

**Virtual Meeting Participation Information:**

Dial: 1-253-215-8782 Meeting ID No. 82148732268

Webinar link: <https://us02web.zoom.us/j/82148732268>

**Physical Meeting Location:**

Pierce Transit Training Center

3720 96<sup>th</sup> Street SW

Lakewood, WA 98499

A special study session meeting will be held prior to this meeting at 3:00 p.m.

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**Call to Order**

**Roll Call**

**Flag Salute**

**Presentations**

1. Honoring Edward Njama for Operator of the Month for February 2023

Scott Gaines  
Transportation Assistant Manager

**Special Business**

1. Welcoming New Pierce Transit Chief of Public Safety, Ed Roberts
2. Filling a Vacancy on the Service Delivery and Capital Committee

**Public Comment**

*Citizens wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.*

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press \*9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to [Djacobson@piercetransit.org](mailto:Djacobson@piercetransit.org).*

**Consent Agenda**

*(Items listed below were distributed to commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)*

1. Approval of Vouchers: February 1-28, 2023
2. Approval of Minutes: February 13, 2023, regular board meeting
3. FS 2023-010, Authorize the Chief Executive Officer to enter and execute a sole source, three-year maintenance and support agreement with Giro, Inc., (Contract No. 1657) for maintenance and support of Pierce Transit's automated scheduling and dispatch system (Hastus) in an amount not to exceed \$797,192.

### **Action Agenda**

1. FS 2023-011, Authorizing Amendments to Pierce Transit's Personnel Manual Section 7.7.1 - Transit Passes and Vanpool Benefit to Allow for Enhanced ORCA Card Benefits for Eligible Family Members and Retirees; and Clarifying Existing Vanpool Benefits for Employees  
Amy Cleveland  
Executive Director of Administration
2. FS 2023-012, Authority to Execute a Contract Amendment with Lytx, Inc., (Contract PT-18-18) Piggybacking on GSA Contract GS-35F-0623S, to Renew the Subscription Services for the Lytx DriveCam System  
Reggie Reese  
Chief Safety Officer

### **Staff Updates**

1. 2022 Route Productivity  
Lindsey Sehmel  
Principal Planner - Scheduling
2. March 2023 Service Increase  
Lindsey Sehmel  
Principal Planner - Scheduling
3. CEO's Report  
Mike Griffus  
Chief Executive Officer

### **Informational Items**

1. Chair Report  
Vice Chair Walker
2. Sound Transit Update  
Vice Chair Walker
3. Puget Sound Regional Council Transportation Policy Board Update  
Commissioner Ryan Mello
4. Commissioners' Comments

**Executive Session** – None scheduled

### **Adjournment**

### **Handouts**

Pierce Transit does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Clerk's Office at 253.581.8066, before 4:00 p.m., no later than the Thursday preceding the Board meeting.



# Consent Agenda

**PIERCE TRANSIT**  
**Board Payments Over \$50,000**  
**Payments From: Feb 1, 2023 to Feb 28, 2023**  
**Cash and Investment Balance: \$210,203,101.53**

Payment Numbers CK 00380131 through CK 00380282  
 Wire Numbers EFT 00012865 through EFT 00013071  
 Advance Travel Checks: 0

Total \$11,083,945.33

Payments in Excess of \$50,000 are as follows:

**Operating Fund**

| Check/EFT                        | Vendor                         | Item/Service                   | Amount                 |
|----------------------------------|--------------------------------|--------------------------------|------------------------|
| CHK 00380165                     | UNIVERSAL PROTECTION SERVICE L | SEC SVC OFF 12/30/22-01/26/23  | 108,021.01             |
| CHK 00380210                     | WA ST DEPT OF L&I - ELEVATOR   | SELF INS RPT Q422              | 67,136.20              |
| CHK 00380241                     | VOYAGER FLEET SYSTEMS INC      | FUEL VP CLOSE 02/01/23         | 64,026.67              |
| CHK 00380245                     | ATU LOCAL 758 CORP             | EE DED PP4 2023                | 50,429.72              |
| EFT 00012874                     | E-BUILDER INC                  | LICENSING 01/30/23-01/29/24    | 128,762.74             |
| EFT 00012902                     | WA ST TRANSIT INSURANCE POOL   | CREDIT 2021 INSURANCE          | 3,768,690.00           |
| EFT 00012905                     | ASSOCIATED PETROLEUM           | DIESEL USAGE                   | 96,078.98              |
| EFT 00012933                     | SOUND TRANSIT                  | FAREBOX 01/23                  | 63,296.92              |
| EFT 00012941                     | ASSOCIATED PETROLEUM           | DIESEL USAGE                   | 76,600.11              |
| EFT 00012944                     | GREAT WEST RETIREMENT          | DEF COMP CEO PP3 2023          | 88,891.20              |
| EFT 00012945                     | ICMA RETIREMENT                | DEF COMP LOAN PP3 2023         | 257,783.63             |
| EFT 00012953                     | AWC                            | ANNUAL FEE BENEFIT TRUST 2023  | 96,242.12              |
| EFT 00012963                     | FIRST TRANSIT                  | ADA PARATRANSIT SVCS 01/23     | 694,430.50             |
| EFT 00012966                     | GILLIG LLC                     | MISC INVENTORY BUS PARTS       | 64,656.63              |
| EFT 00012999                     | UNITED ENERGY TRADING LLC      | CNG USAGE 01/23                | 109,423.05             |
| EFT 00013022                     | GILLIG LLC                     | MISC INVENTORY BUS PARTS       | 50,009.94              |
| EFT 00013034                     | MICROSOFT CORP                 | SUPP AGR 02/02/23-02/01/24     | 297,506.00             |
| EFT 00013061                     | ASSOCIATED PETROLEUM           | DIESEL USAGE                   | 156,505.00             |
| EFT 00013063                     | WA ST DEPT OF REVENUE          | 01-71799-000 - BELLOWS; BELLOW | 50,597.36              |
| EFT 00013064                     | US BANK CORPORATE PAYMENT SYST | MISNC BUSNINESS EXPENSES       | 58,586.56              |
| EFT 00013065                     | AWC EMPLOYEE BENEFIT TRUST     | DENTAL PREM 02.23              | 1,263,176.98           |
| EFT 00013066                     | GREAT WEST RETIREMENT          | DEF COMP CEO PP4 2023          | 85,511.03              |
| EFT 00013067                     | ICMA RETIREMENT                | DEF COMP LOAN PP4 2023         | 247,379.92             |
| <b>Payments for Fund 1 Total</b> |                                |                                | <b>\$ 7,943,742.27</b> |

**Self Insurance Fund**

| Check                            | Vendor                       | Item/Service      | Amount               |
|----------------------------------|------------------------------|-------------------|----------------------|
| CHK 00380210                     | WA ST DEPT OF L&I - ELEVATOR | SELF INS RPT Q422 | (2,556.63)           |
| <b>Payments for Fund 4 Total</b> |                              |                   | <b>\$ (2,556.63)</b> |

**Capital Fund**

| Check/EFT    | Vendor                         | Item/Service                    | Amount       |
|--------------|--------------------------------|---------------------------------|--------------|
| CHK 00380151 | PEASE CONSTRUCTION, INC.       | CONSTR BONDS TDS 11/22          | 123,806.00   |
| CHK 00380201 | PEASE CONSTRUCTION, INC.       | EXCAVATION TDS ELEV 12/31/22    | 56,142.13    |
| EFT 00012880 | HUITT-ZOLLARS INC.             | DESIGN SV MOBI B1 09/03/22      | 157,120.85   |
| EFT 00012907 | ABSHER CONSTRUCTION COMPANY    | B/O TAX BMP FW 12/31/22         | 1,083,580.42 |
| EFT 00012949 | CLARY LONGVIEW LLC             | 2022 FORD INTERCEPTOR 2550      | 85,122.72    |
| EFT 00013025 | HUITT-ZOLLARS INC.             | DESIGN SV MOBI B1 12/03/22      | 230,108.25   |
| EFT 00013063 | WA ST DEPT OF REVENUE          | S/W LIC HRIS MOD 12/22          | 4,056.00     |
| EFT 00013064 | US BANK CORPORATE PAYMENT SYST | BLDG 6 WATER AVAILABLILITY CERT | 130.00       |

**Payments for Fund 9 Total**

**Total Payments in Excess of \$50,000.00**

**\$ 1,740,066.37**  
**\$ 9,681,252.01**

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**Pierce Transit**  
**Payment Certification for Feb 28, 2023**  
**Payments Feb 1, 2023 to Feb 28, 2023**

**Payment Numbers CK 00380131 through CK 00380282**  
**Wire Numbers EFT 00012865 through EFT 00013071**  
**No Advance Travel Payments**

| Bank ID   | Check Numb | Check Date                 | Amount            | Vendor Name                           |
|-----------|------------|----------------------------|-------------------|---------------------------------------|
| 01        | CHK        | 00380131 02/02/2023        | 1,790.80          | AAA FIRE PROTECTION INC               |
| 01        | CHK        | 00380132 02/02/2023        | 333.33            | AMPLIFIED WIRELESS SOLUTIONS I        |
| 01        | CHK        | 00380133 02/02/2023        | 488.00            | AT&T                                  |
| 01        | CHK        | 00380134 02/02/2023        | 342.32            | CCC INTELLIGENT SOLUTIONS INC         |
| 01        | CHK        | 00380135 02/02/2023        | 599.00            | CITY TREASURER - TPU                  |
| 01        | CHK        | 00380136 02/02/2023        | 470.27            | CITY TREASURER - TPU                  |
| 01        | CHK        | 00380137 02/02/2023        | 250.85            | COMCAST                               |
| 01        | CHK        | 00380138 02/02/2023        | 158.91            | COMCAST                               |
| 01        | CHK        | 00380139 02/02/2023        | 158.91            | COMCAST                               |
| 01        | CHK        | 00380140 02/02/2023        | 10,745.76         | CWA INC                               |
| 01        | CHK        | 00380141 02/02/2023        | 247.50            | DAILY JOURNAL OF COMMERCE INC         |
| 01        | CHK        | 00380142 02/02/2023        | 108.62            | FRUITLAND MUTUAL WATER COMPANY        |
| 01        | CHK        | 00380143 02/02/2023        | 1,471.36          | GUY BROWN LLC                         |
| 01        | CHK        | 00380144 02/02/2023        | 59.34             | HARBOR FREIGHT TOOLS                  |
| 01        | CHK        | 00380145 02/02/2023        | 640.62            | HAUGEN GRAPHICS                       |
| 01        | CHK        | 00380146 02/02/2023        | 385.00            | JAMES GUERRERO ARCHITECT              |
| 01        | CHK        | 00380147 02/02/2023        | 532.12            | LAKEVIEW LIGHT & POWER CO             |
| 01        | CHK        | 00380148 02/02/2023        | 460.00            | MULTICARE HEALTH SYSTEM               |
| 01        | CHK        | 00380149 02/02/2023        | 72.65             | ODP BUSINESS SOLUTIONS LLC            |
| 01        | CHK        | 00380150 02/02/2023        | 1,320.00          | OLYMPIC SPORTS & SPINE PLLC           |
| <b>01</b> | <b>CHK</b> | <b>00380151 02/02/2023</b> | <b>123,806.00</b> | <b>PEASE CONSTRUCTION, INC.</b>       |
| 01        | CHK        | 00380152 02/02/2023        | 1,150.00          | LEPS-PSS PLLC                         |
| 01        | CHK        | 00380153 02/02/2023        | 12,514.48         | PUGET SOUND ENERGY                    |
| 01        | CHK        | 00380154 02/02/2023        | 914.28            | PURCELL TIRE & RUBBER COMPANY         |
| 01        | CHK        | 00380155 02/02/2023        | 504.12            | RAINIER SUPPLY                        |
| 01        | CHK        | 00380156 02/02/2023        | 3,250.00          | SIMON AND COMPANY INC                 |
| 01        | CHK        | 00380157 02/02/2023        | 1,380.00          | SWARNER COMMUNICATIONS                |
| 01        | CHK        | 00380158 02/02/2023        | 420.00            | T-MOBILE USA, INC                     |
| 01        | CHK        | 00380159 02/02/2023        | 114.08            | TACOMA DAILY INDEX                    |
| 01        | CHK        | 00380160 02/02/2023        | 5,124.47          | TACOMA MALL PARTNERSHIP               |
| 01        | CHK        | 00380161 02/02/2023        | 250.50            | UNITED SITE SERVICES (Everson)        |
| 01        | CHK        | 00380162 02/02/2023        | 80.02             | VERIZON WIRELESS                      |
| 01        | CHK        | 00380163 02/02/2023        | 1,461.17          | VERIZON WIRELESS                      |
| 01        | CHK        | 00380164 02/02/2023        | 568.59            | WURTH USA INC                         |
| <b>01</b> | <b>CHK</b> | <b>00380165 02/09/2023</b> | <b>108,021.01</b> | <b>UNIVERSAL PROTECTION SERVICE L</b> |
| 01        | CHK        | 00380166 02/09/2023        | 1,184.00          | APEX ENGINEERING LLC                  |
| 01        | CHK        | 00380167 02/09/2023        | 28.90             | AT&T                                  |
| 01        | CHK        | 00380168 02/09/2023        | 2,139.17          | ATU LOCAL 758 CORP                    |
| 01        | CHK        | 00380169 02/09/2023        | 1,034.47          | BEN'S CLEANER SALES INC               |
| 01        | CHK        | 00380170 02/09/2023        | 85.21             | CENTURY LINK                          |
| 01        | CHK        | 00380171 02/09/2023        | 70.84             | CENTURY LINK                          |
| 01        | CHK        | 00380172 02/09/2023        | 581.60            | CHAPTER 13 TRUSTEE                    |
| 01        | CHK        | 00380173 02/09/2023        | 498.97            | CITY OF GIG HARBOR                    |
| 01        | CHK        | 00380174 02/09/2023        | 410.00            | CITY OF LAKEWOOD                      |
| 01        | CHK        | 00380175 02/09/2023        | 1,085.15          | CITY TREASURER - TPU                  |
| 01        | CHK        | 00380176 02/09/2023        | 8,624.36          | CITY TREASURER - TPU                  |
| 01        | CHK        | 00380177 02/09/2023        | 3,118.99          | COLONIAL SUPPLEMENTAL LIFE            |
| 01        | CHK        | 00380178 02/09/2023        | 163.85            | COMCAST                               |
| 01        | CHK        | 00380179 02/09/2023        | 158.91            | COMCAST                               |
| 01        | CHK        | 00380180 02/09/2023        | 73.34             | COMM ON POLITICAL EDUCATION           |
| 01        | CHK        | 00380181 02/09/2023        | 1,781.00          | DM RECYCLING CO INC                   |
| 01        | CHK        | 00380182 02/09/2023        | 14.11             | FEDERAL EXPRESS CORP                  |
| 01        | CHK        | 00380183 02/09/2023        | 50.00             | FORMFOX, INC.                         |
| 01        | CHK        | 00380184 02/09/2023        | 300.00            | GIG HARBOR CHAMBER OF COMMERCE        |
| 01        | CHK        | 00380185 02/09/2023        | 7,197.23          | HAROLD LEMAY ENTERPRISES              |
| 01        | CHK        | 00380186 02/09/2023        | 419.15            | HULTZ BHU ENGINEERS INC.              |
| 01        | CHK        | 00380187 02/09/2023        | 935.00            | IAM & AW                              |
| 01        | CHK        | 00380188 02/09/2023        | 220.00            | INTERNAL REVENUE SERVICE              |
| 01        | CHK        | 00380189 02/09/2023        | 3,959.87          | KING COUNTY FINANCE                   |
| 01        | CHK        | 00380190 02/09/2023        | 15.36             | LANGUAGE LINE SERVICES                |
| 01        | CHK        | 00380191 02/09/2023        | 387.00            | LEMAY MOBILE SHREDDING                |
| 01        | CHK        | 00380192 02/09/2023        | 677.68            | LEVEL 3 (CENTURY LINK)                |
| 01        | CHK        | 00380193 02/09/2023        | 8,075.53          | LEVEL 3 (CENTURY LINK)                |
| 01        | CHK        | 00380194 02/09/2023        | 293.08            | MICHAEL G MALAIER                     |
| 01        | CHK        | 00380195 02/09/2023        | 447.00            | ANOKA COUNTY HUMAN SERVICES           |
| 01        | CHK        | 00380196 02/09/2023        | 136.40            | NH DEPT OF H & HS                     |

|           |            |                 |                   |                  |   |
|-----------|------------|-----------------|-------------------|------------------|---|
| 01        | CHK        | 00380197        | 02/09/2023        | 174.48           | NINTENDO                                |
| 01        | CHK        | 00380198        | 02/09/2023        | 1,744.60         | NORTHWEST IAM BENEFIT TRUST             |
| 01        | CHK        | 00380199        | 02/09/2023        | 435.21           | NYS CHILD SUPPORT PROCESSING            |
| 01        | CHK        | 00380200        | 02/09/2023        | 693.57           | PACIFIC TORQUE                          |
| <b>01</b> | <b>CHK</b> | <b>00380201</b> | <b>02/09/2023</b> | <b>56,142.13</b> | <b>PEASE CONSTRUCTION, INC.</b>         |
| 01        | CHK        | 00380202        | 02/09/2023        | 4,969.80         | PIERCE COUNTY BUDGET & FINANCE          |
| 01        | CHK        | 00380203        | 02/09/2023        | 331.98           | PURCELL TIRE & RUBBER COMPANY           |
| 01        | CHK        | 00380204        | 02/09/2023        | 616.00           | SCHINDLER ELEVATOR CORPORATION          |
| 01        | CHK        | 00380205        | 02/09/2023        | 841.84           | SNIDER ENERGY                           |
| 01        | CHK        | 00380206        | 02/09/2023        | 146.08           | TERMINIX COMMERCIAL                     |
| 01        | CHK        | 00380207        | 02/09/2023        | 131.26           | TERMINIX COMMERCIAL                     |
| 01        | CHK        | 00380208        | 02/09/2023        | 293.35           | TX CHILD SUPPORT SDU                    |
| 01        | CHK        | 00380209        | 02/09/2023        | 1,335.83         | UNITED WAY OF PIERCE COUNTY             |
| <b>01</b> | <b>CHK</b> | <b>00380210</b> | <b>02/09/2023</b> | <b>64,579.57</b> | <b>WA ST DEPT OF L&amp;I - ELEVATOR</b> |
| 01        | CHK        | 00380211        | 02/16/2023        | 157.08           | AUTOZONE                                |
| 01        | CHK        | 00380212        | 02/16/2023        | 142.04           | BUNCE RENTALS INC                       |
| 01        | CHK        | 00380213        | 02/16/2023        | 917.70           | CENTURY LINK                            |
| 01        | CHK        | 00380214        | 02/16/2023        | 8,876.35         | CENTURY LINK                            |
| 01        | CHK        | 00380215        | 02/16/2023        | 5,768.54         | CITY TREASURER - TPU                    |
| 01        | CHK        | 00380216        | 02/16/2023        | 205.16           | COMCAST                                 |
| 01        | CHK        | 00380217        | 02/16/2023        | 158.85           | COMCAST                                 |
| 01        | CHK        | 00380218        | 02/16/2023        | 158.85           | COMCAST                                 |
| 01        | CHK        | 00380219        | 02/16/2023        | 8.16             | DEAN MARTIN                             |
| 01        | CHK        | 00380220        | 02/16/2023        | 109.09           | DISH                                    |
| 01        | CHK        | 00380221        | 02/16/2023        | 548.32           | FASTENAL                                |
| 01        | CHK        | 00380222        | 02/16/2023        | 4,222.35         | GENES TOWING CORP                       |
| 01        | CHK        | 00380223        | 02/16/2023        | 2,980.56         | GILCHRIST CHEVROLET                     |
| 01        | CHK        | 00380224        | 02/16/2023        | 30.66            | HARBOR FREIGHT TOOLS                    |
| 01        | CHK        | 00380225        | 02/16/2023        | 6,615.00         | HELM INC                                |
| 01        | CHK        | 00380226        | 02/16/2023        | 69.17            | HOME DEPOT CREDIT SERVICES              |
| 01        | CHK        | 00380227        | 02/16/2023        | 43.80            | JON-DON                                 |
| 01        | CHK        | 00380228        | 02/16/2023        | 585.63           | LOWE'S COMPANIES INC                    |
| 01        | CHK        | 00380229        | 02/16/2023        | 6,138.00         | MULTICARE HEALTH SYSTEM                 |
| 01        | CHK        | 00380230        | 02/16/2023        | 630.15           | ODP BUSINESS SOLUTIONS LLC              |
| 01        | CHK        | 00380231        | 02/16/2023        | 208.91           | WASHINGTON STATE SCHOOL FOR TH          |
| 01        | CHK        | 00380232        | 02/16/2023        | 285.41           | PARKLAND LIGHT & WATER CO               |
| 01        | CHK        | 00380233        | 02/16/2023        | 270.52           | PENINSULA LIGHT                         |
| 01        | CHK        | 00380234        | 02/16/2023        | 595.00           | PREMIER MEDIA GROUP                     |
| 01        | CHK        | 00380235        | 02/16/2023        | 19,684.97        | PUGET SOUND ENERGY                      |
| 01        | CHK        | 00380236        | 02/16/2023        | 2,500.00         | PUYALLUP SUMNER CHAMBER OF COM          |
| 01        | CHK        | 00380237        | 02/16/2023        | 308.84           | REX PEGG FABRICS INC                    |
| 01        | CHK        | 00380238        | 02/16/2023        | 119.11           | RUSSELL LOWE                            |
| 01        | CHK        | 00380239        | 02/16/2023        | 298.70           | TACOMA DAILY INDEX                      |
| 01        | CHK        | 00380240        | 02/16/2023        | 126.09           | TIERRA PALMER                           |
| <b>01</b> | <b>CHK</b> | <b>00380241</b> | <b>02/16/2023</b> | <b>64,026.67</b> | <b>VOYAGER FLEET SYSTEMS INC</b>        |
| 01        | CHK        | 00380242        | 02/16/2023        | 1,399.02         | WALTER E NELSON CO.                     |
| 01        | CHK        | 00380243        | 02/16/2023        | 689.97           | WURTH USA INC                           |
| 01        | CHK        | 00380244        | 02/23/2023        | 92.47            | AT&T                                    |
| <b>01</b> | <b>CHK</b> | <b>00380245</b> | <b>02/23/2023</b> | <b>50,429.72</b> | <b>ATU LOCAL 758 CORP</b>               |
| 01        | CHK        | 00380246        | 02/23/2023        | 13,450.00        | CABBROS CLEANING SERVICE LLC            |
| 01        | CHK        | 00380247        | 02/23/2023        | 581.60           | CHAPTER 13 TRUSTEE                      |
| 01        | CHK        | 00380248        | 02/23/2023        | 27,174.96        | CITY OF PUYALLUP                        |
| 01        | CHK        | 00380249        | 02/23/2023        | 6,485.78         | CITY TREASURER - TPU                    |
| 01        | CHK        | 00380250        | 02/23/2023        | 33.00            | CLASSY CHASSIS CAR CARE                 |
| 01        | CHK        | 00380251        | 02/23/2023        | 4,044.35         | COLONIAL SUPPLEMENTAL LIFE              |
| 01        | CHK        | 00380252        | 02/23/2023        | 8,462.09         | COMCAST                                 |
| 01        | CHK        | 00380253        | 02/23/2023        | 83.34            | COMM ON POLITICAL EDUCATION             |
| 01        | CHK        | 00380254        | 02/23/2023        | 178.75           | DAILY JOURNAL OF COMMERCE INC           |
| 01        | CHK        | 00380255        | 02/23/2023        | 3,567.96         | GENES TOWING CORP                       |
| 01        | CHK        | 00380256        | 02/23/2023        | 744.00           | IAM & AW                                |
| 01        | CHK        | 00380257        | 02/23/2023        | 220.00           | INTERNAL REVENUE SERVICE                |
| 01        | CHK        | 00380258        | 02/23/2023        | 48,935.83        | LAKEVIEW LIGHT & POWER CO               |
| 01        | CHK        | 00380259        | 02/23/2023        | 4,350.05         | LAKEWOOD WATER DISTRICT                 |
| 01        | CHK        | 00380260        | 02/23/2023        | 4,167.45         | LEVEL 3 (CENTURY LINK)                  |
| 01        | CHK        | 00380261        | 02/23/2023        | 1,301.98         | LOOMIS ARMORED US LLC                   |
| 01        | CHK        | 00380262        | 02/23/2023        | 17,538.40        | METRO GLASS CO INC                      |
| 01        | CHK        | 00380263        | 02/23/2023        | 293.08           | MICHAEL G MALAIER                       |
| 01        | CHK        | 00380264        | 02/23/2023        | 447.00           | ANOKA COUNTY HUMAN SERVICES             |
| 01        | CHK        | 00380265        | 02/23/2023        | 256.26           | NH DEPT OF H & HS                       |
| 01        | CHK        | 00380266        | 02/23/2023        | 435.21           | NYS CHILD SUPPORT PROCESSING            |
| 01        | CHK        | 00380267        | 02/23/2023        | 76.41            | O'REILLY AUTO PARTS                     |
| 01        | CHK        | 00380268        | 02/23/2023        | 4,423.27         | ODP BUSINESS SOLUTIONS LLC              |
| 01        | CHK        | 00380269        | 02/23/2023        | 2,332.01         | PETERSON NYKAMP LAW LLC                 |
| 01        | CHK        | 00380270        | 02/23/2023        | 325.94           | PUGET SOUND ENERGY                      |
| 01        | CHK        | 00380271        | 02/23/2023        | 2,640.00         | AUTO CRIB                               |

|           |            |                 |                   |                     |                                     |
|-----------|------------|-----------------|-------------------|---------------------|-------------------------------------|
| 01        | CHK        | 00380272        | 02/23/2023        | 412.43              | SNIDER ENERGY                       |
| 01        | CHK        | 00380273        | 02/23/2023        | 7,441.00            | STATE FARM MUTUAL AUTOMOBILE I      |
| 01        | CHK        | 00380274        | 02/23/2023        | 14,860.02           | SM STEMPER ARCHITECTS PLLC          |
| 01        | CHK        | 00380275        | 02/23/2023        | 15,210.20           | STERTIL-KONI                        |
| 01        | CHK        | 00380276        | 02/23/2023        | 7,000.00            | TACOMA ARTS LIVE                    |
| 01        | CHK        | 00380277        | 02/23/2023        | 80.38               | TACOMA DAILY INDEX                  |
| 01        | CHK        | 00380278        | 02/23/2023        | 293.35              | TX CHILD SUPPORT SDU                |
| 01        | CHK        | 00380279        | 02/23/2023        | 3,000.00            | LAMAR ADVERTISING CO                |
| 01        | CHK        | 00380280        | 02/23/2023        | 2,899.10            | UNITED SITE SERVICES (Everson)      |
| 01        | CHK        | 00380281        | 02/23/2023        | 1,335.83            | UNITED WAY OF PIERCE COUNTY         |
| 01        | CHK        | 00380282        | 02/23/2023        | 1,071.73            | WALTER E NELSON CO.                 |
| 01        | EFT        | 00012865        | 02/02/2023        | 2,802.96            | A & E IMAGING                       |
| 01        | EFT        | 00012866        | 02/02/2023        | 5,709.10            | AMAZON CAPITAL SERVICES INC         |
| 01        | EFT        | 00012867        | 02/02/2023        | 358.89              | ANGI ENERGY SYSTEMS                 |
| 01        | EFT        | 00012868        | 02/02/2023        | 1,608.00            | ANRITSU COMPANY                     |
| 01        | EFT        | 00012869        | 02/02/2023        | 5,311.24            | BATTERY SYSTEMS                     |
| 01        | EFT        | 00012870        | 02/02/2023        | 159.59              | CINTAS FIRE PROTECTION              |
| 01        | EFT        | 00012871        | 02/02/2023        | 33.08               | COMMERCIAL BRAKE & CLUTCH           |
| 01        | EFT        | 00012872        | 02/02/2023        | 14,178.90           | CUMMINS INC                         |
| 01        | EFT        | 00012873        | 02/02/2023        | 150.00              | DRUG FREE BUSINESS                  |
| <b>01</b> | <b>EFT</b> | <b>00012874</b> | <b>02/02/2023</b> | <b>128,762.74</b>   | <b>E-BUILDER INC</b>                |
| 01        | EFT        | 00012875        | 02/02/2023        | 24,152.15           | GILLIG LLC                          |
| 01        | EFT        | 00012876        | 02/02/2023        | 5,750.00            | GORDON THOMAS HONEYWELL             |
| 01        | EFT        | 00012877        | 02/02/2023        | 630.09              | GRAINGER                            |
| 01        | EFT        | 00012878        | 02/02/2023        | 44.09               | GROENEVELD LUBRICATION SOLUTIO      |
| 01        | EFT        | 00012879        | 02/02/2023        | 1,472.86            | HOGAN MANUFACTURING                 |
| <b>01</b> | <b>EFT</b> | <b>00012880</b> | <b>02/02/2023</b> | <b>157,120.85</b>   | <b>HUITT-ZOLLARS INC.</b>           |
| 01        | EFT        | 00012881        | 02/02/2023        | 2,705.72            | IWG TOWERS ASSETS I LLC             |
| 01        | EFT        | 00012882        | 02/02/2023        | 15,868.50           | JENCO DEVELOPMENT                   |
| 01        | EFT        | 00012883        | 02/02/2023        | 491.60              | WESTERN FLUID COMPONENTS            |
| 01        | EFT        | 00012884        | 02/02/2023        | 1,076.99            | MALLORY SAFETY & SUPPLY LLC         |
| 01        | EFT        | 00012885        | 02/02/2023        | 27,748.54           | MEDSTAR CABULANCE INC               |
| 01        | EFT        | 00012886        | 02/02/2023        | 366.96              | MUNCIE RECLAMATION & SUPPLY CO      |
| 01        | EFT        | 00012887        | 02/02/2023        | 1,420.00            | NAVIA BENEFIT SOLUTIONS             |
| 01        | EFT        | 00012888        | 02/02/2023        | 9,621.93            | OPEN SQUARE                         |
| 01        | EFT        | 00012889        | 02/02/2023        | 5,475.45            | PACIFIC POWER PRODUCTS              |
| 01        | EFT        | 00012890        | 02/02/2023        | 1,006.25            | PARAMETRIX ENGINEERING              |
| 01        | EFT        | 00012891        | 02/02/2023        | 1,000.32            | PRINT NW                            |
| 01        | EFT        | 00012892        | 02/02/2023        | 750.46              | R E AUTO ELECTRIC                   |
| 01        | EFT        | 00012893        | 02/02/2023        | 87.98               | RAUL ALCARAZ                        |
| 01        | EFT        | 00012894        | 02/02/2023        | 241.31              | SCHETKY NORTHWEST SALES INC         |
| 01        | EFT        | 00012895        | 02/02/2023        | 319.23              | SEATTLE AUTOMOTIVE DIST.            |
| 01        | EFT        | 00012896        | 02/02/2023        | 49,512.12           | SOUND TRANSIT                       |
| 01        | EFT        | 00012897        | 02/02/2023        | 16,545.00           | SOUTH SOUND 911                     |
| 01        | EFT        | 00012898        | 02/02/2023        | 275.85              | STANDARD PARTS CORP                 |
| 01        | EFT        | 00012899        | 02/02/2023        | 620.97              | TACOMA SCREW                        |
| 01        | EFT        | 00012900        | 02/02/2023        | 16,012.76           | THE AFTERMARKET PARTS CO LLC        |
| 01        | EFT        | 00012901        | 02/02/2023        | 3.88                | UNIFIRST CORPORATION                |
| <b>01</b> | <b>EFT</b> | <b>00012902</b> | <b>02/02/2023</b> | <b>3,768,690.00</b> | <b>WA ST TRANSIT INSURANCE POOL</b> |
| 01        | EFT        | 00012903        | 02/02/2023        | 1,630.64            | WESMAR                              |
| 01        | EFT        | 00012904        | 02/02/2023        | 4,951.87            | WESTERN PETERBILT                   |
| <b>01</b> | <b>EFT</b> | <b>00012905</b> | <b>02/02/2023</b> | <b>96,078.98</b>    | <b>ASSOCIATED PETROLEUM</b>         |
| 01        | EFT        | 00012906        | 02/02/2023        | 60.00               | WSTA                                |
| <b>01</b> | <b>EFT</b> | <b>00012907</b> | <b>02/09/2023</b> | <b>1,083,580.42</b> | <b>ABSHER CONSTRUCTION COMPANY</b>  |
| 01        | EFT        | 00012908        | 02/09/2023        | 10,271.26           | ALLIANT INSURANCE SERVICES          |
| 01        | EFT        | 00012909        | 02/09/2023        | 4,432.54            | AMAZON CAPITAL SERVICES INC         |
| 01        | EFT        | 00012910        | 02/09/2023        | 2,227.50            | ANIXTER                             |
| 01        | EFT        | 00012911        | 02/09/2023        | 10,204.36           | ATWORK! COMMERCIAL ENTERPRISES      |
| 01        | EFT        | 00012912        | 02/09/2023        | 10,813.12           | BRAVO ENVIRONMENTAL NW INC          |
| 01        | EFT        | 00012913        | 02/09/2023        | 910.27              | CUMMINS INC                         |
| 01        | EFT        | 00012914        | 02/09/2023        | 250.00              | CYBERSOURCE CORP.                   |
| 01        | EFT        | 00012915        | 02/09/2023        | 328.00              | DOUGLAS E. DICKINSON                |
| 01        | EFT        | 00012916        | 02/09/2023        | 8,398.01            | FINISHMASTER, INC                   |
| 01        | EFT        | 00012917        | 02/09/2023        | 7,665.00            | FIRST TRANSIT                       |
| 01        | EFT        | 00012918        | 02/09/2023        | 274.00              | FREIGHTLINER NORTHWEST PACIFIC      |
| 01        | EFT        | 00012919        | 02/09/2023        | 22,560.28           | GILLIG LLC                          |
| 01        | EFT        | 00012920        | 02/09/2023        | 23,923.85           | HUITT-ZOLLARS INC.                  |
| 01        | EFT        | 00012921        | 02/09/2023        | 1,462.91            | WESTERN FLUID COMPONENTS            |
| 01        | EFT        | 00012922        | 02/09/2023        | 5,637.51            | MALLORY SAFETY & SUPPLY LLC         |
| 01        | EFT        | 00012923        | 02/09/2023        | 114.56              | MCGUIRE BEARING CO                  |
| 01        | EFT        | 00012924        | 02/09/2023        | 1,430.57            | MOHAWK MFG & SUPPLY                 |
| 01        | EFT        | 00012925        | 02/09/2023        | 911.06              | MUNCIE RECLAMATION & SUPPLY CO      |
| 01        | EFT        | 00012926        | 02/09/2023        | 5,250.09            | PACIFIC POWER PRODUCTS              |
| 01        | EFT        | 00012927        | 02/09/2023        | 6,335.00            | STEVAN GORCESTER                    |
| 01        | EFT        | 00012928        | 02/09/2023        | 3,289.71            | QUADIANT FINANCE USA INC            |

|           |            |                 |                   |                   |                                  |
|-----------|------------|-----------------|-------------------|-------------------|----------------------------------|
| 01        | EFT        | 00012929        | 02/09/2023        | 961.95            | QUALITY PRESS                    |
| 01        | EFT        | 00012930        | 02/09/2023        | 18,141.81         | SAYBR CONTRACTORS INC            |
| 01        | EFT        | 00012931        | 02/09/2023        | 133.10            | SEATTLE AUTOMOTIVE DIST.         |
| 01        | EFT        | 00012932        | 02/09/2023        | 1,716.00          | SIR SPEEDY                       |
| <b>01</b> | <b>EFT</b> | <b>00012933</b> | <b>02/09/2023</b> | <b>63,296.92</b>  | <b>SOUND TRANSIT</b>             |
| 01        | EFT        | 00012934        | 02/09/2023        | 61.26             | STANDARD PARTS CORP              |
| 01        | EFT        | 00012935        | 02/09/2023        | 1,658.82          | STAPLES                          |
| 01        | EFT        | 00012936        | 02/09/2023        | 193.29            | TACOMA SCREW                     |
| 01        | EFT        | 00012937        | 02/09/2023        | 30,684.25         | THE AFTERMARKET PARTS CO LLC     |
| 01        | EFT        | 00012938        | 02/09/2023        | 1,767.32          | UNIFIRST CORPORATION             |
| 01        | EFT        | 00012939        | 02/09/2023        | 730.36            | VEHICLE MAINTENANCE PROGRAM      |
| 01        | EFT        | 00012940        | 02/09/2023        | 1,617.73          | WESTERN PETERBILT                |
| <b>01</b> | <b>EFT</b> | <b>00012941</b> | <b>02/09/2023</b> | <b>76,600.11</b>  | <b>ASSOCIATED PETROLEUM</b>      |
| 01        | EFT        | 00012942        | 02/09/2023        | 42,000.00         | WSTA                             |
| 01        | EFT        | 00012943        | 02/09/2023        | 1,574.30          | ALLSTREAM                        |
| <b>01</b> | <b>EFT</b> | <b>00012944</b> | <b>02/10/2023</b> | <b>88,891.20</b>  | <b>GREAT WEST RETIREMENT</b>     |
| <b>01</b> | <b>EFT</b> | <b>00012945</b> | <b>02/10/2023</b> | <b>257,783.63</b> | <b>ICMA RETIREMENT</b>           |
| 01        | EFT        | 00012946        | 02/10/2023        | 16,847.48         | NAVIA BENEFIT SOLUTIONS          |
| 01        | EFT        | 00012947        | 02/10/2023        | 14,469.46         | TACOMA EMPLOYEES RETIREMENT SY   |
| 01        | EFT        | 00012948        | 02/10/2023        | 4,938.60          | WA ST CHILD SUPPORT REGISTRY     |
| <b>01</b> | <b>EFT</b> | <b>00012949</b> | <b>02/10/2023</b> | <b>85,122.72</b>  | <b>CLARY LONGVIEW LLC</b>        |
| 01        | EFT        | 00012950        | 02/16/2023        | 186.30            | AIRGAS-NOR PAC INC               |
| 01        | EFT        | 00012951        | 02/16/2023        | 2,825.59          | AMAZON CAPITAL SERVICES INC      |
| 01        | EFT        | 00012952        | 02/16/2023        | 131.75            | AMB TOOLS & EQUIPMENT            |
| <b>01</b> | <b>EFT</b> | <b>00012953</b> | <b>02/16/2023</b> | <b>96,242.12</b>  | <b>AWC</b>                       |
| 01        | EFT        | 00012954        | 02/16/2023        | 7,822.13          | BATTERY SYSTEMS                  |
| 01        | EFT        | 00012955        | 02/16/2023        | 4,634.31          | BRAVO ENVIRONMENTAL NW INC       |
| 01        | EFT        | 00012956        | 02/16/2023        | 2,804.10          | COGENT COMMUNICATIONS INC        |
| 01        | EFT        | 00012957        | 02/16/2023        | 816.64            | COMMERCIAL BRAKE & CLUTCH        |
| 01        | EFT        | 00012958        | 02/16/2023        | 21,660.17         | CUMMINS INC                      |
| 01        | EFT        | 00012959        | 02/16/2023        | 20,298.75         | DLR GROUP INC                    |
| 01        | EFT        | 00012960        | 02/16/2023        | 689.67            | TRUCKPRO HOLDING CORPORATION     |
| 01        | EFT        | 00012961        | 02/16/2023        | 106.18            | ENGINEERED MACHINED PROD         |
| 01        | EFT        | 00012962        | 02/16/2023        | 187.77            | FINISHMASTER, INC                |
| <b>01</b> | <b>EFT</b> | <b>00012963</b> | <b>02/16/2023</b> | <b>694,430.50</b> | <b>FIRST TRANSIT</b>             |
| 01        | EFT        | 00012964        | 02/16/2023        | 4,933.47          | FREIGHTLINER NORTHWEST PACIFIC   |
| 01        | EFT        | 00012965        | 02/16/2023        | 1,892.03          | GENFARE                          |
| <b>01</b> | <b>EFT</b> | <b>00012966</b> | <b>02/16/2023</b> | <b>64,656.63</b>  | <b>GILLIG LLC</b>                |
| 01        | EFT        | 00012967        | 02/16/2023        | 1,054.08          | GRAINGER                         |
| 01        | EFT        | 00012968        | 02/16/2023        | 112.53            | GROENEVELD LUBRICATION SOLUTIO   |
| 01        | EFT        | 00012969        | 02/16/2023        | 1,981.32          | HOLMES DISTRIBUTING              |
| 01        | EFT        | 00012970        | 02/16/2023        | 475.00            | INTERCITY TRANSIT                |
| 01        | EFT        | 00012971        | 02/16/2023        | 1,618.85          | WESTERN FLUID COMPONENTS         |
| 01        | EFT        | 00012972        | 02/16/2023        | 44.88             | KAMAN INDUSTRIAL TECHNOLOGIES    |
| 01        | EFT        | 00012973        | 02/16/2023        | 201.41            | MALLORY SAFETY & SUPPLY LLC      |
| 01        | EFT        | 00012974        | 02/16/2023        | 932.97            | MCGUIRE BEARING CO               |
| 01        | EFT        | 00012975        | 02/16/2023        | 1,256.27          | MOHAWK MFG & SUPPLY              |
| 01        | EFT        | 00012976        | 02/16/2023        | 231.86            | MOOD MEDIA                       |
| 01        | EFT        | 00012977        | 02/16/2023        | 540.01            | MUNCIE RECLAMATION & SUPPLY CO   |
| 01        | EFT        | 00012978        | 02/16/2023        | 6,469.94          | NORTHWEST LIFT & EQUIPMENT       |
| 01        | EFT        | 00012979        | 02/16/2023        | 3,662.68          | PACIFIC POWER PRODUCTS           |
| 01        | EFT        | 00012980        | 02/16/2023        | 20.90             | PACIFIC WELDING SUPPLY INC       |
| 01        | EFT        | 00012981        | 02/16/2023        | 8,876.01          | THERMO KING NW INC               |
| 01        | EFT        | 00012982        | 02/16/2023        | 628.71            | POWDER COATING SYSTEMS           |
| 01        | EFT        | 00012983        | 02/16/2023        | 577.34            | PRINT NW                         |
| 01        | EFT        | 00012984        | 02/16/2023        | 1,560.69          | R E AUTO ELECTRIC                |
| 01        | EFT        | 00012985        | 02/16/2023        | 165.00            | RED WING SHOE STORE              |
| 01        | EFT        | 00012986        | 02/16/2023        | 59.10             | ROBBLEES TOTAL SECURITY INC      |
| 01        | EFT        | 00012987        | 02/16/2023        | 534.28            | SAMBA HOLDINGS INC               |
| 01        | EFT        | 00012988        | 02/16/2023        | 1,070.63          | SCHETKY NORTHWEST SALES INC      |
| 01        | EFT        | 00012989        | 02/16/2023        | 830.30            | SEATTLE AUTOMOTIVE DIST.         |
| 01        | EFT        | 00012990        | 02/16/2023        | 4,623.04          | SOUND TRANSIT                    |
| 01        | EFT        | 00012991        | 02/16/2023        | 1,468.30          | SOUTH TACOMA GLASS               |
| 01        | EFT        | 00012992        | 02/16/2023        | 1,759.16          | STANDARD PARTS CORP              |
| 01        | EFT        | 00012993        | 02/16/2023        | 1,268.06          | STAPLES                          |
| 01        | EFT        | 00012994        | 02/16/2023        | 7,123.65          | TACOMA DODGE CHRYSLER JEEP       |
| 01        | EFT        | 00012995        | 02/16/2023        | 496.25            | TACOMA SCREW                     |
| 01        | EFT        | 00012996        | 02/16/2023        | 17,875.11         | THE AFTERMARKET PARTS CO LLC     |
| 01        | EFT        | 00012997        | 02/16/2023        | 1,893.18          | TITUS WILL FORD INC              |
| 01        | EFT        | 00012998        | 02/16/2023        | 2,052.62          | UNIFIRST CORPORATION             |
| <b>01</b> | <b>EFT</b> | <b>00012999</b> | <b>02/16/2023</b> | <b>109,423.05</b> | <b>UNITED ENERGY TRADING LLC</b> |
| 01        | EFT        | 00013000        | 02/16/2023        | 5,373.38          | UNITED RENTALS GIG HARBOR        |
| 01        | EFT        | 00013001        | 02/16/2023        | 1,935.40          | WAXIE SANITARY SUPPLY            |
| 01        | EFT        | 00013002        | 02/16/2023        | 4,641.67          | WESTERN PETERBILT                |
| 01        | EFT        | 00013003        | 02/16/2023        | 897.27            | WILLIAMS OIL FILTER              |

|           |            |                 |                   |                     |                                       |
|-----------|------------|-----------------|-------------------|---------------------|---------------------------------------|
| 01        | EFT        | 00013004        | 02/16/2023        | 2,723.52            | WOOD HARBINGER INC                    |
| 01        | EFT        | 00013005        | 02/16/2023        | 36,811.97           | ASSOCIATED PETROLEUM                  |
| 01        | EFT        | 00013006        | 02/16/2023        | 489.03              | ALLSTREAM                             |
| 01        | EFT        | 00013007        | 02/17/2023        | 44,143.00           | FTA                                   |
| 01        | EFT        | 00013008        | 02/23/2023        | 31,680.00           | GIRO INC                              |
| 01        | EFT        | 00013009        | 02/23/2023        | 27,855.00           | ACI CUSTODIAL INC                     |
| 01        | EFT        | 00013010        | 02/23/2023        | 12,172.68           | ALL STARZ STAFFING AND CONSULT        |
| 01        | EFT        | 00013011        | 02/23/2023        | 2,052.95            | AMAZON CAPITAL SERVICES INC           |
| 01        | EFT        | 00013012        | 02/23/2023        | 982.30              | ANGI ENERGY SYSTEMS                   |
| 01        | EFT        | 00013013        | 02/23/2023        | 1,659.14            | CCC INTELLIGENT SOLUTIONS INC         |
| 01        | EFT        | 00013014        | 02/23/2023        | 159.59              | CINTAS FIRE PROTECTION                |
| 01        | EFT        | 00013015        | 02/23/2023        | 132.22              | COMMERCIAL BRAKE & CLUTCH             |
| 01        | EFT        | 00013016        | 02/23/2023        | 34,162.76           | CUMMINS INC                           |
| 01        | EFT        | 00013017        | 02/23/2023        | 106.00              | DOUGLAS E. DICKINSON                  |
| 01        | EFT        | 00013018        | 02/23/2023        | 880.00              | EASTER SEALS WASHINGTON               |
| 01        | EFT        | 00013019        | 02/23/2023        | 3,799.28            | FINISHMASTER, INC                     |
| 01        | EFT        | 00013020        | 02/23/2023        | 8,842.12            | FIRST TRANSIT                         |
| 01        | EFT        | 00013021        | 02/23/2023        | 10,482.26           | GENFARE                               |
| <b>01</b> | <b>EFT</b> | <b>00013022</b> | <b>02/23/2023</b> | <b>50,009.94</b>    | <b>GILLIG LLC</b>                     |
| 01        | EFT        | 00013023        | 02/23/2023        | 3,638.25            | GRAINGER                              |
| 01        | EFT        | 00013024        | 02/23/2023        | 193.67              | GROENEVELD LUBRICATION SOLUTIO        |
| <b>01</b> | <b>EFT</b> | <b>00013025</b> | <b>02/23/2023</b> | <b>230,108.25</b>   | <b>HUITT-ZOLLARS INC.</b>             |
| 01        | EFT        | 00013026        | 02/23/2023        | 3,027.00            | JAJ ENTERPRISES, LLC                  |
| 01        | EFT        | 00013027        | 02/23/2023        | 1,767.21            | JOHNSON CONTROLS                      |
| 01        | EFT        | 00013028        | 02/23/2023        | 1,649.41            | K & L GATES                           |
| 01        | EFT        | 00013029        | 02/23/2023        | 567.72              | WESTERN FLUID COMPONENTS              |
| 01        | EFT        | 00013030        | 02/23/2023        | 4,588.67            | KPFF CONSULTING ENGINEERS             |
| 01        | EFT        | 00013031        | 02/23/2023        | 36.66               | LARSCO INC                            |
| 01        | EFT        | 00013032        | 02/23/2023        | 30.40               | MCGUIRE BEARING CO                    |
| 01        | EFT        | 00013033        | 02/23/2023        | 37,648.83           | MEDSTAR CABULANCE INC                 |
| <b>01</b> | <b>EFT</b> | <b>00013034</b> | <b>02/23/2023</b> | <b>297,506.00</b>   | <b>MICROSOFT CORP</b>                 |
| 01        | EFT        | 00013035        | 02/23/2023        | 691.18              | MOHAWK MFG & SUPPLY                   |
| 01        | EFT        | 00013036        | 02/23/2023        | 1,610.58            | MUNCIE RECLAMATION & SUPPLY CO        |
| 01        | EFT        | 00013037        | 02/23/2023        | 13,096.90           | NORTHWEST CASCADE INC                 |
| 01        | EFT        | 00013038        | 02/23/2023        | 99.08               | OUTFITTER SATELLITE INC               |
| 01        | EFT        | 00013039        | 02/23/2023        | 6,454.25            | PACIFIC POWER PRODUCTS                |
| 01        | EFT        | 00013040        | 02/23/2023        | 674.20              | PACIFICA LAW GROUP                    |
| 01        | EFT        | 00013041        | 02/23/2023        | 1,234.73            | R E AUTO ELECTRIC                     |
| 01        | EFT        | 00013042        | 02/23/2023        | 92.66               | ALLIED ELECTRONICS                    |
| 01        | EFT        | 00013043        | 02/23/2023        | 425.97              | SEATTLE AUTOMOTIVE DIST.              |
| 01        | EFT        | 00013044        | 02/23/2023        | 4,394.51            | SMARTDRAW SOFTWARE LLC                |
| 01        | EFT        | 00013045        | 02/23/2023        | 231.51              | SOUND TRANSIT                         |
| 01        | EFT        | 00013046        | 02/23/2023        | 552.75              | SOUTH TACOMA GLASS                    |
| 01        | EFT        | 00013047        | 02/23/2023        | 601.35              | STANDARD PARTS CORP                   |
| 01        | EFT        | 00013048        | 02/23/2023        | 2,496.91            | STAPLES                               |
| 01        | EFT        | 00013049        | 02/23/2023        | 4,993.30            | TACOMA COMMUNITY COLLEGE              |
| 01        | EFT        | 00013050        | 02/23/2023        | 722.61              | TACOMA DODGE CHRYSLER JEEP            |
| 01        | EFT        | 00013051        | 02/23/2023        | 1,959.54            | TACOMA SCREW                          |
| 01        | EFT        | 00013052        | 02/23/2023        | 22,237.73           | THE AFTERMARKET PARTS CO LLC          |
| 01        | EFT        | 00013053        | 02/23/2023        | 99.48               | TITUS WILL FORD INC                   |
| 01        | EFT        | 00013054        | 02/23/2023        | 340.25              | UNIFIRST CORPORATION                  |
| 01        | EFT        | 00013055        | 02/23/2023        | 1,602.00            | UNITED RENTALS GIG HARBOR             |
| 01        | EFT        | 00013056        | 02/23/2023        | 7,550.00            | VERTOSOFT LLC                         |
| 01        | EFT        | 00013057        | 02/23/2023        | 887.26              | INFORMATICS HOLDINGS INC              |
| 01        | EFT        | 00013058        | 02/23/2023        | 2,155.43            | WAXIE SANITARY SUPPLY                 |
| 01        | EFT        | 00013059        | 02/23/2023        | 3,956.56            | WESTERN PETERBILT                     |
| 01        | EFT        | 00013060        | 02/23/2023        | 1,163.36            | WILLIAMS OIL FILTER                   |
| <b>01</b> | <b>EFT</b> | <b>00013061</b> | <b>02/23/2023</b> | <b>156,505.00</b>   | <b>ASSOCIATED PETROLEUM</b>           |
| 01        | EFT        | 00013062        | 02/23/2023        | 1,012.78            | WA ST DEPT OF REVENUE                 |
| <b>01</b> | <b>EFT</b> | <b>00013063</b> | <b>02/23/2023</b> | <b>54,653.36</b>    | <b>WA ST DEPT OF REVENUE</b>          |
| <b>01</b> | <b>EFT</b> | <b>00013064</b> | <b>02/27/2023</b> | <b>58,716.56</b>    | <b>US BANK CORPORATE PAYMENT SYST</b> |
| <b>01</b> | <b>EFT</b> | <b>00013065</b> | <b>02/27/2023</b> | <b>1,263,176.98</b> | <b>AWC EMPLOYEE BENEFIT TRUST</b>     |
| <b>01</b> | <b>EFT</b> | <b>00013066</b> | <b>02/27/2023</b> | <b>85,511.03</b>    | <b>GREAT WEST RETIREMENT</b>          |
| <b>01</b> | <b>EFT</b> | <b>00013067</b> | <b>02/27/2023</b> | <b>247,379.92</b>   | <b>ICMA RETIREMENT</b>                |
| 01        | EFT        | 00013068        | 02/27/2023        | 15,908.98           | NAVIA BENEFIT SOLUTIONS               |
| 01        | EFT        | 00013069        | 02/27/2023        | 14,346.18           | TACOMA EMPLOYEES RETIREMENT SY        |
| 01        | EFT        | 00013070        | 02/27/2023        | 4,758.85            | WA ST CHILD SUPPORT REGISTRY          |
| 01        | EFT        | 00013071        | 02/28/2023        | 1,075.00            | SECURITYINSPECTION.COM INC            |

**Total Payments**

**\$11,083,945.33**

**PIERCE TRANSIT  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING MINUTES**

**February 13, 2023**

**CALL TO ORDER**

Chair Campbell called the regular board meeting to order at 4:01 p.m.

**ROLL CALL**

Commissioners present:

Marty Campbell, Chair of the Board, Pierce County Councilmember  
Olgy Diaz, City of Tacoma Councilmember  
Daryl Eidinger, Mayor of the City of Edgewood (*representing Edgewood and Puyallup*)  
John Hines, City of Tacoma Councilmember  
Shannon Reynolds, City of Fircrest Councilmember (*representing University Place and Fircrest*)  
Kim Roscoe, Mayor of Fife (*representing Fife/Milton/Pacific/Auburn/Gig Harbor Ruston/Steilacoom*)  
Kristina Walker, Vice Chair of the Board, Deputy Mayor of City of Tacoma  
Jason Whalen, City of Lakewood Mayor

Commissioners excused:

Ryan Mello, Pierce County Councilmember

Staff present:

Mike Griffus, Chief Executive Officer  
Grantley Martelly, Chief Operating Officer  
Chris Schuler, Chief Financial Officer  
Deanne Jacobson, Clerk of the Board  
Brittany Carbullido, Assistant to the CEO/Deputy Clerk of the Board  
Aaron Millstein, Counsel

**FLAG SALUTE**

Chair Campbell stated that we gratefully honor and acknowledge that we rest on the traditional lands of the Puyallup People.

Chair Campbell led attendees in the Flag Salute, followed by a moment of silence.

**OPENING REMARKS AND HOUSEKEEPING ITEMS**

Chair Campbell welcomed board members, staff, and citizens to the meeting and provided attendees with instructions for meeting participation. (*Commissioner Roscoe noted that she would be unavailable for part of today's meeting.*)

## **PRESENTATIONS**

### **1. Honoring Angelina Santana for Operator of the Month for January 2023 and for her Exceptional Actions for Keeping her Passengers Safe**

Transportation Assistant Manager Ron Makenzie honored Operator Ms. Santana for being selected Operator of the Month for January 2023, noting that Mr. Santana has been an operator since January 2020, and she has grown into her position demonstrating passenger safety with the highest priority. He commended her for her great customer service, for not sacrificing safety over schedule, and for taking pride in her community.

Chief Operating Officer Grantley Martelly honored Ms. Santana for her quick-thinking actions and bravery in protecting her passengers and herself from an emergency event that recently occurred. She was presented with the Pierce Transit Service Excellence Award for her actions.

Ms. Santana expressed her thanks and appreciation for receiving the award and expressed gratitude to her family for their support and the many employees of Pierce Transit who support her in her career every day.

On behalf of the Board, Chair Campbell congratulated Ms. Santana for receiving the award and for her day-to-day service and commitment to passenger safety.

## **SPECIAL BUSINESS**

### **1. Welcoming Commissioner Olgy Diaz from the City of Tacoma to the Pierce Transit Board**

On behalf of the Board of Commissioners, Chair Campbell welcomed Commissioner Olgy Diaz from the City of Tacoma.

### **2. Welcoming ATU Local 758 President John Hoheusle to the Pierce Transit Board, Serving as a Non-Voting Member**

On behalf of the Board of Commissioners, Chair Campbell welcomed Commissioner John Hoheusle to the Pierce Transit Board and expressed the Board is happy to have him be part of the conversation.

### **3. Welcoming New Pierce Transit Chief of Public Safety, Ed Roberts; Item deferred to the April 10 Board meeting.**

### **4. Filling a Vacancy on the Service Delivery and Capital Committee**

Chair Campbell expressed that he would like to appoint Olgy Diaz to the Service Delivery and Capital Committee.

Ms. Diaz requested to receive more information about the committee before fully committing to serve. This item was deferred to the April 10 Board meeting.

## **PUBLIC COMMENT**

Chair Campbell provided participation instructions to the public and opened public comment.

Deborah Vinyard - In honor of Black History Month, Ms. Vinyard honored former Pierce Transit employee Anna Carr for being the first female African American operator for Pierce Transit.

## **PUBLIC HEARING**

### **Proposal to Amend Pierce Transit's Fare Policy to Allow for the ORCA LIFT Program and to Remove the Policy Goal to Achieve Fare Parity Between SHUTTLE and Adult Fixed Route Services**

Senior Planner Lanai Tua provided an overview of the ORCA LIFT Program, which would allow qualified riders to pay \$1 for a one-way trip on transit providers that participate in the ORCA network. Ms. Tua reviewed the application requirements and reviewed the proposal to amend Pierce Transit's policy to eliminate the goal of achieving fare parity between Shuttle and Adult Fixed Route Services. She reported that Pierce Transit is the only transit agency in the ORCA program that does not currently participate in ORCA LIFT. She reviewed the ORCA LIFT eligibility requirements, noting that an estimated 37 percent of the Public Transportation Benefit Area population would qualify for the program and the program would impose a fiscal impact estimated at \$240,000/year; however, actual impacts cannot be determined without knowing how many people will apply and qualify for the ORCA LIFT program.

Ms. Tua reviewed the agency's outreach plan utilized to engage with the community and stakeholders about the ORCA LIFT program and related fare amendment and reviewed survey results that showed strong support for the ORCA LIFT program.

She reported that partnering agencies who have already implemented ORCA LIFT have experienced increased ridership. She reviewed the proposed code changes and noted the timeline for implementation is scheduled for April 1, 2023.

Chair Campbell provided instructions to attendees wishing to provide comment and opened the public hearing at 4:33 p.m.

Laura Svancarek from Downtown on the Go provided comments in support of the ORCA LIFT program, citing that reduced fares could change people's lives by increasing access and opportunity for low- income riders.

Chair Campbell closed the public hearing at 4:35 p.m.

## **CONSENT AGENDA**

*(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)*

Commissioners Walker and Eiding **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 7-0.

1. Approval of Vouchers, January 1 – 31, 2023  
Operating Fund #10  
Self-Insurance Fund #40  
Capital Fund #90  
Payment Nos. 379939 through 380130  
Wire Nos. 12609 through 12864  
No Advance Travel Checks  
Total \$11,253,587.70
2. 2022 4<sup>th</sup> Quarter Sole Source Report and Contracts Executed Over \$100,000 Report
3. Approval of Minutes: January 9, 2023, Regular Board Meeting

## **ACTION AGENDA**

1. **FS 2023-006, Approval of Resolution No. 2023-002, Amending Pierce Transit Code Section 3.72 FARES to Implement the ORCA LIFT Program, with an Effective Date of April 1, 2023, Removing Fare Policy Goal Language Seeking Fare Parity Between Adult Fixed Route Service and SHUTTLE Service, and Acknowledging Acceptance and Receipt of Related 2023 Title VI Fares Equity Analysis**

The Board received an overview of the proposed fare amendment and ORCA LIFT program during the public hearing that occurred earlier in the meeting.

Chair Campbell and Vice Chair Walker thanked staff for their work in implementing the ORCA LIFT program.

Commissioners Walker and Eiding **moved** and seconded to approve Resolution No. 2023-002, authorizing Amendments to Pierce Transit Code Section 3.72 FARES, as presented in Exhibit A, authorizing the ORCA LIFT program, with an effective date of April 1, 2023, removing the policy goal that there be parity between Adult Fixed Route service and SHUTTLE service, and accepting the 2023 Fare Equity Analysis as presented in Exhibit B.

Motion **carried**, 7-0.

**2. Authority to Purchase up to Fifty (50) Replacement Vanpool Vehicles and up to Eleven (11) Replacement Support Vehicles Utilizing Washington State Department of Enterprise Services Contract No. 05916**

Warranty Coordinator Brenda Lacey presented on the item. She spoke about ongoing supply chain issues that are impacting vehicle replacement orders, noting that Pierce Transit may not be able to order vehicles until the third quarter of 2023. She reviewed the agency's replacement guidelines.

Upon inquiry, she noted that it is the agency's goal to purchase hybrid or electric vehicles if they are available.

Commissioners Walker and Reynolds **moved** and seconded authorize the Chief Executive Officer to purchase up to fifty (50) Replacement Vanpool Vehicles in an amount not to exceed \$1,933,230.00 and to purchase up to eleven (11) Replacement Support Vehicles in an amount not to exceed \$626,830.00 from the Washington State Department of Enterprise Services Contract No. 05916, for a total not to exceed amount of \$2,560,060.00

Motion carried, 7-0.

**REVIEW AND DISCUSSION**

**1. 2022 Competitive Grants Review and 2023 Lookahead**

Senior Planner Tina Lee presented on the item, reviewing the agency's grants team and talent that support the agency's grants program. She reviewed the agency's grants priorities and gave an overview of the grant applications submitted in 2022 and the programs that they support. She reviewed the total amounts of grant monies requested vs. amount of grant monies received.

Ms. Lee spoke about the competitive nature of the grants, with grants "asks" far exceeding grant funds available. She reiterated that there is a lot of chatter about "all the money out there," but also noted there is a lot of need out there and the grants are very competitive.

Ms. Lee reviewed the grant programs the agency plans to apply for in 2023, reviewing the grant ask and the program or improvements the grants would fund.

Ms. Lee reviewed the grant programs that are expected to be available in 2024. (*Commissioner Roscoe returned at 4:55 p.m.*)

Commissioner Roscoe requested to receive an update on the MOBI project.

CEO Griffus advised that the Board will receive an update on the MOBI project at the March 13 study session.

**STAFF UPDATES**

**1. CEO'S Report**

CEO Mike Griffus reported on the following items:

- Welcomed Commissioner Olgy Diaz from the City of Tacoma and ATU President John Hoheusle to the Board and expressed his appreciation for both unions resuming representation at the Board level.
- Congratulated Vice Chair Walker on her recent appointment of Deputy Mayor of Tacoma
- Reported that Pierce Transit will restore 7,800 hours of service with the March 18 service change, with more of the hours going towards weekend service.
- Announced that the bus featuring the Free Youth Transit Pass wrap will be promoted at the Capital Tuesday, February 14 from 12:30 – 1:30 p.m. giving legislators and other elected officials an opportunity to stop by for a selfie photo.
- Reported that he spent the day last Thursday, February 9, riding the system to get a feel for how things are going out there and noted he is always impressed by the service our operators give to the public.

Commissioner Hines inquired about when the agency expects to be a full operator capacity.

CEO Griffus advised that the agency is short approximately 80 operators and 36 maintenance positions. He answered questions relating to the agency's workforce and the retaining employees and noted that every transit agency in Washington state is experiencing the same labor issues.

## **2. BRT Update**

CEO Mike Griffus reported on the following:

Sixty percent design set has been completed. A new cost estimate will be provided and the agency is expecting project costs to increase by 10-20 percent. He provided an update about a recent meeting with City of Tacoma staff, noting the meeting was productive and he thinks all parties want to see the project re-rated by the FTA, which is expected to occur in August. In the meantime, the agencies will continue to work to finalize the critical agreements for the project.

Reported on a recent meeting with Representative Jake Rey to discuss the work Pierce Transit and WSDOT are doing on SR-7. He is hopeful that WSDOT will accelerate the safety feature work along the SR-7 corridor close to the same time the BRT construction work is expected to begin, instead of in 2028, and noted there could be additional funding for this.

Commissioner Whalen inquired if there will be a BRT study session soon to discuss the critical decision points on the project.

CEO Griffus advised that it may be good to hold a study session in August, when the agency learns more information about the amount of funding it will receive for the project from the FTA. In the meantime, the agency needs to complete the NEPA and SEPA work and other critical agreements including agreements with the City of Tacoma.

## **INFORMATIONAL BOARD ITEMS**

### **1. Chair's Report**

Chair Campbell reported on the following:

- The next Service Delivery and Capital Committee Meeting will be held Thursday, February 16 at 3:00 p.m.
- There will be a study session meeting scheduled prior to the March 13 Board meeting to discuss whether to pursue a ballot measure in 2023 and to receive an update on the Maintenance, Base and Operations Improvement (MOBI) project.
- Chair Campbell noted he will be attending the APTA Legislative Conference in DC on March 13 and will try to attend virtually; however, Vice Chair Walker will Chair the meeting.
- Reported that we haven't had any success scheduling a retreat, and we are now looking out past May. Encouraged all members to attend the retreat in person and to complete the Doodle poll when it is sent out.

### **2. Sound Transit Update**

- Vice Chair Walker noted that the Hilltop Link opening date will be set shortly and is expected to occur before the end of Q3 of 2023.
- Commissioners Roscoe and former Commissioner Keel had an opportunity to ride the Hilltop Link. The required training hours/miles must be met before the service can be opened to the public.
- Discussions are occurring at the Sound Transit Board and Committee levels on the West Seattle/ Ballard Extension. Decisions are expected to happen in April.
- Discussions continue to occur about Sounder service in the South Sound and how to better serve that area along with the challenges with sharing the track with BNSF.

### **3. Puget Sound Regional Council Transportation Policy Board Update**

Vice Chair Walker reported on the following:

- At their last meeting, the Policy Board received an update on the Transportation Work Program and all the pieces that the work program encompasses.
- The Policy Board also learned about the Puget Sound Regional Electric Vehicle Collaborative Clearinghouse, a partnership with the Puget Sound Clean Air Agency, which will be a resource and tool for entities to access polices and procedures around electrification and reduce the need to recreate the wheel around electrification.
- A final decision on the equity allocation of FTA fuds to transit agencies is expected to occur next month.

### **4. Commissioners' Comments**

No comments were provided.

### **EXECUTIVE SESSION**

None

### **ADJOURMENT**

Seeing no further business before the Board, Chair Campbell adjourned the meeting at 5:16 p.m.

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Deanne Jacobson  
Clerk of the Board

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Marty Campbell, Chair  
Board of Commissioners

TITLE: Authority to Execute a Multi-Year, Sole Source Maintenance and Support Agreement with Giro, Inc., (contract # 1657) for Maintenance of the Automated Scheduling and Dispatch System

DIVISION: Finance

SUBMITTED BY: Brent Campbell, IT Assistant Manager

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: Hastus three-year support contract

Operating Budget

Capital Budget

| FUNDING SOURCE:     |            | EXPLANATION:  |
|---------------------|------------|---|
| Local Amount        | \$ 797,192 | Explanation: Funds for the support agreement are budgeted in the 2023 and future operating budgets. Total cost of the 3-year agreement is \$797,192 (including tax). The last contract total expenditure was \$733,892. Cost increases are due to inflationary costs. |
| Grant/Other Amounts | \$         |   |
| Total Expenditure   | \$ 797,192 |   |

**BACKGROUND:**

This contract is being placed on the consent agenda for approval as this agreement supports the proprietary Hastus software system that is critical to the operations of Pierce Transit and allows the agency to successfully schedule, dispatch, and manage fixed route bus service, as well as many other functions, including but not limited to payroll. Pierce Transit has utilized this proprietary software since 1998, and contract renewals typically occur every three years. The Hastus system is heavily imbedded in our operations systems and is an essential software system critical to Pierce Transit operations.

Staff requests authority to execute a three-year maintenance and support agreement for our current automated scheduling and dispatch system with GIRO, Inc. In addition to the support agreement Pierce Transit will be purchasing 20 support days per year which are available at a discounted rate only when the maintenance agreement is renewed. These support days accrue until used. Typically, Pierce Transit uses these days to handle enhancements that are not covered by the maintenance agreement.

Pierce Transit uses a computer-aided system to plan, schedule, dispatch, and manage its fixed route bus service. This system allows Pierce Transit to optimize the use of staff and equipment. The scheduling system generates and stores the transit trips, assigns vehicles to operate the trips and assigns pieces of work for transit operators. The system is also the timekeeping system for our transit operators and is the source of all operator timekeeping data that is passed to our payroll system. The system provides the schedule of work that is used by the CAD-AVL system and is a critical part of our business. GIRO, Inc., is the proprietary vendor for this software and is the only firm that can provide maintenance and support for the system. They have provided superior service over the years. This system and its related modules are also successfully in use at King County Metro and Community Transit, which greatly eases coordination as regional projects develop. Staff conducted a price comparison with other users and has found that the price proposed for the maintenance and support agreement is fair and reasonable.

The current Maintenance Agreement expires on April 20, 2023. The new Agreement locks in maintenance and support costs for our automated scheduling and dispatch system for the next three years. Year 2 and 3 fees will be budgeted in the 2024 and 2025 budgets.

Funds required for the 2023 maintenance agreement and support days exceed the original budgeted amount by \$21,643. This overage will be covered under systems enhancement funds in the IT M&O budget.

**ALTERNATIVES:**

1. Enter into a costlier single year maintenance agreement; however, this would most likely cost Pierce Transit additional funds because there are savings realized by agreeing to a multi-year agreement.
2. Do not renew the contract and direct staff to bid for a new provider. This is not recommended because the Hastus system is heavily imbedded in our operations system and switching to a new provider would severely interrupt current operations and be extremely expensive.

**RECOMMENDATION:**

Move to: Authorize the Chief Executive Officer to enter and execute a sole source, three-year maintenance and support agreement with Giro, Inc., (Contract No. 1657) for maintenance and support of Pierce Transit's automated scheduling and dispatch system (Hastus) in an amount not to exceed \$797,192.



# Action Agenda

**TITLE:** Authorizing Amendments to Pierce Transit's Personnel Manual Section 7.7.1 - Transit Passes and Vanpool Benefit to Allow for Enhanced ORCA Card Benefits for Eligible Family Members and Retirees; and Clarifying Existing Vanpool Benefits for Employees

**DIVISION:** Administration

**SUBMITTED BY:** Tara Schaak, Human Resources Manager

**RELATED ACTION:** N/A

**ATTACHMENTS:** Exhibit A, Proposed Amendment

**RELATION TO STRATEGIC PLAN:** Employee

**BUDGET INFORMATION:** The yearly cost of the existing benefit is estimated at \$15,000/year and is based on usage. Expanding the Family Member Card to the regional ORCA network is estimated to increase benefit costs by \$15,000 annually and is based on usage. The additional cost is budgeted for 2023.

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#### BACKGROUND:

Pierce Transit is focused on actions that will enhance the employee experience and that support attracting and retaining workforce talent. Feedback from employees has included suggestions to expand the ORCA transit pass benefit provided through the Family Member and Retiree ORCA Cards to include access to the regional ORCA network. Currently the family member and retiree cards provide for local Pierce Transit service only. The active employee cards provide regional access to the entire ORCA network. Expansion of the Family Member and Retiree cards would provide an added benefit to employees and also encourages transit use regionally.

As information, there are currently 798 active employee regional ORCA cards and 1,712 Family Member and Retiree ORCA cards for local Pierce Transit service. Employees or retirees who elect to participate in the expanded ORCA card benefit will be required to execute a Family and Retiree ORCA Cardholder Agreement that provides for the proper and intended use of this benefit and would receive one additional regional Family ORCA card that could be shared by family members pursuant to the terms and conditions of the agreement. This benefit would cover 100 percent of transit fares with participating ORCA agencies, which currently includes Community Transit, Everett Transit, King County Metro Transit, Kitsap Transit, Pierce Transit, Sound Transit, Seattle Center Monorail, Seattle Streetcar, King County Water Taxi, and Kitsap Foot Ferry.

Under the proposed expanded ORCA Card benefit, a Family Member is defined as a person living in the employee's or retiree's household or covered as a dependent on Pierce Transit benefits. For the purposes of this program, Pierce Transit Board Commissioners would be considered employees and would be eligible for the Family Member Card as set forth in the terms and conditions of the Family ORCA Cardholder Agreement.

Next Steps:

Should the Board approve the expanded ORCA Card benefit, new regional ORCA cards and ORCA agreements would be rolled out in a phased approach to the eligible individuals who wish to participate or continue to participate in the ORCA card benefit program.

STAFF RECOMMENDATION:

Approve the proposed policy change as presented in Exhibit A, authorizing regional access ORCA Card benefits for eligible family members and retirees and authorizing minor amendments clarifying the existing vanpool benefits.

ALTERNATIVES:

Do not approve the proposed policy change and keep the existing employee and retiree ORCA card program that is currently in place.

PROPOSED MOTION:

Move to: Authorize amendments to Pierce Transit Personnel Manual Section 7.7.1 - Transit Passes and Vanpool Benefits to allow for regional access ORCA Card benefits for eligible family members and retirees and authorizing minor amendments clarifying the existing vanpool benefits for employees as presented in Exhibit A.

Table with multiple rows and columns, partially obscured by a grey bar on the right side.

TITLE: Authority to Execute a Contract Amendment with Lytx, Inc., (Contract PT-18-18) Piggybacking on GSA Contract GS-35F-0623S, to Renew the Subscription Services for the Lytx DriveCam System

DIVISION: Service Delivery & Support

SUBMITTED BY: Reginald C. Reese, Chief Safety Officer

RELATED ACTION:

FS 2018-028, Authority to Execute a Piggyback Contract with Lytx, Inc., for DriveCam Program

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Financial

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: Lytx DriveCam

Operating Budget

Capital Budget

| FUNDING SOURCE:   |            | EXPLANATION:   |
|-------------------|------------|--|
| Local Amount      | \$ 604,955 | Pierce Transit seeks authority to renew the monitoring subscription service for 456 units in support of the Lytx DriveCam system from May 1, 2023 through September 7, 2026. The subscription cost is \$177,064.80/annually and includes a \$12,000 contingency should 20 new vehicles be added halfway through the contract term. There has been no increase to the subscription rates since the previous contract. |
| Contingency       | \$ 12,000  |  |
| Total Expenditure | \$ 616,955 |  |

**BACKGROUND:**

In 2018, the Pierce Transit Safety Department implemented the Lytx DriveCam Safety Program, a safety program that combines video-based coaching along with predictive analytics to help correct risky driving behaviors before a collision happens. This safety program uses an event recorder mounted on Pierce Transit buses and vehicles to capture short video clips of driving events that are typically associated with risky driving behaviors, such as hard braking, sudden acceleration, swerving, or excessive speed. The videos are subsequently reviewed with the drivers, where they receive positive reinforcement and encouragement of safe driving behavior by a qualified safety coach.

Since implementing the program in 2018, Pierce Transit's preventable accident rate has dropped by 70 percent. The DriveCam program has proven to change driver behavior by making operators aware of their risky behaviors and has

been an asset to the agency by reducing accidents and associated claims for damages incidents and saving time and money.

The Lytx Corporation and the DriveCam program is listed on the General Service Administration's Schedule 70 for products utilized by the Department of Homeland Security, Pierce Transit is currently piggybacking on this contract (GS-35F-0623S).

**STAFF RECOMMENDATION:**

Staff recommends approval of the contract amendment to renew the Lytx DriveCam subscription service through September 7, 2026, in the amount of \$616,955.

**ALTERNATIVES:**

1) Discontinue the DriveCam program, or 2) Solicit bids from a different vendor. Neither option is recommended as the DriveCam program is embedded in the agency's safety culture and the agency has already made significant investments in equipping its vehicles with the Lytx cameras and support system, and Lytx has provided good and reliable support to Pierce Transit. It would not be cost-effective to change the infrastructure investments that have already been made to implement the program. Most of all, the DriveCam program has proven to be a valuable asset to the agency, contributing to lower preventable accident rates.

**PROPOSED MOTION:**

Move to: Authorize the Chief Executive Officer to enter into and execute a contract amendment with Lytx, Inc., (Contract PT-18-18) piggybacking on GSA Contract GS-35F-0623S, to renew the subscription service for the Lytx DriveCam System in the amount of \$616,955.



# Staff Updates



# Route Productivity 2022 Recap

Lindsey Sehmel, EMPA

Service Planning Assistant Manager

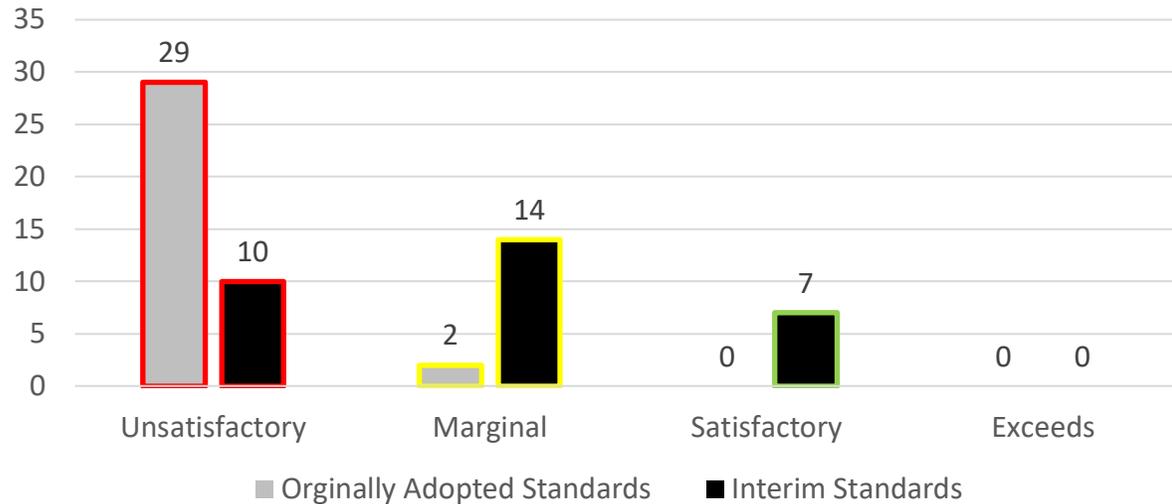
March 13, 2023

# Interim Standards Background

- Spring 2022: Staff began brainstorming methodologies for interim standards
- September 2022: Staff presented a detailed overview of the existing Performance Standards and the preferred interim standards
  - Board directed staff to return with an interim resolution outlining the timeline, process, and annual review of the findings from the interim assessments
- December 12, 2022: Interim standards adopted
- January 2023: Resolution is effective January 1st, 2023, through final adoption of the upcoming Long Range Plan major update, expected to be adopted by end of year 2024

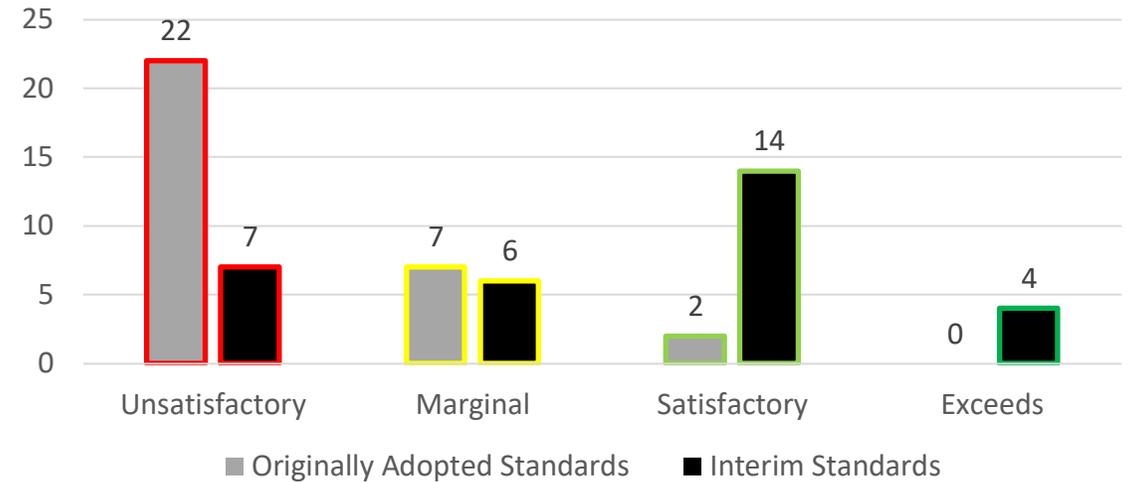
# Comparing the Standards for 2022

Passengers per Service Hour



- If original standards were used, 29/31 (94%) fixed routes would fall under “Unsatisfactory” for Passengers per Service Hour

Passengers per Revenue Mile



- If original standards were used, 2/31 (6.5%) fixed routes would be performing at the “Satisfactory” level for Passengers per Revenue Mile

# 2022 vs. 2021 Boardings Comparison

| PT Routes |                       | 2022 Boardings | 2021 Boardings | Percent Change in Boardings |
|-----------|-----------------------|----------------|----------------|-----------------------------|
| 1         | 6th Ave/Pacific Ave   | 825272         | 817500         | 1.0%                        |
| 2         | S. 19th/Bridgeport    | 425598         | 397286         | 7.1%                        |
| 3         | Lakewood - Tacoma     | 325514         | 285430         | 14.0%                       |
| 4         | Lakewood - South Hill | 227335         | 182849         | 24.3%                       |
| 10        | Pearl St.             | 108037         | 89227          | 21.1%                       |
| 11        | Pt. Defiance          | 79549          | 72872          | 9.2%                        |
| 13        | N. 30th St.           | 9463           | 6864           | 37.9%                       |
| 16        | UPS - TCC             | 107307         | 104516         | 2.7%                        |
| 28        | S. 12th Ave.          | 109025         | 78412          | 39.0%                       |
| 41        | Portland Ave.         | 234917         | 185066         | 26.9%                       |
| 42        | McKinley Ave.         | 107023         | 85323          | 25.4%                       |
| 45        | Parkland              | 117330         | 84933          | 38.1%                       |
| 48        | Sheridan-M St.        | 232515         | 186916         | 24.4%                       |
| 52        | TCC-Tacoma Mall       | 122191         | 100294         | 21.8%                       |
| 53        | University Place      | 142406         | 120652         | 18.0%                       |
| 54        | 38th St.              | 177921         | 143421         | 24.1%                       |
| 55        | Parkland-Tacoma Mall  | 126298         | 110860         | 13.9%                       |
| 57        | Tacoma Mall           | 182404         | 154171         | 18.3%                       |
| 63        | Northeast Tacoma      | 2013           | 2199           | -8.5%                       |
| 100       | Gig Harbor            | 63327          | 49727          | 27.4%                       |
| 101       | Gig Harbor Trolley    | 0              | 7630           | -100.0%                     |
| 202       | 72nd St.              | 206832         | 157687         | 31.2%                       |
| 206       | Madigan               | 185031         | 152542         | 21.3%                       |
| 212       | Steilacoom            | 102933         | 77611          | 32.6%                       |
| 214       | Washington            | 89817          | 74096          | 21.2%                       |
| 400       | Puyallup-Dwtn Tacoma  | 78945          | 62942          | 25.4%                       |
| 402       | Meridian              | 163224         | 140420         | 16.2%                       |
| 409       | Puyallup/Sumner       | 21487          | 18811          | 14.2%                       |
| 425       | Puyallup Connector    | 2245           | 3605           | -37.7%                      |
| 497       | Lakeland Hills        | 19758          | 16730          | 18.1%                       |
| 500       | Federal Way           | 245003         | 280817         | -12.8%                      |
| 501       | Milton/Federal Way    | 106105         | 86768          | 22.3%                       |

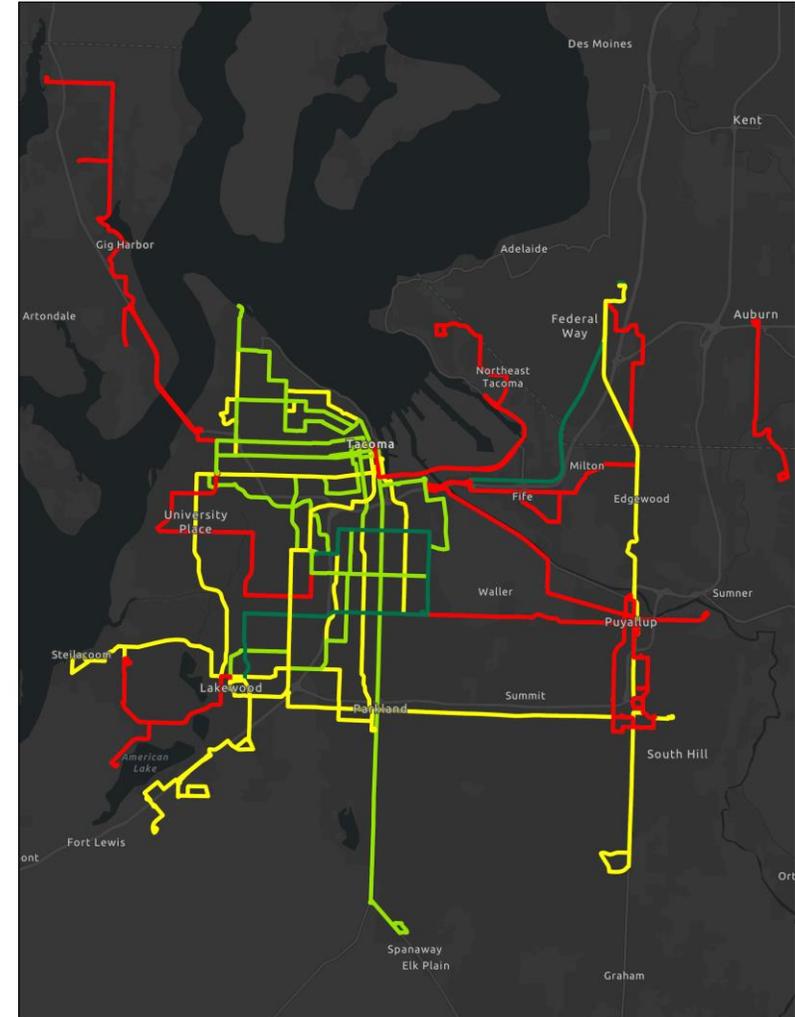
- Out of 31 Fixed Routes:
  - 28 had boarding increases from 2021 to 2022
  - 4 had boarding decreases from 2021 to 2022
  - GH Trolley did not run in 2022

# 2022 Overall Ratings

|                            | EXCEEDS         | SATISFACTORY          | High Minority Route (As of ACS 2021) | Low Income Route (As of ACS 2021) | Overall Rating 2022 |
|----------------------------|-----------------|-----------------------|--------------------------------------|-----------------------------------|---------------------|
|                            | MARGINAL        | UNSATISFACTORY        |                                      |                                   |                     |
| Trunk Routes               | 1               | 6th Ave/Pacific Ave   | Yes                                  | Yes                               | Satisfactory        |
|                            | 2               | S. 19th/Bridgeport    | Yes                                  | Yes                               | Marginal            |
|                            | 3               | Lakewood - Tacoma     | Yes                                  | Yes                               | Marginal            |
| Urban Routes               | 4               | Lakewood - South Hill | Yes                                  | Yes                               | Marginal            |
|                            | 10              | Pearl St.             | No                                   | Yes                               | Marginal            |
|                            | 28              | S. 12th Ave.          | No                                   | Yes                               | Satisfactory        |
|                            | 41              | Portland Ave.         | Yes                                  | Yes                               | Satisfactory        |
|                            | 42              | McKinley Ave.         | Yes                                  | Yes                               | Marginal            |
|                            | 45              | Parkland              | Yes                                  | Yes                               | Marginal            |
|                            | 48              | Sheridan-M St.        | Yes                                  | Yes                               | Satisfactory        |
|                            | 52              | TCC-Tacoma Mall       | Yes                                  | Yes                               | Satisfactory        |
|                            | 53              | University Place      | Yes                                  | Yes                               | Unsatisfactory      |
|                            | 54              | 38th St.              | Yes                                  | Yes                               | Exceeds             |
|                            | 55              | Parkland-Tacoma Mall  | Yes                                  | Yes                               | Marginal            |
|                            | 57              | Tacoma Mall           | Yes                                  | Yes                               | Satisfactory        |
|                            | 202             | 72nd St.              | Yes                                  | Yes                               | Exceeds             |
|                            | 206             | Madigan               | Yes                                  | Yes                               | Marginal            |
|                            | 212             | Steilacoom            | Yes                                  | Yes                               | Marginal            |
|                            | 214             | Washington            | Yes                                  | Yes                               | Unsatisfactory      |
|                            | 402             | Meridian              | Yes                                  | Yes                               | Marginal            |
|                            | 500             | Federal Way           | Yes                                  | Yes                               | Exceeds             |
|                            | 501             | Milton/Federal Way    | Yes                                  | No                                | Unsatisfactory      |
|                            | Suburban Routes | 11                    | Pt. Defiance                         | No                                | Yes                 |
| 16                         |                 | UPS - TCC             | No                                   | Yes                               | Satisfactory        |
| 100                        |                 | Gig Harbor            | No                                   | No                                | Unsatisfactory      |
| 400                        |                 | Puyallup-Dwtn Tacoma  | Yes                                  | Yes                               | Unsatisfactory      |
| 409                        |                 | Puyallup/Sumner       | No                                   | Yes                               | Unsatisfactory      |
| Community Connector Routes | 13              | N. 30th St.           | Yes                                  | No                                | Marginal            |
|                            | 425             | Puyallup Connector    | Yes                                  | Yes                               | Unsatisfactory      |
| Express Routes             | 63              | Northeast Tacoma      | Yes                                  | No                                | Unsatisfactory      |
|                            | 497             | Lakeland Hills        | Yes                                  | Yes                               | Unsatisfactory      |

# Takeaway and Next Steps

- Service Planning will use these metrics to plan the allocation of recovery of service hours/miles
  - Frequency
  - Span
  - Route Eliminations or modifications



Performance Standards 2022 – Overall Ratings

# March 2023

# Service

# Increase

## Fixed Route Service Growth for Weekends

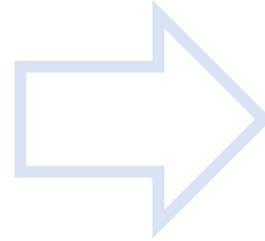
Lindsey Sehmel, EMPA

Service Planning Assistant Manager

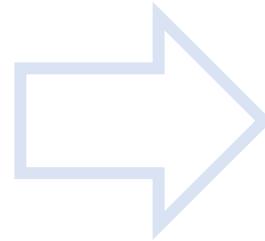
March 13, 2023

# Leading Principals

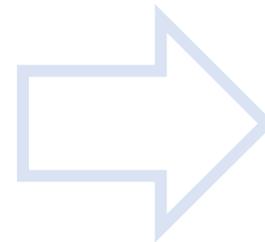
- Consideration of the equity impacts for riders and communities we serve
- Regional equity of the PTBA communities
- Restoration of high-performance routes, high-need routes, geographic access
- Social equity at the route level



**Equity**

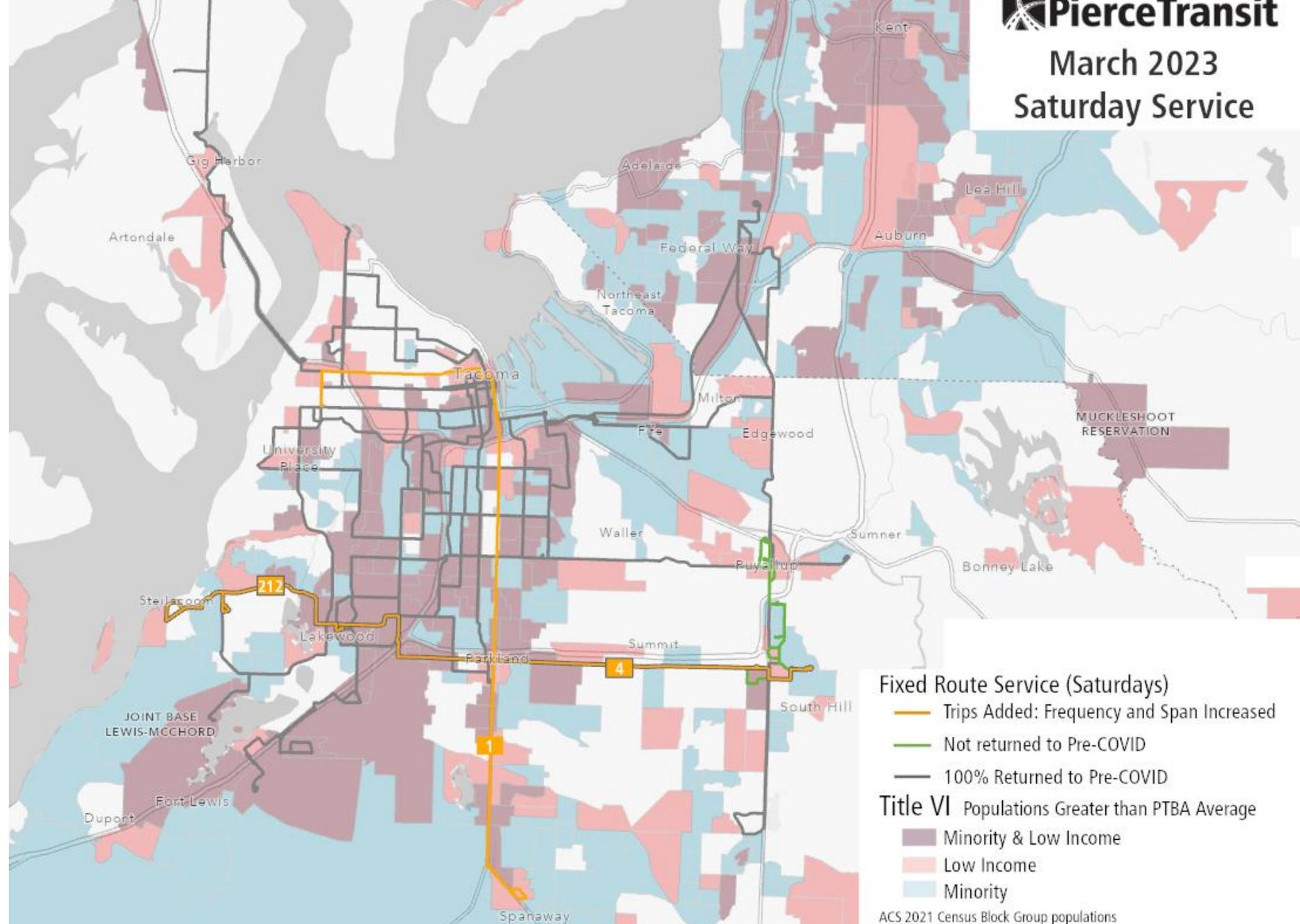


**Route Performance**



**Regional Access**

# Saturday Increases



# Sunday Increases

