde
1.0	Sue Dreier, CEO	Dec 2019	Plan Created	Jo Ann Artis



Pierce Transit (PT) Responds

- March 2020
 - **March 5:** Pierce Transit's CEO signed a Declaration of Emergency for Procurement of Public Works, Goods and Services related to COVID-19 virus protection
 - **March 10:** A Covid-19 Management Coordination meeting was held to review agency readiness
 - **March 12:** Pierce Transit's CEO issued a Telework directive that runs from March 16th through March 31st, or until further notice
 - **March 13:**
 - Pierce Transit staff actively coordinated with the Tacoma-Pierce County Health Department, Washington State Department of Health, and other transit agencies in the region
 - PT Staff Participated in Emergency Response Webinars
 - A Situation Report was created and will be updated and distributed to all employees' by 4p.m. weekdays



Pierce Transit (PT) Responds

- March 2020
 - **March 13:**
 - Pierce Transit increased the frequency of cleaning and disinfection of facilities and vehicles
 - A-boards positioned at transit centers giving riders tips for staying healthy, explaining our disinfection procedures and asking riders to distance themselves from operators and other riders when possible
 - Operators were provided with gloves, wipes and hand sanitizer
 - The EOC was activated and available 24/7. We used a virtual model, to encourage social distancing
 - **March 17:** A meeting was held to review the agency stockpile of gloves, wipes, disinfectant spray and paper products. Other than the lack of hand sanitizer, we had enough sanitation supplies to last several months
 - **March 18:** 250 bottles of disinfectant spray were distributed to Operators at the Dispatch window. Another 750 will arrive shortly that will be distributed to remaining PT staff.

 Let's Stay Safe Together For a healthy ride... <ol style="list-style-type: none">1. Take only essential trips to essential destinations2. Face masks/facial coverings strongly encouraged3. Distance yourself from others4. Stay home if you are sick 	 Let's Stay Safe Together For a healthy ride... <ol style="list-style-type: none">1. Take only essential trips to essential destinations2. Face masks/facial coverings strongly encouraged3. Distance yourself from others4. Stay home if you are sick 
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 RIDER ALERT Keep Transit Moving Protect Your Driver by Keeping a Distance What YOU, as a rider, can do: <ol style="list-style-type: none">1. Keep drivers healthy so they can continue to serve you – sit several rows back, if possible.2. Keep yourself healthy by distancing from other riders, if possible.2. Cover your coughs and sneezes with a tissue or sleeve.4. Stay home if you feel sick. What Pierce Transit is doing for YOU: <ol style="list-style-type: none">1. Cleaning and disinfecting buses daily, plus adding mid-day disinfecting during the day.2. Washing and sanitizing handrails, poles, grab bars and other "high touch" areas.3. Using disinfectant approved by Centers for Disease Control and Prevention (CDC).4. Cleaning public restrooms twice daily; disinfecting four times a day. 	 RIDER ALERT Keep Transit Moving Protect Your Driver by Keeping a Distance What YOU, as a rider, can do: <ol style="list-style-type: none">1. Keep drivers healthy so they can continue to serve you – sit several rows back, if possible.2. Keep yourself healthy by distancing from other riders, if possible.2. Cover your coughs and sneezes with a tissue or sleeve.4. Stay home if you feel sick. What Pierce Transit is doing for YOU: <ol style="list-style-type: none">1. Cleaning and disinfecting buses daily, plus adding mid-day disinfecting during the day.2. Washing and sanitizing handrails, poles, grab bars and other "high touch" areas.3. Using disinfectant approved by Centers for Disease Control and Prevention (CDC).4. Cleaning public restrooms twice daily; disinfecting four times a day. 
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Pierce Transit (PT) Responds

- March 2020
 - **March 19:** Placards were placed on alternating seats on PT & ST coaches that read “please don’t sit in this seat”. This project was to improve social distancing between customers and keep riders back from operators
 - **March 30:** Pierce Transit continued to consult with the Tacoma-Pierce County Health Department multiple times each day on questions surrounding, disinfection, social distancing and COVID-19 guidelines
 - **March 31:** Coordinated with Pierce County Emergency Management on improved and consistent communication process



Pierce Transit (PT) Responds

- April 2020
 - **April 1:** Pierce Transit distributed over 600 N95 masks to frontline employees
 - **April 6:** Pierce Transit began issuing cloth masks to front-line employees. This week we began distributing cloth masks, made with the help of agency employees, to remaining staff. Now that masks will be available to everyone, we offered guidance for where masks must be worn, and where they were strongly suggested as follows:
 - Once you receive your mask, it is **mandatory** to wear it in the following locations:
 - Operators' lobby
 - Communication Center
 - Dispatch area
 - Commerce break room area
 - All other break rooms when you are not eating
 - Wearing masks are **strongly recommended** in these situations:
 - Any time you are in service at Pierce Transit, especially in work areas where you are in proximity to others and when you are out in the field.



Pierce Transit (PT) Responds

April 2020

- **April 13:** Board of Commissioners adopts Resolution 2020-010 Proclaiming an Emergency Due to the Public Health Risks Caused by the Outbreak of COVID-19 Pursuant to RCW 38.52; Ratifying the Emergency Declarations and Related Actions Authorized by the CEO; Waiving Certain Procurement Requirements; Ratifying Temporary Administrative Leave Policies and Procurement Contracts Relating to the Emergency; and Authorizing the CEO to Utilize Emergency Powers Granted to Municipal Corporations Pursuant to RCW 38.52
- **April 14:** Specialized Transportation required all Shuttle Operators to wear masks while in service. Passengers were also requested to wear masks; in addition, the on-hold message was changed requesting all passengers wear masks
- **April 21:** A team was put together from Safety, Warehouse and PT EOC to conduct a needs assessment for our PPE inventory, needs and ordering. PT had enough supply of all PPE on site and plans in place to replace as needed
- **April 28:** PT CEO extended work from home order until May 8, pending any announcement from Gov. Inslee



Practice healthy behaviors:

Follow guidance for wearing masks.

Once you receive your mask, it is mandatory to wear it in the following locations:

- Operators' lobby
- Dispatch area
- Commerce break room area
- All other break rooms when you are not eating

Wearing masks are strongly recommended in these situations:

- Any time you are in service at Pierce Transit, especially in work areas where you are in proximity to others and when you are out in the field.

What you can do:

- Treat everyone as if they may have COVID-19. Keep your distance (6 Ft) and wash your hands.
- When walking to your bus or the office, walk alone.
- Wash your hands and/or use alcohol-based hand sanitizer.
- Cover coughs and sneezes.
- When possible, keep distance from people who are sick.
- Disinfect frequently touched surfaces.

Stay home when sick – Covid 19 Symptoms:

Cough	Sore Throat	Shortness of Breath
Fever	Chills	Repeated Shaking w/Chills
Muscle Pain	Headache	New Loss of Taste or Smell

If you think you have been exposed, contact Employee Services at 253.581.8127.



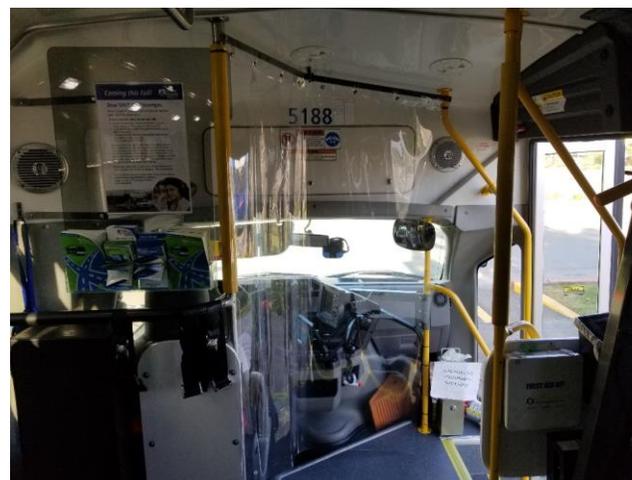
Pierce Transit (PT) Innovations

- In May of 2020, reports were coming in that the pandemic could last 18-24 months
- Looking back:
 - At the start of May 2020, Pierce County had already identified 1,468 positive Covid cases
 - Pierce Transit had three positive Covid cases
 - Worldwide – 3.2 million infected – 233k deaths
- Pierce Transit started to consult with other transit agencies on strategies to protect employees and passengers



Pierce Transit (PT) Innovations

- Individual disinfectant spray bottles were distributed to Operators and Admin staff
- Volunteers and the PT Upholstery shop made masks for employees
- PT hired a contractor to provide bus disinfecting Monday – Friday 8a-8p. Transit Centers covered were: TCC, Tacoma Mall, Lakewood Mall, South Hill Mall and Commerce Tunnel
- ST coaches in King County were being sanitized at Eastlake, Bellevue and SeaTac layover. A company was hired to provide this service 7 days a week – 8a-8p
- Fleet Maintenance installed simplified barriers to keep passengers distanced from Operators. In addition, plastic yellow chains were installed to replace the caution tape



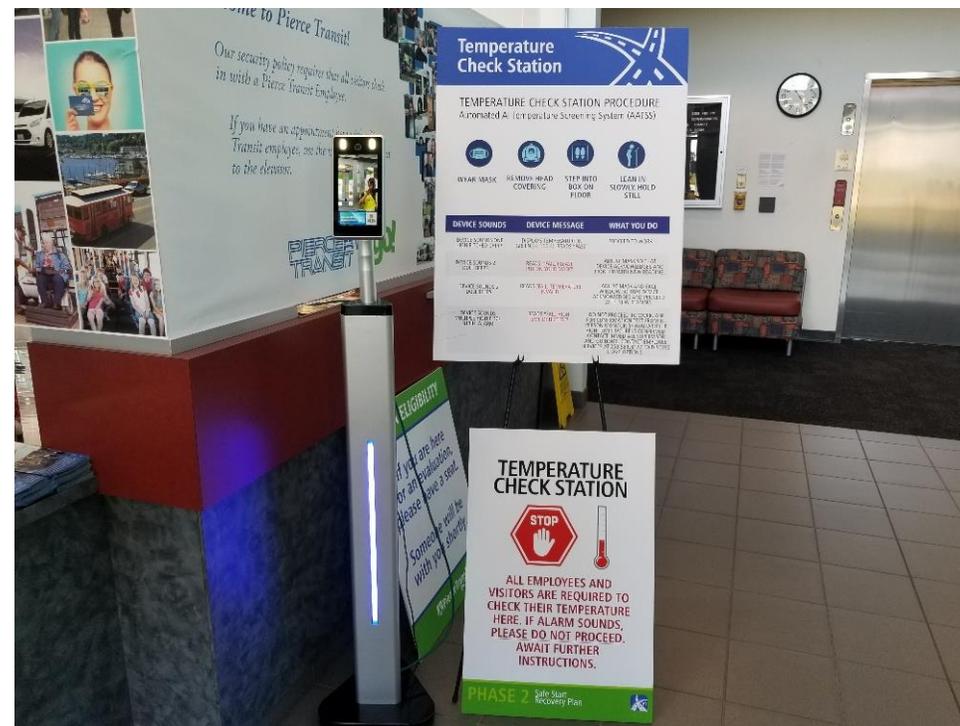
Pierce Transit (PT) Innovations

- The Safety Team created a return-to-work video and kits with PPE for returning employees
- Barrier screens installed at the warehouse counter and other areas of the Agency
- Fleet began transitioning the clear plastic barriers to permanent plexiglass barriers
- PT Facilities upgraded building air filtration systems, they installed hospital grade air filters
- PT implemented shadow busses
- PT issued mask kits which include a neck gaiter, cloth mask and foldable N95 mask



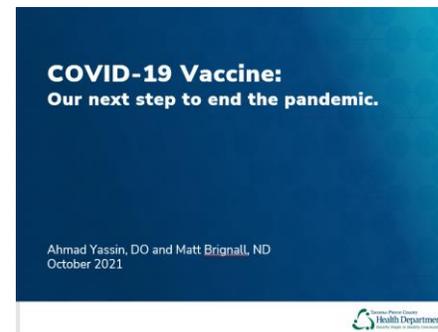
Pierce Transit (PT) Innovations

- PT Volunteers visited multiple Transit Centers and gave away masks to passengers
- Pierce Transit implemented temperature checks of our staff before they report to work. Temperature checks utilize the Automated AI Temperature Screening System (AATSS) or Non-Contact Infrared Thermometers (handheld) for all Pierce Transit employees
- Pierce Transit initiated a pilot program to provide free mobile Wi-Fi hot spots for students who do not have reliable Internet access but still need to complete remote school assignments during Washington’s “Stay Home, Stay Healthy” order
- PT successfully partnered with the Tacoma Whole Child Partnership Day Camp program to provide a free childcare option to transit employees. The program was tailored specifically to support essential employees, including those working in transit, healthcare, and as first responders



Pierce Transit (PT) Innovations

- PT tested a disinfecting fogger; the fogger caused an excess of sanitizer to be applied to surfaces and was deemed unacceptable for operations
- PT arranged for the Tacoma Pierce County Health Department to hold a “Talk to a Doctor” Zoom webinar for our employees. A health care professional hosted the call and answered COVID-19 vaccine-related questions, such as what’s in the vaccine and its safety, who should seek a booster shot, what is next for kids, and the vaccine’s side effects
- A Coronavirus information hub was developed for the PULSE page
- Pierce Transit offered Post-Pandemic and Remote Work Courses, these courses could be found on NEOGOV
- Pierce Transit offered an incentive payment of \$200 to each employee that provided Pierce Transit with proof of vaccination



HEALTH & WELLNESS

Updating Your Workplace Response to COVID-19

Part Two of a two-part series relaying the latest guidance from OSHA and the CDC regarding your response to COVID-19 in the workplace. This course helps employers and supervisors in non-healthcare settings prepare their workforce and workplace for Coronavirus 2019's effects.



Pierce Transit (PT) Innovations

- SHUTTLE implemented additional steps to ensure the safety of their Operators. Enhancements included screening callers to ensure they did not have illness or symptoms, providing Operators additional PPE's, notifying facilities that they should not send ill residents on SHUTTLE and CSR's calling passengers before their scheduled pick-up time to ensure they were not having symptoms
- Utilized our on-board announcements for Covid guidance to our passengers
- Partnered with the State of Washington and provided free rides to testing and vaccination locations
- PT hired a full time Emergency Management professional
- EOC Team meeting twice weekly



Pierce Transit (PT) Innovations

- PT installed mask dispensers on all coaches
- On December 30, the State of Washington updated their Phase 1a guidelines to include workers who come into contact with residents of the identified high-risk groups
 - In evaluating the revised guidance, we concluded our SHUTTLE Operators at Pierce Transit and our partners at First Transit could meet this criteria
 - Pierce Transit reviewed our client demographics and locations we served and made a request to the TPCHD to consider allowing this subset of employees to be part of the Phase 1a vaccination eligible group
 - TPCHD informed Pierce Transit these employees would be considered Phase 1a and distributed information to get the process started
 - Agency count completed, and vouchers issued. 7 out of 11 eligible said yes
 - First Transit count completed, and vouchers issued. 43 out of 80 eligible said yes



Pierce Transit (PT) Innovations

- Pierce Transit Employee COVID-19 Private Medication Center Vaccination Event
 - The Pierce County Department of Emergency Management (DEM) informed us they would make 250 vaccinations available to Pierce Transit for an employee vaccination clinic
 - For this first clinic we made the vaccine available to the following employees, who tend to spend time around large groups of people and out in the public while on the job:
 - Operators
 - Service Supervisors (Field and Dispatch)
 - Facilities Route Custodians
 - Facilities Mechanics and Facilities Mechanics 1
 - Public Safety Officers
 - Pierce Transit vaccinated 263 employees and family members



Pierce Transit (PT) Service Changes

- Schedulers designed modified service levels in the event of staffing shortages
- Route 566 bus stop in Kent was closed due to a Quarantine Center being located next to the bus stop
- Placards were placed on alternating seats on PT & ST coaches that read “please don’t sit in this seat”. This project was to improve social distancing between customers and keep riders back from operators
- Pierce Transit’s public lobby at its Administrative headquarters was closed to public visitors



Pierce Transit (PT) Service Changes

- PT suspended fare collection on buses and SHUTTLE vehicles until further notice
- Customers were asked to enter and exit coaches using the rear doors only. Customers requiring mobility assistance could continue to use the front doors
- The Bus Shop lobby area was closed to visitors. Customer Service staff were still available to serve customers by phone weekdays from 6:30 a.m. to 6:30 p.m.
- PT CEO announced the agency would be reducing Pierce Transit service by about 25 percent starting Monday, March 30. She also asked employees who could, and were interested, especially those in higher-risk categories, to consider taking time off at this time. This would help with staffing levels and potential reductions



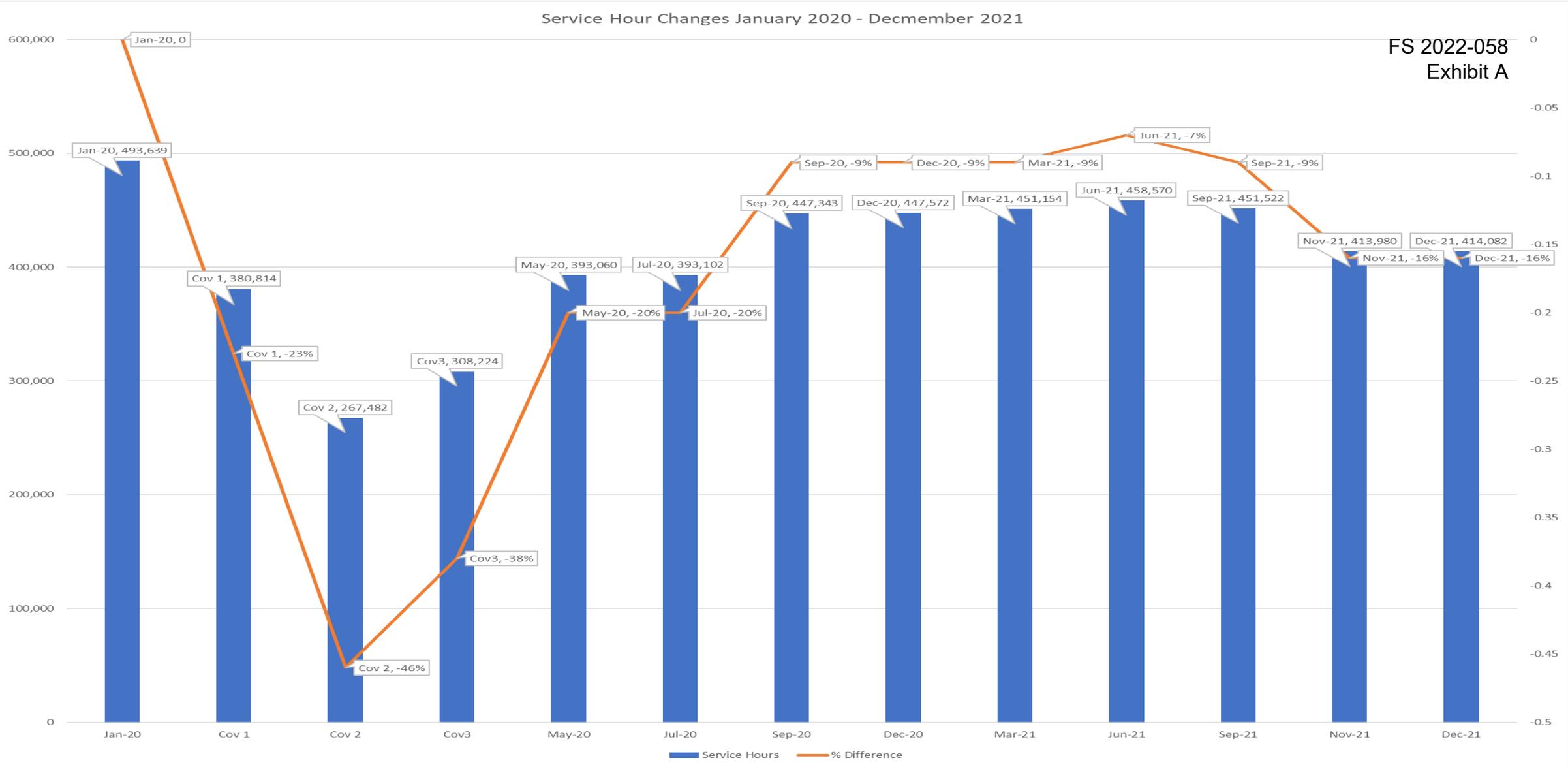
Pierce Transit (PT) Service Changes

- PT limited the capacity in SHUTTLE to 3 individuals at one time. The individuals must have been in the same party, otherwise they were schedule one passenger at a time
- Due to staffing shortages, PT reduced bus service to a Sunday level all days of the week beginning April 5th. PT added supplemental service to Routes 1, 2, 3 & 4 with additional trips being added to Routes 1, 3 & 500. SHUTTLE maintained its current level of service
- PT limited passengers to 15 per 40-foot coach and 20 per 60-foot coach
- To maintain social distancing guidelines, PT 40-foot coaches were utilized on all local routes
 - Route 100 was not operated in Uptown due to the need to operate bigger buses to accommodate social distancing



Service Hour Changes January 2020 - December 2021

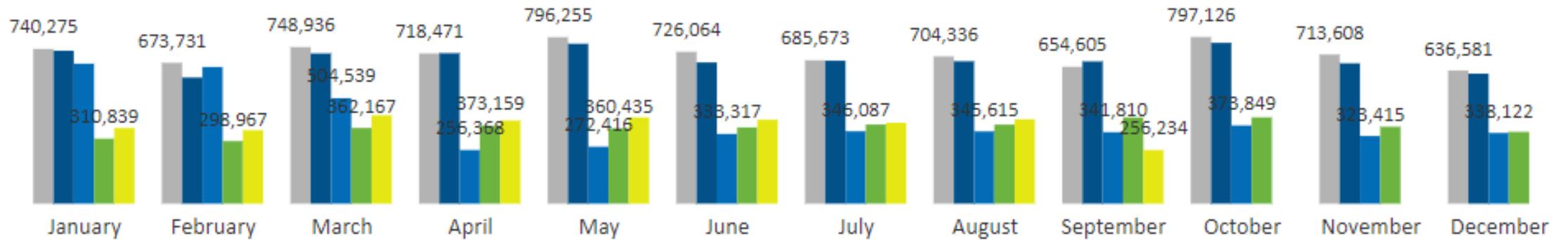
FS 2022-058
Exhibit A



Pierce Transit (PT) Fixed Route Passengers

Pierce Transit year over year boardings, by month

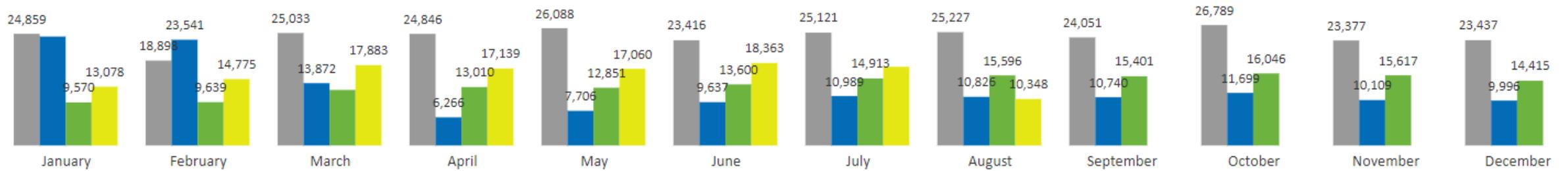
● 2018 ● 2019 ● 2020 ● 2021 ● 2022



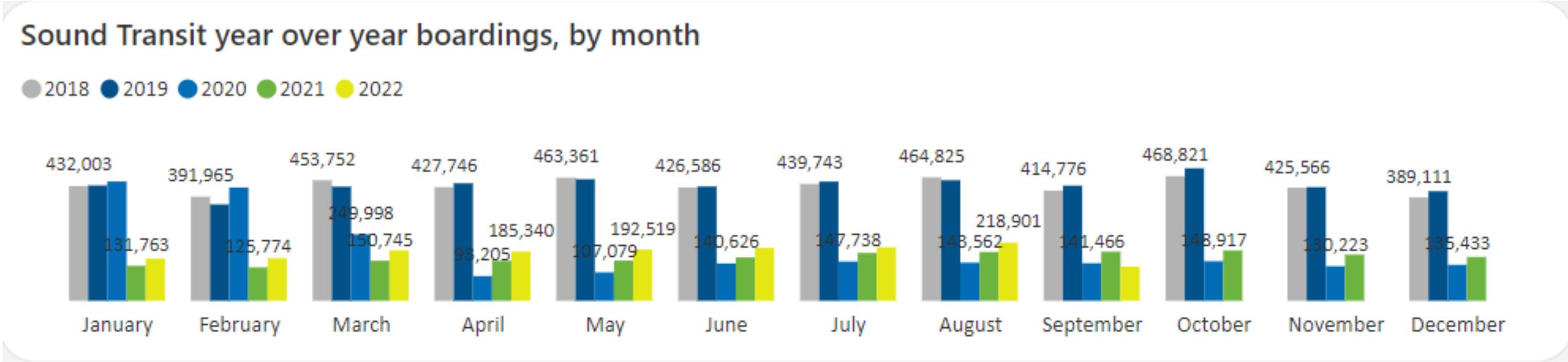
Pierce Transit (PT) SHUTTLE Passengers

SHUTTLE passenger trips, by month and year

● 2019 ● 2020 ● 2021 ● 2022



Pierce Transit (PT) Sound Transit Passengers



Pierce Transit (PT) Best Practices

- Personal Protective Equipment (PPE)
 - When the pandemic started, we were short masks and hand sanitizer
 - We now stock enough PPE and are committed to having 3 months of PPE in storage
- Utilize the PC DEM and TPCHD for resource requests and partnerships
- Daily Situation Report and monthly briefings to leadership
- One person designated as the Subject Matter Expert for an event



Pierce Transit (PT) Best Practices

- Maintaining our Private Medication Clinic Plan
- Utilizing PT employees as volunteers
- Using our header signs, on-board messaging and social media to inform passengers of guidance and service changes



Pierce Transit (PT) Moving Forward

- Currently piloting a filter system for coaches utilizing HEPA filters and UV light
- Continue to post daily Situation Report – 588 completed to date
- Continue bi-weekly meetings with EOC Team
- Recruit and hire Operators



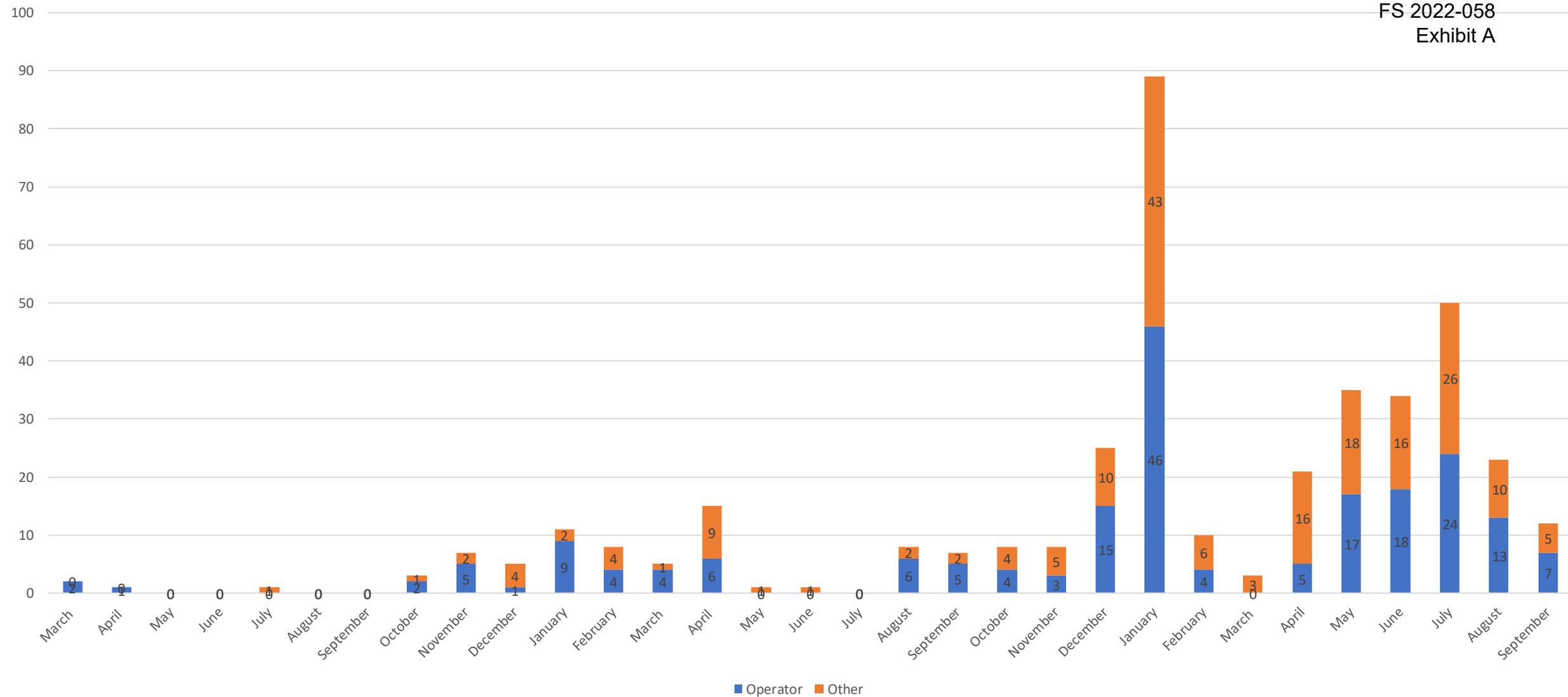
Pierce Transit (PT) Moving Forward

- Continue monitoring local, state and federal Covid guidance
- Exercise our Private Medication Clinic
- Continue to build emergency stockpile



PT Confirmed COVID-19 Positives

FS 2022-058
Exhibit A



Emergency Management

FS 2022-058

Exhibit A

In late 2019, Pierce Transit saw the value of investing in a full time Emergency Management Administrator (EMA). I was hired for the position. I continue to coordinate the agency's response to the COVID-19 pandemic. The Emergency Management Administrator develops, implements, coordinates and facilitates the Agency's

- All Hazards Emergency Response Plan
- Emergency CNG Refueling Plan
- Emergency Operations Center
- Inclement Weather Response Plan
- Pandemic Response Plan
- COVID-19 Prevention Plan
- Emergency Evacuation Plan
- Continuity of Operations Plan (COOP)
- Active Shooter Response Plan
- Emergency Communications Plan
- Lost Passenger Protocols
- Private Medication Center Plan
- Tabletop and functional exercises
- System Security and Emergency Preparedness Plan
- Homeland Security Region 5 Hazard Mitigation Plan – Pierce Transit Appendix



FEMA



Emergency Management

Why Pierce Transit is focused on Emergency Management. We have had real world experience using these plans.

- Emergency CNG Refueling Plan
 - Utilized in 2022 when our fuel island had a malfunction
- Emergency Operations Center
 - Activated in March of 2020 for the agencies Covid response, we will keep this activation open until the State ends the Emergency proclamation. To date, 588 Situation Reports have been issued to all employees
 - Activated in February 2021 for Inclement Weather (Snow – three days)
 - Activated in December 2021 for lost passenger (Resolved within Two hours)
 - Activated December 2021 for Inclement Weather (Snow – seven days)
 - Activated January 2022 for Inclement Weather (Ice – five hours)
- Inclement Weather Response Plan
 - Utilized every year at the agency
 - Hot Wash conducted after every event and plan is updated with lessons learned
- Pandemic Response Plan
 - Activated in February 2020
 - Updated continuously as we moved through the Covid Pandemic



Emergency Management

FS 2022-058

Exhibit A

Why Pierce Transit is focused on Emergency Management. We have had real world experience using these plans.

- COVID-19 Prevention Plan
 - Created and updated as new guidance or requirements were issued by local, state and federal health agencies
- Continuity of Operations Plan (COOP)
 - Activated for any EOC activation longer than 72 hours (December 2021)
- Emergency Communications Plan
 - Activated during every EOC activation
- Private Medication Center Plan
 - ***The Private Medication Center Program*** is a collaboration between the Tacoma-Pierce County Health Department and Pierce Transit to assist in dispensing preventative medications to our employees and their families during a public health emergency. ***As soon as a vaccine for COVID 19 became available, Pierce Transit utilized its Private Medication Center Program to set up and distribute vaccinations to its frontline employees at the Pierce Transit workplace.***



TITLE: Adopting the 2023 State and Federal Legislative Priorities

DIVISION: Executive

SUBMITTED BY: Alexandra Mather, Government Relations Administrator

RELATED ACTION: N/A

ATTACHMENTS:
Proposed Resolution
Exhibit A, 2023 State Legislative Priorities
Exhibit B, 2023 Federal Legislative Priorities

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION: N/A

BACKGROUND:

Pierce Transit works diligently to build and maintain strategic partnerships with the Washington state and federal legislative delegation, State and U.S. Department of Transportation, State and U.S. Department of Energy, relevant state and federal Transportation Committee staff and national advocacy organizations. Pierce Transit aims to remain a key influencer in the national, state, regional and local discussion for public transportation and zero-emission strategy and deployment.

Staff seeks adoption of the proposed 2023 Federal and State Legislative Priorities and supports Pierce Transit staff and consultants to continue communicating about issues that impact the agency throughout the coming fiscal year. As Pierce Transit's state and national priorities evolve and advance, staff will seek advice and guidance from the Board as appropriate. Staff will send updates by email to the Board highlighting major milestones relating to Pierce Transit's state and national priorities and will call upon Board members to assist in advancing public transportation advocacy and objectives as appropriate.

The 2023 federal and state priorities were driven by commissioner input, agency priorities, prior ongoing legislative work and advocacy, consumer demand, and in response to the priorities of national leadership.

On Oct. 10, 2022, the Board of Commissioners received a briefing on the proposed 2023 State and Federal Legislative Priorities. There was continued support for advocacy surrounding additional funds for the Maintenance and Operations Base Improvement project as well as a coordinated effort for securing additional grant funds in support of the agency's future zero-emission and supporting infrastructure goals.

STAFF RECOMMENDATION:

Staff recommends the adoption of the 2023 Federal & State Legislative Priorities as presented in Exhibits A and B.

ALTERNATIVES:

1. Do not adopt the 2023 Federal & State Legislative Priorities. This is not recommended as it would significantly diminish opportunities to receive funding.
2. Modify the proposed priorities.

PROPOSED MOTION:

Move to: Approve Resolution No. 2022-013, adopting the 2023 State and Federal Legislative Priorities in substantially the same form as presented in Exhibits A and B.

RESOLUTION NO. 2022-013

A RESOLUTION of the Board of Commissioners of Pierce Transit Adopting the 2023 State and Federal Legislative Priorities

WHEREAS, the Board of Commissioners received a briefing from the state and federal legislative affairs team about the proposed 2023 state and federal legislative priorities at the Oct. 10, 2022 Board of Commissioners meeting; and

WHEREAS, The Pierce Transit Board of Commissioners desires to give guidance and direction to its staff and contracted Legislative Liaison; and

WHEREAS, the Federal advocacy is an ongoing process and the State Legislature will convene the 2023 legislative session on January 9, 2023; and

WHEREAS, The Pierce Transit Board of Commissioners wishes to assure that its policies and positions are effectively communicated to the members of the Washington State Congressional delegation and relevant federal agencies, Washington State Legislature, Washington State Agencies and the Office of the Governor; and

WHEREAS, the Pierce Transit Board of Commissioners finds it is in the best interest of Pierce Transit to adopt an agenda for state and federal legislative priorities; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

Section 1. The Board hereby adopts the Pierce Transit 2023 State and Federal Legislative Priorities in substantially the same form as Exhibits A and B attached hereto.

ADOPTED by the Board of Commissioners of Pierce Transit at their board meeting thereof held on the 14th day of November 2022.

PIERCE TRANSIT

Marty Campbell, Chair
Board of Commissioners

ATTEST/AUTHENTICATED

Deanne Jacobson, CMC
Clerk of the Board

Pierce Transit 2023 State Legislative Agenda

Public Safety

- In partnership with the Association of Washington Cities, support continued state funding to help communities establish alternative response programs like co-responder programs, diversion programs, and others that provide options beyond law enforcement for responding to situations that involve individuals suffering from behavioral health issues.
- Pierce Transit respectfully requests AMOUNT to establish a transit-centric behavioral health pilot program to strengthen the behavioral health continuum of care and response in Pierce County.
- Update RCW 10.93.080 and RCW 36.57 to grant Public Transportation Benefit Areas the authority to become a “limited authority Washington law enforcement agency” with the ability to commission a limited authority police force should they chose to do so.

Infrastructure - Maintenance + Operations Base Improvement Project (MOBI)

- Pierce Transit’s base is 34 years old and in need of modernization and retrofitting to accommodate the agency’s top priority of safety and the transition to a zero-emission Bus Rapid Transit network and fleet. To that end, Pierce Transit supports any legislation, grant or funding opportunities that invest in infrastructure modernization and zero-emission charging infrastructure. This project is shovel ready.

Fleet Transition

- Pierce Transit supports any opportunities to further the agency’s vision of transitioning its fleet to Zero-Emission propulsion systems. This includes investments in fueling infrastructure, battery storage, the bus fleet, heavy-duty and light-duty support vehicles including vanpool.

Economic Development

- Allow Public Transportation Benefit Areas the authority to sell green hydrogen to the public, to lay the groundwork should transit agencies adopt hydrogen propulsion as a fuel type.

Community Partner Priorities

- Pierce Transit supports grant programs and funding tools to facilitate housing projects that support all income levels and policies that incentivize high-capacity transit and transit-oriented development.

Pierce County

- Work in Partnership with Pierce County in securing funds to bolster first and last mile infrastructure connections to the *Stream* Pacific Avenue Bus Rapid Transit corridor. Improvements may include but are not limited to sidewalks, ADA access improvements, and curb extensions to create safer and more accessible transportation options for Pierce County residents.

[Washington State Transit Association](#) | [Transportation Choices Coalition](#) | [Joint Municipal Action Comt.](#)

Pierce Transit 2023 Federal Legislative Agenda

Maintenance + Operations Base Improvement Project (MOBI)

The Pierce Transit base is 34 years old and in need of modernization and retrofitting to improve safety outcomes as the agency's top priority, to support the transition to a zero-emission fleet, and to accommodate the establishment of our STREAM Bus Rapid Transit (BRT) network. The primary requirements for a new maintenance base include providing capacity and improving efficiency to service incoming 60' coaches for BRT and double decker coaches for our Sound Transit contract, and make improvements around safety, ADA, seismic, and resiliency considerations. Pierce Transit recognizes the additional load electrification places on the local power grid and seeks to mitigate that demand through energy storage. **To that end, Pierce Transit urges support for forthcoming federal funding proposals seeking investments in these infrastructure modernization efforts and corresponding zero-emission charging infrastructure. This project is shovel ready.**

Fleet Modernization

Pierce Transit has been a long leader in providing environmentally friendly public transportation since moving to Compressed Natural Gas (CNG) as a fuel source in the 1990s. Growing the agency's zero-emission fleet will decrease emissions, advance our commitment to sustainability, save on maintenance, and diversify our fleet in the event of a service disruption related to another bus type. Pierce Transit has received multiple Low or No Emissions Vehicle (Low-No) grants to purchase battery electric, zero emission buses, including a \$2.55 million grant in 2018 and another \$3.87 million grant in 2022. **Pierce Transit will continue seeking federal resources, including programs or incentives authorized by the Bipartisan Infrastructure Law and the Inflation Reduction Act, to support the transition of its fleet.**

Pierce Transit encourages the Administration – particularly the Department of Energy and the Federal Transit Administration – to closely coordinate regarding the development of key energy and transportation elements for formula and competitive grant programs. As federal investments are deployed to accelerate our transition to cleaner electric buses, **electric grid improvements must be prioritized so transit systems have access to the adequate power.**

Pierce Transit also supports continuation of the finance provisions of the Inflation Reduction Act that support fleet modernization efforts, particularly the extension of the Alternative Fuels Excise Tax Credit, the Biodiesel and Renewable Diesel Excise Tax Credit, and the Alternative Fuel Vehicle Refueling Property Credit. The agency welcomes the creation a new tax credit to support the production of clean hydrogen for facilities and the creation of the new Commercial Clean Vehicle Tax Credit.

Public Safety

Pierce Transit is committed to ensuring the safety of its workforce, customers, and the public. For that purpose, the agency is reviewing its security agreements and examining opportunities to hire its own sworn force of public safety personnel. **Pierce Transit urges federal support to promote the security of transit agencies and looks forward to exploring funding opportunities for personnel, equipment, and infrastructure that contribute toward enhanced safety outcomes.**

Micro-Mobility

Pierce Transit is actively coordinating with regional and local partners on micro-mobility solutions and recently established the PT Runner Service to provide on-demand public transportation within dedicated micro transit zones. There are four service zones with designated pick-up/drop-off spots for first and last mile connections: Joint Base Lewis-McChord, Ruston, Tideflats, and Spanaway. **Pierce Transit welcomes federal policies that empower transit agencies to expand these innovative micro-mobility solutions and procure electric vehicles for vanpool fleets in accordance with Commute Trip Reduction (CTR) rules and goals.**

Economic Development

Pierce Transit recognizes public transportation as a critical element of local economic development strategies as the agency works to enhance service, increase access and mobility options, and establish its first Bus Rapid Transit line. Major public infrastructure investments can yield significant returns for businesses, residents and workers, and communities by attracting additional public and private investment in commerce, jobs, and housing. **Pierce Transit supports federal investments that advance both transportation access and economic development goals, including transit-oriented development projects.**

Federal Partnerships

Pierce Transit welcomes legislation that supports the provision of transit service to federal lands and personnel, particularly routes that provide critical connections to federal facilities and installations in the region. The agency supports efforts to get the definition of Transportation Demand Management codified into federal law to provide additional support for commute solutions for military personnel, particularly around Joint Base Lewis-McChord.

Community Partner Priorities

Pierce Transit supports grant programs and funding tools to facilitate housing projects that support all income levels and policies that incentivize transit-oriented housing development and high-capacity transit.

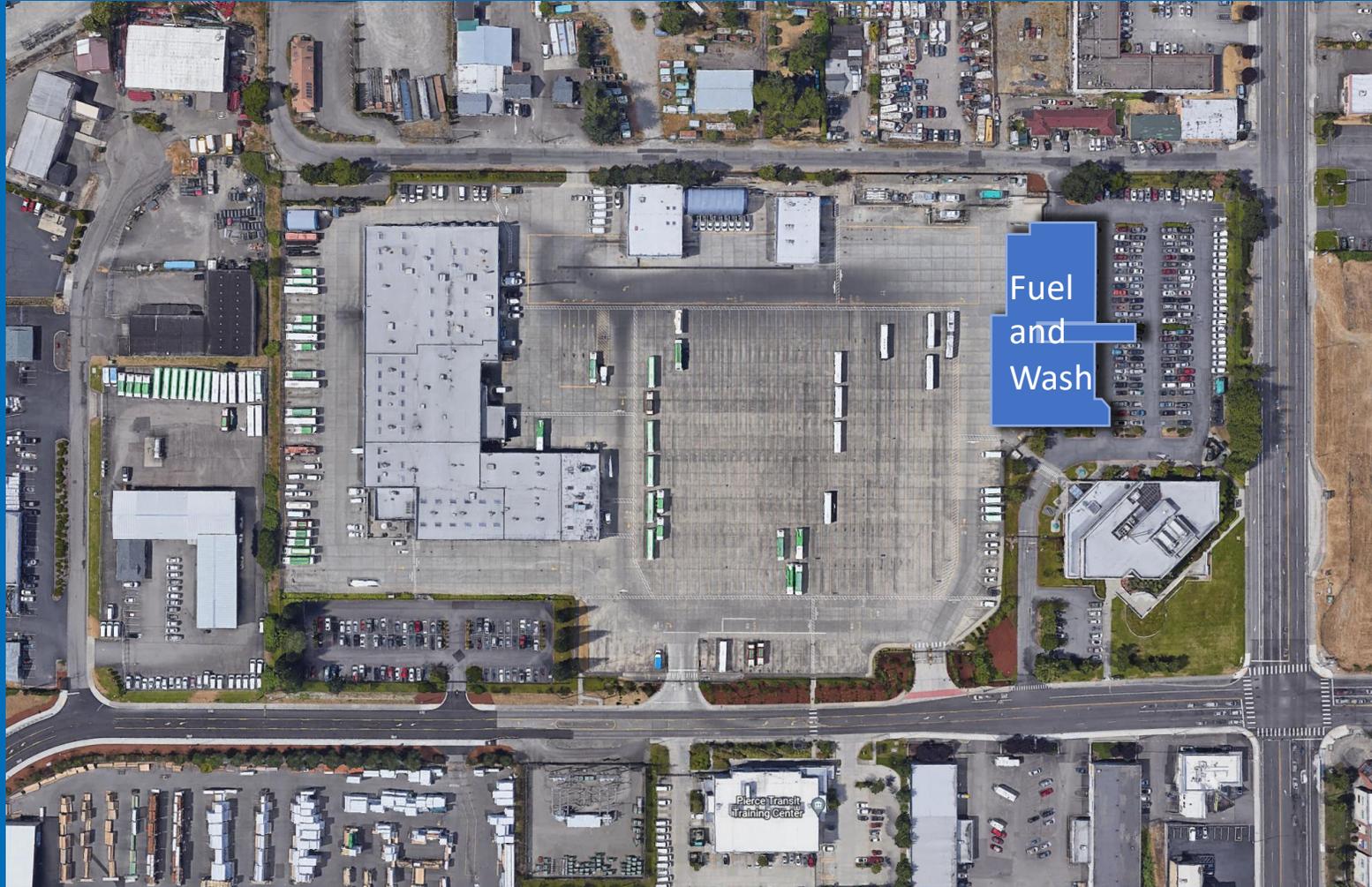


Maintenance and Operations Base Improvements (MOBI)

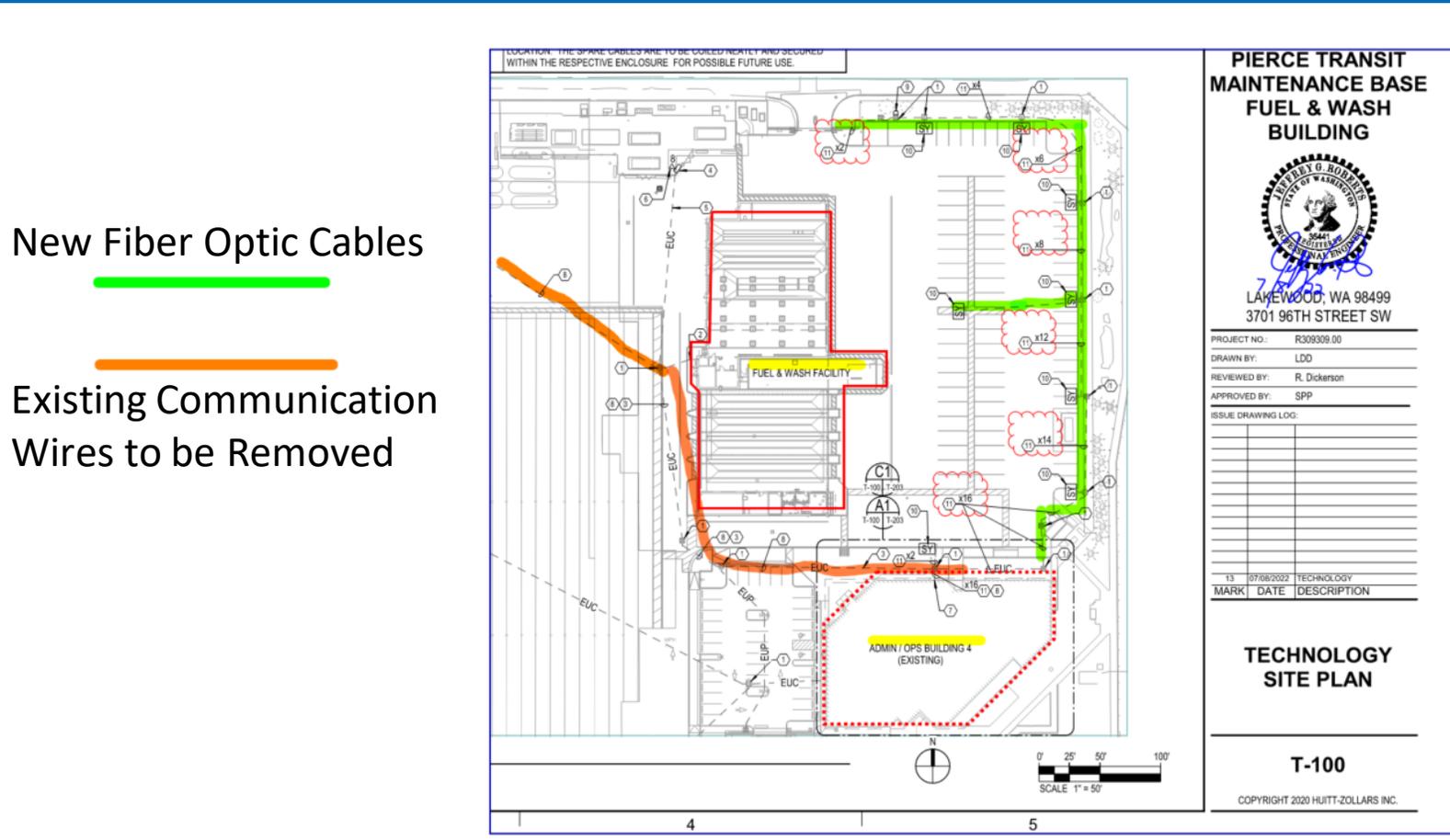
Fact Sheet 2022 – 051 IT Connectivity Change Order
Presented by: Brian K. Matthews, PE, Senior Project Manager

Date: October 18, 2022

IT Connectivity Change Order Overview



IT Connectivity Change Order Overview



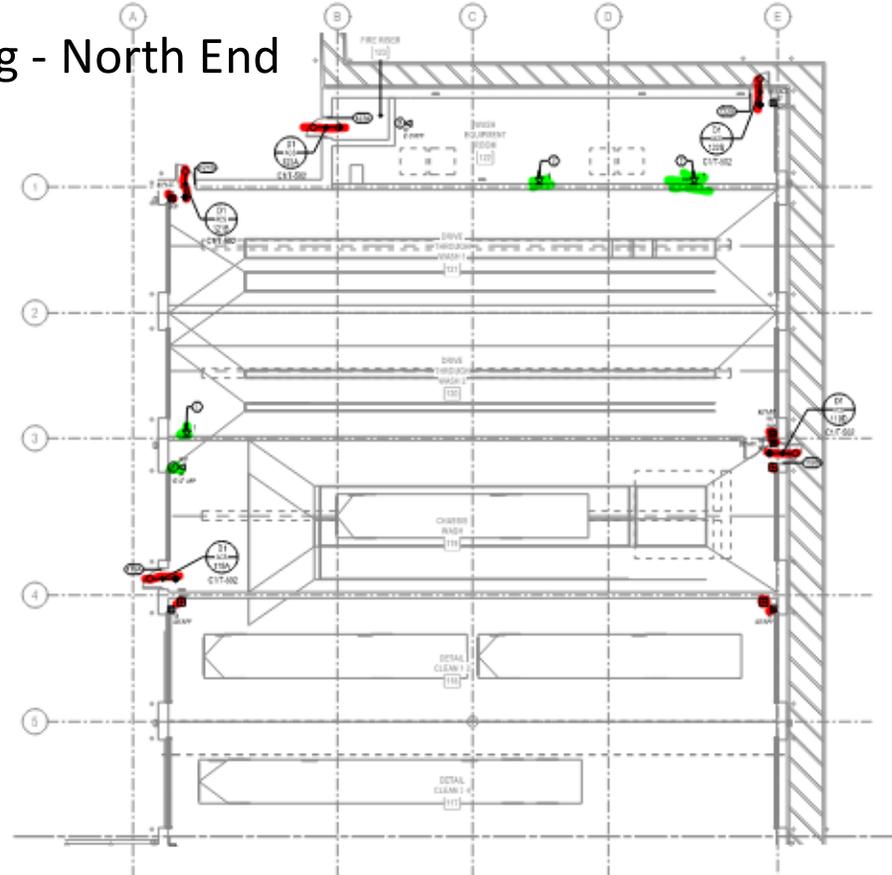
IT Connectivity Change Order Overview

Fuel and Wash Building - North End

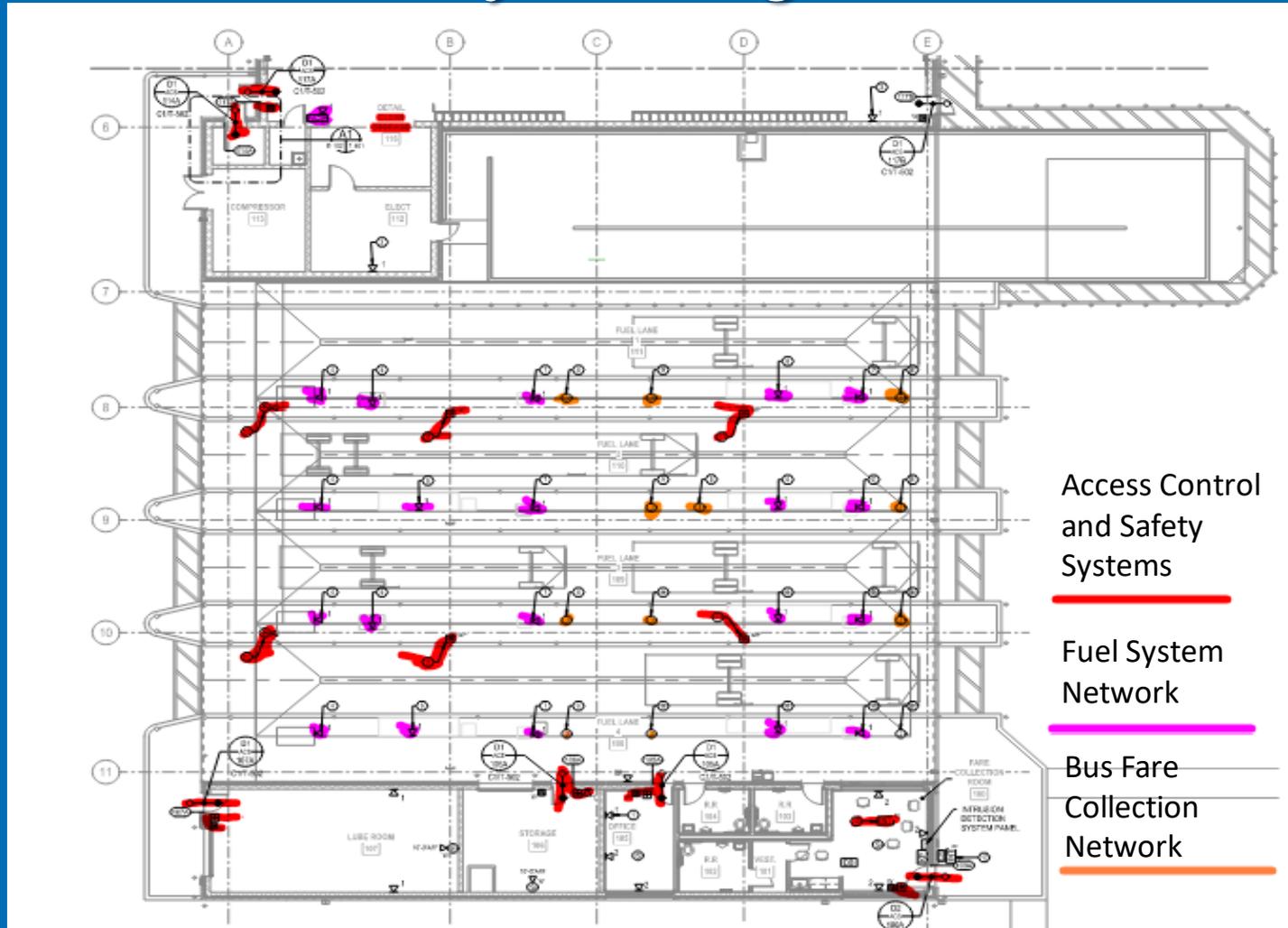
Door Access and
Emergency Warning
System Components



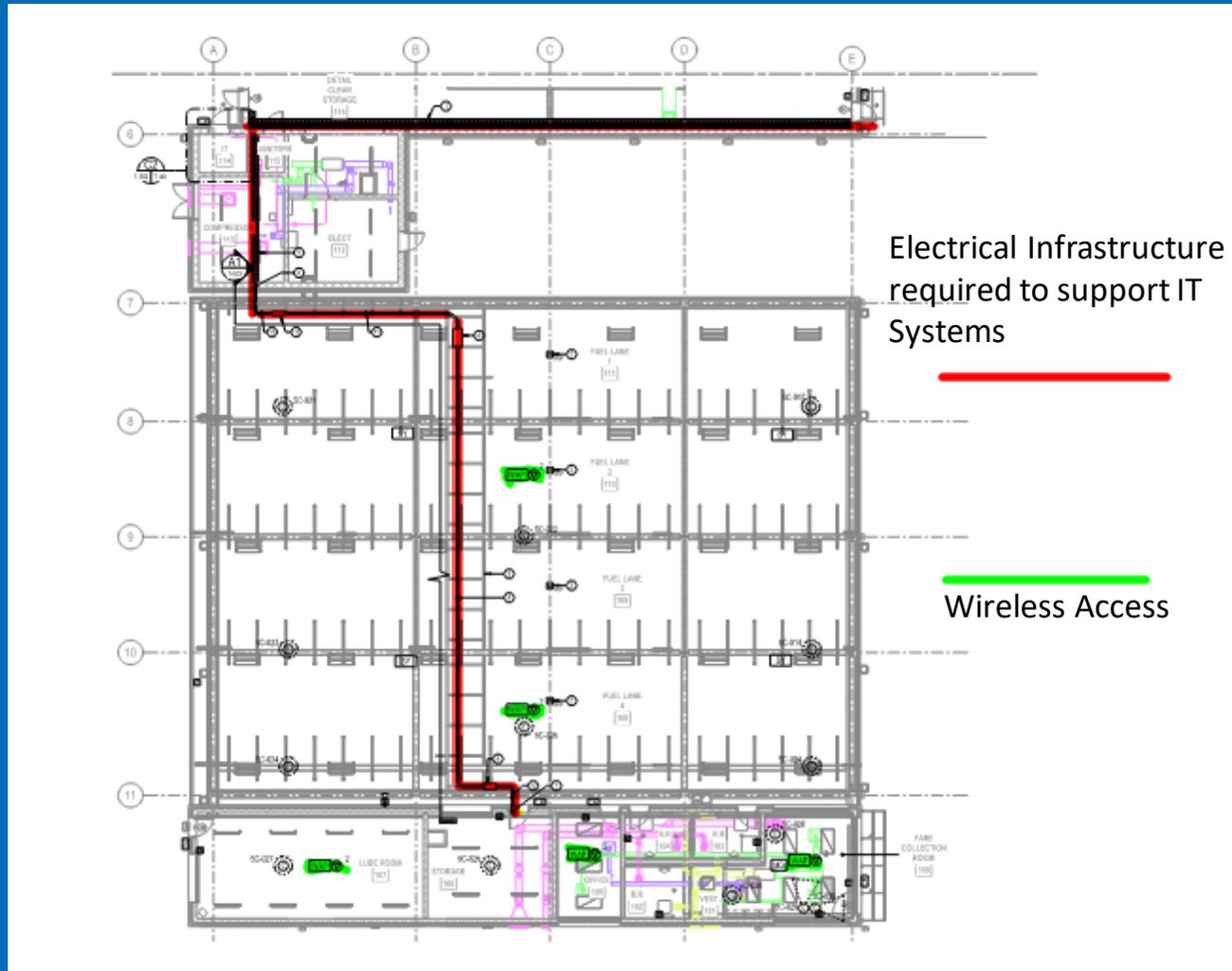
Bus Wash Control
Components and
Network
Requirements



IT Connectivity Change Order Overview



IT Connectivity Change Order Overview



IT Connectivity Change Order Cost Breakdown

Change Order Break Down

Material Cost	\$413,775.48
Labor Cost	\$261,191.28
Material Handling, Equipment, Clean up, Incidentals	\$29,851.35
Subcontractor Management and Operational Costs	\$103,908.11
Prime Contractor Management and Contract Fees	\$431,162.78
Tax, permits, fees etc.	\$59,321.00
Change Order Cost	\$1,299,210.00
10% Contingency on Change Order Value	\$129,921.00
Total Change Order	\$1,429,131.00

IT Connectivity Change Order Overview

Questions?

TITLE: Authorize the Chief Executive Officer to Increase the Contract Authority Amount for Absher Construction Company, Contract No.1087, for the Planned and Budgeted Fuel and Wash Building Internet Connectivity Infrastructure to Connect to Existing Pierce Transit Systems

DIVISION: Finance

SUBMITTED BY: Brian Matthews, Sr. Construction Project Manager

RELATED ACTION:

FS 2020-033, Authorization to Execute a Contract with Absher Construction for Construction of the New Fuel and Wash, Bus Rapid Transit Electric Charging Facility and Related Improvements for Guaranteed Maximum Price (GMP) Package 2.

FS 2021-010, Authorization to Execute Change Order No. 4 to Contract No.1087 with Absher Construction Company to Increase the Contract Authority Amount for the Construction of the New Fuel and Wash Facility and Related Improvements for Guaranteed Maximum Price (GMP) Package 2a.

FS 2022-042, Authorization to Increase the Contract Authority Amount for Absher Construction Company, Contract No. 1087, for Building 6 Tenant Improvements.

ATTACHMENTS: Exhibit A, Project Information

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: 525.2 Base Master Plan Fuel and Wash Facility

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Current Contract Authority	\$ 33,193,037	The amount reflects the estimated expenditures to install the infrastructure and connect the IT systems to the new Fuel and Wash Building, and a contingency of 10% (\$129,921).
Increase Contract Authority Amount	\$ 1,429,131	
Total Authorized Amount	\$ 34,622,168	

BACKGROUND:

Due to the complexity of the Base Master Plan Update, the project phasing requires continuous operations throughout the construction period. The work that is provided as part of this next phase of work is to install, startup and test the IT Infrastructure, Emergency Warning System and video security, Fleetwatch and Compressed Natural Gas (CNG) fuel delivery system and connect them to the existing Pierce Transit's Operation and Maintenance IT system. These technology improvements are necessary for safety monitoring and reporting for the fueling and wash facilities.

Originally, this work was to be provided by Pierce Transit's IT staff. However, after further review of the complex scope of work, it exceeds the ability and resources of Pierce Transit's IT Staff.

As background information, the Guaranteed Maximum Price (GMP) 2a work includes the new Fuel and Wash facility construction to increase operational capacity and utilizes modern technology to monitor and report operations and provide environmental protections from fuel products. The new facility allows increased operational capacity for Pierce Transit's expanding bus fleet and to eliminate fueling bottlenecks at peak service hours. The new facility is located behind Building 4 which will permit the existing bus parking area to expand and be reconfigured to accommodate future needs when Building's 2 and 3 are demolished and removed. The construction is approximately 70% complete.

UPDATE:

On October 10, 2022, the Board of Commissioners considered whether to approve a contract amendment that would provide infrastructure connectivity of the new Fuel and Wash Building to existing Pierce Transit Systems. The Board deferred making a decision and requested that staff return to the November 14, 2022, Board Meeting with additional information that explains the cost of the project in relationship with the scope of the project.

STAFF RECOMMENDATION:

Staff recommends increasing the contract spending authority amount for Absher Construction, Contract No. 1087, for the Fuel and Wash Building Internet Connectivity Infrastructure to Connect to the Existing Pierce Transit Systems.

ALTERNATIVES:

Reject the contract authority increase amount for Absher Construction. This is not recommended as it would not allow for the IT systems to be connected to the existing Pierce Transit systems, necessary for safety monitoring, and reporting for the fueling and wash facilities.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase the contract spending authority not to exceed amount for Absher Construction, Contract No. 1087, by \$1,429,131 for the Fuel and Wash Building Internet Connectivity Infrastructure to connect to the existing Pierce Transit Systems for a new contract authority amount of \$34,622,168.

Change Order Break Down

Material Cost	\$413,775.48
Labor Cost	\$261,191.28
Material Handling, Equipment, Clean up, Incidentals	\$29,851.35
Subcontractor Management and Operational Costs	\$103,908.11
Prime Contractor Management and Contract Fees	\$431,162.78
Tax, permits, fees etc.	\$59,321.00
<hr/>	
Change Order Cost	\$1,299,210.00
10% Contingency on Change Order Value	\$129,921.00
<hr/>	
Total Change Order	\$1,429,131.00



GCCM Contract Change Order Pricing Summary

Project Name: **PT MOBI - GMP-2 Fuel & Wash** PCO: **081**

Project No. **595** Document Reference: **PT MOBI FW IT Drawing Revisions & PT MOBI FW IT Spec Revisions issued on 07/22/2022**

Description: IT Connectivity change per documents issued on 07/22/2022.
Cost proposal excludes Duress Alarm Button.
Camera mounts and camera cabling are covered under Security Enhancement project, so these are also excluded in this proposal.

NEGOTIATED SUBCONTRACT

		TOTAL
1	LABOR	\$ -
2	MATERIAL (Includes Use Tax)	\$ -
3	EQUIPMENT	\$ -
4	SUBCONTRACT	\$ -
5	SUBTOTAL	\$ -
6	Negotiated Subcontract Fee <u>4%</u>	\$ -
7	NEGOTIATED SUBCONTRACT WORK TOTAL	\$ -

BID PACKAGE SUBCONTRACT (See Attached)

8	ALLOWANCE - BP 07.20 Roofing (Axiom D7)	\$ 10,000.00
9	ALLOWANCE - BP 07.30 Siding and Sheet Metal (Archtectural Sheet Metal)	\$ 15,000.00
10	ALLOWANCE - BP 09.00 Painting (Todd Robinson)	\$ 15,000.00
11	BP 10.00 - Misc. Finishes (Absher)	\$ 508.00
12	BP 26.00 - Electrical (Sare Electric)	\$ 827,540.00
13		
14		
15		
16		
17		
18	BID PACKAGE SUBCONTRACT WORK TOTAL	\$ 868,048.00

SUMMARY

19	TOTAL DIRECT WORK COST	\$ 868,048.00
20	GCCM FEE <u>3.631%</u>	\$ 31,519.00
21	NSS	\$ 121,691.00
22	SGC	\$ 277,952.00
23	TOTAL COST	\$ 1,299,210.00

I CERTIFY THE ABOVE IS A TRUE AND FAIR ESTIMATE OF THE WORK REQUIRED

Pierce Transit Fact Sheet 2022-051 (Revised)
Backup Documentation - Page 2

Absher Construction	Jessica Tibbets	Project Manager	30-Sep-22
Contractor	Name	Title	Date

Materials List Required for Change Order

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Sare Electric
1074 - Added LV Scope
Job Number: 2196
Extension By Phase

Item #	Description	Quantity	Price	U	Ext Price
--- 01 Raceway, Fittings & Boxes ---					
1001	3/4" EMT	1,046	122.91	C	1,285.53
1002	1" EMT	175	218.34	C	382.64
1005	2" EMT	42	530.59	C	221.95
1009	4" EMT	8	1,413.57	C	113.09
1050	1/2" GRC	49	384.23	C	187.97
1051	3/4" GRC	832	395.76	C	3,291.06
1052	1" GRC	4,532	629.83	C	28,544.59
1054	1-1/2" GRC	27	949.47	C	253.22
1055	2" GRC	123	1,236.44	C	1,516.62
1057	3" GRC	94	2,492.35	C	2,342.81
1059	4" GRC	52	3,660.22	C	1,912.46
1066	1-1/2" GRC (Difficult)	604	949.47	C	5,734.80
1067	2" GRC (Difficult)	87	1,236.44	C	1,069.52
1145	1" Liquidtight (metallic)	40	325.83	C	130.33
1148	2" Liquidtight (metallic)	10	636.91	C	64.77
1150	3" Liquidtight (metallic)	11	1,104.90	C	116.90
1152	4" Liquidtight (metallic)	10	1,765.15	C	182.34
1366	3/4" GRC/IMC Field Bend	20	0.00	C	0.00
1367	1" GRC/IMC Field Bend	51	0.00	C	0.00
1372	3" GRC/IMC Field Bend	2	0.00	E	0.00
1374	4" GRC/IMC Field Bend	2	0.00	E	0.00
1446	1" Set Screw Steel Conn	2	48.85	C	0.98
1485	3/4" Compression Steel Connector	74	75.01	C	55.51
1486	1" Compression Steel Connector	6	119.99	C	7.20
1489	2" Compression Steel Connector	4	291.80	C	11.67
1565	3/4" Compression Steel Coupling	45	59.40	C	26.49
1566	1" Compression Steel Coupling	16	84.70	C	13.15
1569	2" Compression Steel Coupling	3	402.68	C	12.01
1594	1/2" Locknut	4	11.98	C	0.48
1595	3/4" Locknut	192	14.82	C	28.45
1596	1" Locknut	236	26.74	C	63.11
1601	3" Locknut	8	199.49	C	15.96
1603	4" Locknut	8	348.36	C	27.87
1606	1/2" Plastic Bushing	2	6.72	C	0.13
1607	3/4" Plastic Bushing	187	25.00	C	46.75
1608	1" Plastic Bushing	120	32.00	C	38.40
1611	2" Plastic Bushing	12	150.00	C	18.00
1613	3" Plastic Bushing	4	300.01	C	12.00
1615	4" Plastic Bushing	12	424.98	C	51.00
1619	3/4" Metallic Bushing	75	86.36	C	64.77
1644	1-1/2" LB Condulet w/Cover & Gasket	1	73.02	E	73.02
1672	1" T Condulet w/Cover & Gasket	75	33.88	E	2,541.00
1682	1" Grounding Bushing	4	1,385.67	C	55.43
1701	3/4" Myers Hub	10	11.25	E	112.50
1720	1-1/2"x6" GRC Nipple	5	393.08	C	19.65
1721	2"x6" GRC Nipple	2	800.00	C	16.00
1775	1-1/2" Sealing Locknut	15	341.94	C	51.29
1776	2" Sealing Locknut	14	457.88	C	64.10
1807	1/2" Cut & Thread	1	0.00	E	0.00
1808	3/4" Cut & Thread	78	0.00	E	0.00
1809	1" Cut & Thread	59	0.00	E	0.00
1811	1-1/2" Cut & Thread	20	0.00	E	0.00

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Sare Electric
1074 - Added LV Scope
Job Number: 2196
Extension By Phase

Item #	Description	Quantity	Price	U	Ext Price
1812	2" Cut & Thread	16	0.00	E	0.00
1814	3" Cut & Thread	2	0.00	E	0.00
1816	4" Cut & Thread	2	0.00	E	0.00
1830	1/2" GRC Coupling	5	308.47	C	15.09
1831	3/4" GRC Coupling	93	370.70	C	345.03
1832	1" GRC Coupling	51	675.00	C	344.25
1834	1-1/2" GRC Coupling	18	928.34	C	167.10
1835	2" GRC Coupling	22	1,180.20	C	259.64
1837	3" GRC Coupling	11	3,821.40	C	435.64
1839	4" GRC Coupling	7	5,118.90	C	369.84
1895	1" Seal-tite Conn (Str)	4	748.51	C	29.94
1898	2" Seal-tite Conn (Str)	2	3,172.90	C	63.46
1900	3" Seal-tite Conn (Str)	2	169.24	E	338.48
1901	4" Seal-tite Conn (Str)	2	200.66	E	401.32
1915	1" Seal-tite Conn (90 Degeree)	4	1,747.82	C	69.91
2032	1" Field Knockout (labor only)	32	0.00	E	0.00
2034	1-1/2" Field Knockout (labor only)	22	0.00	E	0.00
2037	3" Field Knockout (labor only)	3	0.00	E	0.00
2039	4" Field Knockout (labor only)	3	0.00	E	0.00
2058	Core Existing Wall 3" Conduit	1	100.00	E	100.00
2060	Core Existing Wall 4" Conduit	1	125.00	E	125.00
2339	3/4" 1-Hole Strap	271	105.00	C	284.64
2340	1" 1-Hole Strap	93	125.00	C	116.47
2357	4" 2-Hole Strap	8	170.30	C	13.62
2371	3/4" Unistrut Strap	58	217.88	C	126.26
2372	1" Unistrut Strap	484	239.20	C	1,158.51
2375	2" Unistrut Strap	36	275.00	C	98.25
2377	3" Unistrut Strap	12	1,500.37	C	176.29
2379	4" Unistrut Strap	7	1,008.66	C	65.88
2395	3/4" Beam Clamp w/Conduit Hanger	4	161.09	C	6.71
2439	2" Roof Flashing	4	28.75	E	115.00
2445	3/8" All Thread Stainless	784	918.96	C	7,204.65
2447	Hex Nut 3/8" Stainless	784	58.66	C	459.89
2451	Flange Beam Clamp for 3/8" Thrd Rod	196	87.71	C	171.91
2458	1 1/2" Back Strap	90	990.00	C	891.00
2469	4" Square Box (1/2 & 3/4 KO's)	9	230.00	C	20.70
2472	4" Square x 2-1/8" Deep Box w/brkt (1/2&3/4 KO's)	45	230.00	C	103.50
2489	2G WP Bell Box-(4)1" Hubs	8	16.50	E	132.00
2505	1G FS Box-3/4" Hubs	20	28.78	E	575.60
2510	1G FSC Box-1" Hubs	2	34.54	E	69.08
2512	1G FDC Box-1" Hubs	2	39.14	E	78.28
2514	1G FDC Box-3/4" Hubs	81	33.03	E	2,675.43
4891	4" Square-3/0 Plaster Ring-1/2"D	1	350.00	C	3.50
4892	4" Square-3/0 Plaster Ring-5/8"D	7	350.00	C	24.50
4897	4" Square-1G Plaster Ring-5/8"D	38	350.00	C	133.00
5707	6"x6"x4" Wireway-Nema 1	1	47.77	E	47.77
5763	12x12x6" Screw Cover Pull Box-Nema 1	12	65.21	E	782.52
5796	24x24x8" Screw Cover Pull Box-Nema 4X	1	1,346.55	E	1,346.55
5797	24x24x10" Screw Cover Pull Box-Nema 4X	1	2,015.43	E	2,015.43
5932	Unistrut Stainless (Deep)	368	4,000.00	C	14,720.00
5935	Cut 12 Gauge 1-5/8x1-5/8 Channel (labor)	140	0.00	E	0.00
6167	1/2" X 3" Concrete Anchor	40	62.96	C	25.18
6370	Steel Cable Tray-Mesh Type/4"Dx12"W	30	19,898.00	C	5,969.40

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Sare Electric
1074 - Added LV Scope
Job Number: 2196
Extension By Phase

Item #	Description	Quantity	Price	U	Ext Price
6371	Steel Cable Tray-Mesh Type/4"Dx18"W	101	19,760.00	C	19,957.60
6550	Cable Tray Hanger	23	45.00	E	1,035.00
6551	Cable Tray Barrier Strip-4" Deep	244	9.06	E	2,208.38
6553	Cable Tray Bonding Clamp	14	6.75	E	94.50
7123	6X1/4" Pan Head Tapping Screw	40	2.36	C	0.94
58041	6x6x4" Hinged Cover J-Box Type4X	8	313.97	E	2,511.76
58042	12x12x6" Hinged Cover J-Box Type4X	26	630.81	E	16,401.06
1234772	Caddy T-Bar Bracket	7	10.00	E	70.00
1234926	EZ-Path	4	525.00	E	2,100.00
T0009	Stainless Banding for Masts	40	17.05	E	682.00
T0010	Hoffman 30248SS (NEMA 4X)	1	1,845.16	E	1,845.16
T0012	20' Double Strut Stainless	8	1,610.88	E	12,887.04
T0013	18x18x36" Screw Cover Pull Box-Nema 3R	1	5,295.88	E	5,295.88
T0014	Scissor Lift	3	985.00	E	2,955.00
--- 01 Raceway, Fittings & Boxes Total ---					161,498.06
--- 02 Wire & Cable ---					
2660	#12 THHN CU Stranded Wire	579	224.24	M	129.81
2661	#10 THHN CU Stranded Wire	5,927	316.57	M	1,876.46
3078	1/8" Poly Pull Line	6,583	58.00	M	381.83
3091	#6 Stranded Bare Copper Wire	123	768.04	M	94.47
3092	#4 Stranded Bare Copper Wire	233	1,269.41	M	295.14
3097	#3/0 Stranded Bare Copper Wire	280	3,950.55	M	1,107.50
--- 02 Wire & Cable Total ---					3,885.21
--- 03 Distribution ---					
3191	30A/2P 3WSN 240V HD Fus Safety Sw-Nema 1	1	305.00	E	305.00
3308	20A 250V RK5 Time Delay Fuse	2	3.47	E	6.94
3934	20A 1P 120/240V Bolt-On Circuit Breaker	2	40.25	E	80.50
3955	20A 3P 120/240V Bolt-On Circuit Breaker	1	116.51	E	116.51
1234909	B110-SP-CAT-OD	11	QUOTE	2	0.00
T0003	Mini Power Zone SQ D #MPZ10S40F	1	4,757.30	E	4,757.30
--- 03 Distribution Total ---					5,266.25
--- 04 Light Fixtures & Lamps ---					
F4E	4' Surface Mtd Strip Fixture	1	QUOTE	1	0.00
--- 04 Light Fixtures & Lamps Total ---					0.00
--- 05 Wiring Device & Equipment Conn ---					
4409	#14-12-10 Wire Termination Labor	107	1.00	E	107.00
4703	20A/125V Spec Grade Dup Rcpt (5-20R)	9	2.50	E	22.50
4712	20A/125V Spec Grade GFI Dup Rcpt (5-20R)	1	18.00	E	18.00
5000	4" Square 1G Ind Dup Rcpt Cover	8	95.30	C	7.62
5018	1G Cast Blank Cover	20	10.94	E	218.80
5019	1G Cast Dup Rcpt Cover w/Hinged Lid	2	30.46	E	60.92
5063	2G WP Blank Cover	8	450.00	C	36.00
6133	Wirenuts	141	150.00	M	21.15
6172	#10-12 Forked Tongue Crimp Conn	98	86.77	C	85.03
7114	Ground Screw with Bare Pigtail	10	73.82	C	7.38
1234748	Cat #6 Patch Cable [LV Ltg Ctrl]	8	12.95	E	103.60
1234897	Cad Weld	2	15.25	E	30.50
1234898	Phenolic Label	16	5.00	E	80.00
1234934	Fire Rated Plywod	1	150.00	E	150.00

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Sare Electric
1074 - Added LV Scope
Job Number: 2196
Extension By Phase

Item #	Description	Quantity	Price	U	Ext Price
T0004	Clean Agent Panel	1	50.00	E	50.00
--- 05 Wiring Device & Equipment Conn Total					998.50
--- 06 Underground/Site ---					
1186	2" PVC Conduit	10	409.78	C	41.67
1347	1-1/2" GRC Elbow	5	31.00	E	155.00
1348	2" GRC Elbow	3	44.00	E	132.00
1421	4" GRC Elbow (36" Radius)	2	570.64	E	1,141.28
1426	1-1/2" GRC Elbow (24" Radius)	4	156.00	E	624.00
1427	2" GRC Elbow (36" Radius)	4	223.20	E	892.80
1431	4" GRC Elbow (48" Radius)	1	849.00	E	849.00
2090	1-1/2" PVC Female Adaptor	5	85.36	C	4.27
2091	2" PVC Female Adaptor	2	112.08	C	2.24
16546712	10 Mil Tape	4	10.00	E	37.00
T0001	Stainless Banding for conduit on Poles	40	17.05	E	682.00
T0002	Stainless Banding for J-Boxes on Poles	32	17.05	E	545.60
T0015	Terminate Gate Power	1	50.00	E	50.00
--- 06 Underground/Site Total ---					5,156.86
--- 08 Special Systems ---					
1235325	Area of Rescue Wall Station	1	QUOTE	25	0.00
1235326	Area of Rescue Main Station	1	QUOTE	25	0.00
T0011	Smart Yard Back Box	9	250.00	E	2,250.00
--- 08 Special Systems Total ---					2,250.00
--- 10 Voice/Data/Video ---					
1234717	[09] Telephone / Data Outlet	4	QUOTE	9	0.00
1234718	[09] WAP	22	QUOTE	9	0.00
--- 10 Voice/Data/Video Total ---					0.00
--- 11 CCTV ---					
6044	Closed Circuit TV Camera-Indoor	25	QUOTE	13	0.00
6045	Closed Circuit TV Camera-Outdoor	10	QUOTE	13	0.00
T0006	Camera Mount	15	QUOTE	13	0.00
T0007	Camera Mount Bracket	5	QUOTE	13	0.00
--- 11 CCTV Total ---					0.00
--- 13 Security / Access Ctrl ---					
6040	Surface Mtd Security Sensor	1	QUOTE	7	0.00
6043	Security System Annunciator Panel	1	QUOTE	7	0.00
6047	[Security] REX	12	QUOTE	16	0.00
1234725	Card Reader	12	QUOTE	16	0.00
1234726	Electrified Device	12	QUOTE	16	0.00
1234728	Door Postion Switch	12	QUOTE	7	0.00
1234733	Panic Button [duress]	1	QUOTE	7	0.00
1234912	Security Keypad	1	QUOTE	7	0.00
--- 13 Security / Access Ctrl Total ---					0.00
--- 18 Intercom ---					
6060	[08] Speaker	2	QUOTE	8	0.00
6062	[08] Speaker W/P	10	QUOTE	8	0.00
6063	[08] Speaker Wall Mounted	24	QUOTE	8	0.00
6066	[08] Push Button	11	QUOTE	8	0.00

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Sare Electric
1074 - Added LV Scope
Job Number: 2196
Extension By Phase

Item #	Description	Quantity	Price	U	Ext Price
T0016	[08] Push Button Cover	11	QUOTE	7	0.00
	--- 18 Intercom Total ---				0.00
	--- 22 Lighting Protection ---				
T0005	Air Terminal	15	QUOTE	39	0.00
T0008	Ground Wire Crimp	15	QUOTE	39	0.00
	--- 22 Lighting Protection Total ---				0.00
	Job Total				179,054.88

Subtotal SARE Electrical -
Electrical Materials =
\$179,054.88

Date: Aug 10, 2022

Quote: GRASB22-29324-1

Exhibit A
Quote

Page 1/2



Graybar Electric Company, Inc.
1919 6th Avenue South
Seattle WA 98134
Phone: (206) 292-4848
Fax: (206) 701-2949
From: Anthony Lively
Quoter Ph: (206) 701-2710
email: anthony.lively@graybar.com

Project Pierce Transit Maintenance Base Fuel & Wash Bldg
Location
Quote GRASB22-29324-1

To: Chad Lansford
Sare Electric
2823 29th Avenue SW
Tumwater WA 98512
Phone: (360) 352-2628
EMail: chad@sareelectric.com

For
Bid Date Aug 10, 2022
Expires Sep 9, 2022

QTY	Type	MFG	Part
		LITHONIA	
1	F4E	LITHONIA	ZL1N L48 7000LM FST MVOLT 40K 90CRI E10WLCP MB BAA
1	F-4E	LITHONIA	ZACVH M100
		Total for: LITHONIA	

\$493.00

Total: \$493.00



Material Estimate

Bidder : Sare Electric

Project Name : Pierce Transit Maintenance
Base Fuel & Wash Bldg

PO Box 12870
Olympia, WA 98508

Site Address : Pierce Transit Maint. Base
3701 96th Street SW
Lakewood, WA 98499

Dodge Plan No. :

Project No. : 3059379

Structure No. : STAN-01

Bid Date : 8/12/2022

L/P Spec. No. :

Camera & IT Mount - LP Materials per E-105 & T-501

Quantity No.	Description
2 A24-100	100ft - 24x14 Al LP Conductor
30 APC2.5/3	Alum U-Bolt Pipe Clamp 2.5/3
15 1224ALAT	1/2x24 Aluminum Air Terminal
15 APRB2.5/3AT12	Alum Pipe Rail Base 2.5/3
20 A1BC	AL 1 Bolt Connector
1 A262-25	Al Adhesive Cable Holder-25 Pk
1 M1-10OZ-G	Structural Sealant - Gray

Total 1,350.00



716 N. Ventura Road, Suite 284
Oxnard, CA 93030
Ph: (805) 278-2325 Fx: (805) 278-2326
www.tsihd.com

Sare Electric, Inc.
P.O. Box 12870
Olympia, WA 98508
Attn: Jeremiah Tovrea
Office: 360.352.2628
E-mail: jeremiah@sareelectric.com

Quote: 90066805
By: Swanny
Date: 9/23/22
Expires: 10/23/22

Pierce Transit
Bus Wash EWS Equipment
(No Labor)

Manufacturer	Description	Qty	Unit Cost	Extended
Software				
Genetec	1 Standard Connection to an Intercom Station (requires GSC-Sipelia-Base)	104	\$161.20	\$16,764.80
Genetec	Genetec Advantage	36	\$100.75	\$3,627.00
Genetec	Mercury 16-input Monitor Module Series 3	1	\$915.18	\$915.18
EWS Devices				
Axis	C1210-E Network Ceiling Speaker	2	\$565.73	\$1,131.47
Axis	TC1603 Tile Bridge	2	\$74.57	\$149.14
Axis	C1310-E Network Horn Speaker	10	\$678.88	\$6,788.85
Algo	8138 IP Color Visual Alerter - Amber	24	\$796.59	\$19,118.20
STI	Emergency Push Button, Green, Outdoor Flush Cover, Momentary, Emergency Label, English.	11	\$151.88	\$1,670.73
Shipping	Shipping	1	\$576.24	\$576.24
			Sub-Total	\$50,741.60
			WA Sales Tax	\$4,769.71
			TOTAL	\$55,511.31

Without Tax →

\$576.24
\$576.24
\$50,741.60
\$4,769.71
\$55,511.31

Terms: Per Contract
Note 1: All Devices require (1) Cat5E/6 except STI Push Buttons that require (1) 20awg/4-conductor.



CTS Firm Fixed Bid

Proposal for: PIERCE TRANSIT FUEL AND WASH BUILDING, CONTRACT NO.1087 CO-05

Quote Number: 081022JH1r3

Site Address: 3701 96th St SW, Lakewood, WA 98499 Owner Name: Pierce Transit

Scope of Work Summary:

- *This price proposal is derived from the following:*
 - *Sections:*
 - 270010 SUPPLEMENTAL REQUIREMENTS FOR COMMUNICATIONS
 - 270553 IDENTIFICATION FOR COMMUNICATIONS SYSTEMS
 - 271100 COMMUNICATIONS EQUIPMENT ROOM FITTINGS
 - 271116 COMMUNICATIONS RACKS, FRAMES, AND ENCLOSURES
 - 271323 COMMUNICATIONS OPTICAL FIBER BACKBONE CABLING
 - 271513 COMMUNICATIONS COPPER HORIZONTAL CABLING
 - 271523 COMMUNICATIONS OPTICAL FIBER HORIZONTAL CABLING
 - *Drawings:*
 - T-001
 - T-002
 - T-100
 - T-101
 - T-201
 - T-202
 - T-203
 - T-301
 - T-302
 - T-401
 - T-501
 - T-502
 - T-503
 - T-601
 - T-602
 - T-603
 - T-701
 - T-702
- Price proposal includes supplying low-voltage building permit for site.
- Price proposal labor rate based on Prevailing Wage rates.
- The installation will be fully BICSI, EIA/TIA, IEEE 802.3 compliant in regard to installation of the cabling. This includes testing and documentation.
- CTS is responsible for site cleanup, storage of materials and tools prior to leaving site each night.
- Create and implement a labeling scheme that is compliant to EIA/TIA 606 and per customer's approval.
- Update as-built drawings to show exact location of all new cable drops and label scheme assigned to each cable drop.
- Provide test results in pdf format as part of the O&M package that would also include updated drawings and all viewing software required to view documents.

Provide, Install, Terminate, Test and Label:

- Premise Distribution
 - 500' 3-Cell 3" MaxCell innerduct.
 - 1 each 48 strand Single-mode fiber optic cable between Building 4 Server Room and Fuel/Wash IT Room.
 - Terminate with LC-UPC connectors.
 - Demo existing cabling between Building 3 and 4.
 - 32 each Cat6 cables for work area outlets.
 - 1 each 84" H (45u) x 29" D 4-post equipment rack.
 - 1 each seismic bracing kit.
 - 2 each vertical wire managers.
 - 1 each vertical power strip.
 - 1 each vertical rack bonding busbar.
 - 1 each 5kVA rack mounted UPS

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- 20' 18" W cable runway as shown in detail C2 on sheet T-401.
- Bonding of rack and cable runway to provided TMGB.
- 2 each cable dropouts.
- 1 each 72 port 2U rack mounted fiber optic distribution unit (Fuel/Wash IT Room).
- 1 each 2U rack mounted fiber optic distribution unit (Building 1 Server Room).
- 5 each 48 port Cat6 patch panels.
- 10 each 2U horizontal wire managers.
- 5 each 1U blank panels.
- Data Network Connectivity
 - **Provided and installed by owner.**
- Wireless Access Points
 - 20 each Cat6 cables for exterior Wireless Access Points (WAPs).
 - 20 each surge protection devices (Fuel/Wash IT Room).
 - 24 each Cat6 cables for interior WAP locations.
 - Installation of 22 each **owner provided wireless access points.**
- Public Address
 - 38 each Cat6 cables for Public Address IP endpoints.
 - 11 each 20/4 low voltage cables for STI push buttons.
 - **IP endpoints to be provided and installed by other.**
- Fleet Watch and Fuel Tank Monitoring (Cat6 and Termination of CNG installer Cat6 cabling)
 - Termination of 8 each Cat6 cables **installed by CNG installer.**
 - Termination of 12 each Cat6 cables located in the fuel islands **installed by CNG installer.**
- Smart Yard
 - Provision for 8 each light pole Smart Yard sensors. Items included at each location:
 - 2 each 2 strand SM fiber optic cables terminated with LC connectors.
 - 1 each DIN rail media converter.
 - 1 each surge protection device.
 - 1 each power supply.
 - 1 each 30' Cat6 patch cable.
 - 8 each media converters (Building 4 Server Room).
 - 10 each Cat6 cables for exterior Smart Yard sensors.
 - 10 each surge protection devices (Fuel/Wash IT Room).
 - 9 each Cat6 cables for interior Smart Yard sensors.
- Genfare
 - 8 each Belden 9773 cables for probes.
 - 4 each Belden 9773 cables for vaults.
 - 4 each Belden 9445 cables for isolation boxes.
 - 2 each Cat6 cables for control boxes.
- Access Control and Intrusion Detection
 - 2 each 2 strand SM fiber optic cables terminated with LC connectors.
 - 2 each DIN rail media converter with 2-ethernet ports.
 - 2 each surge protection device.
 - 2 each power supply.
 - 2 each 15' Cat6 patch cable.
 - 1 each Cat6 cable from Fuel/Wash IT Room to Access Control Panel.
 - **Access control equipment and wiring to be provided and installed by others.**
- ~~Video Surveillance~~
 - ~~10 each Cat6 for exterior camera locations.~~
 - ~~11 each surge protection devices (Fuel/Wash IT Room), per sheet T-601.~~
 - ~~25 each Cat6 cables for interior camera locations.~~
 - ~~Cameras and mounts to be provided and installed by others.~~
- Fire Alarm System Connectivity
 - 1 each 12 strand OM4 Multi-mode fiber optic cable between Building 4 FACP Room and Fuel/Wash IT Room.
 - 1 each wall mounted fiber optic distribution unit (Building-1 FACP).
 - Terminate with LC-UPC connectors
 - Provide fiber jumpers as specified.
 - **Fire Alarm system and devices to be provided by others.**
- Building Automated Systems
 - 1 each Cat6 cable for Building Automated System (BAS).
 - **BAS equipment to be provided and installed by others.**
- ~~Intercom~~
 - ~~2 each Cat6 cables for IP Intercom devices.~~
 - ~~1 each Aiphone door intercom.~~
 - ~~1 each Aiphone admin station.~~
- Provide copper and fiber patch cords as specified.
- Create final documentation upon completion of project.

Special Bid Exclusions & Assumptions:

- All pathways including conduit, sleeves, cable tray, and J-hooks are excluded.
- All vaults, racking, Hand-holes, and Man-holes are excluded.
- All firestop, firestop sleeve assemblies, conduit waterfalls, duct plugs/inflation bags and core drills are excluded.
- All boxes, supports, and mounts detailed on sheet T-501 are excluded.
- Grounding and bonding is excluded. (*We have the equipment rack and the cable runway covered back to the TMGB.*)
- PA/EWS IP endpoints, programming, and testing are excluded.
- Genfare isolation box, cord reel, fare vault, and control box equipment and installation are excluded. (*We have the Belden multi-conductor cable and terminations covered*)
- All demo not expressly stated in the Scope of Work above is excluded.
- Switches, routers, and active network equipment are excluded.
- Access control is excluded.
- Cameras are excluded.
- Fire Alarm is excluded.
- Seismic and structural engineering is excluded.
- Video surveillance system cabling and surge protection devices are excluded.
- Intercom system is excluded.

	PRICE FOR TELECOMMUNICATIONS CABLING SYSTEMS SECTION: <u>Base Bid – Division 27 Communications</u> BEFORE TAX	\$ 171,250.00
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Pierce County Transit
Maintenance Base

Sare Electric

August 18, 2022

SYSTEM PROPOSAL

SCOPE OF WORK:

Security Solutions thanks you for the opportunity to assist you with the Pierce County Transit Maintenance Base Fuel and Wash Building. Our pricing below is based on the technology plans (PT MOBI FW IT) dated 7/8/2022.

We propose to provide the Surge Protection Devices for eleven (11) cameras per T-601. Installation of these is provided by others.

Also, we will provide and install the Aiphone Intercom Station shown on T-202.

SYSTEM COMPONENTS:

Qty	Description
11	Surge Protection Devices
1	Intercom Master Station
1	Intercom Door Station
LOT	Wire/Cable and Installation

SYSTEM TOTAL	\$2,822.00	<i>initial to accept</i>
	+ sales tax & permit	

SYSTEM TOTAL	\$8,064.00	<i>initial to accept</i>
	+ sales tax & permit	

Subtotal = \$10,886.00

THESE ITEMS ARE EXCLUDED UNLESS CHECKED YES:

Included in Scope:	Yes:	Included in Scope:	Yes:	Included in Scope:	Yes:
Shop Drawings	x	Fire Permit		Prevailing Wages	x
As-Built Drawings	x	Electrical Permit		Performance Bond	
Data Submittals	x	Fire Stopping		Provide Lift(s)	
Wire Supply	x	Coring		Programming	x
Wire Installation	x	Door Lock Hardware		POE Switches	
Conduit & Installation		Door Lock Hardware Installation		Testing	x
Devices	x	120v ac Power Material & Install		Training - Remote 1 hr	
Devices Installation	INT only			Training - Remote 4 hr	

- Proposal is valid for 30 days from the date on this proposal
- All parts and labor are warranted for one year
- An authorized purchase order and/or contract will be required to commence work
- A system with monitoring or cloud hosting will require a contract to activate
- Additional work requested beyond the scope of this proposal will be billed at a time & material rate
- Additional parts needed to connect a cellular communicator with a weak cellular signal will be billed as an additional cost
- Customer to provide robust & reliable Wifi connection if needed
- Existing wiring or equipment to be integrated with this scope of work is assumed to be in working order and supported by the manufacturer, work and parts needed to upgrade or fix an existing system will be billed at a time and material rate
- All work to be performed during SSNW's business hours Monday - Friday 8:00 - 4:30 excluding holidays
- Work will be billed each month in increments proportionate to progress toward completion of the project
- Balance to be billed at the completion of installation, payments are due at net 30 days from invoice date

Presented by: _____
Jacob Deacy - 425.422.8092

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Acceptance: _____
(please sign here)

_____ Date

TITLE: Authority to Execute a Contract with Token Transit, Inc., Contract No. 1507, for the Mobile Fare Ticketing Application

DIVISION: Planning & Community Development

SUBMITTED BY: Kathy Walton, Marketing Supervisor

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 500,000	Authorize the CEO to executed a five-year multi-year Contract #1507 to Token Transit, Inc. for the Mobile Fare Ticketing Application
Grant/Other Amounts	\$	
Total Expenditure	\$ 500,000	

BACKGROUND:

Pierce Transit currently offers the following mobile ticketing products in the Passage: Transit Ticketing app, operated by Bytemark: One-Ride Ticket for use on bus and Runner microtransit; One-Ride Ticket for SHUTTLE; All Day Pass for use on bus and Runner microtransit; 30 Day Pass for use on bus and Runner microtransit; and bulk college passes.

There were approximately 259,373 distinct trips paid through our current mobile fare ticketing application from July 1, 2021 through June 30, 2022. Between 5% and 7% of boardings each month are made using a mobile ticket or pass.

Pierce Transit's current contract for mobile fare ticketing expires December 31, 2022. Pierce Transit has used essentially the same mobile ticketing app since 2017, when the agency began using the Hopthru app through a pilot program. In 2021 Bytemark acquired our Hopthru contract and rebranded the app as Passage: Transit Ticketing. Our contract allowed a final contract extension that could have carried us through until August 2023. However, the final contract extension was executed to continue until December 31, 2022, since Bytemark would only support the current app and fulfill critical contract terms through the end of this year. Also, with technology changing significantly since 2017, it made good sense for Pierce Transit to ensure that we are serving our customers best with an app using competitive features and up-to-date technology.

A Request for Proposal was issued on September 8, 2022. Four proposals were received on September 23 After evaluation and scoring of the proposals by a team of Pierce Transit subject matter experts, Token Transit, Inc., was

selected as the most qualified vendor to provide a mobile fare ticketing application that best meets Pierce Transit's requirements.

To provide an outstanding user experience and reduce technological barriers for transit riders who must currently use two different mobile applications, one for trip planning and one for purchasing fares, Pierce Transit required consolidating the features into one single application. To accomplish this goal the mobile fare ticketing application must be able to plug-in/integrate with Transit, our mobile trip planning app. Already, nearly 9,000 unique riders each month open Transit when riding Pierce Transit.

Benefits to the integration will be to eliminate Title VI barriers, save battery life on a cell phone, improve customer satisfaction, and streamline our communications and marketing messages. Token Transit supports ADA compliance and rider accessibility, since the app adheres to guidelines of Universal Design, WCAG 2.0, supports VoiceOver capabilities for visually impaired riders, and ensures that it performs well on the most commonly used government-issued Lifeline assistance phones. Unbanked customers often use prepaid debit cards; this app will allow unbanked riders the ability to pay for transit by using the same payment cards they use for other services. The app translates to Spanish and supports additional language translations too.

The requested contract spending authority of \$500,000 is anticipated to cover costs for five years: \$21,600 annual fee for ticketing integration with Transit app, and commission-based pricing of 8% on all fares greater than or equal to \$2.00, and \$.06 + 7% on fares less than \$2.00.

Next steps will include internal training and marketing the new mobile application solution to our current customers and the general public.

STAFF RECOMMENDATION:

Authorize the Chief Executive Officer to execute a contract to Token Transit, Inc., for a total contract spending authority of \$500,000.

ALTERNATIVES:

Don't approve the contract. This would result in the discontinuation of offering mobile fare ticketing after 2022.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to execute a multi-year contract with Token Transit, Inc., Contract No. 1507, to provide a mobile fare ticketing application in the amount of \$500,000.

TITLE: Accepting the Final Title VI Equity Analysis Report for Emergency Major Service Cuts for Routes 1, 11, and 16, Lasting Longer Than 12 months due to the COVID-19 Pandemic

DIVISION: Planning & Community Development

SUBMITTED BY: Lindsey Sehmel, EMPA | AICP – Principal Planner

ATTACHMENTS:

Exhibit A, Title VI Equity Analysis November 2022

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION: N/A

BACKGROUND:

At the beginning of the COVID Pandemic – the Scheduling department had to do multiple emergency service cuts due to a variety of factors, including loss of operators, loss of riders, and a continuing changing environment.

The Pierce Transit Code of Resolution states:

1.60.010(A): Pierce Transit will hold a public hearing when any fare changes lasting longer than a 6-month demonstration period are proposed or any major service changes are proposed. A major service change shall be defined as any change in service lasting 12 months or more on any individual route that would add or eliminate twenty percent or more of the route revenue miles or twenty percent or more of the route revenue hours. All major service changes and all non-demonstration, system-wide, fare changes will be subject to an equity analysis which includes an analysis of adverse effects on minority and low-income populations.

The November 2021 service reductions in frequency impacted three routes over the 20% threshold (1, 11, 16). All of the frequency reductions on these three routes meet Pierce Transit's Code definition of a major service change which in turn required the public hearing held on October 10, 2022 before the Board of Commissioners, and tonight's acceptance of the equity analysis, attached hereto as Exhibit A. In accordance with Pierce Transit's policy, no disproportionate burden to the population affected by these changes has been found.

Throughout the course of the pandemic, Pierce Transit scheduling staff have aimed to maintain service on higher-ridership days and trips while also considering affects to regional access and impacts to low income and minority communities. Datasets that aided in this decision-making include; annualized route productivity, daily ridership trends (both prior to and during the pandemic), and 2020 ACS Census Block data for minority and low-income populations within the service area.

To inform the public of the changes in service, staff issued press releases, rider alerts, and utilized technology to communicate changes throughout the rapidly changing pandemic.

STAFF RECOMMENDATION:

Accept the 2022 COVID-19 Emergency Title VI Equity Analysis as presented in Exhibit A.

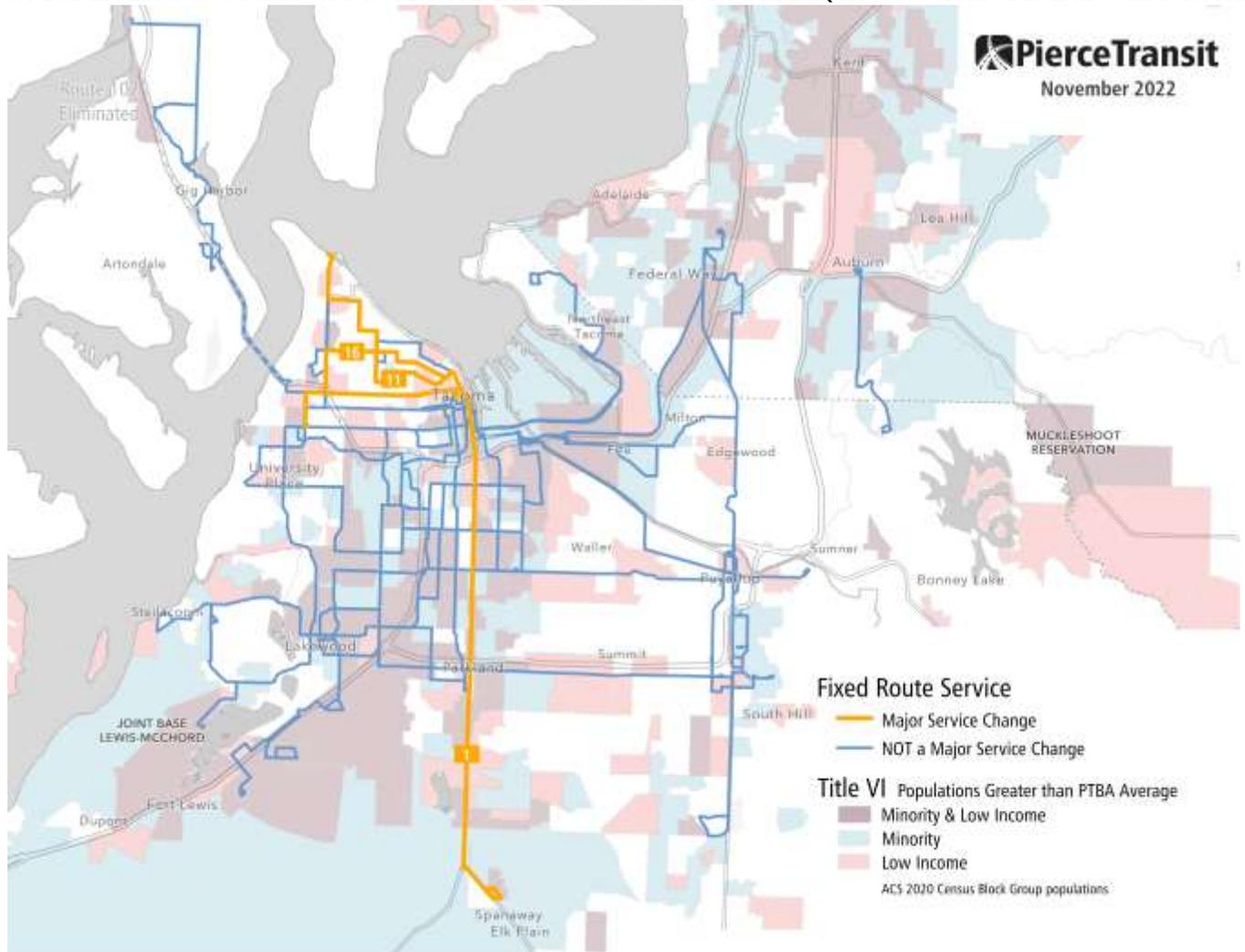
ALTERNATIVES:

Due to Federal Transportation Administration compliance requirements, there are no available alternatives due to 12 months passing since service reduction in November 2021. Staff waited this long in hopes of having more available operators to recover service.

PROPOSED MOTION:

Move to: Accept the Final Title VI Equity Analysis Report as presented in Exhibit A for emergency major service cuts for Routes 1, 11, and 16 lasting longer than 12 months due to the COVID-19 Pandemic.

ROUTE LEVEL SUMMARY OF MAJOR SERVICE CHANGES AND GEOGRAPHIC EQUITY OF NOVEMBER 2021 REDUCTIONS:



Pierce Transit

Title VI Service Equity Analysis

Pursuant to FTA Circular 4702.1B

Emergency Service Reductions due to COVID-19 Pandemic: November 2021-November
2022

October 2022

Pierce Transit – Scheduling Dept.

**PIERCE TRANSIT TITLE VI SERVICE EQUITY ANALYSIS
EMERGENCY SERVICE REDUCTIONS DUE TO COVID-19 PANDEMIC
NOVEMBER 2021 – NOVEMBER 2022**

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PIERCE TRANSIT TITLE VI SERVICE EQUITY ANALYSIS

EMERGENCY SERVICE REDUCTIONS DUE TO OPERATOR SHORTAGE CAUSED BY IMPACTS OF THE COVID-19 PANDEMIC

NOVEMBER 2021 TO NOVEMBER 2022

1 INTRODUCTION

- Title VI of the Civil Rights Act of 1964 prohibits discrimination on basis of race, color, or national origin in programs and activities receiving Federal financial assistance. This analysis was conducted in compliance with Federal Transit Administration (FTA) Circular 4702.1B, which requires any FTA recipient serving a population of 200,000 or greater to evaluate any fare change and any major service change at the planning and programming stages to determine whether those changes have a discriminatory impact. This document is a Title VI analysis of changes to fixed route bus service throughout the Pierce Transit benefit area as a result of emergency service reductions implemented due to the COVID-19 pandemic and beyond, until such time that fixed route bus service can be restored back to pre-pandemic levels. Emergency service changes made in November 2021 constitute a major service change under FTA Title VI Service Equity rules and require analysis to evaluate impacts on transit riders as the result of service reductions.

2 BACKGROUND

- When the COVID-19 pandemic began in March 2020, Pierce Transit had to rapidly respond, modifying and reducing service levels three times over eight weeks and eventually cutting service by about one-third from pre-COVID levels. Six routes were suspended temporarily, and many routes were operating on vastly reduced schedules under emergency service levels.
- In May 2020, as the situation stabilized, Pierce Transit was able to restore some service, back to 80 percent of pre-COVID levels.
- In September 2020, the agency restored service to about 90 percent of what existed before COVID.
- All the changes had to occur quickly, responding to ridership levels, available revenues and resources and State mandates for social distancing, while providing as much transit service as possible.
- In September 2021, the count of missed trips was continuing to exceed industry acceptable standards and due to a lack of available operators, Pierce Transit was required to reduce frequency during peak pull demand to reach a level of service for fixed route that was manageable to be staffed properly.
- An emergency service reduction was implemented on November 7, 2021 with the reduced peak demand on Routes 1, 2, 11, 16, and 500. These emergency service changes constitute a Major Service Change under FTA Title VI Service Equity rules and requires analysis to evaluate impacts on transit riders as the result of frequency reductions. Appendix 7.1 highlights the three routes which meet the threshold for Major Service changes.

2.1 ACTION

- Throughout the course of the pandemic, Pierce Transit Staff aimed to maintain service on higher-ridership days and trips while also considering affects to regional access and impacts to low income and minority communities. Datasets that aided in this decision-making include: annualized route productivity, daily ridership trends (both prior to and during the pandemic), and 2020 Census Block data for minority and low-income populations within the service area.
- To inform the public of the changes in service, staff issued press releases, rider alerts, and utilized technology to communicate changes throughout the rapidly changing pandemic.
- Routes having any change in service that added or eliminated more than twenty percent of the route revenue miles or twenty percent of the route revenue hours were identified as major service changes and noted as to the type of change in service (see Appendix 7.1).
- In September 2022, three routes were identified as having frequency changes greater than twenty percent and were subsequently processed as a Major Service Change with an equity analysis performed on these three routes, to identify and evaluate adverse effects on minority and low-income populations.
- Results of that analysis for each route evaluated is contained in this report, showing the percentage of burden borne by minority and low-income populations.

3 TITLE VI POLICIES AND DEFINITIONS

Pierce Transit's Board of Commissioners adopted three new policies in February 2013 related to Title VI that guide this analysis: Major Service Change Policy; Disparate Impact Policy; and Disproportionate Burden Policy. The requirement for these policies comes from Federal Transit Administration (FTA) Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients" which became effective October 1, 2012. The Circular requires any FTA recipient that operates 50 or more fixed route vehicles in peak service and serving a population of 200,000 persons or greater to evaluate any fare change and any major service change at the planning and programming stages to determine whether those changes have a discriminatory impact.

3.1 PIERCE TRANSIT MAJOR SERVICE CHANGE POLICY

The purpose of this policy is to establish a threshold that defines a major service change and to define an adverse effect caused by a major service change.

A major service change is defined as any change in service on any individual route that would add or eliminate more than twenty percent of the route revenue miles or twenty percent of the route revenue hours. All major service changes will be subject to an equity analysis which includes an analysis of adverse effects on minority and low-income populations. An adverse effect is defined as a geographical or time-based reduction in service which includes but is not limited to: span of service changes, frequency changes, route segment elimination, re-routing, or route elimination.

3.2 **PIERCE TRANSIT DISPARATE IMPACT POLICY**

The purpose of this policy is to establish a threshold which identifies when adverse effects of a major service change or any fare change are borne disproportionately by minority populations.

A disparate impact occurs when the minority population¹ adversely affected by a fare or service change is ten percent more than the average minority population of Pierce Transit’s service area. Disparate impacts on routes with either span of service changes and/or frequency changes will be determined by analyzing all routes with such changes together. Disparate impacts on routes with segment elimination, re-routing, or route elimination will be determined on a route by route basis.

If Pierce Transit finds a potential disparate impact, the agency will take steps to avoid, minimize or mitigate impacts and then reanalyze the modified service plan to determine whether the impacts were removed. If Pierce Transit chooses not to alter the proposed changes, the agency may implement the service or fare change if there is substantial legitimate justification for the change AND the agency can show that there are no alternatives that would have less of an impact on the minority population and would still accomplish the agency’s legitimate program goals.

3.3 **PIERCE TRANSIT DISPROPORTIONATE BURDEN POLICY**

The purpose of this policy is to establish a threshold which identifies when the adverse effects of a major service change or any fare change are borne disproportionately by low-income² populations.

A disproportionate burden occurs when the low-income population adversely affected by a fare or service change is five percent more than the average low-income population of Pierce Transit’s service area. Disproportionate burden on routes with either span of service changes and/or frequency changes will be determined by analyzing all routes with such changes together. Disproportionate burden on routes with segment elimination, re-routing, or route elimination will be determined on a route by route basis.

If Pierce Transit finds a potential disproportionate burden, the agency will take steps to avoid, minimize or mitigate impacts and then reanalyze the modified service plan to determine whether the impacts were removed. If Pierce Transit chooses not to alter the proposed changes, the agency may implement the service or fare change if there is substantial legitimate justification for the change AND the agency can show that there are no alternatives that would have less of an impact on low-income population and would still accomplish the agency’s legitimate program goals.

¹ **Minority Population** – Persons identifying themselves as a race other than white or of Hispanic origin, self-reported in the U.S. Census.

² **Low-Income Population** – Persons reporting as being under the federal household poverty limit as defined by the U.S. Department of Health and Human Services. In 2021 the poverty limit was \$26,500 for a family of four.

4 METHODOLOGY

Once routes with major service changes were identified, Pierce Transit Staff used Remix (www.remix.com) to aid in further Title VI analysis. Remix allows users to easily calculate the demographic information within a quarter mile of a route's stops using the following steps:

1. Get the population near a route, including its low income and minority percentage.
 - For each route, build a shape that represents the area within quarter mile of any of its stops.
 - Intersect the catchment area with 2016-2020 ACS Census data. Get a list of block groups and the percentage overlap with each.
 - For each block group, take the percentage of overlap and multiply it by the block group's statistics.Get the population, minority population, and low income population for each group and sum them together. This is the total population a route could serve.

Pierce Transit staff then used the following steps to estimate potential impacts to low-income and minority populations served by each route. Calculations can be found in section 5 of this report.

2. Compare the number of people-trips, before and after.
 - Multiply the population near a route times the number of trips it makes (per year) to get "people-trips".
 - Repeat for low-income and minority populations to get "low income people-trips" and "minority people trips".
 - Compare these numbers between the before and after versions of the route, to get a set of people-trip differences.
3. Get the total difference in people-trips across the transit system.
 - Repeat the process above for every route in the transit system.
 - Sum together the difference in people trips. This will return three numbers: total difference in people-trips, total difference in low-income people-trips, and total difference in minority people trips.
4. Calculate the change borne by low-income and minority populations.
 - Divide the total difference in low-income people trips by the total difference in people-trips to get the percentage of change borne by those with low incomes.
 - Repeat for minority people-trips.
5. Compare the percentage change to the average in the service area.
 - Calculate the average percentage of low-income and minority populations across the entire service area.
 - Subtract from the change borne by those populations.
 - Get two final numbers: the delta between the impact this set of transit changes had on low income and minority populations compared to any average change.

5 EFFECTS OF SERVICE CHANGE ON LOW-INCOME AND MINORITY POPULATIONS

Pierce Transit is required to evaluate changes to span and frequency as separate categories in order to determine whether disparate impacts or disproportionate burdens exist at a systematic level under each category. Conversely, changes to routing—in this case, route elimination—is required to be analyzed on a route-by-route basis to determine disparate impacts/disproportionate burdens. There were no adjustments to Span or Routes in the November 2021 reduction. Frequency analysis can be found below.

5.1 FREQUENCY CHANGES

Table 5-1 describes changes in service frequency levels on Routes 1, 11 and 16. Using the same methods, a weighted average is calculated to determine the net impact to minority and low-income populations.

Table 5-1: Routes Experiencing a Change in Service Frequency and Impact to Low-Income and Minority Populations

Route	September 2021				September 2022				Difference				Change in Annual Trips	Trip Count Change from Original	
	Population (within 1/4 mi)	Low Income	Minority	Trips (Annually)	Population (within 1/4 mi)	Low Income	Minority	Trips (Annually)	People-Trips (Population * Trips)	Low Income People-Trips	Minority People-Trips	Change Borne by Low Income			Change Borne by Minorities
1	44,369	17.30%	39.70%	41,345	44,369	17.30%	39.70%	23,975	-770,689,530	-133,329,289	-305,963,743	17%	40%	-17,370	-42%
11	25,288	10.40%	23.20%	15,205	25,288	10.40%	23.20%	10,375	-122,141,040	-12,702,668	-28,336,721	10%	23%	-4,830	-32%
16	23,518	11.50%	27.20%	16,775	23,518	11.50%	27.20%	10,105	-156,865,060	-18,039,482	-42,667,296	12%	27%	-6,670	-40%
Total									-1,049,695,630	-164,071,439	-376,967,761				

	Low Income	Minority
Change Borne By	15.6%	35.9%
PTBA Average	11.1%	39.8%
Difference	4.5%	-3.8%

5.2 DISPARATE IMPACT ANALYSIS

Pierce Transit’s policy states that a disparate impact occurs when the **minority** population adversely affected by a fare or service change is **10% more** than the average minority population of Pierce Transit’s service area.

Of the population affected by proposed changes to service **frequency** 35.9% is minority (Table 5.1), 3.8% less than the system average. Because this difference is less than 10%, there is no disparate impact due to changes in frequency.

5.3 DISPROPORTIONATE BURDEN ANALYSIS

Pierce Transit's policy states that a disproportionate burden occurs when the **low-income** population adversely affected by a fare or service change is **5% more** than the average low-income population of Pierce Transit's service area.

Of the population affected by proposed changes to service **frequency**, 15.6% is low income (Table 5.1). This is 4.5% more than the system average low-income population of 11.1%. Because the difference is less than 5%, there is no disproportionate burden due to changes in service frequency.

6 OUTREACH AND DECISION MAKING

Staff issued press releases, rider alerts, and utilized technology to communicate changes with the public throughout the rapidly changing pandemic. At its meeting on October 2021, the Pierce Transit Board of Commissioners were presented the challenges of continued operation of the higher frequency and directed staff to move forward with the frequency reduction to align with staffing availability. Upon acceptance of the proposed November 2021 service change package, Pierce Transit staff then presented to Pierce Transit's Community Transportation Advisory Group (CTAG), Executive Directors and the Pierce Transit Board of Commissioners on the equity impacts of proposed changes.

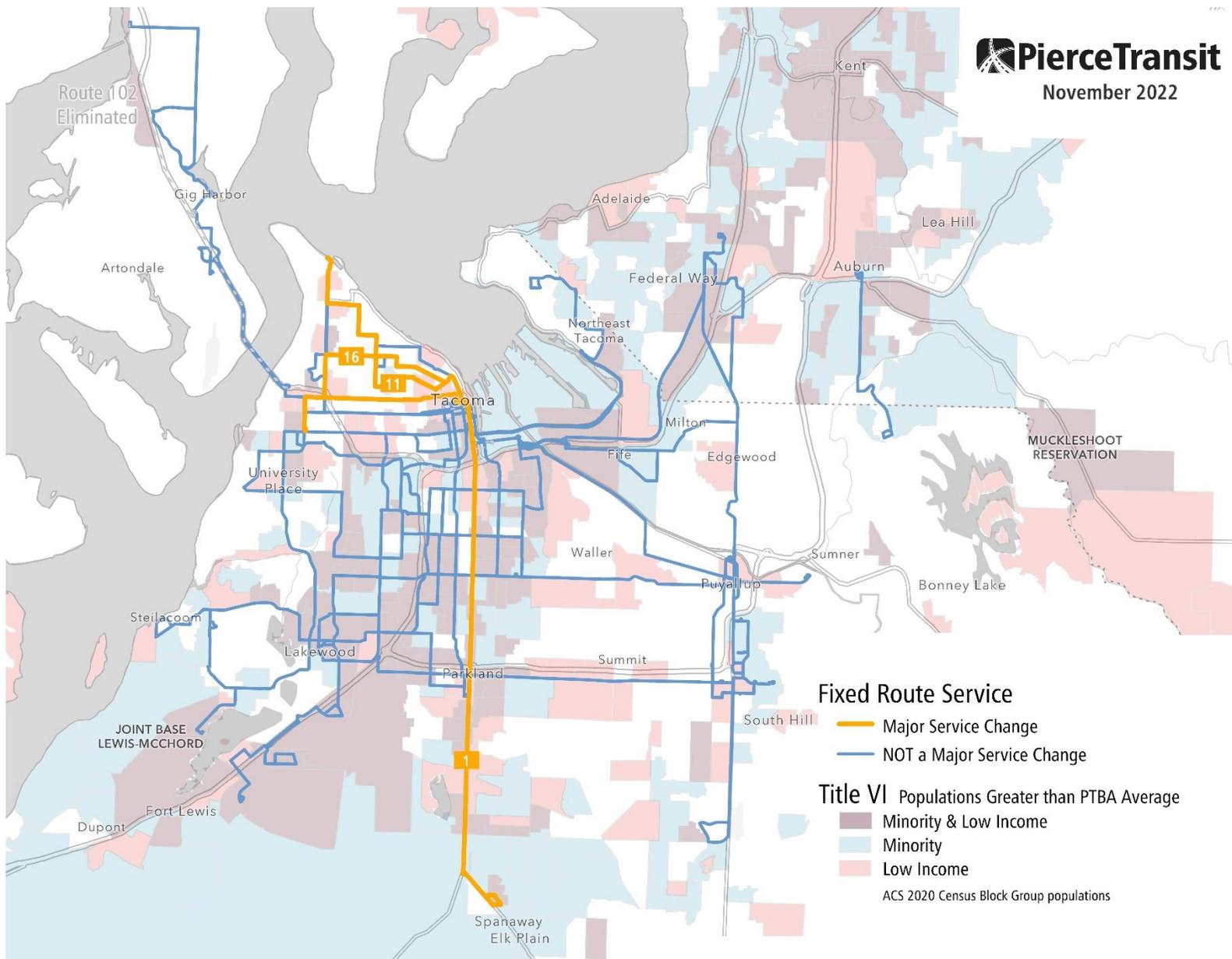
To gather input from the public regarding the November 2021 service change, Pierce Transit's Board of Commissioners held a public hearing on October 10, 2022. Legal notices were published on September 29, 2022, ten days in advance of the public hearing, in the *Tacoma News Tribune*, and the *Tacoma Daily Index*, as well as on Pierce Transit's web site. Rider alerts notifying the public about the hearing and seeking public comment were also displayed on Pierce Transit's website and posted on social media. At the public hearing, one comment was made regarding inquires to the STREAM Route 1 project.

7 APPENDIX

7.1 TABLE OF ROUTES MEETING THRESHOLD FOR MAJOR SERVICE CHANGE

Identifying Major Service Changes							
	September 2021		September 2022		Difference		Change in Service
Route	Revenue Hours	Revenue Miles	Revenue Hours	Revenue Miles	Revenue Hours	Revenue Miles	
1	430.8	4,796.6	301.8	3,428.4	-29.9%	-28.5%	Frequency
2	223.5	2,308.3	200.9	2,026.7	-10.1%	-12.2%	
3	180.5	1,733.3	180.6	1,733.3	0.0%	0.0%	
4	119.2	1,420.9	119.5	1,431.9	0.3%	0.8%	
10	57.2	550.9	54.9	550.9	-4.1%	0.0%	
11	57.9	647.7	43.5	513.6	-24.8%	-20.7%	Frequency
13	5.5	44.8	5.5	44.8	0.3%	0.0%	
16	63.9	666.6	49.1	514.8	-23.1%	-22.8%	Frequency
28	42.0	440.2	45.0	440.2	7.3%	0.0%	
41	93.3	1,044.8	95.9	1,044.8	2.7%	0.0%	
42	53.1	526.3	62.9	526.3	18.3%	0.0%	
45	62.0	713.7	61.4	713.7	-1.0%	0.0%	
48	92.7	1,128.1	99.7	1,128.1	7.6%	0.0%	
52	56.6	541.4	56.0	541.4	-1.1%	0.0%	
53	79.2	958.3	86.2	960.5	8.7%	0.2%	
54	60.0	602.9	59.9	602.9	-0.1%	0.0%	
55	69.2	811.7	68.4	811.7	-1.2%	0.0%	
57	78.5	711.3	80.7	711.3	2.9%	0.0%	
63	3.2	44.5	2.7	44.5	-15.6%	0.0%	
100	57.8	1,038.8	60.2	1,040.0	4.0%	0.1%	
202	93.9	931.6	94.3	931.5	0.4%	0.0%	
206	95.1	1,282.0	98.7	1,282.2	3.7%	0.0%	
212	50.9	524.9	54.2	524.9	6.5%	0.0%	
214	65.0	838.0	63.5	838.2	-2.3%	0.0%	
400	41.2	560.9	41.5	560.9	0.7%	0.0%	
402	116.1	1,304.8	107.0	1,307.1	-7.9%	0.2%	
409	26.4	375.9	25.8	375.9	-2.0%	0.0%	
425	20.0	163.6	20.5	163.6	2.4%	0.0%	
497	7.3	85.2	7.7	85.2	5.2%	0.0%	
500	137.3	1,691.8	112.7	1,422.1	-18.0%	-15.9%	
501	73.9	1,053.0	77.1	1,053.1	4.3%	0.0%	

7.2 MAP OF ROUTES MEETING THRESHOLD FOR MAJOR SERVICE CHANGE



TITLE: Authorize the Chief Executive Officer to Increase the Contract Authority Amount for Pacifica Law Group, Contract No. 1089, for Real Estate Legal Services and Property Acquisition Legal Support for the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project

DIVISION: Finance

SUBMITTED BY: Sean Robertson, Senior Construction Project Manager

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Bus Rapid Transit Pacific Avenue/State Route 7 Construction 2019 - Project Number 563

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Current Contract Authority	\$ 200,000	The original contract was executed by the CEO on September 16, 2020. An increase to Contract No 1089 is needed for continued third-party agreement and real estate legal services for the BRT SR-7 project through 2025.
Increase Contract Authority Amount	\$ 800,000	
Total Authorized Amount	\$ 1,000,000	
The budget for Real Estate Legal Services is \$1,000,000.		To date, Pierce Transit has used \$180,000 of this contract.

BACKGROUND:

Pierce Transit entered into Contract No. 1089 with Pacifica Law Group, LLP in September 2020 in the amount of \$200,000 to provide third-party agreement and real estate legal services for the Bus Rapid Transit (BRT) Pacific Avenue/State Route 7 (SR 7) Corridor Project. The original contract was executed to assist with many critical third party-agreements with various BRT partners, including Pierce County, WSDOT, the City of Tacoma, and miscellaneous utility partners. Staff anticipated that the contract amount would need to be increased when the number of actual third-party agreements needed can be better determined and the number of affected property parcels are better known.

To date, Pacifica Law Group has assisted with over 20 critical third-party agreements. This contract increase will assist with finalizing the remainder of the third-party agreements that are needed per the FTA project requirements and to assist with the acquisition phase of the project that is estimated to officially begin Q2/Q3 of 2023 and extend through 2025.

Before the official acquisition process begins, a Board study session meeting will be scheduled in Q2/Q3 of 2023 to provide an in-depth overview of the affected properties and the acquisition process.

The contract increase amount does not account for litigation costs that may result from condemnation. If litigation is required, additional funds will be needed to cover those costs and a request will be presented to the Board. Pierce Transit has contracted with Common Street to serve as the front-line negotiator with affected property owners. The Pacifica Law Group contract is intended to be utilized for properties that do not result in successful negotiations or potentially result in condemnation.

STAFF RECOMMENDATION:

Staff recommends increasing the contract authority amount for Pacifica Law Group, Contract No. 1089, Real Estate Legal Services for the BRT Pacific Avenue/SR 7 Corridor Project to finalize the remainder of the critical third-party agreements and to support the acquisition phase of the project.

ALTERNATIVES:

Reject the increase to the contract authority and continue work until the existing contract authority is met. This would result in all Real Estate Legal Services stopping by the end of December 2022 and would prevent the project from moving forward.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase the contract authority amount for Pacifica Law Group, LLP, Contract No. 1089, by \$800,000 to continue to provide Real Estate Legal Services including property acquisition legal support for the BRT Pacific Avenue/SR 7 Corridor Project, for a new contract amount of \$1,000,000.

TITLE: Authorize the Chief Executive Officer to Increase the Contract Amount for WSDOT Contract No. JC 1446, for Planned and Budgeted Project Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project

DIVISION: Finance

SUBMITTED BY: Sean Robertson, Senior Construction Project Manager

RELATED ACTION:

FS No. 2020-006, Authorization to Execute a Reimbursable Agreement with WSDOT for the Project Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project.

FS No. 2021-073, Authorize the Chief Executive Officer to Increase the Contract Authority Amount by \$100,000 for WSDOT Agreement No. JC 1446 for Project Review of the Bus Rapid Transit Pacific Avenue/State Route 7 Corridor Project.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Bus Rapid Transit Pacific Avenue/State Route 7 Construction 2019 - Project Number 563

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Original Contract Amount	\$ 200,000	The original contract amount was authorized under the CEO's authority and further authorized in Resolution No. 2022-005. An increase to the WSDOT Agreement No. JC 1446 is needed for continued project review in 2023. \$1.5 million has been budgeted for WSDOT and City of Tacoma preliminary plan review services through 90 percent design.
Previous Contract Amount	\$ 100,000	
This Contract Amount	\$ 200,000	
New Contract Amount	\$ 500,000	

BACKGROUND:

Pierce Transit entered into Contract No. JC 1446 with WSDOT in February 2020 for Project Review of the Bus Rapid Transit (BRT) Pacific Avenue/State Route 7 (SR 7) Corridor Project with the assumption that construction would start in 2022. The Project team has since agreed to re-run the traffic impact analysis at the request of the City of Tacoma

and WSDOT engineering staff. This exercise will result in roughly a two-year delay, with construction now expected to start in mid-2024. The contract was increased in December 2021 which allowed for review during the TIA Re-run. This additional increase will add enough funds to cover project review from WSDOT until Contract No. 1454 (Construction Agreement) is signed and issued in late 2023. Once the Construction Agreement is issued in late 2023 all remaining WSDOT expenses will be covered under that agreement.

These funds are budgeted in the expected permitting and project review expenditures. This increase makes these already budgeted expenditures available so no delay in review from WSDOT is incurred.

STAFF RECOMMENDATION:

Staff recommends authorization to increase the contract amount for WSDOT Contract No. JC 1446 for Project Review of the BRT Pacific Avenue/SR 7 Corridor Project.

ALTERNATIVES:

Reject the increase amount for the WSDOT and continue work until the existing contract authority is met. This is not recommended as it would result in all permit review stopping by the end of December 2022.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase the contract amount for WSDOT Contract No. JC 1446 by \$200,000 for a new contract amount of \$500,000.



Staff Updates



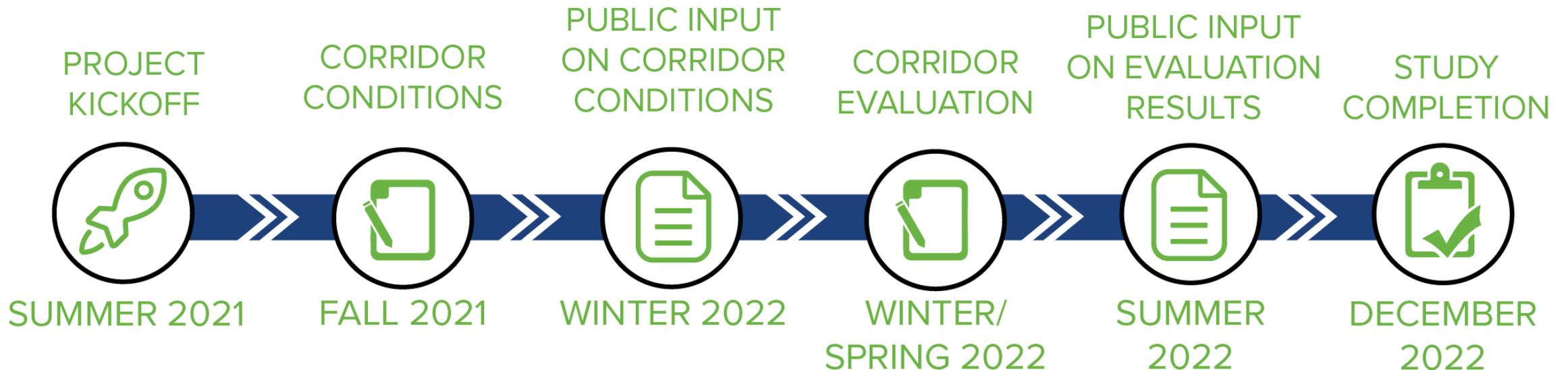
PierceTransit *Stream*

BRT System Expansion Study Update
Pierce Transit Board of Commissioners

November 14, 2022

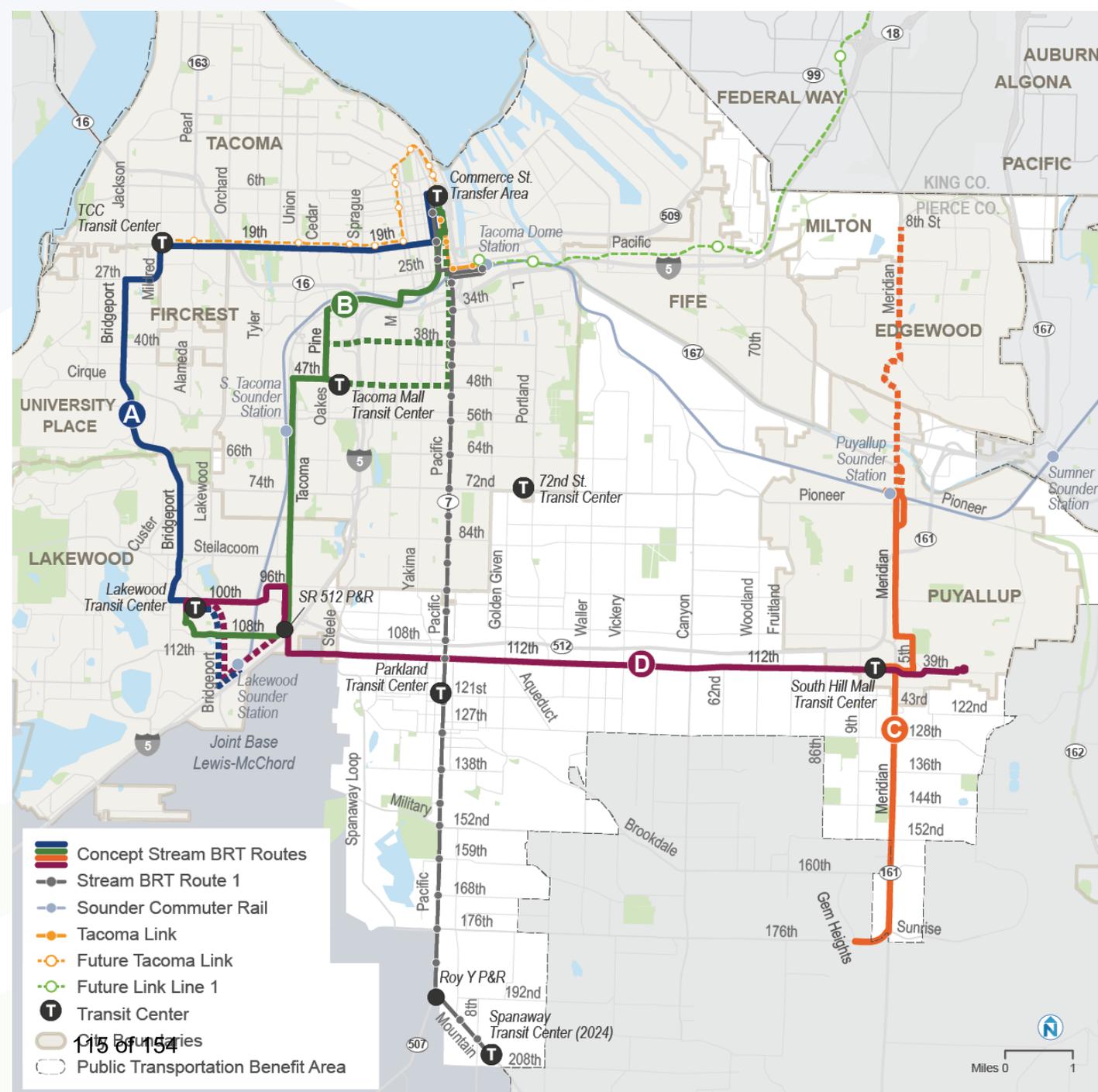
Stream BRT System Expansion Study

- The Stream System Expansion Study (SSES) evaluated corridors to determine which is most competitive to become Pierce Transit's second Stream BRT corridor.



Four Corridors Evaluated

- Would serve the cities of Tacoma, Fircrest, University Place, Lakewood, Puyallup, and a section of unincorporated Pierce County to the southeast



Two Step Evaluation Process

Quantitative (Data Driven)

STEP 1



Apply Corridor
Prioritization



Corridors



OUTCOME



Qualitative (Commitments and Partnerships Driven)

STEP 2



Apply Readiness
Criteria



Corridors



OUTCOME



Step 1 Evaluation Results:

- Corridor B scored highest in the technical evaluation, with a slight edge to B2 (via Lincoln District)
- Corridor A scored moderately well - both A and A1 (Sounder extension)

EQUALLY-WEIGHTED ACCOUNTS

Account	Lakewood - Tacoma (Bridgeport/19th)			Lakewood - Tacoma (S. Tacoma Way and/or 38th/48th)			South Hill - Puyallup and/or Edgewood (Meridian)		Lakewood - Puyallup (112th)		
	A	A1	A2	B	B1	B2	C	C1	D	D1	D2
Enhance	3.3	3.3	2.3	4.0	4.0	4.7	1.3	1.3	2.7	2.7	2.3
Connect	3.2	3.8	2.2	4.2	4.0	4.3	2.8	2.3	1.3	1.3	2.5
Grow & Prosper	2.5	2.5	1.8	3.3	3.1	3.2	1.3	1.2	0.7	0.8	1.0
Sustain	3.7	3.3	2.3	4.0	4.3	5.0	1.7	2.0	1.0	1.0	1.0
Deliver	3.6	2.9	2.3	3.8	3.6	3.4	2.1	1.9	2.1	3.4	1.7
TOTAL	16.3	15.9	10.9	19.2	19.0	20.6	9.1	8.7	7.7	9.1	8.6
Rank - Overall	4	5	6	2	3	1	7	9	11	7	10
Top Ranked within Corridor	✓					✓	✓			✓	
Advanced to Readiness Step	✓			117 of 154 ✓			✓		✓		

Scoring

5	Highest
4	Categories are based on natural breaks for each criterion
3	
2	
1	Lowest

Step 1: Detailed Results

- Results presented to TAC in August included assessment of funding potential
- Corridors A and B most likely to be competitive for federal Small Starts funding

SSES CORRIDOR EVALUATION RESULTS

DRAFT

Account	Criteria	Description	Lakewood - Tacoma (Bridgeport/19th)			Lakewood - Tacoma (S. Tacoma Way and/or 38th/48th)			South Hill - Puyallup and/or Edgewood (Meridian)		Lakewood - Puyallup (112th)		
			A	A1	A2	B	B1	B2	C	C1	D	D1	D2
Enhance	Future Daily Boardings	Average future (2040) weekday daily transit boardings for proposed corridor	3,200	3,300	1,700	4,700	5,100	5,800	1,000	1,300	2,700	2,600	2,400
	Future Additional Daily Boardings	Change in future (2040) weekday daily transit boardings for proposed corridor, compared to 2040 "No-Build" bus route	1,100	1,200	400	2,600	3,000	3,700	300	700	1,200	1,100	900
	Future Daily Boardings in Equity Locations	Share of average future (2040) weekday daily transit boardings in equity areas (median or higher equity index score)	97%	97%	100%	97%	97%	97%	70%	64%	80%	77%	73%
Connect	Population and Employment Density	Current (2019) households within 1/2 mile of each corridor, per corridor mile	2,100	2,000	1,700	1,800	1,900	2,100	1,200	900	1,000	1,000	1,100
		Current (2019) jobs within 1/2 mile of each corridor, per corridor mile	4,200	3,900	2,100	4,800	4,500	4,300	1,700	1,300	1,600	1,500	1,500
	Density of Equity Populations and Low-Income Jobs	Density of current (2019) equity-weighted populations, per corridor mile	1,300	1,300	1,200	1,300	1,300	1,500	800	600	900	1,000	1,000
		Density of current (2019) weighted jobs and low-income jobs, per corridor mile	5,900	5,400	2,600	6,600	6,100	5,900	2,800	2,200	2,000	2,000	1,900
Connectivity with Regional Transit Services	Future (2040) transit connections available on regional transit lines (e.g., Sounder). No direct connections to Link at Tacoma Dome Station.	0	24	0	24	24	24	32	32	0	0	24	
Grow & Prosper	Population and Employment Growth	Future (2040) households within 1/2 mile of each corridor, per corridor mile	4,300	4,000	2,700	4,100	4,200	4,500	1,900	1,500	1,500	1,400	1,600
		Percentage change in households within 1/2 mile of each corridor, 2019 to 2040	107%	102%	60%	129%	122%	116%	57%	56%	42%	39%	44%
		Future (2040) jobs within 1/2 mile of each corridor, per corridor mile	6,800	6,300	3,300	8,200	7,500	7,400	2,600	2,000	2,300	2,300	2,100
	Percentage change in jobs within 1/2 mile of each corridor, 2019 to 2040	63%	62%	57%	70%	69%	70%	51%	50%	43%	48%	41%	
Centers of Regional and Local Importance Served	Number of identified Regional Growth Centers and Centers of Local Importance within 1/2 mile of conceptual station locations. Regional Centers weighted higher than Countywide Centers and Centers of Local Importance.	62	64	36	67	67	67	22	23	21	21	22	
Sustain	Reduce Greenhouse Gas Emissions	Total kg of daily greenhouse gas emissions reduced based on future transit trips, average trip length, and average speed at a screenline location (where transit passenger load is highest)	1,000	1,000	700	1,200	1,400	1,800	400	800	200	200	100
	Quality of Walking/Bicycling Network	Intersection density of local street network within 1/2 mile of each corridor	120	117	109	114	119	123	78	69	71	71	72
	Increase transit mode share in corridor	Potential increase in transit mode share at a screenline location (where transit passenger load is highest)	12%	13%	8%	18%	20%	23%	5%	11%	2%	1%	1%
Deliver	Cost Effectiveness	Total capital cost (2022 \$) per annual rider	\$65.80	\$71.80	\$75.10	\$39.30	\$39.30	\$33.20	\$157.80	\$164.80	\$72.90	\$62.10	\$82.30
		Total annualized capital cost plus net annual operating cost (2022 \$) per annual rider	\$9.60	\$11.90	\$12.40	\$6.30	\$6.70	\$5.20	\$34.50	\$34.20	\$14.00	\$11.00	\$16.00
	Passenger Travel Times	Reduction in travel time from transit signal priority, all-door boarding, and stop consolidation, as a share of existing travel time	-9%	-8%	-7%	-9%	-8%	-8%	-9%	-8%	-8%	-10%	-8%
		Reduction in travel time from transit signal priority, all-door boarding, stop consolidation, and other running way treatments, as a share of existing travel time	-12%	-11%	-9%	-11%	-10%	-10%	-12%	-11%	-10%	-13%	-9%
Funding Potential	Estimated score for four quantitative FTA Small Starts Project Justification Criteria (mobility improvements, environmental benefit, congestion relief, cost-effectiveness and a high-level estimate for the land use and economic development Project Justification criteria). Completed for the top-scoring variation in each corridor.	2.7					3.3	1.7		1.7			

Scoring

5	Highest
4	Categories are based on natural breaks for each criterion
3	
2	
1	Lowest

Corridor	Extent
A	Lakewood TC - Downtown Tacoma
A1	Lakewood Sounder Station - Lakewood TC - Downtown Tacoma
A2	Lakewood TC - Tacoma Community College (TCC)
B	Lakewood TC - Downtown Tacoma via S. Tacoma Way
B1	Lakewood TC - Downtown Tacoma via 38th/Pine
B2	Lakewood TC - Downtown Tacoma via 48th/Pine
C	South Hill (Airport/Walmart) - Puyallup Sounder Station
C1	South Hill (Airport/Walmart) - Puyallup Sounder Station - Edgewood/Milton
D	Lakewood TC - Pierce College
D1	Lakewood TC - South Hill Mall TC
D2	Lakewood TC - Lakewood Sounder Station - Pierce College

Step 1: Recommended for further evaluation as Stream BRT

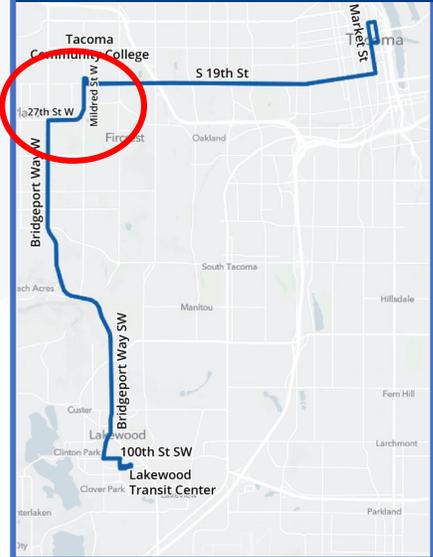
- **A:** Downtown Tacoma to TCC to Lakewood

- **B:** Downtown Tacoma to Lakewood via Tacoma Mall

Corridor A

Corridor B

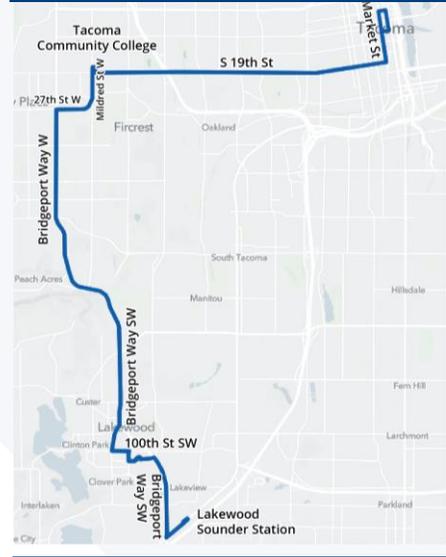
A: Via S. 19th Street and Bridgeport Way



B: Via S. Tacoma Way



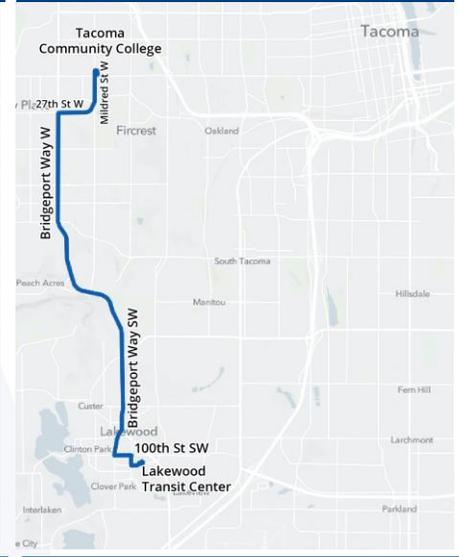
A1: Variation with extension to Sounder



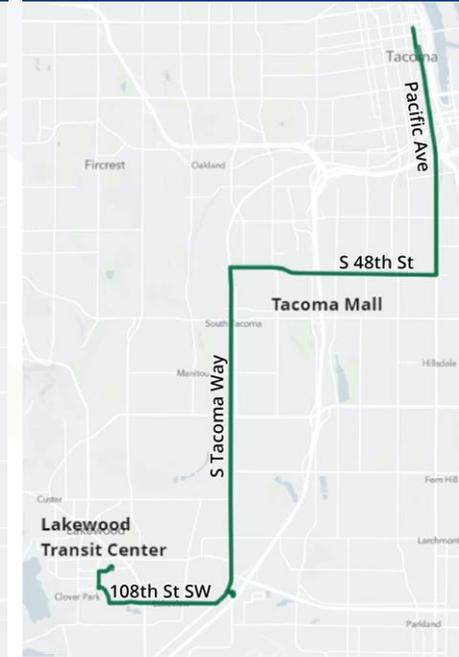
B1: Variation via S. 38th Street



A2: Shorter route from TCC to Lakewood only



B2: Variation via S. 48th Street



Two Step Evaluation Process

Quantitative (Data Driven)

STEP 1



Corridors



OUTCOME



Qualitative (Commitments and Partnerships Driven)

STEP 2



Corridors



OUTCOME



Step 2: Readiness Assessment – Corridor B

B1: Variation via S. 38th Street

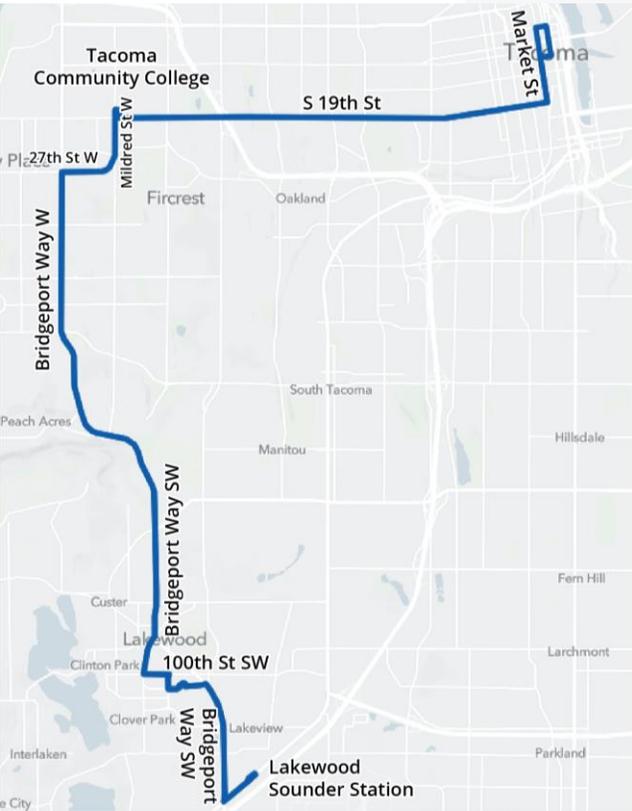


Strengths:

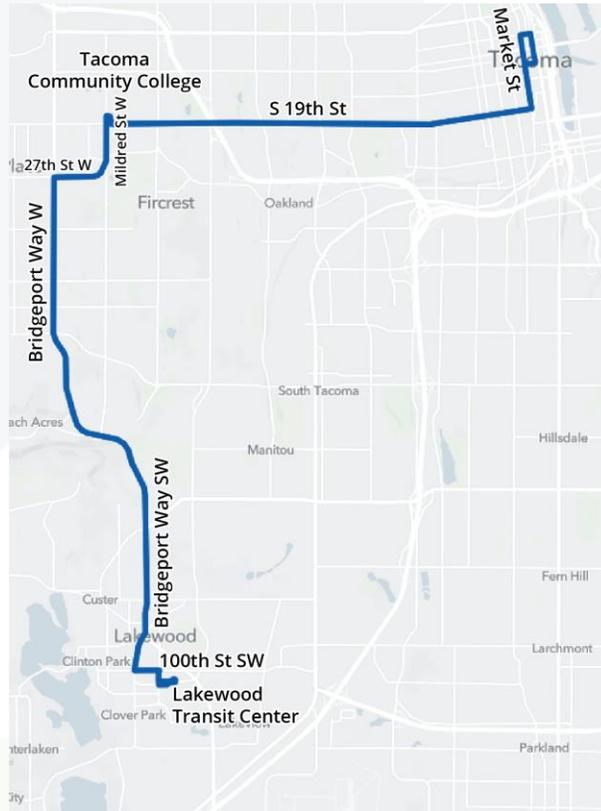
- Supported by the planning partners, especially accessing the Lincoln Historical District on S. 38th St. (Alternative B1)
- Strong likelihood of qualifying for discretionary grant funding (FTA, FHWA, WSDOT)
- Potentially serves multiple areas of transit dependence and Equity/Justice40 population clusters
- Would touch *three* Regional Growth Centers: Downtown Tacoma, Tacoma Mall, and Lakewood
- Could directly serve Sounder commuter rail at Tacoma Dome, South Tacoma, and Lakewood stations

Step 2: Readiness Assessment – Corridor A

A1: Variation with extension to Sounder



A2: Shorter route from TCC to Lakewood only



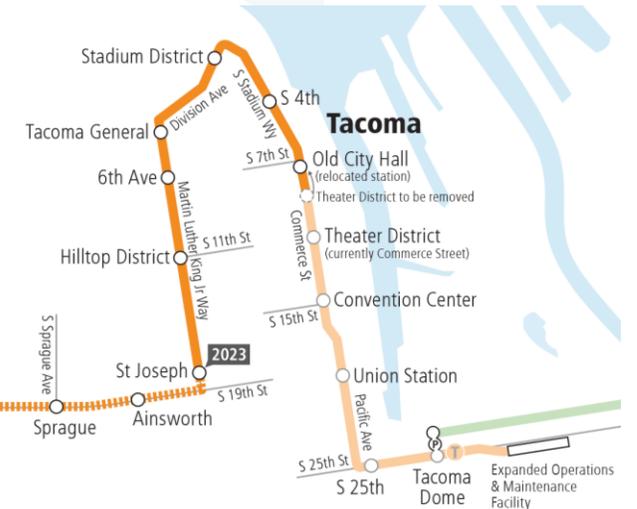
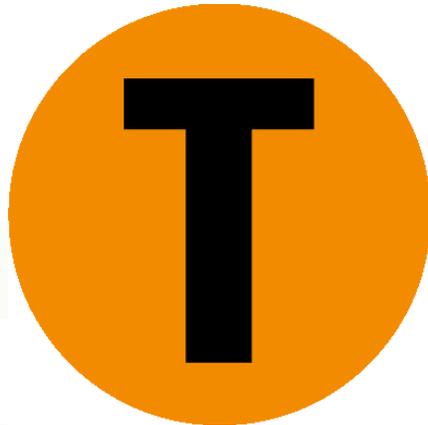
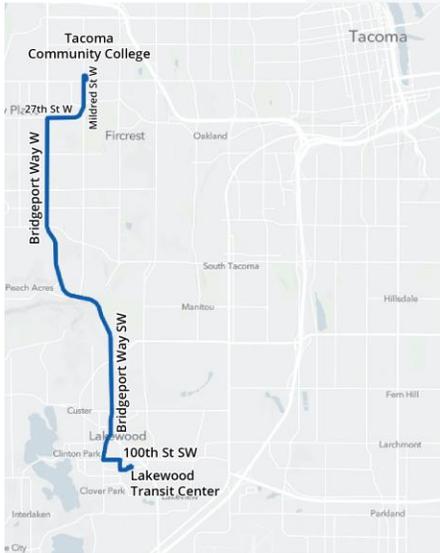
Strengths:

- Also received strong support from planning partners
- Potentially serves multiple areas of transit dependence and Equity/Justice40 population clusters
 - Would touch three Regional Growth Centers: Downtown Tacoma, University Place, and Lakewood
- Could directly serve Sounder commuter rail at Tacoma Dome and Lakewood stations
- Route 2 is Pierce Transit's second highest ridership route

Step 2: Readiness Assessment - Corr. A

Challenges

- Future T Line Streetcar extension on S. 19th Street detracts from modeled ridership on Corridor A (A & A1)
- Interoperability challenges operating BRT with streetcar
- Lower ridership on shortened A2 corridor may not be competitive for federal funding
- *Opportunity to consider alternative project definition and/or funding mechanisms?*



Step 2: Readiness Assessment - C and D

Recommendations to improve future readiness

- Interim service improvements (e.g., frequency, route adjustments, alternative service models)
- Land use
- Speed and reliability, pedestrian safety, and access improvements; right-of-way
- Coordination with other planning efforts (e.g., Southeast Pierce County Mobility Study, Pierce College Master Plan, etc.)

C: Puyallup Station to
176th Street



D1:
Lakewood TC to
South Hill Mall TC
(via 100th Street)



Remaining Consultant Work – Current SSES Contract

SSES Report:

- Draft in January 2023
- Final by end of February 2023
- Recommendations for all four corridors



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Full table of contents on next slide



Final SSES Report Outline

1. Executive Summary

2. Front Matter

- Acknowledgements
- Glossary

3. The Need for High-Quality Transit

- What is Stream?
- Future Expansion of Stream
- Project Overview

4. Corridor Definition

- Corridor Overview
- Regional Context
- Corridor A
- Corridor B
- Corridor C
- Corridor D

5. Corridor Evaluation

- Prioritization Framework
- Enhance
- Connect
- Grow and Prosper
- Sustain
- Deliver
- Evaluation Findings

6. Moving Forward

- Corridor Opportunities
- Getting to an LPA

7. Appendices

- Demographics
- Corridor Prioritization
- Route Evaluation and Recommendations
- Conceptual Station Locations
- Current & Future Market Summary
- Speed & Reliability Summary
- Program Standards
- Cost Estimate

Pierce Transit's Determination for Advancing Stream 2 Concepts

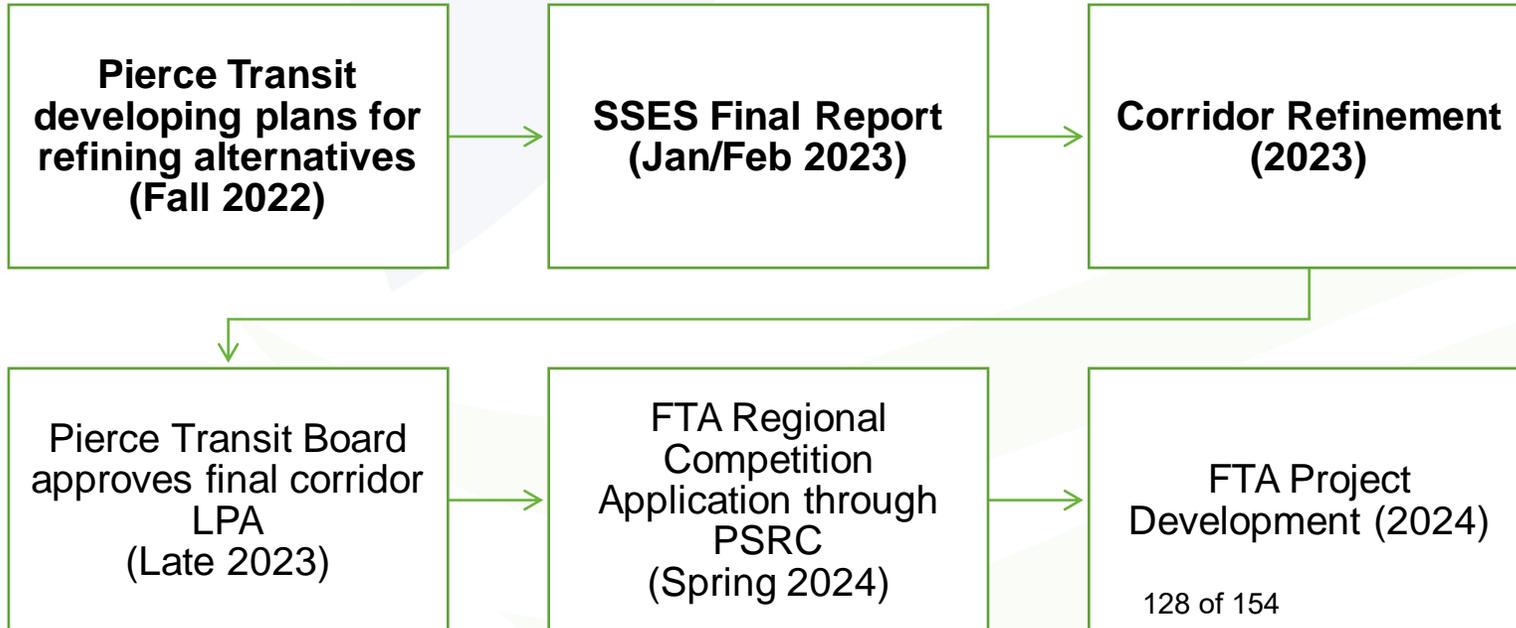
- Pierce Transit will advance planning for **both** A and B in 2023.
- This could include:
 - Refining downtown Tacoma routing options and network considerations with multiple Stream lines (e.g., Tacoma Dome Station and Commerce Street Station).
 - Analyzing Corridor B routing options (e.g., portions of S. 38th and other streets).
 - Developing a Corridor A design option with modest improvements on S. 19th Street in Tacoma.
 - Refining lower-cost, faster delivery approaches or funding models based on experience from other peer BRT projects.
- Develop refined concepts for **both** corridors.
- Pierce Transit will prioritize **one** corridor and develop a Locally Preferred Alternative for the prioritized corridor by end of 2023.
- Seek federal and state grant funding starting in 2024.

Getting to Implementation

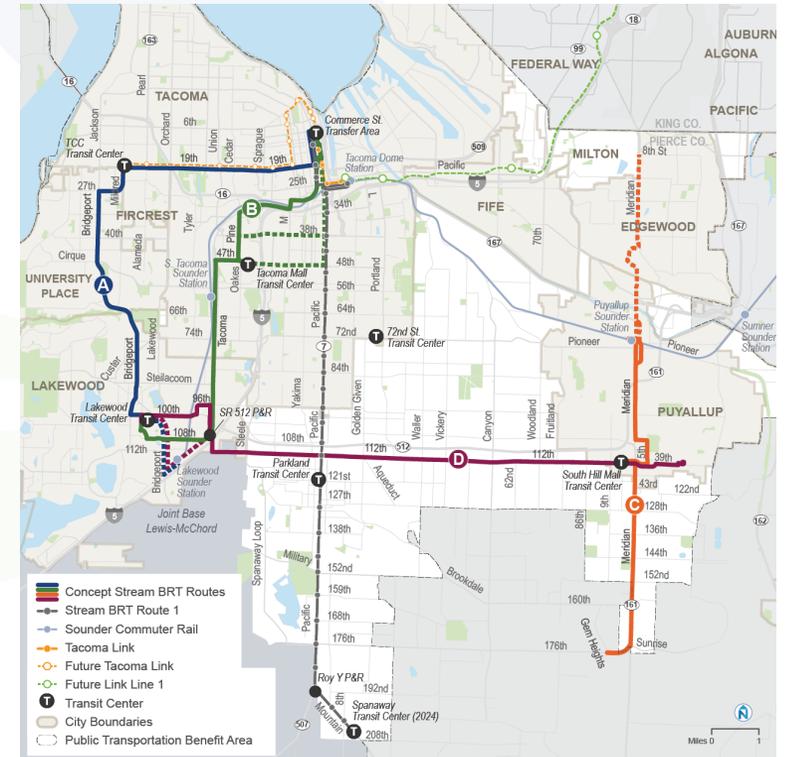
Stream 1 Pacific Ave/SR-7 construction to begin in 2024



Next Steps



Stream 2 enters Project Development in 2024



Thank You!

Darin Stavish, Principal Planner & Project Manager
dstavish@piercetransit.org 253.983.3329

Sarah Streiffert, BRT Planner
sstreiffert@piercetransit.org 253.983.3756





Handouts



PUBLIC SAFETY QUARTERLY REPORT

QUARTER 3 - 2022

TO: Grantley Martelly, Chief Operations Officer, Service Delivery and Support

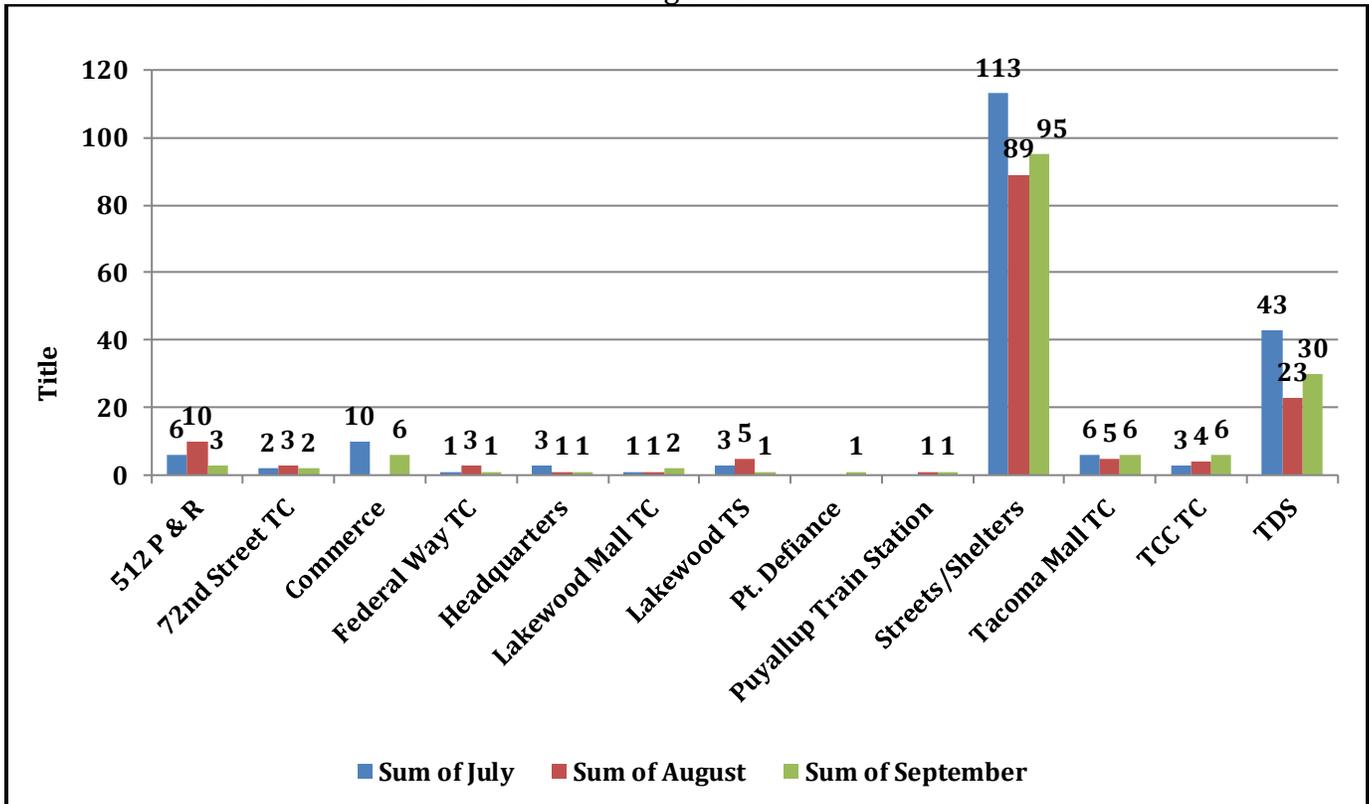
FROM: Jim Kelly, Public Safety Chief

DATE: October 13, 2022

RE: **THIRD QUARTER 2022 PUBLIC SAFETY QUARTERLY REPORT**

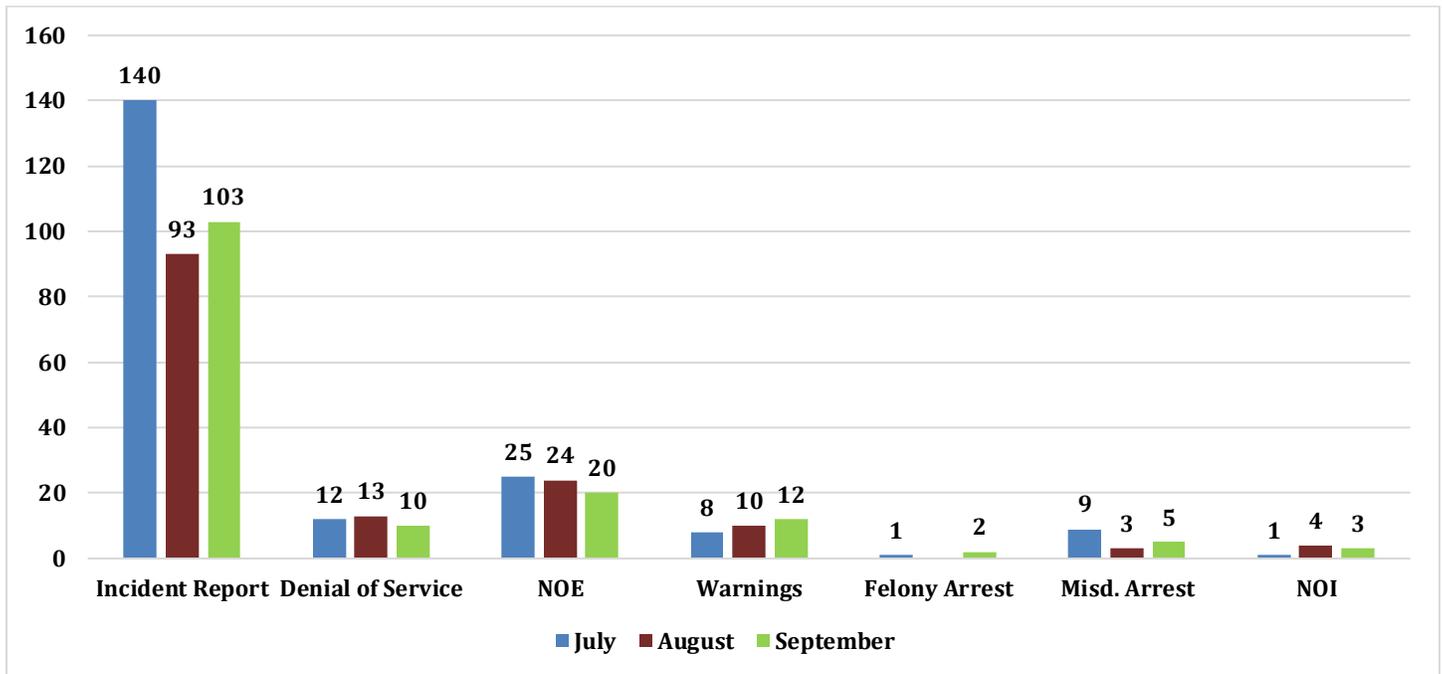
Transit Incidents by Location

The documented incidents occurred at the following locations:

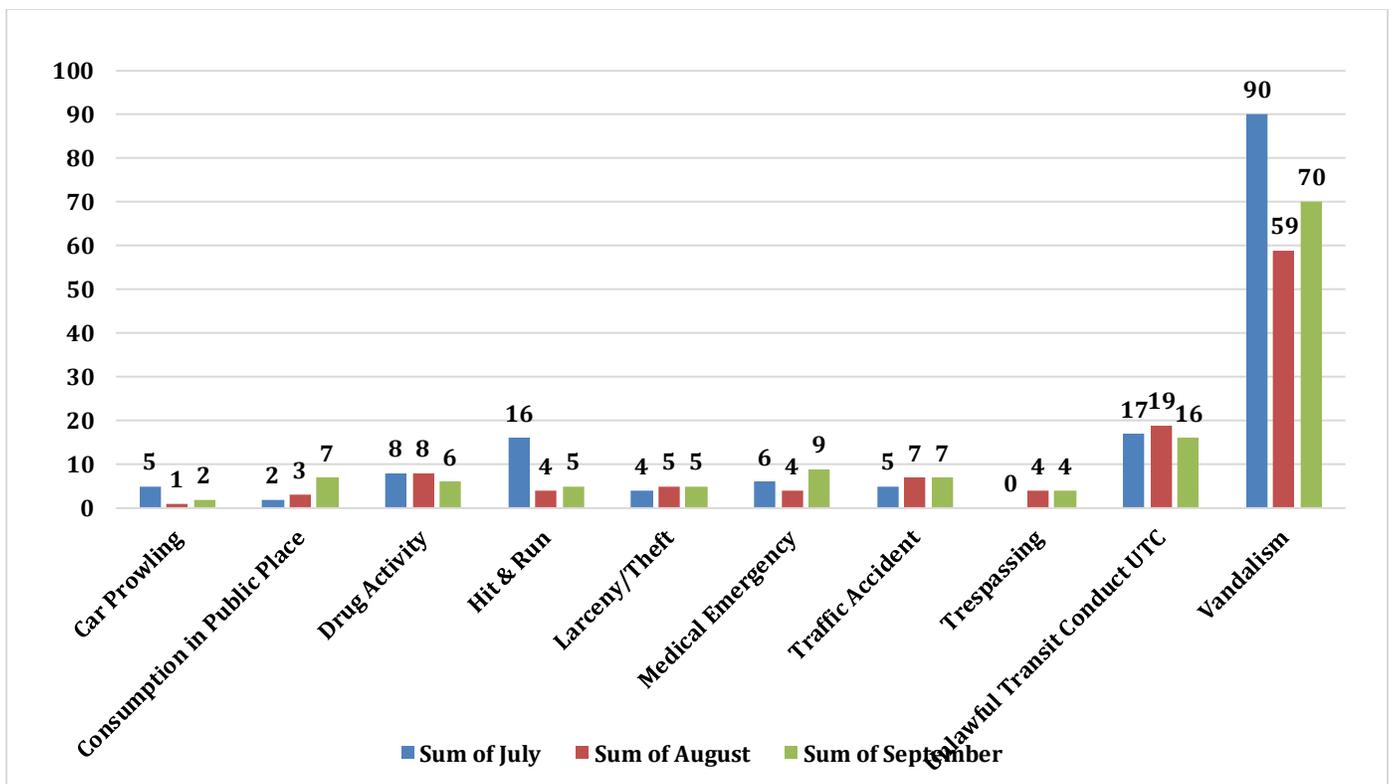


Action Taken

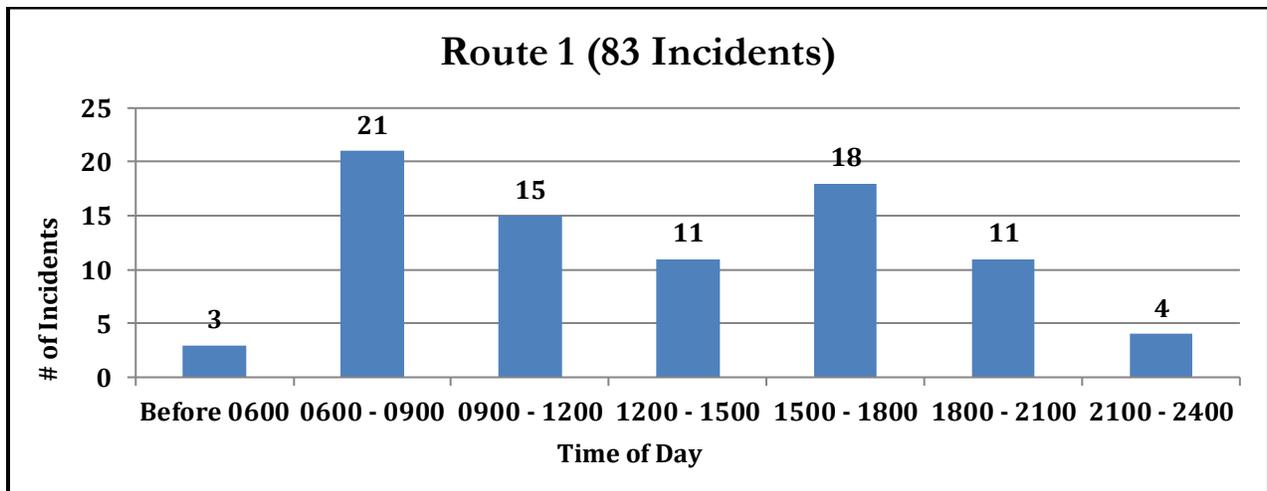
Depending on the crime/incident, there are various methods of action taken and outcomes vary:

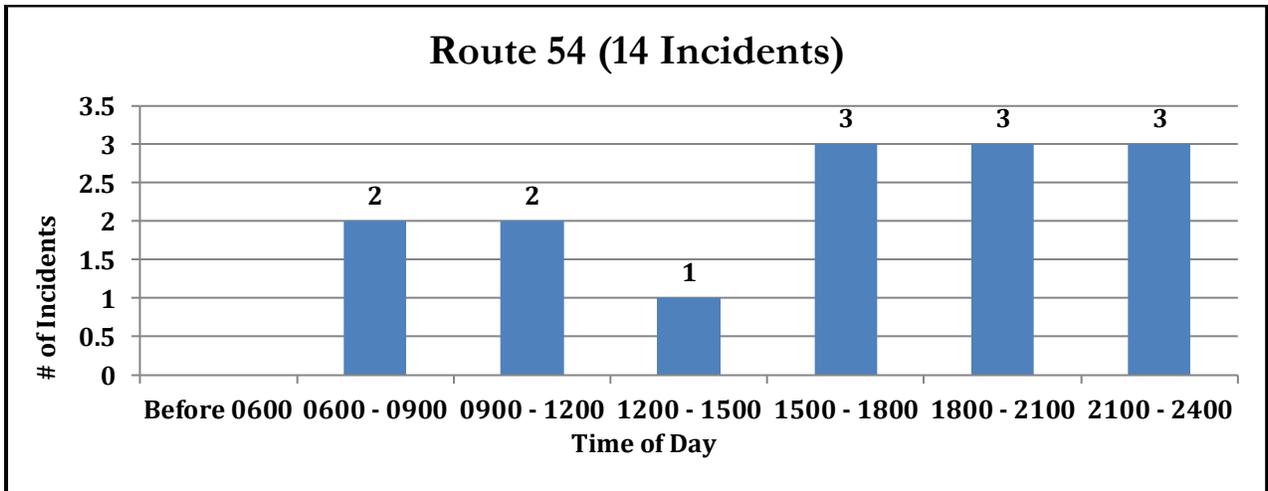
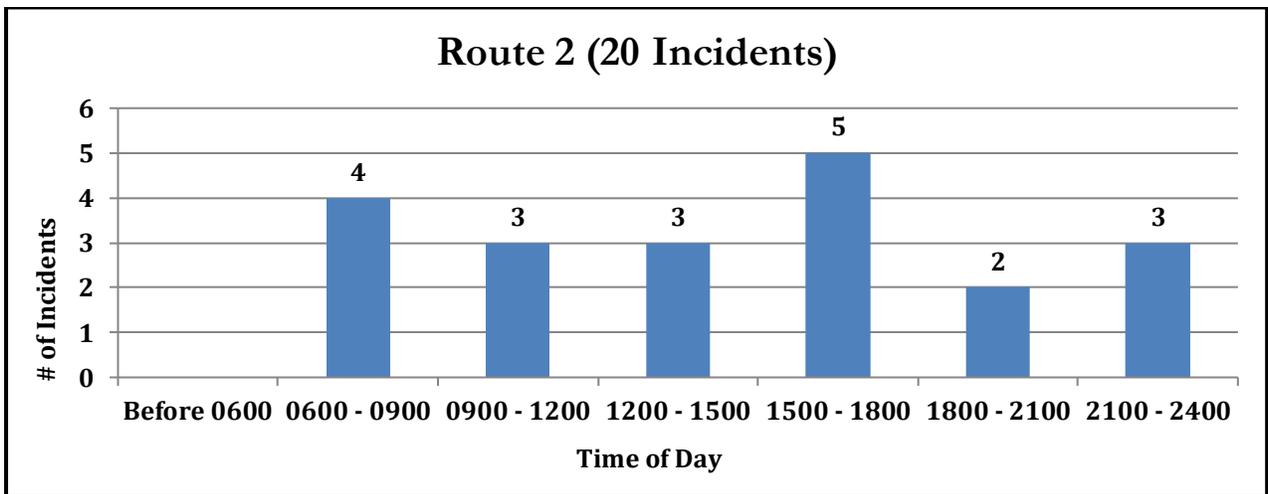
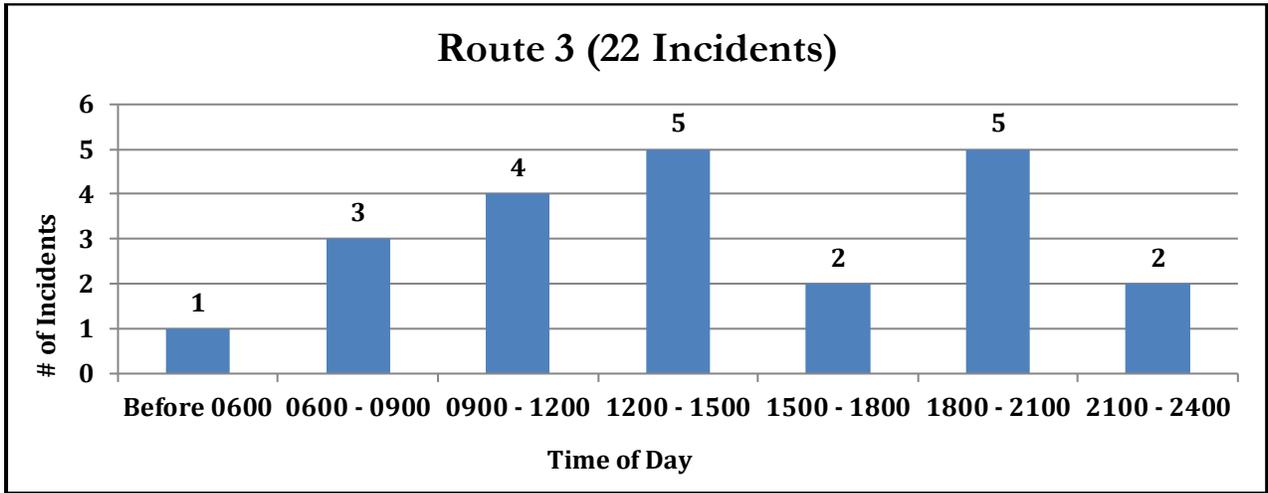


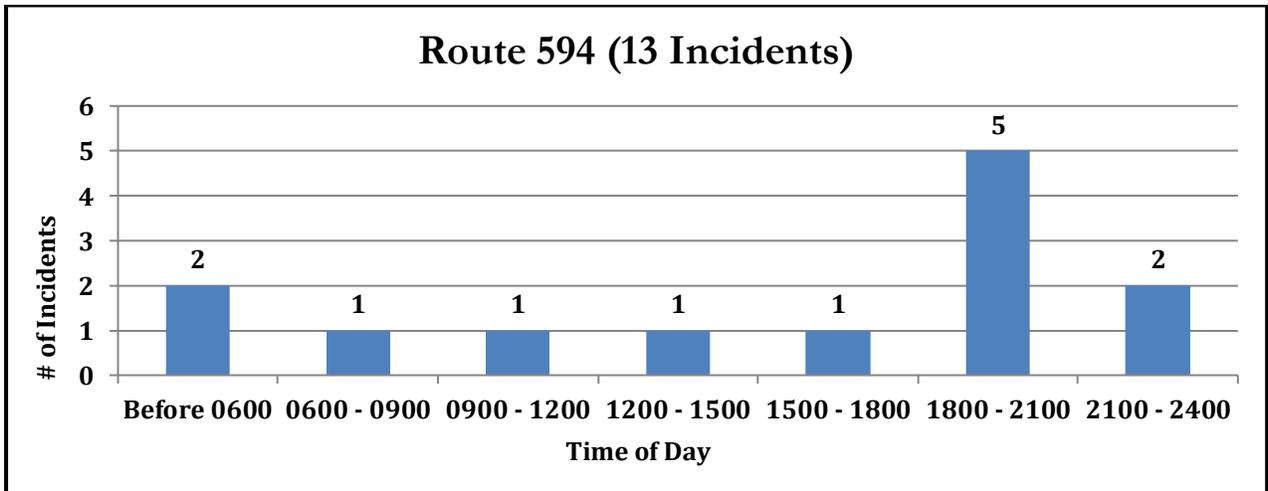
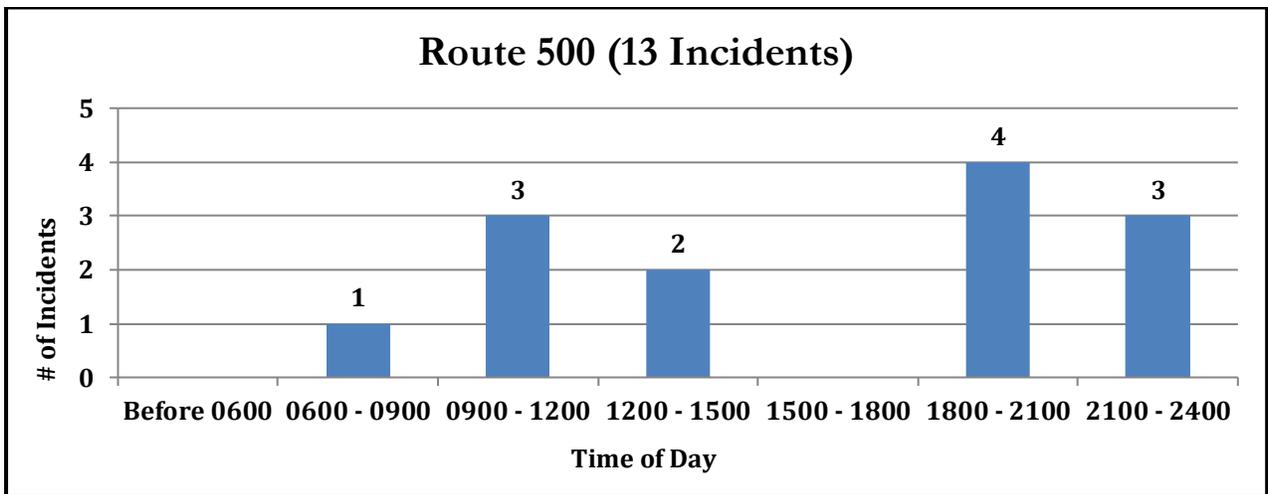
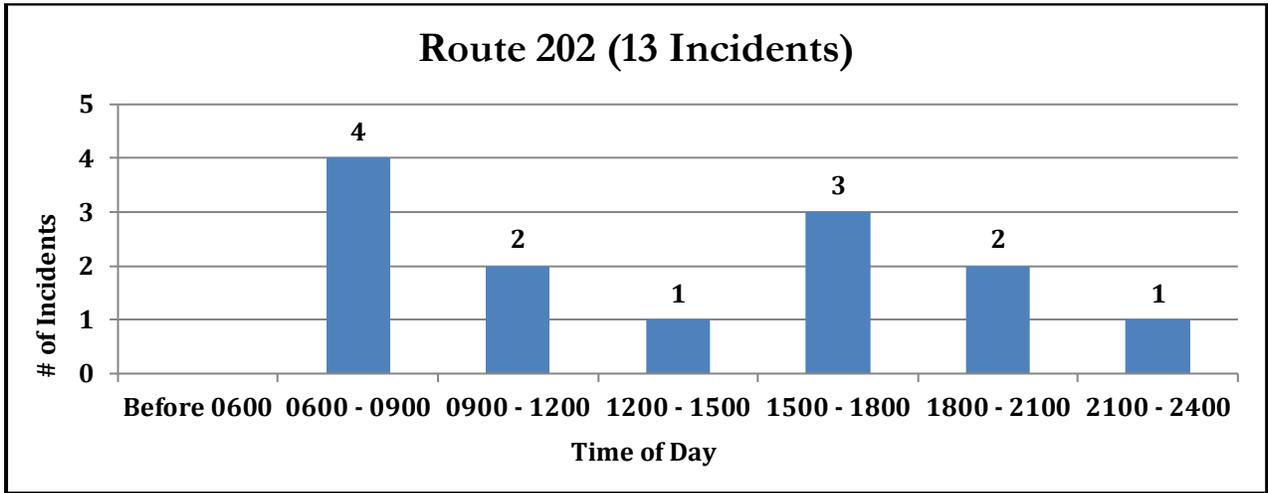
Top 10 Documented Offenses

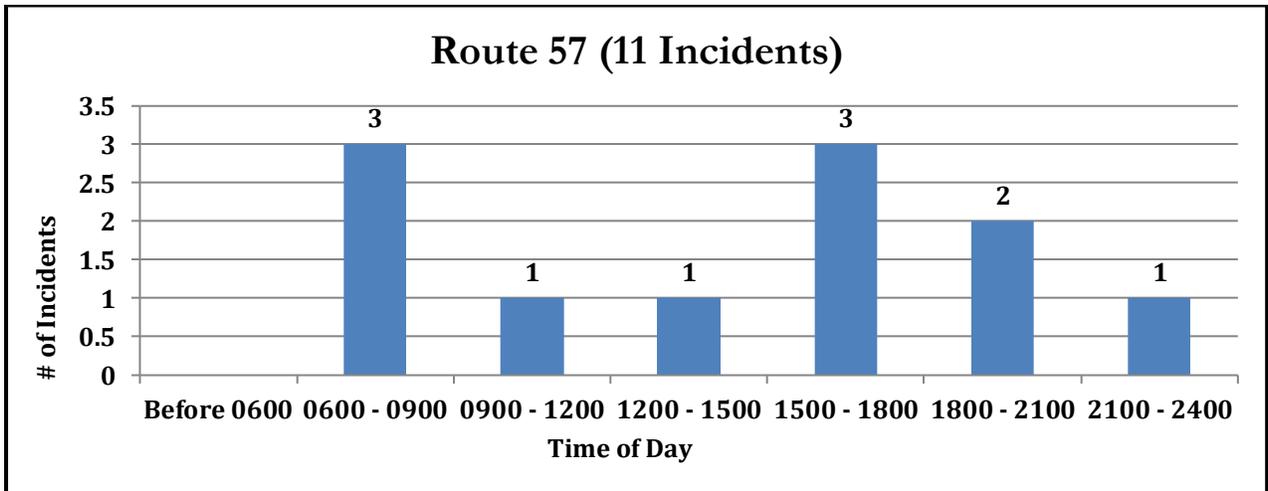
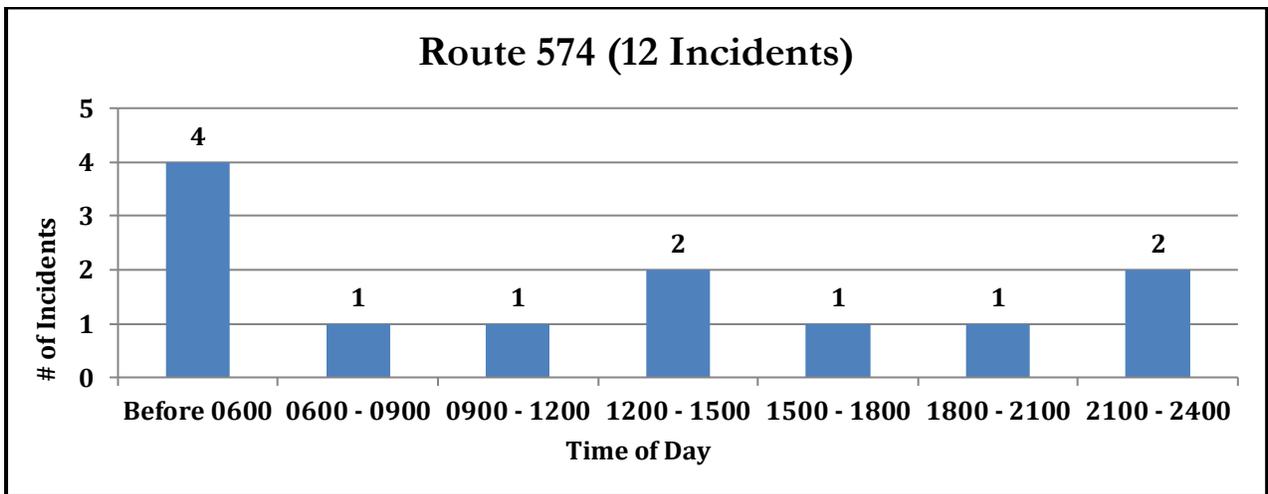
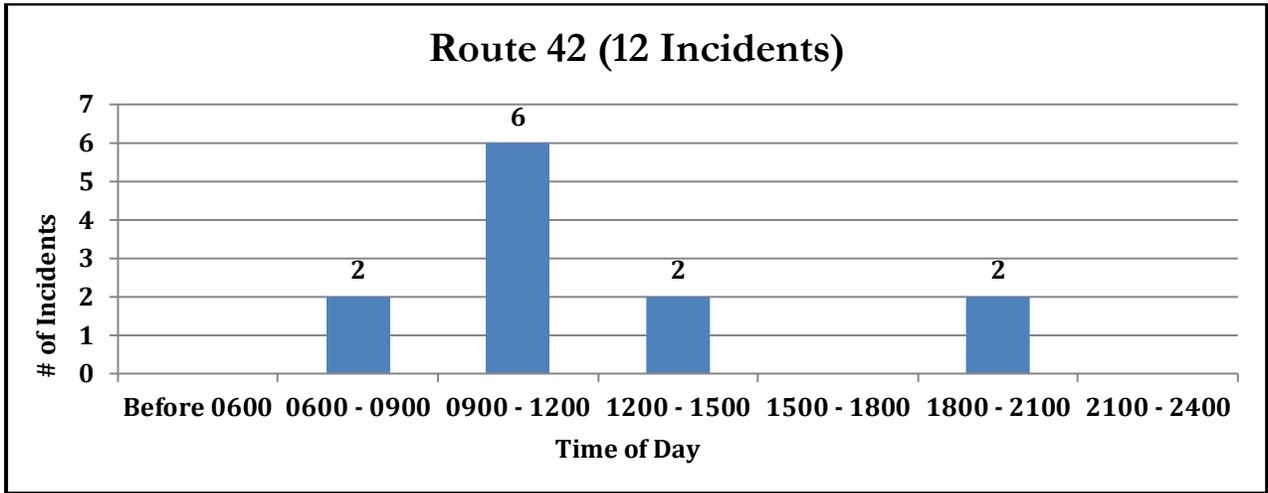


There were 213 incidents documented to have occurred in and around Pierce Transit's top 10 routes during the third quarter of 2022. Below are charts displaying the number of incidents and the times those incidents occurred for each route.

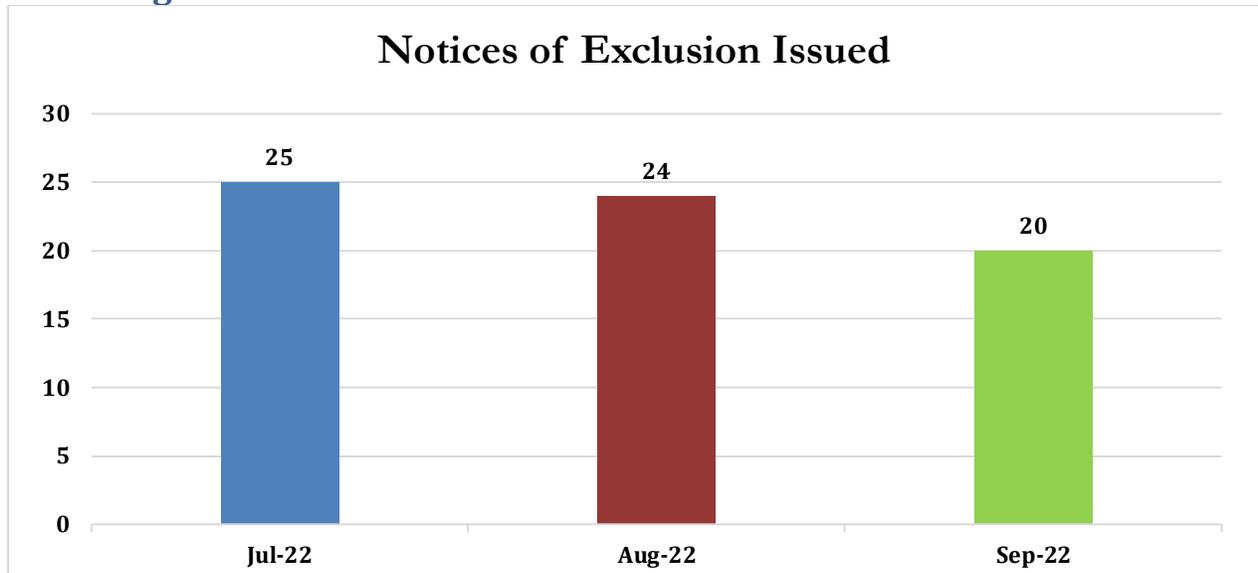






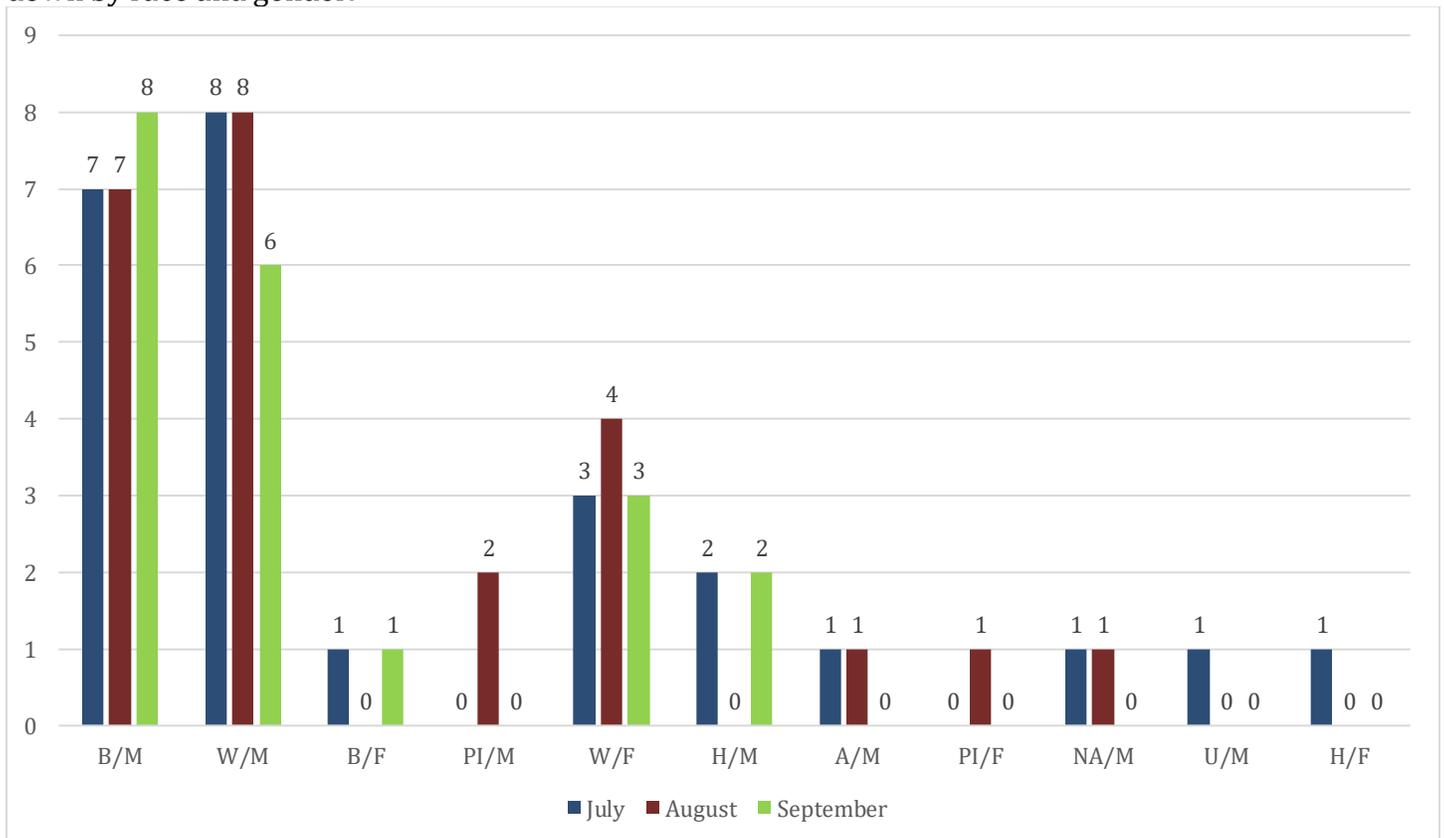


Exclusion Program



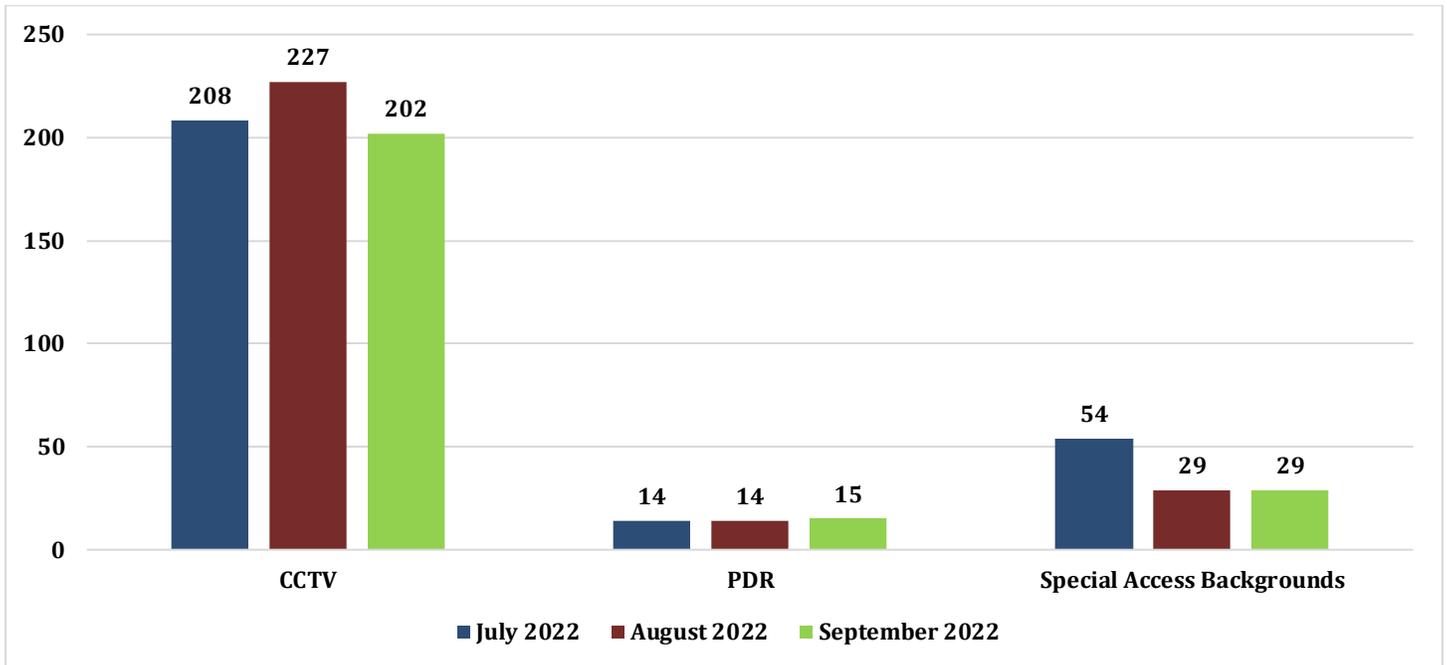
Exclusion Breakdown

This chart reflects the total number of exclusions issued in the third quarter of 2022. It's been broken down by race and gender.

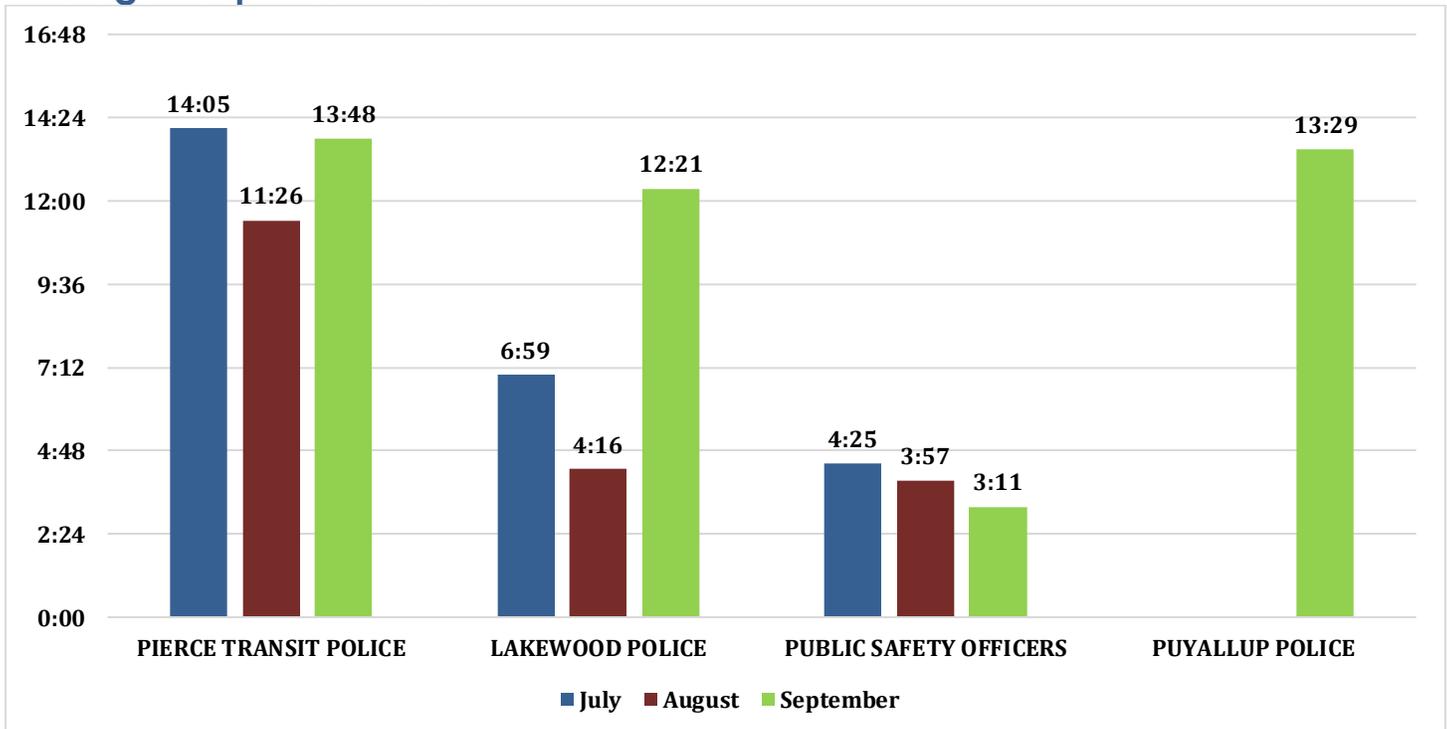


Records Division Requests

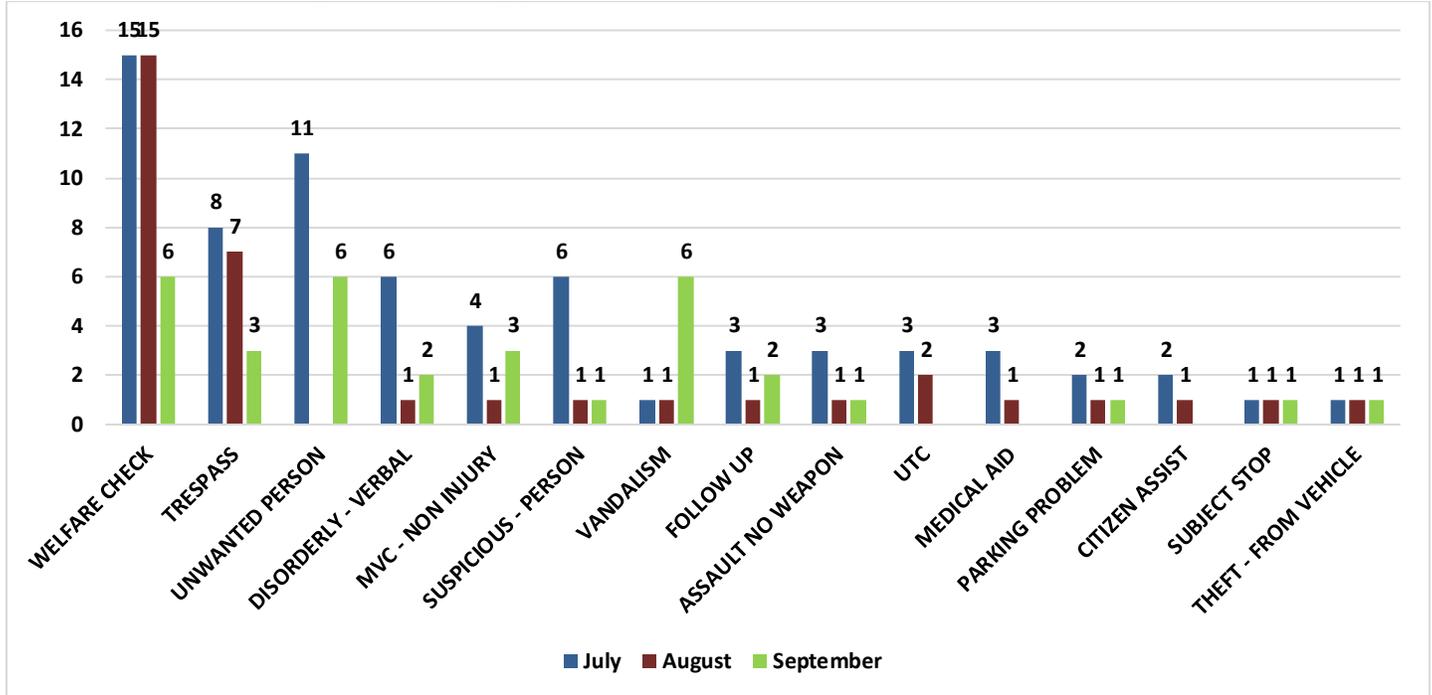
Our division receives various types of requests from within the Agency, from local law enforcement agencies, prosecutors, and the public. The following reflects the volume of requests we received for some of the records pertaining to the Department of Public Safety during the third quarter of 2022.



Average Response Times

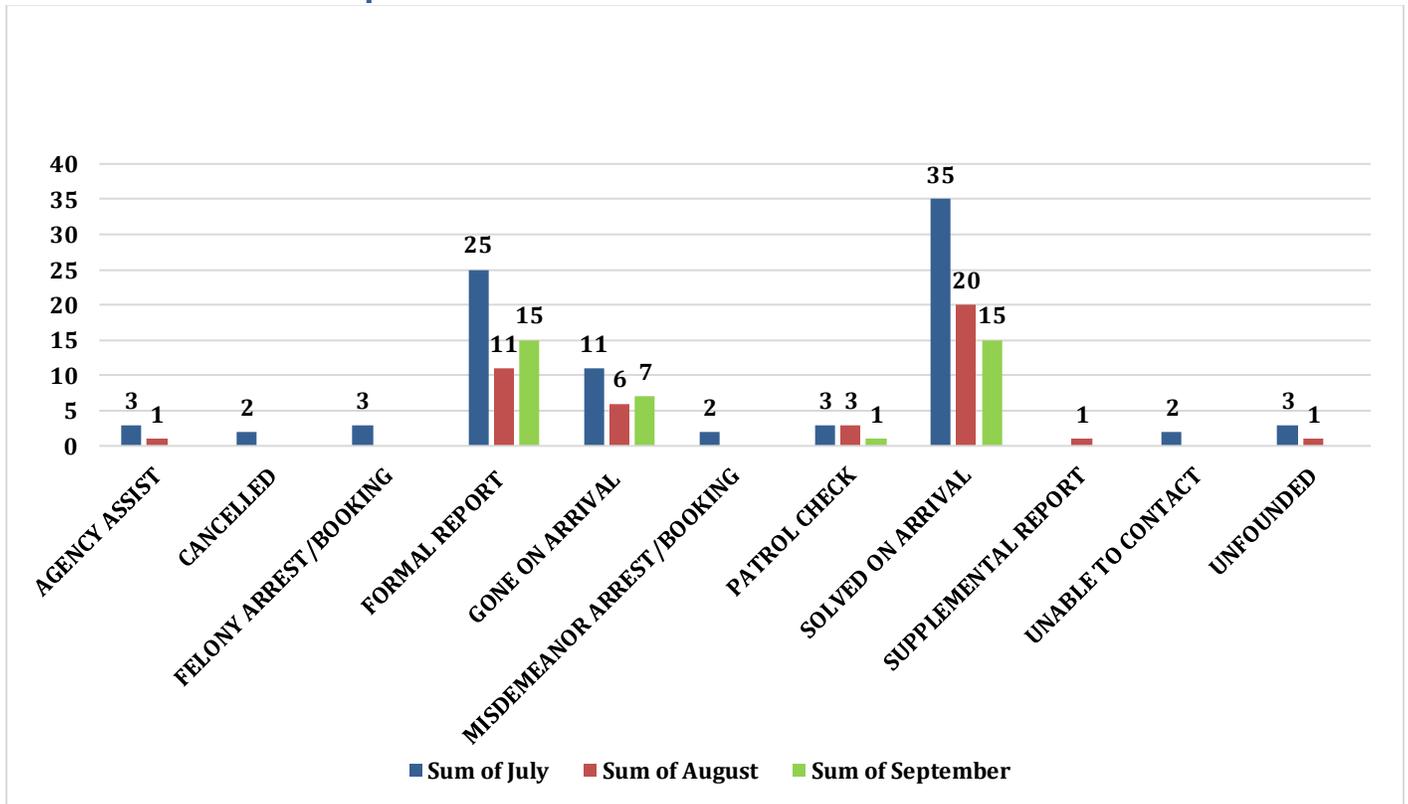


Transit Police - Top 15 Call Types

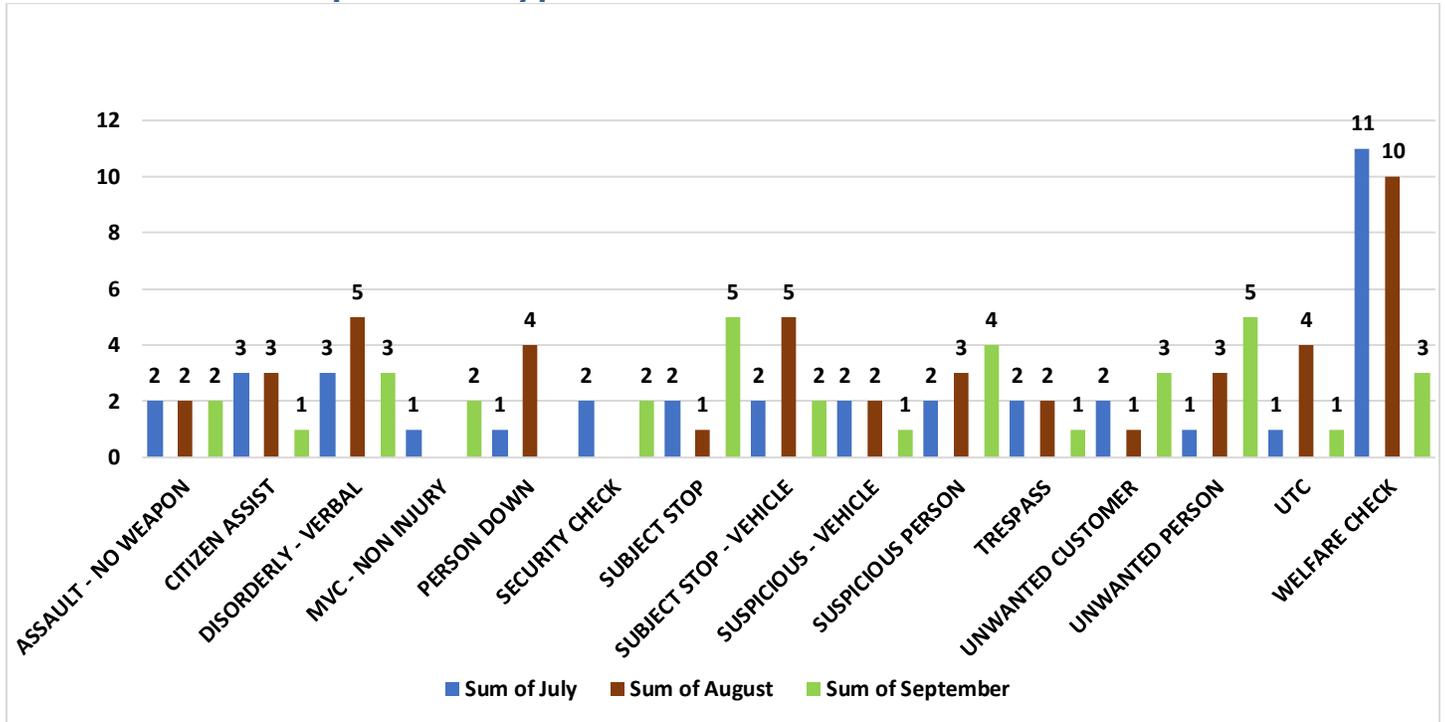


An increased presence at the Transit Centers in Tacoma/Unincorporated Pierce County by PSOs and Allied Security has resulted in fewer calls in those areas.

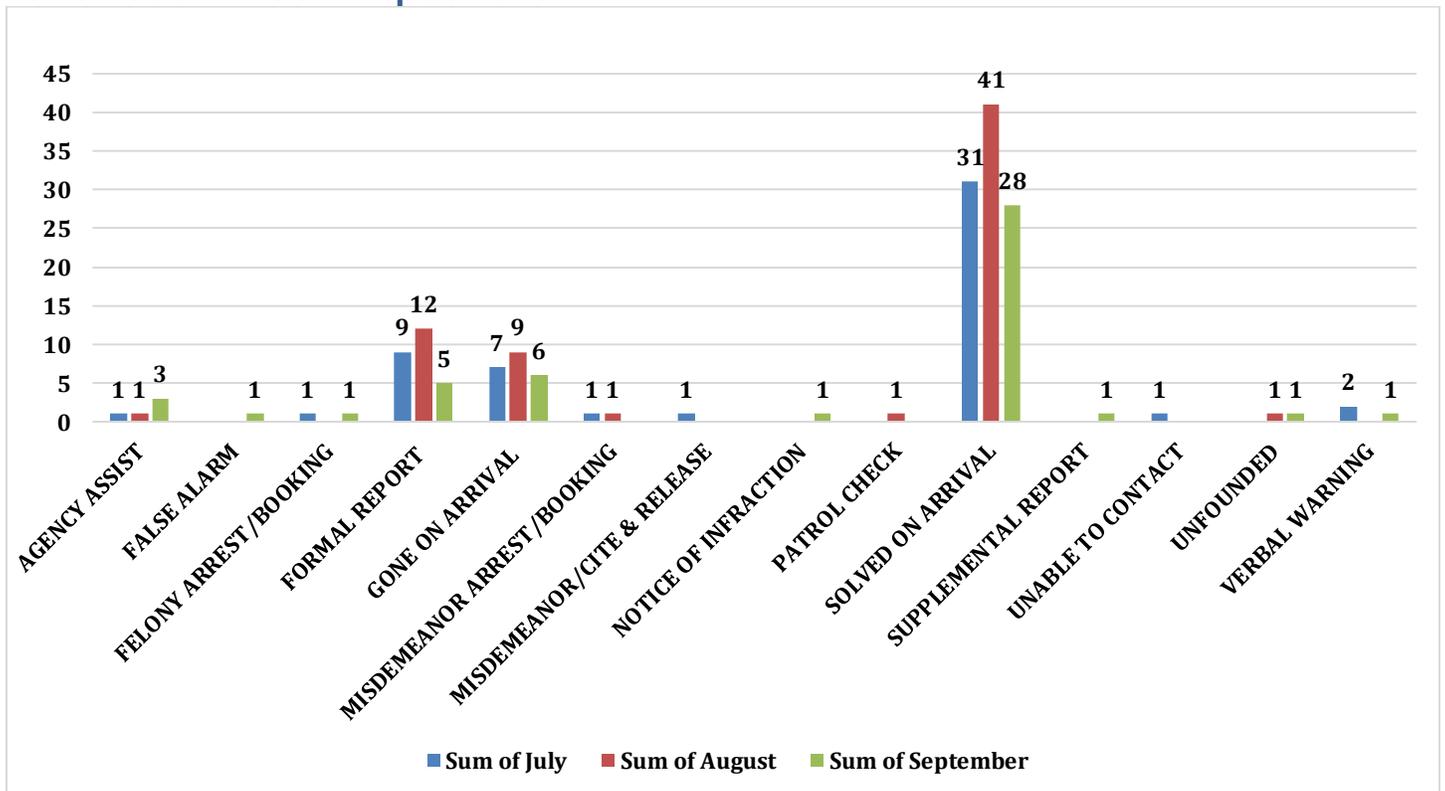
Transit Police Call Dispositions



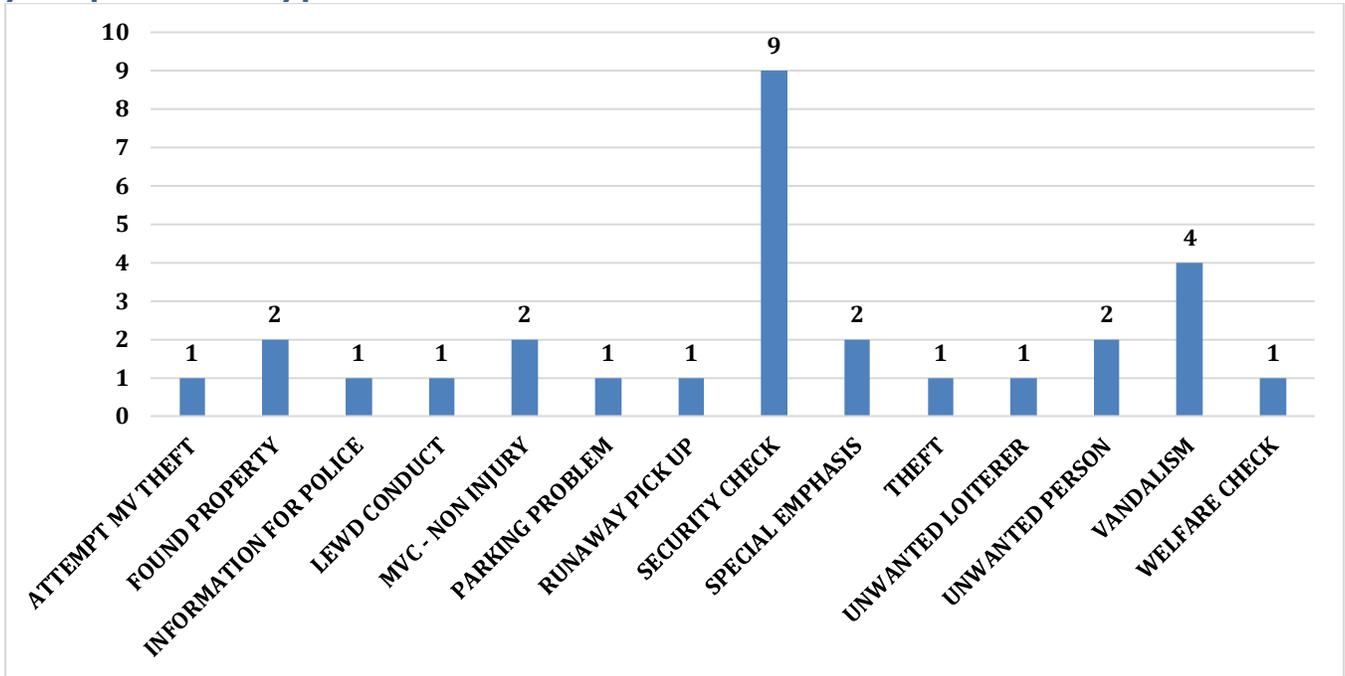
Lakewood PD – Top 15 Call Types



Lakewood PD Call Dispositions

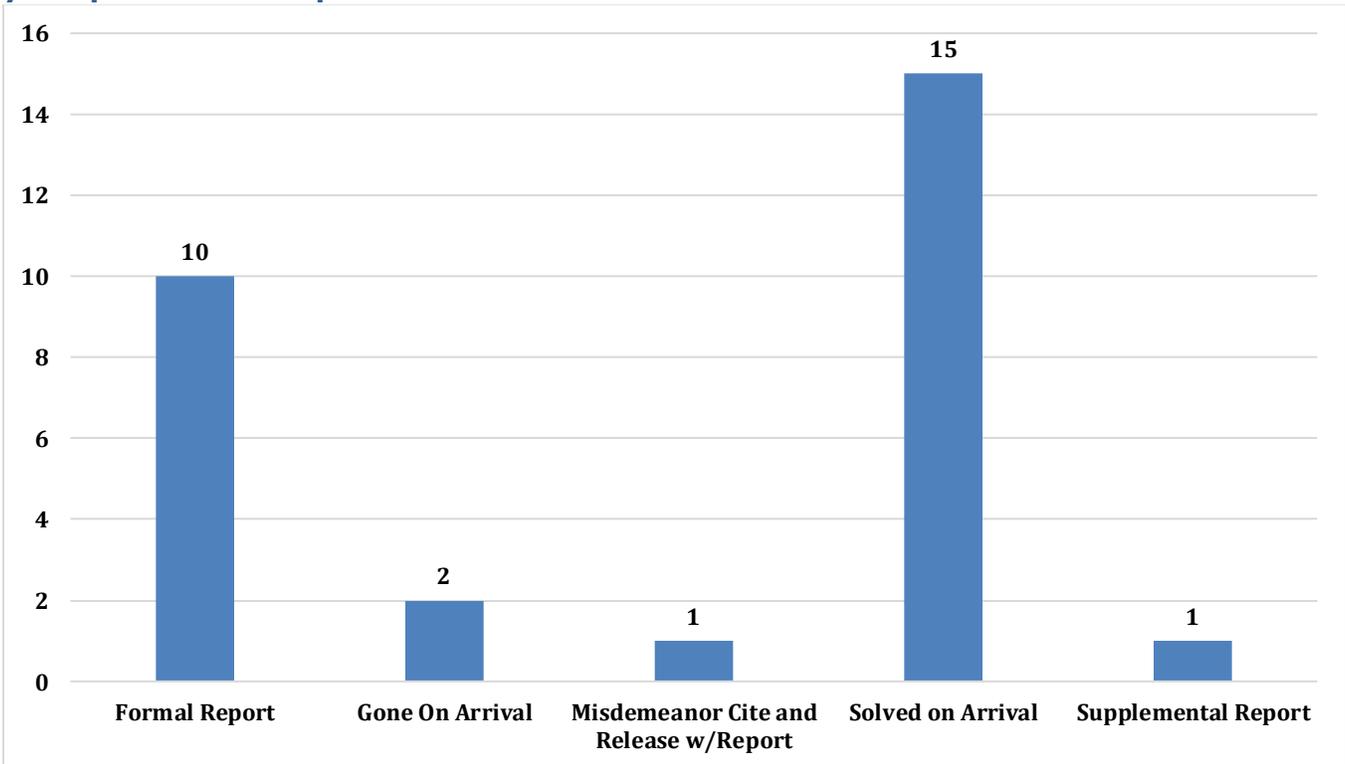


Puyallup PD Call Types



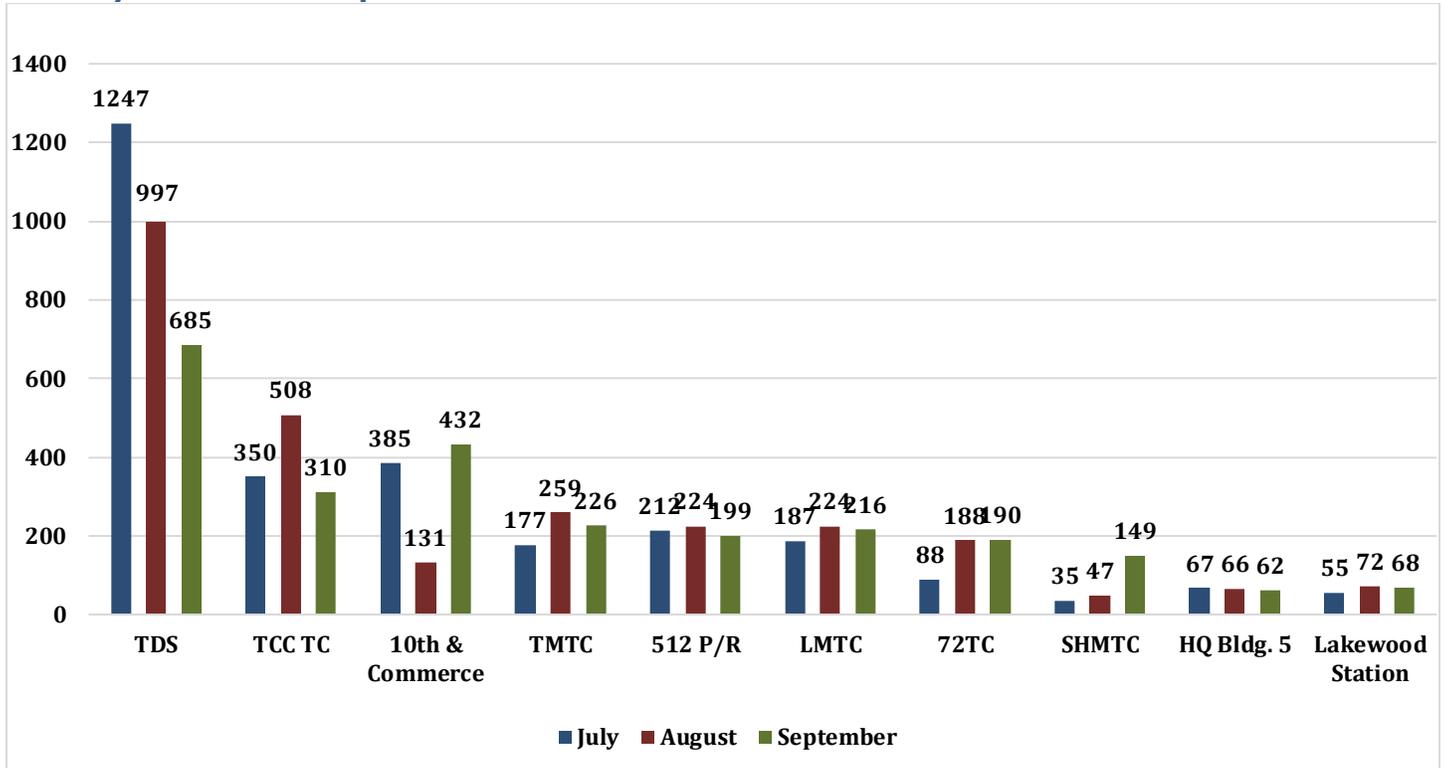
September 2022 was Puyallup PD's first month with Pierce Transit

Puyallup PD Call Dispositions

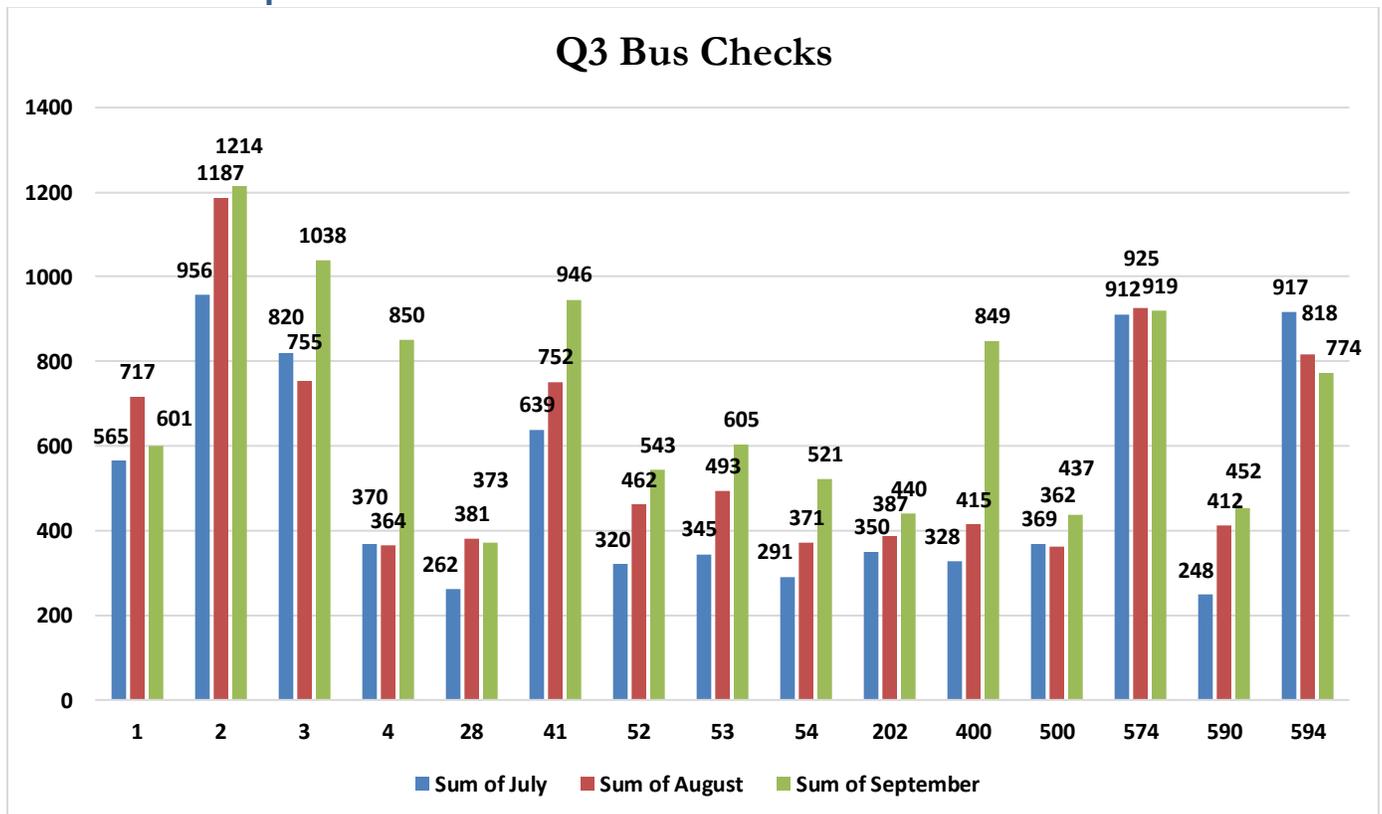


September 2022 was Puyallup PD's first month with Pierce Transit.

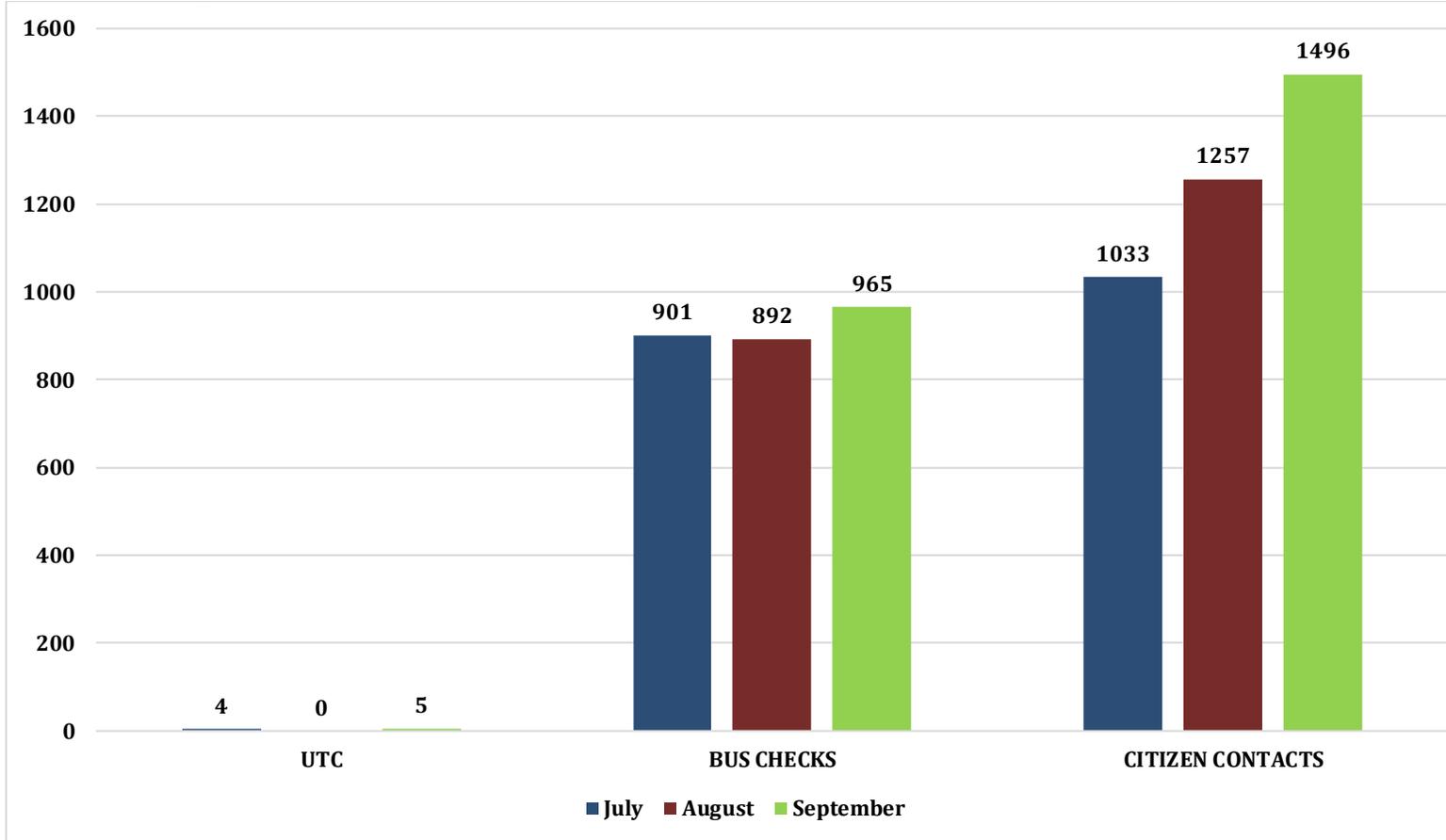
Facility Checks – Top Facilities



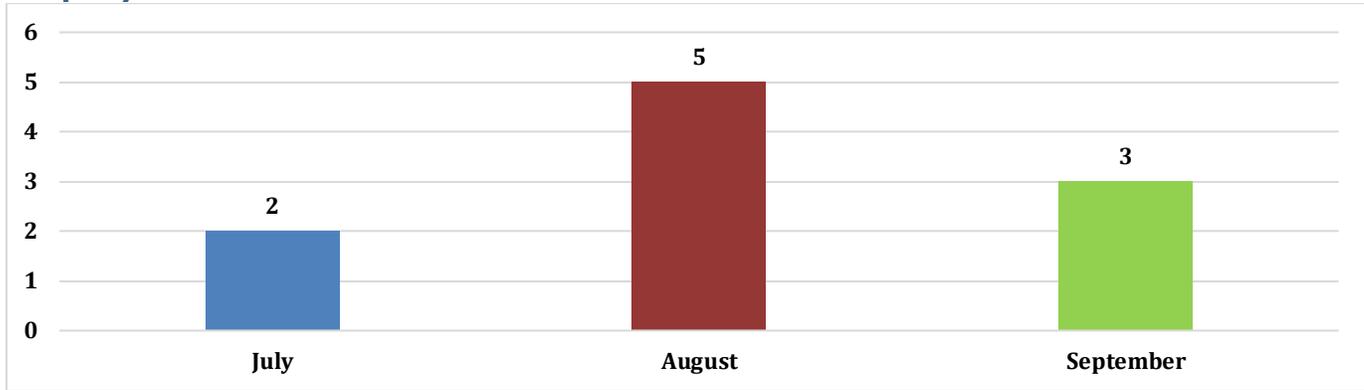
Bus Checks – Top Routes



Federal Way Police Statistics



Employee Assaults - 10



In the third quarter, there were 10 employee assaults:

- 2 involved the Employee being spit on or at.
- 5 involved a passenger making some sort of contact with the Employee (Push/Shove/Punch).
- 3 involved items being thrown at the Employee

10 Incidents: 4 resulted in arrest, 2 cases referred for charges with no arrest, and in 4 cases the suspect was not identified.

In the first quarter there were 6 Employee Assaults, in the second quarter there were 9 Employee Assaults.

In 2022 there have been 25 Employee Assaults. 14 of the 25 have been Operator assaults, 46% of the Operators assaults came from a fare dispute.

Trespass Arrests Report– Pierce Transit Police

	2017	2018	2019	2020	2021	2022
January	14	8	7	10	2	2
February	13	6	3	5	4	1
March	7	4	4	3	3	0
April	8	10	7	6	6	4
May	10	10	8	7	0	0
June	11	4	18	1	1	2
July	9	11	15	1	4	1
August	11	6	8	3	3	0
September	4	16	10	4	1	1
October	5	11	7	1	3	
November	6	8	6	5	2	
December	5	15	10	2	1	

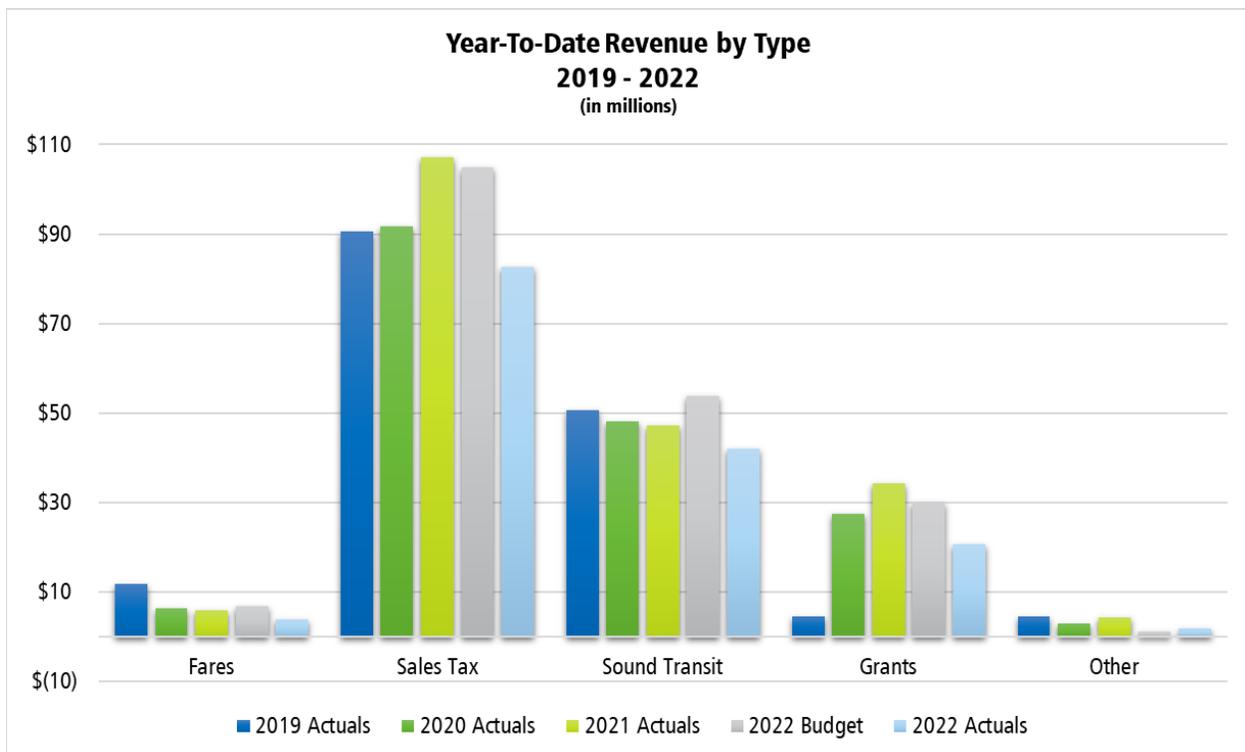
Pierce Transit
Quarterly Financial Report
01.01.2022 – 09.30.2022



Operating Revenues

As of September 30th, Pierce Transit has received 76.85% of the budgeted revenue. A comparison of operating revenue for three prior years and the 2022 Budget to Actuals are provided in the table below. Prior year actuals and budget figures are for the full year whereas current year actuals are January through September.

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals	% of Budget Received
Fares	\$ 11,820,798	\$ 6,391,850	\$ 5,987,961	\$ 6,747,477	\$ 3,941,823	58.42%
Sales Tax	90,647,576	91,744,911	107,084,956	104,956,178	82,696,412	78.79%
Sound Transit	50,713,326	48,109,519	47,250,234	53,818,060	41,927,223	77.91%
Grants	4,635,073	27,548,949	34,233,034	29,966,320	20,720,472	69.15%
Other	4,514,848	2,934,627	4,247,743	1,247,417	1,913,411	153.39%
Total Operating Revenues	\$ 162,331,621	\$ 176,729,855	\$ 198,803,928	\$ 196,735,452	\$ 151,199,341	76.85%



Highlights from 3rd Quarter:

Fares are under budget by 16.58% which is reflective of the reduced services hours due to the Operator shortage, however ridership for 3rd quarter has increase when compared to the same time in 2021. Sales tax is coming in slightly higher than budget and is expected to continue this trend through the remainder of the year. Sound Transit reimburses Pierce Transit on equal monthly payments and is not reconciled until year-end. Grants are under by 5.85% due to timing of billing and receiving funds. Other revenue is up the most at 153.39% of budget. The increase is due to higher-than-expected earned interest, advertising, and gains on disposed assets.

Revenue Definitions

Fares – Revenues for actual services provided and include fixed route, SHUTTLE and Vanpool services. The current average fare per boarding is \$1.00. The last adult fare increase was in 2010.

Sales Tax – This revenue source provides most of our operating revenue and is based on taxable sales within the Pierce Transit Public Transportation Benefit Area. Currently, Pierce Transit only collects 0.6% of the 0.9% allowable sales tax rate.

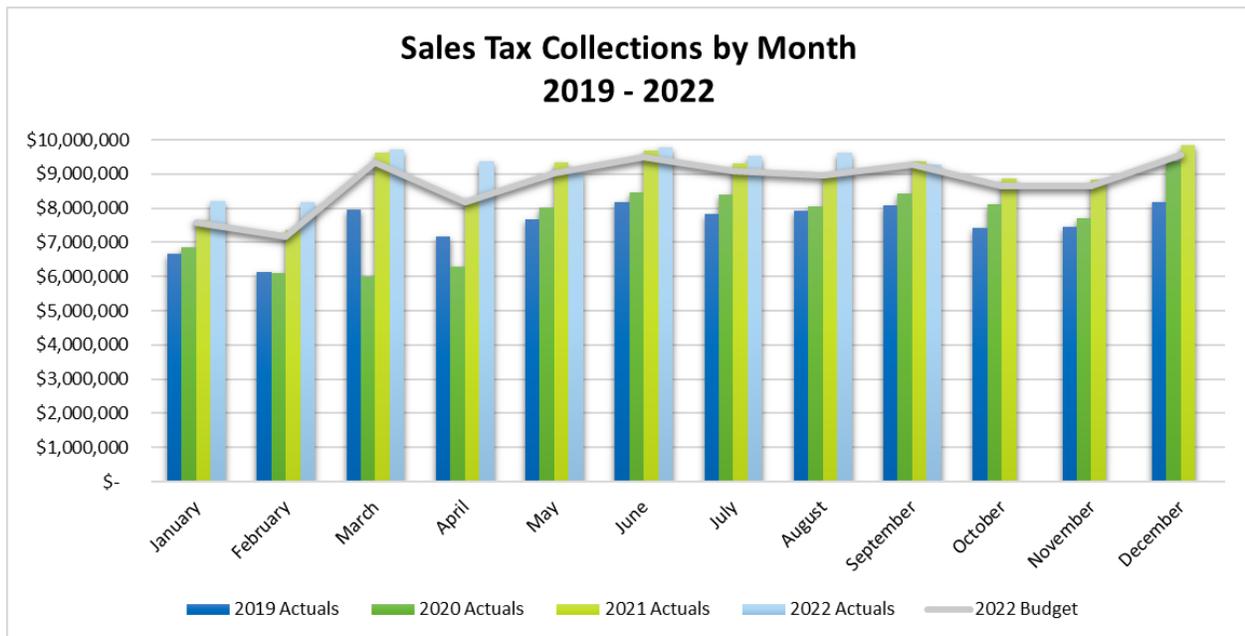
Sound Transit – Are reimbursable expenses for Pierce Transit providing regional transit service from Pierce to King County on behalf of Sound Transit. Reimbursements are based on the costs of services at an hourly rate for service hours required to provide the service.

Grants – Revenues to offset costs of running services. Included in grant revenues are Commute Trip Reduction and Special Needs Operations. These revenues are provided by Pierce County and Washington State.

Other – Other includes interest and advertising revenues that are received with more consistency as well as revenues that cannot be classified in one of the other revenue types.

Sales Tax Collections by Month

	2019	2020	2021	2022		% of Budget
	Actuals	Actuals	Actuals	Budget	Actuals	Received
January	\$ 6,661,763	\$ 6,855,621	\$ 7,637,028	\$ 7,589,780	\$ 8,208,188	108.15%
February	6,123,214	6,092,111	7,370,653	7,162,528	8,190,205	114.35%
March	7,966,546	5,994,922	9,636,003	9,343,411	9,715,321	103.98%
April	7,164,339	6,291,754	8,250,503	8,182,179	9,374,223	114.57%
May	7,673,750	8,019,580	9,337,168	9,029,374	9,027,088	99.97%
June	8,178,012	8,456,153	9,683,916	9,481,088	9,782,495	103.18%
July	7,835,117	8,381,745	9,299,206	9,094,877	9,516,578	104.64%
August	7,916,716	8,043,555	8,974,836	8,966,014	9,622,582	107.32%
September	8,086,917	8,410,943	9,357,987	9,259,733	9,259,733 *	100.00%
October	7,424,375	8,104,755	8,875,194	8,651,791		0.00%
November	7,446,670	7,710,856	8,825,007	8,636,986		0.00%
December	8,170,157	9,382,916	9,837,454	9,558,417		0.00%
Total Sales Tax	\$ 90,647,576	\$ 91,744,911	\$ 107,084,956	\$ 104,956,178	\$ 82,696,412	78.79%



*There is a two-month delay between when the sales tax is collected and remittance to Pierce Transit. The projection is based on the current year's monthly budgeted amount for this report until the remitted amount is finalized.

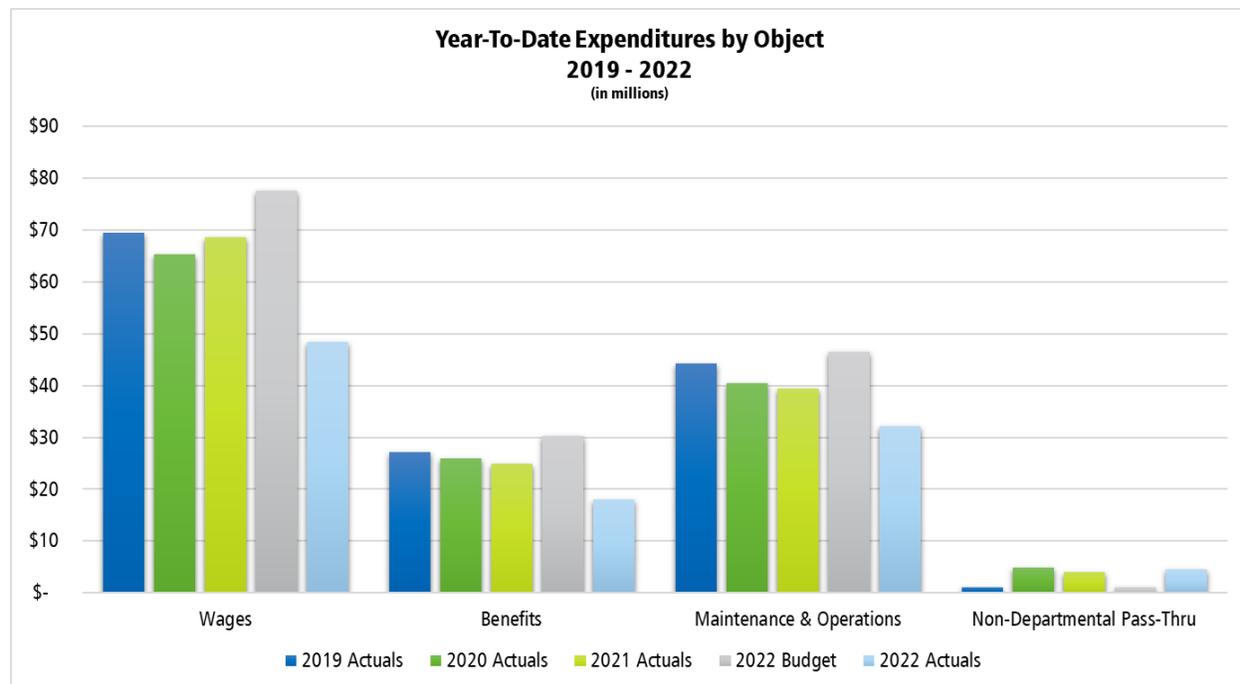
3rd Quarter 2022 collections are up 3.96%, or \$3,149,112 over year-to-date 2021 actuals.

3rd Quarter 2022 collections are up 5.87%, or \$4,587,428 over year-to-date 2022 budget.

Operating Expenditures by Object

As of September 30th, Pierce Transit has expended 66.21% of the budgeted expenditures. A comparison of operating expenditures for three prior years and the 2022 Budget and Actuals are provided in the table below. Prior year actuals and budget figures are for the full year whereas current year actuals are for January through September. Non-Departmental Pass-Thru funds are payments made to Pierce County as part of the 5307 agreement.

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals	% of Budget Expended
Wages	\$ 69,382,120	\$ 65,241,313	68,615,578	\$ 77,490,382	\$ 48,333,292	62.37%
Benefits	27,084,106	25,905,379	24,993,805	30,351,438	18,091,325	59.61%
Total Personnel	96,466,226	91,146,692	93,609,383	107,841,820	66,424,617	61.59%
Maintenance & Operations	44,240,095	40,490,730	39,464,910	46,539,108	32,089,530	68.95%
Total Operating Expenditures	140,706,322	131,637,423	133,074,293	154,380,928	98,514,147	63.81%
Non-Departmental Pass-Thru	1,143,468	4,945,230	4,063,915	1,143,054	4,463,382	390.48%
Total Expenditures	\$ 141,849,790	\$ 136,582,653	\$ 137,138,208	\$ 155,523,982	\$ 102,977,529	66.21%



Highlights from 3rd Quarter:

Overall operating expenditures are under budget by 8.79% when compared to 75% of the annual budget.

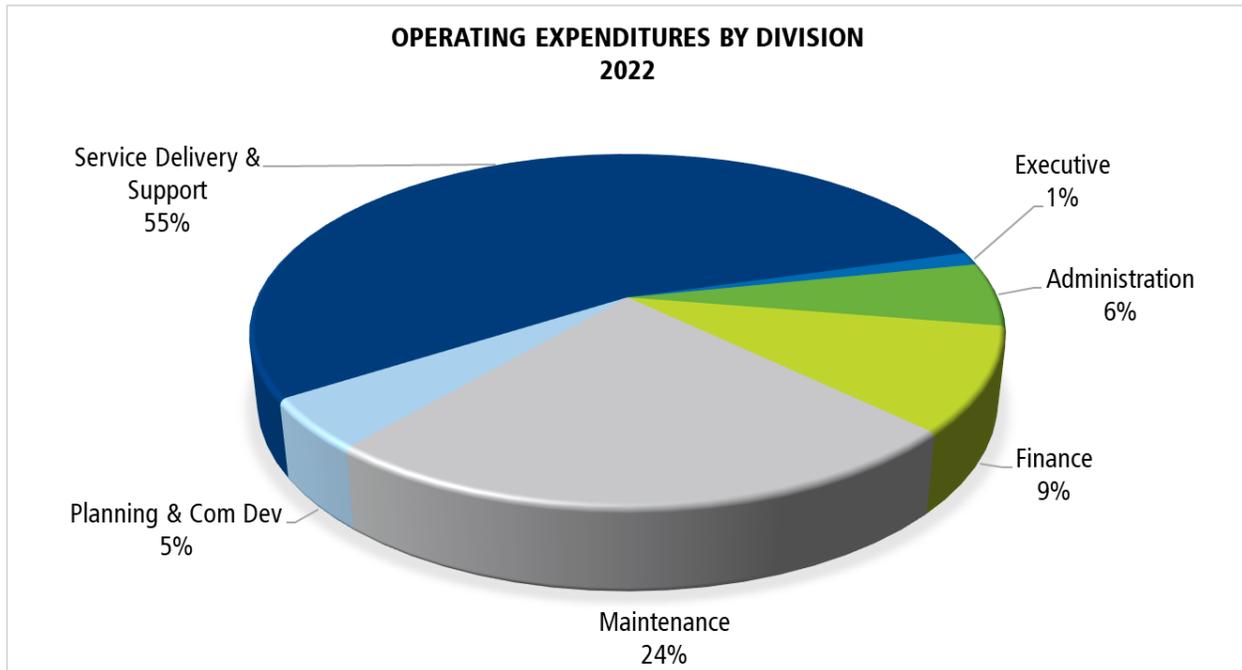
Wages and benefits are 64.5% of the total expenditures.

Non-departmental pass-thru payments have been made to Pierce County as part of the 5307 agreement are higher than budgeted due to their portion of ARPA funds collected by Pierce Transit on their behalf then remitted to Pierce Counties Ferries less an administrative fee.

Operating Expenses by Division

Pierce Transit consists of six divisions: Executive, Administration, Finance, Maintenance, Planning & Community Development, and Service Delivery & Support. Approximately 70% of our budgeted operating expenditures are wages and benefits for personnel. 870 or 89% of our personnel is included in Maintenance and Service Delivery & Support.

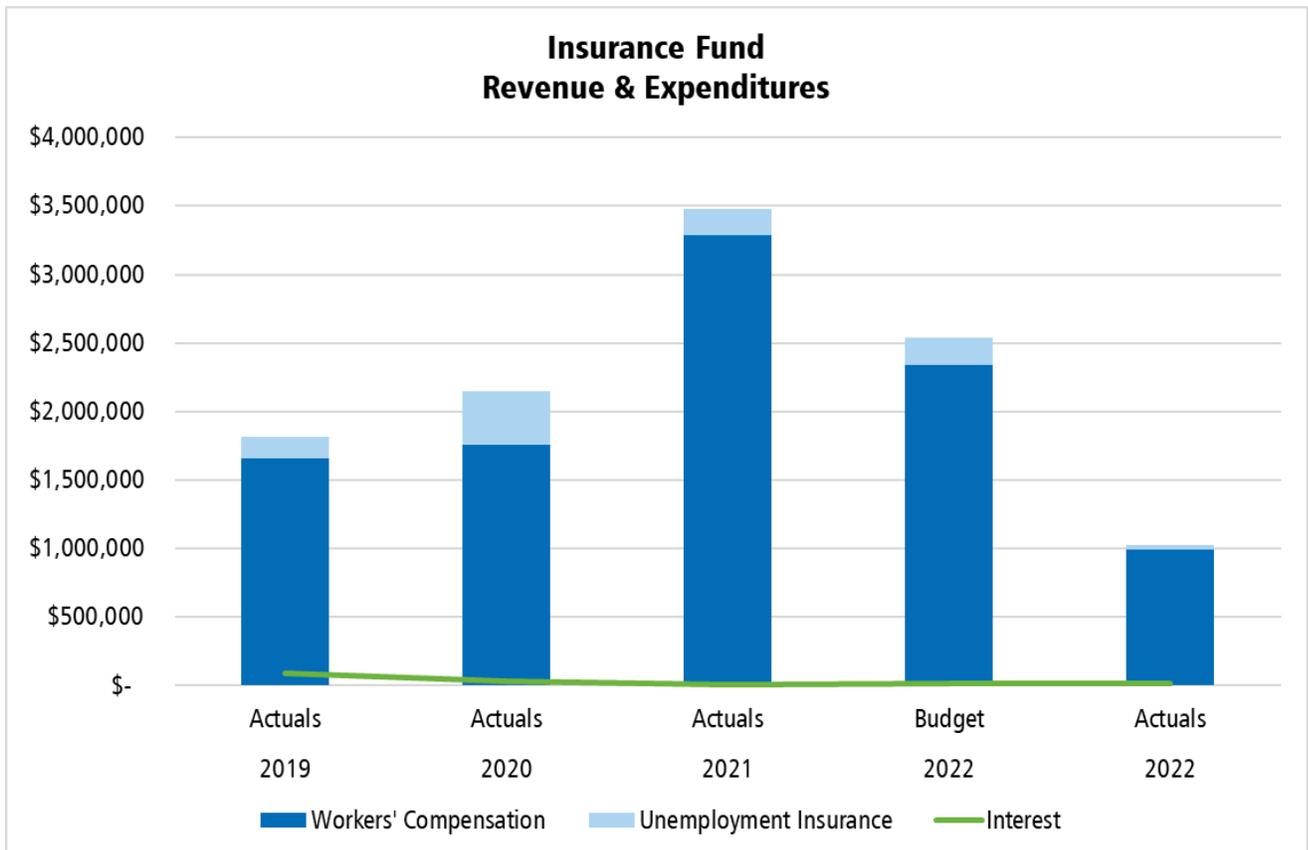
	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals	% of Budget Expended
Executive	\$ 1,705,646	1,552,165	\$ 1,744,538	\$ 1,903,001	\$ 1,187,299	62.39%
Administration	7,115,727	6,397,270	6,781,367	8,229,060	5,754,366	69.93%
Finance	11,606,724	11,985,261	11,343,753	13,102,091	9,446,666	72.10%
Maintenance	33,413,075	33,255,427	32,430,018	35,795,409	23,723,874	66.28%
Planning & Com Dev	6,959,382	5,977,022	6,096,954	7,835,157	4,594,478	58.64%
Service Delivery & Support	79,905,768	72,470,277	74,677,663	87,516,210	53,807,463	61.48%
Subtotal Operating Expenditures	\$ 140,706,322	\$ 131,637,423	\$ 133,074,293	\$ 154,380,928	\$ 98,514,147	63.81%



Insurance Fund

Pierce Transit's Insurance Fund covers the expenses for Worker's Compensation and Unemployment Insurance. This fund receives minimal revenues from interest. Expenditures over revenue are covered using reserves and transfers from the Operating Fund.

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals	% of Budget
Revenue						
Interest	\$ 94,888	\$ 30,493	\$ 4,862	\$ 16,000	\$ 15,564	97.27%
Expenditures						
Workers' Compensation	\$ 1,657,148	\$ 1,758,366	\$ 3,285,201	\$ 2,340,000	\$ 996,141	42.57%
Unemployment Insurance	161,774	391,280	194,588	200,000	33,841	16.92%
	<u>\$ 1,818,922</u>	<u>\$ 2,149,646</u>	<u>\$ 3,479,789</u>	<u>\$ 2,540,000</u>	<u>\$ 1,029,983</u>	<u>40.55%</u>
Net Income (Loss)	<u>\$ (1,724,034)</u>	<u>\$ (2,119,153)</u>	<u>\$ (3,474,927)</u>	<u>\$ (2,524,000)</u>	<u>\$ (1,014,419)</u>	

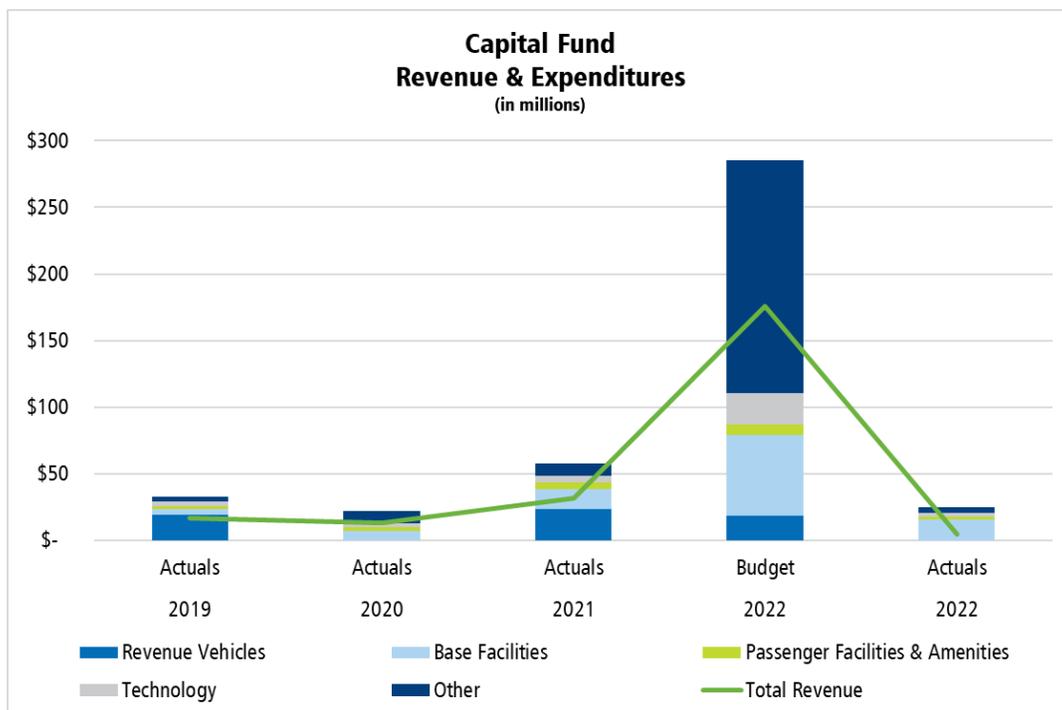


Capital Fund

Capital Fund is designated to provide funding and budgets for projects that meet the guidelines of capital, broadly defined as greater than \$5,000, or aggregate purchases over \$50,000, and useful life of more than one year. Capital projects are budgeted for the full amount in the year that they are added to the capital portfolio. Any unspent budgets are carried forward to the next budget year along with any remaining funding. Funding for projects is received from Federal, State, and other sources and is project specific. Expenditures over revenue are covered using reserves and transfers from the Operating Fund. Classifications of capital expenditures are defined by the National Transit Database (NTD).

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budget	2022 Actuals
Interest	\$ 1,281,523	\$ 378,937	\$ 60,408	\$ 325,000	\$ 298,641
Federal Grants	10,176,485	463,051	11,729,684	101,712,035	10,137
State Grants	2,518,313	3,506,650	7,905,372	15,668,258	2,004,816
Other Grants	2,864,005	8,286,327	11,590,582	58,142,208	1,913,181
Total Revenue	\$ 16,840,326	\$ 12,634,965	\$ 31,286,046	\$ 175,847,501	\$ 4,226,776
Revenue Vehicles	\$ 19,241,522	\$ 8,126	\$ 23,610,313	\$ 18,341,397	\$ 10,213
Base Facilities	3,753,722	6,602,654	14,542,631	60,751,000	15,600,528
Passenger Facilities & Amenities	2,291,463	3,442,263	5,237,629	7,505,501	1,907,487
Technology	3,946,960	2,698,789	4,704,589	23,645,828	3,217,780
Other	3,369,026	9,263,181	9,473,279	174,890,226	3,999,158
Total Expenditures	\$ 32,602,693	\$ 22,015,014	\$ 57,568,440	\$ 285,133,952	\$ 24,735,166
Net Income (Loss)	\$ (15,762,367)	\$ (9,380,049)	\$ (26,282,394)	\$ (109,286,451)	\$ (20,508,390)

% Covered by Outside Funding 47.72% 55.67% 54.24% 61.56% 15.88%



Transfers

Transfers made from the Operating budget to the Insurance and Capital budgets are to cover reserve requirements and expenditures. Transfers out from the Operating budget and into the Insurance and Capital budgets net to zero and are not considered a revenue or expenditure. Below is a historical view of transfers made between funds.

	2019 Actuals	2020 Actual	2021 Actual	2022 Budget	2022 Actual	% of Budget
Operating Fund	\$ (17,562,500)	\$ (22,189,135)	\$ (20,647,692)	\$ (61,510,479)	\$ -	0.00%
Insurance Fund	2,433,505	2,758,476	334,904	2,098,101	-	0.00%
Capital Fund	15,128,995	19,430,659	20,312,788	59,412,378	-	0.00%

Balances

Ending balances include the required reserves for the operating, insurance, and capital budgets. The Board of Commissioner's reserve policy supports management decision-making by avoiding revenue-expenditure imbalances, supporting stable service delivery, and assuring funds are available for operations, self-insurance programs, and planned capital acquisition during economic downturns or other unanticipated events.

	Operating	Insurance	Capital
Beginning Balance	\$ 115,845,220	\$ 475,452	\$ 61,887,828
Revenue	\$ 151,199,341	15,564	4,226,776
Transfers-In	\$ -	\$ -	\$ -
	<u>\$ 151,199,341</u>	<u>\$ 15,564</u>	<u>\$ 4,226,776</u>
Expenditures	\$ 102,977,529	1,029,983	24,735,166
Transfers-Out	\$ -	\$ -	\$ -
	<u>\$ 102,977,529</u>	<u>\$ 1,029,983</u>	<u>\$ 24,735,166</u>
Ending Balance	<u>\$ 164,067,033</u>	<u>\$ (538,967)</u>	<u>\$ 41,379,438</u>
Required Reserve	\$ 25,700,000	\$ 1,200,000	\$ 9,300,000
Margin (Deficit)	\$ 138,367,033	\$ (1,738,967)	\$ 32,079,438

Reserve Requirements

Operating: A minimum of two months of agency operating expenditures of the current year and is currently \$25.7 million for 2022.

Insurance: An adequate level to protect the agency from self-insurance risk. The level is reviewed periodically and is currently \$1.2 million.

Capital: A minimum of 50% of the previous three years average of annual asset depreciation at any point in the Six-Year Financial Plan; 100% in the final year of the Six-Year Financial Plan and is currently \$9.3 million per year and \$18.6 million in the final year.

Budget Revisions & Amendments

Budget revisions are done when the approved budget moves from one account to another. Revisions do not have a financial impact on the agency budget. Budget revisions do require the Board of Commissioners' approval when capital projects are increased by \$50,000 or more cumulatively over the life of the project.

Budget amendments occur when unforeseen expenses are expected, and the agency budget is increased. Budget amendments require Board of Commissioner approval. Below is a list of changes made to the budget through 3rd quarter of 2022 and a table showing the new fund balances caused by the changes.

2022 Budget Summary											
Fund	Revenues & Other Sources			Expenditures & Other Uses						Original Ending Fund Balance	Revised Ending Fund Balance
	Original Beginning Balance	Fund Balance Adjustments	Adjusted Beginning Balance	Original Budget	Amendments	Revised Budget	Original Budget	Amendments	Revised Budget		
Operating	97,907,630	17,937,590	115,845,220	196,735,452	-	196,735,452	217,034,461	-	217,034,461	77,608,621	95,546,211
Insurance	1,625,899	(1,150,447)	475,452	2,114,101	-	2,114,101	2,540,000	-	2,540,000	1,200,000	49,553
Capital	59,174,073	2,713,755	61,887,828	235,259,879	52,380,457	287,640,336	285,133,952	56,190,929	341,324,881	9,300,000	8,203,283
Total	158,707,602	19,500,898	178,208,500	434,109,432	52,380,457	486,489,889	504,708,413	56,190,929	560,899,342	88,108,621	103,799,047

Fund	Item Description	Quarter	Beginning Fund Balance				Ending Fund Balance			Fact Sheet or Resolution #	
			Revenues	Transfers-In	Sources	Expenditures	Transfers-Out	Uses			
Operating	Beginning Fund Balance Adjustment from Estimate to Actual	1	17,937,590							17,937,590	N/A
			17,937,590	-	-	-	-	-	-	17,937,590	
Insurance	Beginning Fund Balance Adjustment from Estimate to Actual		(1,150,447)							(1,150,447)	N/A
			(1,150,447)	-	-	-	-	-	-	(1,150,447)	
Capital	Beginning Fund Balance Adjustment from Estimate to Actual	1	2,713,755							2,713,755	N/A
	Add Project #618 Lobby Hardening	1					85,543		85,543	(85,543)	FS2021-056
	Add Project #620 Bldg 5 A/V Equipment	1					220,386		220,386	(220,386)	FS2021-065
	New Project - Bus Shelter Refurbishment	2					1,000,000		1,000,000	(1,000,000)	FS2022-007
	Increase Project #563 - BRT 1	2		52,380,457		52,380,457	59,385,000		54,885,000	(2,504,543)	FS2022-034
			2,713,755	52,380,457	-	52,380,457	60,690,929	-	56,190,929	(1,096,717)	
	Grand Total		19,500,898	52,380,457	-	52,380,457	60,690,929	-	56,190,929	15,690,426	

Budget Revision & Amendment Highlights:

2022 Beginning fund balances were up \$19,500,898 compared to budget.

2022 Revenue increased by \$52,380,457 in capital due to additional funding on BRT

2022 Expenditures increased by \$56,190,929 due to increases in capital projects, the majority belonging to BRT