

Virtual Meeting Participation Information:
Dial: 1-253-215-8782 Meeting ID No. 83626450476
Webinar link: <https://us02web.zoom.us/j/83626450476>

Physical Meeting Location:
Pierce Transit Training Center
3720 96th Street SW
Lakewood, WA 98499

Call to Order

Roll Call

Flag Salute and Land Acknowledgement

Presentations

1. Honoring Marty Van Scyoc for Operator of the Month for March 2024 Scott Gaines
Assistant Transportation Manager
2. 2024 Q1 CTAG Update Deirdre Maxwell
CTAG Member

Public Comment

Citizens wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to Djacobson@piercetransit.org.*

Consent Agenda

1. Approval of Vouchers: March 1-31, 2024
2. Approval of Minutes: March 11, 2024
3. FS 2024-015, Authorize the Chief Executive Officer to Increase the Contract Spending Authority by \$175,835 with Via Transportation, Contract No. 1214 to provide Remix Software as a Service Application, for a total Contract Spending Authority Amount of \$321,631.50
4. FS 2024-016, Authorize the Chief Executive Officer to Increase the Contract Spending Authority by \$438,140 with Genfare, Contract No. 1306, to Extend the Service Years for Farebox System Software Maintenance and Support Services, for a Total Contract Spending Authority Amount of \$707,224
5. FS 2024-017, Authorize the Chief Executive Officer to Increase the Contract Spending Authority by 2,250,000 with Software House International, Contract No. 1210, to Extend the Service Years of the Microsoft Enterprise Services License Agreement for a Total Contract Spending Authority of \$4,470,291

Action Agenda

1. FS 2024-018, Authority to Execute a Multi-Year Contract with Bridgestone Americas Tire Operations, LLC, Contract No. 1884, for Tire Lease and Services in the Amount of \$5,805.152 Marah Harris
Fleet Manager
2. FS 2024-019, A Resolution Authorizing Two (2) Wellness Days for Qualifying Non-Represented Employees and IAM Represented Employees Beginning in 2025 Tara Schaak
Human Resources Manager
3. A Resolution of the Board of Commissioners of Pierce Transit Proclaiming Support to Provide Transportation Options for the Tacoma Rescue Mission's Good Neighbor Village Project in Pierce County Vice Chair Whalen

Staff Updates

1. CEO's Report Mike Griffus
Chief Executive Officer
2. Customer Experience Related Actions Nathan BeVelle
Interim Comm. Development Supervisor

Informational Items

1. Chair Report Vice Chair Whalen
2. Sound Transit Update Commissioner Kastama
3. Puget Sound Regional Council Transportation Policy Board Update Commissioner Mello
4. Committee Chair Reports
5. Commissioners' Comments

Executive Session – None Scheduled

Adjournment

Handouts: 2023 Year End Financial Report

Pierce Transit does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Clerk's Office at 253.581.8066, before 4:00 p.m., no later than the Thursday preceding the Board meeting.



**Pierce
Transit**

**Operator of the Month
March 2024**

524

Pierce Transit

WASHINGTON
C4313C

Marty Van Scyoc

March 2024

- Operator since 2007
- Excellent Customer Service
- Outstanding Safety Record

Meet one of Pierce Transit's finest drivers.

TRANSIT OPERATOR OF THE MONTH

Martin



*March
2024*



"I enjoy coming to work every day and seeing and meeting new people as well as having a relationship and interacting with customers I've known for years."



PIERCE TRANSIT
Board Payments Over \$50,000
Payments From: Mar 1, 2024 to Mar 31, 2024
Cash and Investment Balance: \$232,150,541.22

Payment Numbers CK 00382867 through CK 00383068
 Wire Numbers EFT 00016305 through EFT 00016567
 No Advance Travel Checks

Total \$7,296,705.74

Payments in Excess of \$50,000 are as follows:

Operating Fund				
	Check	Vendor	Item/Service	Amount
CHK	00382920	UNIVERSAL PROTECTION SERVICE L	SECURITY FIRST TRANSIT 01/26-02/29/24	181,733.14
CHK	00382965	ATU LOCAL 758 CORP	EE DED PP6 2024	51,166.87
CHK	00383010	US BANK NA	MISC BUSN EXPENSES	62,931.63
CHK	00383018	AT&T	ADJ CRED ERR REV 10/23-01/24	60,815.15
CHK	00383021	CITY OF LAKEWOOD	DUES SS MILITARY PART 2024	55,980.20
EFT	00016315	CUMMINS INC	MISC BUS INVENTORY PARTS	94,914.09
EFT	00016323	GOVERNMENTJOBS.COM INC	NEOGOVS SUBSCRIPTION 3/24/24-3/23/25	165,828.68
EFT	00016354	VIA TRANSPORTATION INC	RUN SVC PUY 01/24	90,974.68
EFT	00016358	EMPOWER	DEF COMP PP5 2024	87,031.72
EFT	00016359	ICMA RETIREMENT	DEF COMP CEO PP5 2024	269,016.27
EFT	00016370	BRIDGESTONE AMERICA	TIRE MILES 02/24	62,671.84
EFT	00016384	FIRST TRANSIT INC	ADA PARATRANSIT SVC 02/24	884,237.75
EFT	00016398	PETROCARD INC	DIESEL USAGE	74,169.91
EFT	00016424	UNITED ENERGY TRADING LLC	CNG Supply 02/24	60,181.11
EFT	00016427	VIA TRANSPORTATION INC	Runner Svc Puy 02/24	96,088.68
EFT	00016431	US BANK CORPORATE PAYMENT SYST	2024 GAM Virtual Conference	78,710.17
EFT	00016467	PETROCARD INC	DIESEL USAGE	71,078.05
EFT	00016491	WA ST DEPT OF REVENUE	01-71799-000 - BELLOWS; BELLOW	54,325.74
EFT	00016492	AWC EMPLOYEE BENEFIT TRUST	ER BGLI 03.24	1,352,851.24
EFT	00016493	EMPOWER	DEF COMP PP6 2024	92,516.74
EFT	00016494	ICMA RETIREMENT	DEF COMP CEO PP6 2024	258,695.68
EFT	00016535	PETROCARD INC	DIESEL USAGE	74,216.60
EFT	00016543	SOUND TRANSIT	FARES COLLECTED 02/24	58,111.24
Payments for Fund 1 Total				4,338,247.18
Self Insurance Fund				
	Check	Vendor	Item/Service	Amount
Payments for Fund 4 Total				0.00
Capital Fund				
	Check	Vendor	Item/Service	Amount
CHK	00383001	SECURITY SOLUTIONS NORTHWEST I	Install Camera TMTC 02/24	145,999.80
EFT	00016387	HUITT-ZOLLARS INC	Prof Sv BMP F/W 01/27/24	58,773.24
EFT	00016431	US BANK CORPORATE PAYMENT SYST	Permit Fee - Tire Shop Hoist	1,193.76
EFT	00016491	WA ST DEPT OF REVENUE	Proofs (3) Enhanced Bus	17.17
EFT	00016499	ABSHER CONSTRUCTION COMPANY	ANGI FREIGHT BMP F/W 02/24	162,614.27
EFT	00016510	CONSTRUCT INC	All other Items SpanTC 02/24	403,367.18
EFT	00016537	PUGET PAVING & CONSTRUCTION	Construction Narrows P&R 02/24	162,075.25
Payments for Fund 9 Total				934,040.67
Total Payments in Excess of \$50,000.00				5,272,287.85

Apr 1, 2024 9:39:44 AM

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Pierce Transit
Payment Certification for Mar 31, 2024
Payments Mar 1, 2024 to Mar 31, 2024

Payment Numbers CK 00382867 through CK 00383068
Wire Numbers EFT 00016305 through EFT 00016567
No Advance Travel Payments

Bank ID	Check Number	Check Date	Amount	Vendor Name	Status	
01	CHK	00382867	03/07/2024	821.21	ALIGNMENT ON WHEELS INC	
01	CHK	00382868	03/07/2024	333.33	AMPLIFIED WIRELESS SOLUTIONS I	
01	CHK	00382869	03/07/2024	29.30	AT&T	
01	CHK	00382870	03/07/2024	2,478.42	ATU LOCAL 758 CORP	
01	CHK	00382871	03/07/2024	50.00	CALIFORNIA STATE DISBURSEMENT	
01	CHK	00382872	03/07/2024	77.30	CASCADE FRICTION MATERIALS	
01	CHK	00382873	03/07/2024	79.06	QWEST CORPORATION	
01	CHK	00382874	03/07/2024	36,383.61	CITY OF PUYALLUP	
01	CHK	00382875	03/07/2024	2,998.38	COLONIAL SUPPLEMENTAL LIFE	
01	CHK	00382876	03/07/2024	167.17	COMCAST HOLDINGS CORPORATION	
01	CHK	00382877	03/07/2024	677.34	COMMITTEE ON POLITICAL EDUCATI	
01	CHK	00382878	03/07/2024	605.00	COMMUNITY TRANSPORTATION ASSOC	
01	CHK	00382879	03/07/2024	378.13	CONSERVE	
01	CHK	00382880	03/07/2024	810.66	COPIERS NORTHWEST INC	
01	CHK	00382881	03/07/2024	14.00	DEREK BUTTERTON	
01	CHK	00382882	03/07/2024	1,928.20	DM RECYCLING CO INC	
01	CHK	00382883	03/07/2024	3,381.20	FIRST RESPONDER OUTFITTERS INC	
01	CHK	00382884	03/07/2024	739.43	FLEET MOBILE LUBE & WASH INC	
01	CHK	00382885	03/07/2024	50.00	FORMFOX INC.	
01	CHK	00382886	03/07/2024	133.73	FRUITLAND MUTUAL WATER COMPANY	
01	CHK	00382887	03/07/2024	793.36	GENES TOWING CORP	
01	CHK	00382888	03/07/2024	9,195.49	HAROLD LEMAY ENTERPRISES	
01	CHK	00382889	03/07/2024	1,137.00	IAM & AW	
01	CHK	00382890	03/07/2024	220.00	INTERNAL REVENUE SERVICE	
01	CHK	00382891	03/07/2024	1,046.25	JAMES GUERRERO ARCHITECT	
01	CHK	00382892	03/07/2024	15.69	LANGUAGE LINE SERVICES	
01	CHK	00382893	03/07/2024	360.00	LEMAY MOBILE SHREDDING	
01	CHK	00382894	03/07/2024	429.79	M2 PROJECT LLC	
01	CHK	00382895	03/07/2024	32,397.80	METRO GLASS CO INC	
01	CHK	00382896	03/07/2024	512.31	MICHAEL G MALAIER	
01	CHK	00382897	03/07/2024	142.50	MT VIEW LOCATING SERVICES LLC	
01	CHK	00382898	03/07/2024	419.50	NH DEPT OF H&HS	
01	CHK	00382899	03/07/2024	1,570.14	NORTHWEST IAM BENEFIT TRUST	
01	CHK	00382900	03/07/2024	422.01	O'REILLY AUTO ENTERPRISES LLC	
01	CHK	00382901	03/07/2024	77.06	ODP BUSINESS SOLUTIONS LLC	
01	CHK	00382902	03/07/2024	5,754.40	PIERCE COUNTY	
01	CHK	00382903	03/07/2024	45,936.71	PIERCE COUNTY	
01	CHK	00382904	03/07/2024	4,333.32	REX V PEGG FABRICS INC	
01	CHK	00382905	03/07/2024	359.64	SCA PACIFIC INC	
01	CHK	00382906	03/07/2024	602.96	SSMC CASE MANAGEMENT	
01	CHK	00382907	03/07/2024	1,878.79	SWS EQUIPMENT INC.	
01	CHK	00382908	03/07/2024	442.34	T-MOBILE	
01	CHK	00382909	03/07/2024	338.23	TRANSWORLD SYSTEMS INC	
01	CHK	00382910	03/07/2024	771.89	ULINE INC	
01	CHK	00382911	03/07/2024	2,653.13	UNITED SITE SERVICES OF NEVADA	
01	CHK	00382912	03/07/2024	1,195.00	UNITED WAY OF PIERCE COUNTY	
01	CHK	00382913	03/07/2024	245.68	US DEPARTMENT OF THE TREASURY	
01	CHK	00382914	03/07/2024	10,000.00	US POSTMASTER	
01	CHK	00382915	03/07/2024	37.50	WA ST DEPT OF SOCIAL & HEALTH	
01	CHK	00382916	03/07/2024	176.06	WA ST DEPT OF TRANSPORTATION	
01	CHK	00382917	03/07/2024	540.49	WALTER E NELSON CO	
01	CHK	00382918	03/07/2024	540.86	WURTH USA INC	
01	CHK	00382919	03/13/2024	1,579.23	STEVEN SALAZAR-CRUZ	
01	CHK	00382920	03/14/2024	181,733.14	UNIVERSAL PROTECTION SERVICE L	
01	CHK	00382921	03/14/2024	9.64	BRIAN LEONARD	
01	CHK	00382922	03/14/2024	5,217.11	CAPITOL CITY PRESS INC	
01	CHK	00382923	03/14/2024	918.20	QWEST CORPORATION	
01	CHK	00382924	03/14/2024	93.45	QWEST CORPORATION	
01	CHK	00382925	03/14/2024	9,263.89	QWEST CORPORATION	
01	CHK	00382926	03/14/2024	30,349.43	CITY OF FEDERAL WAY	
01	CHK	00382927	03/14/2024	7,484.07	CITY OF TACOMA	
01	CHK	00382928	03/14/2024	162.21	COMCAST HOLDINGS CORPORATION	
01	CHK	00382929	03/14/2024	162.17	COMCAST HOLDINGS CORPORATION	
01	CHK	00382930	03/14/2024	207.91	COMCAST HOLDINGS CORPORATION	
01	CHK	00382931	03/14/2024	167.21	COMCAST HOLDINGS CORPORATION	
01	CHK	00382932	03/14/2024	1,009.20	DAILY JOURNAL OF COMMERCE INC	
01	CHK	00382933	03/14/2024	114.13	DISH NETWORK LLC	
01	CHK	00382934	03/14/2024	2,359.13	ENERGY SYSTEMS MANAGEMENT/TRS	
01	CHK	00382935	03/14/2024	27.43	FEDERAL EXPRESS CORPORATION	
01	CHK	00382936	03/14/2024	432.75	GENES TOWING CORP	
01	CHK	00382937	03/14/2024	3,500.00	GIG HARBOR CHAMBER OF COMMERCE	

01	CHK	00382938	03/14/2024	1,299.76	GILCHRIST CHEVROLET BUICK GMC
01	CHK	00382939	03/14/2024	7,919.15	HELM LLC
01	CHK	00382940	03/14/2024	1,264.00	JAMES GUERRERO ARCHITECT
01	CHK	00382941	03/14/2024	18.00	JOHN WREDE
01	CHK	00382942	03/14/2024	10.00	KIMBERLY SCHULTZ
01	CHK	00382943	03/14/2024	1,678.75	LEGEND DATA SYSTEMS INC
01	CHK	00382944	03/14/2024	1,074.96	LEVEL 3 FINANCING INC
01	CHK	00382945	03/14/2024	5,360.47	LEVEL 3 FINANCING INC
01	CHK	00382946	03/14/2024	1,464.62	LOOMIS ARMORED US LLC
01	CHK	00382947	03/14/2024	5,832.00	M2 PROJECT LLC
01	CHK	00382948	03/14/2024	30.96	MCMASTER-CARR SUPPLY
01	CHK	00382949	03/14/2024	229.20	MOTION & FLOW CONTROL PRODUCTS
01	CHK	00382950	03/14/2024	65.00	MULTICARE HEALTH SYSTEM
01	CHK	00382951	03/14/2024	1,116.28	NATIONAL CONSTRUCTION RENTALS
01	CHK	00382952	03/14/2024	165.36	ODP BUSINESS SOLUTIONS LLC
01	CHK	00382953	03/14/2024	266.74	PENINSULA LIGHT COMPANY
01	CHK	00382954	03/14/2024	616.56	SCHINDLER ELEVATOR CORPORATION
01	CHK	00382955	03/14/2024	12.00	SHAWN HARRIS
01	CHK	00382956	03/14/2024	148.93	SHERWIN-WILLIAMS
01	CHK	00382957	03/14/2024	7,500.00	SPV ASSOCIATES INC
01	CHK	00382958	03/14/2024	289.22	SOUND PUBLISHING
01	CHK	00382959	03/14/2024	156.63	TERMINIX INTERNATIONAL COMPANY
01	CHK	00382960	03/14/2024	138.98	TERMINIX INTERNATIONAL COMPANY
01	CHK	00382961	03/14/2024	3,070.68	TOKEN TRANSIT INC
01	CHK	00382962	03/14/2024	5,622.78	TRUVIEW BSI LLC
01	CHK	00382963	03/14/2024	745.12	WALTER E NELSON CO
01	CHK	00382964	03/14/2024	62.00	WILLIAM PARKER JR
01	CHK	00382965	03/21/2024	51,166.87	ATU LOCAL 758 CORP
01	CHK	00382966	03/21/2024	640.16	BILL'S TOWING
01	CHK	00382967	03/21/2024	18.60	BRIAN LEONARD
01	CHK	00382968	03/21/2024	360.00	BUILDERS EXCHANGE OF WASHINGTO
01	CHK	00382969	03/21/2024	50.00	CALIFORNIA STATE DISBURSEMENT
01	CHK	00382970	03/21/2024	493.04	CITY OF PUYALLUP
01	CHK	00382971	03/21/2024	7,058.54	CITY OF TACOMA
01	CHK	00382972	03/21/2024	162.17	COMCAST HOLDINGS CORPORATION
01	CHK	00382973	03/21/2024	8,594.77	COMCAST HOLDINGS CORPORATION
01	CHK	00382974	03/21/2024	327.11	CONSERVE
01	CHK	00382975	03/21/2024	3,750.00	SIMON AND COMPANY INC
01	CHK	00382976	03/21/2024	34.32	FEDERAL EXPRESS CORPORATION
01	CHK	00382977	03/21/2024	9,337.55	GENES TOWING CORP
01	CHK	00382978	03/21/2024	1,029.38	GILCHRIST CHEVROLET BUICK GMC
01	CHK	00382979	03/21/2024	816.53	HOME DEPOT USA INC
01	CHK	00382980	03/21/2024	2,500.00	HOPELINK
01	CHK	00382981	03/21/2024	220.00	INTERNAL REVENUE SERVICE
01	CHK	00382982	03/21/2024	100.96	INTERWEST METALS INC
01	CHK	00382983	03/21/2024	909.98	JOHN R LESKAJAN LLC
01	CHK	00382984	03/21/2024	187.85	LAKEWOOD WATER DISTRICT
01	CHK	00382985	03/21/2024	170.00	LES TURBO IMAGES INC
01	CHK	00382986	03/21/2024	4,538.08	LEVEL 3 FINANCING INC
01	CHK	00382987	03/21/2024	1,220.48	SYNCHRONY BANK
01	CHK	00382988	03/21/2024	512.31	MICHAEL G MALAIER
01	CHK	00382989	03/21/2024	287.60	MOTION & FLOW CONTROL PRODUCTS
01	CHK	00382990	03/21/2024	419.50	NH DEPT OF H&HS
01	CHK	00382991	03/21/2024	127.67	O'REILLY AUTO ENTERPRISES LLC
01	CHK	00382992	03/21/2024	207.25	ODP BUSINESS SOLUTIONS LLC
01	CHK	00382993	03/21/2024	1,304.84	AMERIDIAN INDUSTRIES LLC
01	CHK	00382994	03/21/2024	351.41	PARKLAND LIGHT & WATER CO
01	CHK	00382995	03/21/2024	27,698.76	PIERCE COUNTY
01	CHK	00382996	03/21/2024	487.36	PUGET SOUND ENERGY
01	CHK	00382997	03/21/2024	1,316.43	PURCELL TIRE & RUBBER COMPANY
01	CHK	00382998	03/21/2024	733.94	QUADIENT INC
01	CHK	00382999	03/21/2024	46.80	RAINIER LIGHTING & ELECTRICAL
01	CHK	00383000	03/21/2024	186.74	REX V PEGG FABRICS INC
01	CHK	00383001	03/21/2024	145,999.80	SECURITY SOLUTIONS NORTHWEST I
01	CHK	00383002	03/21/2024	537.54	OD SNIDER & SON INC
01	CHK	00383003	03/21/2024	26,906.71	THE CAFARO NORTHWEST PARTNERSH
01	CHK	00383004	03/21/2024	84.94	SOUND PUBLISHING
01	CHK	00383005	03/21/2024	2,250.00	TACOMA FARMERS MARKET
01	CHK	00383006	03/21/2024	8,000.00	TRANSPORTATION CHOICES
01	CHK	00383007	03/21/2024	364.56	TRANSWORLD SYSTEMS INC
01	CHK	00383008	03/21/2024	70.51	ULINE INC
01	CHK	00383009	03/21/2024	1,130.00	UNITED WAY OF PIERCE COUNTY
01	CHK	00383010	03/21/2024	62,931.63	US BANK NA
01	CHK	00383011	03/21/2024	37.50	WA ST DEPT OF SOCIAL & HEALTH
01	CHK	00383012	03/21/2024	2,567.12	WALTER E NELSON CO
01	CHK	00383013	03/21/2024	703.15	WURTH USA INC
01	CHK	00383014	03/21/2024	5,492.35	ACUITY SPECIALTY PRODUCTS INC
01	CHK	00383015	03/28/2024	1,147.51	AAA FIRE PROTECTION INC
01	CHK	00383016	03/28/2024	821.21	ALIGNMENT ON WHEELS INC
01	CHK	00383017	03/28/2024	10,193.56	AT&T
01	CHK	00383018	03/28/2024	60,815.15	AT&T
01	CHK	00383019	03/28/2024	99.15	AT&T
01	CHK	00383020	03/28/2024	16.00	CHARLES WHITE

01	CHK	00383021	03/28/2024	55,980.20	CITY OF LAKEWOOD
01	CHK	00383022	03/28/2024	5,205.88	CITY OF TACOMA
01	CHK	00383023	03/28/2024	30.75	CITY OF TACOMA
01	CHK	00383024	03/28/2024	34,805.23	COURVAL SCHEDULING INC
01	CHK	00383025	03/28/2024	9,512.64	CWA INC
01	CHK	00383026	03/28/2024	168.20	DAILY JOURNAL OF COMMERCE INC
01	CHK	00383027	03/28/2024	10.90	FEDERAL EXPRESS CORPORATION
01	CHK	00383028	03/28/2024	277.15	GENSCO INC
01	CHK	00383029	03/28/2024	71.21	GILCHRIST CHEVROLET BUICK GMC
01	CHK	00383030	03/28/2024	1,029.00	IOPREDICT INC
01	CHK	00383031	03/28/2024	977.62	KITE REALTY GROUP LP
01	CHK	00383032	03/28/2024	6,525.00	LES TURBO IMAGES INC
01	CHK	00383033	03/28/2024	17.20	MCMaster-CARR SUPPLY
01	CHK	00383034	03/28/2024	451.97	METRO GLASS CO INC
01	CHK	00383035	03/28/2024	278.21	NORBAR TORQUE TOOLS INC
01	CHK	00383036	03/28/2024	71.85	O'REILLY AUTO ENTERPRISES LLC
01	CHK	00383037	03/28/2024	3,168.00	OCCUPATIONAL HEALTH CENTERS OF
01	CHK	00383038	03/28/2024	123.76	ODP BUSINESS SOLUTIONS LLC
01	CHK	00383039	03/28/2024	390.17	PENINSULA LIGHT COMPANY
01	CHK	00383040	03/28/2024	13,277.50	PUGET SOUND ENERGY
01	CHK	00383041	03/28/2024	668.52	PURCELL TIRE & RUBBER COMPANY
01	CHK	00383042	03/28/2024	3,300.00	PUYALLUP/SUMNER CHAMBER OF COM
01	CHK	00383043	03/28/2024	164.93	RAINIER LIGHTING & ELECTRICAL
01	CHK	00383044	03/28/2024	253.24	ROBERT MUSTAIN
01	CHK	00383045	03/28/2024	9,123.50	SM STEMPEER ARCHITECTS PLLC
01	CHK	00383046	03/28/2024	1,000.00	TACOMA COMMUNITY HOUSE
01	CHK	00383047	03/28/2024	5,278.21	TACOMA MALL PARTNERSHIP
01	CHK	00383048	03/28/2024	9,000.00	THE LAMAR COMPANY LLC
01	CHK	00383049	03/28/2024	5,000.00	TRANSPORTATION CHOICES
01	CHK	00383050	03/28/2024	14,950.00	TRIBOLOGIK CORPORATION
01	CHK	00383051	03/28/2024	1,160.44	ULINE INC
01	CHK	00383052	03/28/2024	556.25	UNITED SITE SERVICES OF NEVADA
01	CHK	00383053	03/28/2024	1,107.67	VERIZON WIRELESS
01	CHK	00383054	03/28/2024	559.25	VERIZON WIRELESS
01	CHK	00383055	03/28/2024	559.25	VERIZON WIRELESS
01	CHK	00383056	03/28/2024	343.33	VERIZON WIRELESS
01	CHK	00383057	03/28/2024	559.25	VERIZON WIRELESS
01	CHK	00383058	03/28/2024	559.25	VERIZON WIRELESS
01	CHK	00383059	03/28/2024	1,838.45	VERIZON WIRELESS
01	CHK	00383060	03/28/2024	684.47	VERIZON WIRELESS
01	CHK	00383061	03/28/2024	576.16	VERIZON WIRELESS
01	CHK	00383062	03/28/2024	747.65	VERIZON WIRELESS
01	CHK	00383063	03/28/2024	546.62	VERIZON WIRELESS
01	CHK	00383064	03/28/2024	619.25	VERIZON WIRELESS
01	CHK	00383065	03/28/2024	559.25	VERIZON WIRELESS
01	CHK	00383066	03/28/2024	80.02	VERIZON WIRELESS
01	CHK	00383067	03/28/2024	1,487.56	VERIZON WIRELESS
01	CHK	00383068	03/28/2024	2,468.00	DIVERSIFICATION INC
01	EFT	00016305	03/07/2024	4,651.20	ALL STARZ STAFFING AND CONSULT
01	EFT	00016306	03/07/2024	4,629.71	AMAZON CAPITAL SERVICES INC
01	EFT	00016307	03/07/2024	1,011.12	ANGI ENERGY SYSTEMS
01	EFT	00016308	03/07/2024	10.09	ALASKA RUBBER GROUP, INC
01	EFT	00016309	03/07/2024	11,024.30	ATWORK! COMMERCIAL ENTERPRISES
01	EFT	00016310	03/07/2024	3,629.85	CONTINENTAL BATTERY COMPANY
01	EFT	00016311	03/07/2024	5,660.21	BRAVO ENVIRONMENTAL NW INC
01	EFT	00016312	03/07/2024	36.40	CAMCAL INC
01	EFT	00016313	03/07/2024	2,728.83	CDW GOVERNMENT INC
01	EFT	00016314	03/07/2024	7,086.51	CINTAS CORPORATION NO 2
01	EFT	00016315	03/07/2024	94,914.09	CUMMINS INC
01	EFT	00016316	03/07/2024	21,566.39	CUSTOM EDGE INC
01	EFT	00016317	03/07/2024	250.00	CYBERSOURCE CORPORATION
01	EFT	00016318	03/07/2024	1,484.49	FIVE9 INC
01	EFT	00016319	03/07/2024	30,968.73	GALLS LLC
01	EFT	00016320	03/07/2024	7,892.53	SPX CORPORATION
01	EFT	00016321	03/07/2024	31,990.58	GILLIG LLC
01	EFT	00016322	03/07/2024	6,500.00	GORDON THOMAS HONEYWELL
01	EFT	00016323	03/07/2024	165,828.68	GOVERNMENTJOBS.COM INC
01	EFT	00016324	03/07/2024	2,373.02	GRAINGER
01	EFT	00016325	03/07/2024	2,857.10	HERC RENTALS INC
01	EFT	00016326	03/07/2024	2,475.92	MARK HOLMES
01	EFT	00016327	03/07/2024	44.03	JEFFREY ROGERS
01	EFT	00016328	03/07/2024	165.00	JOSEPH RIGGINS
01	EFT	00016329	03/07/2024	614.73	KAMAN FLUID POWER LLC
01	EFT	00016330	03/07/2024	86.98	CANAM MINERALS
01	EFT	00016331	03/07/2024	5,217.09	KNOWBE4 INC
01	EFT	00016332	03/07/2024	7,398.72	LARSEN SIGN COMPANY
01	EFT	00016333	03/07/2024	80.40	MARAH HARRIS
01	EFT	00016334	03/07/2024	4,912.60	DB PRINTING LLC
01	EFT	00016335	03/07/2024	1,862.99	MOHAWK MFG & SUPPLY
01	EFT	00016336	03/07/2024	1,815.86	MOTOROLA SOLUTIONS INC
01	EFT	00016337	03/07/2024	2,636.50	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00016338	03/07/2024	1,503.80	NAVIA BENEFIT SOLUTIONS
01	EFT	00016339	03/07/2024	38,704.62	NEOPART TRANSIT LLC

01	EFT	00016340	03/07/2024	36,489.08	PARAMETRIX ENGINEERING
01	EFT	00016341	03/07/2024	5,839.61	ROMAINE ELECTRIC CORP
01	EFT	00016342	03/07/2024	330.00	SHUMAN LLC
01	EFT	00016343	03/07/2024	100.62	RS AMERICAS INC
01	EFT	00016344	03/07/2024	1,935.86	SEATTLE AUTOMOTIVE DISTRIBUTIN
01	EFT	00016345	03/07/2024	880.80	SECURITYINSPECTION.COM INC
01	EFT	00016346	03/07/2024	581.66	SOUND TRANSIT SMART CARD CENTR
01	EFT	00016347	03/07/2024	642.05	SOUTH TACOMA GLASS
01	EFT	00016348	03/07/2024	1,711.92	STANDARD PARTS CORP
01	EFT	00016349	03/07/2024	1,664.02	STAPLES INC
01	EFT	00016350	03/07/2024	1,237.60	UNIVERSAL AUTO GROUP 1
01	EFT	00016351	03/07/2024	436.48	TACOMA SCREW PRODUCTS INC
01	EFT	00016352	03/07/2024	28,896.44	THE AFTERMARKET PARTS CO LLC
01	EFT	00016353	03/07/2024	2,985.64	VANNER INC
01	EFT	00016354	03/07/2024	90,974.68	VIA TRANSPORTATION INC
01	EFT	00016355	03/07/2024	2,477.03	WOFSCO INC
01	EFT	00016356	03/07/2024	30,580.76	ASSOCIATED PETROLEUM
01	EFT	00016357	03/07/2024	1,937.76	ZUMAR INDUSTRIES INC
01	EFT	00016358	03/08/2024	87,031.72	EMPOWER
01	EFT	00016359	03/08/2024	269,016.27	ICMA RETIREMENT
01	EFT	00016360	03/08/2024	17,815.50	NAVIA BENEFIT SOLUTIONS
01	EFT	00016361	03/08/2024	15,168.85	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00016362	03/08/2024	5,202.91	WA ST CHILD SUPPORT REGISTRY
01	EFT	00016363	03/14/2024	369.78	22ND CENTURY TECHNOLOGIES INC
01	EFT	00016364	03/14/2024	8,922.50	A & E IMAGING
01	EFT	00016365	03/14/2024	23,135.00	AMERICAN CUSTODIAN INC
01	EFT	00016366	03/14/2024	250.30	AIRGAS INC
01	EFT	00016367	03/14/2024	10,172.29	ALL STARZ STAFFING AND CONSULT
01	EFT	00016368	03/14/2024	6,820.05	AMAZON CAPITAL SERVICES INC
01	EFT	00016369	03/14/2024	878.60	CONTINENTAL BATTERY COMPANY
01	EFT	00016370	03/14/2024	62,671.84	BRIDGESTONE AMERICA
01	EFT	00016371	03/14/2024	21.67	PACIFIC WELDING SUPPLY INC
01	EFT	00016372	03/14/2024	90.38	CHRISTIAN CARLSON
01	EFT	00016373	03/14/2024	1,206.04	CHRISTINE BARRY
01	EFT	00016374	03/14/2024	487.19	CINTAS CORPORATION NO 2
01	EFT	00016375	03/14/2024	28,273.68	CLEVER DEVICES LTD
01	EFT	00016376	03/14/2024	1,400.00	COACHING SYSTEMS LLC
01	EFT	00016377	03/14/2024	2,804.10	COGENT COMMUNICATIONS INC
01	EFT	00016378	03/14/2024	12,290.72	CUMMINS INC
01	EFT	00016379	03/14/2024	165.00	DAVID TAUTALA
01	EFT	00016380	03/14/2024	6,886.62	DELL MARKETING LP
01	EFT	00016381	03/14/2024	1,042.50	TRUCKPRO HOLDING CORPORTATION
01	EFT	00016382	03/14/2024	3,108.00	DRUG FREE BUSINESS
01	EFT	00016383	03/14/2024	178.18	ELLEN SCOTT
01	EFT	00016384	03/14/2024	884,237.75	FIRST TRANSIT INC
01	EFT	00016385	03/14/2024	35,600.31	GILLIG LLC
01	EFT	00016386	03/14/2024	5,411.15	GRAINGER
01	EFT	00016387	03/14/2024	58,773.24	HUITT-ZOLLARS INC
01	EFT	00016388	03/14/2024	61.33	KAMAN FLUID POWER LLC
01	EFT	00016389	03/14/2024	343.10	KATHY WALTON
01	EFT	00016390	03/14/2024	227.69	KNOWBE4 INC
01	EFT	00016391	03/14/2024	474.17	MALLORY SAFETY & SUPPLY LLC
01	EFT	00016392	03/14/2024	512.10	MOHAWK MFG & SUPPLY
01	EFT	00016393	03/14/2024	1,036.70	MOTOROLA SOLUTIONS INC
01	EFT	00016394	03/14/2024	1,600.75	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00016395	03/14/2024	1,025.61	NEOPART TRANSIT LLC
01	EFT	00016396	03/14/2024	3,767.00	PACIFICA LAW GROUP LLP
01	EFT	00016397	03/14/2024	2,935.99	PEAK INDUSTRIAL INC
01	EFT	00016398	03/14/2024	74,169.91	PETROCARD INC
01	EFT	00016399	03/14/2024	160.71	PRINT NW
01	EFT	00016400	03/14/2024	3,120.90	QUADIENT FINANCE USA INC
01	EFT	00016401	03/14/2024	612.71	QUALITY PRESS
01	EFT	00016402	03/14/2024	164.06	SHUMAN LLC
01	EFT	00016403	03/14/2024	45.14	RS AMERICAS INC
01	EFT	00016404	03/14/2024	177.29	RYAN WHEATON
01	EFT	00016405	03/14/2024	591.61	SAMBA HOLDINGS INC
01	EFT	00016406	03/14/2024	284.06	SCHETKY NORTHWEST SALES INC
01	EFT	00016407	03/14/2024	98.55	SCOTT TUTTLE
01	EFT	00016408	03/14/2024	183.93	SEATTLE AUTOMOTIVE DISTRIBUTIN
01	EFT	00016409	03/14/2024	4,131.81	SHI INTERNATIONAL CORP
01	EFT	00016410	03/14/2024	844.55	SOUND TRANSIT SMART CARD CENTR
01	EFT	00016411	03/14/2024	500.00	MARK W MEROD
01	EFT	00016412	03/14/2024	642.05	SOUTH TACOMA GLASS
01	EFT	00016413	03/14/2024	2,606.79	SPORTWORKS GLOBAL LLC
01	EFT	00016414	03/14/2024	996.06	STANDARD PARTS CORP
01	EFT	00016415	03/14/2024	86.36	STERICYCLE INC
01	EFT	00016416	03/14/2024	15.00	STEVE ADAMS
01	EFT	00016417	03/14/2024	1,284.11	UNIVERSAL AUTO GROUP 1
01	EFT	00016418	03/14/2024	234.38	TACOMA SCREW PRODUCTS INC
01	EFT	00016419	03/14/2024	10,158.38	THE WW WILLIAMS COMPANY LLC
01	EFT	00016420	03/14/2024	153.96	TINY'S TIRE
01	EFT	00016421	03/14/2024	1,339.62	TITUS-WILL FORD SALES INC
01	EFT	00016422	03/14/2024	3,251.43	THE AFTERMARKET PARTS CO LLC

01	EFT	00016423	03/14/2024	165.00 TYLER KREBS
01	EFT	00016424	03/14/2024	60,181.11 UNITED ENERGY TRADING LLC
01	EFT	00016425	03/14/2024	2,587.35 UNITED RENTALS (NORTH AMERICA)
01	EFT	00016426	03/14/2024	835.95 VALIN CORPORATION
01	EFT	00016427	03/14/2024	96,088.68 VIA TRANSPORTATION INC
01	EFT	00016428	03/14/2024	19,661.86 DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00016429	03/14/2024	13,008.05 ASSOCIATED PETROLEUM
01	EFT	00016430	03/14/2024	1,574.30 ZAYO GROUP HOLDINGS INC
01	EFT	00016431	03/18/2024	79,903.93 US BANK CORPORATE PAYMENT SYST
01	EFT	00016432	03/21/2024	2,142.00 22ND CENTURY TECHNOLOGIES INC
01	EFT	00016433	03/21/2024	2,441.85 A & E IMAGING
01	EFT	00016434	03/21/2024	703.80 ALL STARZ STAFFING AND CONSULT
01	EFT	00016435	03/21/2024	10,686.25 AMAZON CAPITAL SERVICES INC
01	EFT	00016436	03/21/2024	823.95 ANGI ENERGY SYSTEMS
01	EFT	00016437	03/21/2024	148.64 ALASKA RUBBER GROUP, INC
01	EFT	00016438	03/21/2024	2,359.54 CONTINENTAL BATTERY COMPANY
01	EFT	00016439	03/21/2024	449.47 BRAUN CORPORATION
01	EFT	00016440	03/21/2024	82.48 CASSANDRA MCMILLAN
01	EFT	00016441	03/21/2024	22,991.81 CHEVRON PRODUCTS CO
01	EFT	00016442	03/21/2024	6,760.46 CINTAS CORPORATION NO 2
01	EFT	00016443	03/21/2024	36,797.78 CLARY LONGVIEW LLC
01	EFT	00016444	03/21/2024	2,880.00 CONFLICT MANAGEMENT STRATEGIES
01	EFT	00016445	03/21/2024	34,004.12 CUMMINS INC
01	EFT	00016446	03/21/2024	2,570.28 DIAMOND PARKING SERVICES LLC
01	EFT	00016447	03/21/2024	6,820.95 DRUG FREE BUSINESS
01	EFT	00016448	03/21/2024	1,332.00 EASTER SEALS WASHINGTON
01	EFT	00016449	03/21/2024	923.09 FINISHMASTER INC
01	EFT	00016450	03/21/2024	22,386.26 GILLIG LLC
01	EFT	00016451	03/21/2024	122.21 GLOBAL CALIBRATION
01	EFT	00016452	03/21/2024	3,544.79 GRAINGER
01	EFT	00016453	03/21/2024	2,276.92 GROENEVELD LUBRICATION SOLUTIO
01	EFT	00016454	03/21/2024	2,883.04 INTERCLEAN EQUIPMENT LLC
01	EFT	00016455	03/21/2024	2,118.00 JAJ ENTERPRISES LLC
01	EFT	00016456	03/21/2024	1,204.48 RONALD E JENSEN & JAMES W JENS
01	EFT	00016457	03/21/2024	125.74 KAMAN FLUID POWER LLC
01	EFT	00016458	03/21/2024	3,000.00 FOX CORPORATION
01	EFT	00016459	03/21/2024	45,298.11 LAKEVIEW LIGHT & POWER CO
01	EFT	00016460	03/21/2024	1,258.57 LARSCO INC
01	EFT	00016461	03/21/2024	3,303.00 MILLER MOBILE & MECHANICAL LLC
01	EFT	00016462	03/21/2024	1,500.47 MOHAWK MFG & SUPPLY
01	EFT	00016463	03/21/2024	127.38 MOOD MEDIA NORTH AMERICA HOLDI
01	EFT	00016464	03/21/2024	6,986.91 MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00016465	03/21/2024	3,036.74 NEOPART TRANSIT LLC
01	EFT	00016466	03/21/2024	100.74 OUTFITTER SATELLITE INC
01	EFT	00016467	03/21/2024	71,078.05 PETROCARD INC
01	EFT	00016468	03/21/2024	1,774.15 QUALITY PRESS
01	EFT	00016469	03/21/2024	5,050.27 ROMAINE ELECTRIC CORP
01	EFT	00016470	03/21/2024	3,467.00 RIGHT! SYSTEMS INC
01	EFT	00016471	03/21/2024	2,352.37 SEATTLE AUTOMOTIVE DISTRIBUTIN
01	EFT	00016472	03/21/2024	175.00 SITECRAFTING INC
01	EFT	00016473	03/21/2024	8,637.55 SOUND TRANSIT SMART CARD CENTR
01	EFT	00016474	03/21/2024	994.13 SOUTH TACOMA GLASS
01	EFT	00016475	03/21/2024	1,065.46 STANDARD PARTS CORP
01	EFT	00016476	03/21/2024	1,538.60 STAPLES INC
01	EFT	00016477	03/21/2024	86.36 STERICYCLE INC
01	EFT	00016478	03/21/2024	6,458.15 TACOMA COMMUNITY COLLEGE
01	EFT	00016479	03/21/2024	5,778.93 UNIVERSAL AUTO GROUP 1
01	EFT	00016480	03/21/2024	656.65 TACOMA SCREW PRODUCTS INC
01	EFT	00016481	03/21/2024	10,893.75 THE WW WILLIAMS COMPANY LLC
01	EFT	00016482	03/21/2024	5,137.46 TITUS-WILL FORD SALES INC
01	EFT	00016483	03/21/2024	28,461.35 THE AFTERMARKET PARTS CO LLC
01	EFT	00016484	03/21/2024	3,933.00 WA ST TRANSIT INSURANCE POOL
01	EFT	00016485	03/21/2024	1,156.95 WAXIE SANITARY SUPPLY
01	EFT	00016486	03/21/2024	18,389.78 DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00016487	03/21/2024	245.74 WOFSCO INC
01	EFT	00016488	03/21/2024	40,156.26 ASSOCIATED PETROLEUM
01	EFT	00016489	03/21/2024	9,100.00 WASHINGTON STATE TRANSIT ASSOC
01	EFT	00016490	03/21/2024	577.86 ZAYO GROUP HOLDINGS INC
01	EFT	00016491	03/22/2024	54,342.91 WA ST DEPT OF REVENUE
01	EFT	00016492	03/22/2024	1,352,851.24 AWC EMPLOYEE BENEFIT TRUST
01	EFT	00016493	03/22/2024	92,516.74 EMPOWER
01	EFT	00016494	03/22/2024	258,695.68 ICMA RETIREMENT
01	EFT	00016495	03/22/2024	17,109.77 NAVIA BENEFIT SOLUTIONS
01	EFT	00016496	03/22/2024	15,286.22 TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00016497	03/22/2024	5,164.41 WA ST CHILD SUPPORT REGISTRY
01	EFT	00016498	03/28/2024	906.50 22ND CENTURY TECHNOLOGIES INC
01	EFT	00016499	03/28/2024	162,614.27 ABSHER CONSTRUCTION COMPANY
01	EFT	00016500	03/28/2024	4,911.30 ALL STARZ STAFFING AND CONSULT
01	EFT	00016501	03/28/2024	11,198.19 AMAZON CAPITAL SERVICES INC
01	EFT	00016502	03/28/2024	359.20 AM BRANAM TOOLS INC
01	EFT	00016503	03/28/2024	13,160.32 ANGI ENERGY SYSTEMS
01	EFT	00016504	03/28/2024	462.26 CONTINENTAL BATTERY COMPANY
01	EFT	00016505	03/28/2024	1,410.57 BRAUN CORPORATION

01	EFT	00016506	03/28/2024	558.31	BRENT RIFFEL
01	EFT	00016507	03/28/2024	14,526.00	CABBROS CLEANING SERVICE LLC
01	EFT	00016508	03/28/2024	11,933.67	CDW GOVERNMENT INC
01	EFT	00016509	03/28/2024	487.19	CINTAS CORPORATION NO 2
01	EFT	00016510	03/28/2024	403,367.18	CONSTRUCT INC
01	EFT	00016511	03/28/2024	38,573.71	CUMMINS INC
01	EFT	00016512	03/28/2024	4,364.57	DELL MARKETING LP
01	EFT	00016513	03/28/2024	2,269.76	DKS ASSOCIATES
01	EFT	00016514	03/28/2024	1,303.32	TRUCKPRO HOLDING CORPORTATION
01	EFT	00016515	03/28/2024	1,058.50	FENCE SPECIALISTS INC
01	EFT	00016516	03/28/2024	7,024.39	GORDON TRUCK CENTERS INC
01	EFT	00016517	03/28/2024	561.51	FSX INC
01	EFT	00016518	03/28/2024	19,805.31	GALLS LLC
01	EFT	00016519	03/28/2024	445.23	SPX CORPORATION
01	EFT	00016520	03/28/2024	30,346.64	GILLIG LLC
01	EFT	00016521	03/28/2024	553.49	GRAINGER
01	EFT	00016522	03/28/2024	18,746.00	LIBERTY MUTUAL GROUP INC
01	EFT	00016523	03/28/2024	1,656.00	JAJ ENTERPRISES LLC
01	EFT	00016524	03/28/2024	19,581.00	RONALD E JENSEN & JAMES W JENS
01	EFT	00016525	03/28/2024	484.50	TYCO FIRE & SECURITY (US) MANA
01	EFT	00016526	03/28/2024	165.00	KEVIN LEGGETT
01	EFT	00016527	03/28/2024	5,477.48	LARSEN SIGN COMPANY
01	EFT	00016528	03/28/2024	4,007.64	MALLORY SAFETY & SUPPLY LLC
01	EFT	00016529	03/28/2024	59.75	MICHAEL GRIFFUS
01	EFT	00016530	03/28/2024	2,199.99	MOHAWK MFG & SUPPLY
01	EFT	00016531	03/28/2024	3,314.95	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00016532	03/28/2024	100.18	NATHEN GRAHAM
01	EFT	00016533	03/28/2024	4,542.42	NEOPART TRANSIT LLC
01	EFT	00016534	03/28/2024	19,701.25	PARAMETRIX ENGINEERING
01	EFT	00016535	03/28/2024	74,216.60	PETROCARD INC
01	EFT	00016536	03/28/2024	3,614.23	PRINT NW
01	EFT	00016537	03/28/2024	162,075.25	PUGET PAVING & CONSTRUCTION
01	EFT	00016538	03/28/2024	641.63	ROMAINE ELECTRIC CORP
01	EFT	00016539	03/28/2024	8,825.28	ROBBLEE'S TOTAL SECURITY INC
01	EFT	00016540	03/28/2024	131.27	ROBERT WOOLERY
01	EFT	00016541	03/28/2024	377.31	RS AMERICAS INC
01	EFT	00016542	03/28/2024	902.73	SEATTLE AUTOMOTIVE DISTRIBUTIN
01	EFT	00016543	03/28/2024	58,111.24	SOUND TRANSIT
01	EFT	00016544	03/28/2024	13,441.44	SOUND TRANSIT SMART CARD CENTR
01	EFT	00016545	03/28/2024	1,250.00	MARK W MEROD
01	EFT	00016546	03/28/2024	1,257.33	STANDARD PARTS CORP
01	EFT	00016547	03/28/2024	2,031.12	STAPLES INC
01	EFT	00016548	03/28/2024	8,095.34	SUMMIT LAW GROUP PLLC
01	EFT	00016549	03/28/2024	2,384.67	UNIVERSAL AUTO GROUP 1
01	EFT	00016550	03/28/2024	3,003.80	TACOMA SCREW PRODUCTS INC
01	EFT	00016551	03/28/2024	299.69	TAKKT AMERICA HOLDING INC
01	EFT	00016552	03/28/2024	14,845.21	THE WW WILLIAMS COMPANY LLC
01	EFT	00016553	03/28/2024	10,729.23	THE AFTERMARKET PARTS CO LLC
01	EFT	00016554	03/28/2024	1,883.81	UNITED RENTALS (NORTH AMERICA)
01	EFT	00016555	03/28/2024	985.50	WA ST TRANSIT INSURANCE POOL
01	EFT	00016556	03/28/2024	1,898.57	WESMAR COMPANY INC
01	EFT	00016557	03/28/2024	17,664.61	DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00016558	03/28/2024	2,464.04	WOFSCO INC
01	EFT	00016559	03/28/2024	47,135.08	ASSOCIATED PETROLEUM
01	EFT	00016560	03/28/2024	232.47	WORLDPAC INC
01	EFT	00016561	03/28/2024	375.00	WASHINGTON STATE TRANSIT ASSOC
01	EFT	00016562	03/28/2024	231.49	XPO LOGISTICS FREIGHT INC
01	EFT	00016563	03/28/2024	2,939.67	ZUMAR INDUSTRIES INC
01	EFT	00016564	03/29/2024	7,738.76	EMPOWER
01	EFT	00016565	03/29/2024	27,017.37	ICMA RETIREMENT
01	EFT	00016566	03/29/2024	376.78	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00016567	03/29/2024	3,088.62	WA ST CHILD SUPPORT REGISTRY
Total Payments				\$7,296,705.74	

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING MINUTES**

March 11, 2024

CALL TO ORDER

Vice Chair Whalen called the regular board meeting to order at 4:01 p.m.

ROLL CALL

Commissioners present:

Olgy Diaz, City of Tacoma Councilmember
Doug Fagundes, City of Fife Councilmember,
(representing Fife/Milton/Pacific/Auburn/Gig Harbor Ruston/Steilacoom)
John Hines, City of Tacoma Deputy Mayor
John Hoheusle, President of ATU 758, Represents IAM and ATU
Jim Kastama, City of Puyallup Mayor *(representing Edgewood and Puyallup)*
Ryan Mello, Pierce County Councilmember
Shannon Reynolds, City of Fircrest Councilmember *(representing Fircrest and University Place)*
Kristina Walker, Chair, City of Tacoma Councilmember
Jason Whalen, Vice Chair, City of Lakewood Mayor

Commissioners excused:

Marty Campbell, Pierce County Councilmember

Staff present:

Mike Griffus, Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Dustin Annis, Deputy Clerk of the Board
Abraham Weill, Counsel from KL Gates

LAND ACKNOWLEDGMENT AND FLAG SALUTE

Vice Chair Whalen led attendees in the land acknowledgment, followed by the flag salute.
[Commissioner Reynolds arrived at approximately 4:03 p.m.]

OPENING REMARKS AND HOUSEKEEPING ITEMS

Vice Chair Whalen welcomed board members, staff, and citizens to the meeting and provided attendees with instructions for meeting participation.

PRESENTATIONS

- 1. Honoring Richard Bartholomew for Operator of the Month for February 2024.**

Assistant Transportation Manager Scott Gaines honored Mr. Bartholomew for being selected Operator of the Month for February 2024. He detailed his attributes and contributions to the agency and to the community, highlighting that he has been serving the community since 2018, serves as a mentor to operator trainees, and goes the extra mile to help passengers and coworkers. He read complimentary comments that passengers have submitted relating to the service that Mr. Bartholomew provides.

On behalf of the Board, Vice Chair Whalen congratulated Mr. Bartholomew for his achievement.

2. Honoring Joseph Rochon for Being Selected Employee of the Year for Calendar Year 2023

Assistant Transportation Manager Scott Gaines honored Joseph Rochon for being selected Employee of the Year for 2023. Mr. Gaines reported that Mr. Rochon possesses an outstanding work ethic and customer service skills and has been with Pierce Transit for 34 years. He reported that he has an extra safety record, has never had a preventable accident, and is a member of the 2 Million Miler Club. [*Commissioners Mello and Diaz arrived at approximately 4:07 p.m.*] He read complimentary comments that passengers have submitted relating to the service that Mr. Rochon provides.

On behalf of the Board, Vice Chair Whalen applauded Mr. Rochon for the great work and service to the community and for his 34 years of service.

3. Update: Customer Experience Plan Actions

Chief Planning Officer Ryan Wheaton gave an overview of Agency's efforts for implementing the second and third goals of the Customer Experience Plan since December. He reminded attendees of the routes that will be eliminated and replaced with Runner service that will go into effect with the March 31 service change.

Mr. Wheaton reviewed the outreach and communication efforts for the new Pacific Avenue/SR-7 service and to inform customers about the change as well as efforts to work with the affected SHUTTLE customers to transition them to SHUTTLE, where possible, and to continue to work with those to find a solution.

Mr. Wheaton closed his presentation advising the commissioners to let staff know if they would like the agency to connect with a particular community group.

4. 2023 Interim Productivity Standards and Ridership Data

Service Planning Assistant Manager Andrew Arnes presented on the item and recapped the history and reasoning for implementation of the interim standards in December 2022, noting that a combination of changes in rider behavior and a decline in ridership due to the pandemic supported the need for interim standards.

Mr. Arnes gave an overview of the methodologies used to create the interim standards and advised the agency will be working on developing performance standards for ridership for implementation in the Long-Range Plan.

The Board reviewed data for the following categories and engaged in question-and answer period with staff on the following:

- 2020-2023 Average Ridership Recovery Comparison
- 2019 -2023 Passengers Per Service Hour Comparison
- 2019-2023 Passengers Per Revenue Mile Comparison
- 2023 Route Rankings for meeting productivity
- 2019-2023 Ridership Boardings for all modes of service
- 2022 vs. 2023 Boarding per Service Hour for Top 5 and Bottom 5 Routes
- 2022 -2023 by Quarter, Runner Boardings by Zone
- Youth Ride Free Boardings and trends/locations where boardings are occurring
- 2023 Transit Center Boardings
- April – December 2023 ORCA LIFT Boardings by Route

Upon inquiry from Commissioner Kastama, A discussion and answer period ensued about farebox recovery trends and statistics. CEO Griffus advised that of various programs that have been implemented over the years that has reduced farebox recovery efforts such as Youth Ride Free Program and ORCA LIFT program.

5. Overview of Pierce Transit Board Composition Review Process

Aaron Millstein, Counsel for KL Gates, provided an overview of the Board Composition review process. He reviewed the statutes that govern the process and advised that the review process is required every four years and noting that the review process will be held this year. He reviewed the service area, current board composition, and population estimates for each jurisdiction in the Pierce Transit boundary.

Upon inquiry, Mr. Millstein confirmed that Joint Base Lewis-McChord does not participate in the composition review process.

PUBLIC COMMENT

Vice Chair Whalen provided participation instructions to the public and opened public comment.

There was no public comment given or submitted in advance of the meeting. Public comment was closed.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)

Commissioners Kastama and Hines **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 8-0.

1. Approval of Vouchers, February 1-29, 2024
Operating Fund #10
Self-Insurance Fund #40
Capital Fund #90
Payment Nos. 382633 through 382866
Wire Nos. 16028 through 382767
No Advance Travel Checks
Total \$7,309,891.13
2. Approval of Minutes: February 12, 2024
3. FS 2024-011, Authorized the Chief Executive Officer to increase the contract spending authority amount by \$100,000 with Bravo Environmental, Inc., (Contract No. 1340) to support scheduled and unscheduled environmental service needs, for a new contract spending authority of \$300,000.

ACTION AGENDA

1. **FS 2024-012, Authorize the Chief Executive Officer to Increase the Contract Spending Authority with Talakai Construction (Contract No. 1703) by \$2,135,010 for the Removal and Purchase of Approximately 80 Additional bus Shelters, Including Solar Lighting, for a new Contract Amount of \$3,073,801**

Sr. Project Manager Monica Adams presented on the item. She reported that the agency is focused on improving the customer experience and is allocating additional resources to replace old and deteriorated bus shelters as well as improved lighting for safety. She reviewed a side-by-side comparison of the bus shelter design/amenities of the Stream system versus the regular system and reviewed the timeline for installation. She noted that the action before the Board today addresses bus shelters outside of the Stream corridor.

Commissioners Walker and Kastama **moved** and seconded to authorize the Chief Executive Officer to increase the contract spending authority with Talakai Construction (Contract No. 1703) by \$2,135,010 for the removal and purchase of approximately 80 additional bus shelters, including solar lighting, for a new contract amount of \$3,073,801.

Motion **carried**, 8-0.

2. **FS 2024-013, Authorizing the Chief Executive Officer to Enter into and Execute the Collective Bargaining Agreement with the Amalgamated Transit Union (ATU), Local 758, in Substantially the Same Form as Exhibit A, for the Period of January 1, 2024, through December 31, 2026**

Labor Negotiator Kendra Brokman presented on the item. She reviewed the agency divisions that are covered under this contract and reviewed the highlights of the contract, noting that the contract focuses on improving work life balance and the creation of part-time schedules.

Ms. Brokman thanked ATU President John Hoheusle and his team in reaching a tentative agreement.

Vice Chair Whalen thanked all the parties for their collaborative work, noting that the Board values the employees of Pierce Transit and for the good work that is being done to increase ridership and improving conditions for riders, such as installing new bus shelters.

ATU President John Hoheusle thanked CEO Griffus, Chief Administration Officer Amy Cleveland, and Labor Negotiator Kendra Brokman for their work on the agreement and for investing in the ATU.

Commissioners Walker and Fagundes **moved** and seconded to authorize the Chief Executive Officer to enter into and execute the Collective Bargaining Agreement with the Amalgamated Transit Union, Local 758, in substantially the same form as Exhibit A, for the period of January 1, 2024, through December 31, 2026.

Motion **carried**, 8-0.

STAFF UPDATES

1. CEO'S Report

CEO Griffus reported on the following items:

- The Stream Community Line ribbon cutting ceremony will be held Monday, April 22, at 1:00 p.m. at the Tacoma Dome Station. Advised commissioners to look for the event invitation this week.
- The ribbon cutting ceremony for the new Gig Harbor Runner Service will be held Monday, April 1 beginning at 10:30 a.m. at St. Anthony Hospital in Gig Harbor. Invitations for this event will be distributed in the coming weeks.
- Announced that the Agency is expected to receive approximately \$2.5 million in grant funds for bus shelter replacements and another \$1.3 million for Transit Signal Priority infrastructure along Meridian Avenue in Puyallup.
- Reported that March 18th is National Transit Driver Appreciation Day, and Pierce Transit will be thanking and honoring its operators for providing an essential service to the community.

INFORMATIONAL BOARD ITEMS

1. Chair's Report

Chair Walker reported on the following:

- The next Executive Finance Committee is scheduled for March 21 at 3:00 p.m.
- Reported that due to the Veterans Day Holiday, the regular Board Meeting scheduled for November 11 has been rescheduled to November 18, along with a special study session meeting beginning at 3:00 p.m. to review the proposed 2025 Budget.

2. Sound Transit Update

Chair Walker reported on the following:

- The Sound Transit Board recently held their retreat, noting that it went well. She reported that Sound Transit has a new interim CEO and provided a status update on the East Link 2 line, noting that service is scheduled to begin on this segment of the project on April 27th. The full Link 2 line is expected to open in 2025.
- Reported on the wayfinding pilot project that is underway to assist those with vision and hearing problems. The pilot is being tested at Westlake and Chinatown locations.

Commissioner Kastama also noted that the Sound Transit Board Retreat went well and reported that the new CEO is focused on implementing a Technical Advisory Committee and there is uniform consensus amongst the Board in support of this new committee.

3. Puget Sound Regional Council Transportation Policy Board (TPB) Update

Commissioner Mello reported the committee will meet March 14. He reported on the work that is before this committee, which included project selection, climate work, and updating the Regional Transportation Plan.

4. Commissioners' Comments

Commissioner Hines reported on the work that was conducted at the February 15, 2024, Service Delivery and Capital Committee meeting.

EXECUTIVE SESSION

There was no executive session held.

ADJOURMENT

Commissioners Walker and Fagundes **moved** and seconded to adjourn the meeting at 5:12 p.m.

Motion **carried**, 8-0.

Deanne Jacobson
Clerk of the Board

Kristina Walker, Chair
Board of Commissioners

TITLE: Authority to Increase the Contract Spending Authority with Via Transportation, Contract No. 1214, for the Transit Planning Software and to Extend the Service Years of the Contract

DIVISION: Planning & Community Development

SUBMITTED BY: Brent Campbell, IT Assistant Manager

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number:

Operating Budget

Capital Budget

CONTRACT SUMMARY		EXPLANATION:
Current Contract Authority	\$ 145,796.50	This amendment will be for up to three additional years. The annual costs, inclusive of sales tax, are detailed as follows: \$54,725.00 for 2024, \$58,520.00 for 2025, and \$62,590 for 2026.
This Increase Request	\$ 175,835.00	
New Contract Authority	\$ 321,631.50	

BACKGROUND:

In 2018 the Chief Executing Officer authorized the sole-source selection of the Remix software (now provided by Via Software).

The Pierce Transit Planning Department uses Remix for fixed route scenario planning and testing of potential routes. It allows planning to plan a route, and then identify predictive schedule and fleet requirements. This software is also used for long range planning and coordination with partner agencies. Another module that is part of this agreement is the Remix on Demand Planning License. This allows planning to predict use of potential new on-demand service areas as well as manage existing Runner Zones. This contract will combine both maintenance agreements together under one contract.

STAFF RECOMMENDATION:

Staff recommends increasing the contract amount by \$175,835.00 to extend the years of service on this contract so that the agency can continue to conduct essential fixed route and on demand planning scenarios of existing and potential routes.

ALTERNATIVES:

Do not authorize the contract extension and stop using Remix. This is not recommended as it would remove access to a tool that our planning department relies upon.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase to the contract spending authority by \$175,835 with Via Transportation, Contract No. 1214, to extend the service years of the contract for a total contract spending authority of \$321,631.50.

TITLE: Authority to Increase the Contract Spending Authority with Genfare, Contract No. 1036, to Extend the Service Years of the Contract for Farebox System Software Maintenance and Support Services

DIVISION: Finance

SUBMITTED BY: Brent Campbell, IT Assistant Manager

RELATED ACTION:

FS 18-062, Authority to Execute a Sole Source One-Year Farebox System Software Licensing and Support Agreement with Two Optional One-Year Extensions with Genfare.

FS 2020-018, Authority to Execute a Sole Source, Multi-Year Licensing and Subscription Agreement with Genfare to Upgrade the Software of the Farebox System.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Genfare Contract No. 1036 for Genfare Farebox System Software Maintenance and Support.

Operating Budget

Capital Budget

CONTRACT SUMMARY:		EXPLANATION:
Current Contract Authority	\$ 269,084	The annual costs, inclusive of sales tax, are detailed as follows: \$82,525 for 2024, \$85,001 for 2025, \$87,551 for 2026, \$90,180 for 2027, and \$92,883 for 2028. The 2024 expense of \$82,525 is nearly met by the allocated budget of \$82,000. For subsequent years, the Information Technology Department will update the budget to accommodate these costs.
This Increase Request	\$ 438,140	
New Contract Authority	\$ 707,224	

BACKGROUND:

The GenFare system comprises the fareboxes on the buses, the infrastructure in the new Fuel and Bus wash building to update and empty the fareboxes, and the IT systems to monitor and ensure fidelity of the money as it moves from the buses to the bank.

FACT SHEET
PAGE 2

Genfare was selected as a sole-source vendor in 2018. There are over 300 fareboxes on both Sound Transit and Pierce Transit fleets, with an expanded set of infrastructure on the new Fuel and Bus Wash building. The contract gives Pierce Transit access to the technical resources for additional years to make sure the fareboxes are operating efficiently and the supporting infrastructure is updated. Any disruption risks losing fare money. It would be cost-prohibitive and disruptive to replace these fareboxes.

ALTERNATIVES:

Do not authorize the contract extension and do not have software support and maintenance, however, the system may not operate without it and this approach is likely unsustainable.

RECCOMENDATION:

Staff recommends authorizing the Chief Executive Officer to approve extending Genfare Contract No. 1036 in the amount up to \$438,140, ensuring continued support for the farebox systems.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase the contract spending authority by \$438,140 with Genfare, Contract No. 1036, to extend the service years for Farebox System Software Maintenance and Support Services, for a total contract spending authority of \$707,224.

TITLE: Authority to Increase the Contract Spending Authority with Software House International, Contract No. 1210, to Extend the Service Years of the Microsoft Enterprise Services License Agreement

DIVISION: Finance

SUBMITTED BY: Christian Handsaker, IT Assistant Manager

RELATED ACTION:

FS 2020-059, Authority to Execute a Three-Year Microsoft Enterprise Services License Agreement with Software House International

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: NA

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Current Contract Authority	\$ 2,220,291	Costs, including tax, are \$740,00 for 2024, \$750,000 for 2025 and 760,000 for 2026. Funds will be budgeted in the Operation Budget for 2024-2026.
This Increase Request	\$ 2,250,000	
Total Expenditure	\$ 4,470,291	

BACKGROUND:

Microsoft technologies underpin the core systems, processes, and cybersecurity measures at Pierce Transit. With our current Microsoft Enterprise Agreement nearing expiration, renewing it is crucial to ensure proper licensing for our agency's infrastructure, productivity tools, communication systems, and cybersecurity protocols. This agreement encompasses a range of technologies, including operating systems, databases, Office 365 collaboration tools, and essential elements for our cybersecurity framework.

The functionality of many systems relies on Microsoft products, and Office 365 serves as a vital communication and collaboration platform for our daily tasks. Leveraging Microsoft's acclaimed security tools effectively safeguards our users and data.

FACT SHEET
PAGE 2

Software House International (SHI) offers the most competitive pricing among approved resellers in Washington State, and Pierce Transit is leveraging Contract No. 05116 from the Washington State Department of Enterprise Services for this Agreement.

STAFF RECOMMENDATION:

Authorize the Chief Executive Officer to approve extending the Software House International Contract No. 1210 for the Microsoft Enterprise Services License Agreement in the amount up to \$2,250,00 which ensures ongoing access to Microsoft products and updates, including the latest security patches, which are essential for maintaining productivity and security at the agency.

ALTERNATIVES:

Do not enter into a new agreement. This would require purchasing non-discounted individual licenses for non-subscription technology each time an upgrade was performed, or new services added. Also, Microsoft 365 subscription licensing would be renewed without the deep discounts provided in the agreement. This alternative would cost significantly more as most of the agency data and agency core systems are built on Microsoft technologies.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase the contract spending authority by \$2,250,000 with Software House International, Contract No. 1210, to extend the service years of the Microsoft Enterprise Services License Agreement for a total contract spending authority of \$4,470,291.



Pierce Transit

Connecting you with life



**Pierce Transit Bus Tire
Contract No, 1884 Authorization
Bridgestone Americas Tire Operations, LLC
April 8, 2024**

Current Condition

- Pierce Transit uses a third-party vendor to maintain and track approximately 1800 tires on our bus fleet.
- Service personnel perform tire changes, tire mounting, torquing, wheel balancing, tire inflation and tire delivery services, among other duties. The contractor supplies all tires, weights, valves, etc.
- The current tire contract with Bridgestone will expire in April and a public Request for Bid was submitted on February 22.
- Bridgestone was the successful bidder.

Bid Proposal

- Estimated cost for the first year = \$860,994.
- Estimate for up to four additional years of the contract = \$4,944,158.
- Total estimated cost for 5 years = \$5,805,152.
- The price is in alignment with the existing costs for the current contract and has been determined to be fair and reasonable.

City Transport

ALL-POSITION RADIAL
Designed for the Demanding Service of the Transit Industry

For transit fleets that demand low maintenance, long wear life and enhanced durability, the Firestone City Transport All-Position Radial tire is specially designed for transit buses, motor coaches and other special service applications.

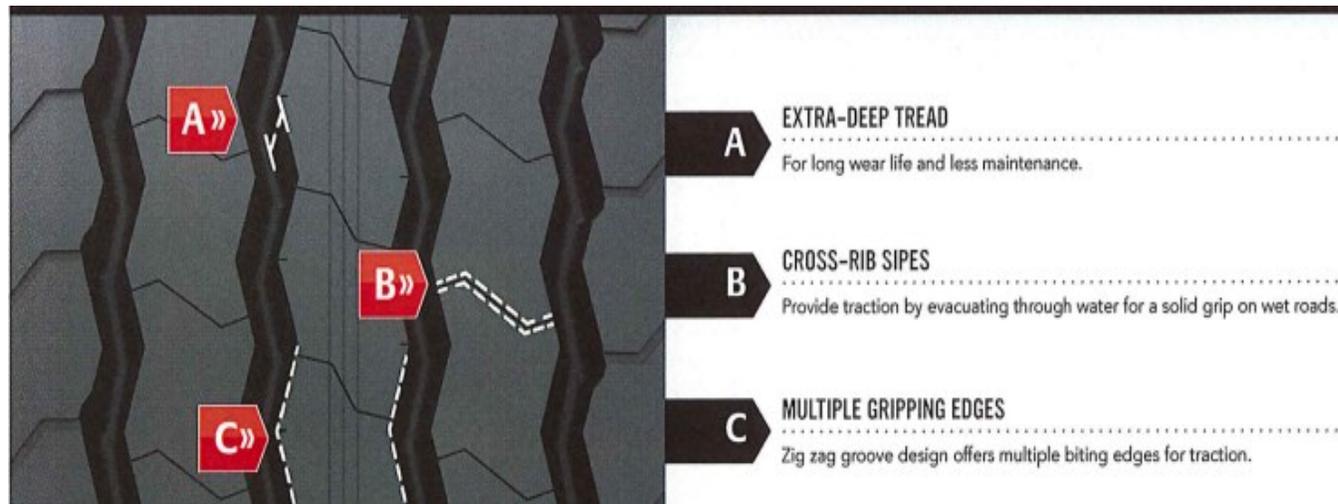
Enhanced sidewall design with extra rubber resists harsh curbing and impacts while maintaining comfortable riding characteristics for both drivers and passengers.

Plus, the City Transport has extra-deep tread depth contributing to long tread life.



BRIDGESTONE

Bridgestone Tire Features & Benefits



Questions?



TITLE: Authority to Execute a Multi-Year Contract with Bridgestone Americas Tire Operations, LLC (Contract No. 1884) for Tire Lease and Services

DIVISION: Finance

SUBMITTED BY: Chris Peters, Fleet Assistant Manager

RELATED ACTION: N/A

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Contract No. 1884 with Bridgestone Americas Tire Operations, LLC for Tire Lease and Services.

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 5,805,152	Funds for this contract are included in the 2024 budget and will be budgeted annually in future operating budgets. The estimated cost for the first year is \$860,994. The cost estimate for up to four additional years of the contract is \$4,944,158.
Grant/Other Amounts	\$ N/A	
Total Expenditure	\$ 5,805,152	

BACKGROUND:

Pierce Transit leases tires on a per mileage basis and three full-time skilled service personnel maintain and service the tires and wheels at Pierce Transit’s Maintenance facility. Service personnel perform tire changes, tire mounting, torquing, wheel balancing, tire inflation and tire delivery services, among other duties. The contractor supplies all tires, weights, valves etc., to keep all coaches fully equipped, compliant, and with enough spares to ensure uninterrupted service.

Pierce Transit publicly advertised the Request for Bid on February 22, 2024. Bid were due on March 15, 2024, and one bid was received from Bridgestone Americas Tire Operations, LLC. Historically, Pierce Transit has received only one or two bids for this procurement as there is a limited number of companies that can provide the specialized tires and the trained service personnel required to perform the work.

STAFF RECOMMENDATION:

Staff recommends entering into a multi-year contract with Bridgestone for the lease of tires and service personnel. Bridgestone Americas Tire Operations, LLC, has provided quality tires and service personnel to perform the work for

FACT SHEET
PAGE 2

the previous seven years and has a good reputation with Pierce Transit as well as other local transit agencies. The price is in alignment with the existing costs for the current contract and has been determined to be fair and reasonable.

ALTERNATIVES:

Reject bid and authorize staff to rebid the service in hopes to obtain more bids. The bidder submitted a responsive bid and is a responsible bidder so releasing another bid is not a viable alternative. Additionally, there is a limited number of companies that could provide the specialized tires and service personnel.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute a contract with Bridgestone Americas Tire Operations, LLC, Contract No. 1884, for Tire Lease and Services for a contract spending authority amount of \$5,805,152.

TITLE: A Resolution of the Board of Commissioners
 Authorizing Two (2) Wellness Days for Qualifying Non-
 Represented Employees and IAM Represented Employees

DIVISION: Administration

SUBMITTED BY: Amy Cleveland, Chief Administrative
 Officer

RELATED ACTION: N/A

ATTACHMENTS: Proposed Resolution

RELATION TO STRATEGIC PLAN: Employee

BUDGET INFORMATION

Is it Budgeted? Yes / No

Project Name or Number: Wellness Days for Non-
 Represented and IAM Employees

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 0	The Wellness Days would not add a direct cost to the agency. For 2025, if all non-represented and IAM represented employees received the two days off, the amount of wages for those days would be approximately \$173,000.
Grant/Other Amounts	\$ 0	
Total Expenditure	\$ 0	

BACKGROUND:

Pierce Transit has achieved the Association of Washington Cities (AWC) WellCity Award for the past three years with our efforts to support employees through the agency’s Wellness program. The agency is also a 2024 Golden Apple Award recipient in recognition of the organization’s commitment to employee wellness. To continue to encourage participation in the Wellness program and annual activities, and to enhance the employee experience as outlined in the Strategic Plan, the agency seeks to add two Wellness Days to the benefit plan for the non-represented staff and for employees in Public Safety Officer job represented by IAM Local 297. Wellness Days are included in the recently ratified ATU contract. This proposed action would expand the Wellness Day benefit to all employees.

To qualify for Wellness Days, each employee would be required to participate in a scheduled Wellness activity which counts toward the AWC WellCity criteria and would be required to participate in the annual Wellness Survey. The Wellness Days would be provided to employees starting in January 2025, provided they met the criteria the previous calendar year.

Wellness Days are similar to Personal Holidays in that they may not be carried over from the previous year; they must be used in the same calendar year or would be lost. Wellness Days have no cash out value at separation.

STAFF RECOMMENDATION:

Adopt the attached proposed resolution to provide two (2) Wellness Days for qualifying non-represented and IAM represented employees starting January 2025.

ALTERNATIVES:

The alternative is to reject the proposal to add the Wellness Days to the non-represented and IAM represented employee benefit plans. This is not recommended as the agency aims to obtain parity amongst the workforce.

PROPOSED MOTION:

Move to: Approve Resolution No. 2024-006, authorizing two (2) Wellness Days for qualifying non-represented and IAM represented employees starting January 2025.

RESOLUTION NO. 2024-007

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Proclaiming Support to Provide Transportation
2 Options for the Tacoma Rescue Mission’s Good Neighbor Village Project in Pierce County

3
4 WHEREAS, Pierce County, as well as other communities in Washington State continue to experience a
5 high rate of homelessness; and

6 WHEREAS, the proposed Tacoma Rescue Mission’s Good Neighbor Village Project planned in Pierce
7 County is intended to provide approximately 260 single-unit homes and associated services to help serve the
8 “chronically homeless,” which represents one of the most challenging populations to get into stable housing;
9 and

10 WHEREAS, the proposed project would improve the quality of life of the residents by providing them
11 with a sense of community, dignity, and safety that is associated with long-term, stable housing, as well as
12 provide the necessary support services to help achieve success and overall well-being; and

13 WHEREAS, Pierce Transit’s mission is to “*Improve people’s quality of life by providing safe, reliable,*
14 *and accessible transportation services that are locally based and regionally connected*”; and

15 WHEREAS, Pierce Transit is committed to support the Tacoma Rescue Mission’s Good Neighbor Village
16 as a resource partner by providing transportation options, where logistically and financially feasible, for the
17 residents of this community and thereby improving access to essential and critical services throughout Pierce
18 County and the Puget Sound Region.

19 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

20 Section 1. The Chief Executive Officer is hereby authorized to assist the Tacoma Rescue Mission in
21 identifying transportation options for the residents of the Good Neighbor Village in Pierce County, and
22 where financially and logistically feasible, assist with providing viable transit option(s) for this community.

23 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
24 the 8th day of April 2024.

25 PIERCE TRANSIT

26
27 _____
28 Kristina Walker, Chair
29 Board of Commissioners

30 ATTEST/AUTHENTICATED

31 _____
32 Deanne Jacobson, CMC
Clerk of the Board



Pierce Transit

Connecting you with life



Outreach Plan Update

30 March 2024

2024 Outreach Workplan

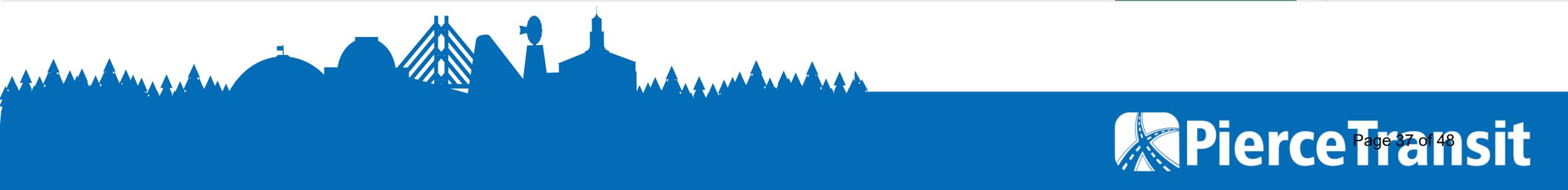
- Yearlong plan to conduct outreach throughout our PTBA
 - Goal of over 400
- Identified a broad range engagement opportunities
- Continue general outreach with all communities, underserved locations and populations
- Types of events:
 - Themed events (Pop-up events)
 - Neighborhood and business meetings
 - Chamber events
 - Festivals/Fairs
- Used engagement report to identified gaps in engagement locations: Gig Harbor, Edgewood, Fife
- Planned invitations to BOC members to join us for outreach in their area



Date	Event Name	Type of Event (i.e. meeting, outreach, networking)	Format	Address	City	Zip code	Staff Attending	Department
06/01/24	Gig Harbor Maritime Festival	Outreach	In Person	3207 Harborview Dr	Gig Harbor	98335	Christina	Sales & Outreach
06/03/24	NENC (North End Neighborhood Council)	Neighborhood Council	Hybrid	3209 N 15th St	Tacoma	98406	Tammy H	Sales & Outreach
06/03/24	Puyallup Main Street Association Board Meeting	Business District	In Person	118 W Main	Puyallup	98371	Tammy H	Sales & Outreach
06/03/24	SENCo (South End Neighborhood Council)	Neighborhood Council	Virtual	Virtual	Tacoma	98411	Tammy H	Sales & Outreach
06/04/24	Fife-Milton-Edgewood	Chamber	Hybrid	2224 104th Ave E	Edgewood	98372	Tammy H	Sales & Outreach
06/04/24	Pop-up event: Libraries/Ride Transit Month	Outreach	In Person		Fife			Sales & Outreach
06/05/24	MIC South Sound	Business District	In Person	3600 Port of Tacoma Rd (The Fabulich Center)	Tacoma	98424	Tammy H	Sales & Outreach
06/06/24	Central Neighborhood Council	Neighborhood Council	Hybrid	1919 S Tyler St	Tacoma	98405	Ashley Baillie	Sales & Outreach
06/06/24	Proctor Business District	Business District	In Person	2707 N Proctor St	Tacoma	98407	Ashley Baillie	Sales & Outreach
06/06/24	Ruston/Point Defiance Business District	Business District	In Person	5102 N Pearl St	Tacoma	98407	Tammy H	Sales & Outreach
06/08/24	PRIDE in Fife	Outreach	In Person	2111 54th Ave E.	Fife	98424	Rachel	Sales & Outreach
06/11/24	Child and Youth Centered Communities Visionaries/Greentrike		Hybrid	1501 Pacific Ave	Tacoma	98402	Rachel	Sales & Outreach
06/11/24	TWNC (Tillicum/Woodbrook Neighborhood Council)	Neighborhood Council	In Person	14916 Washington Ave SW	Lakewood	98498	Tammy H	Sales & Outreach
06/11/24	Lakewood Farmers' Market	Outreach	In Person	8714 87th Ave SW	Lakewood	98498	Christina	Sales & Outreach
06/12/24	Gig Harbor Downtown Waterfront Alliance	Neighborhood Council	In Person	8827 N Harborview	Gig Harbor		Ashley Baillie	Sales & Outreach
06/12/24	Eastside Collaborative	Neighborhood Council	Virtual	1721 E 56th St	Tacoma	98404	Ashley Baillie	Sales & Outreach
06/12/24	Lakewood Community Collaboration Meeting	Networking	Hybrid	6000 Main St SW	Lakewood	98499	Tammy A	Sales & Outreach
06/12/24	WENC (West End Neighborhood Council)	Neighborhood Council	In Person	7217 6th Avenue	Tacoma	98402	Tammy A	Sales & Outreach
06/12/24	Hilltop & New Tacoma's City Advisory Council	Neighborhood Council	In Person	1314 S L St	Tacoma	98405	Ashley Baillie	Sales & Outreach
06/13/24	Lake City (Lakewood)	Neighborhood Council	In Person	8517 Washington Blvd SW	Lakewood	98498	Tammy A	Sales & Outreach
06/13/24	Lakewood Chamber	Chamber	In Person	3204 Country Club Dr SW	Lakewood	98498	Tammy A	Sales & Outreach
06/13/24	Parkland/Spanaway/South Pierce County Kiwanis Club	Networking	In Person	210 Garfield St S	Tacoma	98444	Tammy H	Sales & Outreach
06/13/24	Puyallup-Sumner Chamber	Chamber	In Person	323 N Meridian	Puyallup	98371	Tammy H	Sales & Outreach
06/13/24	Broadway Farmers' Market	Outreach	In Person	902 Market St	Tacoma	98402	Christina	Sales & Outreach
06/14/24	Meeker Days	Outreach	In Person	118 W Main	Puyallup	98371	Christina	Sales & Outreach
06/15/24	Meeker Days	Outreach	In Person	118 W Main	Puyallup	98371	Christina	Sales & Outreach
06/16/24	Meeker Days	Outreach	In Person	118 W Main	Puyallup	98371	Tammy A	Sales & Outreach
06/17/24	Sixth Ave Business District	Business District	In Person	2705 6th Ave	Tacoma	98406	Ashley Baillie	Sales & Outreach
06/17/24	ENACT (Eastside Neighborhood Advisory Council of Tacoma)	Neighborhood Council	Virtual	Eastside	Tacoma	98404	Ashley Baillie	Sales & Outreach
06/18/24	Pop-up event: Hilltop - Black Collective?	Outreach	In Person		Gig Harbor			Sales & Outreach
06/19/24	Hilltop Business Association	Business District	In Person	1016 MLK Jr Way	Tacoma	98405	Ashley Baillie	Sales & Outreach
06/19/24	STNC (South Tacoma Neighborhood Council)	Neighborhood Council	In Person	3873 South 66th Street	Tacoma	98409	Tammy A	Sales & Outreach
06/19/24	STBDA (South Tacoma Business District Association)	Business District	Virtual	Virtual	Tacoma		Tammy A	Sales & Outreach
06/20/24	NETNC (Northeast Tacoma Neighborhood Council)	Neighborhood Council	Virtual	Virtual	Tacoma	98422	Ashley Baillie	Sales & Outreach
06/22/24	South End Block Party	Outreach	In Person		Tacoma		Ashley Baillie	Sales & Outreach
06/24/24	Pride-themed/candy month celebration: Lakewood TC							
06/25/24	Lakewood Farmers' Market	Outreach	In Person	8714 87th Ave SW	Lakewood	98498	Christina	Sales & Outreach
06/26/24	Affordable Housing Consortium	Neighborhood Council	Virtual	902 S L St	Tacoma	98405	Tammy A	Sales & Outreach
06/26/24	Fern Hill	Business District	Virtual	8442 S Park Ave	Tacoma	98444	Tammy A	Sales & Outreach
06/28/24	Eastside Farmers' Market	Outreach	In Person				Christina	Sales & Outreach

Senior Facility Transit Options

Name	Address	City	Phone	Website	Runner Zone	Bus Route	Accessible by Shuttle
Harbor Place at Cottesmore	1016 29th St NW	Gig Harbor	(253) 853-	centuryapa.com	No	No	No
Gig Harbor Court	3213 45th St Ct NW	Gig Harbor	(253) 858-	pegasus seniorliving.com	Yes	No	Yes
Village Concepts of Gig Harbor	6633 Mcdonald Ave	Gig Harbor	(253) 851-	villageconcepts.com	Yes	No	Yes
Rosedale Village	4203 Rosedale St	Gig Harbor	(253) 530-	norpoint.com	Yes	No	Yes
Brookdale Harbor Bay	9324 N Harborview Dr	Gig Harbor	(253) 858-	brookdale.com	Yes	No	Yes
Cottesmore of Life Care	2909 14th Ave NW	Gig Harbor	(253) 851-	Cottesmore of Life Care Skilled Nursing & Rehabilitation (lcca.com)	No	No	No
Family First Adult Family Homes	4700 Point Fosdick Dr Ste 312	Gig Harbor	(253) 853-	Family First Adult Family Homes (familyfirstafh.com)	Yes	100	
Gig Harbor Health and Rehabilitation	3309 45th St Ct	Gig Harbor	(253) 858-	Gig Harbor Health & Rehabilitation – Skilled Nursing & Rehabilitation (gigharborhrc.com)	Yes	No	Yes
Holiday Peninsula	3445 50th St Ct NW	Gig Harbor	(253) 509-	holiday seniorliving.com	Yes	No	Yes
Senior Services of America	5401 32nd Ave #204	Gig Harbor	(253) 474-	seniorservicesofamerica.com	Yes	100	
Gig Harbor Senior Center	6509 38th Ave	Gig Harbor	(253) 232-	GIG HARBOR SENIOR CENTER GGHF (gigharborfoundation.org)	Yes	No	Yes
The Lodge at Mallards Landing	7083 Wagner Way NW	Gig Harbor	(253) 766-	talkfurther.com	Yes	No	Yes
Harbor Heritage AFH	7614 55th Ave Ct NW	Gig Harbor	(253) 525-	Adult Family Home Gig Harbor Gig Harbor Adult Family Home Adult Family Homes Gig Harbor WA (harborheritageafh.com)	No	No	No
Heron's Key	4340 Borgen Blvd	Gig Harbor	(877) 892-	Retirement Community in Gig Harbor, WA 98332 Heron's Key (heronskey.org)	Yes	No	Yes
Mercy Care AFH	7107 99th St Ct NW #8538	Gig Harbor	(253) 238-	Home Mercy Care Adult Family Home (brianw271.wixsite.com)	No	No	No



Supervisor Outreach

- **Building New/Strengthening Relationships:**
 - Business visits with community partners
 - Sponsorship meetings
 - Identifying new partnership opportunities
 - Finding new avenues to reach the community
- **Coalition Building:**
 - Forging new community partner relationships
 - Addressing community concerns
 - Be the go-to person for agency connections



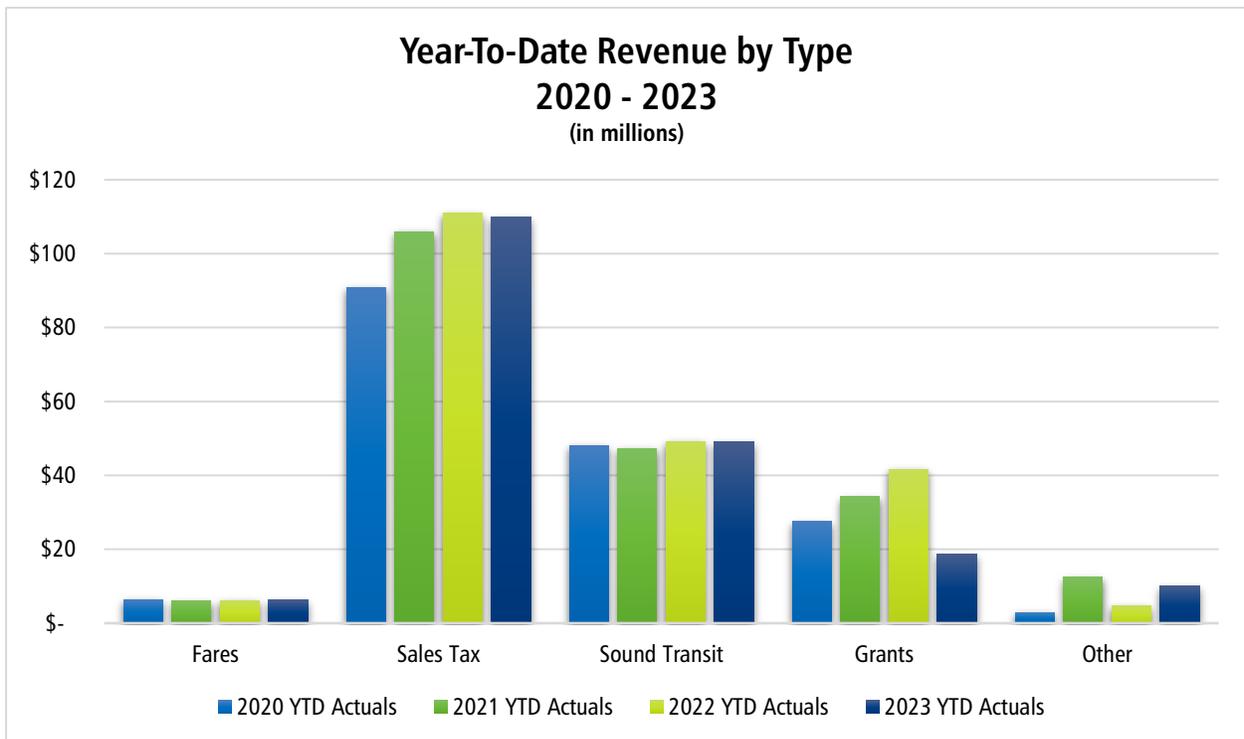
Pierce Transit
Quarterly Financial Report
01.01.2023 – 12.31.2023



Operating Revenues

As of December 31st, Pierce Transit has received 109.78% of the budgeted revenue. A comparison of operating revenue for three prior years and the 2023 Budget to Actuals are provided in the table below.

	2020		2021		2022		2023		% of Budget Received
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Budget	YTD Actuals	YTD Actuals		
Fares	\$ 6,391,850	\$ 5,987,961	\$ 6,133,859	\$ 5,446,210	\$ 6,218,947			114.19%	
Sales Tax	90,827,462	106,014,106	110,927,532	\$ 110,557,130	109,798,330			99.31%	
Sound Transit	48,109,519	47,250,234	49,157,107	\$ 47,986,720	48,991,365			102.09%	
Grants	27,548,949	34,233,034	41,593,479	\$ 10,795,670	18,657,061			172.82%	
Other	2,934,627	12,410,439	4,658,059	\$ 1,623,270	10,004,837			616.34%	
Total Operating Revenues	\$ 175,812,407	\$ 205,895,774	\$ 212,470,036	\$ 176,409,000	\$ 193,670,541			109.78%	



Highlights from 4th Quarter:

Other revenue has the largest gains over budget. The majority is earned interest on investments fueled by higher interest rates. Grant reimbursements are also above budget. Approximately 82% is attributed the remaining ARPA and Youth Ride Free funding. Sound Transit reimbursement and Fares are performing at the expected budgeted amounts. Sales Tax was declining in 3rd and 4th quarters ending the year slightly under budget by 0.69%.

Revenue Definitions

Fares – Revenues for actual services provided and include fixed route, SHUTTLE and Vanpool services. The current average fare per boarding is \$0.71. The last adult fare increase was in 2010.

Sales Tax – This revenue source provides most of our operating revenue and is based on taxable sales within the Pierce Transit Public Transportation Benefit Area. Currently, Pierce Transit only collects 0.6% of the 0.9% allowable sales tax rate.

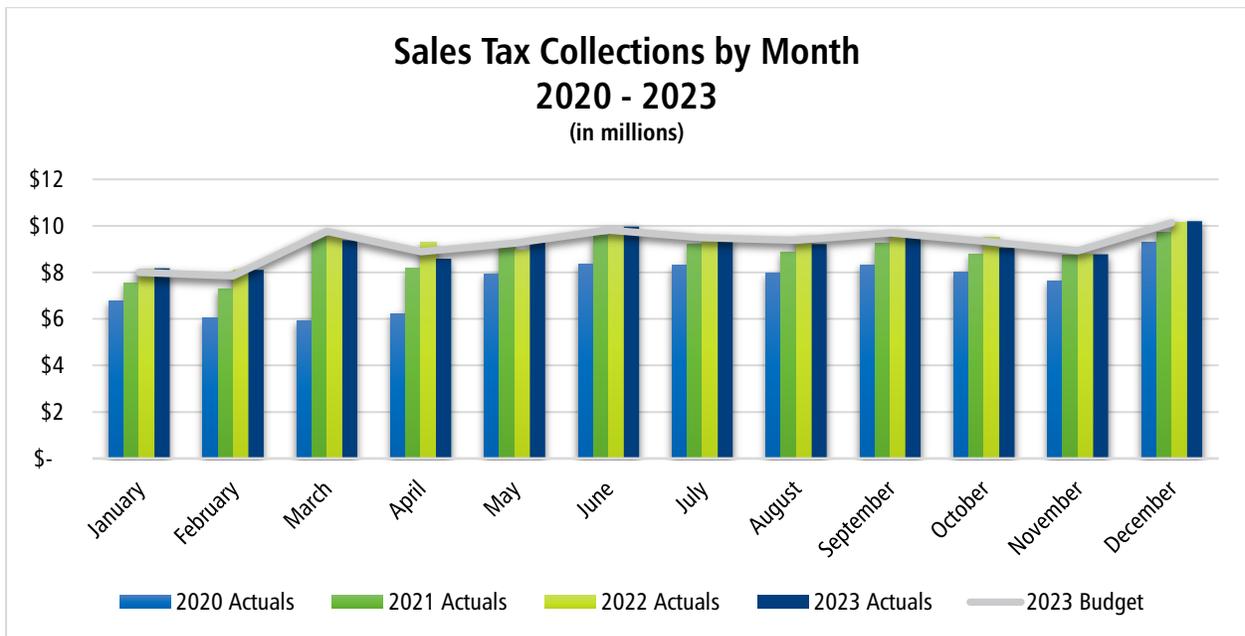
Sound Transit – Are reimbursable expenses for Pierce Transit providing regional transit service from Pierce to King County on behalf of Sound Transit. Reimbursements are based on the costs of services at an hourly rate for service hours required to provide the service.

Grants – Revenues to offset costs of running services. Included in grant revenues are Commute Trip Reduction and Special Needs Operations. These revenues are provided by Pierce County and Washington State.

Other – Other includes interest and advertising revenues that are received with more consistency as well as revenues that cannot be classified in one of the other revenue types.

Sales Tax Collections by Month

	2020	2021	2022	2023	% of Budget	
	Actuals	Actuals	Actuals	Budget	Received	
January	\$ 6,787,065	\$ 7,560,658	\$ 8,126,107	\$ 7,994,241	\$ 8,177,567	102.29%
February	\$ 6,031,190	\$ 7,296,946	\$ 8,108,303	7,850,776	8,115,984	103.38%
March	\$ 5,934,973	\$ 9,539,643	\$ 9,618,167	9,763,144	9,380,893	96.08%
April	\$ 6,228,837	\$ 8,167,998	\$ 9,280,481	8,892,040	8,587,248	96.57%
May	\$ 7,939,384	\$ 9,243,797	\$ 8,936,817	9,265,148	9,281,166	100.17%
June	\$ 8,371,592	\$ 9,587,077	\$ 9,684,670	9,821,208	9,964,047	101.45%
July	\$ 8,297,927	\$ 9,206,214	\$ 9,421,412	9,492,953	9,441,416	99.46%
August	\$ 7,963,120	\$ 8,885,088	\$ 9,526,356	9,382,783	9,220,604	98.27%
September	\$ 8,326,834	\$ 9,264,407	\$ 9,765,463	9,697,943	9,582,250	98.81%
October	\$ 8,023,707	\$ 8,786,442	\$ 9,529,305	9,334,014	9,057,537	97.04%
November	\$ 7,633,747	\$ 8,736,757	\$ 8,784,403	8,929,080	8,782,920	98.36%
December	\$ 9,289,086	\$ 9,739,080	\$ 10,146,049	10,133,798	10,206,699	100.72%
Total Sales Tax	\$ 90,827,462	\$ 106,014,106	\$ 110,927,532	\$ 110,557,130	\$ 109,798,330	99.31%



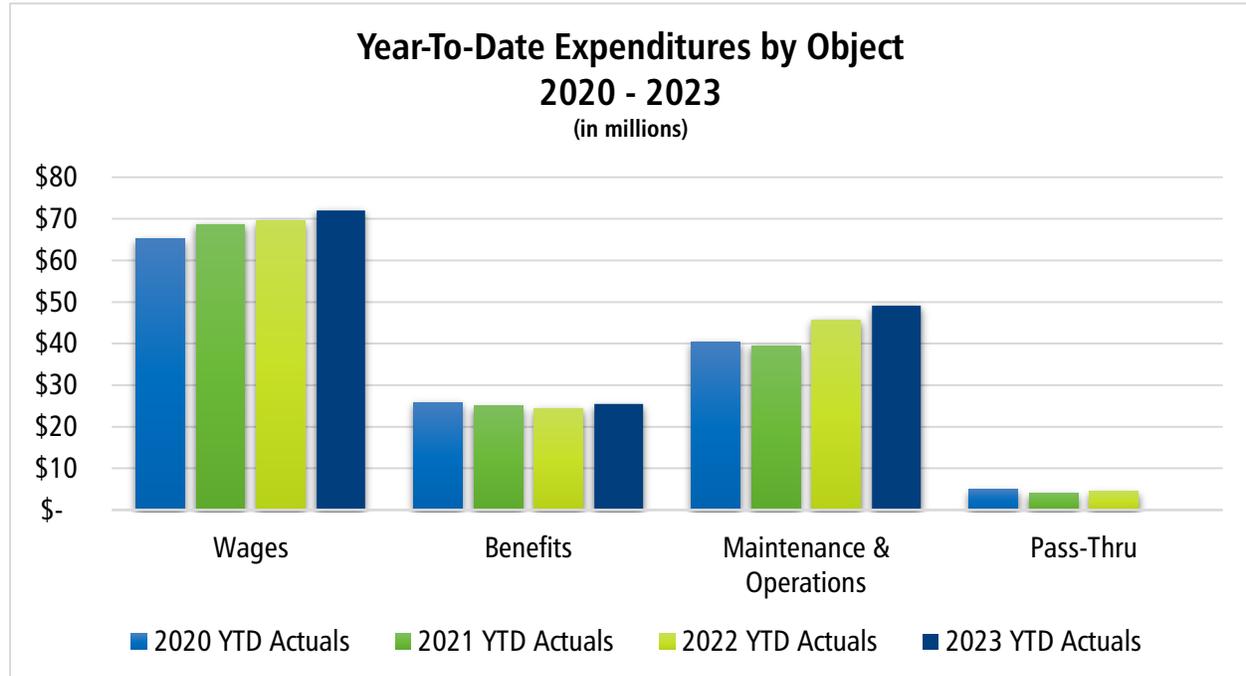
2023 collections are 1.02%, or \$1,129,202 under year-to-date 2022 actuals.

2023 collections are 0.69%, or \$758,800 under year-to-date 2023 budget.

Operating Expenditures by Object

As of December 31st, Pierce Transit has expended 89.61% of the budgeted expenditures. A comparison of operating expenditures for three prior years and the 2023 Budget and Actuals are provided in the table below. Non-Departmental Pass-Thru funds are payments made to Pierce County as part of the 5307 agreements.

	2020	2021	2022	2023		% of Budget Expended
	YTD Actuals	YTD Actuals	YTD Actuals	Budget	YTD Actuals	
Wages	\$ 65,241,313	\$ 68,615,578	\$ 69,548,564	\$ 81,432,920	\$ 72,031,633	88.46%
Benefits	\$ 25,905,379	\$ 24,993,805	\$ 24,384,688	31,247,080	25,481,168	81.55%
Total Personnel	\$ 91,146,692	\$ 93,609,383	\$ 93,933,253	\$ 112,680,000	\$ 97,512,801	86.54%
Maintenance & Operations	\$ 40,490,730	\$ 39,461,723	\$ 45,651,066	\$ 49,820,850	\$ 49,135,292	98.62%
Total Operating Expenditures	\$ 131,637,423	\$ 133,071,106	\$ 139,584,319	\$ 162,500,850	\$ 146,648,093	90.24%
Pass-Thru	\$ 4,945,230	\$ 4,063,915	\$ 4,463,382	\$ 1,150,000	\$ -	0.00%
Total Expenditures	\$ 136,582,653	\$ 137,135,021	\$ 144,047,701	\$ 163,650,850	\$ 146,648,093	89.61%



Highlights from 4th Quarter:

Overall operating expenditures are under budget by 10.39% when compared to the annual budget. All categories are under budgeted expectations. The main cause is vacant positions in Maintenance and Service Delivery. Our largest expense category is personnel costs, currently 66.49% of the overall expenditures.

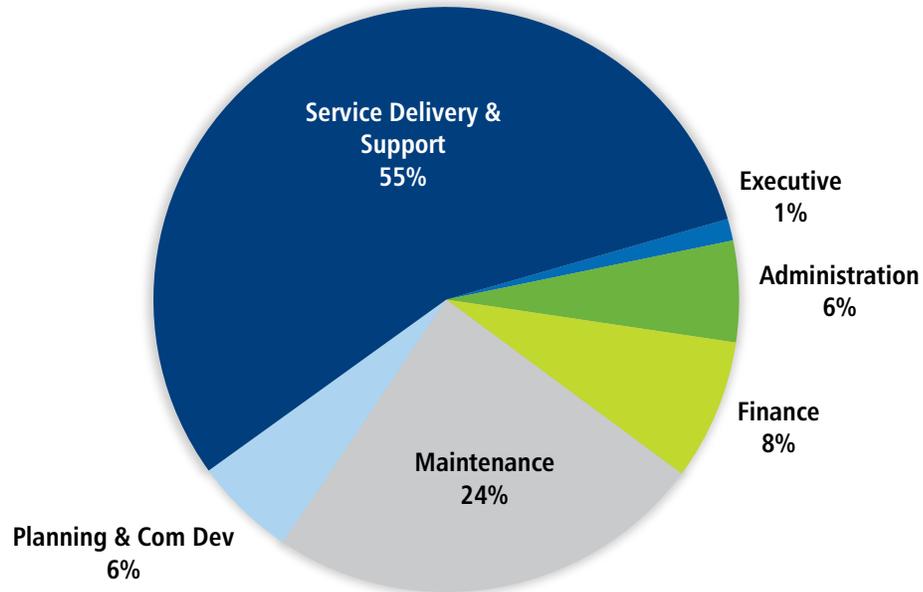
No non-departmental pass-thru payments have been made to Pierce County as part of the 5307 agreements in 2023.

Operating Expenses by Division

Pierce Transit consists of six divisions: Executive, Administration, Finance, Maintenance, Planning & Community Development, and Service Delivery & Support. Approximately 70% of our budgeted operating expenditures are wages and benefits for personnel. 867 or 88% of our personnel is included in Maintenance and Service Delivery & Support.

	2020	2021	2022	2023		% of Budget Expended
	YTD Actuals	YTD Actuals	YTD Actuals	Budget	YTD Actuals	
Executive	1,552,165	1,744,538	1,620,401	2,065,660	1,767,061	85.54%
Administration	6,397,270	6,781,367	7,955,836	9,597,520	8,193,131	85.37%
Finance	11,985,261	11,343,753	12,029,187	13,000,640	11,440,738	88.00%
Maintenance	33,255,427	32,430,018	35,139,901	37,020,200	35,594,068	96.15%
Planning & Com Dev	5,977,022	6,096,954	6,557,307	8,208,230	8,277,636	100.85%
Service Delivery & Support	72,470,277	74,674,476	76,281,686	92,608,600	81,375,459	87.87%
Subtotal Operating Expenditures	131,637,423	133,071,106	139,584,319	162,500,850	146,648,093	90.24%

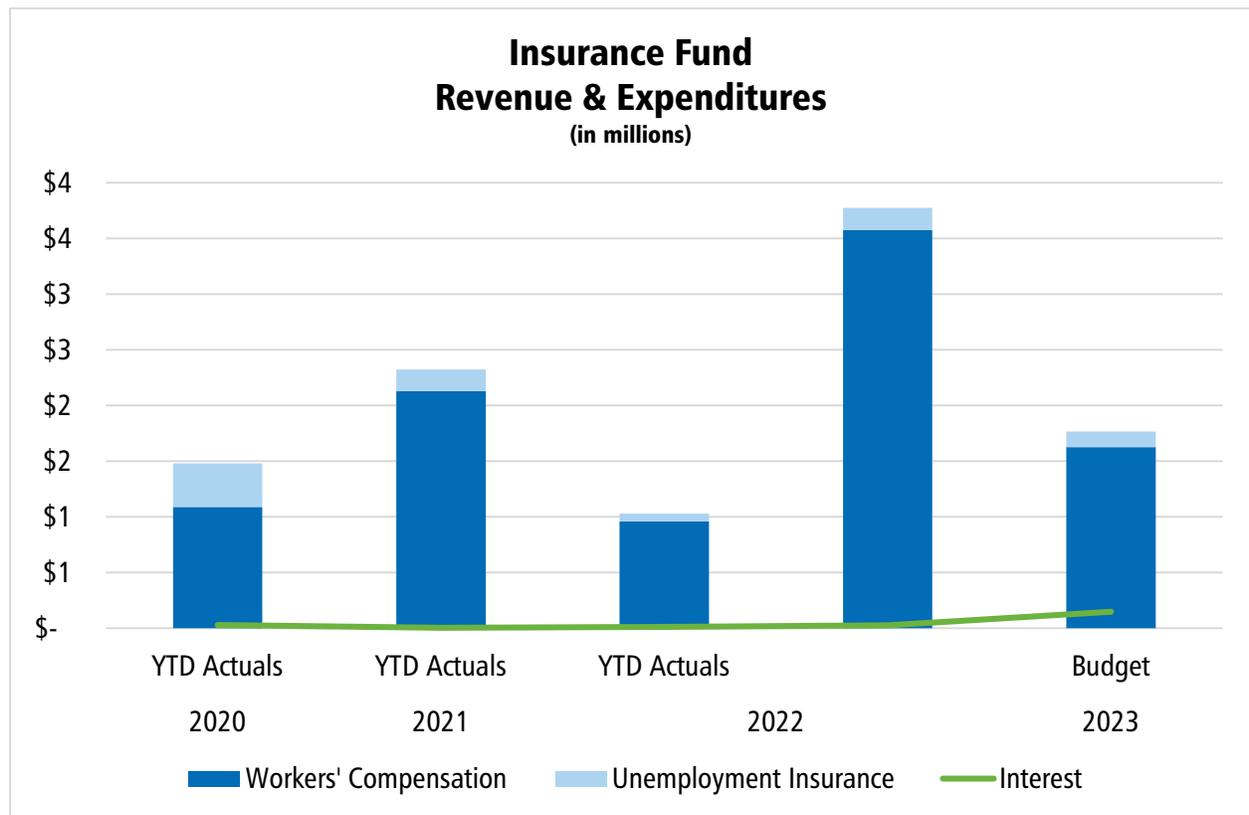
OPERATING EXPENDITURES BY DIVISION 2023



Insurance Budget

Pierce Transit's Insurance Fund covers the expenses for Worker's Compensation and Unemployment Insurance. This fund receives minimal revenues from interest. Expenditures over revenue are covered using reserves and transfers from the Operating Fund.

	2020	2021	2022	2023	2023	
Revenue	YTD Actuals	YTD Actuals	YTD Actuals	Budget	YTD Actuals	% of Budget
Interest	\$ 27,891	\$ 3,806	\$ 12,879	\$ 25,000	\$ 147,856	591.42%
Expenditures						
Workers' Compensation	\$ 1,088,236	\$ 2,128,607	\$ 960,950	\$ 3,575,710	\$ 1,626,975	45.50%
Unemployment Insurance	391,280	194,588	69,033	\$ 200,000	\$ 140,336	70.17%
	<u>\$ 1,479,516</u>	<u>\$ 2,323,195</u>	<u>\$ 1,029,983</u>	<u>\$ 3,775,710</u>	<u>\$ 1,767,311</u>	<u>46.81%</u>
Net Income (Loss)	<u>\$ (1,451,625)</u>	<u>\$ (2,319,389)</u>	<u>\$ (1,017,104)</u>	<u>\$ (3,750,710)</u>	<u>\$ (1,619,455)</u>	

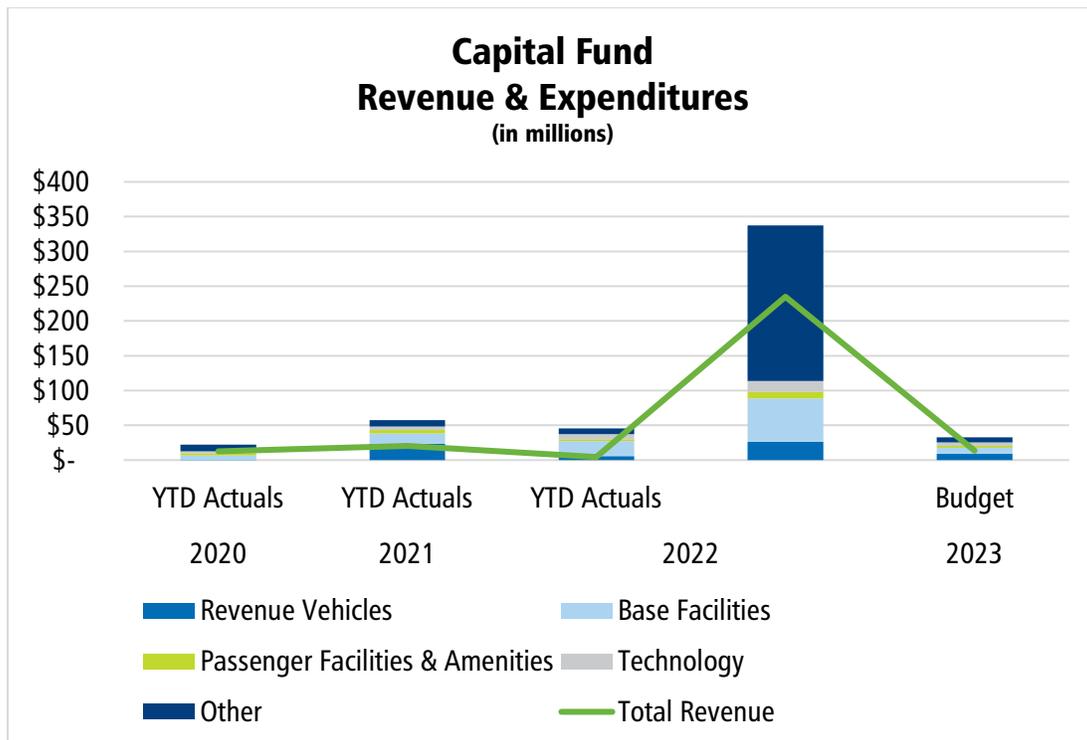


Capital Budget

Capital Fund is designated to provide funding and budgets for projects that meet the guidelines of capital, broadly defined as greater than \$5,000, or aggregate purchases over \$50,000, and useful life of more than one year. Capital projects are budgeted for the full amount in the year that they are added to the capital portfolio. Any unspent budgets are carried forward to the next budget year along with any remaining funding. Funding for projects is received from Federal, State, and other sources and is project specific. Expenditures over revenue are covered using reserves and transfers from the Operating Fund. Classifications of capital expenditures are defined by the National Transit Database (NTD).

	2020 YTD Actuals	2021 YTD Actuals	2022 YTD Actuals	2023 Budget	2023 YTD Actuals
Revenue					
Interest	\$ 378,937	\$ 47,013	\$ 246,386	\$ 175,000	\$ 1,890,647
Grants	12,256,028	20,477,473	4,180,655	234,631,590	\$ 11,568,243
Total Revenue	\$ 12,634,965	\$ 20,524,485	\$ 4,427,041	\$ 234,806,590	\$ 13,458,889
Expenditures					
Revenue Vehicles	\$ 8,126	\$ 23,610,313	\$ 5,699,755	\$ 26,452,730	\$ 8,873,460
Base Facilities	6,602,654	14,542,631	21,613,380	61,899,580	\$ 8,606,697
Passenger Facilities & Amenities	3,442,263	5,237,629	2,464,047	9,831,360	\$ 2,900,555
Technology	2,698,789	4,704,589	7,419,340	15,595,150	\$ 4,872,999
Other	9,263,181	9,473,279	8,559,005	223,540,660	\$ 7,296,648
Total Expenditures	\$ 22,015,014	\$ 57,568,440	\$ 45,755,527	\$ 337,319,480	\$ 32,550,358
Net Income (Loss)	\$ (9,380,049)	\$ (37,043,955)	\$ (41,328,486)	\$ (102,512,890)	\$ (19,091,468)

% Covered by Outside Funding	55.67%	35.57%	9.14%	69.56%	35.54%
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Transfers

Transfers made from the Operating Fund to the Insurance and Capital Funds are to cover reserve requirements and expenditures. Transfers out from the Operating Fund and into the Insurance and Capital Funds net to zero and are not considered an actual revenue or expenditure in any fund. Below is a historical view of transfers made between funds.

	2020 Actuals	2021 Actual	2022 Actual	2023 Budget	2023 Actual	% of Budget
Operating Fund	(22,189,135)	(20,647,692)	(61,510,479)	(61,383,510)	(20,085,100)	32.72%
Insurance Fund	2,758,476	334,904	2,098,101	5,835,100	6,585,100	112.85%
Capital Fund	19,430,659	20,312,788	59,412,378	55,548,410	13,500,000	24.30%

Balances

Ending balances include the required reserves for the operating, insurance, and capital funds. The Board of Commissioner's reserve policy supports management decision-making by avoiding revenue-expenditure imbalances, supporting stable service delivery, and assuring funds are available for operations, self-insurance programs, and planned capital acquisition during economic downturns or other unanticipated events.

	Operating	Insurance	Capital
Beginning Balance	\$ 123,185,702	\$ 1,071,299	\$ 87,148,759
Revenue	193,670,541	147,856	13,458,889
Transfers-In	-	6,585,100	13,500,000
	<u>\$ 193,670,541</u>	<u>\$ 6,732,956</u>	<u>\$ 26,958,889</u>
Expenditures	146,648,093	1,767,311	32,550,358
Transfers-Out	20,085,100	-	-
	<u>\$ 166,733,193</u>	<u>\$ 1,767,311</u>	<u>\$ 32,550,358</u>
Ending Balance	<u>\$ 150,123,050</u>	<u>\$ 6,036,944</u>	<u>\$ 81,557,291</u>
Required Reserve	\$ 27,083,480	\$ 1,200,000	\$ 8,500,000
Margin (Deficit)	\$ 123,039,570	\$ 4,836,944	\$ 73,057,291

Reserve Requirements

Operating: A minimum of two months of agency operating expenditures of the current year and is currently \$27.1 million.

Insurance: An adequate level to protect the agency from self-insurance risk. The level is reviewed periodically and is currently \$1.2 million.

Capital: A minimum of 50% of the previous three years average of annual asset depreciation at any point in the Six-Year Financial Plan; 100% in the final year of the Six-Year Financial Plan and is currently \$8.5 million each year and \$17.0 million in the final year.

Budget Revisions & Amendments

Budget revisions are done when the approved budget moves from one account to another. Revisions do not have a financial impact on the agency budget. Budget revisions do require the Board of Commissioners' approval when capital projects are increased by \$50,000 or more cumulatively over the life of the project.

Budget amendments occur when unforeseen expenses are expected, and the agency budget is increased. Budget amendments require Board of Commissioner approval. Below is a list of changes made to the budget in 2023 and a table showing the new fund balances caused by the changes.

Fund	Item Description	Quarter	Beginning Fund					Ending Fund		Fact Sheet or Resolution #	
			Balance	Revenues	Transfers-In	Sources	Expenditures	Transfers-Out	Uses		Balance
Operating											
	Beginning Fund Balance Adjustment from Estimate to Actual	1	16,842,344							16,842,344	N/A
	Transferred Operating Budget to Capital for Public Safety Vehicl	3					(150,000)		(150,000)	150,000	2023-033
	Transfer Sr Project Mgr from BRT to Operating	4					40,620		40,620	(40,620)	N/A
			16,842,344	-	-	-	(109,380)	-	(109,380)	16,951,724	
Insurance											
	Beginning Fund Balance Adjustment from Estimate to Actual	1	1,955,691							1,955,691	N/A
			1,955,691	-	-	-	-	-	-	1,955,691	
Capital											
	Beginning Fund Balance Adjustment from Estimate to Actual	1	31,684,280							31,684,280	N/A
	Increase Project #638 - Bus Replacement 2023	3		4,669,060		4,669,060	5,836,330		5,836,330	(1,167,270)	2023-027
	Add Project #649 - Public Safety Vehicle Expansion	3					150,000		150,000	(150,000)	2023-033
	Transfer Sr Project Mgr from BRT to Operating	4					(40,620)		(40,620)	40,620	N/A
	Closed Project Balances Moved to Reserves	4					(1,488,978)		(1,488,978)	1,488,978	N/A
			31,684,280	4,747,060	-	4,747,060	4,534,732	-	4,534,732	31,896,608	
	Grand Total		50,482,315	4,747,060	-	4,747,060	4,425,352	-	4,425,352	50,804,023	

Budget Revision & Amendment Highlights:

2023 Beginning balances were up \$50,482,315 compared to budget due to underspending the budgeted 2022 year-end estimates agency wide. The 2023 Bus Replacement project was increased by \$5,836,330. This was offset by \$4,669,060 in FTA funding. The balance of closed projects in 2023 increased our capital reserves by \$1,488,978.

Projects Closed in 4th Quarter

Project Number & Name	Budget	Actual
631 – Computer/Laptop Replacement 2022	\$300,000	\$257,183